



**TOWN OF MANSFIELD  
TOWN COUNCIL MEETING  
Monday, January 26, 2015  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING  
7:30 p.m.**

**AGENDA**

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# ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL  
January 12, 2015  
DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Ms. Raymond moved and Mr. Shapiro seconded to approve the minutes of the December 8, 2014 meeting as presented. The motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Lon Hultgren, Woodland Road, spoke in favor of the Nash-Zimmer Transportation Center Commuter Club and asked the Council to review the hours and determine if the shower and locker facilities should be available the same hours as the bike locker storage. Mr. Hultgren also clarified that it is not a "club" but rather membership.

Kate Vallo, Tolland resident and Community Children's Center program director, asked for support for the three non-profit early childhood centers. Ms. Vallo commented that there is a lot of community support for the entities and asked those in the audience who support the centers to stand.

Margaret Ferron, Gurleyville Road resident and General Coordinator of the Community Playground, clarified that the expected maintenance cost for the playground is \$1500 per year, not the \$15,000 referenced by Councilor Wassmundt in her editorial in the Mansfield Independent.

Lisa Dahn, Mulberry Road, provided a historical context for the request for Town funds for the centers. The funds the centers have been receiving from UConn are scheduled to be gradually reduced over the next few years and they are looking for partners to help keep the centers stable.

Rebecca Boncoddio, Mansfield City Road and Mansfield Discovery Depot parent, explained that the funding from UConn allows the centers to offer a sliding fee schedule which makes the centers accessible for all and creates a diverse population.

Monica van Beusekom, Candide Lane, emphasized the importance of high quality education, dedicated staff, and low staff turnover. Her family decided to live in Mansfield for those reasons.

Ric Hossack, asked the Mayor to instruct the Town Manager to offer an apology to residents for refusing to answer questions regarding the issuance of warrants and wished Ms. Wassmundt a happy birthday.

Elena Schreiber, Coventry Road, moved to Mansfield because of the child care and education opportunities and noted a cut in the funds will seriously impact those offerings.

David Freudmann, Eastwood Road, does not support the Town's subsidization of private day cares. He feels it is not a core government function and stated that the Town should wean itself from its collaboration with the Discovery Depot.

Brian Coleman, Centre Street, stated that having children requires sacrifices and that he and his wife worked alternating shifts to be home with their children. Mr. Coleman is opposed to providing funding to the centers and stated that parenthood requires sacrifices.

Jennifer Petro, Courtyard Lane, voiced her support for the centers and stated that her children love the education they receive there. Ms. Petro asked the Town to be part of a partnership which would support children.

Arthur Smith, Mulberry Road, spoke to his concerns regarding the disclosure of information regarding a warrant and posed a series of questions. (Statement attached,

January 12, 2015

additional materials to be included as a communication in the 1/26/2015 Town Council packet.)

Ben Wiles, Brown Road, commented that the early childhood educational opportunities at the Community Children's Center were one of the determining factors which caused his family to move to Mansfield. Mr. Wiles stated that these centers offer a service to the Town, the welcoming of new families and that the return on any investment by the Town is significant.

Susan Daley, a Tolland resident and Executive Director of Willow House, noted that all the centers in Mansfield are unique and offer choices to families.

Ravid Stein, Woodmont Drive and alumni of the Community Children's Center, came back to town to raise a family. As an educational consultant she frequently hears about the importance of early education for children with special needs.

Chris Anderson, a Coventry resident and Willow House parent, described the importance of diversity, student teacher ratio and the curriculum. All of which are items these funds allow the centers to provide.

#### IV. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager reported he received notification that UConn has reviewed the funding for the early childhood centers and has decided to step down their support, providing two thirds of the amount for 2015/16 and one third of the amount for 2016/2017.

#### V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Ms. Wassmundt questioned the Town Manager's response to questions regarding whether or not Town property has been seized or Town documents subpoenaed.

Ms. Moran responded to public comments regarding conversations between the Mayor and Town Manager during meetings noting that it is perfectly appropriate for elected officials to consult with staff regarding the running of meetings.

Ms. Moran requested that the Council continue the discussion regarding funding for the non-profit early childhood learning centers as they provide a great value to the Town. Councilors agreed to discuss the issue at a future meeting. Questions which should be included in that discussion include the percentage of funds the future cuts are of the total budgets, the percentage of students from Mansfield, the cost of adding staff to the Town's healthcare and the need for a business and self-sufficiency plan.

#### VI. OLD BUSINESS

##### 1. Storrs Center Update

The Town Manager reported that bids for the light fixtures and pavilion will be opened on January 13, 2015. Mr. Hart will provide an update at the next meeting.

##### 2. Community/Campus Relations

The Town Manager reported a consultant has been hired for the Impact Study and data collection has begun.

##### 3. Community Water and Wastewater Issues – DEEP Notice of Tentative Determination for CWC/UCONN Diversion Permit Application

Mr. Ryan moved and Ms. Moran seconded, effective January 12, 2015, to authorize the Mayor to issue a letter to the Connecticut Department of Energy and Environmental Protection stating that the Town of Mansfield finds the draft diversion permit (no. DIV-201404187) to the Connecticut Water Company and the University of Connecticut for the interconnection and diversion of water from the Connecticut Water Company public water system in Tolland to the University of Connecticut and the Town of Mansfield to be consistent with the environmental impact evaluation conducted for this project and the water supply definitive agreement between the Town of Mansfield and the Connecticut Water Company, and has no objections to the issuance of the permit.

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The motion passed with Kegler, Kochenburger, Marcellino, Moran, Paterson, Ryan and Shapiro in favor and Raymond and Wassmundt opposed. Connecticut Water Company representatives outlined their new communication plan for the project which includes email alerts, service updates on the webpage and a construction project page. Maureen Westbrook also summarized the activities of the Water Advisory Committee.

VII. NEW BUSINESS

4. Amendment to Four Corners Sewer and Water Advisory Committee Charges  
Mr. Kochenburger moved and Mr. Shapiro seconded to approve the following resolution:

Resolved, to amend the resolution establishing the Four Corners Sewer and Water Advisory Committee, initially approved on October 14, 2008 and most recently amended on January 12, 2015.

Accepted as a friendly amendment the resolution now reads:

Resolved, to amend the resolution establishing the Four Corners Sewer and Water Advisory Committee, initially approved on October 14, 2008, amendment attached. Mr. Kochenburger reported that the Committee on Committee reviewed the changes and by consensus agreed with the proposed changes.

The amended motion passed unanimously.

The Four Corners Sewer and Water Advisory Committee Charge now reads:

FOUR CORNERS SEWER AND WATER ADVISORY COMMITTEE

Approved October 14, 2008

Modified October 13, 2009 by RESOLUTION TO CLAIIFY THE ISSUE CHARGE TO THE ADVISORY COMMITTEE FOR THE FOUR CORNERS SEWER PLANNING PROJECT

Amended November 23, 2009

Amended January 11, 2010

Amended January 12, 2015

RESOLUTION TO ESTABLISH AND ISSUE CHARGE TO AN ADVISORY COMMITTEE FOR THE FOUR CORNERS SEWER PLANNING PROJECT

WHEREAS, THE TOWN HAS RECENTLY COMPLETED A FACILITIES PLAN INDICATING THE FEASIBILITY OF SEWERING THE AREA SURROUNDING THE ROUTE 195/ROUTE 44 "FOUR CORNERS" AND DEFINING THE EXTENT OF SAID SEWER SERVICE AREA;

WHEREAS, PLANNING FOR THIS PROJECT IS CONTINUING AND WILL LIKELY RESULT IN A BOND REFERENDUM WITHIN THE NEXT YEAR TO APPROVE FUNDS FOR THE DESIGN AND CONSTRUCTION OF SEWERS;

WHEREAS, THE TOWN COUNCIL HAS RECENTLY RECEIVED A COMMUNITY BASED STRATEGIC PLAN, WHICH AMONG OTHER GOALS ENDORSES THE PRINCIPLE OF SUSTAINABILITY WITH RESPECT TO PLANNING AND ECONOMIC DEVELOPMENT;

WHEREAS, THE INPUT OF PROPERTY OWNERS, OTHER INTERESTED PARTIES AND THE MANSFIELD COMMUNITY IS NECESSARY FOR THE DEVELOPMENT OF A PROJECT THAT MEETS THE TOWN'S SUSTAINABILITY GOALS,

WHEREAS, AN ADVISORY COMMITTEE FOR THE FOUR CORNERS SEWER PLANNING PROJECT CAN BE APPOINTED AND SET TO WORK WHILE THE

January 12, 2015

TOWN COUNCIL IS CONSIDERING APPROPRIATE CHANGES TO ITS ADVISORY COMMITTEES AND COMMISSIONS, AND MAY BE COMBINED WITH OR REPLACED BY A PERMANENT COMMITTEE OR COMMISSION AT SOME POINT IN THE FUTURE AS DETERMINED BY THE COUNCIL;

WHEREAS, AN ADVISORY COMMITTEE WOULD ASSIST THE TOWN IN PLANNING FOR THE SEWERING PROJECT, MOST IMPORTANTLY BETWEEN THE PRESENT TIME AND THE BOND REFERENDUM, WHEN AND IF SUCH A REFERENDUM IS SCHEDULED; AND

WHEREAS, THE TOWN COUNCIL DESIRES TO ESTABLISH AN ADVISORY COMMITTEE TO ASSIST WITH THIS SEWER PLANNING PROJECT:

NOW, THEREFORE BE IT RESOLVED THAT:

A nine-member Four Corners Sewer Study Advisory Committee is established for the term of the Four Corners sewer project (or until it is replaced by a permanent committee or commission by the Council) and is authorized to perform the following charge:

1. Advise the Town Council, the Water Pollution Control Authority, the Planning and Zoning Commission and staff in its sewer and water planning efforts for the Four Corners by reviewing plans, proposals, studies and analyses;
2. Assist the Town staff in creating and reviewing economic development scenarios and preliminary fiscal impact analyses for the Four Corners area;
3. Communicate with the Mansfield Downtown Partnership so that the proposed Storrs Center development and any Four Corners development are coordinated;
4. Coordinate with the Town Council's Finance Committee on any recommendation for the Town's financial participation in the sewer project;
5. Assist with information sharing and public input for the project amongst sewer service area property owners, other interested parties, and the Mansfield community.
6. Assist the staff and Planning and Zoning Commission in the review and expected adoption of a Four Corners special design district (in an advisory role as the PZC is statutorily charged with this activity).

#### RESOLUTION TO APPOINT MEMBERS OF THE FOUR CORNERS SEWER STUDY ADVISORY COMMITTEE

WHEREAS, the Town Council desires to appoint a Four Corners Sewer Study Advisory Committee to assist with the planning for sewers in the Four Corners area:

NOW, THEREFORE, BE IT RESOLVED TO:

Appoint a Four Corners Sewer Study Advisory Committee with the following members:

1. Two members of the Town Council
2. One representative from the Planning and Zoning Commission
3. The Town Manager
4. One representative from the University of Connecticut
5. Four citizens (preferably at least one from the Mansfield business community and one with water expertise) (Amended 1/11/2010 increasing citizen members by two)

January 12, 2015

(Amended 1/12/2015 eliminating MDP representative and one citizen member)

RESOLUTION TO CLARIFY THE CHARGES TO THE FOUR CORNERS SEWER ADVISORY COMMITTEE ESTABLISHED OCTOBER 14, 2008

BE IT RESOLVED THAT:

1. The Four Corners Sewer Advisory Committee shall be renamed the Four Corners Sewer and Water Advisory Committee
2. The Committee will continue to perform the duties as outlined in the Committee charges dated October 14, 2008.
3. The Committee will continue to disseminate information to Mansfield Residents through public informational meetings, workshops. Town web sites and other modes as deemed timely and appropriate.
4. The Committee may assist the staff and will participate in discussions concerning sewer, water and economic development issues that have a direct impact on the Four Corners area.
5. The Committee will disseminate information of its discussions in a timely and appropriate manner (i.e. minutes, workshops, memos, town web site) to all Town Boards and Commissions with an interest or statutory responsibility to items discussed.

AND FURTHER

That this resolution shall be appended to the Resolution establishing the Four Corners Sewer Advisory Committee and shall replace the Resolution to Clarify the Issue Charge to the Advisory Committee for the Four Corners Sewer Planning project dated October 13, 2009.

That a proposed plan of action of Committee activities dated October 28, 2009 shall be appended to this Resolution.

5. Fee Schedule for Nash-Zimmer Transportation Center Commuter Club  
Mr. Shapiro moved and Mr. Ryan seconded, effective January 12, 2015, to adopt the proposed fee schedule for the Nash Zimmer Transportation Center "Commuter Club."

The hours of the locker facility will be reviewed once a history of use has been established.

The motion passed unanimously.

6. Classification – Public Works Operation Manager  
Ms. Moran moved and Mr. Shapiro seconded, effective January 12, 2015, to create the classification of Public Works Operations Manager and to set the pay grade for the position at grade 22 (40 hour work week) of the town administrators pay plan, with a current salary range of \$77,799-\$101,080/yr.  
Ms. Moran reported the Personnel Committee has reviewed and is in agreement with the proposed changes.  
The motion passed unanimously.

7. Mansfield Tomorrow Draft Plan of Conservation and Development  
Director of Planning and Development Linda Painter described the Plan distribution roll out and the scheduled information sessions. Staff has planned meetings with pertinent advisory committees. The Planning and Zoning Commission has scheduled a public hearing for March 2, 2015. Council members agreed by consensus not to conduct a separate public hearing but to schedule a workshop.

8. Agreement Between Regional School District #19 Board of Education and E. O. Smith High School Teachers' Association

January 12, 2015

Mr. Ryan recused himself from discussion and voting on this agreement.  
Ms. Moran moved and Ms. Raymond seconded to ratify/approve the contract between Regional School District #19 Board of Education and E.O. Smith High School Teachers' Association.  
The motion to ratify/approve passed with all those voting in agreement.

9. Approval of 2015/16 Budget Review Calendar

Mr. Shapiro moved and Ms. Moran seconded, to adopt the Proposed Budget Review Calendar for fiscal year 2015/16 as presented by the Director of Finance and the Town Manager.

Motion to approve passed unanimously.

VIII. REPORTS OF COUNCIL COMMITTEES

Mr. Ryan, Chair of the Finance Committee, noted that the preliminary report from Blum Shapiro shows no large failures but did raise some issues for which they will offer suggestions. A special meeting of the Committee will be held on February 2, 2015 to hear the final report on this section of the review.

Ms. Moran, Chair of the Personnel Committee, reported the Committee discussed (the Finance Committee was also in attendance) the cost of healthcare. Although the Town has experienced a few substantial claims, overall the performance of the fund is still better than average.

Mr. Kochenburger, Chair of the Nominating Committee offered the following recommendations:

Alfred Fratoni, Jr. as an alternate on the Parks Advisory Committee for a term ending 8/1/2016

William Simonsen's reappointment as a Housing Authority Commission for a term ending 10/31/2019.

The motion passed unanimously

IX. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered.

X. PETITIONS, REQUESTS AND COMMUNICATONS

10. N. Ferron (12/8/14)
11. J. Goldman (12/8/14)
12. M. Grakowsky Shippee (12/8/14)
13. S. Hertel & D. Swinton (12/30/14)
14. B. Javidi (12/16/14)
15. M. Krcmar (12/29/14)
16. T. Luciano (12/10/14)
17. N. Munro (01/08/15)
18. A. Smith (12/5/14)
19. M. van Beusekom & S. Martinex (01/07/15)
20. W. Ryan re: Preparation of FY 2015/16 Budget
21. Mansfield Planning and Zoning Commission re: January 20, 2015 Public Hearing
22. Mansfield Planning and Zoning Commission re: Proposed Honors Residence Hall
23. Legal Notices
24. J. Carrington re: engine braking
25. J. Carrington re: Intersection Left Turn from Route 275 Eastbound to Route 195 Northbound
26. T. Veillette re: Coordination of Traffic Signals Along Route 195 from South Eagleville Road to North Eagleville Road

January 12, 2015

27. M. Hart re: Appointment to Mansfield Library Advisory Board
28. Landlord Registration Information
29. US Department of Housing and Urban Development re: Mansfield Tomorrow
30. CCM Municipal Management Bulletin re: New Supreme Court Ruling Supports Town of Rocky Hill & Municipalities
31. Connecticut Employer Support of the Guard and Reserve re: Statement of Support
32. Mansfield Minute -- January 2015

XI. FUTURE AGENDAS

Ms. Moran requested Item 31, Connecticut Employee Support of the Guard and Reserve re: Statement of Support, be added to the next agenda.

Ms. Wassmundt requested more information on the playground be provided, including the cost of maintenance, life expectancy of the equipment, a detailed explanation of the expense of the playground and the rationale for the identified location.

As agreed to earlier, a discussion of the requests of the non-profit early childcare education centers will be a future agenda item.

Mr. Shapiro moved and Mr. Ryan seconded that the Town Council move into executive session and include the Town Attorney, Town Manager, and the Sustainability and Natural Resources Coordinator in the discussion regarding Sale or Purchase of Real Property (2 properties). Mr. Shapiro has recused himself from all discussion or action on the first property and will do so tonight even though the attorney with whom he had a professional relationship is no longer involved in the matter.

Mr. Shapiro moved and Mr. Ryan seconded that the Town Council move into executive session and to include the Town Manager and Town Attorney in the discussion regarding Strategy and Negotiations with Respect to Pending Claims or Litigation.

XII. EXECUTIVE SESSION

Sale or Purchase of Real Property, in accordance with CGS§1-200-(6)(D)

First Property:

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Wassmundt

Also included: Town Attorney Kevin Deneen, Town Manager Matt Hart, Sustainability and Natural Resources Coordinator Jennifer Kaufman

Second Property:

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Also included: Town Attorney Kevin Deneen, Town Manager Matt Hart, Sustainability and Natural Resources Coordinator Jennifer Kaufman

Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B)

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Also included: Town Attorney Kevin Deneen, Town Manager Matt Hart

XIII. ADJOURNMENT

Mr. Ryan moved and Mr. Marcellino seconded to adjourn the meeting. Motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

January 12, 2015

Arthur A. Smith  
74 Mulberry Road  
Mansfield, CT 06250

Mansfield Town Council

January 12, 2015

Dear Town Council Members:

I was in attendance at the Town Council Meeting held last December 8, 2014 and found it disconcerting that the Town Manager Matthew Hart would not answer Councilor Wassmundt's question whether or not a warrant had been served by the State police to obtain Town documents. I hope that the Town Council will enter into a full discourse on his decision for and in the public record.

This posturing not to disclose public information puts into perspective the difficulty the public has had in recent years in obtaining information in this public forum, control of information is control of the narrative which appears to be more important than transparency in local government, perhaps the New Year will began with a new agenda.

But questions still remain and since information is the currency of democracy and not control of the narrative, the story line, I will continue to ask them.

- 1) Have either Cherie Trahan or Matthew Hart given our town attorney or the investigating police notice that they have retained legal counsel to assist them as the police investigation of our town's finances is pursued? This question raises the issue of whether the CFO should have so many clients to provide financial services to, in addition to the town?
- 2) What management skills not project management skills are included in the performance measures used to evaluate the performance of the town manager?
- 3) Was a secret meeting held to which the town was not given notice when Matthew Hart gave authorization to assume the operating cost of the pumping station near the post-office condominiums, if not how did the obligation without Town Council approval, and the cost associated with the obligation get past the scrutiny of our CFO, Cherie Trahan?
- 4) Our Town Manager, appears to take down the questions raised during these public comment periods but since we fail to receive replies, can his notes be subject to FOIA retrieval, as documents with a public interest that outweighs an interest in withholding?
- 5) Has the University of Connecticut in any forum, Town and Gown meetings included, stated that they have not and will not consider partnering or constructing with state money Biosafety level 4 Laboratories in the Storrs/Mansfield area? Please note that Vaccine research work is starting at CAROGEN Corp. in Farmington Biosafety level 4

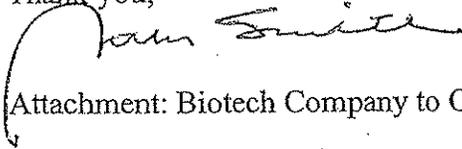
labs been ruled out for this community? Beverly Wood has assured us that she has vast experience in this area, how should we understand this?

6) I have noticed that the Mayor and the Town Manager talk during these Town Council meetings and the public is unable to hear their conversations, given the final ruling in Docket #FIC 2013-221, are you in compliance with CTFOIA mandates?

I look forward to hearing back from you on all of these issues raised at your earliest convenience.

7) UConn has been cutting back in a number of it's expenditures for public services for the residents of Mansfield /Storrs, the Senior program at the Jorgenson, the Community school for the Arts and support for Discovery Depot, has the CFO looked to this trend to forecast future Town expenditures, for the upcoming budget, should this trend continue? Will profit, regarding the Community School for the Arts contract, include or exclude the UConn Foundation financial support?

Thank you,

A handwritten signature in cursive script, appearing to read "Joan Smith". The signature is written in dark ink and is positioned to the right of the "Thank you," text. A large, light-colored circular mark or smudge is visible to the left of the signature.

Attachment: Biotech Company to Open New Lab- Courant

PAGE  
BREAK



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning & Development  
**Date:** January 26, 2015  
**Re:** Community/Campus Relations, UConn Master Plan

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**Subject Matter/Background**

The main subject we plan to review at Monday's meeting under this recurring agenda item is the finalization of comments on the draft UConn Campus Master Plan. On November 24, 2014, you referred the master plan to the Planning and Zoning Commission (PZC) as well as several advisory committees for review and comment. Over the last several weeks, these advisory committees have held multiple meetings to review the plan and prepare comments. UConn staff assisted in their review by attending meetings, making presentations and answering questions as needed.

Comments were received from the following committees in response to the referral: Agriculture Committee, Conservation Commission, Economic Development Commission, Open Space Preservation Committee, Sustainability Committee and Transportation Advisory Committee. At its January 20<sup>th</sup> meeting, the PZC considered these comments from the commissions and advisory committees. Prior to the PZC meeting, staff prepared a draft letter for the Commission's consideration based on its prior discussion of the plan as well as comments received from the various committees. The draft letter summarizes the major themes identified in the comments from the advisory committees with the actual memos attached for more detail. The PZC endorsed the draft letter with the exception of a recommendation to consider using the hockey rink for other athletic uses such as soccer camps during the off-season. This idea was not endorsed due to members' knowledge of the demand and need for ice time for various community leagues on a year-round basis. The revised letter and committee comments are attached for your information.

For your reference, I have attached a copy of the executive summary of the master plan – the full document can be found online at [www.masterplan.uconn.edu](http://www.masterplan.uconn.edu), uploaded to the "documents" tab under the Storrs campus.

**Recommendation**

As with previous UConn projects, staff recommends that the Town submit a single set of comments that is endorsed jointly by the PZC and Town Council. If the Council concurs with this recommendation, the following motion would be in order:

*Move, effective January 26, 2015, to authorize the Mayor to co-endorse the attached comments to the University of Connecticut regarding the draft UConn Campus Master Plan.*

**Attachments**

- 1) Draft Comments on UCONN Campus Master Plan
- 2) Advisory Committee comments on UConn Campus Master Plan
- 3) Memo from Linda Painter on Technical Corrections to Plan
- 4) Executive Summary, UCONN Campus Master Plan

# TOWN OF MANSFIELD



Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3330  
Fax: (860) 429-6863

January 27, 2015

Ms. Laura Cruickshank  
University Master Planner and Chief Architect  
31 Ledoyt Road U-3038  
Storrs, Connecticut 06269-3038

**Subject: University of Connecticut Draft Campus Master Plan**

Dear Ms. Cruickshank:

Thank you for providing the Town the opportunity to review the draft master plan for the Storrs Campus. As the state continues to invest in its flagship university, the preparation of this plan represents a significant step in managing and mitigating the impacts of growth on the surrounding community. The master plan provides a framework for future expansion and contains several positive elements for which the University should be commended, including:

- The focus on infill development as opposed to continuing past trends of expanding outward into the community;
- The preservation of open spaces and agricultural lands and the introduction of “woodland corridors” through campus to connect to open spaces on the eastern and western edges of the main campus;
- The commitment to housing 70% of undergraduate students on-campus;
- The strong emphasis on sustainability as the campus grows and changes;
- The focus on multi-modal transportation to reduce vehicle congestion on-campus and in the immediate vicinity;
- The identification of opportunities for additional housing and commercial development at the Depot Campus through a public-private partnership; and
- The potential for business growth in Mansfield as the campus expands and the technology park develops; and improvements to campus gateways on the edges of campus.

Since the release of the draft master plan in December, town advisory committees have held several meetings to discuss the proposed plan and the potential impacts on our community. UCONN staff's participation in these meetings has been incredibly helpful, and serves as a demonstration of the collaborative relationship that the Town and University continue to build and strengthen. The Mansfield Town Council and Planning and Zoning Commission (PZC) hereby endorse the comments offered by those committees, which are attached to this letter. Our Director of Planning and Development has also reviewed the draft plan and provided suggestions regarding technical corrections to the plan documents which will be submitted under separate cover.

The following comments identify the key concerns and issues for the Town Council and Planning and Zoning Commission, in addition to those identified by our advisory committees:

- *Traffic and Transportation.* One of the primary concerns related to future university growth is the impact on local and regional transportation networks. The potential addition of 5,000 students over the next ten years and associated growth in staff and faculty will put further strain on already congested roadway networks and impact quality of life on local roads as motorists seek alternatives. While the master plan identifies some strategies such as additional park and ride lots and disincentives for parking on-campus, a stronger commitment is needed to improving alternative modes of transportation for students and faculty commuting to campus. Examples include incentives for staff and students using remote parking and/or alternate transportation; relocating administrative uses to the Depot Campus; partnering with local and regional transit service providers to expand connections between campus and other regional centers; investment in off-campus bicycle and pedestrian improvements; and continued participation in local and regional transportation planning initiatives.

It is also important to note that while we understand that changes in the on-campus roadway network have been proposed to improve pedestrian, bicycle and bus access, it is impossible for the Town to analyze or endorse those changes prior to the completion of a comprehensive traffic study that identifies the impacts of those changes on local roads.

In summary, Town support for campus growth will be contingent upon transportation impacts being resolved to the satisfaction of both the University and the Town. For more details on recommendations related to transportation, please refer to the January 15, 2015 memo of the Transportation Advisory Committee.

- *Parking.* The master plan takes an aggressive approach with regard to limiting parking on-campus as a catalyst for increasing reliance on alternate modes of transportation. While we agree that such an approach is necessary if we are to change behaviors in the long-term, we are also concerned that the Town could be impacted in the short-term if staff and students seek alternative parking off-campus. We will look to the University to support the Town in any efforts needed to address off-campus parking problems if they arise, including financial support for enforcement if needed.

Additionally, the plan identifies Storrs Center as a potential source for additional student parking. The Storrs Center garage is fully committed; there are no excess spaces available at this time for university use.

- *Conservation of Open Space.* The plan provides great detail for the future development of specific areas of the campus; however, there is very little discussion regarding UCONN's significant land holdings outside of the Main, North, East and Depot Campus areas. These outlying parcels provide significant ecological, agricultural and scenic value to both the university and the community, and should be acknowledged as a significant element of the overall sustainability framework of the plan. More specificity on future plans for the use and conservation of these parcels is needed. Examples include preparation of management plans and preservation and replacement of trees. For more details on recommendations and specific changes related to conservation and open space, please refer to the January 15, 2015 memo of the Conservation Commission and the January 14, 2015 memo of the Open Space Preservation Committee.

- *Agriculture.* While the plan recognizes the role agriculture has played in the development of the campus, the emphasis is on the past and not the future. Given the importance of agriculture to the state, regional and local economies, the plan should reflect a forward-thinking approach that strongly addresses the role agriculture will play in the future. In particular, the restoration of prime farmland lost to development should be a near-term goal. The potential impacts of proposed projects on agricultural activities should also be evaluated prior to moving forward with a specific project. For more details on suggested changes related to agriculture and conservation, please refer to the January 14, 2015 memo prepared by the Agriculture Committee.
- *Sustainability.* As noted above, the creation of a broad-based sustainability framework as part of the campus master plan is strongly supported by the Town. As the Town is also working toward improving its sustainability through the adoption of the Mansfield Tomorrow Plan of Conservation and Development, collaboration between our two organizations will be essential if we are to achieve our goals. This master plan also provides an opportunity to strengthen connections between the campus and the Town. For more details on how the Town and UCONN can work together to advance sustainability initiatives and specific changes to the plan, please refer to the January 16, 2015 memo of the Sustainability Committee.
- *Economic Development.* The university's expansion over the next ten to twenty years presents opportunities for business growth within the community. To support that growth, we recommend that UCONN continue to support the development of new businesses within commercial areas adjacent to campus rather than introducing new businesses internal to campus. Additionally, we strongly encourage UCONN to expand their local purchasing programs, including local and regional farms. For more detailed comments on how the plan can be improved with regard to economic development initiatives, please refer to the January 15, 2015 memo from the Economic Development Commission.
- *Design Guidelines.* The Town's primary concern with regard to design of new campus buildings is how those buildings relate to the adjacent community. The design guidelines include general statements regarding stepping down in mass/scale close to campus edges and considering overall community context; these statements should be referenced in the more detailed district sections where campus abuts community.
- *Stormwater.* While tremendous emphasis is placed on the use of Low Impact Development practices in the Eagleville Brook watershed, these practices should be used campus-wide.
- *Specific Project Proposals.*
  - *Multi-purpose/Hockey Arena.* While we understand the need and demand for year-round ice arena, the Town objects to the proposed location of a 4,500 seat hockey/multi-purpose arena on the site of Mansfield Apartments. The siting of such a facility in this location would have significant impact on the adjacent Moss Sanctuary and is inconsistent with the lower scale and density of uses contemplated in this area. Such a high-traffic facility should be located closer to the center of campus and not on an outlying parcel. The site adjacent to the current ice arena provides an opportunity for the facilities to share ice-making and refrigeration systems. Suggested alternate sites include the two sites referenced in the Executive Summary, as well as the area off Bolton Road near the Fine Arts building, the Depot Campus and the north campus.
  - *Roadway Connection between Bolton Road and South Eagleville Road.* This proposed road is a significant concern for residents in the adjacent Hillside Circle/Eastwood Road neighborhoods. Relocation of the hockey arena to another site may eliminate the need for

this road altogether. If the proposed roadway were determined to be necessary as part of a comprehensive traffic analysis, its alignment would need to be revised to provide extensive landscape buffer between the roadway and adjacent single-family homes. Additionally, the alignment should be coordinated with the Town to minimize impacts on the Community Center and proposed community playground. Consideration should also be given to limiting access to the road to minimize noise and air pollution impacts.

- *Residence Hall Locations.* While most of the proposed residence hall sites are located on the core campus, there are two locations identified in the plan (Oak Hill Road and Horsebarn Hill Road) that are inappropriate locations for new housing given the impacts such a building would have on the adjacent neighborhood in the case of Oak Hill Road and on the agricultural and scenic value of Horsebarn Hill. Furthermore, the proposed Horsebarn Hill site is not consistent with the 2004 East Campus Master Plan, which established conservation and preservation areas for this portion of the campus. References to these two locations as potential future sites should be removed from both the narrative and maps.
- *West Campus District – Expansion of existing athletic facilities.* While the plan identifies potential expansions of baseball, softball, soccer and lacrosse stadiums, no specific details are provided. Expansion of these facilities should include plans for event parking to minimize impacts on adjacent residential neighborhoods.
- *South Gateway District.* The South Gateway District (Mansfield Apartments) should be detailed in the same manner as the North Eagleville Science, Hillside Road and South Campus Districts given that it is surrounded by non-university properties and the impacts its development could have on the surrounding area and adjacent Moss Sanctuary. Detailed design studies should address access to the sanctuary as well as mass and scale of proposed buildings. Preferred uses for this site include multi-family housing or mixed commercial/residential development that is designed to be compatible with both the natural setting and Storrs Center.
- *Depot Campus.* As plans are developed for the Depot campus, the following areas will be of significant interest to the Town:
  - Evaluating the type and amount of commercial business to ensure that new development does not negatively impact the Town's existing commercial centers such as Four Corners and Storrs Center.
  - Protecting agricultural and open space resources.
  - Relocation of administrative uses and other facilities with a significant number of off-campus staff and visitors to the Depot campus to reduce traffic to the main campus.
- *North Eagleville Land Bridge.* Additional clarification and explanation of this concept should be included in both the master plan and supporting documents.
- *Bone Mill Road.* Appendix C identifies Bone Mill Road as a campus gateway and connection to the Depot Campus. The Town currently discourages motorists from using this as a route to the main campus due to narrow conditions and gravel surfacing. Changes that would be needed to expand roadway capacity to serve as a 'campus gateway' would change the rural character of this road and would not be supported by the Town.
- *Gateways.* More information is needed on how the University plans to distinguish gateways, particularly those that are located in the community away from the main campus.

In summary, we strongly encourage UCONN to revise the draft master plan to address these concerns as they are needed to address the impacts of the University's continued growth on Mansfield. We also believe that the changes identified in this letter and its attachments will benefit both the Town and University and provide a strong framework for future growth.

If you have any questions regarding these comments, please contact Linda Painter, Director of Planning and Development.

Sincerely,

Elizabeth C. Paterson  
Mayor

JoAnn Goodwin  
Chair, Mansfield PZC

Cc: Town Council  
Planning and Zoning Commission  
Conservation Commission  
Open Space Preservation Committee  
Agriculture Committee  
Sustainability Committee  
Transportation Advisory Committee

Comments on UConn Master Plan by Agriculture Committee, January 14, 2015

The committee reviewed the Plan at their January 6, 2015 meeting. The committee supports the overall plan for the main campus and the University's intent to avoid expanding development beyond built-up areas. The committee would like to see a stronger commitment to conserving land resources beyond the main campus.

In the new Mansfield Tomorrow Plan (currently under review), agriculture plays a large part in its recommendations and action plans to promote the town's sustainability and economic development. The UConn farm includes 23% of the farmland in Mansfield, and it has one of the top dairy herds in the country. Thus, it is an important part of agricultural enterprise in our town. If the University's land base is developed, that source of production and environmental services would be lost forever.

According to page 11 in Volume 1 of the Master Plan, it "should align with and support the recommendations in Mansfield Tomorrow..." Thus, the committee recommends that the Master Plan become more compatible with the Town Plan by showing a more definite commitment to conservation of its farm and forest lands. We recommend a strong statement about conservation of natural resources, such as forest and farmland, as being important to the University's sustainability commitment on page 21 of Appendix A. The contribution of farmland to carbon neutrality should be included here and on page 6 of Appendix A. The land also serves as an irreplaceable base for agricultural research and education of both students and the public, and it should be cited as such on page 21 of Appendix A.

The committee supports the previous designation of agricultural conservation areas in East Campus and North Campus, and they recommend that the Sustainability Framework Plan (Appendix A) include a Goal on page 11 to expand conservation status to other University farmland, such as Spring Manor Farm, Spring Hill field and the Agronomy Farm.

The Plan's statements about agriculture places too much emphasis on the past (see pages 11 and 21 in Appendix A). A 2010 report by UConn's own College of Agriculture and Natural Resources reports that the total impact of Connecticut's agricultural industry on the state economy (\$212 billion Gross State Product) is \$3.5 billion, (<http://www.are.uconn.edu/documents/economicimpacts.pdf>). The people of Connecticut need the University's Plan to look forward, not backward. Thus, the committee recommends that the text on pages 11 and 21 in Appendix A be revised as follows: In the text, omit reference to deficits of prime farmland (see below) and replace the text with the following or similar language: "The University began as an agricultural school and continues to provide education, as well as promotion and development of new agricultural practices and technologies, including sustainable farming and scalable food production."

The committee also recommends changing the Goal on page 11 of Appendix A, from "Restore prime farmland deficits," to "Replace prime farmland lost to development." This Goal should be moved to the Current and Near Term column since it involves 34 acres of prime farmland, much of which was destroyed by the Charter Oak Apartment development many years ago.

Replacing this productive crop acreage for the farm's operation is overdue. The proposed mitigation area for replacing this lost land should be shown on a Spring Manor Farm map.

The committee supports the expansion of the student farm (Spring Valley Farm), and recommends that it be cited as a source of education and innovation, not just as a source of food production for farm-to-table dining services (page 21 of Appendix A).

To ensure the agricultural use of farmland, the Plan's proposals need to be considered as to how they impact agriculture. The proposed trails and new trees in Valentine Meadow would be detrimental to its use as a pasture. A trail in existing woods to the west would be more appropriate.

The committee appreciates the opportunity to comment on the Master Plan and is hopeful that its recommendations will ensure a sustainable farm and forest land base to support the University's mission as a land grant institution to research and promote agricultural innovations. These lands are also a valuable resource for the Mansfield community and the people of Connecticut.

TO: The Mansfield Town Council  
FROM: The Mansfield Conservation Commission  
RE: University of Connecticut Campus Master Plan  
DATE: January 15, 2015

The University of Connecticut Campus Master Plan "looks to the buildings, land, open space and infrastructure...." (Appendix E). The Mansfield Conservation Commission (CC) applauds the broad goals stated in the Plan and appreciates the directive to emphasize the Core Campus, but this is a document purported to plan for climate neutrality by the year 2050. For this reason the non-core-campus outlying land holdings must not be neglected in the plan. The CC would like to see more specificity and planning details for these important University properties. For example, if management plans do not exist for properties such as the adjoining UConn Forest (the Fenton River Tract), Spring Manor Farm, Lee Farm, and the Spring Hill Farm, the University should be encouraged to develop management plans for them. The Moss/Cary Tract does have such a management plan, including long-term research projects, and is protected from development until about 2050.

The CC appreciates the concept of "Partnering with the Town of Mansfield." In the early years of the School/College/University, the Storrs portion of the Town and the University functioned very much as a single unit. Today, with the amazing growth of the University, collaborative planning is a must if Mansfield and the University are to accomplish the goals of the University Master Plan and the Town's Plan of Conservation and Development. These goals include not only appropriate economic development, but preservation of Mansfield's natural, rural and historic character.

Four members of the Mansfield Conservation Commission (Joan Buck, Quentin Kessel, Scott Lehman, Michael Soares) attended the UConn Master Planners meeting with the Mansfield Open Space Preservation Committee December 16, 2014. Also in attendance were members of the Agriculture Committee and the Parks Advisory Committee. It is the consensus of the Mansfield Conservation Commission that the presentation and follow-up discussions with UConn's Laura Cruickshank and Beverly Wood indicate that a thoughtful and open planning process is taking place. The supervision of this effort by talented and experienced members of the University community, as opposed to the hiring of outside consultants as was done in the past, gives the Commission confidence in the process.

A number of issues were discussed and acknowledged to be important at the December 17, 2014 Conservation Commission meeting, and commission members would like to see the Town's statement to the planners recognize the importance of these issues:

1. The plan includes a number of generic references to "sustainability." The Commission feels these generic references do not do full justice to the University's conservation and preservation efforts, either past or present. We suggest that an early UConn Board of Trustees statement be given a central role in the planning document: From the January 14, 1977 BOT minutes, **"THAT the Board of Trustees commits the University to a general policy of preservation that would to the maximum extent possible preserve the institutional inheritance of**

**significant architecture, historic sites, and scenic open space, including views and vistas, natural stone outcroppings, stone walls and other amenities that distinguish the campuses of this land grant institution.**" Supporting information, including examples of the Town working with the University toward these preservation efforts was forwarded to the Council by the Commission on May 21, 2014. The Master Plan proposes many of the same preservation efforts to which the BOT committed the University to in 1977.

2. The University controls a significant portion of the Town's farm and forest land. The Agriculture Committee made clear (at the December 16, 2014 meeting) the importance of this farm and forest land. The reasons for this include the role of this Land Grant University and the necessity of educating future farmers and foresters to feed our people and provide for ecosystem services such as clean water, air, etc. (i.e., "sustainability").

