



**TOWN OF MANSFIELD  
TOWN COUNCIL MEETING  
Monday, June 8, 2015  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING  
7:30 p.m.  
AGENDA**

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CALL TO ORDER	
ROLL CALL	
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**FUTURE AGENDAS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

*Following adjournment per CGS §1-200(2) the Council will meet to discuss strategy and negotiations with respect to collective bargaining for units represented by UPFFA.*

SPECIAL MEETING – MANSFIELD TOWN COUNCIL  
May 26, 2015  
DRAFT

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. OLD BUSINESS

1. Council-Staff Relations

Town Manager Matt Hart described the actions which have occurred since the Council requested the Town Attorney be asked to interact with department heads concerning their March 9, 2015 letter to the Town Manager.

Attorney Deneen reviewed the meeting with the department heads and spoke to First Amendment rulings and Council Rules of Procedures.

Council members discussed disruptions during meetings; the right of the public to speak; the obligation of Council members to the public; Councilors' requests for information; the role of decorum during meetings; mutual respect between Council members and staff; and whether an investigation of specific staff complaints is warranted.

Mr. Shapiro moved and Ms. Moran seconded that the matter of Council-Staff Relations, Old Business (Item 5, 3-23-15 agenda), be continued to a date that is of mutual agreement among the Town Council, Town Attorney and Town Manager. The motion passed with Kegler, Kochenburger, Marcellino, Moran, Paterson, Ryan, Shapiro in favor and Raymond and Wassmundt in opposition.

III. ADJOURNMENT

Mr. Shapiro moved and Ms. Moran seconded to adjourn the meeting at 7:27 p.m. The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

May 26, 2015

REGULAR MEETING – MANSFIELD TOWN COUNCIL  
May 26, 2015  
DRAFT

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:40 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kessler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Shapiro seconded to approve the minutes of the May 11, 2015 meeting as presented. Motion passed unanimously. Mr. Ryan moved and Mr. Shapiro seconded to approve the minutes of the May 12, 2015 special meeting as presented. Motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, asked the Council to open up the Charter and allow the budget to immediately proceed to a binding referendum.

Arthur Smith, Mulberry Road, stated that he attended the earlier meeting on Council-Staff relations and found it informational and hypocritical. Mr. Smith also commented on the Mayor's comments in the Chronicle which indicated that no financial questions remain and asked the Council where the funding for the fraud risk assessment and fraud tip line is to come from.

David Freudmann, Eastwood Road, expressed surprise that following the Department Head letter to the Town Manager regarding relations, Department Heads were not individually interviewed. Mr. Freudmann stated that he believes the issue is an attempt by the Democratic members and the Town Manager to stifle the minority and close off communications between staff and Republican members.

Brian Coleman, Centre Street, expressed concern for Storrs Center employees who work at low paying jobs and are having difficulty affording parking in the area. Mr. Coleman stated that the Department Head letter was an act of intimidation towards the minority party and that while there are many good staff members they should be able to take criticism.

Ray Haddad, Conantville Road, stated that he does not believe the letter sent by Department Heads, as there is no evidence. Mr. Haddad stated that if Council members don't want to do the job they should not and urged members to start listening to Mansfield residents.

Peter Millman, Dog Lane, congratulated the Council on the passage of an excellent budget and thanked those who support Storrs Center for the additional revenue it provides. Mr. Millman also thanked the Council members for their thoughtful and dedicated representation of the Town and for the endless hours and criticism they endure.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- The Town Manager will be attending the ICMA Senior Executive Institute next week.
- The Memorial Day parade and ceremony was well attended. Mr. Hart thanked all those who participated, especially Sara-Ann Bourque who coordinated the event.

May 26, 2015

- Mr. Hart recently attended a work group, sponsored by MORE, to look at MERS and how best to take a comprehensive look at the program. Mr. Hart also addressed SB593 which would provide additional PTSD benefits for police officers and create a special a cancer presumption benefit for firefighters. He is concerned about possible additional costs.
- Staff is working on a RFQ for a facility study and will request Town Council authorization in June.
- The Employee Benefits Management Team is meeting regularly to discuss health insurance issues. Mr. Hart suggested that the Finance and Personnel Committees meet to discuss the options.
- Mr. Hart reported that there will be a special meeting of the WRD on May 27, 2015 to discuss the current financial situation. He will report back to the Council.
- The shared services agreements between the Town and the Boards of Education are being reviewed and will be brought to the Council for consideration.
- In response to comments made during this evening's public comments, Mr. Hart stated that the Department Heads letter was not orchestrated by the majority party and management.
- The Town Manager will reissue his report and will include his oral report.

In response to Councilor questions the Town Manager agreed to research available information on the potential fiscal impact of SB593. Director of Public Works John Carrington reported that the contract for the pavement management study has been signed and should be completed by the fall and that the signage replacement bid has been awarded.

Mr. Shapiro moved and Mr. Ryan seconded to move Item 4a., WPCA, Community Sewer Agreement between Storrs Center Phase III and Town of Mansfield and Application to Connect with Sewer, in advance of Old Business. The motion passed unanimously.

#### V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

In response to a remark made in the public comment section of the meeting, Mr. Kegler noted that the contact information for all Council members is available on the website and that he, and other members, respond to residents' questions and concerns.

Mayor Paterson and Councilor Kegler attended the Chamber of Commerce Awards where Mansfield's business of year award was presented to Eastbrook Animal Hospital. Also, Sargent Cournoyer was awarded the Chamber's Public Safety Award. Mayor Paterson noted that the downtown was given an award by Main Street. The presentation will be celebrated in June.

#### VI. OLD BUSINESS

##### 1. Storrs Center Update

The Town Manager provided updates on Live Music Wednesdays, the opening of the NZTC Commuter Club, the status of the sale of Main Street Homes, and recent additions to the Town Square. Mr. Hart also commented that the Parking Steering Committee has discussed parking options for employees who work in Storrs Center. Ms. Raymond requested information on how the Town can support a private club (NZTC Commuter Club) in a facility built with federal and state funds. Mr. Hart will provide additional information.

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2. Community Water and Wastewater Issues

The Town Manager reported that work continues on the EIE for the Four Corners project and that the Four Corners Water and Sewer Advisory Committee will be meeting in early June. Mr. Hart has met with UConn representatives several times to discuss a comprehensive sewer agreement. A draft agreement is expected to be presented to the Council in late summer.

VII. NEW BUSINESS

3. Performance Measurements

Graduate Assistant Jayhon Ghassem-Zadeh presented information on performance measurements. Mr. Ghassem-Zadeh described the process of defining and implementing performance measurements and offered recommendations for their continued use in Mansfield. Mansfield is one of the first hundred towns who have embarked on this ICMA supported program.

4. Appointment to Mansfield Downtown Partnership Board of Directors

Mr. Shapiro moved and Mr. Ryan seconded to appoint Councilor Antonia Moran to the Board of Directors of the Mansfield Downtown Partnership, for a term commencing on July 1, 2015 and expiring on June 30, 2018.

Motion passed unanimously.

Mr. Shapiro moved and Ms. Moran seconded that the Mansfield Town Council constitute itself as the Water Pollution Control Authority for the purpose of discussing Item 4a on the agenda.

Motion passed unanimously.

4a. WPCA, Community Sewer Agreement between Storrs Center Phase III and Town of Mansfield and Application to Connect with Sewer

Mr. Ryan moved and Ms. Moran seconded, effective May 26, 2015, to authorize Matthew W. Hart, Town Manager, to execute the attached Community Sewer System Operation and Maintenance Agreement between the Water Pollution Control Authority of the Town of Mansfield and Storrs Center Phase III, LLC. Also, effective May 26, 2015, to authorize the Director of Public Works to issue a permit to Main Street Homes – Storrs, LLC to connect to the Town's sewer collection system.

In a friendly amendment the wording in the third paragraph of the agreement was changed to read, "...one, two or three bedroom units." Accepted by the maker and seconder of the motion, as amended, passed unanimously.

Mr. Shapiro moved and Ms. Moran seconded to return to their role as the Town Council.

Motion passed unanimously.

VIII. QUARTERLY REPORTS

No comments offered.

IX. REPORTS OF COUNCIL COMMITTEES

No comments offered.

X. DEPARTMENTAL AND COMMITTEE REPORT

No comments offered.

May 26, 2015

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

5. C. Naumec

6. State of Connecticut Office of Policy and Management re: 2014 Equalized Net Grand List

XII. FUTURE AGENDAS

No items offered.

Mr. Shapiro moved and Ms. Moran seconded to move into executive session for the purpose of discussing strategy and negotiations with respect to pending claims or litigation, in accordance with CGS§1-200(6)(B) and to include Town Manager Matt Hart, Assistant Town Manager Maria Capriola and Town Attorney Kevin Deneen.  
Motion passed unanimously.

XIII. EXECUTIVE SESSION

Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS§1-200(6) (B)

Present: Kegler, Kochenburger, Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Also included: Town Manager Matt Hart, Assistant Town Manager Maria Capriola and Town Attorney Kevin Deneen.

XIV. ADJOURNMENT

The Council reconvened in regular session. Mr. Shapiro moved and Mr. Ryan seconded to adjourn the meeting at 10:00 p.m.

Motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

May 26, 2015

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PUBLIC HEARING  
TOWN OF MANSFIELD  
June 8, 2015

The Mansfield Town Council will hold a public hearing at 7:30 PM at their regular meeting on June 8, 2015 to solicit public comments regarding potential program applications to the Neighborhood Assistance Program.

At this hearing persons may address the Town Council and written communications may be received. Information regarding the program is on file and available at the Town Clerk's office: 4 South Eagleville Road, Mansfield and is posted on the Town's website ([mansfieldct.gov](http://mansfieldct.gov)).

Dated at Mansfield Connecticut this 27<sup>th</sup> day of May, 2015.

Mary Stanton, Town Clerk

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager; Linda Painter, Director of Planning and Development; Curt Vincente, Director of Parks and Recreation; Jessie Richard, Community Development Assistant; Pat Schneider, Director of Human Services  
**Date:** June 8, 2015  
**Re:** Neighborhood Assistance Act Programs

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**Subject Matter/Background**

At Monday's meeting, the Town Council will conduct a public hearing regarding potential program applications to the Neighborhood Assistance Act Program. This item has been placed on the Council's agenda as old business to allow the Council to debrief the public hearing and to authorize the submission of applications.

As you will recall, the Connecticut Department of Revenue Services has issued a solicitation for program applications for the 2015 Neighborhood Assistance Act Program. This program provides funding for community programs conducted by either a municipal government or tax exempt agency through a corporation tax credit to businesses that make cash contributions to the town. The community program must be approved by both the municipal agency and the Department of Revenue Services. Businesses can receive a Connecticut Tax Credit for their contributions to municipal programs that are approved by the Department of Revenue Services. The amount of the tax credit is determined by the type of project in which the business invests. The minimum investment required is \$250; the maximum investment for a business in any calendar year is \$150,000.

**Eligible Programs**

The following types of projects and community programs would be eligible for funding through the Neighborhood Assistance Act:

- *Energy Conservation Projects* (Tax Credit of 100% of cash invested) including projects to promote energy conservation that are directed toward properties occupied by low-income persons or properties owned or occupied by charitable organizations, foundations, trusts or other entities.

- *Community Programs* (Tax Credit of 60% of cash invested) including programs that provide community-based alcoholism prevention or treatment programs; neighborhood assistance; job training; education; community services; crime prevention; construction or rehabilitation of dwelling units for families of low and moderate income in the state; funding for open space acquisitions; child day care facilities (must be primarily for children of employees of the sponsoring business); and any other program that serves persons at least 75% of whom are at an income level not exceeding 150% of the poverty level for the preceding year.

Proposed Projects

The Town is proposing the following projects for the 2015 Neighborhood Assistance Act program:

- *Water Harvesting at Mansfield Community Center.* This project includes installation of a system to collect, filter, store, and re-use rainwater from building roof areas. This project will make the facility more sustainable by reducing or eliminating the need for water from the local water supply system (UConn water system managed by Connecticut Water). Based on conversations with the Department of Revenue Services, we believe this project could qualify for the 100% tax credit for energy conservation programs. (2012 Funding: \$12,894.71; 2013 Funding: \$3,917.71; 2014 Funding: \$3,541.20)

**Amount Requested: \$124,646.38**

- *Mansfield Community Playground.* The proposed community playground will be centrally located near downtown, Town Hall and the Community Center, and provide an accessible playscape for children and families of all ages and abilities. The playground will be designed and built from raw materials to reflect our unique community and will use volunteer labor during construction. The funds would be used to offset the contribution approved by the Town Council for site work.

**Amount Requested: \$32,070**

Pursuant to program guidelines, we are required to hold a public hearing regarding proposed program applications and the Town Council must vote to approve the programs prior to application. Additional projects could also be identified through the public hearing by members of the community as well as local non-profit organizations.

In April, staff sent a solicitation to local non-profits asking for submission of proposed projects for consideration at a June 8, 2015 public hearing. We received the following application in response to that solicitation:

- *United Services Inc.* This project consists of the construction of a new community clinic and support facility to serve growing client needs in the Windham Region. The new behavioral health center has been designed to integrate active and passive renewable energy technologies, including solar energy and geothermal energy source while providing needed increases in clinical space. The facility would be located in Mansfield, just over the Windham town line, and will serve all surrounding towns. (2014 Funding: \$17,705.99)  
**Amount Requested: \$150,000**

#### Timeline

Applications for municipal programs must be submitted to the Department of Revenue Services by July 1, 2015. The Department will issue a list of approved programs by September 1, 2015. Businesses interested in funding any of the approved programs must submit a Neighborhood Assistance Business Act Application to the Department of Revenue Services between September 15 and October 1, 2015.

#### Financial Impact

Any funds that the Town would receive via this program would help to offset project costs. Receipt of partial funding may require project phasing. For example, the partial funding received in 2012, 2013 and 2014 for the water harvesting project is being used to hire a consultant to design the system.

#### Legal Review

No legal review is required at this time.

#### Recommendation

Based on previous grants received from the NAA program and existing town funds currently available for open space acquisition, staff recommends that the Council authorize submission of the applications for water harvesting and the community playground, as well as the application received from United Services. If the Council supports this recommendation, the following resolution is in order:

*Resolved, to approve the following projects for submission to the Connecticut Department of Revenue Services for inclusion in the 2015 Neighborhood Assistance Act Program: water harvesting project at the Mansfield Community Center; Mansfield Community Playground; and development of a new community clinic and support facility for United Services, Inc.*

#### Attachments

- 1) Neighborhood Assistance Act Proposals (Form NAA-01) for each proposed project



Municipality: Mansfield

**Form NAA-01**  
**2015 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency:

United Services, Inc.

Address:

132 Mansfield Avenue, Williamantic

Federal Employer Identification Number:

06-0804423

Program title:

United Services, Windham Regional Center - Energy Conservation

Name of contact person:

John J. Goodman

Telephone number:

860-774-2020

Email address:

jgoodman@usmhs.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$

150,000

Credit percentage for which your organization is applying:

60%

100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes

No

If Yes, attach a copy of the first page of your most recent return.

If No, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Reset Page

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify

## Part II — Program Information

### Description of program:

United Services proposes a new community clinic and support facility to serve growing client needs in the Windham region. This new behavioral health center has been designed to integrate active and passive renewable energy technologies, including solar energy and geothermal energy sources, while providing needed increases in clinical space. United Services also plans on integrating primary health care services for the needs of those with serious mental illness, as well as office areas for community/home support staff.

### Need for program:

United Services is in desperate need for expanded clinical facility space, with the agency's outpatient mental health service volume now 244% what it was in 2007. Our current facilities have been inadequate to serve the needs of our clients long before this unprecedented increase. A new clinical facility will allow us to address behavioral health needs of the community while integrating best practices to ensure the overall health and well being for those with mental illness who require specialized primary health care.

### Neighborhood area to be served:

The facility will be located just over the Windham town line in Mansfield and will service all surrounding areas

### Total number of recipients:

United Services serves approximately 6,000 unduplicated clients per year

### Administration of Program:

Identify every person or organization involved in the implementation and administration of the program.  
Use additional sheets if necessary.

1. Name: Diane L. Manning

Address:

1007 North Main Street, Dayville, CT 06241

Duties and responsibilities:

President & CEO, United Services, Inc.

2. Name: Robert DeVerna

Address:

1007 North Main Street, Dayville, CT 06241

Duties and responsibilities:

Senior Vice President & DFO, United Services, Inc.

**Timetable:**

Program start date: 09/01/2015

Program completion date: 09/01/2017

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June

Method of accounting:  Cash  Accrual

**Part III — Financial Information**

**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**

NAA funds requested	\$ 150,000.00
Other funding sources - itemized sources:	
a) Long Term Bank Financing	\$ 4,300,000.00
b) State Bond Funds	\$ 5,000,000.00
c) Proceeds of Willimantic/Columbia Facility Sale	\$ 800,000.00
d) Agency Capital Campaign	\$ 200,000.00

**Total Funding:** \$ 10,450,000.00

**Proposed Program Expenditures:**

Direct operating expenses - itemized description:	
a) Land Aquisition	\$ 690,000.00
b) Construction/Furnishings/Fixtures/IT Infrastructure	\$ 8,037,000.00
c) Architectural/Professional Design	\$ 705,000.00
d) Contingency/Change Orders/Capitalized Interest	\$ 1,018,000.00

Administrative expenses:

Professional fund-raising fees \_\_\_\_\_

Accounting/legal & other expenses - itemized:

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_
- d) \_\_\_\_\_

**Total Proposed Expenditures:** \$ 10,450,000.00

**Reset Page**

**Part IV — Municipal Information**

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: Town of Mansfield, Connecticut
Mailing address: 4 South Eagleville Road, Mansfield, CT 06268
Name of municipal liaison: Jessie Richard
Telephone number: 860-429-3330
Fax number: 860-429-6863
Email address: richardjl@mansfieldct.org

<p style="text-align: center;"><b>Post-Project Review</b></p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes                      <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;"><u>11/30/2017</u></p> <p style="text-align: center;">Date</p>
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**2015 Connecticut Neighborhood Assistance Act (NAA)  
Program Proposal  
Instructions**

Complete all items on Form NAA-01, *2015 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. Direct inquiries to Department of Revenue Services (DRS), Neighborhood Assistance Act Program, Attn: Research Unit, 25 Sigourney St Ste 2, Hartford CT 06106, or call 860-297-5687.

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**Part I General Information**

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

**Program Title:** Assign a unique program title to each program for which your organization is making an application.

**Federal Form 990:** Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

**Part II Program Information**

**Description of Program:** Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

**Need for Program:** Demonstrate a need for this program. For example, provide relevant statistics.

**Neighborhood Area to Be Served:** Describe the neighborhood or municipality this program will serve.

**Total Number of Recipients:** Provide an estimate of the number of recipients this program will serve.

**Administration of Program:** Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

**Timetable:** Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

**Part III Financial Information**

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

**Sources of Revenue:** The budget must include the requested NAA funding and any other anticipated revenue sources.

**NAA Funding Requested:** Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

**Other Funding Sources:** Provide a detailed description(s) and the amount(s) of all funding sources.

**Proposed Program Expenditures:** The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

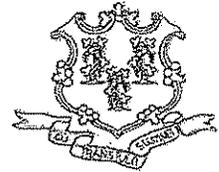
**Direct Operating Expenses:** Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

**Part IV Municipal Information**

This part is to be completed by the municipal agency overseeing implementation of the program.

**Municipal Liaison:** The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

**Post-Project Review:** Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



Municipality: Town of Mansfield

**Form NAA-01**  
**2015 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency:

Town of Mansfield

Address:

4 South Eagleville Road, Storrs, CT 06268

Federal Employer Identification Number:

06-6002032

Program title:

Water Harvesting at the Mansfield Community Center

Name of contact person:

Curt Vincente

Telephone number:

(860) 429-3014

Email address:

vincenteca@mansfieldct.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$

128,105.29

Credit percentage for which your organization is applying:

60%

100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes

No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Reset Page

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Specify

## Part II — Program Information

### Description of program:

This project includes installation of a system to collect, filter, store, and re-use rainwater from building roof areas. This project will make the facility more sustainable by reducing or eliminating the need for water from the local water supply system (UConn water system managed by Connecticut Water). Based on conversations with the Department of Revenue Services, we believe this project could qualify for the 100% tax credit for energy conservation programs.

### Need for program:

Water demands in this area of town have been high due to new University of Connecticut buildings and a new Downtown development and businesses. The Mansfield Community Center building can become more sustainable by utilizing its own water system, thus reducing system demand and conserving water.

### Neighborhood area to be served:

Northern Mansfield

### Total number of recipients:

+/- 4,300 (number of Community Center Members)

### Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Curt Vincente, Director of Parks and Recreation

Address:

Town of Mansfield, 10 South Eagleville Road, Storrs, CT 06268

Duties and responsibilities:

Oversee Department operations.

