

SPECIAL MEETING – MANSFIELD TOWN COUNCIL  
April 23, 2015

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Excused: Kochenburger

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Director of Information Technology Jaime Russell, Emergency Services Director and Deputy Fire Marshal Fran Raiola

By consensus the Council agreed to discuss Item 2, Budget Review, as the first order of business.

1. Staff Reports/Communications

- Payment in Lieu of Taxes

The Finance Director reviewed a handout on the statutory structure of the PILOT grant and the factors that affect the amount each town receives.

2. Budget Review

- Internal Service Fund

The Town Manager and Director of Finance discussed the Health Insurance Fund and the Worker's Compensation Fund and outlined the Town's ongoing efforts to restrain costs. The Director of Information Technology and the Emergency Services Director reviewed the Management Services Fund which includes, among other things, computer technology and voice communications.

Request for Information – Provide the amount, in total, that is paid to Charter Communications.

- Cemetery Fund/Long Term Investments

The Director of Finance reviewed the budget figures for the Cemetery Fund and the Town's Long Term Investments.

- Eastern Highlands Health District Fund

The Director of Finance briefly reviewed the Eastern Highlands Health District Fund. This budget is approved by the District's Board of Directors

- Mansfield Downtown Partnership Fund

The Director of Finance reviewed the Mansfield Downtown Partnership Fund. Council members discussed the future plans of the Partnership and the role of public participation. Request for Information – The Town Manager will send Q-Notify options to Council members and will check to make sure the program is functioning correctly.

- Supplementary Data

3. Discussion of Proposed Budget/Council Questions

Staff will provide budget information for the following adjustment scenarios:

- Adjust staffing in the budget to current levels
- Increase the contribution to Fund Balance by reducing costs elsewhere
- Reduce the amount of the Board of Education Budget by the cost of the proposed new positions

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- Eliminate the improvements to the playground at Lion's field

## II. ADJOURNMENT

Ms. Moran moved and Ms. Raymond seconded to adjourn the meeting at 8:35 p.m.  
The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

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