3. The University campus includes a wide variety of newly planted and specimen trees; in essence, the campus is an arboretum. However, the consensus of the meeting was that more trees are being lost than replaced. Over the last two decades, tree loss has been considerable in spite of the efforts by the University community and the establishment of a University arboretum committee. It is important to note that mature trees usually cannot be moved or replaced, at least within human lifetime. Trees larger than a specified diameter (say, 18 inches DBH) or of an unusual nature should enjoy special consideration, and this should be specified and recommended as part of the Plan. Construction projects outlined in the Plan are sometimes at odds with its stated preservation goals. For example, extending Whitney Road along its original route may sacrifice a number of mature trees; also, the sweet gum specimens and other large trees along Mansfield Road appear to be threatened by South Campus development.

4. Along the same lines as 3), the University Historic District includes both Gilbert and Whitney Roads (p. 3, Appendix E) and the removal of the "Faculty Row" structures seems at odds with the Plan's goal to preserve historic structures. (In spite of the implication [p.22, Appendix E] that beginning in the early 1930s most of these houses were given over to fraternities, most of them continued to be occupied by faculty into the 1950s). The CC is pleased to see that the barn currently utilized by the landscape department on the agricultural campus is to be retained.

5. The possibility of locating a new hockey rink at the corner of Routes 195 and 275 was met with universal disappointment. Its placement between the Town office building and the Moss Sanctuary seems to be inappropriate for many reasons, including the surrounding activities, parking, traffic, etc. The efficiencies of placing a new rink next to the existing rink were pointed out to the planners; these included the possibility of overlapping refrigeration systems and the utilization of the proximate covered areas for summer camps, such as soccer and field hockey camps. At Connecticut College, as soon as the hockey season is over, the ice is removed and artificial turf is put down so that intramural games, including soccer, can use the arena.

6. The goal of making the campus increasingly bike- and pedestrian-friendly is a worthy one.

7. An editorial map comment: the map on p. 3 of Appendix E does not reflect the private ownership of 2.1 acres at 4 Moulton Road (at the junction of Route 195 and Moulton Road).



# Town of Mansfield

## Economic Development Commission

Date: January 15, 2015  
To: Town Council  
From: Steven Ferrigno, Chair  
Copy: Matthew Hart, Town Manager  
Planning and Zoning Commission  
Subject: Draft UConn Campus Master Plan

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On Thursday, January 8, 2015, the Economic Development Commission voted to submit the following comments on the draft UConn Campus Master Plan to the Town Council and Planning and Zoning Commission for review and consideration.

The Commission noted that the draft master plan includes many positive elements for which the University should be commended, including:

- The focus on infill development as opposed to continuing past trends of expanding outward into the community;
- The preservation of open spaces and agricultural lands and the introduction of “woodland corridors” through campus to connect to open spaces on the eastern and western edges of the main campus;
- Changes to the circulation system including improved pedestrian, bicycle and bus transportation linkages to reduce vehicle congestion on-campus;
- The identification of opportunities for additional housing and commercial development at the Depot Campus through a public-private partnership;
- The potential for business growth in Mansfield as the campus expands and the technology park develops; and
- Improvements to campus gateways on the edges of campus.

The Commission also noted the following areas/issues that should be addressed in the final plan:

- *Business Growth.* The University should be encouraged to continue to support development of commercial businesses in the downtown, King Hill Road and Four Corners areas rather than locating new retail and service businesses internal to campus. The type and amount of commercial development contemplated for the Depot Campus redevelopment must be carefully evaluated and coordinated to ensure that it does not negatively impact the Town’s existing commercial districts.
- *Local First’ Procurement.* While the plan includes statements referencing use of local sources when possible, the University should be encouraged to expand procurement measures that provide preference to local vendors and contractors within proximity to the campus for provision of goods and services, including local and regional farms. The “Local Routes” program sponsored by

UConn Dining Services provides an example of a successful buy-local initiative that can serve as model for other university procurement needs.

- *Housing Incentives.* The University should be encouraged to provide incentives for staff and faculty to live in Mansfield, such as a home ownership program. Such an initiative could provide various recruitment and economic benefits for both the University and the Town, while reducing carbon emissions produced by longer commutes to campus. The HOMEConnecticut program sponsored by the Partnership for Strong Communities could be a potential resource for this effort.
- *Proposed Hockey/Multi-Purpose Arena Location.* While the Commission understands and appreciates the concept of siting the new multi-purpose arena close to downtown and the benefits such a location could provide to local businesses, it shares the concerns expressed by many residents regarding the impact the proposed site would have on Moss Sanctuary and the scale of such a facility at the southern edge of downtown, where buildings have been reduced in scale to transition into adjacent neighborhoods. The University should be encouraged to find an alternate location for this facility, with a preference for infill development on the main campus that is accessible to the student body. A preferred use for the Mansfield Apartments site would include multi-family housing or mixed-use development that is designed to be compatible with both the natural setting and the Storrs Center commercial area.
- *New Road Connection between Bolton Road and South Eagleville Road.* The Commission understands the concerns expressed by residents of Hillside Circle and Eastwood Road with regard to the impact the proposed roadway would have on abutting homes. Based on previous conversations with UCONN involving the most recent alignment of Bolton Road, some area residents understood that the University would not develop this connection and may perceive the roadway as a significant threat to the quality of life in the neighborhood. Consequently, the University should be encouraged to explore alternate transportation improvements to eliminate the need for this connection. Relocation of the multi-purpose arena to another site combined with expanded pedestrian, bicycle and transit connections off-campus could significantly reduce the need for this additional roadway connection into campus.

Thank you for allowing us the opportunity to comment. The long-term growth of the university offers tremendous opportunity for growing and strengthening businesses in Mansfield and we look forward to working with university representatives to achieve our shared objectives.

**To:** Town Council  
**From:** Open Space Preservation Committee  
**Date:** January 14, 2015  
**Re:** UConn Master Plan Review

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The Open Space Preservation Committee (OSPC) appreciates the opportunity to review the UConn Master Plan and offer comments to the Town Council. The committee reviewed the Plan on January 5, 2015, particularly as it relates to Mansfield's proposed Plan of Conservation and Development (POCD). The chair of the Parks Advisory Committee (PAC) attended this meeting and was supportive of the comments.

One of the priorities in Mansfield's POCD is to focus new development in existing or planned development areas. OSPC supports a similar interest in UConn's Master Plan, and also the proposed addition of green spaces in the core campus, which will encourage UConn staff and students to experience and appreciate the natural world.

Another Mansfield POCD priority is conservation and stewardship of forest and farmland. UConn owns approximately 23% of the farmland and 5% of forest land in Mansfield. Thus, OSPC encourages a similar commitment by the University to their land as part of its ongoing role as a land grant institution and as a sustainable enterprise.

Specific recommendations to strengthen this commitment in the Master Plan:

1. The University's extensive land holdings provide environmental benefits not available to many other universities that are hemmed in by urban settings. While the OSPC applauds the University for concentrating growth in the core of the campus, we feel that a statement in Volume 1, p.11, should be strengthened. Development is definitely (not "probably") inappropriate at the Spring Manor Farm, North Eagleville and Spring Hill Forest Tracts and is inconsistent with the Town of Mansfield's Plan of Conservation and Development. These parcels in their natural state are highly valuable to the University by providing ecosystem services such as clean water, clean air, and other services that are essential to UConn's sustainability commitments. The farmland and forests will contribute to UConn's goal to be carbon neutral by 2050. These parcels also provide research and teaching opportunities that are essential for the State's Flagship University, as well as areas for recreation and food production. A definite statement in the Master Plan recommending designation of outlying parcels for agriculture and forestry uses would indicate specific intentions for these parcels rather than merely saying that development is inappropriate in these areas.

2. Currently the Area of Focus concerning "Land" in the Sustainability Framework Plan (Appendix A, pp. 11 and 20-1) addresses human activities on the land, not the land resource itself. OSPC recommends adding an explicit statement on these pages supporting conservation and stewardship of farmland and forest land as part of the University's sustainability commitment. These green spaces provide many environmental services to the University and the region. For example, both farmland and forest land store carbon and will contribute to the University's carbon neutral commitment by providing a carbon offset for proposed new development.
3. OSPC supports the preservation/conservation designations in the 2004 East Campus POCD and the designations of the North Campus Agricultural Conservation Area, the Red Maple Swamp Preserve, and the HEEP Park. OSPC recommends listing all of these areas in the Conservation Districts text in Appendix E, page 2.

OSPC recommends that Appendix A, page 11, include a specific Goal to increase the University's sustainable resources through conservation and stewardship of specific outlying forest properties, including North Campus Forest Tract and Spring Hill Forest Tract. Both are part of large forest tracts identified by CLEAR, and they abut forest land owned by the Town, CT DEEP or Joshua's Trust.

OSPC also recommends including a specific Goal on page 11 of conservation and stewardship of the University's farmland, including the Spring Hill field, the Agronomy Farm, and Spring Manor Farm (which is currently recommended for conservation only as an historical site in Appendix E. p. 28).

4. OSPC recommends that Appendix A, page 11, include a Goal to create a preservation area in the Level A aquifer area for the Willimantic River wellfield, similar to the one already established for the Fenton River wellfield. The Willimantic River wellfield is the largest water supply on campus, and it should have the most protection possible.
5. OSPC is pleased to see proposals for new trails that will encourage the UConn community to explore beyond the main campus. We appreciate the proposal to improve access to the Spring Manor Farm Trail. This trail is part of a 9-mile long trail through Mansfield, Coventry, and Tolland in the Willimantic River Greenway. OSPC supports the proposal to improve portions of the Spring Manor Farm Trail and to establish a forest preservation and recreation district along the river, as long as it does not interfere with the agricultural use of the farm. The committee also has a few concerns and recommendations about proposed trails:

- *Valentine Meadow*— Allowing public access in a working horse pasture is unsafe. Developing a trail around the perimeter would reduce the amount of pasture area and, because this area is a wet meadow, improvements may have significant negative wetland impacts. OSPC recommends against planting the proposed trees in the Roberts Brook area because they would block scenic and wildlife views from Horsebarn Hill Road valued by the town and campus community and obstruct a popular sledding area.
  - *Nipmuck Trail*- Currently the CT Forest and Parks Association (CFPA) holds a permanent conservation easement on the portion of the Nipmuck Trail in the Fenton Forest Tract. The OSPC recommends that the University work with CFPA to permanently protect all portions of the Nipmuck Trail on UConn property.
6. OSPC opposes the proposed location of an arena and multi-story garage next to the Moss Sanctuary. It would be adjacent to the Sanctuary's entrance and proposed environmental education center. Faculty and students at the University and the high school use the Sanctuary for education and research purposes. The Sanctuary offers a "village woods" experience for residents and the campus community in the high density area around it. The arena would be available year-round for large events, and the resulting traffic would impact access to the Sanctuary. These concerns extend to the traffic impact on access to the Town's "hub" at the Town Hall and Community Center, and it would increase congestion in Storrs Center. OSPC recommends placing the arena next to the existing hockey rink so that ice-making equipment can serve both facilities. The committee noted that residences would be the best use of the parcel on Rt. 275 in order to take advantage of the nearby stores and services in Storrs Center. Low-rise buildings would be more compatible with the surrounding structures and the Sanctuary's woods.

We hope that these recommendations will be helpful in realizing the University's full potential as a leader in sustainable conservation and development.

Comments on the draft UConn Master Plan by the Mansfield Sustainability Committee 1-16-15

Overarching comment: **The plan should look beyond UConn borders to the context of the Mansfield community and region and seek to integrate and connect with the greater community. The bullets below provide greater detail on integration and connectivity.**

1. UConn planners should work collaboratively with Town of Mansfield, its committees and Storrs Center planners to plan for the greater community.
2. Use the town-owned land behind EO Smith to integrate and create connectivity between the campus and town/community land uses (school, town hall, community center).
3. Similarly, consider ways to integrate the northern campus with town land uses and create greater connection with community.
4. In developing micro-grids, ensure that they will serve the broader community.
5. Integrate UConn bicycle network into town and regional bike networks and collaborate on bike/pedestrian planning with the Mansfield bike advocacy group.
6. Enhance UConn's leadership as an agricultural school by filling in the gaps of agricultural infrastructure and making them accessible to local farms (e.g., perhaps UConn can play a role in providing a commercial kitchen and slaughtering facilities).
7. Work with Mansfield in the development and integration of a climate change action plan that complements UConn's climate plan.

The Mansfield Sustainability Committee strongly endorses the following elements of the draft master plan:

1. We strongly support accelerated action to achieve UConn's carbon reduction goals.
2. We strongly support the creation of woodland and natural landscape corridors within the campus that will connect to the community.
3. We strongly support the expansion of multi-use districts, based on smart growth/mixed use principles.
4. We support the development of the Depot Campus, through public/private partnerships and coordination with town planning efforts.
5. We support the use of solar and other renewable resources.

Noted in the materials section of the sustainability framework:

1. UConn should not promote the use of bio-based containers, unless there is a mechanism to compost them and keep them out of the recycle stream. Otherwise, bio-based containers mixed with recyclables interfere in the recycling process.
2. Add expansion of reuse and capture of materials as a goal. UConn currently operates an office surplus store, provides food recovery to community shelters and offers the spring Give and Go program. Expand these efforts to capture more material.

MEMO (sent via email)

Date: January 15, 2015

To: Matt Hart, Town Manager

From: Transportation Advisory Committee, Lon Hultgren Chair

Re: TAC Comments on the Mansfield Tomorrow Plan of Conservation and Development

Copies to: TAC members, Director of Public Works, Director of Planning, File

In accordance with the recent referral, at its January 8, 2015 meeting, the Mansfield Transportation Advisory Committee discussed and compiled comments from its members regarding the draft Mansfield Tomorrow POCD.

Here is the compilation of the comments on the Transportation section of the Infrastructure chapter (Chapter 9) which were endorsed by a consensus of the committee members:

Sustainability and "infill" goals make transportation sense, and the committee supports these principles.

We support expanded public transportation, expanded transportation alternatives (including rail access in the future), expanded bicycle and pedestrian facilities and the complete streets concept. We think the plan should mention and support the Town's efforts to become a designated "Bicycle Friendly Community" by the League of American Bicyclists.

Since the TAC has recently reviewed and endorsed the request that additional sections of local and state roads be added to the Town's existing bike routes, we would like to see the bicycle section of the plan at least mention that the Town's bike route system may be modified in the future as needs dictate (this refers to bike routes, not bike lanes or bike paths which are already discussed in the plan).

In the paragraph about Traffic Calming (page 9.8), emergency services approval of traffic calming improvements should be added to the criteria listing.

At the beginning of the section on Public Transportation (page 9.12), we would like to see the statement "as there is insufficient density to support public transportation in other parts of the town" modified so that innovative new ways of public or quasi-public transportation in rural/suburban areas are allowed for. Given the growing popularity of social media, transportation alternatives like ride share boards and Uber may be feasible in Mansfield's less-dense areas in the not-too-distant future. Additionally, since all forms of public transportation are supported in one form or another, it is more a question of how much support a community (or region) is willing to pay for when it comes to choosing which areas should be served by public transportation. The committee would like to see some mention of the transportation needs for seniors (and possibly the volunteer driver program) as well.

In the roadway improvements section, we believe roundabouts should be considered (in place of signals) at intersections that will require upgrading, in particular Rte 275 at Separatist Rd, Rte 275 at Rte 195 (the Town has already purchased the right-of-way for this intersection), Rte 195 at N. Eagleville Road, and Hunting Lodge Rd at N. Eagleville Rd (as is already noted in the Roadway Improvements section). Also in this section, possibly on pages 9.6 and 9.7, the need to coordinate the signals on Route 195 to alleviate traffic congestion from North Eagleville Road to South

Eagleville Road should be mentioned. .Finally, the pavement condition paragraph at the top of page 9.8 could be strengthened – for example, ending the last sentence with “in the interim the miles of roadway resurfaced each year should be increased” would help highlight this growing problem.

Thank you for referring this important document to the Transportation Advisory Committee. Please let us know if you need more detail on any of the above comments.



Elizabeth C. Paterson, Mayor

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3330  
Fax: (860) 429-6863

January 27, 2015

Ms. Laura Cruickshank  
University Master Planner and Chief Architect  
31 Ledoyt Road U-3038  
Storrs, Connecticut 06269-3038

**Subject: University of Connecticut Draft Campus Master Plan  
Technical Comments**

Dear Laura:

The Town Council and Planning and Zoning Commission have submitted a letter under separate cover with the Town's official comments. The following are more technical comments/corrections for your information. These corrections should be made to each document where the information appears; however, I have only noted the initial place where I identified the need for a correction.

- Executive Summary
  - Page 13 – references 4,000 seat hockey arena as compared to 4,500 seats in other references
  - Page 23 – The Mansfield Tomorrow goals need to be updated to reflect the Public Hearing draft released in December 2014
- Volume 1: Campus Master Plan
  - Page 55 – Clarify that Storrs Center garage is not a UConn garage and correct the location of the Nash-Zimmer Transportation Center on the map
  - Page 70 – Correct name of hotel – Nathan Hale, not Nathan Hall
- Volume 2: University Design Guidelines
  - Page 36 – Correct name of hotel – Nathan Hale, not Nathan Hall
- Appendix B: Landscape Master Plan
  - Page 3 – Correct reference to Tift Pond to use historic Hanks Reservoir name or place Hanks Reservoir in parenthesis
  - Page 27 – The map does not appear to correctly depict Town trails; please coordinate with Jennifer Kaufman, Natural Resources and Sustainability Coordinator
- Appendix C: Transportation, Circulation and Parking Plan
  - Page 14 – The use of existing parking lots in areas such as Route 195/Route 6 would require confirmation that the existing uses have excess parking to provide for commuters under zoning standards.

▪ Appendix D: Utilities

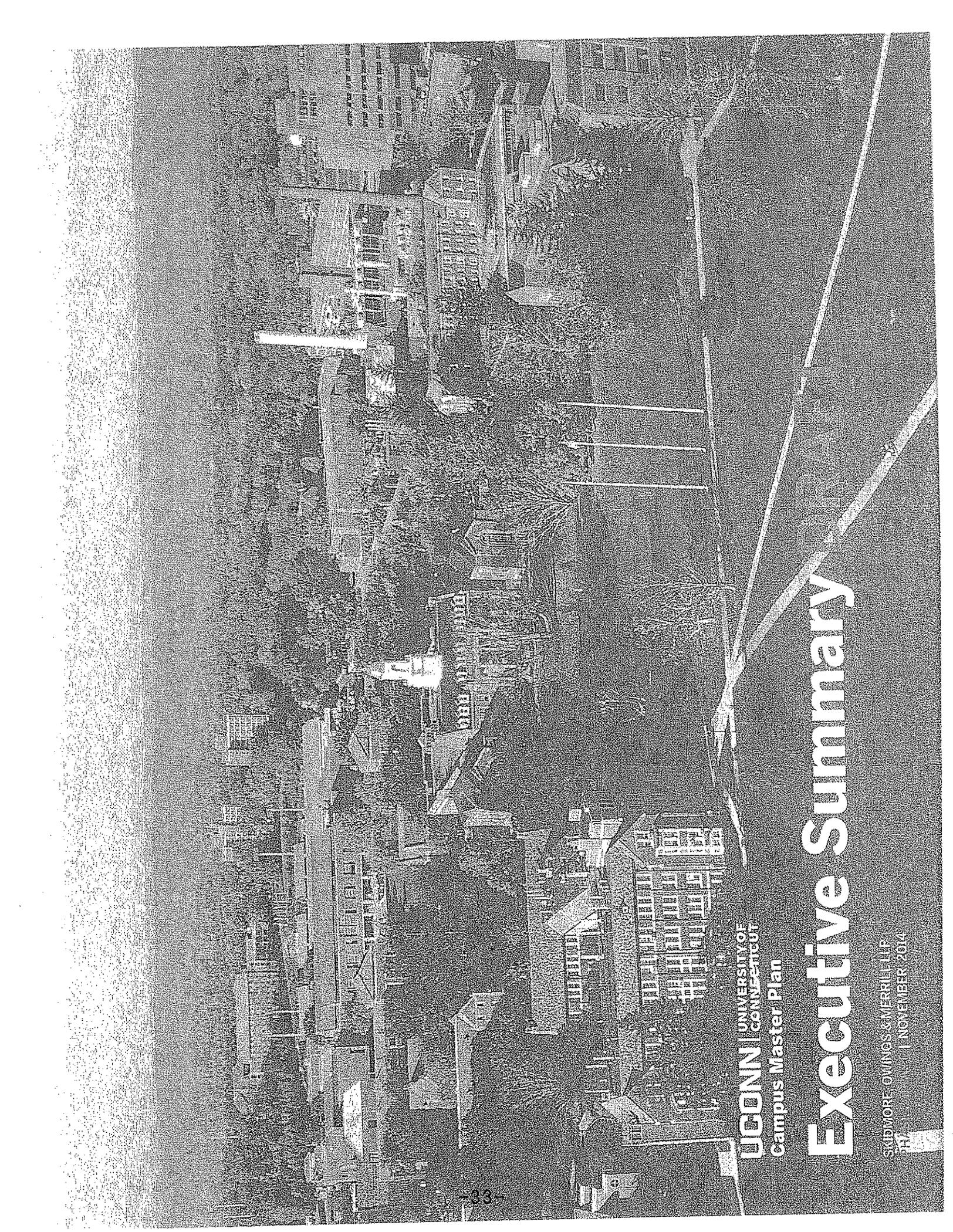
- Page 30 – Add reference to Willimantic Reservoir Watershed and remove “where feasible” from statement regarding full treatment of water quality volume

If you have any questions regarding these comments, please me at 860.429.3330 or [painterlm@mansfieldct.org](mailto:painterlm@mansfieldct.org).

Sincerely,

Linda M. Painter, AICP  
Director

Cc: Town Council  
Planning and Zoning Commission



**UConn** | UNIVERSITY OF CONNECTICUT  
Campus Master Plan

# Executive Summary

SKIDMORE OWINGS & MERRILL LLP  
11 | NOVEMBER 2014



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## **Executive Summary**

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## **Volume 1: Campus Master Plan**

### **Volume 2: University Design Guidelines**

### **Volume 3: Capital Improvement Program**

#### **Appendix: Sustainability Plan**

#### **Appendix: Landscapes Plan**

#### **Appendix: Transportation, Circulation, and Parking Plan**

#### **Appendix: Utilities Plan**

#### **Appendix: Historic Preservation and Adaptive Reuse Plan**

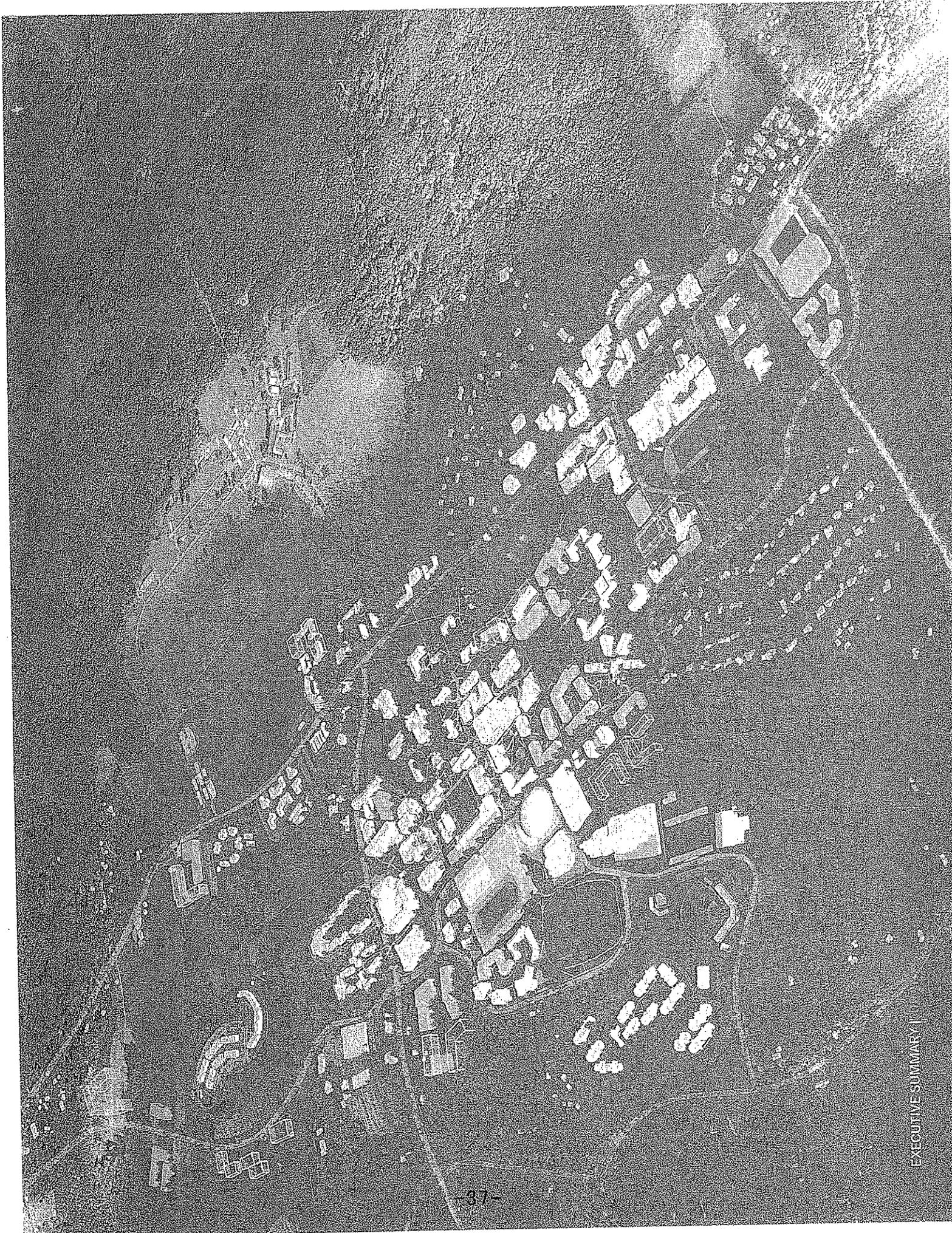
#### **Appendix: Space Needs Analysis**

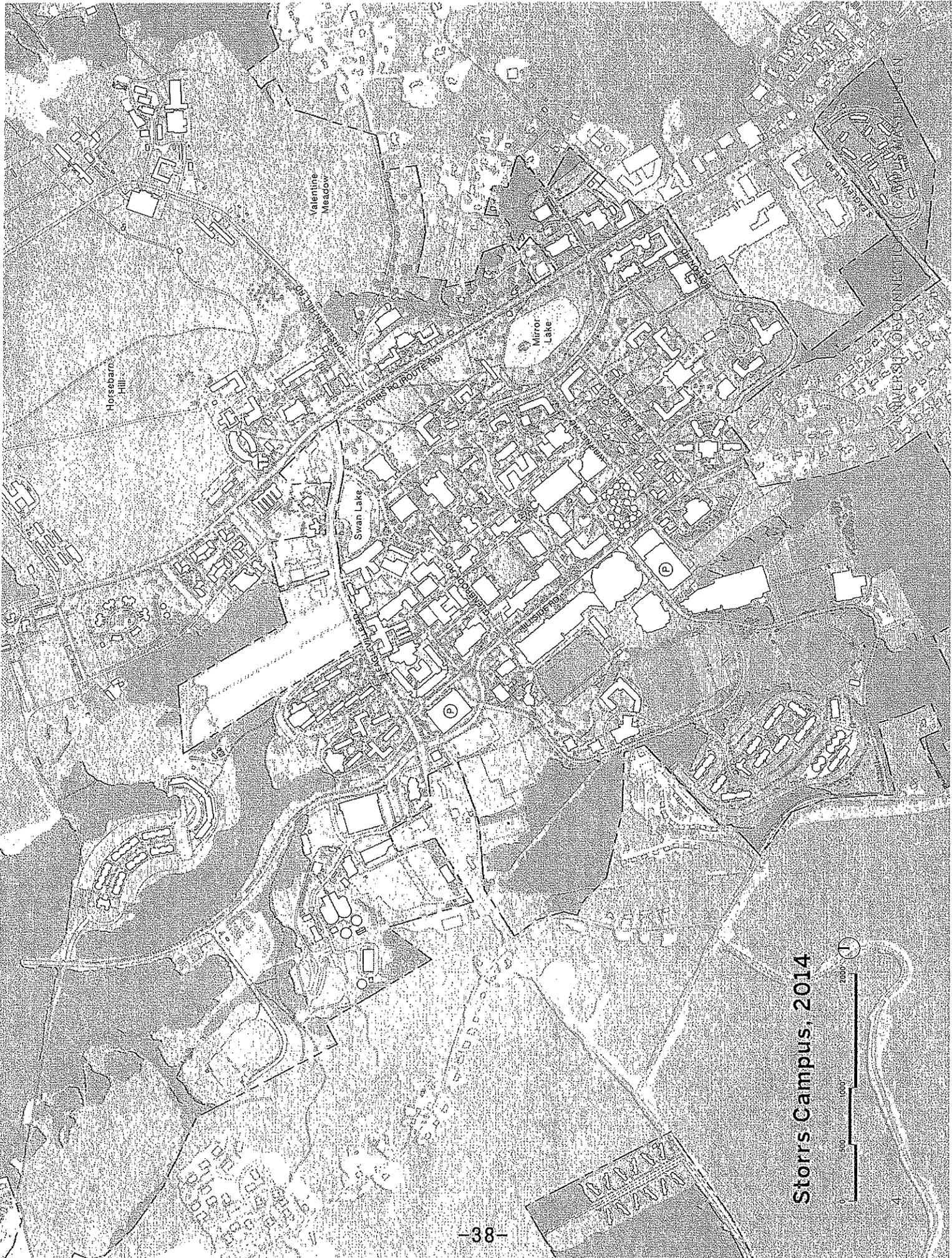
#### **Appendix: Planning Alternatives**

# Advancing the Path Toward Excellence

## The UConn Master Plan 2015

In early 2014, the University of Connecticut embarked on updating its campus master plan to drive transformative change. The plan looks to the buildings, land, open space, and infrastructure systems to provide the framework for advancing the aspirations and development goals of the institution. This comes at a critical moment when a comprehensive and integrated plan can optimize this opportunity, and create an environment where ideas, imagination, and creativity can flourish. Through a focus on supporting STEM education and growing the research enterprise at UConn, the state of Connecticut is investing more than \$1.54 billion in campus development over the next 10 years. This investment will transform the campus in every aspect of academic and student life, and advance the environmental sustainability of the campus. The new Campus Master Plan is the vehicle that will drive this transformative change with an emphasis on excellence, community, inspiration, and innovation.





Horsbarrow Hill

Valentine Meadow

Mirror Lake

Swan Lake

Storrs Campus, 2014



# The Campus Today

"The University of Connecticut is dedicated to excellence demonstrated through national and international recognition. Through freedom of academic inquiry and expression, we create and disseminate knowledge by means of scholarly and creative achievements, graduate and professional education, and outreach."

University of Connecticut Mission Statement (excerpt)

## Strengths

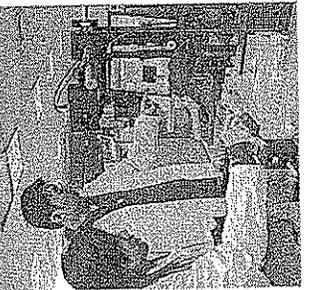
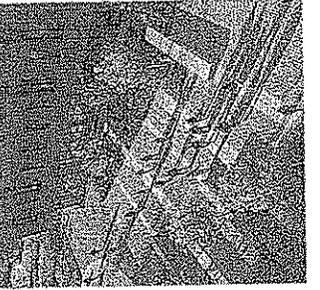
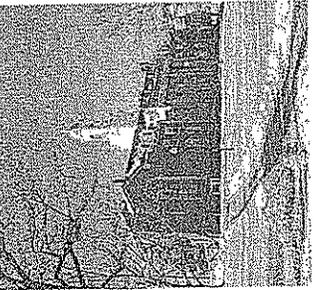
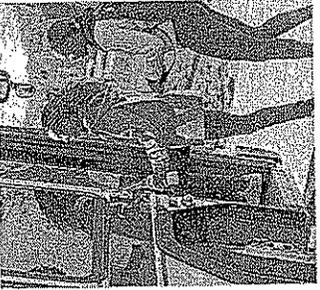
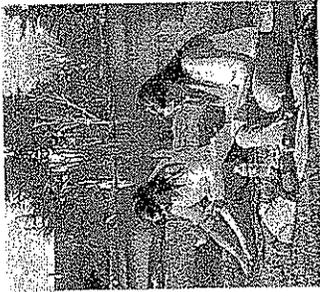
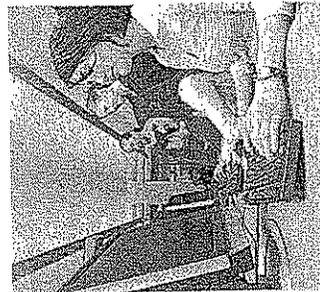
Ranked among the top 20 public universities in the nation, UConn boasts a strong set of academic programs, an athletics tradition second-to-none, and a beautiful, unique campus environment. As the State of Connecticut's flagship institution, UConn is home to over 30,000 students at six different regional campuses – the largest of which, the Main Campus at Storrs, has enrollment nearing 26,000. Despite offering over 100 undergraduate majors on a campus with nearly 10 million GSF of space, UConn maintains its rural character, set atop a hill in the forests of northeastern Connecticut. This balance of old and new, of campus and natural setting, make it a uniquely desirable place to live and learn.

Today, building on its strengths in undergraduate education and faculty achievement, UConn is expanding educational opportunities, research activities, and interdisciplinary initiatives. It continues to invest in both the Storrs and Regional Campuses to add new, state-of-the-art facilities, improve the campus experience, and attract top talent to the University.

## Challenges

UConn's footprint has grown over the past 100 years to encompass a large portion of its 443-acre Main Campus. This growth has favored expansion outward instead of reinvestment in existing areas, resulting in a sprawling academic campus with residential and athletics clustered around the periphery. While early development of the campus capitalized on its unique natural and cultural setting, the development pattern over much of its subsequent history has tended to conceal the underlying physical structure of the campus and its intrinsic connection to larger ecological patterns.

The campus does, however, require significant new buildings to meet the demands of rising student enrollment and an increasing research footprint. This new growth – particularly through Next Generation and Connecticut – should be focused on reinvestment and renewal of the Main Campus in order to maximize the potential benefits while conserving the remote land holdings for what they contribute to the sustainability and student life missions of the University.





# A Framework to Guide Campus Growth

The campus planning framework is based on an understanding of the Academic Vision and collaboration with the University community and other stakeholders. These are manifest in the physical plan through a series of overarching organizational concepts – the “big ideas” – that guide the Master Plan.

**1. Expanding Multi-Use Districts**  
The framework for UConn relies on investing in existing campus districts and creating new multi-use precincts, which bring together spaces for living, learning, and discovery into vibrant student and faculty areas. The plan anticipates expansion of sciences and residential areas in the north, south, and east districts of campus.

**2. Enhancing a Unique and Distinctive Landscape**  
Landscape will become the fundamental structural component of the UConn campus over the next twenty years, offering clarity of place and many different experiential qualities while reconnecting the campus to its broader ecological context through a series of “woodland corridors.” A new South Campus Commons will be established with the removal of existing Faculty Row houses and preservation of historic trees; clear north-south and east-west axes will be clarified; and the “campus Arboretum” concept will be expanded to enliven the landscape in all seasons and enhance species diversity.

**3. Creating a Vibrant Student Precinct along Hillside Road**

Hillside Road will be re-envisioned to become the University community’s Main Street. Consolidation of student activities and services here will be a catalyst to transform Hillside Road into an interactive center for student life. Car traffic will be minimized and usable open space created, activated by a new Recreation Center, Student Health Center, and Student Union expansion. This will be the heart of undergraduate life and a nexus of campus activity – a true linear gathering place and campus “Main Street” that puts activity on display and supports a total mind and body focus on health and wellness.

**4. Strengthening the Academic Core as an Interactive Knowledge Hub**

Over time, the library will be reinvented to respond to the needs of the future. The plan will re-invent the library for the future of teaching and learning into a campus crossroads, a place of engagement, scholarship, and technology that people want to go to for studying, services, group projects, and student/faculty interaction. This hub is strengthened by the recent additions of nearby Laurel and Oak Halls. These interdisciplinary spaces draw students and faculty from all parts of campus, and the plan will be structured around this movement.

**5. Centralizing Administration in the Heritage District**

Wilbur Cross, the historic heart of the campus, will be gradually renovated and repurposed as a central hub for University administration. In the long term, most – if not all – of the historic buildings in the district will be renovated or restored, and improvements will be made to the landscape of the Heritage District that will set this precinct apart as a distinct part of campus.

**6. Prioritizing Pedestrians within the Campus Core**  
The plan seeks to establish pedestrian sovereignty in the core by pushing cars to a primary campus loop road, with access to distributed parking areas at the periphery. The campus walking environment will be improved through clear pedestrian corridors, enhanced trails, and upgraded crossings at major roads. Bicycle facilities throughout campus will be enhanced and expanded. Transit will be upgraded and simplified to limit the need to use a car, even in the winter.

**7. Creating a Memorable Campus Gateway**

A memorable gateway experience will be created on all campus approaches to take advantage of UConn’s unique setting and historic assets, beginning with the entry sequence at the peripheries of campus and extending to strategic points of arrival in the campus core. The North Gateway overlooking Horsebarn Hill will be clarified and celebrated. The South Gateway will focus on connections to the Town of Mansfield and nearby Storrs Center. An enhanced connection between Mirror Lake and Valentine Meadow will impact the ceremonial entry, amplifying the University’s commitment to sustainable, resilient landscapes. Improvements to Whitney Road will transform this roadway into the University’s new front door.

**8. Creating a Sustainable Village at Depot Campus**

At the Depot Campus, some historic buildings will be restored and repurposed, with renovations paired with the documentation and demolition of selected buildings as needed to make way for new development. Recreational Trail improvements will be made at Spring Manor Farm to enhance the Williamantic River Greenway. In the long term, a neighborhood of graduate student, family, and faculty housing will be developed as a part of a sustainable village, driven by public-private partnership or other funding sources. The exact details of this neighborhood remain to be defined.

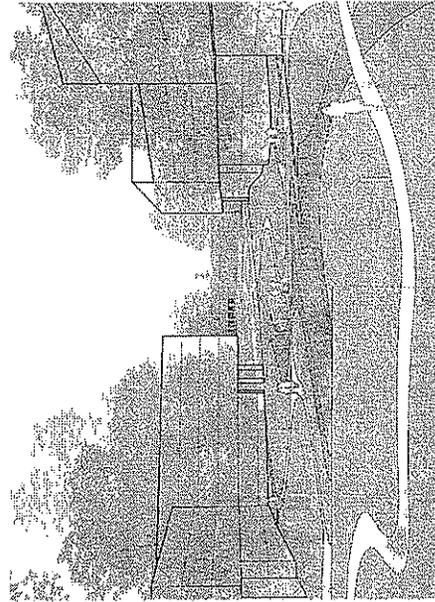
# Building the Vision

To support the Academic Vision of the University while responding to the student life mission of the Storrs Campus, the Master Plan suggests a number of new ideas that come to fruition within the broader framework. Along with many other strategies outlined in the Plan, these will help advance UConn's "path toward excellence."

Support Interdisciplinary Research and Scholarship

### Expand Research

As a result of major STEM investments through Next Generation Connecticut, this collection of mixed lab and office spaces will occupy the corner of North Eagleville Road and Hillside Road. The buildings will include space devoted to advanced research, teaching, and administration, as well as significant landscape improvements to mitigate local stormwater impacts. This new quad – in both its indoor and outdoor spaces – will create opportunities for socialization, foster collaboration, and facilitate interdisciplinary research.

