



**7:15 PM: Ceremonial
Presentation in honor
of Memorial Day**

**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
TUESDAY, May 26, 2015
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.**

AGENDA

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REGULAR MEETING – MANSFIELD TOWN COUNCIL
May 11, 2015
DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Shapiro seconded to approve the minutes of the April 22, 2015 special meeting as presented. The motion passed unanimously. Ms. Moran moved and Mr. Ryan seconded to approve the minutes of the April 23, 2015 special meeting as presented, The motion passed with all in favor except Mr. Kochenburger who abstained. Mr. Shapiro moved and Mr. Ryan seconded to approve the minutes of the April 27, 2015 special meeting as presented. The motion passed with all in favor except Mr. Kegler and Mr. Kochenburger who abstained. Ms. Moran moved and Mr. Shapiro seconded to approve the minutes of the April 27, 2015 regular meeting as presented. The motion passed with all in favor except Mr. Marcellino who abstained. Mr. Ryan moved and Mr. Kegler seconded to approve the minutes of the April 28, 2015 special minutes as presented. The motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Brian Coleman, Centre Street, stated that he has been asked by residents to bring up some issues regarding Storrs Center including skate boarders on the Town Square, the windy conditions in between buildings in the Center, and employees using handicapped parking spaces in the garage. Mr. Coleman would also like the budget to go directly to referendum.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- Staff is reviewing the UConn Sewer Fund increase to see if there is a way the increase can be implemented gradually. Mr. Hart will report back to the Council.
- The Town Manager listed the various venues used by the Town to advertise the Town Meeting and reviewed the process of offering an amendment to the budget at the Town Meeting. Staff will be available to assist residents.

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Paterson announced she attended a vigil for the victims of the Nepal earthquakes, calling it a very moving experience. The Mayor also attended the Youth Services Volunteer Banquet which honored the many student and resident volunteers without whom so much of the work done would not be possible. Ms. Paterson noted the close bonds established between the college and high school students and the young kids in the program. The Mayor also reported that the Southeast School students who presented

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information to the Council on their efforts to save the Monarch butterfly received “threads” in today’s Chronicle.

Mayor Paterson extended her condolences to the family of Carl Schaefer a longtime friend and former Council member. Mr. Schaefer was a professor, a researcher, a much beloved grandfather and was active in many civic organizations in Town. He will be missed.

Ms. Moran had the pleasure of serving as a judge at the statewide History Day. She congratulated the Mansfield Middle School students who “did the Town proud” with their projects and who won a number of awards.

Mr. Shapiro called former Councilman Schaefer a decent and humane person noting that one of his legacies will be the advice letter he gave to new Council members.

VI. OLD BUSINESS

1. Storrs Center Update

In response to comments during the public comment period, The Town Manager remarked that staff also has some concerns about skateboarders in the Town Square and will be presenting a draft ordinance to the Council to address this and other issues. Mr. Hart also commented that a number of parking spaces in the garage have been reserved for those going to the Health Center facility in Storrs Center.

2. Community/Campus Relations

Town Manager Matt Hart noted the following:

- The Town/University Committee will be meeting on May 12, 2015 at 4:00 p.m. in the Council Chamber.
- UConn personnel have agreed to conduct a presentation to the Council on the redevelopment plans for the Depot Campus including the Bergin Correctional property which it is in the process of acquiring.
- Staff from the Parks and Recreation Department and the Community School of the Arts will be updating the Council at a future meeting.

3. Approval for License Agreement between the Town and the Mansfield Downtown Partnership

A revised copy of the license agreement was distributed and the Town Manager identified the revisions.

Ms. Moran moved and Mr. Shapiro seconded, to authorize the Town Manager to execute the proposed License Agreement (as distributed at the May 12, 2015 meeting) with the Mansfield Downtown Partnership for the use of 820 square feet of office space in the Nash-Zimmer Transportation Center, with a rent payment of \$24,240 for the 24-month Term commencing on July 1, 2015 and expiring on June 30, 2017.

The motion passed unanimously.

VII. NEW BUSINESS

4. Proclamation Recognizing National Bike Month 2015

Mr. Shapiro moved and Ms. Raymond seconded, to authorize the Mayor to issue the attached Proclamation Recognizing National Bike Month 2015.