2. Name: Jay O'Keefe, Assistant Director of Parks and Recreation

Address:

Town of Mansfield, 10 South Eagleville Road, Storrs, CT 06268

Duties and responsibilities:

Assist with oversight of Department operations

**Timetable:**

Program start date: 07/01/2016  
Program completion date: 12/31/2016

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June  
Method of accounting:  Cash  Accrual

**Part III — Financial Information**

**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**

NAA funds requested	\$ 124,646.38
Other funding sources - itemized sources:	
a) Previous NAA Awards	\$ 20,353.62
b)	
c)	
d)	

**Total Funding:** \$ 145,000.00

**Proposed Program Expenditures:**

Direct operating expenses - itemized description:	
a) Equipment and installation of water harvesting system	\$ 135,000.00
b) Filtration and water treatment system for potable water	\$ 10,000.00
c)	
d)	
Administrative expenses:	
Professional fund-raising fees	
Accounting/legal & other expenses - itemized:	
a)	
b)	
c)	
d)	

**Total Proposed Expenditures:** \$ 145,000.00

**Reset Page**

**Part IV — Municipal Information**

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program:  
Town of Mansfield

Mailing address: 4 South Eagleville Road, Storrs, CT 06268

Name of municipal liaison: Jessie Richard

Telephone number: 860-429-3330

Fax number: 860-429-6863

Email address: RichardJL@mansfieldct.org

**Post-Project Review**

Is a post-project review required for this proposal?

Yes                       No

If Yes, date post-project review due:

03/31/2017

Date

**Reset Page**

**2015 Connecticut Neighborhood Assistance Act (NAA)  
Program Proposal  
Instructions**

Complete all items on Form NAA-01, *2015 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. Direct inquiries to Department of Revenue Services (DRS), Neighborhood Assistance Act Program, Attn: Research Unit, 25 Sigourney St Ste 2, Hartford CT 06106, or call 860-297-5687.

---

**Part I General Information**

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

**Program Title:** Assign a unique program title to each program for which your organization is making an application.

**Federal Form 990:** Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

**Part II Program Information**

**Description of Program:** Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

**Need for Program:** Demonstrate a need for this program. For example, provide relevant statistics.

**Neighborhood Area to Be Served:** Describe the neighborhood or municipality this program will serve.

**Total Number of Recipients:** Provide an estimate of the number of recipients this program will serve.

**Administration of Program:** Identify the name and address of every person or organization involved in the implementation and administration of this program. Use additional sheets if necessary.

**Timetable:** Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

**Part III Financial Information**

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

**Sources of Revenue:** The budget must include the requested NAA funding and any other anticipated revenue sources.

**NAA Funding Requested:** Indicate the total amount your organization is requesting for its program. This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

**Other Funding Sources:** Provide a detailed description(s) and the amount(s) of all funding sources.

**Proposed Program Expenditures:** The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

**Direct Operating Expenses:** Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

**Part IV Municipal Information**

This part is to be completed by the municipal agency overseeing implementation of the program.

**Municipal Liaison:** The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

**Post-Project Review:** Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.



**Municipality:** Town of Mansfield

**Form NAA-01**  
**2015 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

Complete this form in blue or black ink only.

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency:

Town of Mansfield

Address:

4 South Eagleville Road, Mansfield, CT 06268

Federal Employer Identification Number:

06-6002032

Program title:

Mansfield Community Playground

Name of contact person:

Curt Vincente

Telephone number:

(860) 429-3015

Email address:

vincenteca@mansfieldct.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$

\$32,070

Credit percentage for which your organization is applying:

60%

100% (Energy conservation programs only)

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes

No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Reset Page

Please check the appropriate description of your program:

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for disabled persons;
- Program serving low-income persons;
- Energy conservation;
- Child care services;
- Open space acquisition fund; or
- Other: Community Playground

## Part II — Program Information

### Description of program:

The proposed community playground will be conveniently located near downtown, Town Hall and the Community Center, and provide an accessible playscape for kids and families of all ages and abilities. The playground will be designed and built to reflect our unique community, and will use volunteer labor during construction. The funds requested will be used for site preparation and installation of a poured in place surface to improve accessibility for children with disabilities.

### Need for program:

There is not currently a playground centrally located in town. With a new Downtown development located within walking distance and high visitation and activity at the Mansfield Community Center, a new playground will serve the community well and encourage healthy outdoor activity. The proposed poured in place surface will enhance accessibility for disabled children, parents and caregivers.

### Neighborhood area to be served:

Town-wide and surrounding towns due to its location next to the Community Center and on a bus route.

### Total number of recipients:

+/- 1,400 (based on the number of children under age 10 in the 2010 census).

### Administration of Program:

Identify every person or organization involved in the implementation and administration of the program. Use additional sheets if necessary.

1. Name: Curt Vincente, Director of Parks and Recreation

Address:

10 South Eagleville Road, Mansfield, CT 06268

Duties and responsibilities:

Oversee Department operations and member of the playground committee.

2. Name: Pat Schneider, Director of Human Services

Address:

4 South Eagleville Road, Mansfield, CT 06268

Duties and responsibilities:

Oversee Human Services including early childhood services and member of the playground committee

**Timetable:**

Program start date: 11/01/2014

Program completion date: 11/01/2015

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Month your annual accounting period ends: June

Method of accounting:  Cash  Accrual

**Part III — Financial Information**

**Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**

NAA funds requested	\$ 32,070.00
Other funding sources - itemized sources:	
a) Foundation Grants	\$ 207,750.00
b) Fund Raising/Donated Services	\$ 91,874.00
c) State Bond Commission	\$ 100,000.00
d) Town of Mansfield	\$ 107,000.00
<b>Total Funding:</b>	<b>\$ 538,694.00</b>

**Proposed Program Expenditures:**

Direct operating expenses - itemized description:	
a) Playground equipment and installation	\$ 248,000.00
b) Site Construction	\$ 132,998.00
c)	
d)	
Administrative expenses:	
Professional fund-raising fees	
Accounting/legal & other expenses - itemized:	
a) Design/Professional Fees	\$ 62,866.00
b) Fundraising Costs	\$ 15,000.00
c) Contingencies/Miscellaneous	\$ 79,830.00
d)	
<b>Total Proposed Expenditures:</b>	<b>\$ 538,694.00</b>

**Reset Page**

**Part IV — Municipal Information**

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program:  
Town of Mansfield

Mailing address: 4 South Eagleville Road, Mansfield, CT 06268

Name of municipal liaison: Jessie Richard, Planning and Community Development 

Telephone number: 860-429-3330

Fax number: 860-429-6863

Email address: RichardJL@mansfieldct.org

**Post-Project Review**

Is a post-project review required for this proposal?

Yes                       No

If Yes, date post-project review due:

12/31/2015  
Date

**Reset Page**

**2015 Connecticut Neighborhood Assistance Act (NAA)  
Program Proposal  
Instructions**

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager; Brid Grant, Dean, School of Fine Arts; Anne D'Alleva, Department Head, School of Fine Arts; Sally Reis, Vice Provost; Maria Capriola, Assistant Town Manager; Curt Vincente, Director of Parks & Recreation; Jay O'Keefe, Assistant Director of Parks & Recreation  
**Date:** June 8, 2015  
**Re:** Community School for the Arts (CSA) Partnership Update

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**Subject Matter/Background**

As you know, the Town and University entered into a partnership at this time last year for collaboration with the UCONN Community School for the Arts (CSA). The CSA has a long history of providing art and music education to the larger Mansfield and University community. Town and University staff originally presented this collaboration concept to the Town Council at its May 27, 2014 meeting and provided a more detailed follow-up at the Council's June 23, 2014 meeting. The latter meeting included a complete review of the proposed collaboration with UCONN, a discussion on the program's business plan, and a Memorandum of Agreement (MOA) for the Council's consideration.

Following last year's presentation, the Town and University entered into the attached MOA for a two year trial period which will expire next year, June 30, 2016. Under the MOA, UCONN has continued to provide funding, staffing and the facility to support the CSA program. The Mansfield Parks and Recreation Department (MPRD) has handled program registration and fee collection. MPRD currently has a sophisticated registration software system in place that is used to handle registration for programs, both online and in office. The software registration system has easily accommodated CSA program registration.

Mid-way and at the end of the trial period, the Town and the University will evaluate the performance of the partnership and determine next steps (if any).

The purpose of today's update is to provide the Council with a review of the first year of this partnership and provide an outlook into the second year of the MOA. On numerous occasions throughout the year, Town staff and UCONN CSA staff worked closely with each other to make efficiency improvements to the program and fulfill the terms of the MOA. The partnership has been positive and the

community has been offered a high level of art and music programming in a cost effective manner. We continue to refine the operation by looking for efficiencies and opportunities to reduce overhead expenses.

It has been determined that the facilities at the Depot Campus will not serve the best interests of the CSA program going forward. Arrangements are being made to relocate CSA operations to the School of Fine Arts and E.O. Smith High School facilities beginning in the fall of 2015.

### **Financial Impact**

The collaborative effort between CSA and MPRD was arranged in a way to limit financial risk to the Town. Under the terms of the MOA, program profits would be shared equally by CSA and MPRD while any program deficit would be funded by UCONN. There is not a profit projected for 2014-2015.

UCONN CSA operates as a fee-based program much like the programs run by MPRD. Staff has reviewed the operations and financials of the CSA program to determine its relative strengths and areas for improvement for the upcoming program year, 2015-2016.

### **Legal Review**

None is needed at this time; the MOA does not expire until June 30, 2016. The Town Attorney reviewed the current agreement.

### **Recommendation**

No action is needed at this time. The information being provided is for the purpose of an update.

### **Attachments**

- 1) Memorandum of Agreement
- 2) CSA Income Statement Summary FY14-16

File

**MEMORANDUM OF AGREEMENT**

**between  
University of Connecticut  
and  
Town of Mansfield**

THIS AGREEMENT (hereinafter "Agreement") is made and entered into as of the 12<sup>th</sup> day of November 2014, by and between THE UNIVERSITY OF CONNECTICUT, a constituent unit of the state system of public higher education ("UConn"), and the TOWN OF MANSFIELD, a municipal corporation ("Mansfield"). UConn and Mansfield are each sometimes referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, UConn's School of Fine Arts currently administers the Community School of the Arts (hereinafter referred to as "CSA"), a fine arts program offering non-credit classes in musical and visual arts to students of all ages, from infants to seniors, on grounds located within the Town of Mansfield; and

WHEREAS, Mansfield currently administers its Parks and Recreation Department to provide a variety of leisure opportunities to residents of the Town of Mansfield and the surrounding communities; and

WHEREAS, Mansfield and UConn mutually wish to transition the administration of CSA from UConn to a program administered solely by Mansfield over the course of several years, the exact length of which is to be determined during the transition period; and

WHEREAS, the Parties have agreed that such transition will occur only if UConn and Mansfield can mutually develop CSA into a financially-sustainable program administered by Mansfield at the end of a transition period of several years, the exact length of which will be determined mutually by the Parties as this Agreement progresses; and

WHEREAS, the Parties wish to memorialize in this Agreement their respective contributions to the transition plan.

NOW THEREFORE, for the promises and considerations set forth herein, UConn and Mansfield do hereby agree as follows:

1. Purpose; Term and Termination.

- (a) The purpose of this Agreement is to set forth the obligations of the Parties hereto.
- (b) The term of this Agreement shall commence on the date upon which this Agreement is approved as to form by the Office of the Attorney General and

June 17, 2014

run through June 30, 2016. Thereafter, this Agreement shall be subject to annual renewal as specified in Section 6 of this Agreement.

- (c) Either Party may terminate this Agreement at any time. However, any such termination shall not become effective until June 30 of the then current Fiscal Year. The Parties agree that for purposes of this Agreement a fiscal year runs from July 1 through June 30. Both Parties agree that in the event either Party terminates this Agreement, each Party's respective rights and responsibilities do not cease until June 30 of the Fiscal Year in which the notice to terminate was given.

2. UConn Agrees To:

From the date this Agreement commences through June 30, 2016, UConn agrees, at its sole expense to:

- (a) Continue to provide the current space at UConn's campus in Storrs, Connecticut to operate CSA classes and programs, or equivalent space as mutually agreed to by the Parties;
- (b) Continue to maintain the facilities used by CSA on UConn's campus, including structural maintenance, provision of all utilities, insurance and inclement weather measures;
- (c) Continue to provide teachers and instructional staff for all CSA classes and programs;
- (d) Order and pay for all supplies for CSA classes and programs;
- (e) Continue to market through direct mail seasonal program brochure and include Mansfield Parks and Recreation Department logo and website link for cross promotion;
- (f) Provide the payroll administration of all teachers for CSA classes and programs;
- (g) Appoint an Academic Program Coordinator to administer CSA;
- (h) Appoint the Academic Program Coordinator as a UConn employee and pay the employee's salary and associated benefits;
- (i) Provide office space to the Academic Program Coordinator;
- (j) In conjunction with Mansfield, jointly supervise the Academic Program Coordinator;

June 17, 2014

- (k) Cover all costs, including wages, of student labor associated with CSA;
- (l) In the event that class fees collected and reimbursed by Mansfield as outlined in Section 3(c) and 3(d) of this Agreement are not sufficient to cover the costs of CSA classes and programs, absorb the burden of the financial loss to CSA;
- (m) Review this Agreement with Mansfield annually in accordance with Section 6 of this Agreement; and
- (n) At the conclusion of this or a future Agreement, provided that, to the reasonable satisfaction of Mansfield, CSA has been successfully transitioned into a financially-sustainable program capable of being administered solely by Mansfield; release to Mansfield the full administration of CSA, pursuant to an amendment to this agreement or another written agreement negotiated and executed before said date of release.

### 3. Mansfield Agrees To:

From the date of commencement of this Agreement through June 30, 2016, Mansfield agrees to:

- (a) Conduct all student registration for CSA classes and programs;
- (b) Include all CSA classes and programs in the seasonal activities brochure published by Mansfield's Parks and Recreation Department with website link for cross promotion;
- (c) Collect all class fees from student participants;
- (d) Provide all fees collected from student participants to UConn as reimbursement for the costs of teacher and administrator salaries and operational costs for all CSA classes and programs, less any expenses incurred by Mansfield through publishing and registration of CSA classes and programs;
- (e) In conjunction with UConn, jointly supervise the Academic Program Coordinator;
- (f) Review this Agreement with UConn annually in accordance with Section 6 of this Agreement; and
- (g) At the conclusion of this Agreement, provided that to the reasonable satisfaction of Mansfield, CSA has been successfully transitioned into a financially-sustainable program capable of being administered solely by Mansfield, assume from UConn the full administration of CSA, pursuant to an

amendment to this Agreement or another written agreement negotiated and executed before said date of release.

4. Both Parties Agree To:

From the date of commencement of this Agreement through June 30, 2016, the Parties agree to:

- (a) Review this Agreement in April 2015 to determine the desired continuation and terms of this Agreement for CSA for the 2015-2016 Fiscal Year, including, but not limited to:
  - i. The source of funding for the Academic Program Coordinator salary and fringe rate for the upcoming Fiscal Year;
  - ii. The administration of CSA teacher and support staff hiring and salaries;
  - iii. The delegation of administrative support for CSA;
  - iv. The space in which CSA classes and programs will be conducted;
  - v. Future transition plans, needs and anticipated timelines; and
  - vi. Any other issues that require discussion during the course of administering CSA through its transition during the first year of this Agreement.
- (b) Share equally in a 50%-50% split between UConn and Mansfield any profits generated from CSA, less any expenses incurred by the parties;
- (c) Share open accounting of CSA expenses and revenues;
- (d) In accordance with UConn's current practice with regard to CSA, cancel any scheduled CSA classes or programs with enrollment that is evidently below a threshold sufficient to cover the costs of the teacher salaries and operational costs.

5. CSA Academic Program Coordinator and Curriculum.

- (a) As stated in Section 2(g), UConn agrees to appoint the Academic Program Coordinator as a UConn employee on a one-year contract and pay the employee's salary and associated benefits.
- (b) For the Fall 2014 academic semester, the current CSA curriculum of classes and programs will continue as now in place.
- (c) One of the main duties of the Academic Program Coordinator will be to review and possibly revise the curriculum of CSA, with anticipated changes commencing as early as the Spring 2015 academic semester. The curriculum

will be revised with the ultimate goal of transitioning CSA into a financially-sustainable program administered by Mansfield.

6. Annual Review. The Parties agree to review this Agreement and their obligations under it in April 2015 and then annually thereafter during the month of April of each year this Agreement is in effect. Annual renewals of this agreement will be entered into by May 1 of each subsequent year. In the event that either Party wishes to modify or amend this Agreement, that Party must deliver to the other Party a written notice of the terms proposed to be modified or amended by May 1 of each year. This Agreement may only be modified or amended by the execution of a written instrument, signed by both Parties and approved as to form by the Office of the Attorney General.
7. Delays. The Parties' respective obligations hereunder (other than the payment of money) are subject to reasonable delays for force majeure.
8. Default. If at any time either Party shall default in the performance or observance of any of the terms, covenants, conditions or agreements of this Agreement and such default shall not be cured within thirty (30) days after delivery of notice thereof from any non-defaulting Party to the defaulting Party (or if such default is capable of cure but not reasonably capable of cure within such thirty (30) day period, if the defaulting Party fails to commence a cure within such thirty (30) day period and diligently and continuously prosecute such cure to completion within a reasonable time period), then the non-defaulting Party shall be entitled to (i) terminate this Agreement upon written notice to the other Party, and/or (ii) pursue such other remedy as may be available at law or in equity; provided, however, that if such default involves an emergency (i.e., the possibility of risk of injury to person or property), or performance of such obligation is necessary to prevent or relieve an emergency, then the notice required to be given hereunder need only be such reasonable notice, if any, as is warranted by the nature of the specific condition involved. Notwithstanding anything to the contrary contained herein, each Party hereby waives consequential damages, punitive damages, treble or other multiple damages, and damages for lost opportunity or lost profits for claims, disputes, or other matters arising out of or relating to this Agreement.
9. Compliance with Laws. To the extent applicable to this Agreement, Mansfield acknowledges and agrees that it shall comply with and be subject to the laws, rules, regulations and executive orders set forth in Exhibit A attached hereto, which Exhibit A is incorporated herein by reference and made an integral part of this Agreement.
10. Cooperative Effort. The Parties agree to work cooperatively to accomplish the objectives described in this Agreement.
11. Mediation. Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to seeking other recourse. Mansfield and UConn shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the Parties mutually agree otherwise, shall take place in the Town of Mansfield, Connecticut and shall be

administered by a mutually agreeable mediator in accordance with the Commercial Mediation Procedures of the American Arbitration Association ("AAA") in effect on the date of this Agreement; provided, that such mediation is not required to be conducted under the auspices of the AAA unless required by either Party. A request for mediation shall be made in writing, delivered to the other Party to the Agreement. The submission of any claim, dispute or other matter to mediation shall not constitute a waiver of any rights of either Party under applicable law.

12. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Connecticut, without regard to its principles of conflicts of laws.
13. Entire Agreement. This Agreement, together with the exhibits hereto, constitutes the entire Agreement and understanding between the Parties relating to the subject matter hereof and supersedes all prior discussions and agreements, oral or written, express or implied, relating to the subject matter hereof. Any amendments to this Agreement must be in writing and executed by authorized representatives of the Parties and approved by the Office of the Attorney General. The performance by any Party of its obligations under this Agreement shall not operate in any way as a waiver of non-compliance or breach by the other Party.
14. Execution. This Agreement may be executed in one or more counterparts each of which shall constitute an original but which together shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by telecopier, facsimile, portable document format ("PDF") or other electronic means shall be as effective as delivery of a manually executed counterpart of this Agreement. The signature of any Party on this Agreement by telecopier, facsimile, PDF or other electronic means is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document. At the request of any Party, any telecopier, facsimile or other electronic signature will be re-executed in original form by the Party which executed the telecopier, facsimile, PDF or other electronic signature. No Party may raise the use of a telecopier, facsimile machine, PDF or other electronic means, or the fact that any signature was transmitted through the use of a telecopier, facsimile machine, PDF or other electronic means, as a defense to the enforcement of this Agreement.
15. Benefit; Binding. This Agreement shall inure to the benefit of, and shall be binding upon UConn, but may not be assigned by UConn; any such assignment shall be null and void. This Agreement shall inure to the benefit of, and shall be binding upon Mansfield, its successors and assigns, including, without limitation, any corporation or other business organization with which Mansfield may merge or consolidate or to which it may transfer substantially all of its assets or otherwise enter into an acquisition or reorganization transaction.
16. Approval of the Office of Attorney General. This Agreement shall not be binding on either party unless and until approved as to form by the Office of the Attorney General.