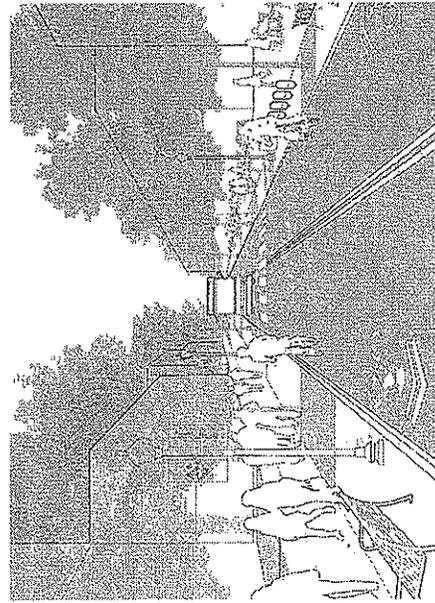


A new Science Quad, looking back towards Wilbur Cross

Create a Sustainable Foundation That Anticipates Change

### Meet the Climate Action Commitments and Balance Campus Circulation

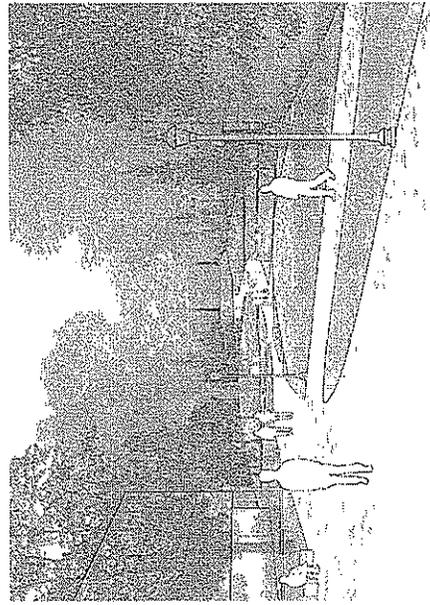
The University's commitments to reduce its carbon footprint and continue to operate as a leader in sustainable design and campus operations are reflected throughout the Master Plan. A key aspect to achieving these goals includes improvements to campus transportation and parking elements to limit and even reverse current congestion problems while encouraging alternate mode choices. The University can simultaneously address congestion issues, work towards its sustainability goals, and build a revitalized 21<sup>st</sup>-century campus by creating balanced, safe, and aesthetically pleasing streets and pathways through campus.



Hillside Road as a pedestrian-focused student "main street"

**Expand a Vibrant Campus and Student Experience**

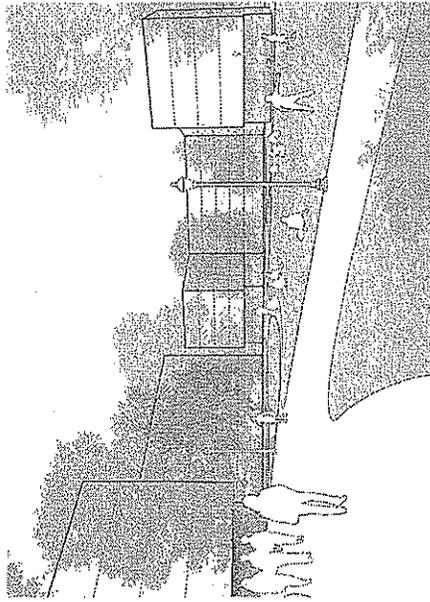
**Create Places of Interaction**  
 Many areas of the UConn campus are extensively paved yet inadequately suited for pedestrian traffic. Academic Way, the main north/south pedestrian spine, will be transformed to become a true central artery of campus pedestrian movement. Within the larger mosaic of outdoor spaces, and in order to improve the day-to-day experience of moving through the campus, a series of woodland corridors are proposed. Larger stormwater management features would be embedded within these corridors – providing both ecological and experiential benefits and opportunities for outdoor learning, pedestrian circulation, and informal recreation spaces.



Improvements to the Academic Way as a north-south pedestrian spine

**Support the Responsible Growth of the Campus**

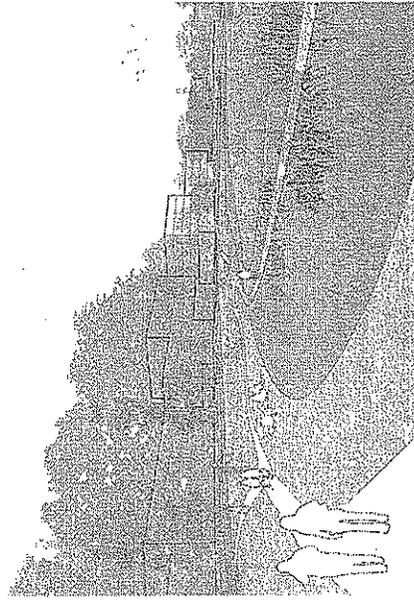
**Expand Learning Communities**  
 The University's goal to broaden the definition of Learning Communities to achieve a campus that promotes deep and meaningful student engagement – where active students experience the entire campus as a place of living, learning, and discovering – will be manifested in the physical plan. New districts will create an integrated live-learn-work-play environment. The physical plan will support future modes of teaching and learning. Most critically, on-campus housing options will expand significantly to support enrollment growth targets.



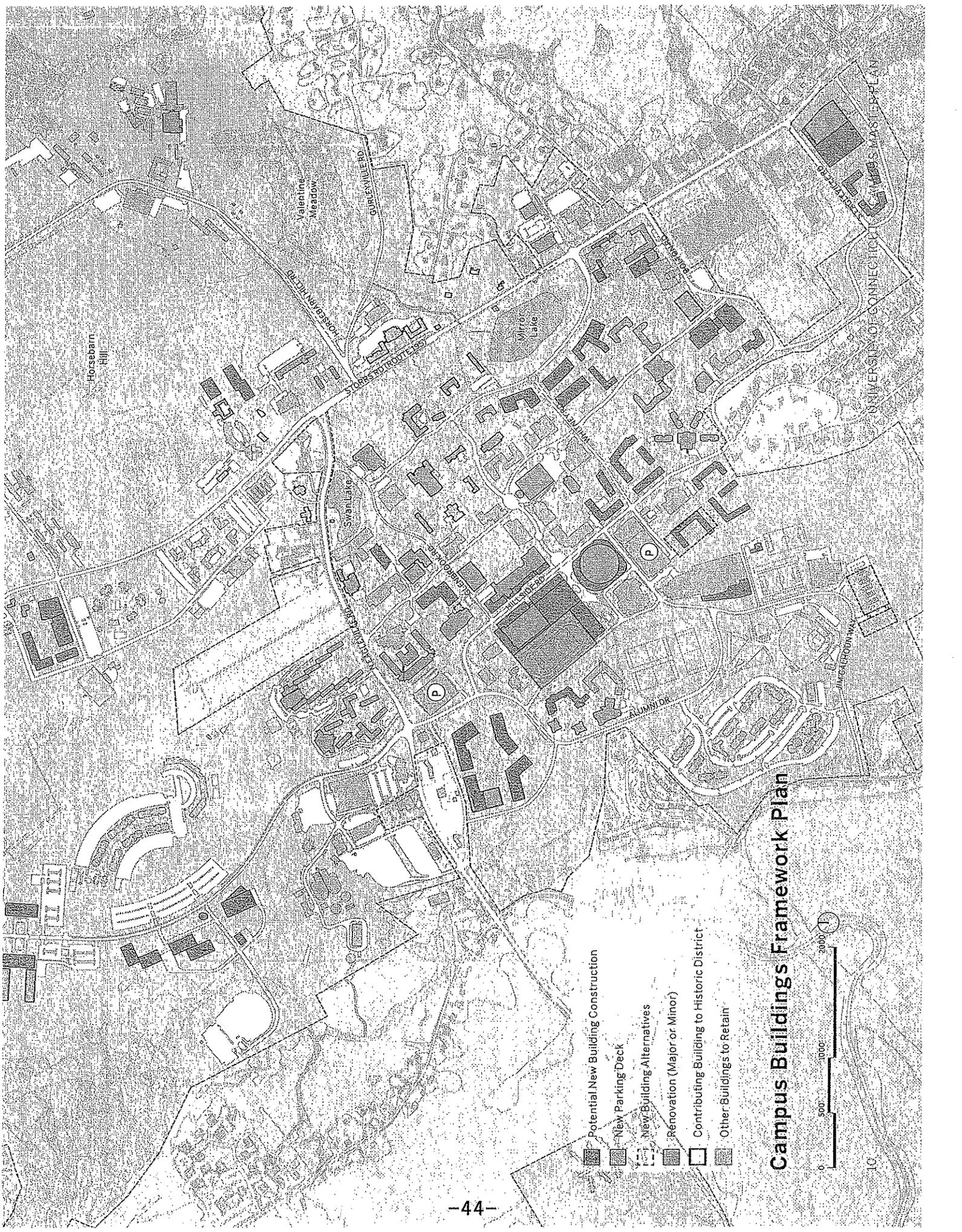
An improved South Quad and Honors Residence Hall

**Improve Mirror Lake and a New Entry**

Part of the original 1910 campus master plan, Mirror Lake today is an iconic part of UConn's image, creating the foreground to campus buildings from Storrs Road. Along its banks are lawns, sidewalks, and groves of trees – some even with swings – that are popular spots for rest, studying, or socializing. While improving the health of the lake, the University could take the opportunity to improve the overall hydrological performance of South Campus, better connect under Storrs Road to other storage areas, improve plantings, expand access to the water's edge, and celebrate the lake as a key component of a new visitor entry sequence.



Future campus buildings along a restored Mirror Lake



- Potential New Building Construction
- New Parking Deck
- New Building Alternatives
- Renovation (Major or Minor)
- Contributing Building to Historic District
- Other Buildings to Retain

## Campus Buildings Framework Plan



# Campus Facilities

The Plan accommodates current space needs, priority projects, and projected space needs for the next 20 years. While the long-term vision for the campus calls for a significant amount of new construction, the Plan also proposes a strategy for maintaining and reusing existing buildings over this time frame – a critical piece of the overall campus facilities picture and broader approach to long-term sustainability.

## Renovation + Adaptive Reuse

Many of the building blocks for the 2035 campus are already in place in the form of existing buildings. A large percentage of these buildings are, however, approaching the end of their useful life and in need of significant renovations and upgrades if they are to remain viable into the foreseeable future.

Legacy buildings within the Heritage District on campus are the physical manifestation of the University's history. These buildings are expected to be maintained, restored and adaptively reused well into the future.



## Reinvestment in Existing Buildings

Renovation of aging facilities and those in need of repairs or modernization

## New Building Projects

In the past 20 years, the University has made major investments in the Storrs Campus through the UConn 2000 and 21<sup>st</sup> Century UConn initiatives, nearly doubling the size of campus. In the next 20 years, this Plan will continue that growth trajectory, potentially adding almost 2.5 million square feet to campus in the next 10 years.

Although this represents significant growth, the Plan endeavors to densify and upgrade in-place where possible, avoiding campus expansion and limiting future maintenance needs. Committing to not increase the development footprint of campus represents a significant change in the historic growth patterns at UConn and is a major step towards long-term campus sustainability.



## Densification of the Campus Core

New buildings are focused on adding vitality to the Main Campus, not expanding outwards

# Campus Facilities

Extensive analysis of the

University's physical plant revealed a number of themes that have helped to structure the Master Plan. Throughout the planning process, the campus has been studied with the active participation of

University leadership, faculty, students, and representatives from the community, to explore a range of opportunities and priorities.

## Designing for Flexibility and Adaptability to Change

A master planning framework is a culmination of ideas and goals for the future. It is a layering of concepts and ideas and a strategy for cohesive implementation. These layers include both physical plans – for things like transportation, parking, landscape, new buildings and development sites, utilities, land use, and campus movement – and policy proposals related to sustainability, purchasing and movement of goods, building servicing, regional transportation strategies, and shared infrastructure agreements.

A framework plan also has flexibility: it can adapt to new conditions and needs, weighing them against the initial vision and layout. Through meetings so far with campus and community stakeholders, four primary issues have emerged as those requiring additional study:

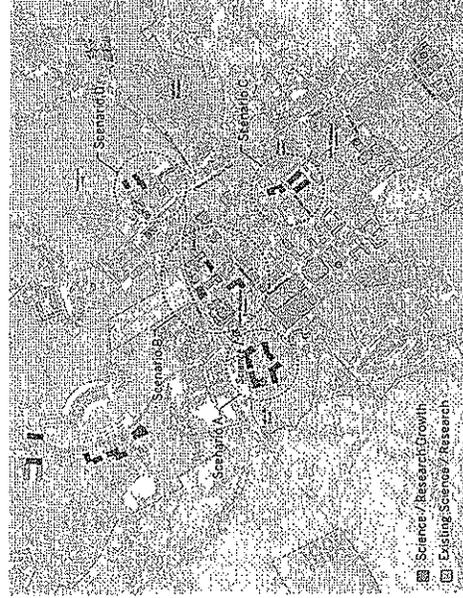
- Location and programming of near-term growth in science and research
- Location and timing of future residential buildings
- Location and key adjacencies of a new Student Recreation Center
- Location and impact of a new Hockey Arena

These pieces of the plan are still being evaluated to understand location, scale, and timing of growth, and will be refined along with other issues that arise during the review and comment phase.

## Science + Research Growth

The near- and mid-term phases of the Master Plan are driven in large part by Next Generation Connecticut. Through this program, at least two new research facilities will be built and many others renovated. The first such building – "Science 1" – is planned for the X Lot, across from the North Garage at the southwest corner of N. Eagleville and Hillside Roads. Additional growth beyond this building could occur within any of the following scenarios, depending on the type of programming envisioned:

- Scenario A: additional near-term growth in the X Lot
- Scenario B: replacement of aging facilities in the existing science core – like Torrey and Atwater
- Scenario C: growth of cognitive science and related disciplines on the South Campus
- Scenario D: new or replacement facilities east of Storrs Road

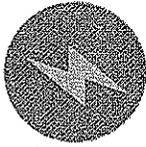




# Sustainable Design and the Environment

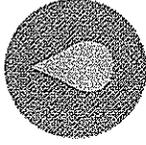
The University's commitment to leadership in campus sustainability has positioned UConn as an important member and inspiring leader of the college and university community across the nation.

This summary includes key recommendations from the Sustainability Framework Plan, grouped under five "areas of focus" for sustainability in the Master Plan. These areas of focus help structure the overall framework for sustainability at UConn, organizing diverse initiatives into broad categories which support its adoption and implementation. Holistic, system-wide environmental and energy performance can only be achieved if they become a focus at all levels of policy, planning, design, and construction, from landscape and utilities to buildings and interiors.



## Energy

Achieve carbon neutrality by 2050



## Water

Minimize potable water consumption and optimize rainwater management

### Current + Near Term Strategies

- Meter all buildings and track energy consumption and carbon impact
- Design new buildings to achieve Leadership in Energy and Environmental Design (LEED) Gold certification using the appropriate rating system
- Retrofit energy consuming systems in all existing buildings
- Establish appropriate energy use intensity targets for all building types
- Refer to the Renewable Energy Strategic Plan for near-term renewable and clean energy projects with proven viability
- Follow Climate Action Plan and associated acceleration proposals to remain on trajectory

### Long Term Strategies

- Connect all buildings to central monitoring and control system
- Commission all new buildings to ensure proper energy usage and control
- Implement energy efficient systems in new construction projects
- Integrate appropriate renewable and clean energy technologies
- Implement more stringent benchmarking and building rating systems as they become available and applicable
- Review Climate Action Plan and accelerate as needed to maintain trajectories toward neutrality

- Establish appropriate water consumption targets for all building types
- Meter all buildings and track water consumption
- Upgrade to ultra low-flow fixtures in all existing buildings
- Implement landscape to minimize or avoid irrigation
- Engage student and faculty further in water conservation practices

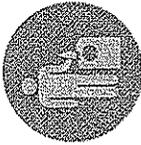
- Detect and repair all system leaks
- Design new buildings to meet or exceed water savings target
- Capture and reuse rainwater and greywater to offset potable water usage
- Reduce process water use from food service, laundry, and cooling towers
- Optimize water reclamation facility to meet operational potential

## Land



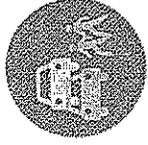
Preserve campus ecosystem and enhance landscapes and land holdings

## Materials



Encourage environmentally preferable materials procurement, usage, and waste reduction

## Movement



Incentivize transit and alternative modes of transportation to reduce related emissions.

- Use the Sustainable Sites Initiative, independently or in conjunction with LEED, to develop landscape in a beneficial and measurable way
- Complete Hillside Environmental Education Park expansion
- Continue to participate in Arbor Day Foundation Tree Campus USA program
- Install pervious surfacing materials where appropriate
- Consider green roofs and high solar reflectance index (SRI) roofs for all new buildings
- Require low or zero irrigation landscaping for new developments
- Maintain and improve existing green space

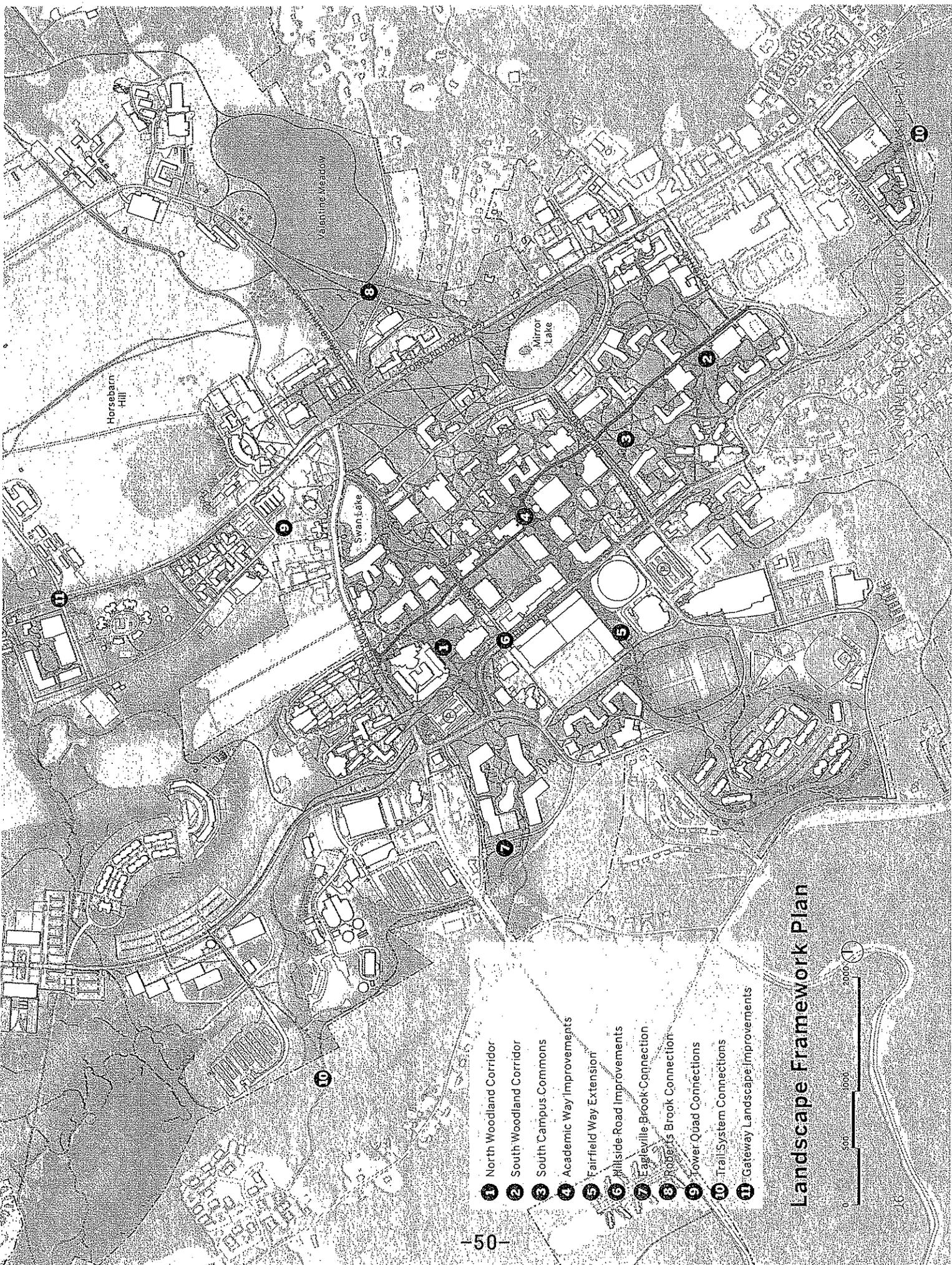
- Develop procedures for evaluating demolition and redevelopment projects
- Review vendor code of conduct annually
- Strengthen the Sustainable Design Guidelines and other policies with regard to material procurement
- Continue to emphasize local, sustainably grown food and vegetarian options
- Buy local when the option is available
- Enhance existing recycling programs and begin to emphasize reductions in packaging to minimize the initial waste stream
- Adopt LEED Gold as standard practice
- Enrich ongoing waste management initiatives

- Assess the impact of future growth on transit needs
- Improve bus and shuttle services by providing more frequent service, better communication, and more accommodating infrastructure, such as sheltered waiting areas and enhanced user interface options.
- Continue to purchase alternatively fueled vehicles under the existing DOT grant
- Minimize footprint of all new parking structures
- Meet the criteria for a Bicycle Friendly University
- Streamline vendor delivery and distribution system
- Enact a strong bicycle sharing service on campus and begin to implement more bicycle infrastructure
- Develop an enhanced seasonal facilities plan to improve transit during winter months

- Restore prime farmland deficits
- Expand and enhance campus forests
- Analyze the potential for underground utilities and implement as appropriate
- Develop Depot Campus as a remediated brownfield and sustainable community
- Experiment with alternative surfacing and landscaping techniques to reduce impervious cover
- Move to district and campus-wide approach to low-impact development (LID) and green infrastructure via woodland corridors, pervious paving, and others

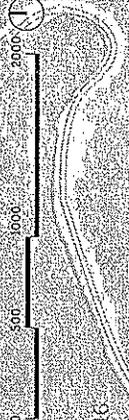
- Identify opportunities to influence market change where UConn has purchasing power
- Develop procedures for standard lifecycle assessment on purchases
- Evaluate new composting practices and equipment
- Adopt building benchmarking systems which are stringent in the building materials category
- Leverage UConn's agricultural knowledge to enlarge the sustainable food program and increase on-campus sustainable farming

- Connect to the regional rail system
- Link to the larger local and regional bicycle network
- Decentralize parking and develop streamlined shuttle service to move people into campus core
- Implement intelligent system for vendor deliveries, warehousing, and campus distribution via small vehicles on campus
- Fully integrate bicycle transportation infrastructure into all aspects of campus
- Design and install renewable energy and green infrastructure on new parking lots and structures
- Move fully toward alternatively-fueled fleet
- Strategize and implement a campus lighting plan to address safety, energy use, and aesthetics



- 1 North Woodland Corridor
- 2 South Woodland Corridor
- 3 South Campus Commons
- 4 Academic Way Improvements
- 5 Fairfield Way Extension
- 6 Hillside Road Improvements
- 7 Eagleville Brook Connection
- 8 Roberts Brook Connection
- 9 Lower Quad Connections
- 10 Trail System Connections
- 11 Gateway Landscape Improvements

**Landscape Framework Plan**

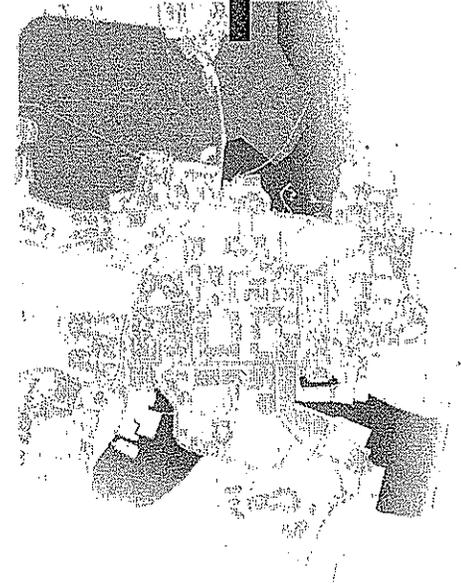


# Landscape Systems

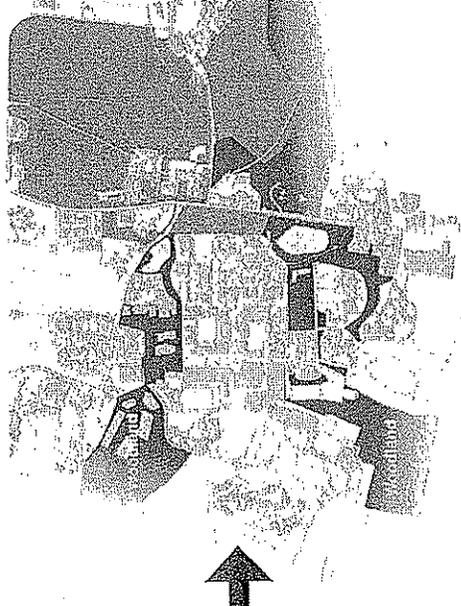
Capitalizing on UConn's unique setting, the landscape framework challenges the status quo by re-asserting the primacy of larger topographical, hydrological, and ecological patterns in shaping future development, linking existing open space assets with new landscapes that will enrich the experience of daily life on campus.

UConn is blessed with a series of landscape spaces and features that have become an integral part of its identity. Who can think of the Storrs campus without thinking of the Great Lawn, Horsebarn Hill, and Mirror Lake? Complementing these iconic landscapes are smaller gardens, groves, terraces and courtyards that provide the setting for meeting, gathering, play, and relaxation. In aggregate, however, the UConn campus lacks a critical mass of landscape spaces in which the felt experience takes precedence over utility, and where UConn's academic mission and values are manifest. Even the iconic spaces require updating. By making the creation of a unique and distinctive landscape one of the central ideas of the emerging framework vision, the opportunity exists to enhance UConn's existing open space assets and link them to one another with new landscapes that will enrich the experience of daily life on campus.

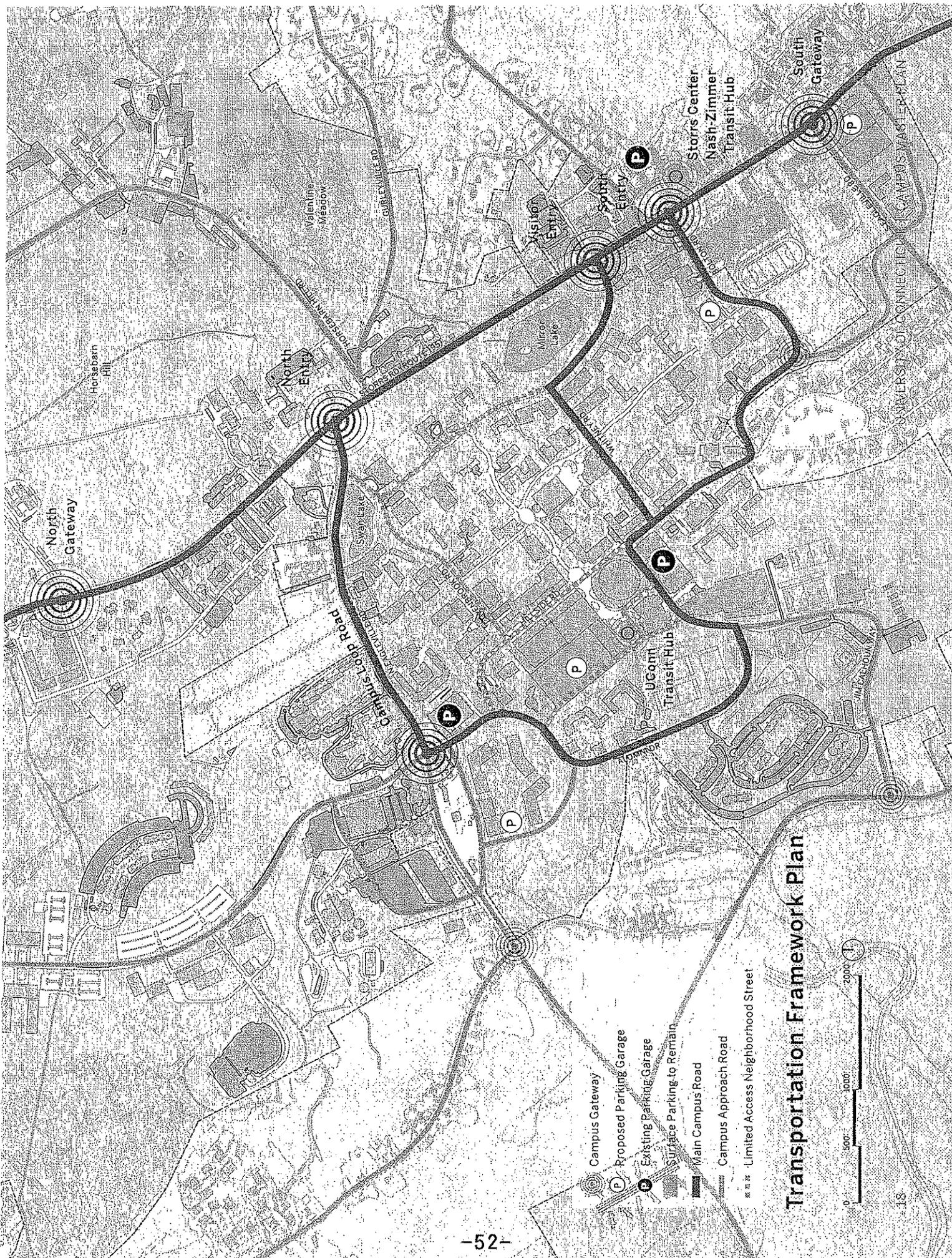
Corridors currently dominated by wide roadways and expansive parking lots are transformed into pedestrian-oriented spaces that evoke the natural landscape and allow stormwater runoff to be re-absorbed into the ground. The function and character of existing courtyards and quads is improved and new spaces for movement and gathering are created. Faculty Row is reimagined as an honorific landscape commons amongst a grove of mature canopy trees. A new system of walkways that better serve the way pedestrians and bicycles move through the campus is proposed in areas of the campus where the existing system is inadequate at best. These recommendations and others contained within the landscape framework all seek to transform the Storrs campus over the next two decades into a place that is uniquely Connecticut, embraces its history and its future, is adaptable to changing circumstances, and is a source of pride for the UConn community.



**Existing Condition:**  
Campus Isolated from its Surroundings



**Proposed Condition:**  
Integrated Landscape Setting



North Gateway

Horsebarn Hill

North Entry

Valentins Meadow

Visitor Entry

South Entry

Storrs Center  
Nash-Zimmer  
Transit Hub

South Gateway

Campus Loop Road

UConn  
Transit Hub

# Transportation Framework Plan

- Campus Gateway
- Proposed Parking Garage
- Existing Parking Garage
- Surface Parking to Remain
- Main Campus Road
- Campus Approach Road
- Limited Access Neighborhood Street

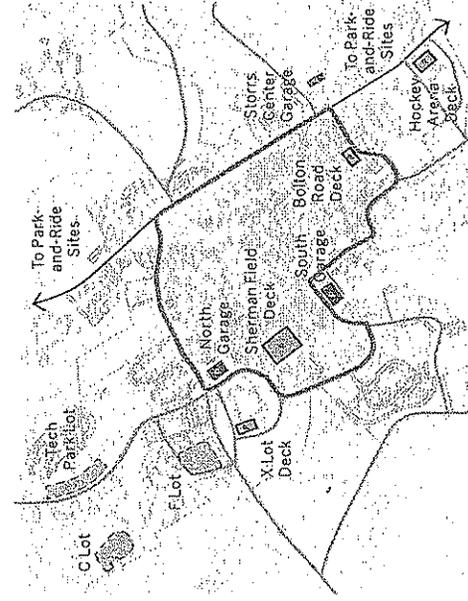


# Transportation and Access

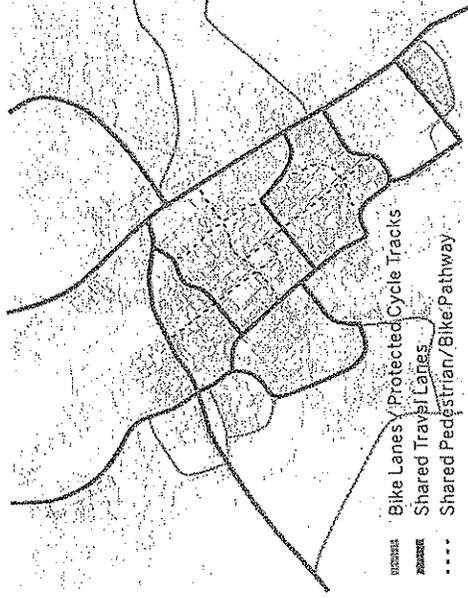
Through a comprehensive approach to transportation and movement, the campus transportation framework aims to limit and reverse current congestion problems while encouraging alternate mode choices, supporting the university's sustainability goals for a revitalized 21<sup>st</sup> century campus.

The framework suggests changes to the roadway network, especially streets within the campus core, to improve circulation while preparing for growth. It creates a memorable gateway experience on all campus approaches, beginning with access at the peripheries of campus and extending to formally marked strategic arrival points, such as a visitor entry along Mirror Lake and Whitney Road to the South Garage. Vehicular access will also be limited on certain core roadways, such as Hillside Road, to reduce vehicle/pedestrian conflicts and create a more walkable central campus. Meanwhile, investments in congestion relief through targeted upgrades – such as the Hillside Road Extension to Route 44 and a link from Bolton Road to South Eagleville Road – will improve regional links to the University. These upgrades will be accompanied by redesigns of problematic intersections and changes to signal timing to improve roadway network efficiency, particularly along N Eagleville and Storrs Roads.

Circulation improvements are accompanied by the promotion of alternate travel modes and Transportation Demand Management (TDM) measures such as a regional Park-and-Ride system and campus carshare. Parking strategies include adding capacity on the campus perimeter to reduce the number of vehicles entering the core and investment in a Smart Parking system to help evaluate current parking utilization, reduce congestion and idling, and plan for future needs. On-campus shuttle bus service routes can be simplified to guarantee headways of less than 10 minutes, and the University can partner with private developers in the vicinity of campus to offer new shuttle services. Walking and bicycling upgrades – from enhanced pedestrian crossings to an improved bike network and campus-wide bikeshare system – will support UConn's sustainability goals and reduce auto trips.



Access to Parking Areas Outside the Core

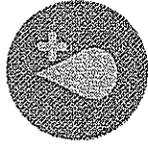


Clarified Campus Bike Network

# Utilities and Infrastructure

The overall approach to utility infrastructure in the Master Plan is to provide the capacity for future development in conjunction with UConn's sustainability goals and commitment to climate neutrality by 2050, delivering benefits to the University and surrounding Mansfield community.

The proposed utility infrastructure will prioritize increases in efficiency – including energy, water consumption and reuse, and supplementing or replacing of aging infrastructure – to reduce overall demand before investing in new supply or generation capacity. To meet additional long-term capacity needs, the Plan recommends district-based supplemental utility plants that are interconnected via underground looped systems, providing redundancy and shared load distribution.



## Potable Water

Increase supply and implement water conservation measures across campus to keep demand safely below supply

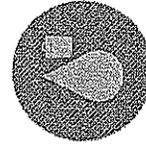
- Existing: Two wellfields provide the potable water to the Storrs Campus and surrounding Mansfield. Much of the campus infrastructure system is aged and pipe conditions unknown. Supply and pressure problems persist in portions of campus.
- Connect to Connecticut Water Company system to provide additional supply
- Evaluate existing infrastructure to determine required main replacement, storage, and pumping needs throughout campus.
- Complete looped system throughout main campus and all required upgrades determined in near-term evaluation, in conjunction with other utility work.



## Storm Water

Implementation of low impact development across campus is required to offset development impacts to surrounding natural resources

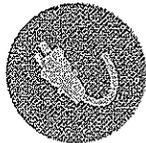
- Existing: UConn is subject to a Total Maximum Daily Load issued by the Connecticut Department of Energy & Environmental Protection (CTDEEP) for the Eagleville Brook Watershed
- Finalize Memorandum of Agreement with CTDEEP to determine required stormwater goals and strategies within Eagleville Brook
- Incorporate low impact development strategies such as rain gardens, porous pavement, bio-swales, green roofs, and rainwater harvesting across campus



## Waste Water / Sanitary

Implement inflow/infiltration and treatment plant improvements to treat current and future demand

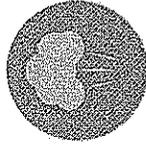
- Existing: Dating from the 1940s, the system is comprised of mostly clay pipes and brick manholes and has areas of combined storm and sanitary sewers. Conditions vary across campus. Necessary upgrades to the water pollution control facility (WPCF) are on-going to extend the life of the existing facility.
- Complete repairs to critical items at the WPCF
- Implement repairs and replacements where identified in previous conditions assessments on the Main Campus. Perform additional conditions assessment on the Depot Campus
- Add or replace the WPCF if flows exceed the current capacity



## Electricity

Upgrade to a fully redundant N+1 electrical system that can support the entire campus, without load shedding, should one source fail

- Existing: The current Cogeneration plant at the Central Utility Plant (CUP) can support the electrical needs of the campus a majority of the time, backed up by UConn Substation 5P, which receives primary power from Connecticut Light & Power. CL&P imports power through Substation 5P when campus demand exceeds CUP capacity and when all or part of the CUP is unavailable. When CL&P primary power to Substation 5P is unavailable, load shedding schemes must be implemented.
- Upgrade Substation 5P and the CUP so that the entire system is a fully redundant N+1 system.
- Determine the feasibility of installing a second Cogeneration Plant, and implement if and when this additional capacity is required.



## Steam

Efficiently supply high pressure steam to, and return pumped condensate from, buildings via the CUP

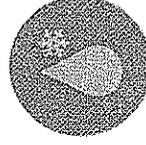
- Existing: The high pressure steam (hPS) and pumped condensate (PC) infrastructure on campus is comprised of the CUP and the Heating Plant on Glenbrook Road and underground radial distribution piping throughout campus. These two plants are connected and operate in tandem to provide flexibility and redundancy. Existing distribution piping is in very poor condition and beyond its useful life.
- Provide building-level hPs and PC meters at all existing, renovated and new building entries
- Remove and replace existing hPs and PC radial piping network.
- Provide piping bridges serving X Lot and the South District.
- Complete the North District distribution loop and provide a piping bridge (via utility tunnel) serving the north and south portions of the South District.