May 11, 2015

In an addition accepted as a friendly amendment, Ms. Moran added the following language, 'WHEREAS, the Town of Mansfield annually holds the John E. Jackman Tour de Mansfield bike tour which event shall be held this year on the 20th of June.' The motion as amended passed unanimously.

5. Neighborhood Assistance Act Programs

Mr. Shapiro moved and Ms. Moran seconded, to schedule a public hearing for 7:30 PM at the Town Council's regular meeting on June 8, 2015, to solicit public comment regarding potential program applications to the Neighborhood Assistance Program. The motion passed unanimously.

6. BlumShapiro Operational & Financial Controls Review

Mr. Ryan, Chair of the Finance Committee, reported that the Committee agreed to postpone discussion on this item until June 10, 2015. Mr. Ryan asked members to concentrate on the proposed policies and procedures.

7. Appointment of Auditor to Conduct Financial Audit for Fiscal Year 2014/15

Mr. Ryan, Chair of the Finance Committee, moved to appoint Blum Shapiro and Company, P.C. as the auditing firm for the Town of Mansfield for Fiscal Year 2014/15.

The motion passed unanimously.

8. Legislative Update

The Town Manager distributed and commented on Substitute SB 1, a proposal which would change the current PILOT program into a tiered system. Mr. Hart cautioned that this is a work in progress and subject to change. Mr. Hart also commented on proposed legislation regarding workman's compensation and firefighters and possible MBR relief for towns.

VIII. REPORTS OF COUNCIL COMMITTEES

In addition to his previous comments, Mr. Ryan also reported that the Finance Committee has agreed to issue a RFQ for a fraud assessment risk study and has asked staff to recommend procedures for a fraud tip line.

Mayor Paterson reported the Ad hoc Committee on Police Services has met and has begun to establish a process for the review of current and potential services.

IX. DEPARTMENTAL AND COMMITTEE REPORT

Mr. Kegler reported that the Commission on Aging has expressed concerns regarding parking issues at the UConn Health Center, noting that the reserved spaces outlined by the Town Manager will help the situation.

X. PETITIONS, REQUESTS AND COMMUNICATIONS

9. Petition to Stop the Algonquin Pipeline Expansion (additional signatures)

10. P. Millman (4/27/15)

11. E. Paterson re: Algonquin Pipeline Expansion

12. 2014 Affordable Housing Appeals List – Exempt Municipalities

May 11, 2015

13. Connecticut Main Street Center Announces 2015 Awards of Excellence Winners
14. Connecticut Main Street Center 2014 Annual Report
15. Eastern Highlands Health District Community Health Action Response Team (C.H.A.R.T.) Receives Grant Funding from the American Planning Association to Combat Chronic Disease
16. Mansfield Downtown Partnership Honored by CT Main Street Center
17. Mansfield Minute – May 2015
18. Memorial Day Parade and Ceremony
19. Youth Service Bureau Volunteer Recognition
20. Charter Communications re: Charter/Comcast Transaction

XI. FUTURE AGENDAS

Ms. Moran requested the consideration of affordable housing at Four Corners be added to a future agenda.

XII. ADJOURNMENT

Ms. Raymond moved and Ms. Moran seconded to adjourn the meeting at 8:45 p.m. The motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

May 11, 2015



Town of Mansfield

Proclamation Recognizing National Bike Month 2015

WHEREAS, the bicycle is a viable and environmentally sound form of transportation and an excellent form of recreation; and

WHEREAS, thousands of Nutmegers will experience the joys of bicycling during the month of May through educational programs, races, commuting events, trail work days, helmet promotion, charity events, or just getting out and going for a ride; and

WHEREAS, Connecticut and Mansfield's road and trail systems attracts many bicyclists each year, providing economic, health, and scenic benefits to citizens of Connecticut and Mansfield; and

WHEREAS, these bicycling activities and attractions have great potential to have a positive impact on the local and regional economy and tourism industry and to stimulate economic development by making the state and Town attractive to businesses and citizens who enjoy the out of doors and healthy lifestyles; and

WHEREAS, creating bicycle-friendly communities has been shown to improve citizens' health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

WHEREAS, May has been declared National Bike Month for each of the last 54 years, and is so again in 2015; and