17. Notices. All notices and other communications shall be deemed to have been duly given and received, whether or not actually received, on (a) the date of receipt if delivered personally, (b) two (2) calendar days after the date of posting if transmitted by certified mail, return receipt requested, or (c) one (1) business day after pick-up if transmitted by nationally recognized overnight courier service, whichever shall first occur, in each case to the address of the Party set forth below. A notice or other communication not given as herein provided shall be deemed given if and when such notice or communication and any specified copies are actually received in writing by the party and all other persons to whom they are required to be given. Any Party hereto may change its address for purposes hereof by notice given to the other Party in accordance with the provisions of this Section 16.

If to Mansfield:

Town of Mansfield  
Audrey P. Beck Municipal Building  
4 South Eagleville Road  
Mansfield, Connecticut 06268  
Attention: Town Manager

If to UConn:

University of Connecticut  
352 Mansfield Road, Unit 1086  
Storrs, CT 06269-1086  
Attention: Office of the Provost

[remainder of page intentionally left blank; signature page follows]

June 17, 2014

[Signature Page to Memorandum of Understanding]

IN WITNESS WHEREOF, the Parties have executed this AGREEMENT as of the date first above written.

THE TOWN OF MANSFIELD

By:   
Matthew W. Hart  
Town Manager

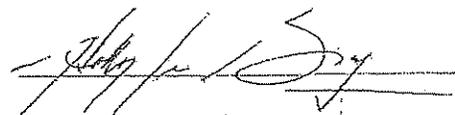
Date: 07/02/2014

THE UNIVERSITY OF CONNECTICUT

By:   
Sally M. Reis  
Vice Provost for Academic Affairs

Date: 7/6/2014

APPROVED AS TO FORM:

  
Associate/Assistant Attorney General

Date: 11/12/14

June 17, 2014

## EXHIBIT A

1. Claims Against the State. Mansfield agrees that the sole and exclusive means for the presentation of any claim against the State of Connecticut or UConn arising from or in connection with this Agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and Mansfield further agrees not to initiate any legal proceedings in any state or federal court in addition to, or in lieu of, said Chapter 53 proceedings.
  
2. State Executive Orders. This Agreement is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Agreement as if they had been fully set forth in it. At Mansfield's request, UConn shall provide a copy of these orders to Mansfield. This Agreement may also be subject to Executive Order No. 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms and Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services, in accordance with their respective terms and conditions.
  
4. Sovereign Immunity. The Parties acknowledge and agree that nothing in this Agreement shall be construed as a waiver by the State of Connecticut or UConn of any rights or defenses of sovereign immunity, which it may have had, now has, or will have with respect to all matters arising out of this Agreement.
  
5. Statutory Authority. Connecticut General Statutes §§ 4a-52a, 10a-104, 10a-108, 10a-109d (a)(5) and/or 10a-151b, provide UConn with authority to enter into contracts in the pursuit of its mission.
  
6. Insurance. Mansfield agrees that while performing all services specified in this Agreement, its contractors will carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to "save harmless" the State of Connecticut from any insurable cause whatsoever. If requested, certificates of such insurance will be filed with University prior to the performance of such services.

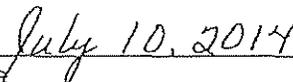


TOWN OF MANSFIELD  
Certified Resolution

I, Mary Stanton of the Town of Mansfield, a Connecticut municipality, do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council of the Town of Mansfield duly held and convened on October 10, 2006, at which meeting a duly constituted quorum of the Town Council was present and acting throughout and that such resolution has not been modified, rescinded or revoked and is at present in full force and effect:

RESOLVED, This is to certify that pursuant to Section C502 of the Charter of the Town of Mansfield, Matthew W Hart, the Town Manager of the Town of Mansfield, shall sign and make all contracts and agreements in the name of the Corporation from this day forward.

  
\_\_\_\_\_  
Mary Stanton  
Town Clerk

  
\_\_\_\_\_  
Date



UConn - School of Fine Arts  
**Community School of the Arts**  
 Income Statement Summary FY14 - FY16

	<u>FY14 - Actual</u>	<u>FY15 - Projection</u>	<u>FY16 - Projection</u>
<b>Total Enrollment</b>	<b>1,182</b>	<b>968</b>	<b>961</b>
- Individual Lessons	846	560	530
- Group Lessons	336	408	431
<b>Programmatic P&amp;L:</b>			
- Income	450,347	291,843	329,722
- Total Expense	450,347	291,844	291,000
- Expense (Direct)	227,619	150,348	168,121
- Expense (Indirect - Administrative Related)	133,226	104,820	86,693
- Expense (Overhead - Fringe Benefit /General Office Costs/Other Adj.) <sup>(1)</sup>	89,503	36,676	36,186
<b>Total Direct + Indirect + Overhead Profit/(Loss)</b>	<b>(0)</b>	<b>(1)</b>	<b>38,722</b>
<i>Direct Cost % of Total Revenue</i>	51%	52%	51%
<b>UConn Subsidy Received to Contain Deficit <sup>(1)</sup></b>	<b>(73,166)</b>	<b>(67,566)</b>	
<b>FY13 Fund Balance (prior year profit) <sup>(1)</sup></b>	<b>(27,960)</b>		

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance; Amy Meriwether, Accounting Manager  
**Date:** June 8, 2015  
**Re:** Quarterly Financial Statements Dated March 31, 2015

---

**Subject Matter/Background**

Enclosed please find the third quarter financial statements for the period ending March 31, 2015. The Finance Committee will review this item at its June 8<sup>th</sup> meeting.

**Recommendation**

If the Finance Committee recommends acceptance of the financial statements, the following motion is in order:

*Move, effective June 8, 2015, to accept the Financial Statements dated March 31, 2015.*

**Attachments**

1) Financial Statements Dated March 31, 2015

# **Town of Mansfield**

## Quarterly Financial Report

(For the Quarter Ending March 31, 2015)

Finance Department  
Cherie Trahan  
Director of Finance  
May 11, 2015

**Town of Manfield**

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<b>Town of Mansfield</b>		<b>Memorandum</b>
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To: Mansfield Town Council  
From: Cherie Trahan, Director of Finance  
Date: May 11, 2015  
Subject: Financial Report

Attached please find the financial report for the quarter ending March 31, 2015.

## Overview – General Fund Budget

### Revenues

#### Tax Collections

The total collection rate through March 31, 2015 is 98.3%, as compared to 98.0% through March 31, 2014. Real estate collections, which account for approximately 86% of the levy, are 98.7% as compared to 98.4% for last year. Collections in motor vehicles are 95.9% as compared to 95.3% at March 31, 2014.

#### Licenses and Permits

Conveyance taxes received are \$125,813 or 75.99% of the annual budget. Building permits received (Excl. Storrs Center) are \$123,709 or 61.86% of the annual budget.

#### Federal Support for General Government

Federal Support for General Government (Social Services Block Grant) is budgeted at \$3,470 for the fiscal year. Payments of \$885 have been received as of March 31, 2015.

#### State Support for Education

The Education Cost Sharing (ECS) Grant for FY 2014/15 was budgeted at \$10,186,160. Based on revenue estimates from the State we are expected to receive \$10,180,320, \$6,334 below budget. The ECS grant is paid in (3) installments – 25% in October, 25% in January and 50% in April. Payments of \$5,093,328 have been received as of March 31, 2015. The Transportation Grant was budgeted at \$120,790. Based on revenue estimates from the State we are expected to receive \$120,228, \$562 below budget. This grant is typically received in April or May. These grants are received into the General Fund of the Town.

#### State Support for General Government

The PILOT grant is by far the largest single grant within this category. The PILOT grant was budgeted at \$6,957,610. Payments of \$7,656,351 have been received as of March 31, 2015. This is an increase in expected funds of \$698,741.

#### Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. We have currently received \$251,744 or 67.88% of expected budget.

### Fines and Forfeitures

We have currently received \$56,886 or 125.66% of expected budget.

### Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through March 31, 2015 is \$15,837 as compared to \$11,380 for the same period last year. STIF interest rate for March 2015 and March 2014 was 0.16%.

### **Expenditures**

#### Town Expenditures

Over expenditures primarily for storm related costs, are projected to be between \$140,000 and \$165,000. We have sufficient revenues in excess of budget to cover these expenses without reducing fund balance. We will need an additional appropriation at year end for this.

#### Day Care Fund

The Day Care Fund ended the quarter with expenditures exceeding revenues by \$14,805. Fund balance at July 1, 2014 of \$251,534 decreased to \$236,730 at March 31, 2015.

#### Cafeteria Fund

Expenditures exceeded revenues by \$167,387 for the period. Fund balance at July 1, 2014 decreased from \$389,735 to \$222,348 at March 31, 2015. This is primarily due to the purchase of equipment and decrease in revenues from the Lebanon Lunch Program. This program has been discontinued.

#### Recreation Program Fund

The Recreation Program Fund ended the period with expenditures exceeding revenues by \$19,184. Fund Balance decreased from \$162,422 to \$143,238.

#### Capital Non-Recurring Fund

The anticipated Pequot/Mohegan Grant is \$230,219, as budgeted.

#### Debt Service Fund

Fund Balance decreased from \$101,695 on July 1, 2014 to \$38,520 at March 31, 2015.

## Enterprise/Internal Service Funds

### Solid Waste Fund

Revenues exceeded expenditures by \$159,777. Retained Earnings increased from \$297,898 at July 1, 2014 to \$457,675 at March 31, 2015.

### Health Insurance Fund (Town of Mansfield, Mansfield BOE, and Region 19 BOE)

Expenditures exceeded revenues through the third quarter by \$1,624,101. Fund balance decreased from \$2,651,105 (including contributed capital) at July 1, 2014 to \$1,027,004 at March 31, 2015. Claims through March averaged \$760,108 (on a fiscal year basis) as compared to \$562,292, the average for last fiscal year which represents a 35% increase. In researching the increase in claims, we have found that we have many more high cost claims than we have had in past years. To be considered fully funded, the Health Insurance Fund needs to maintain a fund balance of \$2.0 million.

### Worker's Compensation Fund

Operating expenditures exceeded revenues by \$845 through the third quarter. Retained Earnings decreased from \$13,387 to \$12,542 at March 31, 2015.

### Management Services Fund

Management Services Fund expenditures through March 31, 2015 exceeded revenues by \$130,772. Fund Balance decreased from \$2,640,070 at July 1, 2014 to \$2,509,298 at March 31, 2015. This is a revenue timing issue and anticipate positive results by year end.

### Transit Services Fund

The Nash-Zimmer Transportation Center activity shows expenditures in excess of revenues by \$50,751. This is mainly due to the cost of electricity. Payments made were from January 2014 through March 2015.

Parking Garage activity for the third quarter netted \$165,974 in operating income.

### Cemetery Fund

Retained earnings in the Cemetery Fund increased from \$260,513 at July 1, 2014 to \$289,853 at March 31, 2015. The major costs for this fund are mowing and cemetery maintenance.

Long Term Investment Pool

The pool experienced a \$27,477 increase in the market value of its portfolio for the period July 1, 2014 to March 31, 2015.

Eastern Highlands Health District

Operating revenues exceeded expenditures by \$92,799. Fund Balance increased from \$247,151 to \$339,950.

Mansfield Downtown Partnership

Operating expenditures exceeded revenues by \$70,503 through March 31, 2015, and Fund balance decreased from \$223,294 to \$152,791.

**Town of Mansfield  
Trial Balance - General Fund  
March 31, 2015**

	DR	CR
Cash Equivalent Investments	\$ 13,105,702	\$ -
Working Cash Fund	3,300	-
Accounts Receivable	116,168	-
Taxes Receivable - Current	474,057	-
Taxes Receivable - Delinquent	379,677	-
Accounts and Other Payables	-	39,907
Refundable Deposits	-	127,558
Deferred Revenue - Taxes	-	762,033
Encumbrances Payable - Prior Year	-	140,010
Liquidation - Prior Year Encumbrances	125,016	-
Fund Balance - Undesignated	-	3,267,842
Actual Expenditures	32,559,653	-
Actual Revenues	-	42,426,221
Total	\$ 46,763,571	\$ 46,763,571

**Town of Mansfield**  
**Day Care Fund - Combined Program**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<b>Budget</b>		
	<b>2014/15</b>	<b>2015</b>	<b>2014</b>
<b>Revenues</b>			
Intergovernmental - Nat'l School Lunch	\$ 34,000	\$ 21,109	\$ 20,159
Intergovernmental - Day Care Grant	319,119	252,603	248,574
School Readiness Grant	18,024	13,005	13,518
UConn	78,750	78,750	78,750
Fees	970,200	585,989	557,686
Subsidies	42,500	51,662	41,936
<b>Total Revenues</b>	<b>1,462,593</b>	<b>1,003,118</b>	<b>960,623</b>
<b>Expenditures</b>			
Administrative	203,058	132,513	151,058
Direct Program	1,109,038	774,044	725,898
Professional & Technical Services	1,800	933	350
Purchased Property Services	18,250	13,321	11,216
Repairs & Maintenance	6,500	12,185	2,257
Insurance	10,833	4,512	8,126
Other Purchased Services	12,400	8,745	8,571
Food Service Supplies	39,750	506	556
Energy	47,000	35,250	27,000
Supplies & Miscellaneous	11,750	35,913	34,062
<b>Total Expenditures</b>	<b>1,460,379</b>	<b>1,017,922</b>	<b>969,095</b>
Excess (Deficiency) of Revenues	2,214	(14,805)	(8,472)
Fund Balance, July 1	251,534	251,534	302,829
Fund Balance plus Cont. Capital, Mar 31	\$ 253,748	\$ 236,730	\$ 294,357

**Town of Mansfield**  
**Cafeteria Fund**  
**Balance Sheet**  
**March 31, 2015**  
 (with comparative totals for March 31, 2014)

	2015	2014
<b>Assets</b>		
Cash and Cash Equivalents	\$ 207,114	\$ 365,629
Inventory	15,233	16,001
	222,348	381,629
<b>Total Assets</b>	222,348	381,629
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	-	-
	-	-
<b>Total Liabilities</b>	-	-
 Fund Balance	222,348	381,629
<b>Total Liabilities and Fund Balance</b>	\$ 222,348	\$ 381,629

**Town of Mansfield**  
**Cafeteria Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<b>Budget</b>		
	<b>2014/15</b>	<b>2015</b>	<b>2014</b>
<b>Revenues</b>			
Intergovernmental	\$ 336,880	\$ 175,552	\$ 169,307
Sales of Food	631,000	420,205	423,214
Other	58,000	-	39,804
<b>Total Revenues</b>	<b>1,025,880</b>	<b>595,757</b>	<b>632,326</b>
<b>Expenditures</b>			
Salaries & Benefits	588,760	392,192	420,911
Food & Supplies	377,470	231,922	224,140
Professional & Technical	2,500	1,875	2,550
Equipment - Other	1,000	135,801	22,606
Equipment Repairs & Contracts	25,000	1,354	6,559
<b>Total Expenditures</b>	<b>994,730</b>	<b>763,144</b>	<b>676,765</b>
Excess (Deficiency) of Revenues	31,150	(167,387)	(44,439)
Fund Balance, July 1	389,735	389,735	426,068
Fund Balance plus Cont. Capital, Mar 31	<u>\$ 420,885</u>	<u>\$ 222,348</u>	<u>\$ 381,629</u>

**Town of Mansfield**  
**Parks and Recreation**  
**Balance Sheet**  
**March 31, 2015**  
 (with comparative totals for March 31, 2014)

	2015	2014
<b>Assets</b>		
Cash and Cash Equivalents	\$ 374,186	\$ 400,026
Accounts Receivable	-	-
	374,186	400,026
<b>Total Assets</b>	<b>374,186</b>	<b>400,026</b>
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	230,948	-
<b>Total Liabilities</b>	<b>230,948</b>	<b>-</b>
 Fund Balance	 143,238	 400,026
<b>Total Liabilities and Fund Balance</b>	<b>\$ 374,186</b>	<b>\$ 400,026</b>

**Town of Mansfield  
Parks and Recreation  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2015  
(with comparative totals for March 31, 2014)**

	<u>Budget 2014/15</u>	<u>2015</u>	<u>2014</u>
<b>Revenues</b>			
Membership Fees	\$ 876,000	\$ 618,882	\$ 599,236
Program Fees	752,730	610,149	605,286
Fee Waivers	125,000	38,821	125,000
Daily Admission Fees	55,500	40,582	44,125
Rent - Facilities/Parties	27,300	13,737	23,700
Employee Wellness	20,160	-	-
Rent - E.O. Smith	16,880	-	5,000
Charge for Services	10,000	-	-
Contributions	4,000	5,890	2,208
Sale of Merchandise	3,000	2,581	2,750
Sale of Food	3,400	470	-
Other	4,400	3,906	2,701
	<u>1,898,370</u>	<u>1,335,017</u>	<u>1,410,007</u>
<b>Operating Transfers</b>			
General Fund - Recreation Administrative	325,430	247,823	317,000
General Fund - Community Programs	75,000	56,250	75,000
CNR Fund - Bicent. Pond	25,000	18,750	25,000
CNR Fund - Teen Center	25,000	18,750	25,000
	<u>450,430</u>	<u>341,573</u>	<u>442,000</u>
	<u>2,348,800</u>	<u>1,676,590</u>	<u>1,852,007</u>
<b>Expenditures</b>			
Salaries & Wages	1,381,300	976,236	969,268
Benefits	261,180	189,477	183,214
Professional & Technical	148,290	122,275	99,132
Purchased Property Services	33,700	26,911	15,572
Repairs & Maintenance	34,000	21,093	29,728
Other Purchased Services/Rentals	120,850	78,527	85,322
Other Supplies	51,290	41,330	37,126
Energy	165,000	123,750	108,000
Building Supplies	49,400	25,761	35,289
Recreation Supplies	56,800	46,929	39,948
Equipment	46,080	43,483	5,508
	<u>2,347,890</u>	<u>1,695,773</u>	<u>1,608,107</u>
Excess (Deficiency) of Revenues	910	(19,184)	243,900
Fund Balance, July 1	<u>162,422</u>	<u>162,422</u>	<u>156,126</u>
Fund Balance, Mar 31	<u>\$ 163,332</u>	<u>\$ 143,238</u>	<u>\$ 400,026</u>

Town of Mansfield  
 Capital and Nonrecurring Reserve Fund Budget  
 Estimated Revenues, Expenditures and Changes in Fund Balance  
 Fiscal Year 2015/16

	FY 13/14 Actual	FY 14/15 Estimated	FY 15/16 Projected	FY 16/17 Projected	FY 17/18 Projected	FY 18/19 Projected	FY 19/20 Projected
<b>Sources:</b>							
General Fund Contribution	\$ 2,332,690	\$ 1,817,380	\$ 1,792,380	\$ 1,800,000	\$ 1,850,000	\$ 1,900,000	\$ 1,950,000
Board Contribution	120,000						
Ambulance User Fees	233,599	275,000	275,000	275,000	275,000	275,000	275,000
Other	14,400						
Insurance Refund							
Sewer Assessments	912	-	500	500	500	500	500
Pequot Funds	205,985	230,219	209,560	209,560	209,560	209,560	209,560
<b>Total Sources</b>	<b>2,907,586</b>	<b>2,322,599</b>	<b>2,277,440</b>	<b>2,285,060</b>	<b>2,335,060</b>	<b>2,385,060</b>	<b>2,435,060</b>
<b>Uses:</b>							
Operating Transfers Out:							
Management Services Fund	175,000	185,000	185,000	200,000	200,000	200,000	200,000
Property Tax Revaluation Fund	25,000						
Capital Fund	2,508,069	1,882,500	1,826,870	1,850,000	1,900,000	1,950,000	2,000,000
Capital Fund - Storrs Center Reserve	168,360	228,600	228,600	228,600	228,600	228,600	228,600
Capital Fund - Replacement Fire Truck							
Parks & Recreation Operating Subsidy							
Compensated Absences Fund	36,000	36,000					
<b>Total Uses</b>	<b>2,912,429</b>	<b>2,332,100</b>	<b>2,240,470</b>	<b>2,278,600</b>	<b>2,328,600</b>	<b>2,378,600</b>	<b>2,428,600</b>
Excess/(Deficiency)	(4,843)	(9,501)	36,970	6,460	6,460	6,460	6,460
Fund Balance/(Deficit) July 1	118	(4,725)	(14,226)	22,744	29,204	35,664	42,124
Fund Balance, June 30	\$ (4,725)	\$ (14,226)	\$ 22,744	\$ 29,204	\$ 35,664	\$ 42,124	\$ 48,584

General Government

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
81611 Pool Cars	142,554	142,554	-	142,554	27,284	131,662	(16,392)
81820 Financial Software	385,800	385,800	-	385,800	-	344,032	41,768
81919 Strategic Planning Study	185,000	185,000	-	185,000	2,750	176,300	5,950
86291 Technology Infrastructure - Schools	400,000	400,000	-	400,000	15,035	397,023	(12,058)
Total General Government:	1,113,354	1,113,354	-	1,113,354	45,069	1,049,017	19,268