## Gas

Decrease dependency on natural gas as Climate Action Plan goals are reached

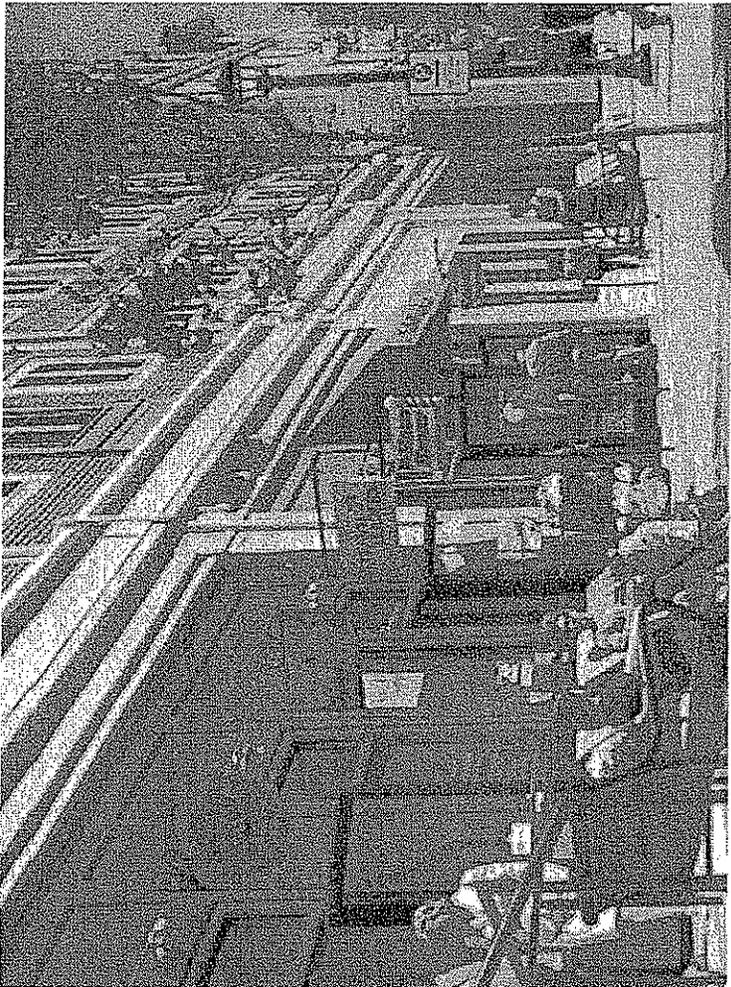
- Existing: Service owned and infrastructure maintained by Connecticut Natural Gas. There is currently adequate gas supply to support the Master Plan over the long term.
- Short-term increases in gas demand may occur until satellite utility plants are connected
- New development will be connected to the CUP and satellite plants
- No increase in gas service is expected in the long-term



## Chilled Water

Increase capacity and distribute throughout campus with enhanced efficiency and redundancy

- Existing: The existing chilled water (ChW) infrastructure on campus is comprised of the CUP and the South District supplemental Utility Plant (sUP). These two plants are not connected and operate independently of one another. Chilled water is currently supplied to the campus via an underground radial piping network.
- Remove existing ChW radial piping network
- Provide building-level ChW meters at all existing, renovated and new building entries
- Increase the capacity of the existing CUP and the South District sUP
- Provide two new sUPs: 1 serving development at X Lot and 1 serving the north district, and new piping bridges (via utility tunnel) between them and the CUP
- Complete three piping distribution loops: north, south, and east



# Partnering with the Town of Mansfield

Next Generation Connecticut is designed to provide significant economic benefit to both the state and the town, creating jobs and bringing new investment to the community. The Master Plan is crafted to be sensitive to this local context. New buildings on campus should be understood in the context of other new investments in Mansfield, from the more urban Storrs Center to single-family residential neighborhoods, and be sensitive to their scale and pattern of development.

The Mansfield Tomorrow Plan provides a roadmap for the future of Mansfield by updating plans and policies to establish a framework for long-term economic and physical development. Working with the Housing and Urban Development's Office of Sustainable Housing and Communities, the plan is based on creating strong, sustainable communities.

The UConn Master Plan aligns with and supports the recommendations in Mansfield Tomorrow:

## Plan Goals

- Make Mansfield a Model for Sustainability: Environmentally, Economically, and Socially, Preserving Mansfield's High Quality of Life for Future Generations
- Preserve Mansfield's Natural, Rural and Historic Character
- Focus Growth in Designated Centers and Villages, and Promote Redevelopment of Existing Sites over "Greenfield" Development
- Support Economic Development in Appropriate Areas, Including Farm and Forest Enterprises
- Strengthen Mansfield as a Connected Community by Expanding Options for Traveling Around Town and to Community Destinations
- Partner With UConn to Ensure that Institutional Growth Benefits Both the Town and the University, and to Leverage the University as a Resource.

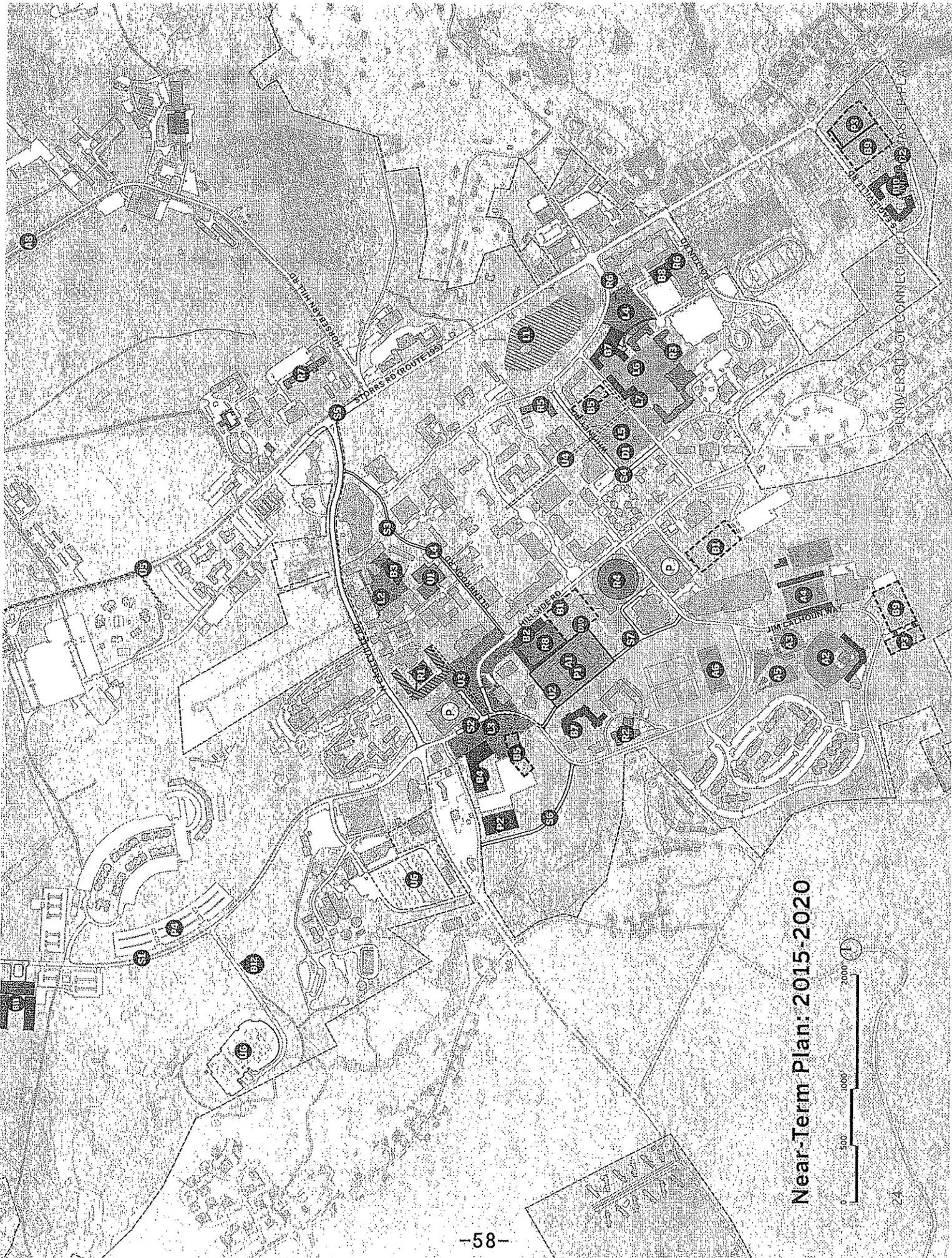
## Livability Principles

- Provide More Transportation Choices
- Promote Equitable, Affordable Housing
- Enhance Economic Competitiveness
- Support Existing Communities
- Coordinate / Leverage Federal Policies and Investment
- Value Communities and Neighborhood

## Sustainability Principles

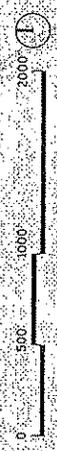
- Preserve Natural Systems and Resources
- Respect and Value Community Context
- Promote Resource Efficiency
- Adapt to Changing Climate Conditions
- Promote Connectivity
- Direct Development to Appropriate Areas in Compact and Efficient Patterns
- Encourage Sustainable Design Practices at All Scales of Development





UNIVERSITY OF CONNECTICUT  
 STORRS CAMPUS MASTER PLAN

**Near-Term Plan: 2015-2020**



# Near-Term Plan: 2015-2020

In the next five years, growth in the campus will be focused on leveraging investments through Next Generation Connecticut, including two new science buildings, residence halls, parking, and utilities upgrades. The near-term plan will also address priority projects such as major renovations to aging buildings like Gant, removal of buildings that are well past useful life like Torrey, and expansion of athletics programs that need additional space for varsity, intramural, and recreational functions. Landscape and infrastructure upgrades in the near term will be focused on advancing and augmenting these priority projects, as well as taking steps towards a longer-term vision for a more sustainable UConn campus.

Total New Construction:	1,650,000 GSF
Total Demolition:	150,000 GSF
<b>Net New Construction:</b>	<b>1,500,000 GSF</b>
<b>Total Renovation:</b>	<b>450,000 GSF</b>

- <sup>1</sup> List of new and renovated buildings subject to funding. Projects in this list may move to 2020-2025 or beyond.
- <sup>2</sup> Building projects shown as dashed lines indicate location alternatives which are still being explored.

Building Projects <sup>1</sup>	Athletic Facilities
<ul style="list-style-type: none"> <li> NextGen Buildings<sup>2</sup></li> <li> Other New Campus Buildings<sup>2</sup></li> <li>B1 Student Recreation Center (Option)</li> <li>B2 Student Health Services</li> <li>B3 Engineering and Science Building</li> <li>B4 STEM Research Center 1</li> <li>B5 STEM Research Center 2 (Option)</li> <li>B6 STEM Residence Hall</li> <li>B7 Honors Residence Hall</li> <li>B8 Fine Arts Production Facility</li> <li>B9 4,500 Seat Hockey Arena (Option)</li> <li>B10 Mixed-Use Redevelopment</li> <li>B11 Tech Park IPB</li> <li>B12 Main Accumulation Area</li> <li> Buildings Targeted for Renovation</li> <li>R1 Gant Complex</li> <li>R2 Putnam Refectory</li> <li>R3 South Campus Residences (Envelope)</li> <li>R4 Gampel Pavilion (Roof)</li> <li>R5 Monteith Building</li> <li>R6 Nafe Katter Theatre</li> <li>R7 Young Building (Envelope)</li> <li>R8 Field House (Interior)</li> <li> Demolition</li> <li>D1 Faculty Row Houses</li> <li>D2 Mansfield Apartments (TBD)</li> <li>D10 Guyer Gym</li> <li> New Parking Decks</li> <li> New Parking Lots</li> <li>P1 Sherman Field Parking Deck</li> <li>P2 Science Quad Parking Deck</li> <li>P3 Hockey Parking Deck (Option)</li> <li>P4 Temporary Parking on Tech Park Sites</li> </ul>	<ul style="list-style-type: none"> <li> Athletic Field Site Areas</li> <li>A1 Sherman Field Replacement (Over Parking Deck)</li> <li>A2 Baseball Stadium / Christian Field</li> <li>A3 Softball Stadium / Burrill Field</li> <li>A4 Morrone Stadium / Soccer Field</li> <li>A5 Hammer/Discus Area</li> <li>A6 New Rec Fields (D Lot)</li> <li>A8 Horsebarn Hill Fitness Loop</li> <li><b>Landscape Projects</b></li> <li> Major Pathways</li> <li> Woodland Corridors</li> <li> Landscape Improvement Areas</li> <li>L1 Mirror Lake Improvements</li> <li>L2 Pharmacy Quad</li> <li>L3 North Woodland Phase 1</li> <li>L4 South Woodland Phase 1</li> <li>L5 South Campus Commons</li> <li>L6 Honors Quad / Playfield</li> <li>L7 Academic Way Improvements</li> <li><b>Infrastructure Projects</b></li> <li> Street Improvements</li> <li>S1 North Hillside Road Extension</li> <li>S2 Hillside Road Realignment</li> <li>S3 Glenbrook Road Improvements</li> <li>S4 Whitney Road Improvements</li> <li>S5 North Eagleville Road Improvements</li> <li>S6 New Access Drive</li> <li>S7 Transit Hub / Covered Bus Drop-Off</li> <li> Utilities</li> <li>U1 Central Plant Chilled Water Expansion</li> <li>U2 Supplemental Utility Plant</li> <li>U3 Utility Tunnel Extension: X Lot</li> <li>U4 Utility Tunnel Extension: South Campus</li> <li>U5 Water Line Extension (CT Water)</li> <li>U6 Solar Shade Deployment</li> </ul>



# Mid-Term Plan: 2020-2025

Building off of near-term growth spurred by Next Generation Connecticut, the following five-year phase will focus on continued growth in all of the campus' mixed-use neighborhoods, with a particular emphasis on expanding the importance of Hillside and on the two new districts in the Northwest and South areas of campus. This phase will also begin to address the shortfall of on-campus housing with significant new and upgraded residential areas.

Total New Construction:	1,850,000 GSF
Total Demolition:	550,000 GSF
<b>Net New Construction:</b>	<b>1,300,000 GSF</b>
<b>Total Renovation:</b>	<b>650,000 GSF</b>

<sup>1</sup> List of new and renovated buildings subject to funding. Projects in this list may move to 2025-2035 or beyond.  
<sup>2</sup> Building projects shown as dashed lines indicate location alternatives which are still being explored.

<b>Building Projects<sup>1</sup></b>	<b>NextGen Buildings<sup>2</sup></b>	<b>New Parking Decks</b>
 NextGen Buildings <sup>2</sup>	 New Buildings in Previous Phase	 P5 South Parking Deck
 Other New Campus Buildings <sup>2</sup>	 B14 Greenhouse Replacement (Option)	<b>Athletic Facilities</b>
 B15 Student Union Expansion	 B16 STEM Research Center 3 (Option)	 Athletic Field Site Areas
 B17 CT Commons Replacement	 B20 South Hillside Residence Hall	<b>Landscape Projects</b>
 B21 Gampel Pavilion Concourse	 B22 Fine Arts Recital Hall	 Major Pathways
 B24 Northwoods Expansion (Option)	 B25 Tech Park Phase 2	 Woodland Corridors
 B26 Public Safety Expansion	 B27 Burton Complex Expansion	 Landscape Improvement Areas
 B28 Athletics Expansion	 Buildings Targeted for Renovation	 Founders Green Improvements
 R9 Wilbur Cross	 R10 Babbidge Library	 L8 North Woodland Phase 2
 R11 Beach Hall	 R12 Budds Building	 L9 North Woodland Phase 2
 R13 Guilley Hall	 R14 Whetten Graduate Center	 L11 Mirror Lake / Valentine Meadow Link
 R15 Castleman Building	 R16 Hawley Armory	 L12 NW Science Quad
 R17 Atwater (Envelope)	 R18 Von der Mehden Recital Hall	 L13 Fairfield Way Extension
 Demolition	 D3 Torrey Life Sciences	 L14 Library Terrace Improvements
 D4 Greenhouses	 D5 Infirmary	 L15 Academic Way Improvements
 D6 Connecticut Commons	 D9 Natatorium	 L16 Academic Way Improvements
 D7		<b>Infrastructure Projects</b>
 D8		 Street Improvements
		 S8 Whitney Road Extension
		 S9 South Access Road
		 S10 Hillside Road Improvements
		 Utilities
		 U7 Central Plant Upgrades
		 U8 South Chiller Plant Expansion
		 U9 Sewage Treatment Plant Repairs

# Resource Summary

## Next Generation Connecticut

Next Generation Connecticut is a 10-year, \$1.54 billion state investment, plus \$235 million reallocated UConn funds, dedicated to capital projects focused on building new scientific laboratories, purchasing advanced equipment, constructing new classrooms, and expanding student housing at both the Storrs and Regional Campuses. Next Gen CT funds will also enable the hiring of new faculty and expand the student body in the science, technology, engineering, and mathematics (STEM) fields.

This Plan approaches Next Gen CT investments with a sense of urgency, understanding that the long-term impacts on research funding, job growth, and regional economic development are dependent on how quickly this funding is operationalized.

## Other State Support

State funded projects are supported either by annual University budgets or one-off programs sponsored by the State of Connecticut. This category can include, but is not limited to, sources such as:

- UConn 2000
- Deferred Maintenance budget
- Residential Life budget
- Set-asides for preservation and cleanup
- Other legislative initiatives

## Non-State Support

Non-state funded projects include all those not funded directly by the state via operational budgets or capital planning. Within this category, there are a number of different possible funding sources to consider. Those directly related to and overseen by the University include:

- Donor
- Federal Grant
- Student Fee Supported

Other sources that may involve outside partners for both funding and delivery of projects include:

- Public-private partnership
- Other third-party development

# Measuring Progress

The campus is a constant work in progress. From its founding, UConn has been a University that looks to bold visions to define its future – starting with the 1910 General Plan by landscape architect Charles N. Lowrie and continuing today with ongoing planning efforts through UConn 2000 and its many follow-on studies.

This Master Plan fits into a legacy of over 100 years of planning at UConn. These plans have provided invaluable context for the goals and priorities of the University and their evolution over time. As other plans have done before it, this plan will serve as a living document and a basis for making strategic decisions about where, when, and how to grow.

## Using the Plan

The Master Plan will serve as an evolving tool to which University Campus Planners will refer for years to come – allowing future campus projects to be developed with a common goal in mind.

Designers of these projects should reference the Plan as:

- The base document and background data for the planning and design of specific facilities and infrastructure improvements
- Guidance for landscape and building improvements within designated campus districts
- The mechanism for coordinating the installation of utilities and road improvements
- A means of communicating with both on-campus and off-campus constituents about the planned development of the campus

The plan should also be referenced annually to formulate and prioritize capital projects and renovation priorities in light of constantly changing conditions.

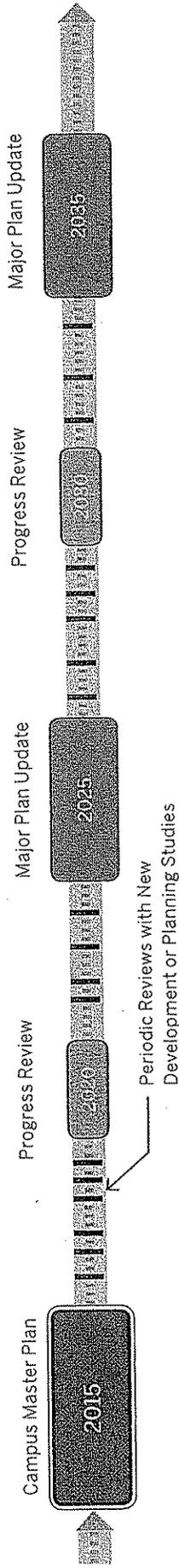
## Updating the Plan

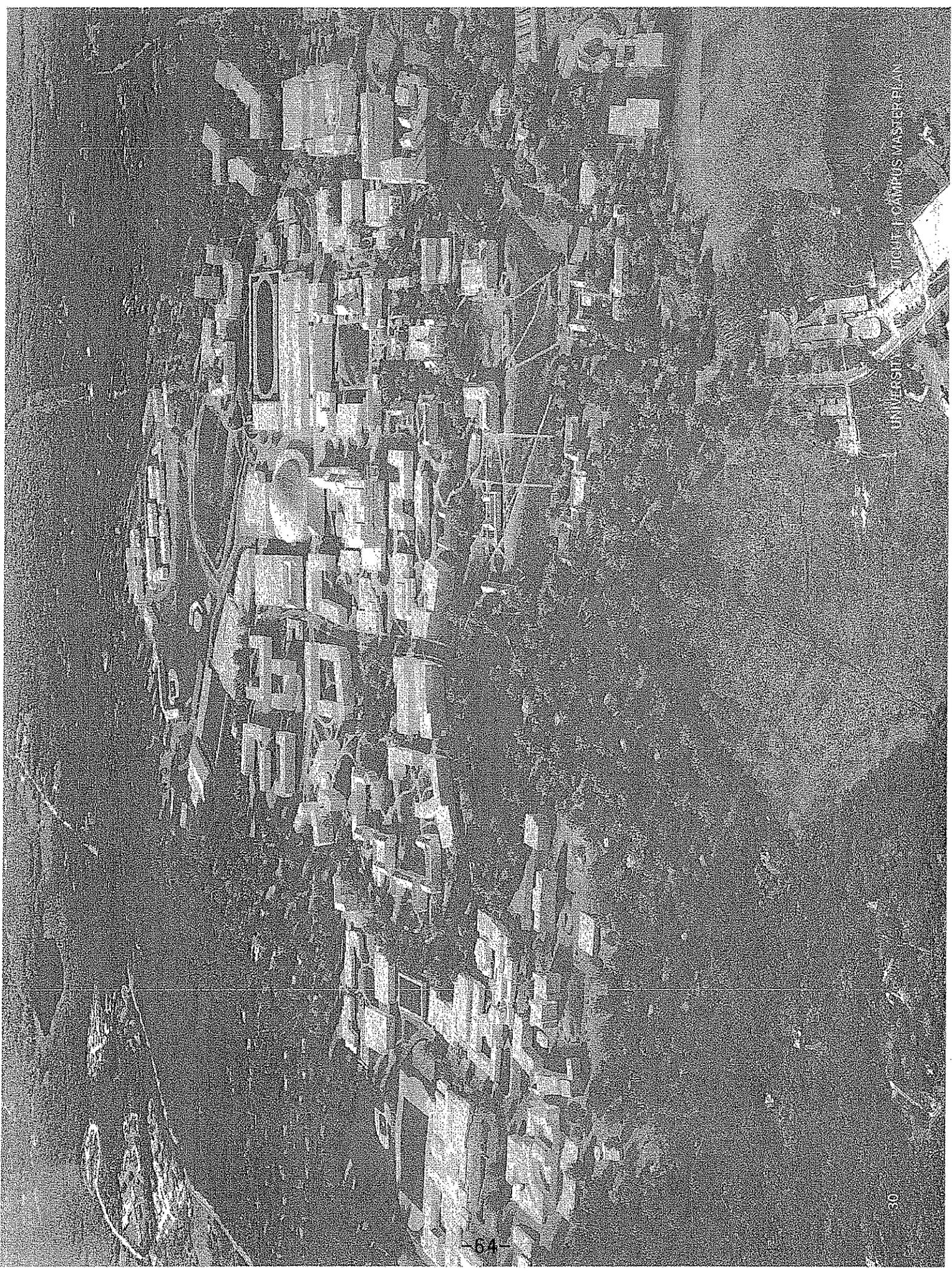
A framework plan has flexibility: it can adapt to new conditions and needs, weighing them against the initial vision and layout.

It is expected that this Plan will be reviewed, revised, and updated periodically to reflect changing conditions. This will occur in four primary ways:

- Periodic reviews to determine the outcomes of development as being consistent with the Master Plan and/or to identify changes that have resulted in inconsistencies
- A formal review of the progress on implementation every five years
- Major updates every ten years to keep the document current and relevant

These updates will also incorporate the information from future planning studies and capital projects to constantly reflect the evolving development pattern of the campus.





UNIVERSITY OF CALIFORNIA, BERKELEY

## Acknowledgements

The development of this Master Plan has involved a number of representatives of the University, a large team of consultants, a group of regular advisors, and other stakeholders from the school and the local community.

### Executive Committee

Susan Herbst, President  
Mun Choi, Provost  
Richard Gray, Finance and Administration  
Jeff Seaman, Vice President for Research  
Susan Kende, Vice President for Communications  
Michael Gilbert, Vice President for Student Affairs  
Amy Donahue, Vice Provost for Facilities Operations  
Sally Reis, Vice Provost for Academic Affairs  
Josh Norton, UConn Foundation, President and CEO  
Richard Orr, General Counsel  
Warden Mander, Athletics Director  
Rachel Rubin, Chief of Staff to the President  
Michael Kirk, Deputy Chief of Staff

### Master Plan Advisory Committee

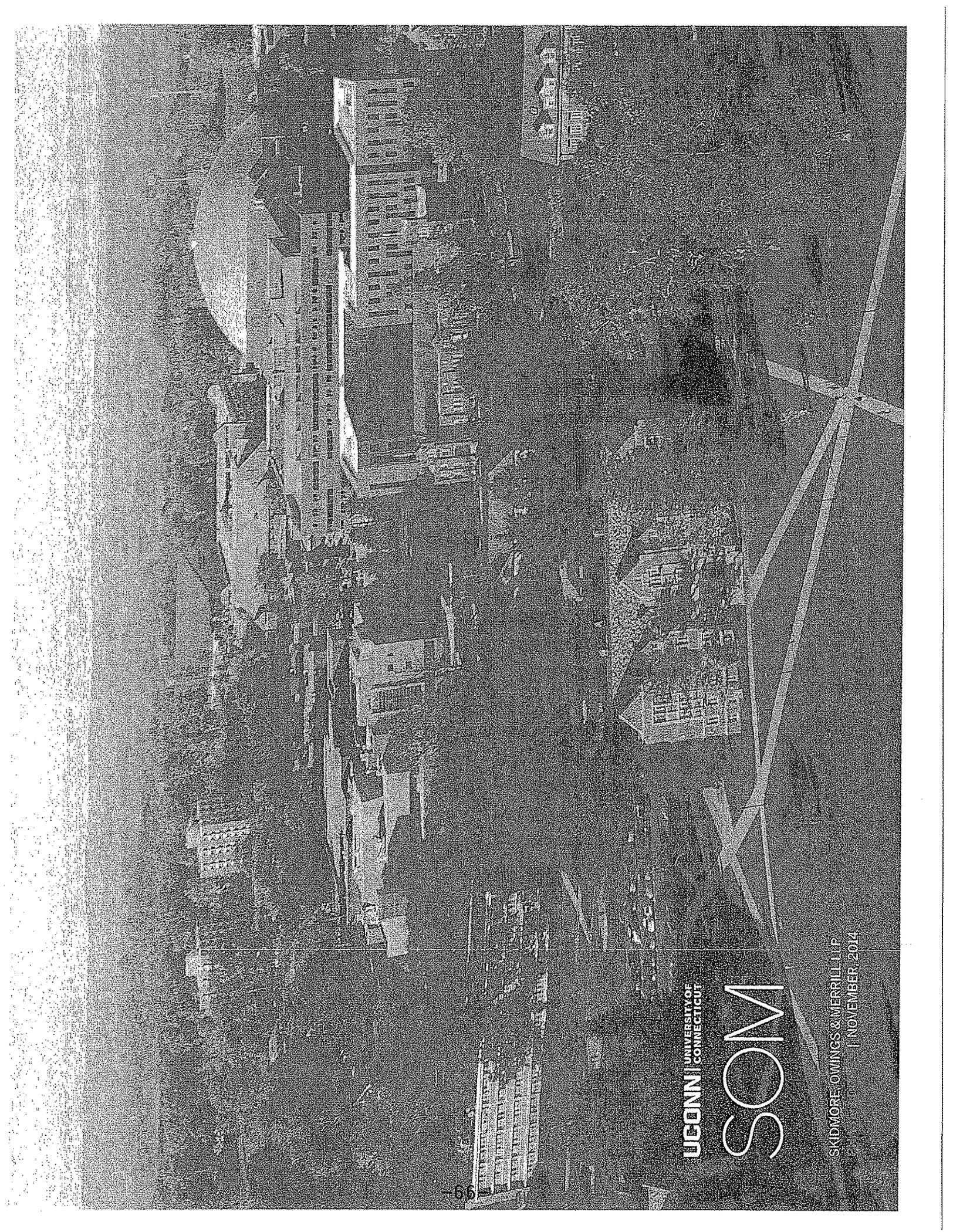
Tom Callahan, Sustainability of Infrastructure  
Veronica Cohen, Educational Services  
Christina DeVecchio, Student Government/USC  
Barbara, Student Affairs  
Ray Dominguez, Environmental Health and Safety  
Madhuri Mansfield, Town Manager  
Mike Shadrik, Facilities Operations and Building Services  
Paul Maczartny, Athletics and Recreation  
Elizabeth Mansfield, Town Planner  
Carol Poltron, Nursing, Public Engagement  
J. Lee, Rensler, Physiology and Neurobiology  
LARRY SILBARI, Provost, Office of Academic Affairs  
Lisa Friel, Finance and Administration  
Carolyne Fiske, Molecular & Cell Biology  
John Volin, Natural Resources and the Environment  
Miguel Wang, Economics, Chinese Students and Scholars  
Bill Wambler, Transportation and Logistics

### Core Team

Laura Cluckshank, Master Planner and Chief University Architect  
Beverly Wood, Director of University Planning  
Robert Carath, Director of Regional Projects and Development  
Brian Gore, Director of Project and Program Management  
George Kraus, Director of Design Engineering and Technical Support  
Richard Vellaro, Director of Accelerated Projects  
John Reinhart, Senior Project Manager  
Sean Vasington, Associate Director on Landscape Architecture  
Jan Bann, Landscape Architect  
Elizabeth Huest, Landscapes Architect  
Shawn McKim, Electrical Engineer  
Marie Cozza, Facilities and Space Planner  
Antonio de Cadeles, Facilities and Space Planner  
Sandya Shear, Space, Facilities and Space Planner  
Loyi Sosa, Project Management Assistant  
Heather Schlink, Administrative Assistant

### Consultant Team

Skidmore, Owings & Merrill LLP, SOM, Architects, Visual Planning  
Michael Van Valkenburgh Associates, Inc., Landscape Architecture  
Newman Architects, Historic Preservation, Adaptive Reuse  
AECOM, Sustainability  
Sam Schwartz Engineering, D/E/O, Transportation, Traffic, Parking  
Latham Engineering, Civil Engineering  
BR Labarr, Paul Abrams Consulting Engineers, LLC, Mechanical  
Electrical Planning  
Green USA, Cost Estimating  
Palmer Associates Inc., Academic Programming  
Jacobs Consulting, Facilities Programming



UConn | UNIVERSITY OF CONNECTICUT

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SKIDMORE, OWINGS & MERRILL LLP  
| NOVEMBER, 2014



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Curt Vincente, Director of Parks and Recreation; Jennifer Kaufman, Natural Resources and Sustainability Coordinator  
**Date:** January 26, 2015  
**Re:** Aquatic Invasive Species Control Grant for Eagleville Lake

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**Subject Matter/Background**

In September 2012, the CT Agricultural Experiment Station performed an aquatic invasive inspection of Eagleville Lake. This inspection revealed that approximately 60 acres of the Lake is infested with Fanwort (*Cabomba carolinana*). Fanwort is a non-native aquatic plant species that is invasive. The plant displaces native species, reduces biodiversity, hampers recreational uses, reduces real estate value, diminishes aesthetic values and decreases water quality. Eagleville Lake provides year-round public access for recreational boating, kayaking, canoeing, picnicking and nature viewing purposes. All of these uses are popular on the lake and enjoyed by residents of Mansfield and Coventry as well as the region at large.

Since 2012, the towns of Mansfield and Coventry have been discussing how to manage this infestation. During this time period, Mansfield and Coventry staff convened two meetings with the Connecticut Department of Energy and Environmental Protection (CT DEEP) and the Willimantic River Alliance. In September 2014, after the first ever announcement of an Aquatic Invasive Species Control Grant, the Towns of Mansfield and Coventry cooperatively submitted a grant to the CT DEEP. The total project cost is \$28,000 and requires a 50% cash match. Each town has committed \$7,000, and Mansfield would plan to fund its share from the Open Space Acquisition Fund. Recently, staff learned that the project had been funded.

Fanwort is not straightforward to manage. Management methods include mechanical removal, drawdowns and herbicides. At this time, no known biological control exists. Whichever control method is chosen, it is a multi-year project requiring follow-up. Harvesting can reduce Fanwort, but, with an infestation of the magnitude as at Eagleville Lake, it would be cost prohibitive. Further, it can cause fragmentation of the plant, which results in the production of

new plants. These fragments often drift down stream and cause infestations elsewhere. Drawdown can be effective but it may not be feasible at Eagleville Lake and could negatively impact fish, aquatic organisms, reptiles, amphibians, and downstream conditions. Benthic barriers (weed barriers placed on the lake floor) may be used in small areas such as swimming beaches, boating lanes, and around docks but would not be effective to deal with an infestation as large as that in Eagleville Lake. In terms of herbicides, Fanwort is best treated with the herbicide Flumioxazin (trade name Clipper). Clipper can be harmful to fish and invertebrates and exposure to high concentrations can also harm humans. However, the exposure to humans can be mitigated by the use of proper personal protective equipment. Recreational users of a water body are not exposed to concentrated Flumioxazin.

After much review of the management methods with CT DEEP and a firm (Aquatic Control Technologies) that specializes in control of aquatic nuisance species, DEEP, Coventry and Mansfield staff determined that an application of Flumioxazin (trade name Clipper) would be the most effective first step in managing this species in Eagleville Lake. Clipper has been used successfully in lakes and ponds in both Massachusetts and Connecticut.

Both the Conservation Commission and the Open Space Preservation Committee (OSPC) have reviewed this grant application. While both entities would rather not use herbicides in the lake, they realize that this is the most effective way to handle this infestation. Furthermore, the herbicide application will be governed by the CT DEEP permitting process, which provides safeguards to the public and the environment.

#### **Financial Impact**

The state grant is for the initial control of Clipper. CT DEEP would fund \$14,000 and the towns of Coventry and Mansfield would contribute \$7,000 each for the 50% match. Staff has been told by CT DEEP that it is unlikely that there will be any funding available for follow-up treatment. We anticipate that both Coventry and Mansfield would need to contribute \$14,000 each in the second and third years of the herbicide application.

Staff would fund the initial \$7,000 cash match from the Town's Open Space Acquisition Fund. Both the Conservation Commission and the OSPC are opposed to using the Open Space Fund for the ongoing management of Fanwort, and staff appreciates that concern. Consequently, staff would propose to fund future applications of the herbicide from the parks improvements or a similar account in the capital fund, subject to the approval of the Town Council and the community during the annual budget process. The Town of Coventry has committed to the initial \$7,000 match and also plans fund future outlays, subject to its local budget process.

### **Recommendation**

The CT DEEP grant application process does not require approval from the legislative body. However, because the invasives control program would require future funding from the Town and because we are contemplating the use of an herbicide in a public water body, I want to make sure that the Town Council supports this initiative before staff executes a grant agreement with CT DEEP and proceeds with the project.

Given the recommendations of DEEP and Town staff, as well as the input from the Conservation Commission and the OSPC, I recommend that the Council endorse the proposed aquatics invasives control program.

If the Town Council supports this recommendation, the following motion is in order:

*Move, effective January 26, 2015, to authorize staff to proceed with the proposed aquatics invasives control program for Eagleville Lake and to complete the steps necessary to receive the Aquatic Invasive Species Control Grant from CT DEEP.*

### **Attachments**

- 1) Grant Narrative
- 2) Grant Agreement
- 3) Conservation Commission and Open Space Minutes

**PROJECT NARRATIVE:**

Eagleville Lake, a significant water resource associated with the Willimantic River, is the focus of the grant request. The Towns of Coventry and Mansfield both border the Lake and are cooperatively requesting the funds to address the proliferation of Fanwort in the Lake. The Lake is accessed from State Route 275 from both towns. Please refer to the attached map.

**PUBLIC ACCESS AND USE:**

Eagleville Lake provides year round public access for recreational boating, kayaking, canoeing, picnicking and nature viewing purposes. All of these uses are popular on the Lake and enjoyed by residents of both towns as well as the region at large. The State of Connecticut owns Lake frontage which allows physical access at the Eagleville Dam on the Coventry side. A public parking lot is also provided for convenience.

The Town of Mansfield also provides a public parking lot on a property they own that links to other walking trails along the Lake and Willimantic River. A handicap access fishing area and public viewing area on the dam are also available on the Mansfield side.

The Pine Lake Shores Association, a small private residential neighborhood lake association, is also located along the banks of the Lake. The association owns property that possesses frontage on the Lake which provides open space and passive recreational enjoyment on the Lake.

Please refer to the attached map which provides a graphic depiction of the amenities described above.

**WATER BODY OWNERSHIP:**

To the best of the Towns' knowledge the Lake is not privately owned, but is a public water body that is the common town line between Coventry and Mansfield. The Eagleville Lake Dam is at the southern terminus of the Lake and is owned by the State of Connecticut.

**TARGET AQUATIC INVASIVE SPECIES:**

In September of 2012, the Connecticut Agricultural Experiment Station performed an aquatic invasive inspection of Eagleville Lake. The report determined that approximately 60 acres of the Lake is inundated with Fanwort (*Cabomba caroliniana*). Please refer to the attached map and report, which details the locations of where Fanwort was found to be on the Lake.

**STATE-LISTED SPECIES:**

According to the DEEP's Natural Diversity Database Areas Map (June 2014), the Eagleville Lake area is located where State and Federal Listed Species and Significant Natural Communities have been found. Please refer to the attached copy of the map.

The Towns have prepared and submitted a Natural Diversity Database Review application. Please refer to the attached copy of the application.

**DESCRIBE THE PURPOSE AND NEED FOR, AND BENEFITS OF PROPOSED PROJECT:**

The CT Agricultural Experiment Station identified an approximately 60 acre infestation of Fanwort in Eagleville Lake in 2012, which is about 75% of the total area of the Lake. It is anticipated that the Fanwort has spread even more since that time due to how quickly and easily it can spread if untreated.

Fanwort is an aquatic invasive that grows in dense stands and shades out native plants, thus reducing biodiversity and creating further ecological impacts. Additionally, due to the extent of its proliferation, it negatively affects recreational and aesthetic value as well. This negative impact can also affect property values of residences that have frontage on the Lake and enjoy the natural resource.

The proposed treatment of the Fanwort is the first step in reducing its impact on Eagleville Lake. The Towns recognize the need to maintain this effort beyond the first herbicide application and pursue continued funding to provide for this. Also, the Towns commit to an ongoing educational campaign that will provide information to the communities about the presence of Fanwort and methods to mitigate its impacts.

**DESCRIBE THE SCOPE OF WORK:**

Please refer to the attached memorandum from Dominic Meringolo, Senior Environmental Engineer with Aquatic Control Technology, Inc. (ACT, Inc) to Charles Lee of CT DEEP (dated: November 7, 2013) which describes the vegetation management recommendations for Eagleville Lake. The Towns propose to address all treatment areas that amount to 60 acres. ACT, Inc. would be the expected licensed contractor to perform the application of Flumioxazin (trade name 'Clipper'), as this herbicide has demonstrated results controlling similar infestations in several lakes in Connecticut and Massachusetts. It is believed that it is the most appropriate treatment considering the nature of the situation involving the Lake. There are no expected negative impacts to the public access with the treatment application.

The memorandum identifies that George Knoekelin, owner of Northeast Aquatic Research, will be partnered with to perform pre and post application surveys of the Lake to be able to determine measured impacts.

ACT, Inc. has indicated that the first treatment will be very helpful in reducing the impact of the Fanwort, but additional yearly management will likely be necessary to fully address the infestation. These options can include subsequent herbicide treatments or other options such as benthic barriers. The Towns acknowledge this and will continue to pursue funding to allow for this to occur.

A Natural Diversity Database Review application has been prepared and submitted for the proposed treatment. The results of the application review will illicit information regarding the nature of the specific species of concern and methods to mitigate or avoid negative impact. The Towns will commit to adhere to the recommendations that are provided from that review.

The Towns will be conducting an educational campaign with the communities prior to and after the treatment activities to facilitate a clear understanding of the nature of the issues and the intention of the Towns to address them. The Towns will use a variety of media outlets including: website, eblast, newspaper press releases, public flyers, cable television as well as public forums.

The Towns will request the involvement of the CT Agricultural Experiment Station to assist with the ongoing survey work to determine the status of the Fanwort situation on the Lake. Also, the Towns will work with the public to educate them on ways to identify the Fanwort who can serve as the 'eyes on the Lake'.

**DEFINE THE SCHEDULE FOR COMPLETION OF THE SCOPE OF WORK FOR THE PROPOSED PROJECT:**

Based upon the guidance of ACT, Inc. the Towns expect a two to three month review period for the Natural Diversity Database. The CT DEEP application for the treatment is expected to be submitted in January/February 2015. The application window would be mid to late June 2015. Survey/inspections would be conducted before and after treatment.