WHEREAS, the League of American Bicyclists, Bike Walk Connecticut, bicycle clubs, schools, parks and recreation departments, police departments, hospitals, companies and civic groups throughout Connecticut will be promoting bicycling as a leisure activity as well as an environmentally-friendly alternative to the automobile during the month of May 2015; and

WHEREAS, the education of bicyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users; and

WHEREAS, Bike Walk Connecticut, Bike Mansfield and other organizations across the state will promote bicycle safety during the month of May 2015; and

WHEREAS, the Town of Mansfield annually holds the John E. Jackman Tour de Mansfield bike tour which event shall be held this year on the 20th of June:

NOW, THEREFORE, BE IT RESOLVED, that the members of the Mansfield Town Council concurring therein, hereby recognize the month of May 2015 as National Bike Month and Bicycle Safety Month, and the week of May 11-15, 2015, as Bike to Work Week; and

BE IT FURTHER RESOLVED, that the Council urges all who support bicycling to participate in the events planned and urges all road users to share the road safely with bicyclists.

Elizabeth C. Paterson

Elizabeth C. Paterson
Mayor, Town of Mansfield

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
May 12, 2015
DRAFT

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 9:47 p.m. in the Mansfield Middle School Auditorium.

I. ROLL CALL

Present: Kochenburger, Marcellino, Moran, Paterson, Ryan, Shapiro

II. BUSINESS

1. To set the mill rate for Fiscal Year 2015-2016

Mr. Ryan moved and Mr. Shapiro seconded to defer the setting of the mill rate to a future meeting.

III. ADJOURNMENT

Mr. Shapiro moved and Ms. Moran seconded to adjourn the meeting at 9:50 p.m.
Motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

May 12, 2015



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Jayhon Ghassem-Zadeh,
Graduate Intern
Date: May 26, 2015
Re: Performance Measurements

Subject Matter/Background

Graduate Assistant Jayhon Ghassem-Zadeh will conduct a presentation on performance measurements. He will cover topics and answer questions such as:

- What are performance measurements?
- Why should our organization use them?
- Performance measurements as a budgeting and decision making tool
- Mansfield's efforts to collect performance measurement data
- Recommendations for our performance measurement efforts

No action is necessary on this item; the presentation is meant for information purposes.

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager
Date: May 26, 2015
Re: Appointment to Mansfield Downtown Partnership Board of Directors

Subject Matter/Background

Councilor Antonia Moran's term on the Mansfield Downtown Partnership Board of Directors will expire on June 30, 2015 and it is her wish to continue to serve on the Board for another term, which would run through June 30, 2018. If appointed, Councilor Moran would continue to serve on the Board with Mayor Paterson, Deputy Mayor Shapiro and me as the Town's representatives.

Recommendation

The following motion is suggested for your consideration:

Move, to appoint Councilor Antonia Moran to the Board of Directors of the Mansfield Downtown Partnership, for a term commencing on July 1, 2015 and expiring on June 30, 2018.

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5/9/2015

Charles R. Naumec
52 Riverview Road
Mansfield Center, CT 02650
Tel: 860-450-1355

The Honorable Denise W. Merrill
Office of the Secretary of the State
State of Connecticut
30 Trinity Street
Hartford, CT 06106

Dear Secretary of the State,

The State of Connecticut has a large number of Statues. Some Statues are strictly adhere to and others not. One, the PILOT (Payment In Lieu Of Taxes) program for the Town of Mansfield (Town) is and has not been complied with. Per Stature, PILOT funds for the Town are based on 45% of the assess value of the physical University of Connecticut (UConn) campus. This payment has been dimensioning over recent years while the physical size of the campus has increased. The Town of Mansfield budget awaits the PILOT allocation before finalizing the budget and establishing a town tax rate.

An additional Stature provides for Election Day Registration (EDR). This allows students at the UConn and qualified individuals in the Town to register to vote on Election Day. This Stature initially was for national elections. Subsequently, The State of Connecticut became one of the first states to allow EDR for state/local elections. This allows students living on University of Connecticut property (dorms and apartments) to vote on state and local candidates and on Town questions involving the allocation of funds and the floating of bonds. It does not seem fair for people who have no financial responsibility to the Town of Mansfield to allocate its funds. I question whether the intent of the State and Federal Constitution is met by this action. The number of students living at UConn (potential voters) and registered votes in Mansfield are about equal, therefore allowing the student campus population to actually sway the Town election results. The Town does allow persons who do not live in town but own property in Mansfield to vote on questions involving the allocation of funds but not state and local candidates on Election Day.