Community Development

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
83530 Four Corners Sewer/Water Impro	830,000	830,000	-	830,000	197,072	600,589	32,339
84103 Storrs Center Reserve	2,625,973	2,753,696	(127,723)	2,625,973	6,324	2,308,884	310,765
84106 Fern Road Bus Garage	10,000	10,000	-	10,000	-	-	10,000
84107 Mansfield Tomorrow	20,000	20,000	-	20,000	-	-	20,000
84108 NEXGEN Conn Comm Impact	100,000	100,000	-	100,000	-	-	100,000
84122 Improvements Storrs Rd Urban	2,500,000	808,059	1,691,941	2,500,000	147,494	2,119,074	233,432
84123 Streetscape/Ped.Improv. DOT	1,474,800	302,000	1,172,800	1,474,800	7,405	554,630	912,765
84124 Imprvmnts StorrsRd DOT/Lieber	2,250,000	1,506,460	743,540	2,250,000	-	2,330,642	(80,642)
84125 StorrsCtr Inter Transp CtrDesign	612,500	336,712	275,788	612,500	-	343,283	269,217
84126 Parking Garage Transit Hub	10,000,000	10,291,914	(291,914)	10,000,000	-	11,709,313	(1,709,313)
84127 DECD STEAP#2 Pha1A+Dog Lane Con	500,000	486,461	13,539	500,000	-	500,000	-
84129 Omnibus Budget Bill Feb2009	552,000	489,226	62,774	552,000	3,722	760,838	(212,560)
84130 Bus Facilities Program (FTA)	6,175,000	5,084,266	1,090,734	6,175,000	29,509	5,700,330	445,161
84131 DECD STEAP 4 Village Street Utilities	500,000	279,779	220,221	500,000	150,158	354,728	(4,886)
84132 Leyland/EDR Infrastructure (\$3M)	3,000,000	2,244,276	755,724	3,000,000	58,520	2,632,874	308,606
84133 DECD Brownfield Remediation	450,000	450,000	-	450,000	-	200,341	249,659
84134 Future Projects - Local Share	40,000	40,000	-	40,000	-	-	40,000
84135 Town Square	475,000	964,862	(489,862)	475,000	73,462	590,021	(188,483)
84136 Main Street Investment Grant	500,000	322,607	177,393	500,000	1,746	399,706	98,548
84137 Parking Garage Repairs/Maintenance	-	50,000	(50,000)	-	-	-	-
84170 HUD Community Challenge Grant	619,780	423,603	196,177	619,780	155,130	436,008	28,642
Total Community Development:	33,235,053	27,793,921	5,441,132	33,235,053	830,542	31,541,260	863,250

Capital Projects as of April 25, 2015  
Public Safety

*Revenues*

*Expenses*

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
82801 Fire & Emerg Serv Comm Equipment	44,000	44,000	-	44,000	-	17,904	26,096
82819 Vehicle Key Boxes	16,500	16,500	-	16,500	-	14,379	2,121
82823 Rescue Equipment	38,000	38,000	-	38,000	2,140	26,488	9,372
82824 Fire Hose	28,000	28,000	-	28,000	-	27,879	121
82826 SCBA Air Tanks	62,000	62,000	-	62,000	-	61,693	307
82827 Fire Personal Protective Equipment	81,000	81,000	-	81,000	2,965	41,795	36,240
82829 Replacement ET507	465,000	465,000	-	465,000	456,993	-	8,007
82830 Thermal Imager Cameras	20,000	20,000	-	20,000	-	19,500	500
82832 ET207 Fire Truck Replacement	603,077	603,077	-	603,077	-	605,868	(2,791)
82833 Fire/EMS Utility Terrain Vehicle	29,000	29,000	-	29,000	-	28,539	461
82835 Power Load Cot Fastening System	83,000	83,000	-	83,000	-	84,078	(1,078)
82836 Ambulance 2007 Ford E450	107,000	107,000	-	107,000	-	106,900	100
82902 Fire Ponds	50,500	50,500	-	50,500	-	34,960	15,540
Total Public Safety:	1,627,077	1,627,077	-	1,627,077	462,098	1,069,983	94,996

Community Services

*Revenues*

*Expenses*

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
85102 BCP Restroom Improvements	13,000	13,000	-	13,000	-	4,500	8,500
85105 Open Space Purchase	3,369,389	3,369,355	34	3,369,389	5,000	3,258,974	105,415
85107 Open Space - Bonded	1,040,000	-	1,040,000	1,040,000	-	46,900	993,100
85804 Community Center Equipment	372,400	372,400	-	372,400	-	364,036	8,364
85806 Skate Park	40,000	115,250	(75,250)	40,000	77,010	52,990	(90,000)
85811 Playscapes New/Replacements	140,000	140,000	-	140,000	5,556	123,290	11,154
85812 Comm Center Facility Upgrades	56,000	56,000	-	56,000	-	55,067	933
85816 Park Improvements	291,795	291,795	-	291,795	17,412	277,098	(2,715)
85824 Playscape Resurfacing	62,000	62,000	-	62,000	-	56,830	5,170
85835 WHIP Grants-MHP EGVP OSHF	9,200	9,200	-	9,200	-	-	9,200
Total Community Services:	5,393,784	4,429,000	964,784	5,393,784	104,978	4,239,685	1,049,121

## Facilities Management

### Revenues

### Expenses

<u>Account and Description</u>	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
86260 Maintenance Projects	834,391	834,391	-	834,391	4,740	810,646	19,005
86290 Roof Repairs	239,900	239,900	-	239,900	998	226,778	12,124
86292 School Building Maintenance	520,000	520,000	-	520,000	33,785	400,866	85,349
86293 Security Improvements	75,000	75,000	-	75,000	4,969	28,233	41,798
86294 Vault Climate Control	20,000	20,000	-	20,000	-	-	20,000
86295 Emergency Generators	102,025	102,025	-	102,025	38,200	46,633	17,193
86296 Oil Tank Repairs	40,000	40,000	-	40,000	-	6,660	33,340
86298 School Security Competitive Grant	133,828	133,810	18	133,828	-	119,510	14,318
86304 Comm Center Repairs & Improvements	5,000	5,000	-	5,000	-	5,000	-
86305 Fire Station Repairs & Improvements	33,000	33,000	-	33,000	-	3,600	29,400
86306 Library Bldg Repairs & Improvements	25,000	25,000	-	25,000	-	-	25,000
86307 Senior Center Bldg Repairs & Improve	8,000	8,000	-	8,000	-	-	8,000
86308 Town Hall Bldg Repairs & Improvemen	4,000	4,000	-	4,000	-	-	4,000
86309 Furniture & Fixtures	10,000	10,000	-	10,000	-	8,581	1,419
86310 Elementary School Cleaning Equipmer	10,000	10,000	-	10,000	-	-	10,000
86311 Tractor Replacement	20,000	20,000	-	20,000	20,000	-	-
<b>Total Facilities Management:</b>	<b>2,080,144</b>	<b>2,080,126</b>	<b>18</b>	<b>2,080,144</b>	<b>102,692</b>	<b>1,656,507</b>	<b>320,946</b>

Capital Projects as of April 25, 2015  
Public Works

*Revenues*

*Expenses*

<u>Account and Description</u>	<u>Revenues</u>			<u>Expenses</u>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
83101 Tree Replacement	52,500	52,500	-	52,500	-	35,612	16,888
83302 Sm Bridges & Culverts	329,084	329,084	-	329,084	-	278,569	50,515
83303 Large Bridge Maintenance	566,286	566,286	-	566,286	-	480,862	85,424
83306 Stone Mill Bridge	1,716,350	1,195,529	520,821	1,716,350	-	1,107,303	609,047
83308 Town Walkways/Transp Enhancemt	925,366	926,644	(1,278)	925,366	-	770,829	154,537
83309 Laurel Lane Bridge	1,340,600	1,284,200	56,400	1,340,600	-	1,305,923	34,677
83401 Road Drainage	608,811	609,840	(1,029)	608,811	211	418,160	190,440
83510 Guard Rails	57,697	57,697	-	57,697	-	55,489	2,208
83524 Road Resurfacing	3,643,810	3,477,952	165,858	3,643,810	461	3,404,947	238,402
83531 North Eagleville Walkway	245,540	195,388	50,152	245,540	940	289,184	(44,584)
83638 Small Dump Trucks & Sanders	85,000	85,000	-	85,000	-	84,896	104
83639 Large Dump Trucks	430,000	430,000	-	430,000	-	344,562	85,438
83640 Gas Pumps	15,000	15,000	-	15,000	-	-	15,000
83641 Mowers & Attachments	80,000	80,000	-	80,000	-	57,998	22,002
83642 WINCOG Equipment - Regional	25,000	25,000	-	25,000	-	15,319	9,681
83643 Pavement Management System	50,000	50,000	-	50,000	-	-	50,000
83644 Street Signs	60,000	60,000	-	60,000	-	96	59,904
83729 Snowplows	26,500	26,500	-	26,500	-	26,137	363
83733 Storrs Center Equipment	165,000	100,000	65,000	165,000	-	143,647	21,353
83734 Small Dump Truck & Sanders	6,000	6,000	-	6,000	-	-	6,000
83911 Engineering Cad Upgrades	203,500	203,500	-	203,500	-	188,561	14,939
83917 GPS Units - Additional Units	15,000	-	15,000	15,000	80	14,905	15
<b>Total Public Works:</b>	<b>10,647,044</b>	<b>9,776,120</b>	<b>870,924</b>	<b>10,647,044</b>	<b>1,692</b>	<b>9,022,999</b>	<b>1,622,354</b>

## Revenue/Expenditure Summary

### Revenues

### Expenses

<u>Account and Description</u>	<u>Adjusted</u>			<u>Adjusted</u>			
	<u>Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
General Government	1,113,354	1,113,354	-	1,113,354	45,069	1,049,017	19,268
Community Development	33,235,053	27,793,921	5,441,132	33,235,053	830,542	31,541,260	863,250
Public Safety	1,627,077	1,627,077	-	1,627,077	462,098	1,069,983	94,996
Community Services	5,393,784	4,429,000	964,784	5,393,784	104,978	4,239,685	1,049,121
Facilities Management	2,080,144	2,080,126	18	2,080,144	102,692	1,656,507	320,946
Public Works	10,647,044	9,776,120	870,924	10,647,044	1,692	9,022,999	1,622,354
<b>Grand Total:</b>	<b>\$ 54,096,456</b>	<b>\$ 46,819,598</b>	<b>\$ 7,276,858</b>	<b>\$ 54,096,456</b>	<b>\$ 1,547,071</b>	<b>\$ 48,579,450</b>	<b>\$ 3,969,934</b>

**Town of Mansfield**  
**Debt Service Fund**  
**Balance Sheet**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 38,520	\$ 307,324
Total Assets	<u>38,520</u>	<u>307,324</u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>38,520</u>	<u>307,324</u>
Total Liabilities and Fund Balance	<u>\$ 38,520</u>	<u>\$ 307,324</u>

**Town of Mansfield**  
**Debt Service Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>Budget 2014/15</u>	<u>2015</u>	<u>2014</u>
<b>Revenues</b>			
Bond Proceeds	\$ -	\$ -	\$ -
Interest Income	-	-	-
Total Revenues	-	-	-
<b>Operating Transfers</b>			
General Fund	325,000	243,750	675,000
Total Operating Transfers	325,000	243,750	675,000
Total Rev & Oper Trans	325,000	243,750	675,000
<b>Expenditures</b>			
Principal Payments	290,641	220,000	329,580
Interest Payments	86,925	86,925	100,441
Total Expenditures	377,566	306,925	430,021
Excess (Deficiency) of Revenues	(52,566)	(63,175)	244,979
Fund Balance, July 1	101,695	101,695	62,345
Fund Balance plus Cont. Capital, Mar 31	\$ <u>49,129</u>	\$ <u>38,520</u>	\$ <u>307,324</u>

**Town of Mansfield  
Debt Service Fund  
Estimated Revenues, Expenditures and Changes in Fund Balance**

	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
	Actual	Actual	Actual	Actual	Adopted	Projected	Projected	Projected	Projected
<b>Revenues:</b>									
Bonds	\$ 133,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	55,542	-	-	-	-	-	-	-	-
Interest on Unspent Balance	-	1,285	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>188,542</b>	<b>1,285</b>	<b>-</b>						
Operating Transfers In - General Fund	760,000	825,000	825,000	675,000	325,000	285,000	285,000	285,000	275,000
Operating Transfers In - CNR Fund	150,000	-	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-	-	-
<b>Total Revenues and Operating Transfers In</b>	<b>1,098,542</b>	<b>826,285</b>	<b>825,000</b>	<b>675,000</b>	<b>325,000</b>	<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>275,000</b>
<b>Expenditures:</b>									
Principal Retirement	455,000	460,000	460,000	365,000	-	-	-	-	-
Interest	64,765	45,656	25,900	5,220	-	-	-	-	-
Principal Retirement - GOB 2011	-	-	-	-	220,000	220,000	220,000	220,000	220,000
Interest - GOB 2011	-	91,706	93,525	93,525	86,925	80,325	73,725	67,125	60,525
Lease Purchase - Co-Gen/Pool Covers	64,129	78,134	78,134	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	113,886	113,886	113,886	113,886	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	87,617	87,617	70,641	58,019	58,019	-	-	-	-
Financial/Issuance Costs	110,206	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>895,603</b>	<b>876,999</b>	<b>842,086</b>	<b>635,650</b>	<b>364,944</b>	<b>300,325</b>	<b>293,725</b>	<b>287,125</b>	<b>280,525</b>
Revenues and Other Financing Sources Over/(Under) Expend	202,939	(50,714)	(17,086)	39,350	(39,944)	(15,325)	(8,725)	(2,125)	(5,525)
Fund Balance, July 1	(72,794)	130,145	79,431	62,345	101,695	61,751	46,426	37,701	35,576
Fund Balance, June 30	\$ 130,145	\$ 79,431	\$ 62,345	\$ 101,695	\$ 61,751	\$ 46,426	\$ 37,701	\$ 35,576	\$ 30,051

**Town of Mansfield  
Debt Service Fund  
Estimated Revenues, Expenditures and Changes in Fund Balance**

	<b>FY 19/20 Projected</b>	<b>FY 20/21 Projected</b>	<b>FY 21/22 Projected</b>	<b>FY 22/23 Projected</b>	<b>FY 23/24 Projected</b>	<b>FY 24/25 Projected</b>	<b>FY 25/26 Projected</b>
<b>Revenues:</b>							
Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	-	-	-	-	-	-	-
Interest on Unspent Balance	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>-</b>						
Operating Transfers In - General Fund	275,000	275,000	255,000	250,000	250,000	240,000	210,000
Operating Transfers In - CNR Fund	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-
<b>Total Revenues and Operating Transfers In</b>	<b>275,000</b>	<b>275,000</b>	<b>255,000</b>	<b>250,000</b>	<b>250,000</b>	<b>240,000</b>	<b>210,000</b>
<b>Expenditures:</b>							
Principal Retirement	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	220,000	220,000	200,000
Interest - GOB 2011	53,925	47,325	40,725	33,850	25,600	16,800	8,000
Lease Purchase - Co-Gen/Pool Covers	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	-	-	-	-	-	-	-
Financial/Issuance Costs	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>273,925</b>	<b>267,325</b>	<b>260,725</b>	<b>253,850</b>	<b>245,600</b>	<b>236,800</b>	<b>208,000</b>
<b>Revenues and Other Financing Sources Over/(Under) Expend</b>	<b>1,075</b>	<b>7,675</b>	<b>(5,725)</b>	<b>(3,850)</b>	<b>4,400</b>	<b>3,200</b>	<b>2,000</b>
Fund Balance, July 1	30,051	31,126	38,801	33,076	29,226	33,626	36,826
Fund Balance, June 30	\$ 31,126	\$ 38,801	\$ 33,076	\$ 29,226	\$ 33,626	\$ 36,826	\$ 38,826

**Town of Mansfield**  
**Solid Waste Disposal Fund**  
**Balance Sheet**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 516,298	\$ 419,229
Accounts Receivable, net	<u>(2,572)</u>	<u>(5,000)</u>
Total Current Assets	<u>513,726</u>	<u>414,229</u>
<b>Fixed Assets</b>		
Land	8,500	8,500
Buildings & Equipment	578,173	565,138
Less: Accumulated Depreciation	<u>(528,630)</u>	<u>(516,327)</u>
Total Fixed Assets	<u>58,043</u>	<u>57,311</u>
Total Assets	<u><u>571,769</u></u>	<u><u>471,540</u></u>
<b>Liabilities and Retained Earnings</b>		
<b>Current Liabilities</b>		
Accounts Payable	-	-
Accrued Compensated Absences	11,143	10,930
Refundable Deposits	<u>18,951</u>	<u>24,307</u>
Total Current Liabilities	<u>30,094</u>	<u>35,236</u>
<b>Long-Term Liabilities</b>		
Landfill Postclosure Costs	<u>84,000</u>	<u>88,000</u>
Total Long-Term Liabilities	<u>84,000</u>	<u>88,000</u>
Total Liabilities	<u>114,094</u>	<u>123,236</u>
Retained Earnings	<u>457,675</u>	<u>348,304</u>
Total Liabilities and Fund Balance	<u><u>\$ 571,769</u></u>	<u><u>\$ 471,540</u></u>

**Town of Mansfield**  
**Solid Waste Disposal Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>Budget</u> <u>2014/15</u>	<u>2015</u>	<u>2014</u>
<b>Revenues</b>			
Transfer Station Fees	\$ 115,000	\$ 80,719	\$ 84,408
Garbage Collection Fees	1,011,500	825,391	762,244
Fee Waivers	-	5,296	-
Sale of Recyclables	8,000	5,711	4,115
Scrap Metals	6,000	5,544	6,135
Other Revenues	2,600	1,352	2,030
	<u>1,143,100</u>	<u>924,012</u>	<u>858,932</u>
<b>Expenditures</b>			
Hauler's Tipping Fees	151,300	93,774	91,442
Mansfield Tipping Fees	51,230	26,567	28,100
Wage & Fringe Benefits	285,755	201,536	193,822
Computer Software	4,320	4,440	4,260
Trucking Fee	39,140	28,800	19,983
Recycle Cost	16,900	6,230	45,491
Contract Pickup	458,890	345,431	305,566
Supplies & Services	31,390	18,999	12,790
Depreciation Expense	11,000	11,000	9,535
Hazardous Waste	17,500	12,791	11,665
Equipment Parts/Other	3,900	7,168	-
LAN/WAN Expenditures	10,000	7,500	10,000
	<u>1,081,325</u>	<u>764,235</u>	<u>732,654</u>
Net Income (Loss)	61,775	159,777	126,278
Retained Earnings, July 1	<u>297,898</u>	<u>297,898</u>	<u>222,026</u>
Retained Earnings, Mar 31	<u>\$ 359,673</u>	<u>\$ 457,675</u>	<u>\$ 348,304</u>

**Town of Mansfield**  
**Health Insurance Fund**  
**Balance Sheet**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 1,467,004	\$ 3,372,215
Total Assets	<u>1,467,004</u>	<u>3,372,215</u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accrued Medical Claims	440,000	409,500
Total Liabilities	<u>440,000</u>	<u>409,500</u>
<b>Equity</b>		
Net Contributed Capital	400,000	400,000
Retained Earnings	<u>627,004</u>	<u>2,562,715</u>
Total Equity	<u>1,027,004</u>	<u>2,962,715</u>
Total Liabilities and Retained Earnings	<u>\$ 1,467,004</u>	<u>\$ 3,372,215</u>

**Town of Mansfield  
Health Insurance Fund  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2015  
(with comparative totals for March 31, 2014)**

	<u>2015</u>	<u>2014</u>
<b>Revenues</b>		
Premium Income	\$ 6,175,661	\$ 5,223,027
Interest Income	2,749	2,803
	<u>6,178,410</u>	<u>5,225,830</u>
<b>Expenditures</b>		
Payroll	186,082	94,366
Administrative expenses	582,178	586,000
Medical claims	6,833,818	4,981,456
Consultants	36,509	-
Employee Wellness Program	30,800	27,050
Payment in lieu of Insurance	77,905	80,243
Medical Supplies	47,719	68,310
LAN/WAN Expenditures	7,500	10,000
	<u>7,802,511</u>	<u>5,847,425</u>
Net Income (Loss)	(1,624,101)	(621,595)
Retained Earnings, July 1	<u>2,651,105</u>	<u>3,584,310</u>
Fund Balance plus Cont. Capital, Mar 31	<u>\$ 1,027,004</u>	<u>\$ 2,962,715</u>