**DEFINE THE BUDGET FOR IMPLEMENTATION OF THE PROPOSED PROJECT:**

The Towns received a recommended scope of work and project budget from Aquatic Control Technologies, Inc. In order to address the 60 acre infestation of Fanwort, the consultant suggests a price of \$28,000.00 which includes the pre and post application inspections as well as the CT DEEP permitting process fee.

The Towns have committed to half of the required match of \$14,000.00 or \$7,000.00 from each town.

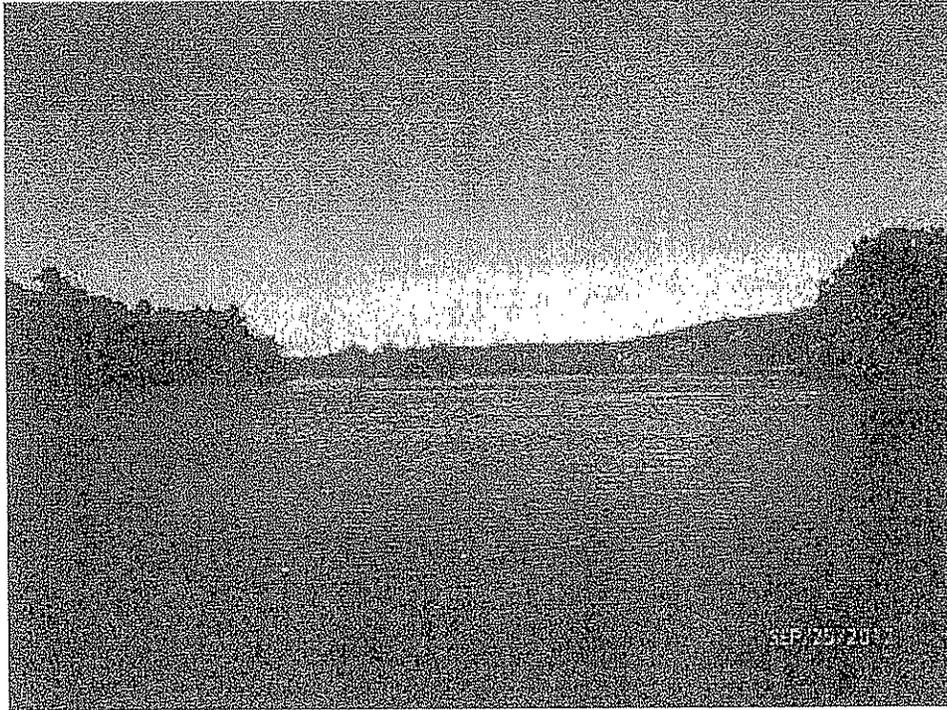
**DESCRIBE THE AVAILABILITY OF ALTERNATIVE OR MATCHING FUNDS OR IN-KIND SERVICES:**

The Towns have committed to half of the required match of \$14,000.00 or \$7,000.00 from each town. Please refer to the attached letters confirming the match.

The Towns also commit to applying in-kind services of Town Staff time and resources to administer the grant. The Towns will conduct educational and advocacy work that is crucial to obtaining support for further funding for follow-up control and to increase the awareness about the importance of early detection and intervention in other water bodies in the region and the State.

The Towns recognize that follow-up control will likely be necessary and more than one application of the herbicide or other methods will be required to properly treat the Fanwort infestation. The Towns are committed to pursue the funding in order to make that a reality. It is believed that the project will gain public attention and will facilitate the ongoing management of the Fanwort in the Lake and provide for continuing efforts with education, identification and eradication.

# The Connecticut Agricultural Experiment Station



**Eagleville Lake, Coventry**



[2012 Aquatic Plant Survey Map of Eagleville Lake](#)

(538 KB, .pdf format\*)

[Transect Data \(155 KB, .pdf format\\*\)](#) | [Water Data](#)

Eagleville Lake is a 79.6 acre reservoir located on the border of Coventry and Columbia, CT. There is a state owned dam and two boat ramps located on the south end of the lake. Both ramps are car top/carry in only. There is an 8 mph speed limit on the lake. The lake is shallow with the deepest portion in the south near the dam at 2.5 meters. Much of the lake is less than 1 meter deep.

This CAES IAPP survey found 15 native species and one invasive species of aquatic plants. The invasive was *Cabomba caroliniana* (Fanwort) and it was the most dominant plant in the lake. It grew in very large, dense patches that sometimes extended across the lake, reaching both shores. Eight transects consisting of 10 points each (80 points total) were taken around the lake. *C. caroliniana* was present on 81% of the points where it usually reached the surface.

Three native emergent species with floating leaf were common; *Brasenia schreberi*, *Nuphar variegata*, and *Nymphaea odorata*. *B. schreberi* and *N. variegata* were the dominant native plants in the lake. The survey team could not navigate to the ends of the larger coves and the northern tip due to the abundance of these two species. Surveying had to be done at the edge of the passable area.

The most species rich area of the lake was in the north. Nine species of plants were found including: *B. schreberi*, *C. caroliniana*, *Elodea nuttallii*, *Pontederia cordata*, *Potamogeton natans*, *Utricularia gibba*, and *Utricularia macrorhiza*. The northern end was the only portion of the lake where *U. macrorhiza* was found. Other plants found with less frequency were: *Ceratophyllum demersum*, *Ceratophyllum echinatum*, *Eleocharis species*, *Ludwigia species*, *Potamogeton pusillus*, and *Sagittaria species*.

Rev GJB 11-7-12

Find Common Plant Names

(65 KB, .pdf format\*)

Species recorded in our  
2012 survey of Eagleville  
Lake. Click on plant to view  
herbarium mount. (invasive  
species in bold)

*Brasenia schreberi*

***Cabomba caroliniana***

*Ceratophyllum demersum*

*Ceratophyllum echinatum*

*Eleocharis sp.*

*Elodea nuttallii*

*Ludwigia sp.*

*Nuphar variegata*

*Nymphaea odorata*

*Pontederia cordata*

*Potamogeton gramineus*

*Potamogeton natans*

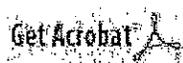
*Potamogeton pusillus*

*Sagittaria sp.*

*Utricularia gibba*

*Utricularia macrorhiza*

\*NOTE: Some of these documents are provided in Adobe® Acrobat® (.pdf) format. In order to view or print these documents you need Adobe® Reader®. If you do not have Adobe® Reader®, click the "Get Adobe® Reader®" image for a free copy.



# Eagleville Lake Coventry, CT 79.6 acres



Surveyed September 21 and 25, 2012  
by Jordan Gibbons and Jennifer Fanzutti  
Invasive Aquatic Plant Program

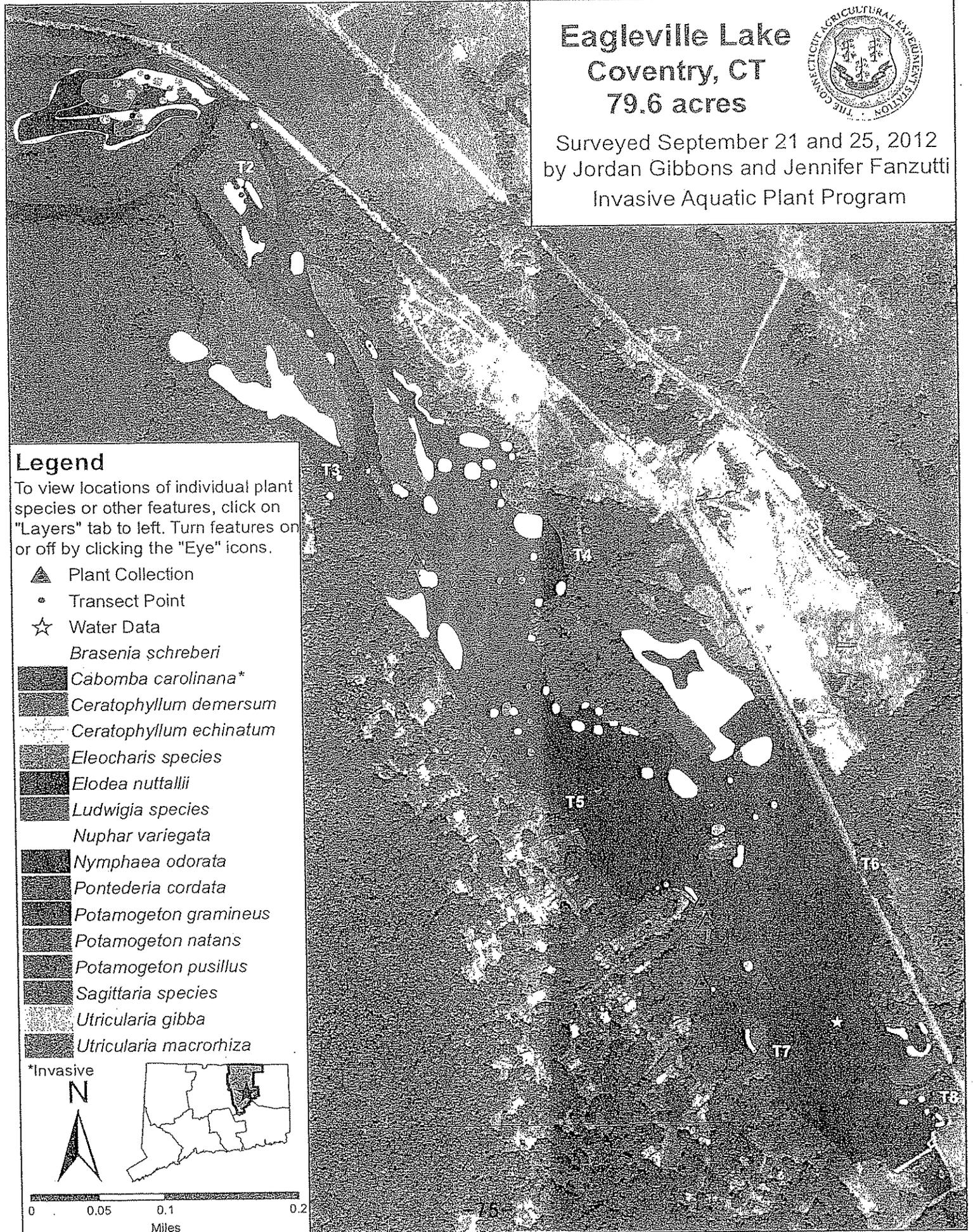
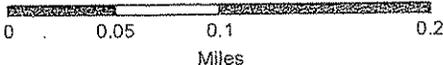
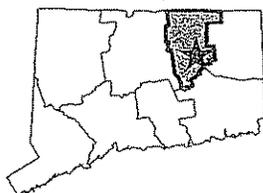
## Legend

To view locations of individual plant species or other features, click on "Layers" tab to left. Turn features on or off by clicking the "Eye" icons.

- ▲ Plant Collection
- Transect Point
- ☆ Water Data

- Brasenia schreberi*
- Cabomba caroliniana\**
- Ceratophyllum demersum*
- Ceratophyllum echinatum*
- Eleocharis species*
- Elodea nuttallii*
- Ludwigia species*
- Nuphar variegata*
- Nymphaea odorata*
- Pontederia cordata*
- Potamogeton gramineus*
- Potamogeton natans*
- Potamogeton pusillus*
- Sagittaria species*
- Utricularia gibba*
- Utricularia macrorhiza*

\*Invasive





79 Elm Street • Hartford, CT 06106-5127

[www.ct.gov/deep](http://www.ct.gov/deep)

Affirmative Action/Equal Opportunity Employer

November 20, 2014

John Elsesser,  
Town Manager, Town of Coventry  
1712 Main Street  
Coventry, CT 06238

Matthew W. Hart,  
Town Manager, Town of Mansfield  
Audrey P Beck Municipal Building  
4 South Eagleville Road, Mansfield, CT 06268

CT DEEP Grants to Municipalities for the control of Aquatic Invasive Species.

Dear Mr. Elsesser and Mr. Hart,

I am writing to inform you that the proposal submitted on behalf of the towns of Coventry and Mansfield titled "*Eagleville Lake Fanwort Management Project*" has been selected to receive funding through the Department of Energy and Environmental Protection's (DEEP) Grants to Municipalities for the Control of Aquatic Invasive Species Program. Congratulations on the selection of your project for funding, as the application process was extremely competitive. There were several strong proposals, and total requests for funding exceeded \$295,000, although only \$150,000 in funding support was available.

Prior to the disbursement of your funds, you must agree to the following conditions:

- Any and all unused grant funds must be returned to DEEP.
- A complete and comprehensive report must be filed with DEEP at the completion of the project. Additionally, awardees may be required to submit updates on project progress to DEEP.
- A more detailed update and reporting schedule will be provided in a Personal Service Agreement (PSA).
- Any other conditions of approval will be provided in the PSA.

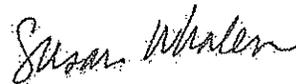
Your project will be funded in the amount of \$14,000. You will receive a copy of the Personal Service Agreement and other information in January. However, before your PSA can be completed, DEEP will review your submittal to ensure that you have provided all required documentation (NDDDB sheet, signature resolution, etc.) and staff will contact you should any materials still need to be submitted.

Once you receive the PSA, please review it carefully, as it contains the legal requirements and conditions for the grant, including any changes and the stipulations listed above.

After receiving the signed PSA, DEEP will be able to process your award. If you determine that any required documentation may not be obtainable in a timely manner, that your funding requirements have been reduced due to a change in the scope of the proposed work, or if you have any questions about how to properly complete the PSA, please contact Nancy Murray at 860-424-3589 as soon as possible to discuss the issue.

Again, congratulations, and I wish you the best of luck with your project.

Sincerely,

A handwritten signature in cursive script that reads "Susan Whalen".

Susan Whalen  
Deputy Commissioner

SW/wjf

Cc: Jennifer Kaufman, Eric M. Trott

1. THE STATE BUSINESS UNIT AND THE CONTRACTOR AS LISTED BELOW HEREBY ENTER INTO AN AGREEMENT SUBJECT TO THE TERMS AND CONDITIONS STATED HEREIN AND/OR ATTACHED HERETO AND SUBJECT TO THE PROVISIONS OF SECTION 4-98 OF THE CONNECTICUT GENERAL STATUTES AS APPLICABLE.  
2. ACCEPTANCE OF THIS CONTRACT IMPLIES CONFORMANCE WITH TERMS AND CONDITIONS SET FORTH BY THE OFFICE OF POLICY AND MANAGEMENT PERSONAL SERVICE AGREEMENT STANDARDS AND PROCEDURES.

(1) <input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> AMENDMENT	(2) IDENTIFICATION #s. P.S.  P.O.
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CONTRACTOR	(3) CONTRACTOR NAME Town of Coventry	(4) ARE YOU PRESENTLY A STATE EMPLOYEE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
	CONTRACTOR ADDRESS 1712 Main Street, Coventry, CT 06238	CONTRACTOR FEIN/SSN 06-6001977

STATE AGENCY	(5) AGENCY NAME AND ADDRESS DEEP -BNR- Inland Fisheries Division, 79 Elm Street, Hartford, CT 06106-5127	(6) Dept No. DEP43000
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CONTRACT PERIOD	(7) DATE (FROM) Execution	THROUGH (TO) One year from Execution	(8) INDICATE <input type="checkbox"/> MASTER AGREEMENT <input type="checkbox"/> CONTRACT AWARD NO. _____ <input checked="" type="checkbox"/> NEITHER
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(9) CONTRACTOR AGREES TO: (Include special provisions - Attach additional blank sheets if necessary.)

1. Performance: Do, conduct, perform or cause to be performed in a satisfactory and proper manner as determined by the Commissioner of Energy and Environmental Protection, all work described in Appendix A, which is attached hereto and made a part hereof.  
Appendix A consists of 4 pages numbered A-1 through A-4 inclusive.

Page 1 of 6

Standard Terms and Conditions are contained in Pages 2 through 6 and are attached hereto and made a part hereof.

(10) PAYMENT TO BE MADE UNDER THE FOLLOWING SCHEDULE UPON RECEIPT OF PROPERLY EXECUTED AND APPROVED INVOICES.

Cost and Schedule of Payments is attached hereto as Appendix B, and made a part hereof. (Appendix B consists of 1 page numbered B-1).

Total Payments Not to Exceed the Maximum Amount of \$14,000.00.

(11) OBLIGATED AMOUNT  
\$14,000.00

(12) Amount	(13) Dept	(14) Fund	(15) SID	(16) Program	(17) Project	(18) Activity	(19) Bud Ref	(20) Agency CF 1	(21) Agency CF 2	(22) Account
\$14,000.00	DEP44140	11000	10020	65099	DEPA00006000027	155006	2015			55050

An individual entering into a Personal Service Agreement with the State of Connecticut is contracting under a "work-for-hire" arrangement. As such, the individual is an independent contractor, and does not satisfy the characteristics of an employee under the common law rules for determining the employer/employee relationship of Internal Revenue Code Section 3121 (d) (2). Individuals performing services as independent contractors are not employees of the State of Connecticut and are responsible themselves for payment of all State and local income taxes, federal income taxes and Federal Insurance Contribution Act (FICA) taxes.

ACCEPTANCES AND APPROVALS	(23) STATUTORY AUTHORITY CGS Sec. 4-8 as amended; CGS Sec. 22a-8(a)(2) as amended CGS Sec. 7-148(e) as amended (mun. auth.)
(24) CONTRACTOR (OWNER OR AUTHORIZED SIGNATURE)	TITLE _____ DATE _____
(25) AGENCY (AUTHORIZED OFFICIAL)	TITLE _____ DATE _____
(26) ATTORNEY GENERAL (APPROVED AS TO FORM)	DATE _____

## STANDARD TERMS AND CONDITIONS

(Rev. 6-12-13)

1. Executive Orders. The Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of the Contract as if they had been fully set forth in it. At the Contractor's request, the Client Agency shall provide a copy of these orders to the Contractor. The Contract may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.
2. Indemnification.
  - (a) The Contractor shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Contractor's bid, proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance of the Contract.
  - (b) The Contractor shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any other person or entity acting under the direct control or supervision of the State.
  - (c) The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
  - (d) The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.
  - (e) The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall name the State as an additional insured on the policy and shall provide a copy of the policy to the Agency prior to the effective date of the Contract. The Contractor shall not begin Performance until the delivery of the policy to the Agency. The Agency shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that the Agency or the State is contributorily negligent.
  - (f) The rights provided in this section for the benefit of the State shall encompass the recovery of attorneys' and other professionals' fees expended in pursuing a Claim against a third party
  - (g) This section shall survive the Termination of the Contract and shall not be limited by reason of any insurance coverage.
3. State Liability. The State of Connecticut shall assume no liability for payment for services under the terms of this agreement until the contractor is notified that this agreement has been accepted by the contracting agency and, if applicable, approved by the Office of Policy and Management (OPM) or the Department of Administrative Services (DAS) and by the Attorney General of the State of Connecticut.
4. Definitions:
  - a. State. The State of Connecticut, including the Department of Energy and Environmental Protection and any office, department, board, council, commission, institution or other agency of the State.
  - b. Commissioner. The Commissioner of Energy and Environmental Protection or the Commissioner's designated agent.
  - c. Parties. The Department of Energy and Environmental Protection (DEEP or Agency) and the Contractor.
  - d. Contractor Parties. Contractor Parties shall be defined as a Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract and the Contractor intends for such other person or entity to Perform under the Contract in any capacity. To the extent that any Contractor Party is to participate or Perform in any way, directly or indirectly in connection with the Contract, any reference in the Contract to the "Contractor" shall also be deemed to include "Contractor Parties", as if such reference had originally specifically included "Contractor Parties" since it is the Parties' intent for the terms "Contractor Parties" to be vested with the same respective rights and obligations as the terms "Contractor."
  - e. Contract. This agreement, as of its Effective Date, between the Contractor and the State for any or all goods or services as more particularly described in Appendix A.
  - f. Execution. This contract shall be fully executed when it has been signed by authorized representatives of the parties, and if it is for an amount exceeding three thousand dollars (\$3,000.00), by the authorized representative of the state Attorney General's office.
  - g. Exhibits. All attachments, appendices or exhibits referred to in and attached to this Contract are incorporated in this Contract by such reference and shall be deemed to be a part of it as if they had been fully set forth in it.
  - h. Records. For the purposes of this Contract, records are defined as all working papers and such other information and materials as may have been accumulated by the Contractor in performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries and correspondence, kept or stored in any form.

- i. Confidential Information. shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that the Department classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.
- j. Confidential Information Breach. shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.
5. Distribution of Materials. The Contractor shall obtain written approval from the Commissioner prior to the distribution or publication of any materials prepared under the terms of this Contract. Such approval shall not be unreasonably withheld.
6. Change in Principal Project Staff. Any changes in the principal project staff must be requested in writing and approved in writing by the Commissioner at the Commissioner's sole discretion. In the event of any unapproved change in principal project staff, the Commissioner may, in the Commissioner's sole discretion, terminate this Contract.
7. Further Assurances. The Parties shall provide such information, execute and deliver any instruments and documents and take such other actions as may be necessary or reasonably requested by the other Party which are not inconsistent with the provisions of this Contract and which do not involve the vesting of rights or assumption of obligations other than those provided for in the Contract, in order to give full effect to the Contract and to carry out the intent of the Contract.
8. Recording and Documentation of Receipts and Expenditures. Accounting procedures must provide for accurate and timely recording of receipt of funds by source, expenditures made from such funds, and of unexpended balances. Controls must be established which are adequate to ensure that expenditures under this Contract are for allowable purposes and that documentation is readily available to verify that such charges are accurate.
9. Assignment. The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the Commissioner thereto: provided, however, that claims for money due or to become due the Contractor from the Commissioner under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Commissioner.
10. Third Party Participation. The Contractor may make sub-awards, using either its own competitive selection process or the values established in the state's competitive selection process as outlined in DAS General Letter 71, whichever is more restrictive, to conduct any of the tasks in the Scope of Work contained in Appendix A. The Contractor shall advise the Commissioner of the proposed sub-awardee and the amount allocated, at least two (2) weeks prior to the making of such awards. The Commissioner reserves the right to disapprove such awards if they appear to be inconsistent with the program activities to be conducted under this grant. As required by Sec. 46a-68j-23 of the Connecticut Regulations of State Agencies the Contractor must make a good faith effort, based upon the availability of minority business enterprises in the labor market area, to award a reasonable proportion of all subcontracts to such enterprises. When minority business enterprises are selected, the Contractor shall provide DEEP with a copy of the Affidavit for Certification of Subcontractors as Minority Business Enterprises (MBE) along with a copy of the purchase order or contract engaging the Subcontractor. The Contractor shall be the sole point of contact concerning the management of the Contract, including performance and payment issues. The Contractor is solely and completely responsible for adherence by any subcontractor to all the applicable provisions of the Contract.
11. Set Aside. State funded projects are subject to the requirements of CGS Sec. 4a-60g "Set-Aside program for small contractors, minority business enterprises, individuals with disabilities and nonprofit corporations" unless exempted from these requirements by the Department of Administrative Services Supplier Diversity Program. For contracts using non-exempted funding sources and subcontracting any portion of work, contractors are required to subcontract 25% of the total contract value to small businesses certified by the Department of Administrative Services and are further required to subcontract 25% of that 25% to minority and women small contractors certified as minority business enterprises by the Department of Administrative Services.
12. Procurement of Materials and Supplies. The Contractor may use its own procurement procedures which reflect applicable State and local law, rules and regulations provided that procurement of tangible personal property having a useful life of more than one year and an acquisition cost of one thousand dollars (\$1,000.00) or more per unit be approved by the Commissioner before acquisition.
13. State Audit (for grants only). The Contractor receiving federal funds must comply with the federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156. The Contractor receiving state funds must comply with the Connecticut General Statutes §§ 7-396a and the State Single Audit Act, §§ 4-230 through 4-236 inclusive, and regulations promulgated thereunder. The Contractor agrees that all fiscal records pertaining to the project shall be maintained for a period of not less than three (3) years. For purposes of this paragraph, the word "Contractor" shall be read to mean "nonstate entity," as that term is defined in Conn. Gen. Stat. § 4-230. The Contractor shall provide for an annual financial audit acceptable to the Department for any expenditure of state-awarded funds made by the Contractor. Such

audit shall include management letters and audit recommendations. Such records will be made available to the state and/or federal auditors upon request.

14. Audit and Inspection of Plants, Places of Business and Records.

(a) The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents, may, at reasonable hours, inspect and examine all of the parts of the Contractor's and Contractor Parties' plants and places of business which, in any way, are related to, or involved in, the performance of this Contract.

(b) The Contractor shall maintain, and shall require each of the Contractor Parties to maintain, accurate and complete Records. The Contractor shall make all of its and the Contractor Parties' Records available at all reasonable hours for audit and inspection by the State and its agents.

(c) The State shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours' notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.

(d) All audits and inspections shall be at the State's expense.

(e) The Contractor shall keep and preserve or cause to be kept and preserved all of its and Contractor Parties' Records until three (3) years after the latter of (i) final payment under this Agreement, or (ii) the expiration or earlier termination of this Agreement, as the same may be modified for any reason. The State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Contractor shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.

(f) The Contractor shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Contractor shall cooperate with an exit conference.

(g) The Contractor shall incorporate this entire Section verbatim into any contract or other agreement that it enters into with any Contractor Party.

15. Americans With Disabilities Act. The Contractor shall be and remain in compliance with the Americans with Disabilities Act of 1990 ("Act"), to the extent applicable, during the term of the Contract. The DEEP may cancel the Contract if the Contractor fails to comply with the Act.

16. Affirmative Action and Sexual Harassment Policy. The Contractor agrees to comply with the Departments Affirmative Action and Sexual Harassment Policies available on DEEP's web site. Hard copies of the policy statements are available upon request at DEEP.

17. Campaign Contributions. For all State contracts as defined in P.A. 07-1 having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice. See attached *Notice to Executive Branch State Contractors of Campaign Contribution and Solicitation Limitations*.

18. Sovereign Immunity. The Parties acknowledge and agree that nothing in the Solicitation or the Contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this section conflicts with any other section of this Contract, this section shall govern.

19. Termination.

(a) Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may Terminate the Contract whenever the Agency makes a written determination that such Termination is in the best interests of the State. The Agency shall notify the Contractor in writing of Termination pursuant to this section, which notice shall specify the effective date of Termination and the extent to which the Contractor must complete its Performance under the Contract prior to such date.

(b) Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may, after making a written determination that the Contractor has breached the Contract, Terminate the Contract in accordance with the provisions in the Breach section of this Contract.

(c) The Agency shall send the notice of Termination via certified mail, return receipt requested, to the Contractor at the most current address which the Contractor has furnished to the Agency for purposes of correspondence, or by hand delivery. Upon receiving the notice from the Agency, the Contractor shall immediately discontinue all services affected in accordance with the notice, undertake all commercially reasonable efforts to mitigate any losses or damages, and deliver to the Agency all Records. The Records are deemed to be the property of the Agency and the Contractor shall deliver them to the Agency no later than thirty (30) days after the Termination of the Contract or fifteen (15) days after the Contractor receives a written request from the Agency for the Records. The Contractor shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCII or .TXT.

(d) Upon receipt of a written notice of Termination from the Agency, the Contractor shall cease operations as the Agency directs in the notice, and take all actions that are necessary or appropriate, or that the Agency may reasonably direct, for the protection, and preservation of the Goods and any other property. Except for any work which the Agency directs the Contractor to Perform in the notice prior to the effective date of Termination, and except as otherwise provided in the notice, the Contractor shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments.

(e) The Agency shall, within forty-five (45) days of the effective date of Termination, reimburse the Contractor for its Performance rendered and accepted by the Agency in accordance with Exhibit A, in addition to all actual and reasonable costs incurred after Termination in completing those portions of the Performance which the notice required the Contractor to complete. However, the Contractor is not

entitled to receive and the Agency is not obligated to tender to the Contractor any payments for anticipated or lost profits. Upon request by the Agency, the Contractor shall assign to the Agency, or any replacement contractor which the Agency designates, all subcontracts, purchase orders and other commitments, deliver to the Agency all Records and other information pertaining to its Performance, and remove from State premises, whether leased or owned, all of Contractor's property, equipment, waste material and rubbish related to its Performance, all as the Agency may request.

- (f) For breach or violation of any of the provisions in the section concerning Representations and Warranties, the Agency may Terminate the Contract in accordance with its terms and revoke any consents to assignments given as if the assignments had never been requested or consented to, without liability to the Contractor or Contractor Parties or any third party.
- (g) Upon Termination of the Contract, all rights and obligations shall be null and void, so that no Party shall have any further rights or obligations to any other Party, except with respect to the sections which survive Termination. All representations, warranties, agreements and rights of the parties under the Contract shall survive such Termination to the extent not otherwise limited in the Contract and without each one of them having to be specifically mentioned in the Contract.
- (h) Termination of the Contract pursuant to this section shall not be deemed to be a breach of contract by the Agency.
20. **Breach.** If either Party breaches the Contract in any respect, the non-breaching Party shall provide written notice of the breach to the breaching Party and afford the breaching Party an opportunity to cure within ten (10) days from the date that the breaching Party receives the notice. In the case of a Contractor breach, any other time period which the Agency sets forth in the notice shall trump the ten (10) days. The right to cure period shall be extended if the non-breaching Party is satisfied that the breaching Party is making a good faith effort to cure but the nature of the breach is such that it cannot be cured within the right to cure period. The notice may include an effective Contract Termination date if the breach is not cured by the stated date and, unless otherwise modified by the non-breaching Party in writing prior to the Termination date; no further action shall be required of any Party to effect the Termination as of the stated date. If the notice does not set forth an effective Contract Termination date; then the non-breaching Party may Terminate the Contract by giving the breaching Party no less than twenty four (24) hours' prior written notice. If the Agency believes that the Contractor has not performed according to the Contract, the Agency may withhold payment in whole or in part pending resolution of the Performance issue, provided that the Agency notifies the Contractor in writing prior to the date that the payment would have been due.
21. **Severability.** If any term or provision of the Contract or its application to any person, entity or circumstance shall, to any extent, be held to be invalid or unenforceable, the remainder of the Contract or the application of such term or provision shall not be affected as to persons, entities or circumstances other than those as to whom or to which it is held to be invalid or unenforceable. Each remaining term and provision of the Contract shall be valid and enforced to the fullest extent possible by law.
22. **Contractor Guarantee.** The Contractor shall: perform the Contract in accordance with the specifications and terms and conditions of the Scope of Work, furnish adequate protection from damage for all work and to repair any damage of any kind, for which he or his workmen are responsible, to the premises or equipment, to his own work or to the work of other contractors; pay for all permits, licenses, and fees, and to give all notices and comply with all laws, ordinances, rules and regulations of the city and the State.
23. **Forum and Choice of Law.** The Parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
24. **Force Majeure.** The Parties shall not be excused from their obligation to perform in accordance with the Contract except in the case of Force Majeure events and as otherwise provided for in the Contract. A Force Majeure event materially affects the cost of the Goods or Services or the time schedule for performance and is outside the control nor caused by the Parties. In the case of any such exception, the nonperforming Party shall give immediate written notice to the other, explaining the cause and probable duration of any such nonperformance.
25. **Confidential Information of the Contractor.** The Agency will afford due regard to a written request from the Contractor for the protection of the Contractor's proprietary and/or confidential information and the Agency will endeavor to keep said information confidential to the extent permitted by law. However, all materials associated with a bid and/or this Contract are subject to the terms of the Connecticut Freedom of Information Act ("FOIA") and all corresponding rules, regulations and interpretations. In making such a written request, the Contractor shall delineate with specificity which materials provided by the Contractor to the Agency, and in Agency's possession, are deemed proprietary or confidential in nature and not, therefore, subject to release to third parties. Particular sentences, paragraphs, pages or sections of any document or Record that the Contractor believes are exempt from disclosure under the FOIA must be specifically identified as such. Additionally, the Contractor shall provide the Agency with a detailed explanation of its rationale sufficient to justify each claimed exemption consistent with the FOIA. The rationale and explanation shall be stated in terms of the prospective harm to the competitive position of the Contractor that would result if the identified material were to be released and the reasons why the materials are legally exempt from release pursuant to the FOIA. Additionally, the Contractor shall specifically and clearly mark all claimed documentation as "CONFIDENTIAL." However, nothing in this provision shall impose upon the Agency or the State any obligation to initiate, prosecute or defend any legal proceeding or to seek a protective order or other similar relief, to prevent disclosure of any information deemed confidential and/or proprietary by the Contractor that is sought pursuant to a FOIA request. The Contractor shall have the burden of establishing the availability of any FOIA exemption in any proceeding where it is an issue. Nothing in this provision shall be deemed to impose upon the Agency or the

State any liability for the disclosure of any documents or information in its possession which the Agency believes are required to be disclosed pursuant to the FOIA or other requirements of law.

26. Protection of State Confidential Information.

- a. Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
  - b. Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:
    - 1) A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
    - 2) Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
    - 3) A process for reviewing policies and security measures at least annually;
    - 4) Creating secure access controls to Confidential Information, including but not limited to passwords; and
    - 5) Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
  - c. The Contractor and Contractor Parties shall notify the Department and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Department and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Department, any State of Connecticut entity or any affected individuals.
  - d. The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
  - e. Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to HIPAA or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of the Department.
27. Entirety of Contract. The Contract is the entire agreement between the Parties with respect to its subject matter, and supersedes all prior agreements, proposals, offers, counteroffers and understandings of the Parties, whether written or oral. The Contract has been entered into after full investigation, neither Party relying upon any statement or representation by the other unless such statement or representation is specifically embodied in the Contract.
28. Interpretation. The Contract contains numerous references to statutes and regulations. For purposes of interpretation, conflict resolution and otherwise, the content of those statutes and regulations shall govern over the content of the reference in the Contract to those statutes and regulations.

## APPENDIX A SCOPE OF WORK

**Purpose:** This project will assist in the treatment of Fanwort in reducing its impact on Eagleville Lake and enable the Town of Coventry and Mansfield (hereinafter referred to as "The Towns") to commit to an ongoing educational campaign that will provide information to the communities about the presence of Fanwort and methods to mitigate its impacts.

**Description:** The Contractor agrees to conduct a project entitled: "Eagleville Lake Fanwort Management Project."

**Location:** Eagleville Lake is a significant water resource associated with the Willimantic River. The Towns both border Eagleville Lake and are cooperatively addressing the proliferation of Fanwort in the Lake. The Lake is accessed from State Route 275 from both towns.

### **Targeted Aquatic Invasive Species:**

In September of 2012, the Connecticut Agricultural Experiment Station performed an aquatic invasive inspection of Eagleville Lake. The report determined that approximately 60 acres of the Lake is inundated with Fanwort (*Cabomba caroliniana*). See Appendix D.

The CT Agricultural Experiment Station identified an approximately 60 acre infestation of Fanwort in Eagleville Lake in 2012, which is about 75% of the total area of the Lake. It is anticipated that the Fanwort has spread even more since that time due to how quickly and easily it can spread if untreated. Fanwort is an aquatic invasive that grows in dense stands and shades out native plants, thus reducing biodiversity and creating further ecological impacts. Additionally, due to the extent of its proliferation, it negatively affects recreational and aesthetic values as well. This negative impact can also affect property values of residences that have frontage on the Lake and enjoy the natural resource.

The treatment of the Fanwort is the first step in reducing its impact on Eagleville Lake. The Towns recognize the need to maintain this effort beyond the first herbicide application and pursue continued funding to provide for this. Also, the Towns commit to an ongoing educational campaign that will provide information to the communities about the presence of Fanwort and methods to mitigate its impacts.

### **Scope of Work:**

The Towns will address all treatment areas that amount to 60 acres. The licensed contractor will perform the application of *Flumioxazin* (trade name 'Clipper'), as this herbicide has demonstrated results controlling similar infestations in several lakes in Connecticut and Massachusetts. It is believed that it is the most appropriate treatment considering the nature of the situation involving the Lake. There are no expected negative impacts to the public access with the treatment application. Pre and post application surveys of the Lake will be performed to be able to determine measured impacts.

A Natural Diversity Database Review application has been prepared and submitted for the proposed treatment. The results of the application review will illicit information regarding the nature of the specific species of concern and methods to mitigate or avoid negative impact. The Towns will commit to adhere to the recommendations that are provided from that review.

The Towns will be conducting an educational campaign with the communities prior to and after

the treatment activities to facilitate a clear understanding of the nature of the issues and the intention of the Towns to address them. The Towns will use a variety of media outlets including: website, eblast, newspaper press release, public flyers, and cable television as well as public forums.

The Towns will request the involvement of the CT Agricultural Experiment Station to assist with the ongoing survey work to determine the status of the Fanwort situation on the Lake. Also, the Towns will work with the public to educate them on ways to identify the Fanwort who can serve as the 'eyes on the Lake'.

1. **Budget:** The Contractor shall adhere to the budget which is included in this Contract on page Appendix B-1.
2. **Acknowledgement of Funding:** Any publication or sign produced or distributed or any publicity conducted in association with this Contract must provide credit to the as follows: "Funding provided by the Aquatic Invasive Species Management Grant and Prevention and Education Program, administered by the Connecticut Department of Energy and Environmental Protection (DEEP)."
3. **Publication of Materials:** The Contractor must obtain written approval from DEEP's Inland Fisheries Division prior to distribution or publication of any printed material prepared under the terms of this Contract.

Unless specifically authorized in writing by the State, on a case by case basis, Contractor shall have no right to use, and shall not use, the name of the State of Connecticut, its officials, agencies, or employees or the seal of the State of Connecticut or its agencies: (1) in any advertising, publicity, promotion; or (2) to express or to imply any endorsement of Contractor's products or services; or (3) to use the name of the State of Connecticut, its officials agencies, or employees or the seal of the State of Connecticut or its agencies in any other manner (whether or not similar to uses prohibited by (1) and (2) above), except only to manufacture and deliver in accordance with this Agreement such items as are hereby contracted for by the State. In no event may the Contractor use the State Seal in any way without the express written consent of the Secretary of State.

**4. ADA Publication Statement:**

For all public notices printed in newspapers, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or <mailto:deep.accommodations@ct.gov>

If there is not a meeting or event associated with the material(s) being published, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or [deep.accommodations@ct.gov](mailto:deep.accommodations@ct.gov) if you: have a disability and need a communication aid or

service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint.

If the material(s) being published have a meeting or event associated with them, the following ADA and Title VI Publication Statement should be used:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or [deep.accommodations@ct.gov](mailto:deep.accommodations@ct.gov) if you: have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint. Any person needing a hearing accommodation may call the State of Connecticut relay number - 711. Requests for accommodations must be made at least two weeks prior to any agency hearing, program or event.

For videos that will be published on the DEEP website, the following ADA and Title VI statement and the following line should be included on the DVD cover and the title page of the video:

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or [deep.accommodations@ct.gov](mailto:deep.accommodations@ct.gov).

This video with closed captioning is available at [www.ct.gov/deep](http://www.ct.gov/deep).

5. **Submission of Materials:** For the purposes of this Contract, all correspondence, summaries, reports, products and extension requests shall be submitted to:

Department of Energy and Environmental Protection  
Nancy Murray  
Environmental Analyst III  
BNR-Inland Fisheries Division  
79 Elm Street  
Hartford, CT 06106-5127

All invoices must include the PO #, PSA #, Project Title, DEEP Bureau/Division name, amount dates and description of services covered by the invoice, and shall be submitted to:

DEEP – Financial Management Division  
Accounts Payable  
79 Elm Street  
Hartford, CT 06106-5127

6. **Permits:** No work shall commence until all required local, state and federal permits and approvals have been obtained by the Contractor.

7. **Extensions/Amendments:** Formal written amendment of the Contract is required for extensions to the final date of the Contract period and changes to terms and conditions

specifically stated in the original Contract and any prior amendments, including but not limited to:

- a. revisions to the maximum Contract payment,
- b. the total unit cost of service,
- c. the contract's objectives, services, or plan,
- d. due dates for reports,
- e. completion of objectives or services, and
- f. any other Contract revisions determined material by DEEP.

