

SPECIAL MEETING – MANSFIELD TOWN COUNCIL  
April 8, 2015

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

**I. ROLL CALL**

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Director of Public Works John Carrington, Fire Chief Dave Dagon, Director of Parks and Recreation Curt Vincente, Director of Facilities Management Allen Corson, and Director of Information Technology Jamie Russell

Board of Education Members Present: Randy Walikonis (Chair), Susannah Everett, John Fratiello, Martha Kelly, Katherine Paulhus, Jay Rueckl, Acting Superintendent Dr. Richard Kisiel, and Director of Special Education Dr. Rachel Leclerc

Mr. Shapiro moved and Mr. Ryan seconded to move the first bullet point, Board of Education, under Item 2, Budget Review, as the next item of business.

The motion passed unanimously.

Ms. Moran moved and Mr. Shapiro seconded to move the remaining bullet points under Item 2, Budget Review, ahead of Item 1, Staff Reports/Communications.

Motion passed unanimously.

**1. Staff Reports/Communications**

The Director of Finance distributed replacement pages for the budget manual, provided requested information and addressed questions raised by Councilors during recent meetings.

Request for Information – Provide information on amounts paid to individual consultants.

The Town Manager noted that the public hearing on the budget will take place at the Council's April 13, 2015 meeting.

**2. Budget Review**

- **Board of Education**

The Board of Education Chair presented an overview of the proposed budget and commented on significant events within the proposal.

Request for Information – The IT Director will provide a spreadsheet showing how the allocated capital funds of \$200,000 per year have been spent and plans for future expenditures.

Request for Information - Staff will provide information on the cost per student amounts spent by other Connecticut towns as well as information on the projected percent increases and mill rates of those towns.

- **Town Wide**

The Town Manager and Director of Finance reviewed the town wide expenditures including employee benefits; liability, automobile and property insurance; and contingency.

- **Operating Transfers**

The Director of Finance presented information on the General Fund contribution to other Town Funds.

- Capital Improvement Program

Staff reviewed the FY 2015/16 Capital Budget summary as well as the proposed five year program.

### 3. Discussion of Proposed Budget/Council Questions

Councilors discussed the accounting of employees shared by more than one cost center and the benefits of consolidating the organizational chart, the total payroll and benefits in one section of the budget manual. Ms. Trahan commented that her department has been looking at ways to simplify this information in future budgets.

## II. ADJOURNMENT

Mr. Shapiro moved and Ms. Raymond seconded to adjourn the meeting at 9:15 p.m.

The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

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