ANTHEM BLUE CROSS MONTHLY CLAIMS  
ANNUAL BASIS

MONTH	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Avg. '91- Present	5 Yr. Avg. '10-'14
JANUARY	\$ 333,923	\$ 342,476	\$ 358,256	\$ 356,891	\$ 364,331	\$ 508,001	\$ 454,813	\$ 389,841	\$ 497,371	\$ 461,600	\$ 596,583	\$ 684,680	\$ 204,233	\$ 299,508	\$ 526,015
FEBRUARY	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	916,556	353,465	546,487
MARCH	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	350,709	571,085
APRIL	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271		289,675	518,490
MAY	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070		317,723	497,451
JUNE	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866		309,440	501,504
JULY	353,025	332,653	368,941	409,635	430,780	493,991	534,203	667,615	410,100	471,363	548,338	726,844		317,192	564,852
AUGUST	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	642,551		329,900	563,343
SEPTEMBER	323,667	302,399	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	807,550		293,580	485,659
OCTOBER	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	804,719		300,827	553,360
NOVEMBER	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	699,223		292,445	498,215
DECEMBER	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	962,302		307,770	566,909
ANNUAL TOTAL	4,062,490	4,265,977	4,288,835	4,826,866	5,753,767	5,637,258	5,705,441	5,705,685	5,674,774	5,791,031	6,464,352	8,331,006	2,198,686	3,724,510	6,393,370
MONTHLY AVG	\$ 338,541	\$ 355,498	\$ 357,403	\$ 402,239	\$ 479,481	\$ 469,772	\$ 475,453	\$ 475,474	\$ 472,898	\$ 482,586	\$ 538,696	\$ 694,251	\$ 732,895	\$ 310,376	\$ 532,781
% OF INCREASE	33.91%	5.01%	0.54%	12.54%	19.20%	-2.02%	1.21%	0.00%	-0.54%	2.05%	11.63%	28.88%	5.57%	11.23%	8.40%

**Town of Mansfield**  
**Workers' Compensation Fund**  
**Balance Sheet**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 12,542	\$ 13,387
Total Assets	<u>12,542</u>	<u>13,387</u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Retained Earnings	<u>12,542</u>	<u>13,387</u>
Total Liabilities and Fund Balance	<u>\$ 12,542</u>	<u>\$ 13,387</u>

**Town of Mansfield**  
**Workers' Compensation Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>Budget 2014/15</u>	<u>2015</u>	<u>2014</u>
<b>Revenues</b>			
Premium Income	\$ 495,020	\$ 376,545	\$ 480,530
CIRMA Equity Distribution	-	-	19,135
Total Revenues	<u>495,020</u>	<u>376,545</u>	<u>499,665</u>
<b>Expenditures</b>			
Workers' Compensation Insurance	<u>495,020</u>	<u>377,390</u>	<u>495,449</u>
Total Expenditures	<u>495,020</u>	<u>377,390</u>	<u>495,449</u>
Net Income (Loss)	-	(845)	4,216
Retained Earnings, July 1	<u>13,387</u>	<u>13,387</u>	<u>9,171</u>
Retained Earnings, Mar 31	<u>\$ 13,387</u>	<u>\$ 12,542</u>	<u>\$ 13,387</u>

**Town of Mansfield**  
**Management Services Fund**  
**Balance Sheet**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<b>2015</b>	<b>2014</b>
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 1,301,136	\$ 1,450,111
Due From Region/Town	-	-
Accounts Receivable, net	32,266	-
Inventory	10,071	12,393
Total Current Assets	1,343,474	1,462,503
<b>Fixed Assets</b>		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	2,424,972	2,092,630
Construction in Progress	-	104,653
Less: Accumulated Depreciation	(1,448,222)	(1,134,464)
Total Fixed Assets	1,349,078	1,435,147
Total Assets	2,692,552	2,897,651
<b>Liabilities and Retained Earnings</b>		
<b>Liabilities</b>		
Accounts Payable	183,254	-
Lease Purchase Payable	-	-
Total Liabilities	183,254	-
<b>Equity</b>		
Contributed Capital	146,000	146,000
Retained Earnings	2,363,298	2,751,651
Total Equity	2,509,298	2,897,651
Total Liabilities and Fund Balance	\$ 2,692,552	\$ 2,897,651

Town of Mansfield  
Management Services Fund  
Estimated Statement of Revenues, Expenditures  
and Changes in Retained Earnings  
March 31, 2015

	Budget 2014/15	Actual 2014/15	Variance Favorable (Unfavorable)
<b>Revenues</b>			
Mansfield Board of Education	\$ 115,350	\$ 46,553	\$ 68,798
Region 19	112,420	84,315	28,105
Town of Mansfield	10,610	7,958	2,653
Communication Service Fees	222,750	167,992	54,758
Copier Service Fees	210,000	158,006	51,994
Energy Service Fees	1,716,220	1,309,485	406,735
Rent	72,450	54,338	18,113
Rent - Telecom Tower	160,000	129,687	30,313
Sale of Supplies	57,000	31,533	25,467
CNR Fund	200,000	138,750	61,250
Health Insurance Fund	10,000	7,500	2,500
Solid Waste Fund	10,000	7,500	2,500
Sewer Operating Fund	3,000	2,250	750
Postal Charges	87,140	65,355	21,785
USF Credits	28,340	31,643	(3,303)
Other	-	-	-
<b>Total Revenues</b>	<u>3,015,280</u>	<u>2,242,863</u>	<u>772,417</u>
<b>Expenditures</b>			
Salaries & Benefits	428,270	309,832	118,438
Training	8,750	550	8,200
Repairs & Maintenance	32,950	6,678	26,272
Professional & Technical	27,750	17,710	10,040
Insurance	-	2,533	(2,533)
System Support	121,420	84,871	36,549
Copier Maintenance Fees	80,000	114,271	(34,271)
Communication Equipment	198,774	166,137	32,637
Supplies and Software Licensing	15,300	28,509	(13,209)
Equipment	163,000	149,903	13,097
Postage	73,000	53,233	19,767
Energy	1,834,000	1,358,486	475,514
Miscellaneous	74,520	77,053	(2,533)
<b>Sub-Total Expenditures</b>	<u>3,057,734</u>	<u>2,369,766</u>	<u>687,968</u>
Depreciation	205,030	153,773	51,258
Equipment Capitalized	(163,000)	(149,903)	(13,097)
<b>Total Expenditures</b>	<u>3,099,764</u>	<u>2,373,636</u>	<u>726,128</u>
Net Income (Loss)	(84,484)	(130,772)	46,288
Retained Earnings, July 1	<u>2,640,070</u>	<u>2,640,070</u>	<u>-</u>
Retained Earnings, Mar 31	<u>\$ 2,555,586</u>	<u>\$ 2,509,298</u>	<u>\$ 46,288</u>

**Town of Mansfield  
Transit Services Fund  
Balance Sheet  
March 31, 2015**

	<u>Parking Garage 2015</u>	<u>Intermodal Center 2015</u>	<u>WRD 2015</u>	<u>Total 2015</u>
<b>Assets</b>				
Cash and Cash Equivalents	\$ (6,540)	\$ (46,551)	\$ (8,176)	\$ (61,267)
Accounts Receivable	364,326	-	-	364,326
Infrastructure	11,171,404	2,331,451	-	13,502,855
Accum Depr -Infrastructure	(496,507)	-	-	(496,507)
Construction In Progress	-	-	-	-
<b>Total Assets</b>	<u>11,032,683</u>	<u>2,284,900</u>	<u>(8,176)</u>	<u>13,309,407</u>
<b>Liabilities and Fund Balance</b>				
<b>Liabilities</b>				
Accounts Payable	-	-	-	-
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balance</b>	<u>11,032,683</u>	<u>2,284,900</u>	<u>(8,176)</u>	<u>13,309,407</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 11,032,683</u>	<u>\$ 2,284,900</u>	<u>\$ (8,176)</u>	<u>\$ 13,309,407</u>

**Town of Mansfield**  
**Transit Services Fund - Combined**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**

	Parking Garage 2015	Intermodal Center 2015	WRTD 2015	Total 2015
<b>Revenues</b>				
Transient Fees	\$ 97,514	\$ -	\$ -	\$ 97,514
Monthly Fees	235,317	-	-	235,317
Violation Revenue	10,317	-	-	10,317
Misc Revenue	4,415	250	-	4,665
Rental Income	-	25,800	-	25,800
<b>Total Revenues</b>	<b>347,563</b>	<b>26,050</b>	<b>-</b>	<b>373,613</b>
<b>Expenditures</b>				
Salaries & Wages	69,172	9,131	-	78,303
Benefits	12,370	289	-	12,659
Dial-A-Ride	-	-	41,212	41,212
Utilities	13,878	-	-	13,878
WRTD - Windham Reg Transit District	-	-	34,718	34,718
WRTD - Pre-Paid Fare	-	-	32,409	32,409
Cleaning & Maintenance Service	29,445	14,415	-	43,860
WRTD - Disable Transport	-	-	17,397	17,397
Management Fee	11,486	-	-	11,486
Phone Service	10,886	-	-	10,886
Refuse Collection	-	229	-	229
Insurance	5,920	6,124	-	12,044
Snow Removal	11,406	-	-	11,406
Electric	-	37,314	-	37,314
Natural Gas	-	4,928	-	4,928
Credit Card Fees	5,123	-	-	5,123
Office Supplies	2,855	158	-	3,014
Professional & Technical Services	2,107	2,346	-	4,454
Advertising	-	-	-	-
Contingency	-	-	-	-
Security	315	-	-	315
Uniforms	551	494	-	1,046
Equipment Expense	-	-	-	-
LAP Deductible	-	-	-	-
Printing & Binding	-	-	-	-
Cable TV Service	-	958	-	958
License and Fees	100	-	-	100
Miscellaneous	1,702	134	-	1,836
Incentive Fee	4,273	-	-	4,273
Building Repairs	-	281	-	281
<b>Total Expenditures</b>	<b>181,589</b>	<b>76,801</b>	<b>125,736</b>	<b>384,126</b>
<b>Operating Transfers</b>				
Transfer In - General Fund	-	-	117,560	117,560
Transfer In - Capital Projects Fund	-	-	-	-
<b>Total Operating Transfers</b>	<b>-</b>	<b>-</b>	<b>117,560</b>	<b>117,560</b>
Excess (Deficiency) of Revenues	165,974	(50,751)	(8,176)	107,047
Fund Balance, July 1	10,866,709	2,335,651	-	13,202,360
Fund Balance plus Cont. Capital, Mar 31	\$ 11,032,683	\$ 2,284,900	\$ (8,176)	\$ 13,309,407

**Town of Mansfield  
Cemetery Fund  
Balance Sheet  
March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ (161,176)	\$ (164,861)
Investments	<u>451,029</u>	<u>420,122</u>
<b>Total Assets</b>	<u><u>289,853</u></u>	<u><u>255,261</u></u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>
<b>Fund Balance</b>		
Reserve for Perpetual Care	250,000	250,000
Reserve for Non-Expendable Trust	1,200	1,200
Unreserved	<u>38,653</u>	<u>4,061</u>
<b>Total Fund Balance</b>	<u>289,853</u>	<u>255,261</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 289,853</u></u>	<u><u>\$ 255,261</u></u>

**Town of Mansfield  
Cemetery Fund  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2015  
(with comparative totals for March 31, 2014)**

	<u>Budget 2014/15</u>	<u>2015</u>	<u>2014</u>
<b>Revenues</b>			
Investment Income	\$ 11,000	\$ 15,854	\$ 8,007
Unrealized Gain/Loss on Investments	5,000	2,021	8,171
Sale of Plots	2,400	4,800	2,400
<b>Total Revenues</b>	<u>18,400</u>	<u>22,674</u>	<u>18,578</u>
<b>Operating Transfers</b>			
Transfer from General Fund	36,000	27,000	-
<b>Total Operating Transfers</b>	<u>36,000</u>	<u>27,000</u>	<u>-</u>
<b>Total Rev &amp; Oper Transfers</b>	<u>54,400</u>	<u>49,674</u>	<u>18,578</u>
<b>Expenditures</b>			
Salaries	5,200	3,633	3,570
Cemetery Maintenance	10,000	9,296	20,932
Mowing Service	18,750	7,405	12,175
<b>Total Expenditures</b>	<u>33,950</u>	<u>20,334</u>	<u>36,677</u>
Excess (Deficiency) of Revenues	20,450	29,340	(18,099)
Fund Balance, July 1	260,513	260,513	273,361
Fund Balance, Mar 31	<u>\$ 280,963</u>	<u>\$ 289,853</u>	<u>\$ 255,261</u>

Town of Mansfield  
Investment Pool  
March 31, 2015

	Market Value <u>June 30, 2014</u>	Market Value <u>Sep 30, 2014</u>	Market Value <u>Dec 31, 2014</u>	Market Value <u>Mar 31, 2015</u>	Market Value <u>June 30, 2015</u>	Fiscal 14/15 Change In Value
<b>Stock Funds</b>						
Fidelity Investments						
Select Utilities Growth	\$ 79,071.42	\$ 75,695.43	\$ 80,261.92	\$ 80,261.92	\$	\$ 1,190.50
<b>Total Stock Funds</b>	<u>79,071.42</u>	<u>75,695.43</u>	<u>80,261.92</u>	<u>80,261.92</u>		<u>1,190.50</u>
<b>Bond Funds</b>						
Wells Fargo Advantage						
Wells Fargo Income Plus - Inv	73,171.26	73,121.81	74,396.77	75,798.14		2,626.88
T. Rowe Price						
U.S. Treasury Long	83,591.61	85,666.60	92,352.37	95,608.65		12,017.04
People's Securities						
U.S. Treasury Ntoes	67,003.82	67,012.39	67,021.88	67,029.24		25.42
Vanguard Investments						
GNMA Fund	363,042.08	364,133.57	370,846.69	374,659.79		11,617.71
<b>Total Bond Funds</b>	<u>586,808.77</u>	<u>589,934.37</u>	<u>604,617.71</u>	<u>613,095.82</u>		<u>26,287.05</u>
<b>Cash</b>						
Bank of America						
Money Market Reserves						
<b>Total Cash</b>						
<b>Total Investments</b>	<u>\$ 665,880.19</u>	<u>\$ 665,629.80</u>	<u>\$ 684,879.63</u>	<u>\$ 693,357.74</u>	<u>\$</u>	<u>\$ 27,477.55</u>

**Town of Mansfield  
Investment Pool  
March 31, 2015**

	<b>Equity Percentage</b>	<b>Equity In Investments</b>
Cemetery Fund	65.050%	451,029.21
School Non-Expendable Trust Fund	0.092%	637.89
Compensated Absences Fund	34.858%	241,690.64
<b>Total Equity by Fund</b>	<b>100.000%</b>	<b>693,357.74</b>

<b>Investments</b>	<b>Market Value</b>
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	80,261.92
Sub-Total Stock Funds	80,261.92
<u>Bond Funds:</u>	
Wells Fargo Advantage -Income Plus	75,798.14
T. Rowe Price - U. S. Treasury Long-Term	95,608.65
People's Securities, Inc. - U.S. Treasury Notes	67,029.24
Vanguard - GNMA Fund	374,659.79
Sub-Total Bond Funds	613,095.82
Total Investments	693,357.74

<b>Allocation</b>	<b>Amount</b>	<b>Percentage</b>
Stocks	80,261.92	11.58%
Bonds	613,095.82	88.42%
Total Investments	693,357.74	100.00%

**Eastern Highlands Health District  
General Fund  
Balance Sheet  
March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ <u>339,950</u>	\$ <u>285,694</u>
Total Assets	<u>339,950</u>	<u>285,694</u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>339,950</u>	<u>285,694</u>
Total Liabilities and Fund Balance	<u>\$ 339,950</u>	<u>\$ 285,694</u>

**Eastern Highlands Health District  
General Fund  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2015  
(with comparative totals for March 31, 2014)**

	Adopted Budget 2014/15	Amended Budget 2014/15	2015	Percent of Adopted Budget	2014
<b>Revenues</b>					
Member Town Contributions	\$ 390,840	\$ 390,840	\$ 324,069	82.9%	\$ 283,183
State Grants	149,860	149,860	149,857	100.0%	151,851
Septic Permits	32,030	32,030	25,480	79.6%	18,805
Well Permits	14,700	14,700	12,380	84.2%	8,600
Soil Testing Service	31,500	31,500	23,940	76.0%	20,800
Food Protection Service	61,430	61,430	50,810	82.7%	48,807
B100a Reviews	26,250	26,250	17,030	64.9%	16,415
Septic Plan Reviews	26,460	26,460	18,930	71.5%	17,075
Other Health Services	5,990	5,990	1,469	24.5%	800
Appropriation of Fund Balance	27,099	27,099	-	0.0%	-
<b>Total Revenues</b>	<b>766,159</b>	<b>766,159</b>	<b>623,965</b>	<b>81.4%</b>	<b>566,336</b>
<b>Expenditures</b>					
Salaries & Wages	569,920	569,920	385,799	67.7%	393,045
Grant Deductions	(78,185)	(78,185)	(48,473)	62.0%	(78,436)
Benefits	184,479	184,479	134,345	72.8%	119,728
Miscellaneous Benefits	6,590	6,590	3,744	56.8%	3,824
Insurance	15,800	15,800	15,607	98.8%	8,480
Professional & Technical Services	16,200	16,200	7,046	43.5%	12,122
Other Purchased Services	41,905	41,905	28,895	69.0%	29,962
Other Supplies	8,000	8,000	3,754	46.9%	4,361
Equipment - Minor	1,450	1,450	449	31.0%	807
<b>Total Expenditures</b>	<b>766,159</b>	<b>766,159</b>	<b>531,166</b>	<b>69.3%</b>	<b>493,893</b>
<b>Operating Transfers</b>					
Transfer to CNR Fund	-	-	-	0.0%	142,000
<b>Total Exp &amp; Oper Trans</b>	<b>766,159</b>	<b>766,159</b>	<b>531,166</b>	<b>69.3%</b>	<b>635,893</b>
Excess (Deficiency) of Revenues	-	-	92,799		(69,557)
Fund Balance, July 1	247,151	247,151	247,151		355,251
Fund Balance plus Cont. Capital, Mar 31	\$ 247,151	\$ 247,151	\$ 339,950		\$ 285,694

**Eastern Highlands Health District**  
**Capital Non-Recurring Fund**  
**Balance Sheet**  
**March 31, 2015**  
 (with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 210,279	\$ 230,950
<b>Total Assets</b>	<u>210,279</u>	<u>230,950</u>
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>
<b>Fund Balance</b>	<u>210,279</u>	<u>230,950</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 210,279</u>	<u>\$ 230,950</u>

**Eastern Highlands Health District**  
**Capital Non-Recurring Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2015**  
 (with comparative totals for March 31, 2014)

	2015	2014
<b>Revenues</b>		
State Grants	\$ -	\$ -
Total Revenues	-	-
<b>Operating Transfers</b>		
General Fund	-	150,752
Total Operating Transfers	-	150,752
Total Rev & Oper Trans	-	150,752
<b>Expenditures</b>		
Professional & Technical Services	-	14,000
Vehicles	-	46,979
Office Equipment	41,137	-
Total Expenditures	41,137	60,979
Excess (Deficiency) of Revenues	(41,137)	89,773
Fund Balance, July 1	251,416	141,177
Fund Balance plus Cont. Capital, Mar 31	\$ 210,279	\$ 230,950

**Mansfield Downtown Partnership**  
**Statement of Financial Position**  
**March 31, 2015**  
(with comparative totals for March 31, 2014)

	<u>2015</u>	<u>2014</u>
<b>Assets</b>		
Cash & Cash Equivalents	\$ 152,791	\$ 276,554
Accounts Receivable	<u>-</u>	<u>-</u>
Total Assets	<u><u>152,791</u></u>	<u><u>276,554</u></u>
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
<b>Fund Balance</b>		
Contributed Capital	51,440	51,440
Unreserved	<u>101,351</u>	<u>225,114</u>
Total Fund Balance	<u><u>152,791</u></u>	<u><u>276,554</u></u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 152,791</u></u>	<u><u>\$ 276,554</u></u>

Mansfield Downtown Partnership  
Statement of Revenues, Expenditures and  
Changes in Fund Balance