If it is anticipated that the project cannot be completed as scheduled, a no-cost extension must be requested in writing no later than 60 days prior to the expiration date of the contract. Said extension request shall include a description of what work has been completed to date, shall document the reason for the extension request, and shall include a revised work schedule and project completion date. If deemed acceptable, approval will be received in the form of a contract amendment.

8. **Final Report:** Within 30 days of Project Completion, the Contractor shall submit to the Bureau of Natural Resources, Inland Fisheries Division, Attn: Nancy Murray, Environmental Analyst III, a Final Report including documentation, satisfactory to the Commissioner, demonstrating that all the elements of Appendix A have been met. This report must include a detailed financial summary. A sample format is attached as Appendix C. This financial summary must show full project costs and clearly identify direct grant costs as well as matching and in-kind costs. As post-treatment monitoring is an important aspect of invasive species control and management, please ensure that these reports are provided to DEEP. They will be useful in determining which actions are most effective, and just as important, identify those actions that are not successful.

APPENDIX B  
SCHEDULE OF PAYMENTS

The maximum amount payable to the Contractor under this Contract is Fourteen Thousand dollars (\$14,000.00). The Contractor is obligated to provide \$14,000.00 in paid invoices or in-kind services.

Upon Execution of such Contract payment shall be made to said Contractor,

If the costs incurred on such project are less than the amount paid to the Contractor, the Contractor shall reimburse the Connecticut Department of Energy and Environmental Protection through a check within 90 days of the Contract expiration date.

APPENDIX C

SAMPLE FINAL FINANCIAL REPORT

Contractor Name: \_\_\_\_\_

PSA #: \_\_\_\_\_

DESCRIPTION	Award Costs	Other (Matching) Costs (if applicable)	Total Costs
Salaries			
Fringe @ _____ %			
Travel			
Contractual (specify)			
Equipment			
Printing			
Materials & Supplies			
Other (specify)			
Totals			



## Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations

This notice is provided under the authority of Connecticut General Statutes §9-612(g)(2), as amended by P.A. 10-1, and is for the purpose of informing state contractors and prospective state contractors of the following law (*italicized words are defined on the reverse side of this page*).

### CAMPAIGN CONTRIBUTION AND SOLICITATION LIMITATIONS

No *state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor*, with regard to a *state contract or state contract solicitation* with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee (which includes town committees).

In addition, no holder or principal of a holder of a valid prequalification certificate, shall make a contribution to (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of State senator or State representative, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

On and after January 1, 2011, no state contractor, prospective state contractor, principal of a state contractor or principal of a prospective state contractor, with regard to a state contract or state contract solicitation with or from a state agency in the executive branch or a quasi-public agency or a holder, or principal of a holder of a valid prequalification certificate, shall **knowingly solicit** contributions from the state contractor's or prospective state contractor's employees or from a *subcontractor or principals of the subcontractor* on behalf of (i) an exploratory committee or candidate committee established by a candidate for nomination or election to the office of Governor, Lieutenant Governor, Attorney General, State Comptroller, Secretary of the State or State Treasurer, (ii) a political committee authorized to make contributions or expenditures to or for the benefit of such candidates, or (iii) a party committee.

### DUTY TO INFORM

State contractors and prospective state contractors are required to inform their principals of the above prohibitions, as applicable, and the possible penalties and other consequences of any violation thereof.

### PENALTIES FOR VIOLATIONS

Contributions or solicitations of contributions made in violation of the above prohibitions may result in the following civil and criminal penalties:

**Civil penalties**—Up to \$2,000 or twice the amount of the prohibited contribution, whichever is greater, against a principal or a contractor. Any state contractor or prospective state contractor which fails to make reasonable efforts to comply with the provisions requiring notice to its principals of these prohibitions and the possible consequences of their violations may also be subject to civil penalties of up to \$2,000 or twice the amount of the prohibited contributions made by their principals.

**Criminal penalties**—Any knowing and willful violation of the prohibition is a Class D felony, which may subject the violator to imprisonment of not more than 5 years, or not more than \$5,000 in fines, or both.

### CONTRACT CONSEQUENCES

In the case of a state contractor, contributions made or solicited in violation of the above prohibitions may result in the contract being voided.

In the case of a prospective state contractor, contributions made or solicited in violation of the above prohibitions shall result in the contract described in the state contract solicitation not being awarded to the prospective state contractor, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

The State shall not award any other state contract to anyone found in violation of the above prohibitions for a period of one year after the election for which such contribution is made or solicited, unless the State Elections Enforcement Commission determines that mitigating circumstances exist concerning such violation.

Additional information may be found on the website of the State Elections Enforcement Commission, [www.ct.gov/seec](http://www.ct.gov/seec). Click on the link to "Lobbyist/Contractor Limitations."



## DEFINITIONS

"State contractor" means a person, business entity or nonprofit organization that enters into a state contract. Such person, business entity or nonprofit organization shall be deemed to be a state contractor until December thirty-first of the year in which such contract terminates. "State contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Prospective state contractor" means a person, business entity or nonprofit organization that (i) submits a response to a state contract solicitation by the state, a state agency or a quasi-public agency, or a proposal in response to a request for proposals by the state, a state agency or a quasi-public agency, until the contract has been entered into, or (ii) holds a valid prequalification certificate issued by the Commissioner of Administrative Services under section 4a-100. "Prospective state contractor" does not include a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a state contractor or prospective state contractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a state contractor or prospective state contractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a state contractor or prospective state contractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a state contractor or prospective state contractor, which is not a business entity, or if a state contractor or prospective state contractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any state contractor or prospective state contractor who has *managerial or discretionary responsibilities with respect to a state contract*, (v) the spouse or a *dependent child* who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the state contractor or prospective state contractor.

"State contract" means an agreement or contract with the state or any state agency or any quasi-public agency, let through a procurement process or otherwise, having a value of fifty thousand dollars or more, or a combination or series of such agreements or contracts having a value of one hundred thousand dollars or more in a calendar year, for (i) the rendition of services, (ii) the furnishing of any goods, material, supplies, equipment or any items of any kind, (iii) the construction, alteration or repair of any public building or public work, (iv) the acquisition, sale or lease of any land or building, (v) a licensing arrangement, or (vi) a grant, loan or loan guarantee. "State contract" does not include any agreement or contract with the state, any state agency or any quasi-public agency that is exclusively federally funded, an education loan, a loan to an individual for other than commercial purposes or any agreement or contract between the state or any state agency and the United States Department of the Navy or the United States Department of Defense.

"State contract solicitation" means a request by a state agency or quasi-public agency, in whatever form issued, including, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes, inviting bids, quotes or other types of submittals, through a competitive procurement process or another process authorized by law waiving competitive procurement.

"Managerial or discretionary responsibilities with respect to a state contract" means having direct, extensive and substantive responsibilities with respect to the negotiation of the state contract and not peripheral, clerical or ministerial responsibilities.

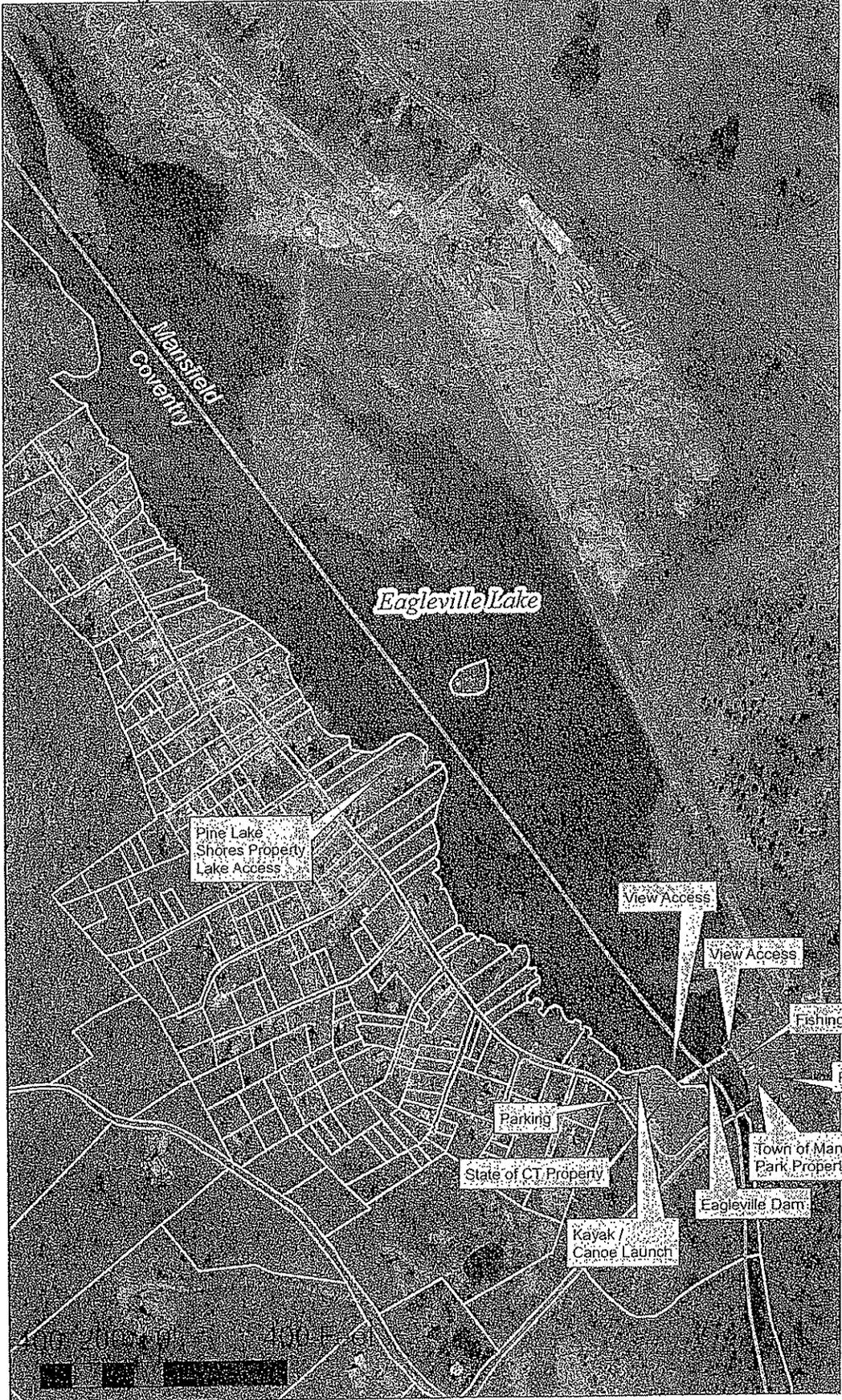
"Dependent child" means a child residing in an individual's household who may legally be claimed as a dependent on the federal income tax of such individual.

"Solicit" means (A) requesting that a contribution be made, (B) participating in any fund-raising activities for a candidate committee, exploratory committee, political committee or party committee, including, but not limited to, forwarding tickets to potential contributors, receiving contributions for transmission to any such committee or bundling contributions, (C) serving as chairperson, treasurer or deputy treasurer of any such committee, or (D) establishing a political committee for the sole purpose of soliciting or receiving contributions for any committee. Solicit does not include: (i) making a contribution that is otherwise permitted by Chapter 155 of the Connecticut General Statutes; (ii) informing any person of a position taken by a candidate for public office or a public official, (iii) notifying the person of any activities of, or contact information for, any candidate for public office; or (iv) serving as a member in any party committee or as an officer of such committee that is not otherwise prohibited in this section.

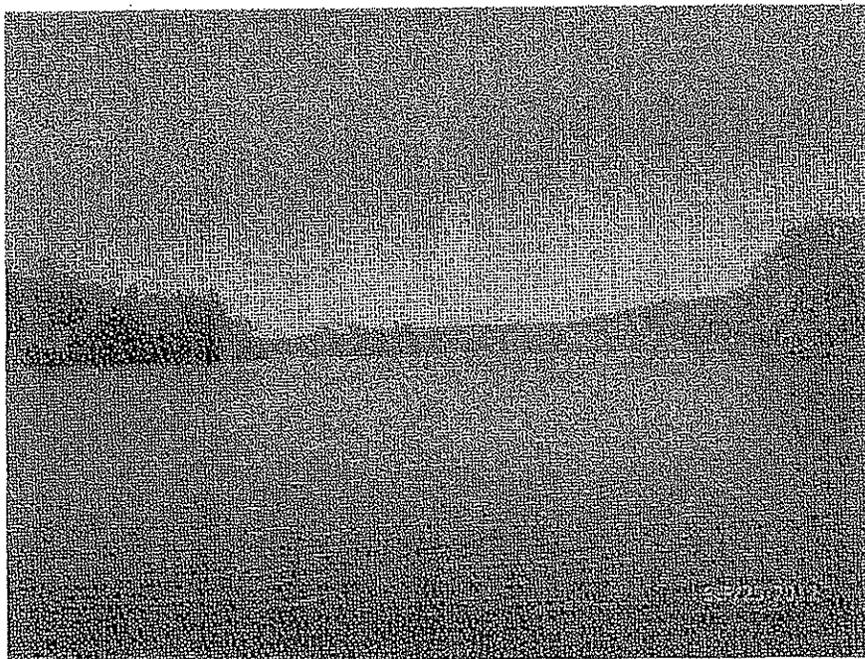
"Subcontractor" means any person, business entity or nonprofit organization that contracts to perform part or all of the obligations of a state contractor's state contract. Such person, business entity or nonprofit organization shall be deemed to be a subcontractor until December thirty-first of the year in which the subcontract terminates. "Subcontractor" does not include (i) a municipality or any other political subdivision of the state, including any entities or associations duly created by the municipality or political subdivision exclusively amongst themselves to further any purpose authorized by statute or charter, or (ii) an employee in the executive or legislative branch of state government or a quasi-public agency, whether in the classified or unclassified service and full or part-time, and only in such person's capacity as a state or quasi-public agency employee.

"Principal of a subcontractor" means (i) any individual who is a member of the board of directors of, or has an ownership interest of five per cent or more in, a subcontractor, which is a business entity, except for an individual who is a member of the board of directors of a nonprofit organization, (ii) an individual who is employed by a subcontractor, which is a business entity, as president, treasurer or executive vice president, (iii) an individual who is the chief executive officer of a subcontractor, which is not a business entity, or if a subcontractor has no such officer, then the officer who duly possesses comparable powers and duties, (iv) an officer or an employee of any subcontractor who has *managerial or discretionary responsibilities with respect to a subcontract*, (v) the spouse or a *dependent child* who is eighteen years of age or older of an individual described in this subparagraph, or (vi) a political committee established or controlled by an individual described in this subparagraph or the business entity or nonprofit organization that is the subcontractor.

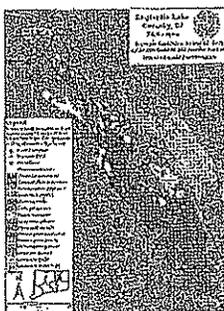
Appendix D  
Towns of Coventry & Mansfield;  
Eagleville Lake Fanwort Management Project



# The Connecticut Agricultural Experiment Station



**Eagleville Lake, Coventry**



[2012 Aquatic Plant Survey Map of Eagleville Lake](#)  
(538 KB, .pdf format\*)

[Transect Data \(155 KB, .pdf format\\*\)](#) | [Water Data](#)

Eagleville Lake is a 79.6 acre reservoir located on the border of Coventry and Columbia, CT. There is a state owned dam and two boat ramps located on the south end of the lake. Both ramps are car top/carry in only. There is an 8 mph speed limit on the lake. The lake is shallow with the deepest portion in the south near the dam at 2.5 meters. Much of the lake is less than 1 meter deep.

This CAES IAPP survey found 15 native species and one invasive species of aquatic plants. The invasive was *Cabomba caroliniana* (Fanwort) and it was the most dominant plant in the lake. It grew in very large, dense patches that sometimes extended across the lake, reaching both shores. Eight transects consisting of 10 points each (80 points total) were taken around the lake. *C. caroliniana* was present on 81% of the points where it usually reached the surface.

Three native emergent species with floating leaf were common; *Brasenia schreberi*, *Nuphar variegata*, and *Nymphaea odorata*. *B. schreberi* and *N. variegata* were the dominant native plants in the lake. The survey team could not navigate to the ends of the larger coves and the northern tip due to the abundance of these two species. Surveying had to be done at the edge of the passable area.

The most species rich area of the lake was in the north. Nine species of plants were found including: *B. schreberi*, *C. caroliniana*, *Elodea nuttallii*, *Pontederia cordata*, *Potamogeton natans*, *Utricularia gibba*, and *Utricularia macrorhiza*. The northern end was the only portion of the lake where *U. macrorhiza* was found. Other plants found with less frequency were: *Ceratophyllum demersum*, *Ceratophyllum echinatum*, *Eleocharis species*, *Ludwigia species*, *Potamogeton pusillus*, and *Sagittaria species*.

Rev GJB 11-7-12

Find Common Plant Names  
(65 KB, .pdf format\*)

Species recorded in our  
2012 survey of Eagleville  
Lake. Click on plant to view  
herbarium mount. (invasive  
species in bold)

*Brasenia schreberi*  
***Cabomba caroliniana***  
*Ceratophyllum demersum*  
*Ceratophyllum echinatum*  
*Eleocharis sp.*  
*Elodea nuttallii*  
*Ludwigia sp.*  
*Nuphar variegata*  
*Nymphaea odorata*  
*Pontederia cordata*  
*Potamogeton gramineus*  
*Potamogeton natans*  
*Potamogeton pusillus*  
*Sagittaria sp.*  
*Utricularia gibba*  
*Utricularia macrorhiza*

\*NOTE: Some of these documents are provided in Adobe® Acrobat® (.pdf) format. In order to view or print these documents you need Adobe® Reader®. If you do not have Adobe® Reader®, click the "Get Adobe® Reader®" image for a free copy.



# Eagleville Lake Coventry, CT 79.6 acres



Surveyed September 21 and 25, 2012  
by Jordan Gibbons and Jennifer Fanzutti  
Invasive Aquatic Plant Program

## Legend

To view locations of individual plant species or other features, click on "Layers" tab to left. Turn features on or off by clicking the "Eye" icons.

▲ Plant Collection

• Transect Point

☆ Water Data

*Brasenia schreberi*

*Cabomba caroliniana\**

*Ceratophyllum demersum*

*Ceratophyllum echinatum*

*Eleocharis* species

*Elodea nuttallii*

*Ludwigia* species

*Nuphar variegata*

*Nymphaea odorata*

*Pontederia cordata*

*Potamogeton gramineus*

*Potamogeton natans*

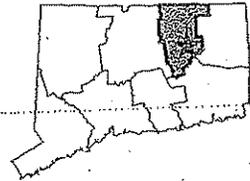
*Potamogeton pusillus*

*Sagittaria* species

*Utricularia gibba*

*Utricularia macrorhiza*

\*Invasive



0 0.05 0.1 0.2  
Miles

# Natural Diversity Data Base Areas COVENTRY, CT

June 2014

 State and Federal Listed Species  
& Significant Natural Communities  
 Town Boundary

NOTE: This map shows general locations of State and Federal Listed Species and Significant Natural Communities. Information on listed species is collected and compiled by the Natural Diversity Data Base (NDDB) from a number of data sources. Exact locations of species have been buffered to produce the general locations. Exact locations of species and communities occur somewhere in the shaded areas, not necessarily in the center. A new mapping format is being employed that more accurately models important riparian and aquatic areas and eliminates the need for the upstream/downstream searches required in previous versions.

This map is intended for use as a preliminary screening tool for conducting a Natural Diversity Data Base Review Request. To use the map, locate the project boundaries and any additional affected areas. If the project is within a shaded area there may be a potential conflict with a listed species. For more information, complete a Request for Natural Diversity Data Base State Listed Species Review form (DEP-APP-007), and submit it to the NDDB along with the required maps and information. More detailed instructions are provided with the request form on our website.

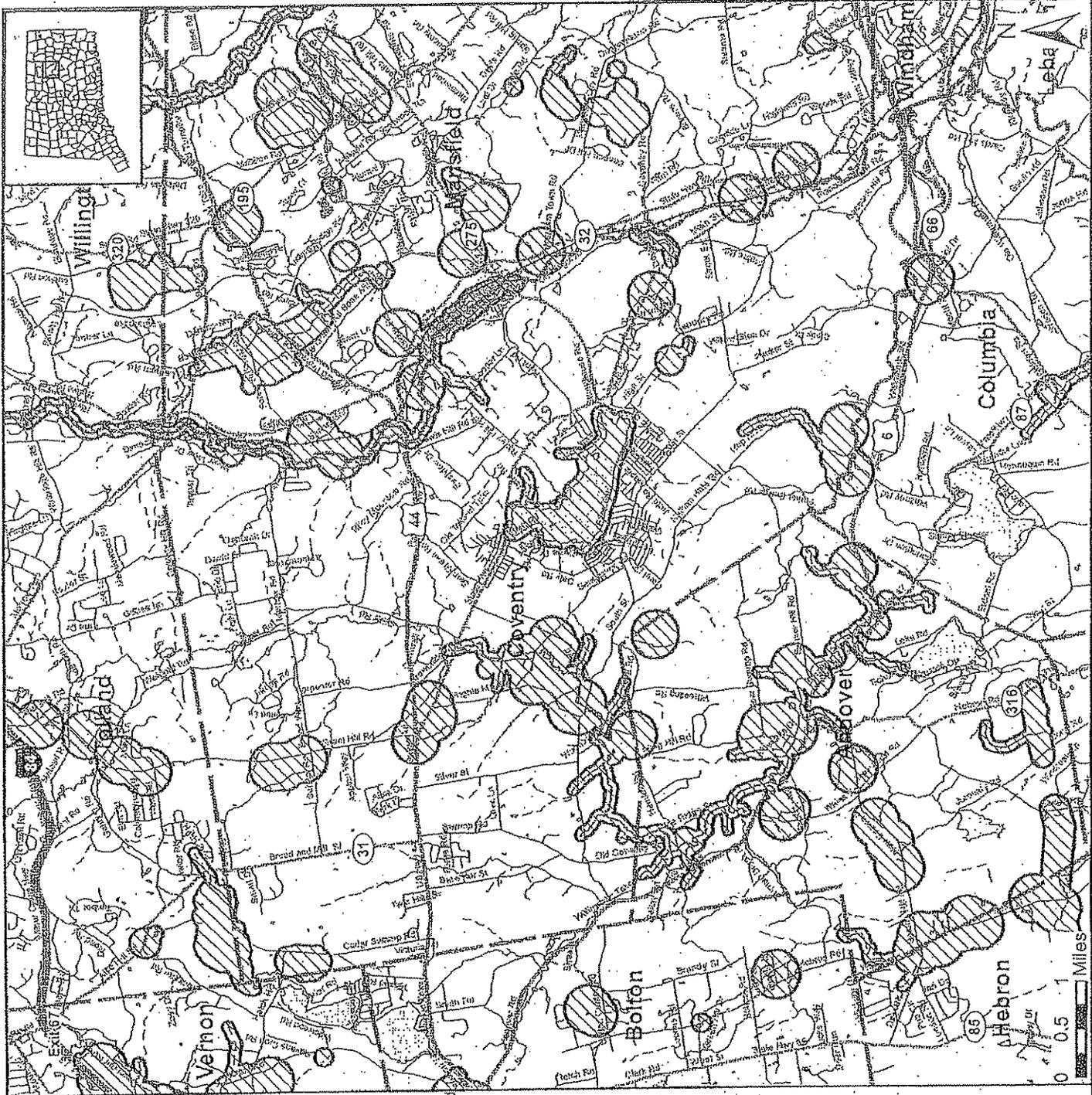
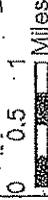
[www.ct.gov/deep/iddbrequest](http://www.ct.gov/deep/iddbrequest)

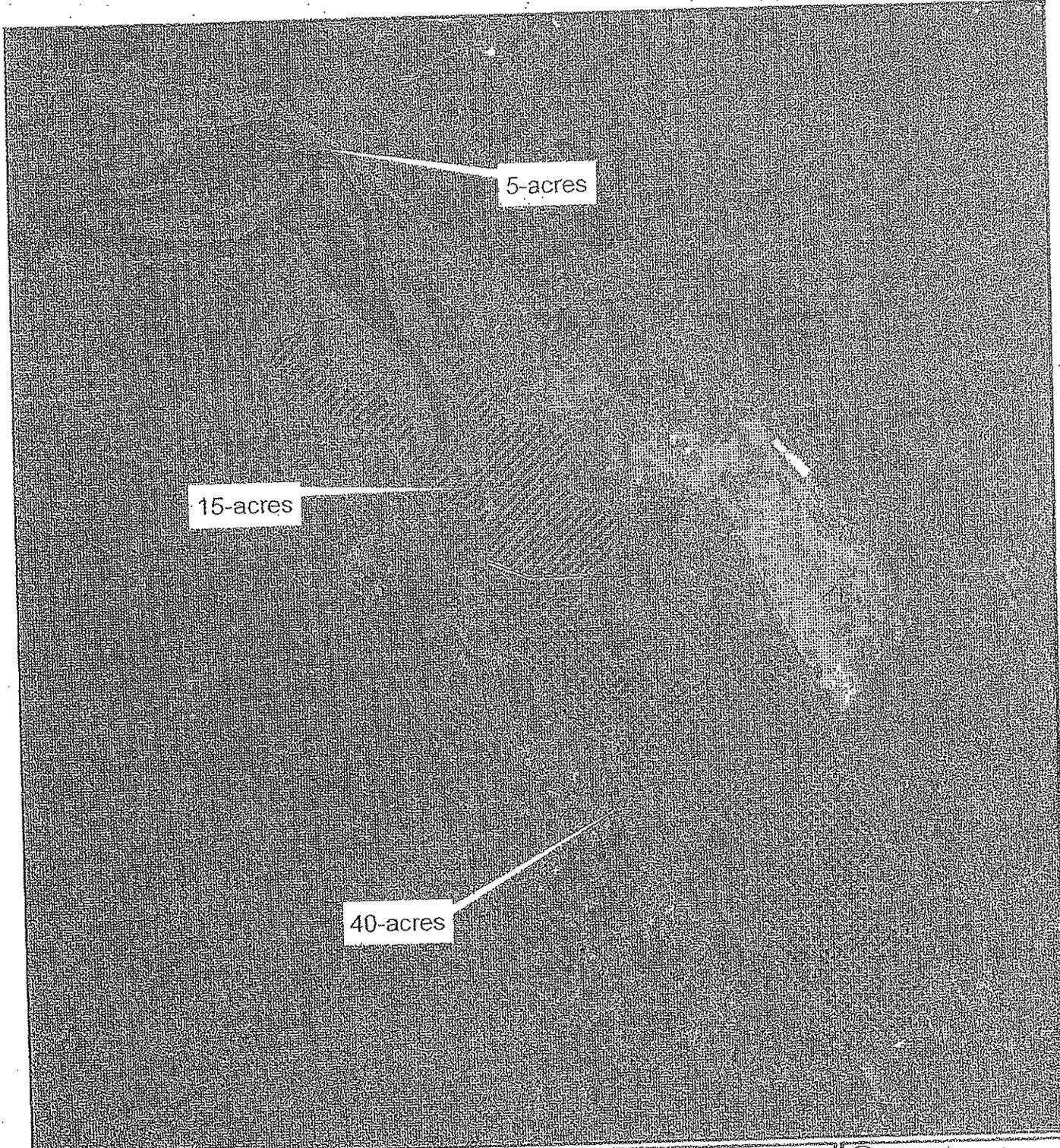
This file has PDF layers. Look for the Layers tab on the left. Expand the layers and use the "eye" icons to change visibility.

QUESTIONS: Department of Energy and Environmental Protection (DEEP)  
79 Elm St., Hartford CT 06106  
Phone (860) 424-3011



Connecticut Department of  
Energy & Environmental Protection  
Bureau of Natural Resources  
Wildlife Division





**Eagleville Lake**  
 Coventry/Mansfield, CT

**Proposed Treatment Areas**

FIGURE:	SURVEY DATE:	MAP DATE:
1	9/18/2013	10/2013

Legend:

-  Primary Treatment Area
-  Secondary Treatment Area
-  Tertiary Treatment Area

0 200 400 800 1,200 1,600 Feet

**AQUATIC CONTROL TECHNOLOGY, LLC**  
 11 JOHN ROAD  
 SUTTON, MASSACHUSETTS 01590  
 PHONE: (508) 855-1000  
 FAX: (508) 855-1220  
 WEB: WWW.AQUATICCONTROLTECH.COM



# Flumioxazin Chemical Fact Sheet

## Formulations

Flumioxazin has been used as an agricultural chemical since 2001, and was conditionally registered for aquatic use in 2010. The active ingredient is 2-[7-fluoro-3,4-dihydro-3-oxo-4-(2-propynyl)-2H-1,4-benzoxazin-6-yl]-4,5,6,7-tetrahydro-1H-isoindole-1,3(2H)-dione. It is available in granular form (Clipper™) for control of submerged plants, and can be used as a direct foliar application to control emergent and floating-leaf plants. It also controls some filamentous algae.

## Aquatic Use and Considerations

Flumioxazin is a broad-spectrum contact herbicide. It works by interfering with the plants' production of chlorophyll. Treated plants will respond quickly to treatment and rapidly decompose. For larger treatments or in dense vegetation, split treatments about two weeks apart are recommended to prevent fish suffocation from low oxygen due to decaying plants.

Flumioxazin needs to be applied to young plants early in the spring as they begin to grow. It should not be used in very hard-water lakes (pH over 8.5), many of which occur in southeastern Wisconsin. Application in the early morning will increase efficacy, particularly in hard-water lakes. A water body should not be treated with flumioxazin if there is an outlet, or in moving waters such as rivers or streams.

Flumioxazin controls invasive Eurasian watermilfoil (*Myriophyllum spicatum*) and curly-leaf pondweed (*Potamogeton crispus*). It may also affect desirable native species, such as coontail (*Ceratophyllum demersum*), duckweeds (*Lemna* spp.), some pondweeds (*Potamogeton illinoensis*, *P. diversifolius*, *Stuckenia pectinata*) and native milfoil (*M. heterophyllum*).

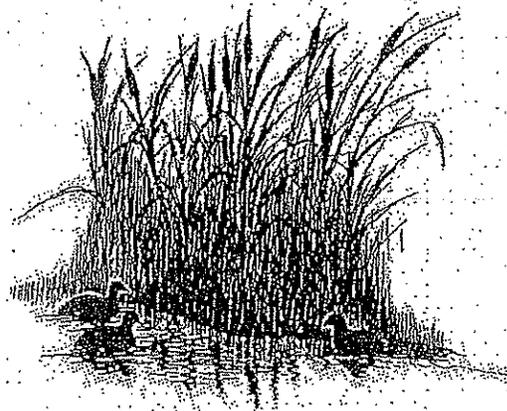
## Post-Treatment Water Use Restrictions

There are no restrictions on swimming, eating fish from treated water bodies, or pet/livestock drinking water use. There is a five-day restriction on irrigation.

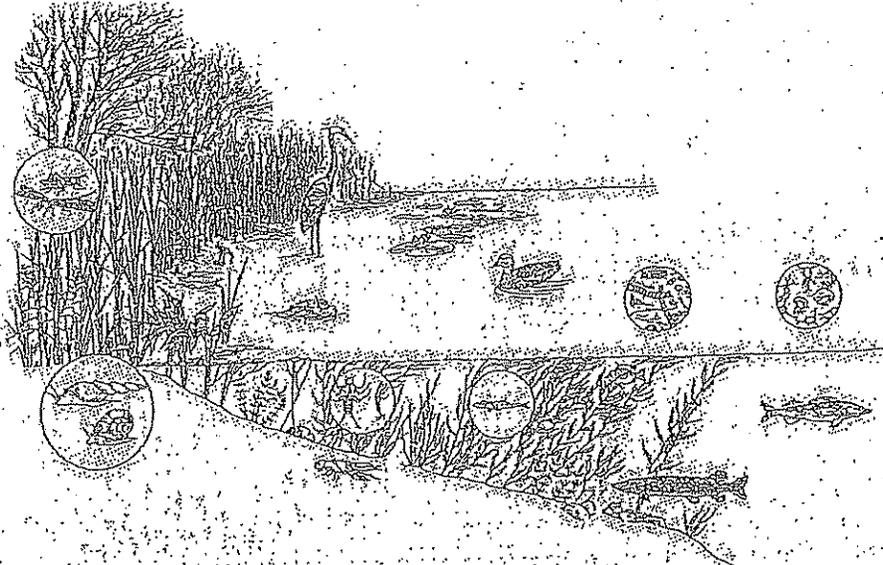
## Herbicide Degradation, Persistence and Trace Contaminants

Flumioxazin is broken down rapidly by water and microbes. The half-life (the time it takes for half of the active ingredient to degrade) depends on the pH of the water. In low pH water (such as in northern Wisconsin) the half-life is four to five days; in high pH water (such as in southeastern Wisconsin) the half-life is a day or less.

When flumioxazin degrades, it breaks down into two compounds known as APF (6-amino-7-fluoro-4-(2-propynyl)-1,4-benzoxazin-3(2H)-one) and THPA (3,4,5,6-tetrahydrophthalic acid). Flumioxazin has a low potential for leaching and would not persist in the environment. APF and THPA do have a high potential to leach through soil and may be persistent.



The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services, and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, D.C. 20240. This publication is available in alternative format (large print, Braille, audio tape, etc.) upon request. Please call (608) 267-7694 for more information.



### Impacts on Fish and Other Aquatic Organisms

Tests on bluegill and rainbow trout indicate that flumioxazin is slightly to moderately toxic to fish. Flumioxazin is moderately to highly toxic to aquatic invertebrates, with possible impacts below the labeled maximum rate of 400 ppb (parts per billion). It is practically non-toxic to birds, small mammals and bees.

The potential for bioaccumulation is low, since flumioxazin breaks down in the water very rapidly. The metabolites APF and THPA have not been assessed for toxicity or bioaccumulation.

### Human Health

The risk of acute exposure would be primarily to chemical applicators; concentrated flumioxazin does not pose an inhalation risk, but can cause some skin and eye irritation. Recreational users of a water body would not be exposed to concentrated flumioxazin.

Chronic health effect studies indicate that flumioxazin is not carcinogenic. Adverse effects did occur in some of the studies on reproduction and development, including reduced offspring

viability, malformation in cardiac and skeletal development, and anemia.

Flumioxazin does not bioaccumulate in mammals, with the majority excreted in a week.

### For Additional Information

Environmental Protection Agency  
Office of Pesticide Programs  
[www.epa.gov/pesticides](http://www.epa.gov/pesticides)

Wisconsin Department of Agriculture, Trade,  
and Consumer Protection  
<http://datcp.wi.gov/Plants/Pesticides/>

Wisconsin Department of Natural Resources  
608-266-2621  
<http://dnr.wi.gov/lakes/plants/>

Wisconsin Department of Health Services  
<http://www.dhs.wisconsin.gov/>

National Pesticide Information Center  
1-800-858-7378  
<http://npic.orst.edu/>



Town of Mansfield  
**CONSERVATION COMMISSION**  
Meeting of 21 January 2015  
Conference B, Audrey P. Beck Building  
**(draft) MINUTES**

*Members present:* Aline Booth (Alt.), Joan Buck (Alt.), Robert Dahn, Neil Facchinetti, Quentin Kessel, Scott Lehmann, Grant Meitzler, John Silander, Michael Soares. *Members absent:* none.  
*Others present:* Jennifer Kaufman (Wetlands Agent).

1. The meeting was **called to order** at 7:35p by Kessel.
2. The draft **minutes** of the 17 November 2014 meeting were approved as written.
3. **Fanwort control in Eagleville Lake.**

Fanwort is an invasive aquatic plant, now present in 60 acres of Eagleville Lake. Unchecked infestations displace native species, threatening water quality and aquatic life as decaying mats of vegetation remove oxygen from the water; in consequence, fanwort invasions threaten the recreational, aesthetic, and real-estate values of lakes. The recommended control is treatment with the herbicide flumioxazin; biological control is not feasible at this time.

Mansfield and Coventry have been awarded a \$14K grant from DEEP to initiate fanwort control in Eagleville Lake. The grant must be matched with \$7K from each town. If the Town accepts the grant, its \$7K matching share would be taken from the Open Space Fund. The grant would cover an initial herbicide treatment. However, there is no “final solution” to the fanwort problem: long-term control would require monitoring and additional treatments as needed, and the Town would need to budget for these.

Kaufman distributed a draft 01/20/15 Agenda Item Summary prepared for the Town Council, which reviewed the history of this issue and recommended that the Town accept the grant. She requested that the Commission weigh in on this issue. To initiate discussion Kessel **moved** (Dahn seconded):

That the first sentence of final paragraph of the “Subject matter/Background” Draft Agenda Item Summary to be altered to read: “The Open Space Preservation Committee and the Conservation Commission have reviewed this grant application.”

Several concerns were raised in discussion:

- Facchinetti opposed use of flumioxazin to control fanwort in Eagleville Lake, pointing out that Massachusetts prohibits use of this herbicide in lakes with an outflow – and in other cases requires a more cautious treatment regimen than the one proposed here. Kaufman reported that, according to Aquatic Control Technology (the company that would apply the herbicide), the more stringent Massachusetts protocols reflect uncertainty about the effects of the herbicide on certain endangered invertebrates that are not present in Eagleville Lake.
- Money set aside for open space acquisition should not be diverted to other projects, like this one.
- Meitzler worried about an open-ended commitment by the Town to control fanwort in Eagleville Lake, pointing out that the lake is owned by the state. If the Town goes ahead, it will be crucial to monitor and assess the program carefully. Dahn asked if accepting the grant carries any commitment to continue control after the initial treatment. Kaufman

said "No". Silander suggested that lakeside property owners in Coventry should shoulder some of the financial burden of continuing treatment.

- Buck wondered what was known about the use of flumioxazin to control fanwort in other Connecticut lakes: was it effective? what side effects did it have? Kaufman did not have this information and may not be able to get it before the Council meets on 25 January.

In the end, despite these misgivings, Kessel's motion was **approved** (for: Kessel, Lehmann, Meitzler, Silander, Soares; against: Dahn, Facchinetti).

#### 4. Agronomy Farm. (to be continued)

Scott Lehmann, Secretary, 22 January 2015.

OPEN SPACE PRESERVATION COMMITTEE  
DRAFT Minutes of January 20, 2015 special meeting

Members present: Jim Morrow (chair), Quentin Kessel, Ken Feathers, Michael Soares, Vicky Wetherell, Jennifer Kaufman (staff).

Meeting was called to order at 7:30.

Vicky was appointed acting secretary.

Minutes of the December 16, 2014 meeting were approved with corrections. Jennifer requested that an agenda item be added concerning the fanwort grant. Vicky requested that an agenda item be added about the UConn Master Plan.

**Old Business**

*Fanwort Removal in Eagleville Lake* Jennifer reviewed the fanwort infestation in Eagleville Lake and the CT DEEP recommendations for addressing the problem. After discussion, the committee voted to endorse the CT DEEP recommendation for an integrated pest management approach, which includes an initial treatment with the herbicide "Clipper, followed by an analysis of the results and possible further applications in the following years. The committee continues to be concerned about using the Open Space Acquisition Fund for this project (particularly since it will be an ongoing effort) and encourages the Town to find an alternative source of funding.

*UConn Master Plan* Vicky conveyed an Agriculture Committee suggestion that the committees/commissions that reviewed the UConn Master Plan make a short statement during the public comment portion of the Town Council meeting. The committee agreed, and a short statement will be presented to the Council at their January 26 meeting.

*Mansfield Tomorrow POCD Review* The committee began review of the Public Hearing draft, which will be continued at their February 17 meeting.