It would seem fair to me that the existing EDR Statue be amended to allow students at any school living on school property to vote only on candidates and NOT on local questions involving financial issues. This would be similar to how people not living in town but owning property in Mansfield are allowed to vote. A second idea would have a portion of the UConn student housing fee paid to the University be allocated to the Town of Mansfield as a "Residence Fee". This fee would make up for the short falls in PILOT and allow the students to have financial involvement relative to Town questions they vote on involving the allocation of funds. I am NOT in favor of the second approach because I believe the cost of education is high enough already.

I am requesting a thorough review of the EDR Statues to insure people living in locations with state education intuitions are treat fairly and to the intent of the law. I would also like to see students have a chance to vote for candidates without having to travel to their town of residence or submit an absentee ballet.

Thank you,



Charles R. Naumec

PS:

A copy of this letter is being sent to the indicated individuals for their information and review:

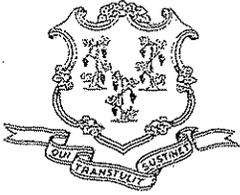
The Honorable George Jepsen
Office of the Attorney General
State of Connecticut
55 Elm Street
Hartford, CT 06106

Mansfield Town Council
Audrey Beck Building
4 South Eagleville Road
Mansfield, CT 06268

State Senator Mae Flexer
Legislative Office Building
Room 1800
Hartford, CT 06106-1591

State Representative Gregg Haddad
Legislative Office Building
Room 4115
Hartford, CT 06106-1591

State Representative Linda A. Orange
Legislative Office Building
Room 4109
Hartford, CT 06106-1591



STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT

Item #6

April 30, 2015

Dear Chief Executive Officers and Assessors:

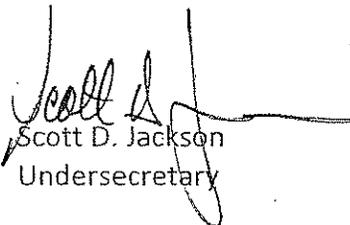
Pursuant to Section 10-261a(c) of the Connecticut General Statutes, we hereby notify you that the 2013 Equalized Net Grand List (ENGL) for your municipality has been computed and a copy is enclosed. We want to thank you and your staff for your cooperation during our preparation of the 2013 Sales/Assessment Ratio Study and Equalized Net Grand List.

As you know, the Equalized Net Grand List is an estimate of the one hundred percent (100%) value of all taxable property in a municipality. The sales/assessment ratios used to equalize your 2013 net real property grand list were calculated from all fair market sales of real property occurring between October 1, 2013 and September 30, 2014. The median ratio was used to produce the sales/assessment ratio for each property use class with three or more sales during the applicable period. In a use class with less than three sales, the total median sales/assessment ratio for all property classes was used to compute the equalized net assessment.

Within fifteen (15) days following receipt of this notification, a town may appeal to the Secretary of the Office of Policy and Management. Pursuant to Section 10-261a(c), the appeal must be in writing and include a statement as to the reason(s) for the appeal.

If you have any questions, please contact Shirley Corona of my staff at (860) 418-6221 or via e-mail at Shirley.corona@ct.gov.

Very truly yours,



Scott D. Jackson
Undersecretary

Enclosures

2013 EQUALIZED NET GRAND LIST
MANSFIELD

CLASSIFICATION	NET ASSESSMENT	RATIO	EQUALIZED
Net Residential	743,209,620	72.11	1,030,660,962
Apartments	36,413,870	73.42	49,596,663
Comm/Ind/Utilities	133,036,890	47.27	281,440,427
Vacant	5,716,690	100.33	5,697,887
Land Use	1,516,060	70.00	2,165,800
TenMills	1,750	100.00	1,750
Total Real Property	919,894,880		1,369,563,490
Total Personal Property	116,664,759	70.00	166,663,941
Total Grand List	\$1,036,559,639		\$1,536,227,431