	Actual 2009/10	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Adopted Budget 2014/15	Actual 3/31/15
<b>Revenues</b>							
Intergovernmental							
Mansfield General Fund/CNR	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 93,750
Uconn	125,000	125,000	125,000	125,000	125,000	125,000	-
Mansfield Capital Projects *	-	-	-	-	-	-	-
Leyland Share - Relocation	-	10,000	-	-	-	-	-
Membership Fees	20,199	16,983	16,778	17,463	19,680	15,000	8,790
Local Support	-	-	-	-	-	-	-
State Support	-	-	-	-	-	-	-
Contributions/Other	240	-	-	-	-	-	-
<b>Total Revenues</b>	<u>270,439</u>	<u>276,983</u>	<u>266,778</u>	<u>267,463</u>	<u>269,680</u>	<u>265,000</u>	<u>102,540</u>
<b>Operating Expenditures</b>							
Town Square Contribution	-	-	-	-	100,000	-	-
Salaries and Benefits	135,713	147,126	170,810	182,066	188,736	197,030	142,635
Professional & Technical	28,893	71,561	61,608	78,617	22,937	55,700	9,941
Office Rental	15,918	15,040	8,000	7,810	9,344	12,720	9,420
Insurance	1,724	1,715	1,747	1,545	2,950	3,380	3,780
Purchased Services	6,666	6,612	9,641	8,716	9,253	11,800	6,810
Supplies & Services	3,257	3,000	1,276	1,380	3,768	1,850	457
Contingency	-	-	-	-	-	21,465	-
<b>Total Operating Expenditures</b>	<u>192,171</u>	<u>245,054</u>	<u>253,082</u>	<u>280,134</u>	<u>336,989</u>	<u>303,945</u>	<u>173,043</u>
Operating Income/(Loss)	78,268	31,929	13,696	(12,671)	(67,309)	(38,945)	(70,503)
Fund Balance, July 1	<u>179,381</u>	<u>257,649</u>	<u>289,578</u>	<u>303,274</u>	<u>290,603</u>	<u>223,294</u>	<u>223,294</u>
Fund Balance, End of Period	<u>\$ 257,649</u>	<u>\$ 289,578</u>	<u>\$ 303,274</u>	<u>\$ 290,603</u>	<u>\$ 223,294</u>	<u>\$ 184,349</u>	<u>\$ 152,791</u>
<b>Contribution Recap</b>							
	Actual 2009/10	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Adopted Budget 2014/15	Actual 3/31/15
Mansfield	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 93,750
Mansfield Capital Projects	-	-	-	-	-	-	-
UCONN	125,000	125,000	125,000	125,000	125,000	125,000	-
<b>Total Contributions</b>	<u>\$ 250,000</u>	<u>\$ 93,750</u>					

Town of Mansfield  
Downtown Revitalization and Enhancement  
Project #84120 through #84134  
Estimated Statement of Revenues, Expenditures and  
Changes in Fund Balance  
Since Inception

	Budget	Actual
Operating Revenues		
Intergovernmental Revenues		
State Support	\$ 13,292,000	\$ 12,270,275
DECD STEAP Grants - I, II, III, IV	1,000,000	766,240
Urban Action Grant	2,500,000	808,059
DOT Grant # 77-217	1,622,800	450,000
Federal Transit Authority (Bus Facility)	4,940,000	5,084,266
Local Support (DECD grant)	115,640	55,535
Local Share - Bonds	302,000	302,000
Leyland Share (FTA Match & Other)	2,104,860	40,740
EDR Share	1,765,000	1,872,276
Desman Settlement	-	215,000
Future Revenues	-	6,588
Reserve	372,000	372,000
CNR	40,000	40,000
Other	-	36,174
Total Operating Revenues	28,054,300	22,319,153
Operating Expenditures		
Downtown Revitalization & Enhancement:		
Salaries - Temporary	-	174,435
Legal Services	2,609	9,355
Legal Services - DECD Contract	2,442	2,442
Contracted Services	234,300	11,174
Architects & Engineers	1,758,536	1,657,027
Demolition	930,460	949,631
Environmental Remediation	70,022	341,805
Site Improvements	1,474,800	537,734
Construction Costs	18,452,318	18,149,207
Construction - Storrs Road	2,386,822	1,428,741
Construction - Intermodal Center	-	1,525,667
Construction - Dog Lane/Village Street	2,170,000	2,252,175
Construction - Town Square	30,000	112,358
Contingency	500,000	-
Other	41,991	54,303
Total Operating Expenditures	28,054,300	27,206,053
Revenues Over/(Under) Expenditures *	-	(4,886,899)
Fund Balance, July 1	-	-
Fund Balance, End of Period	\$ -	\$ (4,886,899)

\* Due from other agencies (grants)

**Town of Mansfield  
Serial Bonds Summary  
Schools and Town  
as of March 31, 2015**

	Schools	Town	Total
Balance at July 1, 2014	\$ 948,500	\$ 1,671,500	\$2,620,000
Issued During Period			
Retired During Period	77,500	142,500	220,000
Balance at March 31, 2015	<u>\$ 871,000</u>	<u>\$ 1,529,000</u>	<u>\$2,400,000</u>

**Changes in Bonds and Notes Outstanding**

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2014	\$2,620,000	\$ -	\$ -	\$2,620,000
Debt Issued				
Debt Retired	220,000			220,000
Balance at March 31, 2015	<u>\$2,400,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$2,400,000</u>

Description	Original Amount	Payment Date		Bonds	BAN's	Total
		P & I	I			
2004 Town Taxable Gen. Oblig Bond	\$2,590,000	6/01	12/01	\$ -		\$ -
2004 School General Oblig. Bond	940,000	6/01	12/01	-		-
2004 Town General Oblig. Bond	725,000	6/01	12/01	-		-
2011 Town General Oblig. Bond	1,485,000	3/15	9/15	1,246,500		1,246,500
2011 Town Sewer Purpose Bond	330,000	3/15	9/15	282,500		282,500
2011 School General Oblig. Bond	1,025,000	3/15	9/15	871,000		871,000
	<u>\$7,095,000</u>			<u>\$2,400,000</u>	<u>\$ -</u>	<u>\$2,400,000</u>

**Town of Mansfield**  
**Estimated Detail of Debt Outstanding**  
**Schools and Town**  
**As of March 31, 2015**

	<b>Original Amount</b>	<b>Estimated Balance 3/31/15</b>
<b>Schools:</b>		
Consists of -		
2004 General Obligation Bonds:		
MMS IRC	\$ 940,000	\$ -
2011 General Obligation Bonds:		
MMS Heating Conversion	1,025,000	871,000
	1,965,000	871,000
Schools Outstanding Debt	1,965,000	871,000
<b>Town:</b>		
Consists of -		
2004 Taxable General Obligation Bonds:		
Community Center	\$ 2,590,000	\$ -
2004 General Obligation Bonds:		
Library Renovations	725,000	-
2011 General Obligation Bonds:		
Community Center Air Conditioning	173,620	147,500
Hunting Lodge Road Bikeway	105,250	89,000
Salt Storage Shed	263,130	223,000
Storrs Rd/Flaherty Rd Streetscape Improvements	302,000	256,000
Various Equipment Purchases	93,000	69,000
Facility Improvements	40,000	30,000
Transportation Facility Improvements	130,000	111,000
Stone Mill Rd/Laurel Lane Bridge Replacements	378,000	321,000
2011 Sewer Purpose Obligation Bonds:		
Four Corners Sewer & Water Design	330,000	282,500
	5,130,000	1,529,000
Town Outstanding Debt	5,130,000	1,529,000
 Total Debt Outstanding	 \$ 7,095,000	 \$ 2,400,000

Town of Mansfield  
Summary of Investments  
March 31, 2015

Health Insurance Fund

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 3/31/15
MBIA - Class	\$ 165,159	0.010	Various	Various	\$ 2
State Treasurer	\$ 2,496,108	0.140	Various	Various	\$ 344
Total Accrued Interest @ 3/31/15					\$ 345
Interest Received 7/1/14 - 3/31/15					<u>2,747</u>
Total Interest, Health Insurance Fund @ 3/31/15					<u>\$ 3,093</u>

All Other Funds

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 3/31/15
State Treasurer	\$ 14,783,421	0.140	Various	Various	\$ 2,231
Total Accrued Interest @ 3/31/15					\$ 2,231
Interest Received 7/1/14 - 3/31/15					<u>15,806</u>
Total Interest, General Fund, 3/31/15					<u>\$ 18,037</u>

Town of Mansfield  
Memo

DATE: April 1, 2015  
 To: Matt Hart, Town Manager  
 Cherie Trahan, Director of Finance  
 From: Christine Gamache, Collector of Revenue  
 Subject: Amounts and % of Collections for 7/1/14 to 03/31/2015 comparable to 7/1/13 to 03/31/2014 and 7/1/12 to 3/31/2013

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2013	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,424,734	(11,824)	24,412,910	(24,104,209)	98.7%	308,702	1.3%
STORRS CENTER RE	530,658	73,328	603,986	(603,986)	100.0%	-	0.0%
PER	1,103,929	472	1,104,400	(1,085,654)	98.3%	18,746	1.7%
STORRS CENTER PP	45,487	4,165	49,652	(46,008)	92.7%	3,644	7.3%
MV	2,085,479	(37,681)	2,047,798	(1,964,657)	95.9%	83,141	4.1%
DUE	28,190,286	28,461	28,218,747	(27,804,514)	98.5%	414,233	1.5%
MVS	286,558	(780)	285,778	(225,954)	79.1%	59,824	20.9%
TOTAL	28,476,845	27,681	28,504,525	(28,030,469)	98.3%	474,056	1.7%
PRIOR YEARS COLLECTION July 1, 2014 to June 30, 2015							
Suspense Collections		9,009		Suspense Interest Less Fees		10,246	
Prior Years Taxes		306,547		Interest and Lien Fees		169,878	
		<u>315,556</u>				<u>180,124</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2012	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,454,815	(125,302)	24,329,513	(23,938,018)	98.4%	391,495	1.6%
STORRS CENTER RE	391,674	78,297	469,971	(464,538)	98.8%	5,433	1.2%
PER	1,043,126	(1,984)	1,041,141	(1,017,568)	97.7%	23,573	2.3%
MV	2,060,254	(34,736)	2,025,518	(1,929,534)	95.3%	95,984	4.7%
DUE	27,949,868	(83,726)	27,866,142	(27,349,658)	98.1%	516,484	1.9%
MVS	243,555	(860)	242,695	(204,328)	84.2%	38,367	15.8%
TOTAL	28,193,423	(84,586)	28,108,838	(27,553,986)	98.0%	554,852	2.0%
PRIOR YEARS COLLECTION July 1, 2013 to June 30, 2014							
Suspense Collections		12,653		Suspense Interest Less Fees		12,095	
Prior Years Taxes		288,632		Interest and Lien Fees		155,316	
		<u>301,285</u>				<u>167,412</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2011	ADJUSTMENTS	ADJUSTED LIST			OPEN BALANCE	% OPEN
RE	23,607,247	(2,729)	23,604,518	(23,150,782)	98.1%	453,736	1.9%
STORRS CENTER	54,160	96,243	150,403	(150,016)	99.7%	387	0.3%
PER	907,292	5,946	913,239	(877,421)	96.1%	35,818	3.9%
MV	1,995,020	(32,140)	1,962,879	(1,831,160)	93.3%	131,720	6.7%
DUE	26,563,720	67,320	26,631,040	(26,009,379)	97.7%	621,660	2.3%
MVS	253,072	(3,233)	249,839	(199,483)	79.8%	50,356	20.2%
TOTAL	26,816,792	64,087	26,880,879	(26,208,863)	97.5%	672,016	2.5%
PRIOR YEARS COLLECTION July 1, 2012 to June 30, 2013							
Suspense Collections		10,058		Suspense Interest Less Fees		10,183	
Prior Years Taxes		191,197		Interest and Lien Fees		118,587	
		<u>201,255</u>				<u>128,771</u>	

The 2014-15 tax collection year is progressing ahead of the prior 2 years. This is partly due to the new year bills going out a week earlier which helped collections come in earlier. Prior year collections are moderately ahead of the last 2 years partly in due to the initiative to encourage past due accounts to pay at least something monthly to avoid further collection actions and the tax sale that was conducted in October.

Town of Mansfield  
Capital Projects - Open Space  
March 31, 2015

	Acreage	Total Budget	Expended Thru 6/30/2014	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
Expenditures Prior to 92/93	-	\$ 4,409,389	\$ 130,794	-	-	-
<b>UNALLOCATED COSTS:</b>						
Appraisal Fees - Various	-	-	42,166	-	-	-
Financial & Legal Fees	-	-	24,134	-	-	-
Survey, Inspections & Miscellaneous	-	-	9,402	65,978	-	-
Outdoor Maintenance	-	-	13,952	-	-	-
Major Additions - Improvements	-	-	3,000	-	-	-
Forest Stewardship-50' Cliff Preserve	-	-	3,852	-	-	-
Parks Coordinator	-	-	103,604	-	-	-
<b>PROPERTY PURCHASES:</b>						
Bassetts Bridge Rd Lots 1,2,3	8.23	-	128,439	-	-	-
Baxter Property	25.80	-	163,330	-	-	-
Bodwell Property	6.50	-	42,703	-	-	-
Boettiger, Orr, Parish Property	106.00	-	101,579	-	-	-
Dorwart Property	61.00	-	342,482	-	-	-
Dunnack Property	32.00	-	35,161	-	-	-
Eaton Property	8.60	-	162,236	-	-	-
Ferguson Property	1.19	-	31,492	-	-	-
Fesik Property	7.40	-	7,636	-	-	-
Hatch/Skinner Property	35.33	-	291,780	-	-	-
Holinko Property	18.60	-	62,576	-	-	-
Larkin Property	11.70	-	24,202	-	-	-
Laugardia Property - Dodd Rd.	-	-	5,700	-	-	-
Lion's Club Park	-	-	81,871	-	-	-
Malek Property	-	-	25,500	-	-	-
Marshall Property	17.00	-	17,172	-	-	-
McGregor Property	2.10	-	8,804	-	-	-
McShea Property	-	-	1,500	-	-	-
* Merrow Meadow Park Develop.	15.00	-	-	-	-	-
Morneau Property	-	-	4,310	-	-	-
Moss Property	134.50	-	100,000	-	-	-
Mulberry Road (Joshua's Trust)	5.90	-	12,500	-	-	-
Mullane Property (Joshua's Trust)	17.00	-	10,000	-	-	-
Olsen Property	59.75	-	104,133	-	-	-
Ossen - Birchwood Heights Property	-	-	500	-	-	-
Porter Property	6.70	-	135,466	-	-	-
Reed Property	23.70	-	69,527	-	-	-
Rich Property	102.00	-	283,322	-	-	-
Sibley Property	50.57	-	90,734	-	-	-
Swanson Property (Browns Rd)	29.00	-	64,423	-	-	-
Thompson/Swaney Prop. (Bone Mill)	-	-	1,500	-	-	-
Torrey Property	29.50	-	91,792	-	-	-
Vernon Property	3.00	-	31,732	-	-	-
Estate of Vernon - Property	68.41	-	257,996	-	-	-
Warren Property	6.80	-	24,638	-	-	-
Watts Property	23.50	-	92,456	-	-	-
	<u>916.78</u>	<u>\$ 4,409,389</u>	<u>\$ 3,240,096</u>	<u>\$ 65,978</u>	<u>\$ 1,103,315</u>	<u>\$ -</u>

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 90/91 - 03/04	\$1,902,855	White Cedar Swamp - Purchase	\$50,000
85105 - Local Support June 15, 2001	5,000	Appraisal Fees	250
85105 - State Support - Rich Property	60,000	Financial Fees	5,457
85105 - State Support - Hatch/Skinner Property	126,000	Miscellaneous Costs	605
85105 - State Support - Olsen Property	50,000	Unidentifiable (Prior 89/90)	74,478
85105 - State Support - Vernon Property	113,000		
85105 - State Support - Dorwart Property	112,534		<u>\$130,790</u>
85114 - Bonded Funds	1,000,000		
85107 - Authorized Bonds 2010/11	1,040,000		
	<u>\$4,409,389</u>		

\*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

**TOWN OF MANSFIELD  
BOARD OF EDUCATION  
RECAP OF SPECIAL EDUCATION REVENUES AND EXPENDITURES**

As of March 31, 2015

**REVENUE:**

TUITION REVENUE:

RECEIVED TO DATE	12,000.00	
OUTSTANDING RECEIVABLE	-	
TOTAL TUITION REVENUE	12,000.00	
 EXCESS COST & STATE AGENCY GRANT SERVICES FOR THE BLIND	 170,999.00 * <i>Capped at 80%</i> -	
MEDICAID REIMBURSEMENT PROGRAM	64,064.63	
 TOTAL REVENUES		 247,063.63

**EXPENDITURES:**

INSTRUCTION PAYMENTS 112-61201-53101-52		
BUDGET	-	
ANTICIPATED EXPENDITURES	(241,567.23)	
	(241,567.23)	
 TUITION PAYMENTS 112-61600-xxxxx-52		
BUDGET	90,000.00	
ANTICIPATED EXPENDITURES	(278,565.75)	
	(188,565.75)	
 OCCUPATIONAL & PHYSICAL THERAPY 112-62104-xxxxx-52		
BUDGET	230,500.00	
ANTICIPATED EXPENDITURES	(246,506.28)	
	(16,006.28)	
 TRANSPORTATION 112-62802-53910-52		
BUDGET	150,000.00	
ANTICIPATED EXPENDITURES	(173,358.74)	
	(23,358.74)	
 TOTAL EXPENDITURES BALANCE - UNDER (OVER)		 (469,498.00)
 TOTAL BALANCE UNDER (OVER) BUDGET		 <u><u>(222,434.37)</u></u>

MAINTENANCE PROJECTS - CAPITAL 86260

Date	Project Description	Status	Paid	Encumbered	Total Estimated Project Cost	Account Balance
7/1/2012	12/13 Beginning Balance					101,587
6/30/2013	12/13 Ending Balance					(2,562)
7/1/2013	13/14 Appropriation \$35,000					32,438
20	Woodland Building & Renovations Tile - MCC	Completed	7,693	-	7,693	24,745
21	Bell/Simons Companies Compressor - Library	Completed	1,508	-	1,508	23,237
22	Woodland Building & Renovations Family Changing Room Shower-MCC	Completed	3,925	-	3,925	19,312
23	Mansfield Supply Senior Center A/C	Completed	238		238	19,073
24	SB Church Vinton well repairs	Cancel prior year encumbrance		(2,000)	(2,000)	21,073
25	Willimantic Winnelson Plumbing/Electrical supplies MCC Generator	Cancel prior year encumbrance		(2,500)	(2,500)	23,573
26	Overhead Door Repairs/Installation PW & Maint.Shop Doors	Cancel prior year encumbrance		(235)	(235)	23,808
27	Laroche Builders Gutters/Downspouts - Library	Completed	6,201		6,201	17,607
28	Professional Lock Security Locks for all schools	Reclassify to School Security Grant	(9,831)			27,438
29	Andert's Carpet Service Library	Cancel prior year encumbrance		(6,011)	(6,011)	33,449
30	Specialty Shop Cabinets and countertops Senior Center	Completed	6,200	-	6,200	27,249
31	Northeast Painters Painting dining room Senior Center	Completed	1,910		1,910	25,339
32	Sherwin Williams Paint for Senior Center	Completed	504		504	24,835
33	Bell/Simons Companies A/C - Library	Completed	2,266		2,266	22,569
34	Grainite City Community Center - Lights	Completed	354	-	354	22,215
35	O.L. Willard Senior Center - Painting Supplies	Completed	105		105	22,110
36	Home Depot Senior Center - Painting Supplies	Completed	28		28	22,082
37	Mansfield Supply Senior Center - Painting Supplies	Completed	85		85	21,998
6/30/2014	13/14 Ending Balance					21,998
7/1/2014	14/15 Appropriation \$15,000					36,998
38	Mansfield Supply Senior Center - Supplies	Completed	52		52	36,946
39	Mansfield Supply Senior Center - Plumbing Supplies	Completed	120		120	36,826
40	O.L. Willards Senior Center - Chair rail	Completed	125		125	36,701
41	Laroche Builders Dry Well Installation at FS#207	Completed	2,715		2,715	33,986
42	Willimantic Winnelson Supplies	Completed	22		22	33,964
43	Anderts Carpet Public Works flooring		2,757	4,740	7,497	26,468
44	O.L. Willard Library auditorium ceiling repairs			1,400	1,400	25,068
44	Willimantic Winnelson Town Hall/Sr Ctr Fountain repairs			1,909	1,909	23,158
45	Northeast Painters Engineering/Fire Marshal/Building Painting	Completed	2,570		2,570	20,588