The meeting was adjourned at 9:10.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; John Carrington, Director of Public Works  
**Date:** January 26, 2015  
**Re:** CT Employer Support of the Guard and Reserve

---

**Subject Matter/Background**

The Connecticut Employer Support of the Guard and Reserve (ESGR) has submitted a request to the Town of Mansfield to sign an ESGR Statement of Support. By signing a Statement of Support an employer:

- Fully recognizes, honors, and enforces the Uniformed Services Employment and Re-Employment Rights Act (USERRA)
- Provides managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve
- Appreciates the value, leadership, and unique skills service members bring to the workforce and encourages opportunities to employ service members and veterans
- Continually recognizes and supports our country's service members and their families in peace, in crises, and in war.

**Recommendation**

As the Town presently has personnel policies in effect that fully comply with the USERRA, I do not see any obstacle with the Town Council issuing the requested statement of support.

If the Council wishes to issue the support statement, the following motion is in order:

*Move, effective January 26, 2015, to authorize the Town Manager to issue the attached Employer Support of the Guard and Reserve Statement (ESGR) Statement of Support.*

**Attachments**

- 1) Connecticut Employer Support of the Guard and Reserve re: request to sign ESGR Statement of Support

CONNECTICUT  
 EMPLOYER SUPPORT OF THE GUARD AND RESERVE  
 360 BROAD STREET  
 HARTFORD CT 06105

December 3, 2014



Mayor Elizabeth Patterson  
 4 South Eagleville Road  
 Mansfield, CT 06268

Dear Mayor Patterson,

Every year, thousands of employers from across the nation pledge their support for servicemembers by signing an Employer Support of the Guard and Reserve (ESGR) Statement of Support. By signing a Statement of Support an employer:

- Fully recognizes, honors, and enforces the Uniformed Services Employment and Re-Employment Rights Act (USERRA)
- Provides managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve
- Appreciates the value, leadership, and unique skills servicemembers bring to the workforce and encourages opportunities to employ servicemembers and veterans
- Continually recognizes and supports our country's servicemembers and their families in peace, in crises, and in war.

Connecticut ESGR, through the Department of Defense, has made it a priority to see that each municipality signs a Statement of Support. Over the last decade, many of Connecticut's municipalities have signed year after year. By signing a Statement of Support, you show, not only your servicemember workforce that you support them, but also your residents that you stand behind their commitment to serve our great country.

Enclosed with this letter, you will find a fact sheet explaining the Statement of Support program in greater detail. Should you wish to sign a Statement of Support, you may fill in the enclosed card and mail back to us. It is preaddressed and stamped for your convenience.

Please consider supporting this important program and show our service men and women that Connecticut stands with them. For additional information or if you have questions, please contact Meghan Connors at [Meghan.Connors.ctr@ang.af.mil](mailto:Meghan.Connors.ctr@ang.af.mil). Thank you for your continued support.

Sincerely,

Ted C. Graziani, Chairman  
 Connecticut Employer Support of the Guard and Reserve  
 (860-810-4739)

# EMPLOYER SUPPORT OF THE GUARD AND RESERVE STATEMENT OF SUPPORT PROGRAM

The Statement of Support Program is the cornerstone of ESGR's effort to gain and maintain employer support for the National Guard and Reserve. The intent of the program is to increase employer support by encouraging employers to act as advocates for employee participation in the military. Employers signing a Statement of Support make the following commitments to their employees:

- We fully recognize, honor and enforce the Uniformed Services Employment and Reemployment Rights Act (USERRA).
- We will provide our managers and supervisors with the tools they need to effectively manage those employees who serve in the National Guard and Reserve.
- We appreciate the values, leadership and unique skills service members bring to the workforce and will encourage opportunities to employ Guardsmen, Reservists and Veterans.
- We will continually recognize and support our country's service members and their families in peace, in crisis and in war.

The first Statement of Support was signed on December 13, 1972 in the Office of the Secretary of Defense by the Chairman of the Board of General Motors. President Nixon was the first President to sign a Statement of Support, and in 2005 every Federal Cabinet Secretary and all Federal agencies signed a Statement of Support to signify their continuing efforts to be model employers.

Since its inception, hundreds of thousands of employers have signed Statements of Support, pledging their support to National Guard and Reserve employees.

To request your Statement of Support, please visit [www.ESGR.mil/SoS](http://www.ESGR.mil/SoS).

  
**STATEMENT OF SUPPORT  
FOR THE GUARD AND RESERVE**  
  
**AMERICA, INC.**

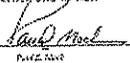
We recognize the Guard and Reserve are essential to the strength of our nation and the well being of our communities.

In the highest American tradition, the patriots men and women of the Guard and Reserve serve voluntarily in an honorable and vital profession. They train to respond to their community and their country in time of need. They deserve the support of every segment of our society.

If these volunteer forces are to continue to serve our nation, increased public understanding is required of the essential role of the Guard and Reserve in preserving our national security.

Therefore, we join other employers in pledging that:

- We fully recognize, honor and enforce the Uniformed Services Employment and Reemployment Rights Act (USERRA).
- We will provide our managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve.
- We appreciate the values, leadership and unique skills Service members bring to the workforce and will encourage opportunities to employ Guardsmen, Reservists, and Veterans.
- We will continually recognize and support our country's service members and their families in peace, in crisis, and in war.

  
Paul E. Simon  
Chairman, Board of Directors, IBM

  
Mark H. ...  
Chairman, Board of Directors, ...

  
**ESGR**  
EMPLOYER SUPPORT OF  
THE GUARD AND RESERVE

# RECOGNIZING OUTSTANDING SUPPORT

Employer support enhances retention rates in the Armed Forces and in the end, strengthens our national security. To recognize employers who support their National Guard and Reserve employees, ESGR promotes several recognition programs including:

- Patriot Award
- Above and Beyond Award
- Pro Patria Award
- Secretary of Defense Employer Support Freedom Award

**Patriot Award:** The Patriot Award honors individual supervisors for their support of Reserve Component employees. Nominations must be made by National Guard and Reserve Service members or their spouses. Nominated employers will receive a Patriot Award certificate and accompanying lapel pin. Please visit the ESGR website at [www.ESGR.mil/PA](http://www.ESGR.mil/PA) to request a Patriot Award for your supervisor.

**Above and Beyond Award:** The Above and Beyond Award is the second in a series of ESGR employer recognition awards. The awards are presented by ESGR State Committees and recognize employers at the state level who have gone above and beyond the legal requirements of the Uniformed Services Employment and Reemployment Rights Act (USERRA).

**Pro Patria Award:** The Pro Patria Award is presented annually by each ESGR State Committee to one small, one large, and one public sector employer in their state or territory who has provided exceptional support to National Guard and Reserve employees through their leadership practices and personnel policies.

**Secretary of Defense Employer Support Freedom Award:** The Secretary of Defense Employer Support Freedom Award is the highest recognition given by the Department of Defense to employers for their outstanding support of employees serving in the Reserve Components. Each year, National Guard and Reserve employees, or a family member acting on their behalf, have the opportunity to nominate their employer for the Freedom Award. ESGR State Committees review nominations and submit recommendations to advance to the next round in each of the three categories: small, large (500+ employees), and public sector. A national selection board comprised of senior Department of Defense officials and business leaders select up to 15 employers to receive the Secretary's prestigious award. More information on the Secretary of Defense Employer Support Freedom Award is available at [www.FreedomAward.mil](http://www.FreedomAward.mil).

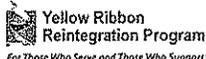
ESGR DEVELOPS AND PROMOTES A CULTURE IN  
WHICH ALL AMERICAN EMPLOYERS

**SUPPORT AND VALUE**

THE MILITARY SERVICE OF THEIR EMPLOYEES.



Department of Defense Partnership of Programs



Supporting Reserve Component Members, Families and Employers

Statement of Support / Employer Information  
( Please Print Clearly )

Your Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Signed Statement of Support (Date): \_\_\_\_\_

Number of Guard and Reserve employees in your organization: \_\_\_\_\_

ESGR-EAC108/06\_13

PAGE  
BREAK

January 7, 2015

RE: Letter of Support to the Town  
Council of Mansfield on behalf of Local Non-Profit  
Early Childhood Education Centers

As the parents of two small children who attend the Mansfield Discovery Depot early childcare center, we submit this letter of support to request that the Town of Mansfield recognize the value that the nonprofit early childhood education ("ECE") centers in Mansfield contribute to the education, care and wellbeing of its residents. Accordingly, we request that the Mansfield Town Council authorize the Town Manager to, in consultation with the Director of Human Services, include budget allocations in the Town Manager's 2015-16 draft budget for the following item: Direct grants to the three non-profit early childhood education centers in Mansfield, including Community Children's Center ("CCC"), Mansfield Discovery Depot ("MDD"), and Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut.

Our nationally accredited centers jointly offer the highest quality of care and education to a diverse community of families. This high quality is a town asset, drawing new young families to Mansfield and encouraging them to settle here. The school system in Mansfield is precisely the reason we have chosen to settle in Mansfield! Families like ours contribute to the life and economy of the town and it is vital that this town and its ECE centers continue to offer unparalleled quality and diversity of choice, especially as our state and national spotlight is shining on the importance of ECE as evidenced by the Connecticut Office of Early Childhood's new legal status and newly released ECE State Standards (Connecticut Early Learning and Development Standards). Strategic town investment at this time will enable our centers to continue Mansfield's tradition of strong educational opportunities for our town's youngest residents and stable connections for Mansfield families.

We submit this letter of support, as residents and parents of young children of Mansfield and constituents that support the economy of Mansfield, because we believe in diversity of high quality choice of ECE opportunities in Mansfield and in Mansfield's responsibility to ensure the continued survival and prosperity of the Nonprofit Centers.

Thank you for your careful consideration of this urgent matter.

Sincerely,

Jonathan Schreiber and Elena Schreiber

## Mary L. Stanton

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**From:** Christine Buckley <crcbuck@gmail.com>  
**Sent:** Monday, January 12, 2015 3:20 PM  
**To:** Town Council  
**Cc:** Town Clerk; willowhouse1@att.net  
**Subject:** Letter of Support for Non-Profit Early Childhood Centers

Dear Mansfield Town Council,

As longtime Mansfield residents and parents of a six-month-old child enrolled at Willow House Day Care, we submit this letter of support to request that the Town of Mansfield recognize the value that the nonprofit early childhood education ("ECE") centers in Mansfield contribute to the education, care and wellbeing of its residents.

Accordingly, we request that the Mansfield Town Council authorize the Town Manager to, in consultation with the Director of Human Services, include budget allocations in the Town Manager's 2015-16 draft budget for the following items:

- 1) Direct grants to the three non-profit early childhood education centers in Mansfield, including Community Children's Center ("CCC"), Mansfield Discovery Depot ("MDD"), and Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut.
- 2) Access to the Town of Mansfield's health plan for the staff of CCC and WH (in the same form and substance as such access is provided to MDD).
- 3) Provision for cost sharing for Mansfield Community Center memberships for the staff of the Nonprofit Centers.

Our nationally accredited centers jointly offer the highest quality of care and education to a diverse community of families. This high quality is a town asset, drawing new young families to Mansfield and encouraging them to settle here. These families contribute to the life and economy of the town and it is vital that this town and its ECE centers continue to offer unparalleled quality and diversity of choice, especially as our state and national spotlight is shining on the importance of ECE as evidenced by the Connecticut Office of Early Childhood's new legal status and newly released ECE State Standards (Connecticut Early Learning and Development Standards). Strategic town investment at this time will enable our centers to continue Mansfield's tradition of strong educational opportunities for our town's youngest residents and stable connections for Mansfield families.

Additionally, recent national research (Worthy Work, STILL Unlivable Wages: The Early Childhood Workforce 25 Years after the National Child Care Staffing Study, 2014) highlights the need for communities to focus on ECE teacher wellbeing as integral to child success and program quality. The best way for Mansfield to address this need would be to provide staff of the Nonprofit Centers with (a) access to affordable quality healthcare through the town's group health plan and (b) support for healthy lifestyle opportunities via low or no cost Mansfield Community Center memberships. We submit this letter of support, as residents of Mansfield and constituents that support the economy of Mansfield, because we believe in diversity of high quality choice of ECE opportunities in Mansfield and in Mansfield's responsibility to ensure the continued survival and prosperity of the Nonprofit Centers.

Thank you for your consideration.

Sincerely,

Christine Buckley  
Jon Gajewski  
228 Baxter Rd.

## Mary L. Stanton

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**From:** Alison Morello <ammorello@yahoo.com>  
**Sent:** Monday, January 12, 2015 10:03 AM  
**To:** Town Council  
**Cc:** Town Clerk; Susan Daley  
**Subject:** Early Childhood Personal Service Agreements

January 12, 2015

To the Members of the Town Council:

Please find this email in support of the PSA funds for the non-profit daycare centers in the Town of Mansfield that are up for discussion at tonight's meeting, as we are unfortunately unable to attend. As members of the community and the parents of a young child, we believe that it is in the best interest of the town to contribute to these centers, as early education is the key to aiding success later on in life.

Our daughter has attended Willow House since October 2013, or since she was 10 months old. Although it is not the most convenient location for us, it is where we feel our child is the happiest and safest. They were also the only facility that allowed us the flexibility of a part-time schedule. The quality of care she receives and the wonderful teaching staff just can't be beat. We also love the small class size and the individual attention our child receives. She is thriving at Willow House and we would be heartbroken if she could no longer attend due to an increase in cost or the closing of the center. She has learned so many important skills, improved her language and developed an extensive vocabulary, and has gained invaluable socialization. We honestly couldn't be happier with our experience.

Our child can be shy and have difficulties separating from us, but has no problem at drop-offs, as she loves her teachers and friends. She is excited to go to school and learn new things. It is truly amazing to see the progress she's made!! We cannot stress how much the program has come to mean to us.

Another thing to note is the frequent communication between staff and families. We receive text messages, emails and one-on-one contact regularly which keeps us informed of program happenings and the development of our child. We don't feel we would receive this kind of personal attention if she were to attend a larger facility. Not to mention, we feel completely comfortable discussing issues with staff and sharing personal information.

We seriously hope that the Town of Mansfield decides to allocate funds to support these local non-profit centers and invest in the children and families of Mansfield. Without the opportunity of quality programs like Willow House, our child would not be excelling in all areas or be nearly as well-rounded as she is.

Thank you for your time.

Alison & Jeffrey Winston  
Mansfield Center

**Mary L. Stanton**

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**From:** Jen Scanlon <scanlje@hotmail.com>  
**Sent:** Friday, January 09, 2015 10:42 AM  
**To:** Town Council  
**Cc:** Town Clerk; willowhouse1@att.net  
**Subject:** Letter of support on behalf of Local Non-Profit Early Childhood Education Centers

# **Letter of Support to the Town Council of Mansfield**

## ***on behalf of Local Non-Profit Early Childhood Education Centers***

We submit this letter of support to request that the Town of Mansfield recognize the value that the nonprofit early childhood education ("ECE") centers in Mansfield contribute to the education, care and well being of its residents.

As parents of four children (three adopted through DCF) in the Mansfield School District, we have depended on the early childhood education center, Willowhouse, to provide care and education for our children over the past three years.

Accordingly, we request that the Mansfield Town Council authorize the Town Manager to, in consultation with the Director of Human Services, include budget allocations in the Town Manager's 2015-16 draft budget for the following items:

- 1) Direct grants to the three non-profit early childhood education centers in Mansfield, including Community Children's Center ("CCC"), Mansfield Discovery Depot ("MDD"), and Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut.
- 2) Access to the Town of Mansfield's health plan for the staff of CCC and WH (in the same form and substance as such access is provided to MDD).
- 3) Provision for cost sharing for Mansfield Community Center memberships for the staff of the Nonprofit Centers.

Our nationally accredited centers jointly offer the highest quality of care and education to a diverse community of families. This high quality is a town asset, drawing new young families to Mansfield and encouraging them to settle here. These families contribute to the life and economy of the town and it is vital that this town and its ECE centers continue to offer unparalleled quality and diversity of choice, especially as our state and national spotlight is shining on the importance of ECE as evidenced by the Connecticut Office of

Early Childhood's new legal status and newly released ECE State Standards (Connecticut Early Learning and Development Standards). Strategic town investment at this time will enable our centers to continue Mansfield's tradition of strong educational opportunities for our town's youngest residents and stable connections for Mansfield families.

Additionally, recent national research (Worthy Work, STILL Unlivable Wages: The Early Childhood Workforce 25 Years after the National Child Care Staffing Study, 2014) highlights the need for communities to focus on ECE teacher well being as integral to child success and program quality. The best way for Mansfield to address this need would be to provide staff of the Nonprofit Centers with (a) access to affordable quality healthcare through the town's group health plan and (b) support for healthy lifestyle opportunities via low or no cost Mansfield Community Center memberships.

We submit this letter of support, as residents of Mansfield and constituents that support the economy of Mansfield, because we believe in diversity of high quality choice of ECE opportunities in Mansfield and in Mansfield's responsibility to ensure the continued survival and prosperity of the Nonprofit Centers.

Best regards,

Jen Scanlon and Robert Passmore

668 Middle Turnpike, Storrs

(860) 336-8202

**Mary L. Stanton**

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**From:** Mellone, Barbara <barbara.mellone@uconn.edu>  
**Sent:** Friday, January 09, 2015 2:07 PM  
**To:** Town Council  
**Cc:** Town Clerk; comm.childrens.ctr@snet.net  
**Subject:** Letter of Support on behalf of CCC and Non-Profit Early Childhood Education Centers in Mansfield

Dear Ms. Stanton,

As someone who lives and works in Mansfield, I whole-heartedly support CCC and the other non-profit early education centers in our town. My youngest daughter attended CCC and my husband and I investigated daycare centers and chose CCC even before we accepted positions at UConn and bought our first home here. This goes to show how critical high quality early education is to the growth and health of our town.

I ask that the Mansfield Town Council authorize the Town Manager to include budget allocations in the Town Manager's 2015-16 draft budget for the following items:

- 1) Direct grants to the three non-profit early childhood education centers in Mansfield, including Community Children's Center ("CCC"), Mansfield Discovery Depot ("MDD"), and Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut.
- 2) Access to the Town of Mansfield's health plan for the staff of CCC and WH (in the same form and substance as such access is provided to MDD).
- 3) Provision for cost sharing for Mansfield Community Center memberships for the staff of the Nonprofit Centers.

Please do not hesitate to contact me about this matter.

Sincerely,

Barbara Mellone

Barbara Mellone, Ph.D.  
Assistant Professor  
Dept. of Molecular and Cell Biology &  
Institute for Systems Genomics  
University of Connecticut, Storrs  
[barbara.mellone@uconn.edu](mailto:barbara.mellone@uconn.edu)  
ph: 860-486-9223

## Mary L. Stanton

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**From:** Caouette, Timothy <Timothy.Caouette@GenesisHCC.com>  
**Sent:** Friday, January 09, 2015 5:10 PM  
**To:** Town Council; Town Clerk  
**Cc:** Susan Daley; Chris Anderson  
**Subject:** Willow House

Town Council,

My name is Timothy Caouette and I currently live in the town in Mansfield and have two children who both attend Willow House. We began using Willow House back in April 2010 and both my wife and I are very pleased with the center. I couldn't think of any other place that I would want my children to go to for early education and care. They have a warm and inviting physical environment with caring and supportive staff. There is a strong curriculum and they are very accommodating to working parent's schedules. Additionally, there is opportunity for parental involvement.

I have sat on the Board of Directors over the past three years and have learned many of the operational issues including the significant budgetary limitations in running a daycare center. It is very difficult in this day and age to maintain employee satisfaction, have the appropriate level of credentialed staff, and stay competitive with tuition rates. Recently I have learned that UConn is no longer going to be supporting the nonprofit day care centers in the town of Mansfield. This news is extremely disconcerting since without this money it may force centers to close their doors. I believe it is very important to have choice and diversity among daycare centers in the town. It is my understanding that this decision was made as there are plans to place a day care center in downtown Storrs. Going forward, I am hoping there is some way for the centers to continue receiving financial assistance from either the Town of Mansfield or UConn in order to maintain choice among daycare centers in the town as well as to continue to provide ongoing support to working families. Please let me know if you have any questions or need further elaboration. I sincerely appreciate your consideration.

Thank you,  
Timothy Caouette

Timothy Caouette, MSN, APRN-BC  
Northeast Area Clinical Practice Manager

Genesis Physician Services  
[timothy.caouette@genesishcc.com](mailto:timothy.caouette@genesishcc.com)  
Cell: [860.455.6272](tel:860.455.6272)  
efax: [484.813.6678](tel:484.813.6678)

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**Mary L. Stanton**

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**From:** Veronica Herrera <veronica.m.herrera@gmail.com>  
**Sent:** Friday, January 09, 2015 8:36 PM  
**To:** Town Clerk  
**Subject:** Letter to Town Councilors in Support of Early Childhood Education

Dear Town Councilors,

My name is Veronica Herrera and I am a homeowner in Mansfield. I write in support of providing town funds to the three local nonprofit early childhood education centers, Mansfield Discovery Depot, Willow House and Community Children's Center. I am a tenure-track faculty member at the University of Connecticut, and my husband works full-time as well. High quality, affordable day care is crucial to the functioning of our household and the wellbeing of our children. In fact, the prospect of sending our daughter to CCC played a large part in our decision to move to Mansfield, as opposed to other Hartford suburbs. It is regrettable and, perhaps, shortsighted of UConn to withdraw funding from the three local nonprofit day care centers in Mansfield. However, if UConn is unwilling to provide such funding, the town should step in to ensure the stability and prosperity of the local nonprofit centers. It is my understanding that a small upfront investment in early childhood education will pay substantial dividends in the long term. Not only would providing funding to the local early childhood education centers support and attract families like mine, but I also think it would be a prudent long-term investment as well.

Sincerely,  
Veronica Herrera

## Mary L. Stanton

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**From:** Jennifer Petro <jlj8958@yahoo.com>  
**Sent:** Sunday, January 11, 2015 3:54 PM  
**To:** Town Council  
**Cc:** Town Clerk  
**Subject:** Letter of Support to the Town Council of Mansfield on behalf of Local Non-Profit Early Childhood Education Centers

My husband and I submit this letter on behalf of our family who have been members of the Mansfield community for the past 4 yrs in large part due to Mansfield's commitment to education. Supporting early childhood services in our community following the drastic loss of funding from UConn would go a long way in demonstrating the commitment of this community to education of its children from ages 0 to 21 and would solidify our decision to continue to make Mansfield home to our growing family.

Respectfully submitted,  
Dr. Jennifer and Mr. Michael Petro  
Storrs-Mansfield residents

Letter of Support to the Town Council of Mansfield

on behalf of Local Non-Profit Early Childhood Education Centers

We submit this letter of support to request that the Town of Mansfield recognize the value that the nonprofit early childhood education ("ECE") centers in Mansfield contribute to the education, care and wellbeing of its residents. Accordingly, we request that the Mansfield Town Council authorize the Town Manager to, in consultation with the Director of Human Services, include budget allocations in the Town Manager's 2015-16 draft budget for the following items:

- 1) Direct grants to the three non-profit early childhood education centers in Mansfield, including Community Children's Center ("CCC"), Mansfield Discovery Depot ("MDD"), and Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut.
- 2) Access to the Town of Mansfield's health plan for the staff of CCC and WH (in the same form and substance as such access is provided to MDD).
- 3) Provision for cost sharing for Mansfield Community Center memberships for the staff of the Nonprofit Centers.

Our nationally accredited centers jointly offer the highest quality of care and education to a diverse community of families. This high quality is a town asset, drawing new young families to Mansfield and encouraging them to settle here. These families contribute to the life and economy of the town and it is vital that this town and its ECE centers continue to offer unparalleled quality and diversity of choice, especially as our state and national spotlight is shining on the importance of ECE as evidenced by the Connecticut Office of Early Childhood's new legal status and newly released ECE State Standards (Connecticut Early Learning and Development Standards). Strategic town investment at this time will enable our centers to continue Mansfield's tradition of strong educational opportunities for our town's youngest residents and stable connections for Mansfield families.

Additionally, recent national research (Worthy Work, STILL Unlivable Wages: The Early Childhood Workforce 25 Years after the National Child Care Staffing Study, 2014) highlights the need for communities to focus on ECE teacher wellbeing as integral to child success and program quality. The best way for Mansfield to address this need would be to provide staff of the Nonprofit Centers with (a) access to affordable quality healthcare through the town's group health plan and (b) support for healthy lifestyle opportunities via low or no cost Mansfield Community Center memberships.

We submit this letter of support, as residents of Mansfield and constituents that support the economy of Mansfield, because we believe in diversity of high quality choice of ECE opportunities in Mansfield and in Mansfield's responsibility to ensure the continued survival and prosperity of the Nonprofit Centers.



NONPROFIT EARLY CARE AND EDUCATION CENTERS | MANSFIELD, CONNECTICUT

Community Children's Center  
797 Mansfield City Road  
Storrs-Mansfield, CT 06268

Mansfield Discovery Depot  
50 Depot Road  
Storrs-Mansfield, CT 06268

Willow House  
1208 Stafford Road  
Mansfield Depot, CT 06251

January 12, 2015

Town Council  
Audrey P. Beck Municipal Building  
4 South Eagleville Road, Mansfield, CT 06268

Town Councilors:

This letter requests that the Town Council of the Town of Mansfield (the "Town Council") authorize the Town Manager of the Town of Mansfield (the "Town Manager") to, in consultation with the Director of Human Services of the Town of Mansfield (the "Director of Human Services"), include budget allocations in the Town Manager's 2015-16 draft budget for direct grants to the three private, not-for-profit early childhood education centers in the town of Mansfield, Community Children's Center ("CCC") Mansfield Discovery Depot ("MDD"), Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut ("UConn").

*I. Executive Summary*

In 2008, UConn entered into a Professional Services Agreement (collectively, the "PSAs") with CCC, WH and, for the benefit of MDD, the Town of Mansfield, pursuant to which UConn provided funds to each of the Nonprofit Centers and, in return, each Nonprofit Center reserved a certain number of enrollment spaces for the children of UConn-affiliated parents. The annual payment by UConn to each of the Nonprofit Centers under each PSA has, since 2008, been as follows:

CCC:	\$20,000 per year
Town of Mansfield for MDD:	\$78,500 per year
WH:	\$23,500 per year

In the spring of 2014, UConn informed the Nonprofit Centers that it would not be renewing the PSAs beyond the 2014-15 fiscal year. The final payments under the PSAs were made in the fall of 2014. In a meeting facilitated by Rep. Gregg Haddad, the Nonprofit Centers met with representatives from the Town of Mansfield and UConn in early November 2014 to discuss the PSAs and their possible continuation. Representatives from the Nonprofit Centers learned at that time that the new (for profit, franchised) center moving into Mansfield informed UConn's decision not to renew the Nonprofit Center PSAs.

| Nonprofit Centers

The Nonprofit Centers provide significant positive benefits to the residents of the Town of Mansfield. The loss of funding under the PSAs will result in severe negative effects on the operations of the Nonprofit Centers. In order to sustain the operations of the Nonprofit Centers, the funds previously provided by UConn under the PSAs need to be replaced.

It is our understanding that authorization from the Town Council is necessary in order for the Town Manager to include in the Town Manager's draft budget for the 2015-16 fiscal year direct grants to the Nonprofit Centers in the amounts previously paid by UConn. Accordingly, we request that you authorize the Town Manager, at the discretion of the Town Manager and in consultation with the Director of Human Services and such other Town Council committees as the Town Manager may deem appropriate, to include in the Town Manager's draft budget for the 2015-16 fiscal year direct grants to the Nonprofit Centers in the amounts previously paid by UConn to the Nonprofit Centers under the PSAs, as a means to ensure level services by the Nonprofit Centers.

### ***The PSAs***

In 2002, then-Chancellor John Petersen formed a committee in response to a request from the University Senate and charged the members to "continue to explore options for childcare for our faculty, staff, and students." This committee became known as the "Provost's Childcare Implementation Committee" or "PCIC" and undertook various investigations into the state of "work-life balance" at UConn and child care issues specifically. In August of 2005, the PCIC delivered a report (the "PCIC Report") entitled "Childcare and Work/Life Issues at the University of Connecticut" that identified a need for high-quality, affordable child care among UConn faculty and staff and made recommendations to better meet this need. Recommendations included:

- Increase the availability of part-time and part-week (e.g. two or three days a week) slots. UConn should initiate this through subsidizing such time slots at existing Mansfield facilities so that these facilities can offer part-time and part-week slots without fear of going into the red if the other part of a full-time slot remains empty.
- Subsidize licensed, accredited Mansfield facilities to make sliding scales possible and to make more infant/toddler, part-time and part-week slots available.<sup>1</sup>

As a result of these recommendations, UConn and the Nonprofit Centers entered into the PSAs. The PSAs require that each Nonprofit Center reserve a certain number of enrollment spaces for the children of UConn-affiliated parents. In exchange, the Nonprofit Centers receive the following annual funding:

CCC:	\$20,000 per year
Town of Mansfield for MDD:	\$78,500 per year
WH:	\$23,500 per year

In the spring of 2014, UConn informed the Nonprofit Centers that it would not be renewing the PSAs beyond the 2014-15 fiscal year. The final payments to the Nonprofit Centers under the PSAs were made in the fall of 2014.

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<sup>1</sup> We note that the need for a large, for-profit day care center was not identified in the PCIC Report: "We did not identify an immediate need to erect a childcare facility on campus, as was suggested five years ago by Bright Horizons. We do however, find a need to maintain and enhance an intricate web of childcare options for faculty, staff, and students, which provide affordable, high-quality childcare. For example, while some families prefer one philosophy and range of services at their childcare facility, others want something entirely different. One size, one childcare facility, does not fit all."

## II. *The Value of High Quality, Affordable Early Childhood Education*

High quality, affordable early childhood education is of paramount importance to working families. It directly affects the development of infants and young children. It also directly affects the ability of working parents, particularly women, to access the labor force and achieve professional success.

### a. Effects on Children

Preschool programs can have substantial impacts on children's early learning. A recent analysis integrating evaluations of 84 preschool programs concluded that, on average, for each year of preschool, children gain about a third of a year of additional learning across language, reading, and math skills.<sup>2</sup> In addition, higher-quality preschool programs have larger impacts on children's development while children are enrolled in the program and are more likely to create gains that are sustained after the child leaves preschool.<sup>3</sup>

High-quality early childhood education is one of many possible ways to support children's development, and it is important to ask whether the benefits from such programs can offset their considerable costs. From a cost-benefit perspective, quality preschool education is a profitable investment. Using data on the long-term life outcomes of program participants and non-participants, assessments of the Perry Preschool program<sup>4</sup> and the Chicago Child-Parent Centers<sup>5</sup> both yielded estimates of about 7 to 1 or higher. Other scholars, lacking hard evidence on long-term impacts for program participants and non-participants who have not yet become adults, have made projections by blending evidence on short-term results from the program with evidence on the relationship between short-term results and adult outcomes from other sources. Such efforts have yielded estimates for universal prekindergarten programs (available to children from all income groups) that range from 3 to 1 to 5 to 1.<sup>6</sup>

### b. Effects on Working Parents

In the United States, the majority of parents both work. 70.5 percent of mothers are in the labor force, including 64.8 percent of mothers with a child under the age of 6.

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<sup>2</sup> Camilli, G., Vargas, S., Ryan, S., & Barnett, W. S. (2010). Meta-analysis of the effects of early education interventions on cognitive and social development. *The Teachers College Record*, 112, 579-620; Wong, V. C., Cook, T. D., Barnett, W. S., & Jung, K. (2008). An effectiveness-based evaluation of five state prekindergarten programs. *Journal of Policy Analysis and Management*, 27, 122-154.

<sup>3</sup> Howes, C., Burchinal, M., Pianta, R., Bryant, D., Early, D., Clifford, R., & Barbarin, O. (2008). Ready to learn? Children's pre-academic achievement in prekindergarten programs. *Early Childhood Research Quarterly*, 23, 27-50.; Mashburn, A. J., Pianta, R. C., Hamre, B. K., Downer, J. T., Barbarin, O. A., Bryant, D., Howes, C. (2008). Measures of classroom quality in prekindergarten and children's development of academic, language, and social skills. *Child Development*, 79, 732-749; Harvard Center on the Developing Child (2007). A science-based framework for early childhood policy. Cambridge, MA: Author; Justice, L., Mashburn, A. J., Pence, K., & Wiggins, A. (2008). Experimental evaluation of a preschool language curriculum: Effects on classroom quality and children's expressive language skills. *Journal of Speech, Language, and Hearing Research*, 51, 1-19; Wasik, B. A., Bond, M. A., & Hindman, A. H. (2006). The effects of a language and literacy intervention on Head Start children and teachers. *Journal of Educational Psychology*, 98, 63-74.

<sup>4</sup> Heckman, J. J., Moon, S. H., Pinto, R., Savelyev, P. A., & Yavitz, A. (2010). The rate of return to the HighScope Perry Preschool Program. *Journal of Public Economics*, 94, 114-128.

<sup>5</sup> Reynolds, A.J., Temple, J.A., Robertson, D.L., & Mann, E.A. (2002). Age 21 cost-benefit analysis of the Title I Chicago Child-Parent Centers. *Educational Evaluation and Policy Analysis*, 24, 267-303; Reynolds, A. J. Temple, J. A., White, B., Ou, S., & Robertson, D. L. (2011). Age-26 cost benefit analysis of the Child-Parent Center Early Education Program. *Child Development*, 82, 379-404.

<sup>6</sup> Bartik, T., Gormley, W.T., & Adelstein, S. (2012). Earnings benefits of Tulsa's Pre-K program for different income groups. *Economics of Education Review*, 31, 1143-61; Karoly, L., & Bigelow, J. (2005). The economics of investing in universal preschool education in California. Santa Monica, CA: RAND Corporation; Southern Education Foundation. (2011).

Women are more likely than men to cut back their work hours or leave work entirely to care for their children. Unfortunately, this puts them at an economic disadvantage in the long run. Leaving the workforce, even for less than a year, can have long-term negative consequences for women's careers and lifetime earnings.

The fact that women are more likely to take time out of the workforce to provide unpaid care for their children is part of the reason why there is a persistent gender wage gap in this country—10.5 percent of the differences in men's and women's earnings can be attributed to labor-force experience.

Access to child care is essential to a woman's ability to participate in the workforce, and a lack of access to child care affects the work-family balance of both women and men. Women, both in Mansfield and across the United States, need to have the ability to make the choices that are best for them and their families in both the short and long term. They are unable to do so without access to high-quality, affordable early childhood education services.

### **III. The Nonprofit Centers**

The Nonprofit Centers provide significant positive benefits to the Town of Mansfield. The specific benefits, as well as each center's background, descriptions, and the ramifications of the loss of PSA funding are discussed below.

#### **a. Positive Benefits to the Town of Mansfield**

The specific positive benefits that the Nonprofit Centers bring to Mansfield can be especially attributed to their individual commitments to remaining high quality early care and education centers. All three centers have achieved accreditation by the National Association for the Education of Young Children (NAEYC). NAEYC is a widely recognized mark of high quality; accredited centers have met and upheld rigorous standards of best practice in the early childhood field, and have well-prepared children to enter the high quality school system of Mansfield. Additionally, each of the Nonprofit Centers uses the newly developed Connecticut Learning and Development Standards (CT ELDS) in our practice. The CT ELDS are specifically designed to "end" where the Connecticut Common State Standards "begin," which means that children leaving the Nonprofit Centers and entering the Mansfield Public Schools are more likely to have a smooth transition and successful experience.

Additionally, teachers and directors from the all three Nonprofit Centers have been active participants in Town matters through Mansfield Advocates for Children (MAC). In 1998, representatives from the Nonprofit Centers worked to help the Town of Mansfield achieve the School Readiness Grant through the State Department of Education (now known as the Office of Early Childhood). We continue to successfully meet the requirements required by the School Readiness Grant.

The commitment of the Nonprofit Centers to the community of Mansfield extends beyond preparing children for school and working with the Town and State at the administrative level. Each of the Nonprofit Centers is also a catalyst for families to make connections in the community, and become involved in important early childhood initiatives such as full day Kindergarten, literacy programs, and creating a community playground. The Nonprofit Centers serve as communication hubs for relevant notices for young families, and as ambassadors for new families coming to town. We direct families to Town services and, especially for newly immigrated families, the Nonprofit Centers serve as a first touchstone in our town.

These positive benefits are significant in the way that the Nonprofit Centers support and complement each other's efforts on behalf of the greater good of the town. It is also the unique characters of CCC, MDD, and WH that contribute to the livelihood of our town, and each of these organizations will feel

| Nonprofit Centers

loss at the individual organizational level if funds are permanently lost. The following sections detail each center and possible negative ramifications of the loss of funds.

b. Nonprofit Center Details

i. CCC

Background:

Community Children's Center was formed in 1970 by a group of Mansfield women who recognized that there was a growing need for a day care center as an alternative to morning nursery schools and baby sitters. They began fundraising and became incorporated. The Unitarian Fellowship of Storrs was willing to share their building with CCC and, in September of 1970, CCC opened its doors.

CCC had another grand opening, ribbon cutting and all, at its new building on Mansfield City Road in July of 2004. This was after three years of hard work, creative drive, and commitment by cooperative members and community volunteers. We secured our loan through the USDA Rural Development Program, designed our space, and worked together to make it all happen. This was a true labor of love which made CCC's continued existence possible and invited our community to grow even more in strength and number.

CCC has continued to develop along with the field of early care and education, retaining dependable high quality over the years while keeping current with progressive early childhood standards and practices.

Description:

Community Children's Center (CCC) is a non-profit early care and education parent cooperative, accredited by the National Association for the Education of Young Children. We offer a professionally staffed, quality program for children 18 months through five years old.

At CCC children are offered the opportunity to learn about themselves, others, and the world around them in a supportive, friendly, and safe environment. We believe that a child's natural interest in play fuels the exploration and construction of knowledge. Our group sizes are small by design, with teacher: child ratios that are based on the needs of the group. In this way we can get to know the children well and allow the curriculum to grow to their interests. Our curriculum is embedded in our beautiful outdoor space, our organized and reliable classrooms, our varied, open-ended materials, and the presence of professional, supportive, and highly educated teaching staff.

Learning to function in a group, make friends, and meet personal needs through social relationships are fundamental life skills which support development of a positive self-concept and the confidence that goes with it, opening the way for a lifetime of exploration and growth.

Families are also considered to be vital members of the CCC community. Families in all their diversity are respected and valued at CCC; we create opportunities to learn more about the families we serve through a variety of ways, including conversations, meetings and social gatherings.

Strongly committed, highly qualified staff work together to put all these ideas into practice.

Please visit our website for more in-depth information: [communitychildrenscenter.org](http://communitychildrenscenter.org)

ii. MDD

Background:

In response to a Mansfield League of Women Voters survey, the *Mansfield Day Care Center* (MDCC) Preschool program was begun in October of 1970 in the First Baptist Church. Originally supported and funded through the State Department of Community Affairs, MDCC felt that the purposes of the center would be better served if the Town was its delegate agency and its space was in a town facility. On May 8th, 1973 the Town Council voted unanimously to become the sponsor of MDCC. Renovations were made to the Storrs Grammar School and on October 1st, 1973 the doors were opened at our new quarters.

Since then the program has moved several times. In 1978 the day care center moved to the Buchanan Center. In 1984 MDCC was moved to space in the Southeast School building and shared the space with EastConn. In the summer of 1988 the program moved to a temporary home in a wing of the Mansfield Middle School. At the same time a committee continued to work towards establishing a permanent home for the program. The University of Connecticut joined the effort and in collaboration with the Town of Mansfield accessed land and funds to build an early childhood building *from the ground up*. Following a town referendum in which support was expressed for the town to apply for bond funds for the project, the committee began working with an architectural firm to design a uniquely beautiful and functional building.

Finally we had our own building in the fall of 1991 and the program's name was officially changed to **Mansfield Discovery Depot (MDD)**. The program expanded to include a small infant/toddler program and more preschool enrollment. In the 1994-95 school year the program began an all-day kindergarten. The program still receives state funding and serves a wide cross section of the community. Currently Mansfield Discovery Depot serves more than 100 families.