Town of Mansfield  
Revenue Summary by Source  
March 31, 2015

Account and Description	Appropriation	Approp Adj	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40101 Current Year Levy	(27,144,714.00)	-	39,260.92	27,843,689.67	659,714.75	102.43	27,804,428.75
40102 Prior Year Levy	(175,000.00)	-	13,767.62	320,324.22	131,556.60	175.18	306,556.60
40103 Interest & Lien Fees	(135,000.00)	-	744.67	170,700.56	34,955.89	125.89	169,955.89
40104 Motor Vehicle Supplement	(165,000.00)	-	71.16	226,125.62	61,054.46	137.00	226,054.46
40105 Susp. Coll. Taxes - Trnsc.	(6,000.00)	-	13.65	9,022.57	3,008.92	150.15	9,008.92
40106 Susp. Coll. Int. - Trnsc.	(4,000.00)	-	-	10,245.98	6,245.98	256.15	10,245.98
40109 Collection Fees	-	-	-	1,532.00	1,532.00	0.00	1,532.00
40110 CURRENT YR LEVY - STORRS CTR	(1,273,290.00)	-	-	-	(1,273,290.00)	0.00	-
40111 CURRENT YR LEVY-STORRS CTR-ABATEMENT	715,000.00	-	-	-	715,000.00	0.00	-
<b>Total Taxes and Related Items</b>	<b>(28,188,004.00)</b>	<b>-</b>	<b>53,858.02</b>	<b>28,581,640.62</b>	<b>339,778.60</b>	<b>101.21</b>	<b>28,527,782.60</b>
40201 Misc Licenses & Permits	(2,980.00)	-	15.00	2,545.00	(450.00)	84.90	2,530.00
40202 Sport Licenses	(300.00)	-	27.00	163.00	(164.00)	45.33	136.00
40203 Dog Licenses	(8,000.00)	-	(3,914.25)	1,115.25	(2,970.50)	62.87	5,029.50
40204 Conveyance Tax	(165,570.00)	-	2,122.50	127,935.24	(39,757.26)	75.99	125,812.74
40210 Subdivision Permits	(2,000.00)	-	-	1,950.00	(50.00)	97.50	1,950.00
40211 Zoning/Special Permits	(17,000.00)	-	-	7,298.00	(9,702.00)	42.93	7,298.00
40212 Zba Applications	(2,000.00)	-	-	1,200.00	(800.00)	60.00	1,200.00
40214 Iwa Permits	(2,750.00)	-	-	3,745.00	995.00	136.18	3,745.00
40224 Road Permits	(550.00)	-	295.00	1,295.00	450.00	181.82	1,000.00
40230 Building Permits	(200,000.00)	-	515.00	124,224.00	(76,291.00)	61.86	123,709.00
40231 Adm Cost Reimb-permits	(200.00)	-	-	126.00	(74.00)	63.00	126.00
40232 Housing Code Permits	(90,000.00)	-	-	99,195.00	9,195.00	110.22	99,195.00
40233 Housing Code Penalties	(1,100.00)	-	-	-	(1,100.00)	0.00	-
40234 Landlord Registrations	(2,000.00)	-	5,185.00	6,535.00	(650.00)	67.50	1,350.00
<b>Total Licenses and Permits</b>	<b>(494,450.00)</b>	<b>-</b>	<b>4,245.25</b>	<b>377,326.49</b>	<b>(121,368.76)</b>	<b>75.45</b>	<b>373,081.24</b>
40357 Social Serv Block Grant	(3,470.00)	-	-	885.00	(2,585.00)	25.50	885.00
<b>Total Fed. Support Gov</b>	<b>(3,470.00)</b>	<b>-</b>	<b>-</b>	<b>885.00</b>	<b>(2,585.00)</b>	<b>25.50</b>	<b>885.00</b>
40401 Education Assistance	(10,186,650.00)	-	89,429.00	5,182,757.00	(5,093,322.00)	50.00	5,093,328.00
40402 School Transportation	(120,790.00)	-	-	-	(120,790.00)	0.00	-
<b>Total State Support Education</b>	<b>(10,307,440.00)</b>	<b>-</b>	<b>89,429.00</b>	<b>5,182,757.00</b>	<b>(5,214,112.00)</b>	<b>49.41</b>	<b>5,093,328.00</b>
40451 Pilot - State Property	(6,957,610.00)	(369,570.00)	-	7,656,351.48	329,171.48	104.49	7,656,351.48
40454 Circuit Crt-parking Fines	(500.00)	-	-	850.00	350.00	170.00	850.00
40455 Circuit Breaker	(50,920.00)	-	-	-	(50,920.00)	0.00	-
40456 Tax Relief For Elderly	(2,000.00)	-	-	52,550.55	50,550.55	2,627.53	52,550.55
40457 Library - Connecticut/ill	(13,790.00)	-	-	-	(13,790.00)	0.00	-
40458 Library - Basic Grant	(1,230.00)	-	-	1,158.00	(72.00)	94.15	1,158.00
40462 Disability Exempt Reimb	(1,200.00)	-	-	1,340.31	140.31	111.69	1,340.31
40465 Emerg Mgmt Performance Grant	(14,500.00)	-	39,786.00	39,866.50	(14,419.50)	0.56	80.50

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Town of Mansfield  
Revenue Summary by Source  
March 31, 2015

Account and Description	Appropriation	Approp Adj	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40469 Veterans Reimb	(7,220.00)	-	-	6,626.00	(594.00)	91.77	6,626.00
40470 State Revenue Sharing	(6,430.00)	-	-	-	(6,430.00)	0.00	-
40485 State Support - Other	(312,770.00)	-	-	319,207.00	6,437.00	102.06	319,207.00
40494 Judicial Revenue Distribution	(9,000.00)	-	-	10,322.00	1,322.00	114.69	10,322.00
40551 Pilot - Senior Housing	-	-	17,722.00	22,182.54	4,460.54	0.00	4,460.54
<b>Total State Support Gov</b>	<b>(7,377,170.00)</b>	<b>(369,570.00)</b>	<b>57,508.00</b>	<b>8,110,454.38</b>	<b>306,206.38</b>	<b>103.95</b>	<b>8,052,946.38</b>
40605 Region 19 Financial Serv	(95,200.00)	-	-	71,400.00	(23,800.00)	75.00	71,400.00
40606 Health District Services	(27,400.00)	-	333.32	20,887.07	(6,846.25)	75.01	20,553.75
40610 Recording	(60,000.00)	-	482.00	41,347.00	(19,135.00)	68.11	40,865.00
40611 Copies Of Records	(12,100.00)	-	503.00	9,315.75	(3,287.25)	72.83	8,812.75
40612 Vital Statistics	(12,000.00)	-	20.00	8,577.00	(3,443.00)	71.31	8,557.00
40613 Sale Of Maps/regs	(100.00)	-	6,037.50	6,037.50	(100.00)	0.00	-
40618 Recording-HistoricalDocPresv	-	-	-	11.00	11.00	0.00	11.00
40620 Police Service	(96,000.00)	-	4.00	48,981.78	(47,022.22)	51.02	48,977.78
40622 Redemption/Release Fees	(1,000.00)	-	-	830.00	(170.00)	83.00	830.00
40625 Animal Adoption Fees	(900.00)	-	-	330.00	(570.00)	36.67	330.00
40641 FINES ON OVERDUE BOOKS	(9,800.00)	-	-	6,089.60	(3,710.40)	62.14	6,089.60
40644 PARKING PLAN REVIEW FEE	(500.00)	-	-	3,230.00	2,730.00	646.00	3,230.00
40650 Blue Prints	(200.00)	-	-	35.00	(165.00)	17.50	35.00
40656 Reg Dist 19 Grnds Mntnce	(17,300.00)	-	-	12,975.00	(4,325.00)	75.00	12,975.00
40663 Zoning Regulations	(100.00)	-	-	474.45	374.45	474.45	474.45
40671 Day Care Grounds Maintenance	(12,580.00)	-	-	9,435.00	(3,145.00)	75.00	9,435.00
40674 Charge for Services	(3,000.00)	-	-	2,007.06	(992.94)	66.90	2,007.06
40678 Celeron Sq Assoc Bikepath Main	(2,700.00)	-	-	2,700.00	-	100.00	2,700.00
40684 Cash Overage/Shortage	-	-	20.00	45.00	25.00	0.00	25.00
40699 Fire Safety Code Fees	(20,000.00)	-	26.00	14,462.00	(5,564.00)	72.18	14,436.00
<b>Total Charge for Services</b>	<b>(370,880.00)</b>	<b>-</b>	<b>7,425.82</b>	<b>259,170.21</b>	<b>(119,135.61)</b>	<b>67.88</b>	<b>251,744.39</b>
40702 Parking Tickets - Town	(4,500.00)	-	-	1,442.90	(3,057.10)	32.06	1,442.90
40705 TOWN PARKING FINES-STORRS CENTER	-	-	10,806.45	45,358.25	34,551.80	0.00	34,551.80
40710 Building Fines	(1,000.00)	-	-	500.00	(500.00)	50.00	500.00
40711 Landlord Registration Penalty	(90.00)	-	-	180.00	90.00	200.00	180.00
40713 NUISANCE ORDINANCE	(8,000.00)	-	-	8,450.00	450.00	105.63	8,450.00
40715 Ordinance Violation Penalty	(1,380.00)	-	-	2,261.40	881.40	163.87	2,261.40
40716 Noise Ordinance Violation	(300.00)	-	-	-	(300.00)	0.00	-
40717 Possession Alcohol Ordinance	(20,000.00)	-	-	5,940.00	(14,060.00)	29.70	5,940.00
40718 Open Liquor Container Ordin	(10,000.00)	-	-	3,560.00	(6,440.00)	35.60	3,560.00
40719 Special Public Safety Service	-	-	750.00	750.00	-	0.00	-
<b>Total Fines and Forfeitures</b>	<b>(45,270.00)</b>	<b>-</b>	<b>11,556.45</b>	<b>68,442.55</b>	<b>11,616.10</b>	<b>125.66</b>	<b>56,886.10</b>
40804 Rent - Historical Soc	(2,000.00)	-	-	2,700.00	700.00	135.00	2,700.00

Town of Mansfield  
Revenue Summary by Source  
March 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Approp Adj</u>	<u>Debit Amounts</u>	<u>Credit Amounts</u>	<u>Ending Balance</u>	<u>%Recd</u>	<u>Activity</u>
40807 Rent - Town Hall	(7,580.00)	-	-	50.00	(7,530.00)	0.66	50.00
40808 Rent - Senior Center	(100.00)	-	-	-	(100.00)	0.00	-
40817 Telecom Services Payment	(55,000.00)	-	85,979.49	130,525.06	(10,454.43)	80.99	44,545.57
40820 Interest Income	(25,000.00)	-	47.55	15,884.61	(9,162.94)	63.35	15,837.06
40824 Sale Of Supplies	(20.00)	-	-	6.00	(14.00)	30.00	6.00
40825 Rent - R19 Maintenance	(2,790.00)	-	-	2,092.50	(697.50)	75.00	2,092.50
40890 Other	(2,500.00)	-	30.38	2,491.32	(39.06)	98.44	2,460.94
<u>Total_Miscellaneous</u>	<u>(94,990.00)</u>	<u>-</u>	<u>86,057.42</u>	<u>153,749.49</u>	<u>(27,297.93)</u>	<u>71.26</u>	<u>67,692.07</u>
40928 School Cafeteria	(2,550.00)	-	-	1,875.00	(675.00)	73.53	1,875.00
<u>Total_Operating Transfers In</u>	<u>(2,550.00)</u>	<u>-</u>	<u>-</u>	<u>1,875.00</u>	<u>(675.00)</u>	<u>73.53</u>	<u>1,875.00</u>
<u>Total_111 General Fund - Town</u>	<u>(46,884,224.00)</u>	<u>(369,570.00)</u>	<u>310,079.96</u>	<u>42,736,300.74</u>	<u>(4,827,573.22)</u>	<u>89.78</u>	<u>42,426,220.78</u>
<u>*** Grand Total ***</u>	<u>(46,884,224.00)</u>	<u>(369,570.00)</u>	<u>310,079.96</u>	<u>42,736,300.74</u>	<u>(4,827,573.22)</u>	<u>89.78</u>	<u>42,426,220.78</u>

Town of Mansfield  
Expenditure Summary by Activity  
March 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
11100 Legislative	102,500.00	-	240.00	82,022.18	20,237.82	80.26
12100 Municipal Management	222,460.00	6,490.00	120.00	170,441.85	58,388.15	74.50
12200 Human Resources	142,370.00	2,900.00	-	80,713.78	64,556.22	55.56
13100 Town Attorney	45,000.00	-	9,254.85	36,541.90	(796.75)	101.77
13200 Probate	7,010.00	-	-	7,009.52	0.48	99.99
14200 Registrars	50,320.00	(4,760.00)	-	21,193.00	24,367.00	46.52
15100 Town Clerk	223,770.00	7,020.00	5,387.65	165,033.58	60,368.77	73.84
15200 General Elections	22,900.00	-	-	18,287.28	4,612.72	79.86
16100 Finance Administration	123,630.00	4,250.00	-	91,723.02	36,156.98	71.73
16200 Accounting & Disbursements	168,740.00	5,390.00	203.02	162,890.70	11,036.28	93.66
16300 Revenue Collections	159,930.00	3,810.00	1,238.50	124,853.55	37,647.95	77.01
16402 Property Assessment	216,525.00	7,660.00	92.00	156,627.44	67,465.56	69.91
16510 Central Copying	39,000.00	-	-	28,820.93	10,179.07	73.90
16511 Central Services	34,000.00	-	229.80	22,881.78	10,888.42	67.98
16600 Information Technology	10,610.00	-	-	7,957.50	2,652.50	75.00
30900 Facilities Management	763,600.00	4,200.00	13,799.06	569,083.73	184,917.21	75.92
<b>Total General Government</b>	<b>2,332,365.00</b>	<b>36,960.00</b>	<b>30,564.88</b>	<b>1,746,081.74</b>	<b>592,678.38</b>	<b>74.99</b>
21200 Police Services	1,310,130.00	1,070.00	928.51	142,808.76	1,167,462.73	10.96
21300 Animal Control	93,070.00	1,330.00	150.00	67,622.70	26,627.30	71.79
22101 FIRE PREVENTION	145,900.00	3,170.00	6,979.42	114,111.59	27,978.99	81.23
22155 Fire & Emerg Services Admin	243,595.00	4,730.00	250.00	152,352.75	95,722.25	61.45
22160 Fire & Emergency Services	1,678,360.00	-	18,804.51	1,304,810.54	354,744.95	78.86
23100 Emergency Management	61,270.00	2,150.00	-	42,374.90	21,045.10	66.82
<b>Total Public Safety</b>	<b>3,532,325.00</b>	<b>12,450.00</b>	<b>27,112.44</b>	<b>1,824,081.24</b>	<b>1,693,581.32</b>	<b>52.22</b>
30100 Public Works Administration	87,260.00	4,890.00	125.00	45,014.31	47,010.69	48.99
30200 Supervision & Operations	121,980.00	190.00	527.50	90,640.39	31,002.11	74.62
30300 Road Services	725,070.00	31,420.00	656.36	655,210.45	100,623.19	86.70
30400 Grounds Maintenance	379,420.00	31,640.00	1,612.98	255,046.41	154,400.61	62.44
30600 Equipment Maintenance	538,410.00	6,630.00	12,219.30	404,868.53	127,952.17	76.52
30700 Engineering	201,660.00	(17,070.00)	510.00	150,145.15	33,934.85	81.62
<b>Total Public Works</b>	<b>2,053,800.00</b>	<b>57,700.00</b>	<b>15,651.14</b>	<b>1,600,925.24</b>	<b>494,923.62</b>	<b>76.56</b>

Town of Mansfield  
Expenditure Summary by Activity  
March 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
41200 Health Regulation & Inspec.	123,750.00	-	-	92,813.25	30,936.75	75.00
42100 ADULT & ADMINISTRATIVE SERVICES	340,400.00	8,410.00	25.00	214,965.32	133,819.68	61.64
42204 Youth Employment - Middle Sch	-	-	-	105.76	(105.76)	0.00
42210 Youth Services	172,050.00	1,030.00	320.00	120,094.76	52,665.24	69.57
42300 Senior Services	213,980.00	11,180.00	-	160,371.69	64,788.31	71.23
43100 Library Services	677,730.00	12,060.00	13,652.91	470,607.91	205,529.18	70.20
45000 GRANTS TO AREA AGENCIES	57,050.00	-	-	87,987.75	(30,937.75)	154.23
<b>_Total_ Community Services</b>	<b>1,584,960.00</b>	<b>32,680.00</b>	<b>13,997.91</b>	<b>1,146,946.44</b>	<b>456,695.65</b>	<b>71.77</b>
30800 Building Inspection	177,270.00	(880.00)	-	133,299.78	43,090.22	75.57
30810 Housing Inspection	110,280.00	(10,520.00)	-	95,774.32	3,985.68	96.01
51100 PLANNING & DEVELOPMENT	242,420.00	9,620.00	-	187,243.88	64,796.12	74.29
52100 Planning/Zoning Inland/Wetlnd	9,680.00	-	-	3,789.92	5,890.08	39.15
53100 ECONOMIC DEVELOPMENT	11,220.00	-	-	422.50	10,797.50	3.77
58000 Boards and Commissions	6,400.00	-	1,140.00	1,271.40	3,988.60	37.68
<b>_Total_ Community Development</b>	<b>557,270.00</b>	<b>(1,780.00)</b>	<b>1,140.00</b>	<b>421,801.80</b>	<b>132,548.20</b>	<b>76.14</b>
71000 Employee Benefits	2,528,730.00	-	48,061.18	1,926,031.12	554,637.70	78.07
72000 INSURANCE (LAP)	143,200.00	-	-	135,800.22	7,399.78	94.83
73000 Contingency	200,900.00	(138,010.00)	-	-	62,890.00	0.00
<b>_Total_ Town-Wide Expenditures</b>	<b>2,872,830.00</b>	<b>(138,010.00)</b>	<b>48,061.18</b>	<b>2,061,831.34</b>	<b>624,927.48</b>	<b>77.15</b>
92000 Other Financing Uses	2,710,870.00	369,570.00	-	2,062,542.50	1,017,897.50	66.96
<b>_Total_ Other Financing</b>	<b>2,710,870.00</b>	<b>369,570.00</b>	<b>-</b>	<b>2,062,542.50</b>	<b>1,017,897.50</b>	<b>66.96</b>
<b>_Total_ 111 General Fund - Town</b>	<b>15,644,420.00</b>	<b>369,570.00</b>	<b>136,527.55</b>	<b>10,864,210.30</b>	<b>5,013,252.15</b>	<b>68.70</b>
<b>***Total***</b>	<b>15,644,420.00</b>	<b>369,570.00</b>	<b>136,527.55</b>	<b>10,864,210.30</b>	<b>5,013,252.15</b>	<b>68.70</b>

Mansfield Board of Education  
 Monthly Expenditure Summary by Activity  
 March 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
61101 Regular Instruction	7,899,548.00	(86,878.00)	-	4,685,180.98	3,127,489.02	59.97
61102 English	49,760.00	-	1,523.67	32,130.91	16,105.42	67.63
61104 World Languages	9,600.00	-	213.46	5,852.39	3,534.15	63.19
61105 Health & Safety	7,730.00	-	-	2,389.09	5,340.91	30.91
61106 Physical Education	12,690.00	-	1,222.33	7,642.84	3,824.83	69.86
61107 Art	14,060.00	-	934.60	8,056.52	5,068.88	63.95
61108 Mathematics	25,650.00	-	2,109.03	12,436.19	11,104.78	56.71
61109 Music	17,840.00	-	2,278.60	8,651.91	6,909.49	61.27
61110 Science	30,750.00	-	841.56	16,104.76	13,803.68	55.11
61111 Social Studies	22,240.00	-	457.29	6,506.73	15,275.98	31.31
61115 Information Technology	151,250.00	-	44,496.42	89,627.85	17,125.73	88.68
61122 Family & Consumer Science	9,080.00	-	1,482.45	4,575.56	3,021.99	66.72
61123 Technology Education	14,610.00	-	183.80	13,179.22	1,246.98	91.47
<b>_Total_Reg Instructional Prog</b>	<b>8,264,808.00</b>	<b>(86,878.00)</b>	<b>55,743.21</b>	<b>4,892,334.95</b>	<b>3,229,851.84</b>	<b>60.51</b>
61201 Special Ed Instruction	1,505,820.00	(6,210.00)	101.74	1,108,000.49	391,507.77	73.89
61202 Enrichment	348,470.00	-	1,160.26	249,436.92	97,872.82	71.91
61204 Preschool	326,930.00	20,050.00	-	188,006.53	158,973.47	54.18
<b>_Total_Special Educ. Programs</b>	<b>2,181,220.00</b>	<b>13,840.00</b>	<b>1,262.00</b>	<b>1,545,443.94</b>	<b>648,354.06</b>	<b>70.46</b>
61310 Remedial Reading/Math	377,070.00	2,650.00	523.50	194,678.02	184,518.48	51.41
<b>_Total_Culturally Disadv Pupil</b>	<b>377,070.00</b>	<b>2,650.00</b>	<b>523.50</b>	<b>194,678.02</b>	<b>184,518.48</b>	<b>51.41</b>
61400 Summer School	54,500.00	-	-	65,364.58	(10,864.58)	119.94
<b>_Total_Summer School-Free Only</b>	<b>54,500.00</b>	<b>-</b>	<b>-</b>	<b>65,364.58</b>	<b>(10,864.58)</b>	<b>119.94</b>
61600 Tuition Payments	90,000.00	-	162,989.62	277,364.13	(350,353.75)	489.28
<b>_Total_Tuition Payments</b>	<b>90,000.00</b>	<b>-</b>	<b>162,989.62</b>	<b>277,364.13</b>	<b>(350,353.75)</b>	<b>489.28</b>
61900 Central Service-Instr Suppl.	143,760.00	-	575.57	96,127.57	47,056.86	67.27
<b>_Total_Central Serv Instr Supp</b>	<b>143,760.00</b>	<b>-</b>	<b>575.57</b>	<b>96,127.57</b>	<b>47,056.86</b>	<b>67.27</b>