Description:

Mansfield Discovery Depot, a model early childhood center, located in rural Mansfield, Connecticut, provides full day educational programs sensitive to families. Accredited by NAEYC and licensed by the State of Connecticut, we are open year round, offering infant and toddler care, preschool classrooms and full-day kindergarten. MDD is a private, non-profit corporation of parents and community members.

At Mansfield Discovery Depot our mission is to help each young child get a strong foundation for learning and growth by responding to their individual needs and interests. We are committed to providing consistent, nurturing care in a warm and predictable environment.

Our ethical responsibility to children and families is to create and maintain safe, healthy settings that foster children's social, emotional, intellectual and physical development while respecting their dignity and their contributions. We will work to establish mutual trust and create partnerships with all families served. We will work collaboratively with families and the community to ensure that children are provided with optimal learning experiences.

Our educational philosophy is that children will develop and learn to see themselves as active explorers and questioners of their environment where they are able to practice the personal and social skills necessary to develop friendships and acquire an attitude of respect for differences among people as well as celebrate cultural and ethnic diversity. Children will develop a love of learning through the language and literacy rich environment of each classroom, learning the art of conversation and how to communicate through speaking, signing, drawing and writing.

Please visit our website for more in-depth information:

[mansfieldct.gov/content/1914/5325/default.aspx](http://mansfieldct.gov/content/1914/5325/default.aspx)

| Nonprofit Centers

### iii. Willow House

#### Background:

District 1199 union created a 24 hour child care facility for their health care employees and in 1987 Willow House Preschool opened its doors to the people who worked in the town of Mansfield at Mansfield Training School. As the years continued there became a growing need of children from the community of the town of Mansfield to be served as well as the union. When the union and the Training School vacated the area, Willow House continued its operations for families who worked and lived in the town. In 1998, Willow House became one of the centers that helped the Town of Mansfield achieve the School Readiness Grant through State Department of Education (now known as the Office of Early Childhood). Still today Willow House offers School Readiness to Mansfield residents through this grant and remains flexible based upon the needs of the families. Throughout the years Willow House increased its enrollment and/ or redefined its space in order to meet the needs of the community whether it was to serve more infants and toddlers or children who needed before or after school care. In 2001, Willow House achieved and has maintained the national recognition of the highest quality standards set forth by NAEYC.

#### Description:

Located in the quiet area just a short distance from UCONN and EASTERN universities, Willow House is a cooperatively run, NAEYC accredited, non-profit organization providing quality care and learning experiences for children as young as six weeks to school age through hands-on activities and instruction. Parents and grandparents wear many hats throughout their day and then step up to wear the hat as a board member at Willow House. Our cooperative structure of a non-profit provides families a voice in the operation of their child care center. Families participate on our Board of Directors and, at times, have to make tough executive decisions in order for Willow House to remain functional and competitive in today's market of early childhood programs. The reason that they have done this over the past 27 years is because they like the homey atmosphere of Willow House. We are a small center with small teacher to child ratios where individual attention is applied every day to every child by teachers who are highly educated in early childhood. We listen to families of their needs and when feasible, we act on it and bring about change so that we continue to meet their needs for their family and the families to come in the future. In the highly competitive field of early childhood our teachers stay for years because of the close-knit environment and town in which they work. The teachers and director have actively contributed on town matters through Mansfield Advocates for Children (MAC) council and have been part of the movement for the successes that the council has brought to the town.

Please visit our website for more in-depth information: [willowhousedaycare.homestead.com](http://willowhousedaycare.homestead.com)

#### c. Ramifications of the Loss of PSA funds

The diversity and vitality in Mansfield's ECE business landscape will suffer with any contraction of services in the Nonprofit Centers. The Town of Mansfield has an opportunity to move proactively to keep the ECE landscape vital and responsive to community needs by investing now in support of diversity and strength in this system.

Our understanding is that the Town Manager is tasked with presenting a level service budget which maintains the high quality of service across sectors. The Nonprofit Centers reach out to the Town in an effort to maintain our current level of high quality and to assist the Town Manager in presenting a true level service budget. The PSA funds have enabled the Nonprofit Centers to maintain quality service through recent difficult financial time, and now each of the Nonprofit Centers risks a severe reduction of service without without the PSA funds.

i. CCC

The PSA funds have gotten CCC through some challenging financial times. The past couple of years have been more financially stable for CCC, and - in large part due to the security of having PSA funds - CCC has begun to confidently look forward to initiatives to improve and expand our program. For example, in direct response to community request to increase our age range, we had planned to build a program for children younger than 18 months, and had begun the work to secure funds for this project. Other initiatives, our goal of providing our teachers with worthy, livable wages and our newly created discounted tuition program to name just two, will be severely handicapped absent these funds. The loss of these funds will result in reduction of program space and staffing, discontinuation of our discounted tuition program, significant tuition increases, and stagnation of staff wages.

ii. MDD

Information to be added at a later date.

iii. WH

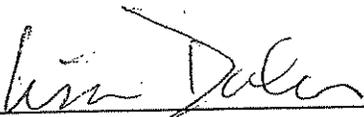
The financial agreement from the university allowed Willow House to remain solvent as this was a quarter of our budget. The financial agreement provided Willow House an opportunity for families of all income levels to enroll their child for an early childhood experience before Kindergarten. This financial loss is detrimental for the future of Willow House and it would make it difficult for its doors to remain open to families of the town of Mansfield and the families that work here. Without support, the financial burden would then be placed on families. Many families would lose their sliding fee discount, as this would be removed from the budget. All families will incur at minimum a \$15.00 tuition increase per week. Baccalaureate teacher qualifications will falter as many other line items such as employee health care and tuition reimbursement would be removed from the budget. Ultimately, the town of Mansfield could lose a center that has provided its residents for many years a unique option for care of their child.

**IV. Conclusion**

In light of the significant positive benefits that the Nonprofit Centers provide to the Town of Mansfield, and the negative impact on the Nonprofit Centers that would result from the loss of the PSA funds, we request that you authorize the Town Manager, in the discretion of the Town Manager and in consultation with the Director of Human Services and such other Town Council committees as the Town Manager may deem appropriate, to include in the Town Manager's draft budget for the 2015-16 fiscal year direct grants to the Nonprofit Centers in the amounts previously paid by UConn to the Nonprofit Centers.

| Nonprofit Centers

Respectfully Submitted By:

  
\_\_\_\_\_  
Lisa Dahn, Executive Director  
Community Children's Center

1/12/2015  
Date

\_\_\_\_\_  
Mary Jane Newman, Executive Director  
Mansfield Discovery Depot

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Susan Daley, Executive Director  
Willow House

1/12/2015  
Date

## Letter of Support to the Town Council of Mansfield on Behalf of Local Non-Profit Early Childhood Education Centers

We submit this letter of support to request that the Town of Mansfield recognize the value that the nonprofit early childhood education ("ECE") centers in Mansfield contribute to the education, care and wellbeing of its residents. Accordingly, we request that the Mansfield Town Council authorize the Town Manager to, in consultation with the Director of Human Services, include budget allocations in the Town Manager's 2015-16 draft budget for the following items:

- 1) Direct grants to the three non-profit early childhood education centers in Mansfield, including Community Children's Center ("CCC"), Mansfield Discovery Depot ("MDD"), and Willow House ("WH," and together with CCC and MDD, the "Nonprofit Centers"), to replace the Nonprofit Centers' recent loss of funding from the University of Connecticut.
- 2) Access to the Town of Mansfield's health plan for the staff of CCC and WH (in the same form and substance as such access is provided to MDD).
- 3) Provision for cost sharing for Mansfield Community Center memberships for the staff of the Nonprofit Centers.

Our nationally accredited centers jointly offer the highest quality of care and education to a diverse community of families. This high quality is a town asset, drawing new young families to Mansfield and encouraging them to settle here. These families contribute to the life and economy of the town and it is vital that this town and its ECE centers continue to offer unparalleled quality and diversity of choice, especially as our state and national spotlight is shining on the importance of ECE as evidenced by the Connecticut Office of Early Childhood's new legal status and newly released ECE State Standards (Connecticut Early Learning and Development Standards). Strategic town investment at this time will enable our centers to continue Mansfield's tradition of strong educational opportunities for our town's youngest residents and stable connections for Mansfield families.

Additionally, recent national research (Whitebook, M., D. Phillips, & C. Howes, 2014, <http://www.irl.berkeley.edu/cscce/wp-content/uploads/2014/11/ReportFINAL.pdf>) highlights the need for communities to focus on ECE teacher wellbeing as integral to child success and program quality. The best way for Mansfield to address this need would be to provide staff of the Nonprofit Centers with (a) access to affordable quality healthcare through the town's group health plan and (b) support for healthy lifestyle opportunities via low or no cost Mansfield Community Center memberships.

We submit this letter of support, as residents of Mansfield and constituents that support the economy of Mansfield, because we believe in diversity of high quality choice of ECE opportunities in Mansfield and in Mansfield's responsibility to ensure the continued survival and prosperity of the Nonprofit Centers.

\* Required

### 1. I add my name in strong support!

Please type your name below.

2. What kind of stakeholder are you? \*

Please check all that apply. Thank you!

*Check all that apply.*

I am a Mansfield resident

I work in Mansfield.

My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).

Other: \_\_\_\_\_

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Letter of Support to the Town Council of Mansfield on Behalf of Local Non-Profit Early Childhood Education Centers (Responses)

Timestamp	add my name in strong support	What kind of stakeholder are you?
1/7/2015 17:45:37	Kristie Farrar	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:00:24	Laurel White	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:00:52	Diego Solis	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:02:27	Bill Vallo	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:20:33	John & Barbara Troyer	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:20:46	Dana Dunsack	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:20:58	Peter Dunsack	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:24:05	Clyd Cobb	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:26:00	Marina Asgha	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:26:34	Theodore Mounoux	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:27:50	Kate Vallo	I work in Mansfield.
1/7/2015 18:36:42	Rebecca Himmelsstein	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 18:37:08	Thomas Levine	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:00:29	Anna Cranmer	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:00:58	Kevin Cranmer	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:02:09	Pemela Weathers	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:02:22	Nail Weathers	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:03:04	Caissa Rutkauskas	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:04:43	Cara McKers	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:12:43	Monica van Beusekom	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:13:40	Samuel Madrid	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:17:44	Stephanie Golecki	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:22:36	Veronica Herrera	I am a Mansfield resident.
1/7/2015 19:25:45	Marina Kromar	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:27:23	Jason Chang	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:41:48	Kathleen Mahoney	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 19:43:38	Alexis Smith	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 20:04:48	Julia Choffel	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 20:16:57	Noga Shemer	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 20:18:05	Elizabeth Dahn	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 20:48:04	Jessie Akbarzal	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 20:55:24	Rachel Gazana	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 20:58:56	Maia Palkey	I am an early childhood special education teacher and former staff member of CCC.
1/7/2015 21:08:09	Katy Garreau	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 21:11:00	Grace Sokolowski	I work in Mansfield. Early childhood educator
1/7/2015 21:11:56	Holly Rawson	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 21:12:22	Brian Ahern	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 21:21:58	Barbara Melone	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 21:27:59	Michael Umberg	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 21:47:36	Malissa Sheardwright	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 22:20:53	Natalie Munro	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/7/2015 22:43:23	Janet Watson	I work in Mansfield.
1/7/2015 22:51:59	Dana Bihette	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 01:43:31	Jason Chang	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 1:03:48	Randi Stein	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 7:24:00	Daniel Fama	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 7:24:17	Yuchen Fama	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 8:55:37	Angie Hamisch	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 8:56:00	Friedemann Weidauer	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 9:00:26	FUYI CHEN	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 9:24:13	Tina Chiappetta-Miller	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 9:56:21	Sharon Beebe	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/8/2015 9:56:35	Collin Baker	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).

Letter of Support to the Town Council of Mansfield on Behalf of Local Non-Profit Early Childhood Education Centers (Responses)

Timestamp	add my name in strong support	What kind of stakeholder are you?
1/9/2015 9:57:10	Ronald Beebe	I am a Mansfield resident, I work in Mansfield.
1/9/2015 11:41:35	Early Milus	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 11:42:43	Janus Laczak	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 12:04:22	Stefan Kaufmann	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 12:23:59	Karin Randolph	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 12:40:13	Lena Knowles	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:01:25	Holly McNaless	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:56:02	aida phila	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:33:14	Suzanne Hathaway	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:13:19	Luz Londino Diaz	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:28:12	Benjamin Willes	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:47:33	Erin Kirzbak	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:49:16	Mike Kirzbak	I work in Mansfield.
1/9/2015 22:50:24	Dabble Stolor	retired teacher at CCCw/o of UCONN professor
1/9/2015 8:03:45	Patricia Wheeler	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 8:08:37	Sarah Curtis	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 9:58:15	Anabel Perez Malone	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 10:08:50		I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 10:18:59	Robert Dahn	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 11:19:49	Allison Alkaid	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 11:20:18	Jason Albert	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 12:28:12	Benjamin Willes	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:37:35	Emily Morse	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:42:50	Jennifer Holt	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:45:25	Jiffi March	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:48:03	Sarah Shengold	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:50:36	Ping Zhao	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:18:52	Laleen C. Boedipratika	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 13:58:53	Alexander Russell	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:02:46	Cynthia S. Jones	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:11:26	Nancy McLaron	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:24:50	Emily Moreau	I work in Mansfield.
1/9/2015 14:32:45	Nyccun Oron	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:35:32	Sveilana Kalnova	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:42:28	David Duggitt	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 14:47:48	Mary M. Gallucci	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:01:09	Jared Holt	I am a Mansfield resident.
1/9/2015 15:21:04	Shyllia McCredden	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:26:42	Margaret Thomas	I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:31:25	Peter Schwelzer	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:33:15	Valerie Puffer-Mitchel	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:33:30	Laurent Michel	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:53:53	Deborah Paek	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 15:58:13	Laura Wright	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 16:17:23	Mark LaPlaca	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 16:29:09	Sarah Kauloid	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 17:51:37	Sydney Clements	I am a Mansfield resident. I work in Mansfield.
1/9/2015 18:06:15	Patricia Smith	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 23:06:20	Robin O'Brien	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/10/2015 15:17:45	William Kane	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/10/2015 16:28:42	Elyssa Barreto	My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/10/2015 18:03:33	Christina Here	I am a Mansfield resident. I work in Mansfield. I hope to use them in the future.
1/10/2015 19:04:52	Eric Nyki	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/9/2015 19:37:17	Daniel Adler	I am a Mansfield resident. I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).

Letter of Support to the Town Council of Mansfield on Behalf of Local Non-Profit Early Childhood Education Centers (Responses)

Timestamp	I add my name in strong support	What kind of stakeholder are you?
1/12/2015 12:39:41	Shengli Zhou	I am a Mansfield resident, I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/12/2015 11:40:34	Rebecca T. Lehmann	I am a Mansfield resident. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/12/2015 14:00:08	Barbara Giardina	I am a Mansfield resident, I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/12/2015 14:01:34	John Giardina	I am a Mansfield resident. Attended CCC as a child.
1/12/2015 14:08:48		I am a Mansfield resident, I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).
1/12/2015 15:11:31	Craig E. Nelson	I am a Mansfield resident, I work in Mansfield. My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).



*Letter of Support to the Town Council of Mansfield  
on Behalf of Local Non-Profit Early Childhood Education Centers:  
RESPONSE SUMMARY*

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**TOTAL RESPONSES as of 1/12/2015**

***What kind of Stakeholder are you?***

I am a Mansfield resident	69
I work in Mansfield.	55
My child has benefited from attending an Early Childhood Non-Profit Center in Mansfield (CCC, Willow House, or MDD).	97
Other*	8
TOTAL participants who added their name in strong support of this letter	113

***\*Other Responses:***

I am an early childhood special education teacher and former staff member of CCC

Early childhood educator

I grew up in Mansfield

retired teacher at CCC;wife of UCONN professor

I care about children and care about the future.

I hope to use them in the future.

Attended CCC as a child.

Early Childhood Professional in Mansfield (CCC and UConn Child Labs)

**Mary L. Stanton**

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**From:** Michael Makuch <mj\_makuch@hotmail.com>  
**Sent:** Monday, January 12, 2015 4:32 PM  
**To:** Town Clerk; mike makuch  
**Subject:** Funding of local daycare centers

January 12, 2015

**To:**  
Town Council and interested parties

**Re:**  
Funding for child care centers

I am writing on behalf of my family in support of finding public funds to augment the cost of daycare options in Mansfield.

I have many interests in maintaining affordable care in this area. I am a veteran state employee, starting nearly 30 years ago at the now closed Mansfield State Training School, and now at UConn. My wife is currently a doctoral student at UConn and we live in Willington. I have had all three of my children in Mansfield Discovery Depot (MDD) over the last 7 years and for a time one in a licensed home daycare and another in Willow House Daycare. I am also currently on the Board of Directors at MDD.

As a board member, I see clearly the tenuous balance between affordability, provision of services, and fair pay for our employees. To be honest, I think the salary we are able to pay is very low. We struggle to maintain this balance for the success of the center (maintaining enough tuition income to provide the service without losing our customers to another option). If the balance is lost, we will certainly risk loss of local care and putting many of our employees out of work.

As a parent, past resident, and current Mansfield property owner, I see the need to provide an affordable service so our employers can hire employees with children, our neighbors can place their children safely and go off to be productive, and our children can have a safe and effective pre-school experience. I also must strike a balance at home of being able to afford care so my wife can complete her education and seek the improved opportunities that her education will provide for our children and for those who she may work with once she graduates.

I hope you will see the gravity of this need for our community and the individuals in it and support any means to augment the budgets of our dedicated, committed, and successful centers.

Thank you,  
Michael Makuch and family

From: tulay luciano <tulayluciano@yahoo.com>  
To: "TownClerk@MansfieldCT.org" <TownClerk@MansfieldCT.org>  
Sent: Wednesday, December 10, 2014 9:25 PM  
Subject: Mansfield Community Playground

Dear Town Manager Hart and Mansfield Town Councilors:

I wish the whole world were a playground where all of its children play without fear, hunger and disease. In these days, this is a fantasy beyond fantasy.

To this wish add another, especially a handicapped accessible playground in Mansfield. This is a noble idea!

While watching the testimonies of the Mansfield Community Playground Committee of MAC members, I noted their enthusiasm and determination. I noted also Councilor Moran's heartfelt support for the project.

But, as the playground was presented and argued, I believe that the four councilors' votes were correct. The project needs more work to do.

Below are my questions and comments:

The location: I do not know how the legal process of leasing a piece of land works. In this case, is UConn willing to lease the land only for ten years? Is this a standard procedure or does UConn want it that way?

The NextGen Connecticut will require much space, new buildings and perhaps constant planning for UConn. What is the guarantee that UConn will not want that piece of land back or that UConn will corner the town to a difficult agreement? Already UConn seems to be hungry for land and not caring for the welfare of the town, otherwise how would we explain its absurd proposal to locate the ice hockey arena where the current Mansfield apartments are situated?

The bus line: During the Dec. 8th council meeting, one MAC member explained the reasoning for selecting the location was it is on the bus line. True, it is. But not every house is on the bus line. Besides, Rte. 195 will become more and more congested.

The cost and its breakdown: Has the cost breakdown been clearly presented to the council? What if the cost and the maintaining of the playground exceeds the MAC committee's ability?

Volunteers: What if there are not enough volunteers in the future?

The exit strategy: If everything falls through, is the MAC committee willing to undertake Councilor Wassmundt's suggestion that they could upgrade the existing playgrounds? In my opinion, the playground I am familiar with, Mansfield Center's, is very quiet and away from the hustle bustle of the Downtown and is a good candidate for upgrading. As a bonus, it is next to the library. The library has ongoing children's programs.

Respectfully,

Tulay Luciano  
808 Warrenville Road  
Mansfield Ctr., Ct 06250  
860.429.6612

Letter resubmitted to reflect original content. ("Possible Scam" added, in error, by spam filtration system)

PAGE  
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# Biotech Company To Open New Lab CaroGen Works To Develop Vaccines

By **MATTHEW STURDEVANT** [msturdevant@courant.com](mailto:msturdevant@courant.com)

CaroGen Corp. will establish a laboratory at UConn's Technology Incubation Program in Farmington to develop its **vaccine technology research**, the company is announcing Monday.

The Hamden-based biotechnology company has four employees and hopes to grow to eight people with the addition of a lab.

To this point, CaroGen has been operating under a sponsored research agreement with Yale, said CaroGen co-founder and CEO Bijan Almassian. CaroGen said it chose the UConn incubator because it provides an opportunity to forge collaborations with CaroGen and researchers at both the University of Connecticut and Yale University.

The company was founded in 2012. Its technology is based on the work of John Rose, professor of pathology and director of the Molecular Virology Program at Yale School of Medicine. CaroGen has a research agreement with Rose and a fellow Yale pathology researcher, Michael Robek. Both Robek and Rose are co-founders of the company.

CaroGen is collaborating with several UConn Health researchers to work on new vaccine research, the company said.

Almassian said the new laboratory will allow CaroGen to more aggressively pursue research using its proprietary "virus-like vesicle" vaccine technology, to develop vaccines for Hepatitis B and, potentially, **vaccines for other infectious diseases**.

CaroGen has **received state funds for its research, including \$500,000 in October** from the Connecticut Bioscience Innovation Fund.

"We're planning to raise between \$7 million to \$10 million in 2015 so we can not only advance the Hepatitis B, we're also planning to expand the pipeline, get into other diseases," Almassian said. "That's the reason we're going to UConn, because we are going to collaborate with professors there who have specialties in different types of diseases."

Submitted by A. Smith 1/12/15

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ARTHUR A. SMITH  
ATTORNEY AT LAW  
28 GRAND STREET  
HARTFORD, CONNECTICUT 06106

Dannel P. Malloy,  
Governor of Connecticut  
State Capitol (also sent via facsimile 860-524-7395)  
210 Capitol Avenue  
Hartford, CT 06106

(860) 724-3333  
ATTYASMITH@AOL.COM

January 22, 2015

Re: North Hillside Road Extension-University of Connecticut ("UConn")

Dear Governor Malloy:

I am writing to you today as a concerned citizen and as a loyal Democrat. My wife worked the phones for your campaign last October in Storrs, and we both celebrated your victory in November. We are residents of Mansfield Center.

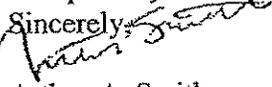
I write because the construction of the North Hillside Road Extension has not been in compliance with the permits granted by the Department of Energy and Environmental Protection ("DEEP"). The permit required monthly compliance reports and the filing of a Conservation Easement, not only did UCONN fail to comply within those timelines, Douglas Hoskins of DEEP had to ask them if they had complied, he appears not to have known.

Also, gas pipelines on the site were unidentified in the documentation provided by UCONN to DEEP and there has been a gas line leakage of an undisclosed amount. The Town residents were not made aware of this leakage. Internal reporting of the leakage has yet to be obtained from DEEP.

As you may know, the vernal pools on that site are in the midst of the construction and the spring salamander, as well as the vernal pools, may be threatened by non-compliance with the permit requirements.

In addition, the blasting of the geologic ledge in the area, at higher levels of velocity than reflected in earlier assessments, further threatens the eco-systems in the immediate area, with unstudied harmful ecological impacts.

You are the Environmentalist Governor, with unprecedented endorsement by environmental groups in our state, please contact both your Commissioner Klee and UCONN's President Herbst and insist upon procedural compliance, accuracy and transparency in construction reporting.

Sincerely,  
  
Arthur A. Smith

CC: S. Herbst

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**Mansfield Board of Education**  
**Report on the Review of the Superintendent's**  
**Mileage Reimbursement Requests**

November 25, 2014

Mansfield Board of Education

We were engaged to perform a detailed analysis for the Mansfield Board of Education of the available information and related documentation for reimbursements made to the Superintendent of Schools for mileage.

**OBJECTIVES:**

The objectives of the engagement were to:

1. Review the mileage reimbursement claims submitted by the Superintendent of Schools and recalculate the mileage using "Map Quest" to determine the actual mileage between locations.
2. Obtain an understanding of the nature and purpose of trips to certain destinations, including but not limited to, the Institute of Technology and Business Development (ITBD) in New Britain.

**EXECUTIVE SUMMARY**

The results of our review and mileage recalculation are presented on Exhibit 1. The Exhibit presents two columns for each type of recalculations. The first recalculation was a recalculation of the all trips reimbursed for the period June 24, 2013 through March 25, 2014 (including trips to ITBD. The result of our recalculation was a difference of 13,961 less actual miles driven resulting in a net amount difference between the amount previously reimbursed and our calculation of \$5,840.58.

The second recalculation was limited to the total miles reported driven to ITBD by the Superintendent for the period June 24, 2009 through June 23, 2013 and the total related reimbursement made to the Superintendent, net of the amount the Superintendent reimbursed the District for those trips. The result of our recalculation was a total of 77,391 actual miles driven to ITBD (round trip) at a net amount of reimbursement paid to the Superintendent of \$32,341.50.

**BACKGROUND**

The District had some questions regarding the Superintendent's mileage reimbursement requests that the Superintendent has been reimbursed for. The District had performed some analysis on the Superintendent's mileage reimbursement requests and had discovered that the Superintendent over reported the actual mileage for the trip from Town Hall to ITBD. The Superintendent has used 55 miles for each way when the actual mileage is 39 miles each way. As part of that analysis, it was also discovered that the Superintendent was reimbursed for 2 days activity twice. The District had calculated the amount of the over payment and the Superintendent reimbursed the District for those amounts. These amounts are also reflected in our analysis.

The mileage reimbursements reports submitted for reimbursement by the Superintendent noted each destination but not the mileage or the purpose of each trip. The mileage was noted for the whole day and in all instances was a round number ending in a "0".

Many of the destinations were clear based upon the various organizations that the Superintendent was active in or related to a meeting or training that was on his calendar.

Other destinations were not clear as to purpose. They were very limited in number and where possible we obtained explanations for the purpose of the trip from our discussions with the Superintendent's Administrative Assistant.

It should be noted that the Superintendent has not submitted any reimbursement requests for mileage after March 25, 2014.

**SUMMARY OF PROCEDURES PERFORMED:**

1. We performed the following procedures on the available information and related documentation for reimbursements for mileage for the period June 24, 2013 through March 25, 2014:
  - a. We reviewed the reimbursement reports for the period noted above, submitted by the Superintendent of Schools and prepared an analysis to recalculate the mileage claimed for each trip made each day. When necessary, we also used information from the Superintendent's calendar to provide additional or corroborating information regarding the location or purpose of the trip.
  - b. For the period February 11, 2014 through March 25, 2014, we used the analysis that was completed by the Town Finance Department and agreed the information to the expenses reports filed by the Superintendent and map quest reports that the Town had been printed to determine the actual mileage between locations.

SUMMARY OF PROCEDURES PERFORMED:

The calculation for this time period used the precise mileage (to the hundredth) as provided by "Map Quest," and we completed our analysis consistent with that detail.

- c. For locations for which there was not a map quest report, we generated a report from map quest based upon the addresses of the locations driven to and from and used that mileage in our recalculation.
- d. We calculated the total actual miles driven based upon the map quest reports for each day and compared the actual mileage to the mileage reported on the Superintendent's expense report.

Since the amount of mileage reported by the Superintendent was always a round number (estimate), we performed the recalculation to ensure that the actual mileage recalculated was less than the amount claimed on the Superintendent's expense report.

- e. We used the applicable reimbursement rate that was paid to the Superintendent for the period and applied that about to our recalculation of the actual miles driven to determine the amount that should have been reimbursed.
- f. We then calculated the difference between the mileage we recalculated and the mileage reimbursed.
- g. We conducted interviews of the following individuals regarding the "business purpose" of certain trips to unknown locations and the Institute of Technology and Business Development (ITBD) in New Britain:
  - a. Superintendent's Administrative Assistant
  - b. Chairman of Board of Education
  - c. Former Superintendent
  - d. State Department of Education

Based upon our interviews, we were unable to determine the business purpose for the trips to IBTD in New Britain. It was noted that the majority of the trips were from Town Hall at the end of the business day (4 pm).

SUMMARY OF PROCEDURES PERFORMED:

Trips to certain other locations were thought to be for work that was being performed by the Superintendent as part of a Committee that reviewed certain colleges and universities' program for the State Department of Education. This was not confirmed, but based upon the low number of trips of this nature, no additional analysis was performed.

We requested to interview Fred Barruzi directly regarding the question above and the others that we had, but based upon advice from counsel, our request was denied.

2. Based upon the District's considering the trips to ITBD as not being reimbursable for the purpose of this report, we performed the following procedures on the available information and related documentation for the reimbursements for mileage to and from ITBD for the period June 24, 2009 through June 30, 2013:

- a. For each day that it was noted that there was a trip to ITBD, we calculated the total miles driven to and from the Institute of Technology and Business Development in New Britain based upon the use of a methodology.

The methodology and related assumptions were used due to the informal nature and lack of detail of the expense reports a methodology had to be used to determine the portion of the trips that the District does not consider reimbursable for the purpose of this report.

The methodologies noted below were only used for the trips for which it appeared that the Superintendent did not go to ITBD from Town Hall, but from another location that was past New Britain.

All trips from Town Hall to ITBD and back were considered to be non-reimbursable.

The other methodologies and related assumption we applied are as follows:

- b. For trips to a location in the Hartford area (including West Hartford), if the mileage for the total day was 130 miles or less, the Superintendent went from a Hartford area location direct to the ITBD in New Britain. In these instances the trip from the Hartford area location to ITBD was disallowed as was the same amount for the return trip home.

**SUMMARY OF PROCEDURES PERFORMED:**

- c. For trips to a location that is below New Britain (Hamden, Cheshire, New Haven, etc.) if the trip was 160 or less, the Superintendent went from the other location directly to the ITBD in New Britain. In these instances the trip was considered reimbursable since the Superintendent had to pass New Britain (conceptually) on his way home.
3. When the trip to New Britain was calculated to be non-reimbursable, we added mileage to account for the trip back to Town Hall from the last destination that was reported on Superintendent's expense report.
4. We obtained and reviewed from the Town of Mansfield IT department a copy of the Superintendent's outlook calendar and e-mails for the period July 8, 2013 through July 24, 2014. We also obtained a copy of the Superintendent administrative assistant's e-mails for the period July 8, 2013 through August 21, 2014. The review was limited to e-mails that appeared to relate to activities that may have corresponded to trips reported on the Superintendent's mileage reimbursement request.

**RESULTS OF PROCEDURES PERFORMED/FINDINGS:**

The following are the results of Procedures 1 and 2 performed as described above. The results are summarized in **EXHIBIT 1**.

1. The results of our recalculations for the period July 1, 2009 through March 25, 2014 are presented in two columns based upon the type of procedures performed as noted above.

- a. **Column 1 –Recalculation of actual mileage between locations and non-reimbursable trips to ITDB (June 24, 2013 – through March 25, 2014)**

As described above the total in column is the total of both the recalculation of the mileage reimbursement requests report based actual mileage between locations per “Map Quest” AND the non-reimbursable trips to ITBD.

- b. **Column 2 – Non-reimbursable trips to ITDB in number only ( June 23, 2009 through June 23, 2013**

This column represents ONLY the calculation of the total miles and related reimbursed amount for the Superintendent’s trips to ITBD. We did not recalculate the actual mileage for any of the individual trips based upon “Map Quest” mileage amounts.

2. We reviewed the Superintendent’s outlook calendar and e-mails for the period July 8, 2013 through July 24, 2014. We also reviewed the Superintendent administrative assistant’s e-mails for the period July 8, 2013 through August 21, 2014. The review was limited to e-mails that appeared to activities that may have corresponded to trips reported on the Superintendent’s mileage reimbursement request.

Based upon our limited review, we did not obtain any relevant or useful information from either the e-mails of both the Superintendent and the Superintendent’s Administrative Assistant or the calendar review other than confirmation of certain meetings and trainings that were agreed to the expense reports.

The was no information obtained from these records regarding the purpose of the trips to ITBD or other certain locations that we were unsure of as they were not entered into the District’s calendar.

**ASSUMPTIONS:**

In performing our analysis we made the following assumptions:

1. The Superintendent mileage reimbursement requests were not detailed by trip, but, just the total miles for the day. Based upon information provided by the District the Superintendent used spacing on his handwritten mileage reimbursement requests to indicate when he went back to Town Hall vs directly to the next location. As these requests were handwritten, and in some cases with questionable legibility, we interpreted the information to the best of our ability.

We did ask the Superintendent's administrative assistant to interpret some of the information as necessary and relied on the information provided to update our analysis (locations).

2. Since the amount of mileage reported by the Superintendent was always a round number (estimate), we performed the recalculation to ensure that the actual mileage recalculated was less than the amount claimed on the Superintendent's expense report.
3. For recalculation purposes we used mileage rounded to the nearest mile for the period June 24, 2009 through June 23, 2013 in accordance with standard practices.
4. Based upon discussion with the Superintendent's administrative assistant, the majority of the trips to IBTD initiated from Town Hall. We relied on that fact in determining our calculation.
5. The supporting documentation (unless otherwise noted) was the original documentation.
6. All documentation related to the items examined was provided.
7. All information obtained from the interviews noted above was complete and accurate.

**UPDATE OF REPORT:**

We reserve the right to update our report for any new, revised or corrected information that become available subsequent to the issuance of our report.

**RESTRICTIONS:**

This report is intended solely for use of the Mansfield Board of Education, and should not be used for any other purpose without our prior permission for each occasion.

The validity of this report is predicated on the extent to which full, honest, and complete disclosure was made to all parties.

CohnReznick LLP  
Hartford, Connecticut

Attachments: **Exhibit 1**

EXHIBIT 1

Mansfield Board of Education

Recalculation of the Superintendent of Schools Mileage Reimbursement Claims Based upon the Actual Mileage between Locations and Calculation of the Value of Trips to ITBD.

For the Period June 24, 2009 Through March 24, 2014			
	All Trips June 24, 2013 Through March 25, 2014	ITBD only June 24, 2009 Through June 23, 2013	Total
Amount originally reimbursed - ITBD (as adjusted for trips home when below New Britain)	\$ 22,589.08	\$ 41,210.59	\$ 63,799.67
Amount recalculated using "Map Quest" for each trip (excluding ITBD)	(2) (14,716.50)	-	(14,716.50)
Excess of reimbursement over amount calculated	(1) 7,872.58	41,210.59	49,083.17
Amount previously reimbursed to the District by the Superintendent	(2,032.00)	(8,869.09)	(10,901.09)
Net excess of reimbursement over amount calculated	\$ 5,840.58	\$ 32,341.50	\$ 38,182.08
Amount for Trips to IBTD	\$ 7,290.93	\$ 41,210.59	\$ 48,501.52
Amount for other trips	581.65		581.65
Total	(1) \$ 7,872.58	\$ 41,210.59	\$ 49,083.17
Total number of miles reimbursed	40,085	77,391	117,476
Total number of miles calculated using the actual mileage between each location	(2) 26,124	-	26,124



**TOWN OF MANSFIELD**  
**OFFICE OF THE TOWN COUNCIL**

ELIZABETH C. PATERSON, Mayor

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3336  
Fax: (860) 429-6863

January 15, 2015

Mr. Doug Hoskins  
Bureau of Water Protection & Land Reuse  
Inland Water Resources Division  
Department of Energy and Environmental Protection  
79 Elm Street  
Hartford, CT 06106-5127

**Re: Draft Diversion Permit No. DIV-201404187**

Dear Mr. Hoskins:

I write to inform you that at its regular meeting on January 12, 2015, the Mansfield Town Council passed the following motion:

*Move, effective January 12, 2015, to authorize the Mayor to issue a letter to the Connecticut Department of Energy and Environmental Protection stating that the Town of Mansfield finds the draft diversion permit (no. DIV-201404187) to the Connecticut Water Company and the University of Connecticut for the interconnection and diversion of water from the Connecticut Water Company public water system in Tolland to the University of Connecticut and the Town of Mansfield to be consistent with the environmental impact evaluation conducted for this project and the water supply definitive agreement between the Town of Mansfield and the Connecticut Water Company, and has no objections to the issuance of the permit.*

If you have any questions regarding this action, please feel free to contact Town Manager Matthew Hart at 860-429-3336, ext. 5.

Sincerely,

Elizabeth C. Paterson  
Mayor

Cc: Mansfield Town Council  
Matthew Hart, Town Manager  
Thomas Callahan, UCONN  
Maureen Westbrook, Connecticut Water

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**TOWN OF MANSFIELD**  
**Human Services Department**



*All Mansfield children birth through eight are healthy successful learners and their families are connected to the community*

Early Childhood Services

AUDREY P. BECK BUILDING  
 FOUR SOUTH EAGLEVILLE RD  
 MANSFIELD, CT 06268-2599  
 (860) 429-3338

16 January 2015

Honorable Mayor Elizabeth Patterson and Town Council Members,

Mansfield Advocates for Children (MAC) currently operates on a grant from the William Casper Graustein Memorial Fund, with support from the Children's Fund of Connecticut and the Office of Early Childhood (OEC). We have been notified that the funding available from the Graustein Memorial Fund will be changing focus from funding early childhood collaboratives to funding initiatives focused on social justice and racial equity in the field of early childhood. We have also been notified that the funding in the budget of the OEC will be reallocated for a different purpose.

The Connecticut Early Childhood Alliance has been working with recipients of this current funding to coordinate efforts to urge legislators to keep the current funding in next year's OEC budget. In order to assist with this effort, MAC is planning to contact State Representatives Gregory Haddad and Linda Orange, and State Senator Mae Flexer in regards to this budget line item. We will share with them the benefits of having an active early childhood collaborative in Mansfield, and what Mansfield would be losing if MAC were to no longer exist. We feel that advocating for the inclusion of this line item is in the best interest of Mansfield's children birth through age eight.

If you have any questions or concerns about our advocacy, please contact Sara Anderson, the Parent Education & Early Childhood Services Coordinator at 860-429-3338 or [andersonsd@mansfieldct.org](mailto:andersonsd@mansfieldct.org).

Respectfully submitted on behalf of Mansfield Advocates for Children,

Patricia Schneider, Interim Chair of Mansfield Advocates for Children

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## Committee on Committees

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Item #12

December 12, 2014

At December 12, 2014 meeting of the Committee on Committees, the following recommendations were approved:

Alfred Fratoni, Jr. as an alternate on the Parks Advisory Committee for a term ending 8/1/2016

William Simonsen's reappointment as a Housing Authority Commission for a term ending 10/31/2019.

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STATE OF CONNECTICUT

DEPARTMENT OF AGRICULTURE

Office of Steven K. Reviczky  
Commissioner



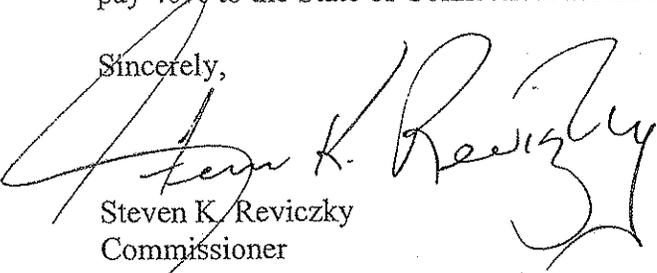
Item #13

January 5, 2015  
Mr. Matthew Hart  
Town Manager  
Town of Mansfield  
4 South Eagleville Road  
Mansfield, CT 06268

Dear Mr. Hart:

This letter is to notify you that we received your "Statement of Dog License Survey" on December 15, 2014. We have verified that you have conducted a successful survey and per Section 22-347 of the Connecticut General Statutes you are entitled to keep 60% of your dog license fees and pay 40% to the State of Connecticut for fiscal year 2015.

Sincerely,

  
Steven K. Reviczky  
Commissioner

SKR:dbw

Cc: Noranne Nielsen, Animal Control  
Christine Hawthorne, Assistant Town Clerk

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