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Mansfield Board of Education  
Monthly Expenditure Summary by Activity  
March 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
62102 Guidance Services	156,930.00	820.00	-	102,601.33	55,148.67	65.04
62103 Health Services	216,230.00	-	87.50	127,433.34	88,709.16	58.98
62104 Outside Eval/Contracted Serv	230,500.00	-	110,654.00	135,402.28	(15,556.28)	106.75
62105 Speech And Hearing Services	176,990.00	(5,970.00)	425.00	49,844.23	120,750.77	29.39
62106 Pupil Services - Testing	3,000.00	-	-	-	3,000.00	0.00
62108 Psychological Services	323,050.00	(2,120.00)	-	182,744.00	138,186.00	56.94
<b>_Total Support Serv-Students</b>	<b>1,106,700.00</b>	<b>(7,270.00)</b>	<b>111,166.50</b>	<b>598,025.18</b>	<b>390,238.32</b>	<b>64.51</b>
62201 Curriculum Development	94,340.00	680.00	5,630.45	63,668.84	25,720.71	72.93
62202 Professional Development	36,990.00	-	497.32	9,935.62	26,557.06	28.21
<b>_Total Improv-Instr Services</b>	<b>131,330.00</b>	<b>680.00</b>	<b>6,127.77</b>	<b>73,604.46</b>	<b>52,277.77</b>	<b>60.40</b>
62302 Media Services	71,400.00	-	6,696.64	23,341.51	41,361.85	42.07
62310 Library	294,770.00	(10,160.00)	8,541.41	187,633.29	88,435.30	68.93
<b>_Total Educ Media Services</b>	<b>366,170.00</b>	<b>(10,160.00)</b>	<b>15,238.05</b>	<b>210,974.80</b>	<b>129,797.15</b>	<b>63.54</b>
62401 Board Of Education	412,811.00	19,448.00	8,840.10	307,346.98	116,071.92	73.15
62402 Superintendent's Office	338,680.00	6,350.00	1,807.75	234,301.12	108,921.13	68.43
62404 Special Education Admin	301,230.00	1,840.00	80.00	239,437.22	63,552.78	79.03
<b>_Total General Administration</b>	<b>1,052,721.00</b>	<b>27,638.00</b>	<b>10,727.85</b>	<b>781,085.32</b>	<b>288,545.83</b>	<b>73.29</b>
62520 Principals' Office Services	1,049,870.00	53,480.00	1,563.63	790,427.92	311,358.45	71.78
62521 Support Services - Central	16,490.00	-	2,557.80	6,147.86	7,784.34	52.79
62523 Field Studies	13,500.00	-	517.55	5,575.64	7,406.81	45.14
<b>_Total School Based Admin</b>	<b>1,079,860.00</b>	<b>53,480.00</b>	<b>4,638.98</b>	<b>802,151.42</b>	<b>326,549.60</b>	<b>71.19</b>
62601 Business Management	298,700.00	4,550.00	-	202,411.09	100,838.91	66.75
<b>_Total Fiscal Serv/Bus Support</b>	<b>298,700.00</b>	<b>4,550.00</b>	<b>-</b>	<b>202,411.09</b>	<b>100,838.91</b>	<b>66.75</b>
62710 Plant Operations - Building	1,333,440.00	1,470.00	8,322.58	990,911.41	335,676.01	74.85
<b>_Total Plant Oper &amp; Maint Serv</b>	<b>1,333,440.00</b>	<b>1,470.00</b>	<b>8,322.58</b>	<b>990,911.41</b>	<b>335,676.01</b>	<b>74.85</b>

Mansfield Board of Education  
 Monthly Expenditure Summary by Activity  
 March 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
62801 Regular Transportation	746,190.00	-	269,747.66	538,342.82	(61,900.48)	108.30
62802 Spec Ed Transportation	150,000.00	-	84,721.48	118,505.44	(53,226.92)	135.49
<b>_Total_ Student Transp Service</b>	<b>896,190.00</b>	<b>-</b>	<b>354,469.14</b>	<b>656,848.26</b>	<b>(115,127.40)</b>	<b>112.85</b>
63430 After School Program	40,330.00	-	309.84	19,702.25	20,317.91	49.62
63440 Athletic Program	36,390.00	-	1,760.06	24,578.87	10,051.07	72.38
<b>_Total_ Enterprise Activities</b>	<b>76,720.00</b>	<b>-</b>	<b>2,069.90</b>	<b>44,281.12</b>	<b>30,368.98</b>	<b>60.42</b>
68000 Employee Benefits	3,693,845.00	-	16,801.78	2,746,298.45	930,744.77	74.80
<b>_Total_ Employee Benefits</b>	<b>3,693,845.00</b>	<b>-</b>	<b>16,801.78</b>	<b>2,746,298.45</b>	<b>930,744.77</b>	<b>74.80</b>
69000 Transfers Out To Other Funds	46,850.00	-	-	35,137.50	11,712.50	75.00
<b>_Total_ Transfer Out-Other Fund</b>	<b>46,850.00</b>	<b>-</b>	<b>-</b>	<b>35,137.50</b>	<b>11,712.50</b>	<b>75.00</b>
<b>Total 112 General Fund - Board</b>	<b>21,193,884.00</b>	<b>-</b>	<b>750,656.45</b>	<b>14,213,042.20</b>	<b>6,230,185.35</b>	<b>70.60</b>
<b>***Total***</b>	<b>21,193,884.00</b>	<b>-</b>	<b>750,656.45</b>	<b>14,213,042.20</b>	<b>6,230,185.35</b>	<b>70.60</b>

-102-



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager  
**Date:** June 8, 2015  
**Re:** Proposed FY 14/15 Capital Improvement Adjustments

---

**Subject Matter/Background**

Attached please find correspondence from the Director of Finance recommending a number of adjustments to the Capital Projects Fund for May 4, 2015. Throughout the fiscal year, we do periodically recommend such adjustments, and the Director will be available at Monday's meeting to address any questions you may have.

**Recommendation**

Staff will be available to take any questions that the Town Council may have, and recommends that the Council approve the Capital Projects adjustments and closeouts as presented.

If the Town Council supports this recommendation, the following motion is in order:

*Move, effective June 8, 2015, to approve the adjustments to the Capital Projects fund, as presented by the Director of Finance in her correspondence dated May 4, 2015.*

**Attachments**

- 1) C. Trahan re: Capital Projects Fund
- 2) Proposed Capital fund Budget Changes

**TOWN OF MANSFIELD**  
OFFICE OF THE DIRECTOR OF FINANCE



CHERIE TRAHAN, Director of Finance

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3344  
fax: (860) 429-6863  
E-Mail: trahanca@mansfieldct.org

TO: Matthew W. Hart, Town Manager  
FROM: Cherie Trahan, Director of Finance  
DATE: May 4, 2015  
RE: Capital Projects Fund

Attached is an analysis of current and proposed Revenue and Expenditure Budgets for specific Capital Projects as of May 4, 2015. If adopted as presented, it will accomplish the following.

1. Officially close out completed projects:

82826 SCBA Air Tanks  
82832 ET207 Fire Truck  
82833 Fire/EMS Utility Terrain Vehicle  
82835 Power Load Cot Fastening System  
82836 Ambulance  
83638 Small Dump Truck & Sanders

2. Increase/(Decrease) funding for the following projects:

81611 Pool Cars	\$ 39,640
82826 SCBA Air Tanks	(\$ 307)
82832 ET207 Fire Truck	\$ 2,791
82833 Fire/EMS Utility Terrain Vehicle	(\$ 461)
82835 Power Load Cot Fastening System	\$ 1,078
82836 Ambulance	(\$ 100)
83638 Small Dump Truck & Sander	(\$ 104)
83639 Large Dump Truck	(\$ 81,000)
NEW Skid Steer Tractor/Attachment/Trailer	\$ 71,000
NEW Public Works Small Equipment	\$ 10,798
85806 Skate Park	\$ 90,000
NEW Mansfield Community Playground	\$510,638

3. Adjust the Storrs Center Reserve budget for actual revenues received to date. Increase \$356,322.

PROPOSED CAPITAL FUND BUDGET CHANGES  
MAY 5, 2015

JOB #	DESCRIPTION	FUNDING SOURCE	REVENUE BUDGET					EXPENDITURE BUDGET				BALANCE TO SPEND (OVERSPENT)
			CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL REVENUES	OVER/ (UNDER) PROPOSED	CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL EXPEND.	
81611	Pool Cars	State Support	18,600	18,400	37,000	18,600	(18,400)	-	-	-	-	-
		Other	13,140	-	13,140	13,140	-	-	-	-	-	-
		CNR	110,814	21,240	132,054	149,420	17,366	-	-	-	-	-
			<u>142,554</u>	<u>39,640</u>	<u>182,194</u>	<u>181,160</u>	<u>(1,034)</u>	<u>142,554</u>	<u>39,640</u>	<u>182,194</u>	<u>158,946</u>	<u>23,248</u>
* 82826	SCBA Air Tanks	CNR	62,000	(307)	61,693	62,000	307	62,000	(307)	61,693	61,693	-
* 82832	ET207 Fire Truck	CNR	603,077	2,791	605,868	603,077	(2,791)	603,077	2,791	605,868	605,868	-
* 82833	Fire/EMS Utility Terrain Vehicle	CNR	29,000	(461)	28,539	29,000	461	29,000	(461)	28,539	28,539	-
* 82835	Power Load Cot Fastening System	CNR	83,000	1,078	84,078	83,000	(1,078)	83,000	1,078	84,078	84,078	-
* 82836	Ambulance	CNR	107,000	(100)	106,900	107,000	100	107,000	(100)	106,900	106,900	-
* 83638	Small Dump Truck & Sanders	CNR	85,000	(104)	84,896	85,000	104	85,000	(104)	84,896	84,896	-
83639	Large Dump Truck	Town Aid Road	330,000	-	330,000	330,000	-	-	-	-	-	-
		CNR	100,000	(81,000)	19,000	100,000	(81,000)	-	-	-	-	-
			<u>430,000</u>	<u>(81,000)</u>	<u>349,000</u>	<u>430,000</u>	<u>(81,000)</u>	<u>430,000</u>	<u>(81,000)</u>	<u>349,000</u>	<u>348,202</u>	<u>798</u>
NEW	Skid Steer Tractor/Attachment/Trailer	CNR	-	71,000	71,000	-	(71,000)	-	71,000	71,000	-	71,000
NEW	Public Works Small Equipment	CNR	-	10,798	10,798	-	(10,798)	-	10,798	10,798	-	10,798
84103	Storrs Center Reserve	Permit Fees	814,669	250,165	1,064,834	1,064,834	-	-	-	-	-	-
		Local Support	226,220	-	226,220	226,220	-	-	-	-	-	-
		Fire Safety Fees	443,308	106,157	549,465	549,465	-	-	-	-	-	-
		CNR	1,141,776	-	1,141,776	1,141,776	-	-	-	-	-	-
			<u>2,625,973</u>	<u>356,322</u>	<u>2,982,295</u>	<u>2,982,295</u>	<u>-</u>	<u>2,625,973</u>	<u>356,322</u>	<u>2,982,295</u>	<u>2,309,145</u>	<u>673,150</u>
85806	Skate Park	Contributions	-	90,000	90,000	75,250	-	-	-	-	-	-
		CNR	40,000	-	40,000	40,000	-	-	-	-	-	-
			<u>40,000</u>	<u>90,000</u>	<u>130,000</u>	<u>115,250</u>	<u>-</u>	<u>40,000</u>	<u>90,000</u>	<u>130,000</u>	<u>130,000</u>	<u>-</u>
NEW	Mansfield Community Playground	State Support	-	100,000	100,000	-	(100,000)	-	-	-	-	-
		Contributions	-	278,568	278,568	278,568	-	-	-	-	-	-
		CNR	-	132,070	132,070	132,070	-	-	-	-	-	-
			<u>-</u>	<u>510,638</u>	<u>510,638</u>	<u>410,638</u>	<u>(100,000)</u>	<u>-</u>	<u>510,638</u>	<u>510,638</u>	<u>30,985</u>	<u>479,653</u>
			<u>\$4,207,604</u>	<u>\$ 1,000,296</u>	<u>\$5,207,900</u>	<u>\$5,088,421</u>	<u>\$ (266,730)</u>	<u>\$4,207,604</u>	<u>\$ 1,000,296</u>	<u>\$5,207,900</u>	<u>\$3,949,253</u>	<u>\$ 1,258,648</u>

Change in Funding:	Contributions	368,568
	CNR	157,006
	State Support	118,400
	Permit Fees	250,165
	Fire Safety Fees	106,157
		<u>1,000,296</u>

**TOWN OF MANSFIELD**  
DEPARTMENT OF PUBLIC WORKS



John C. Carrington, P.E., Director of Public Works

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3332  
Fax: (860) 429-6863  
CarringtonJC@mansfieldct.org

To: Matt Hart, Town Manager  
From: John C. Carrington, Director of Public Works  
Copy: Cherie Trahan, Director of Finance  
Date: May 4, 2015  
Subject: Reallocation of Capital Funds

In order to make the FY 2015/2016 Budget more manageable, the Department of Public Works eliminated some requested capital equipment. The Director of Finance proposed using some remaining funds in the large dump truck capital account to purchase some of the eliminated equipment. I would like to use those funds but I am requesting we purchase different equipment than originally proposed in the Capital Account based on the observations of the new Operations Manager and myself (also relatively new). We have noticed some equipment needs that we would like to address now that will have a direct impact on our efficiency and lessen our labor burden.

I propose using the funds remaining in the large dump truck capital account to purchase the following items:

Skid steer tractor (Bobcat) with pusher box (Roads and Grounds)	\$57,000
Trailer for skid steer tractor (Roads and Grounds)	\$14,000
2 floor jacks (Equipment Maintenance)	\$ 3,200
Metal Cutting Water Saw (Equipment Maintenance)	\$ 4,000
Road Chop Saw (Roads)	\$ 3,598
Total	\$81,798

All of these items will be used throughout the entire Town.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager; John Carrington, Director of Public Works; Linda Painter, Director of Planning and Development; Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership  
**Date:** June 8, 2015  
**Re:** Naming of Public Street in Storrs Center

---

**Subject Matter/Background**

A public street is being constructed by Storrs Center master developer Storrs Center Alliance as part of the current construction for Phase 2 of Storrs Center (the mixed-use buildings on Wilbur Cross Way) east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way. The east side access road is intended as a two-way road to serve as access to the rear of these buildings on Wilbur Cross Way, as well as provide access to Phase 3 (the 42 townhomes and condominiums called Main Street Homes). Typically, a street built by a developer would be named by the developer. However, the Town Council opted to name the public streets in Storrs Center that were constructed by the Town in 2012.

In 2012, the Council's Ad Hoc Committee on Naming of Streets and Buildings researched information and submitted name recommendations to the Town Council for what are now Royce Circle, Wilbur Cross Way, and C.E. Smith Way. Council member Bill Ryan served as Chair of the Ad Hoc Committee and Town Clerk Mary Stanton served as staff to the Ad Hoc Committee. The other two members on the Ad Hoc Committee are no longer serving on the Town Council.

If Council elects to name the road being constructed east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, the Ad Hoc Committee on Naming of Streets and Buildings needs to be resurrected and have Council members appointed to serve on that Ad Hoc Committee. Completion of construction on the road is anticipated for the end of July. Therefore, if Council elects to name this street, a recommendation from the Ad Hoc Committee would need to be received by the Town Council no later than the July 13, 2015 meeting. Public streets need to have a name before the Town Council can accept the road(s).

**Financial Impact**

Other than staff time to assist the Committee's work, there is no financial impact associated with the naming of Storrs Center public streets.

**Legal Review**

There is no legal review required.

**Recommendation**

If the Town Council wants to name the public street being constructed east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, the following motion is in order:

*Move, to appoint an Ad Hoc Committee on Naming of Streets and Buildings to review and recommend a name for the new public street located east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, also known as buildings VS8/9 and VS-10.*

**Attachments**

- 1) Map of public street located east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way

**GENERAL NOTES**

1. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL UTILITIES BEFORE CONSTRUCTION.
2. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL UTILITIES BEFORE CONSTRUCTION.
3. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL UTILITIES BEFORE CONSTRUCTION.

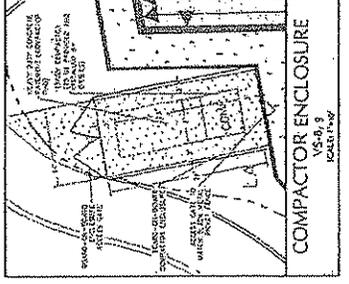
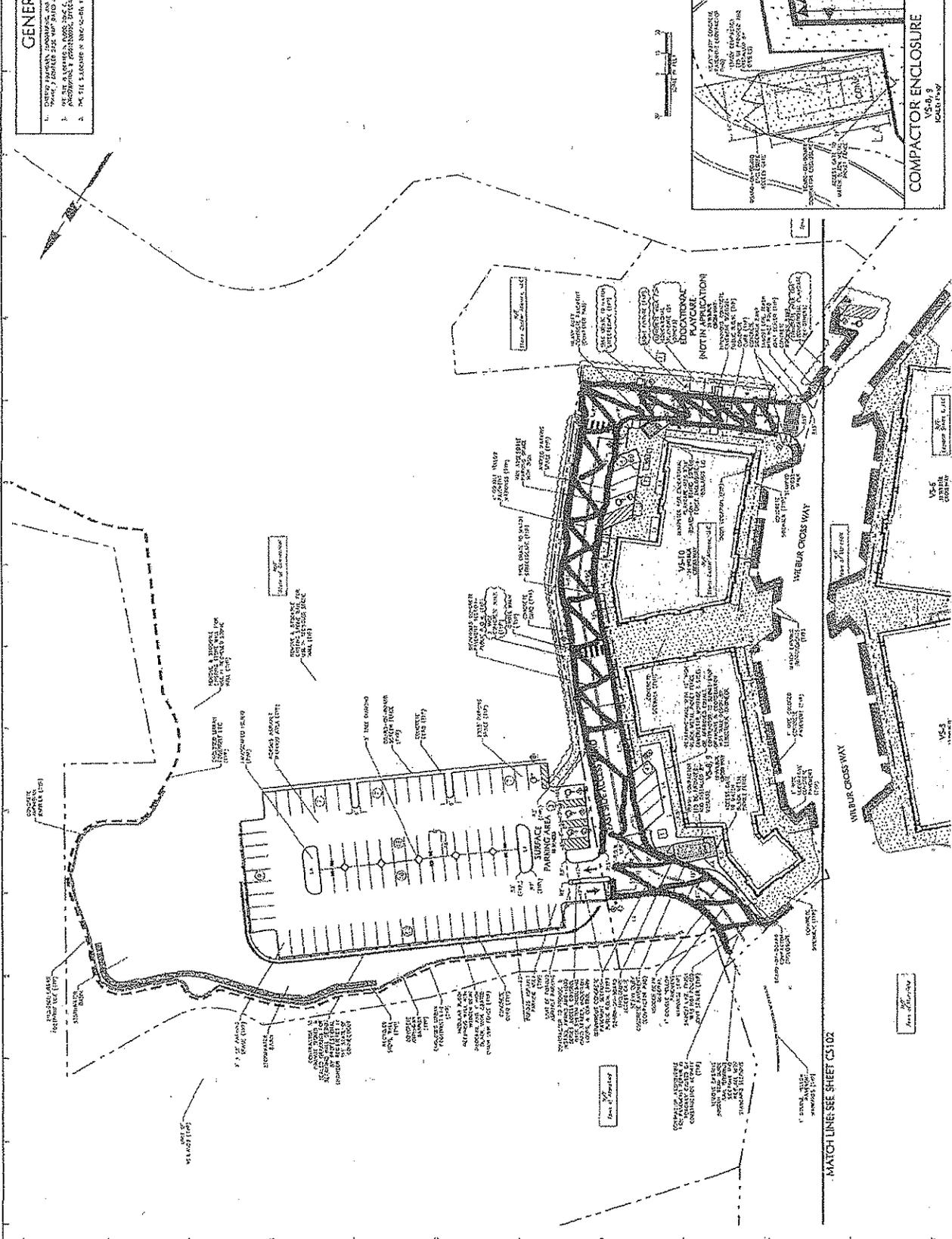
**SIGN LEGEND**

DATE	DESCRIPTION	BY
12/15/24	SUBMIT SET 1	J
06/17/24	APPROVED SET 1	J
05/07/24	ISSUED FOR BIDDING	J
	REVISIONS	

**LANGAN**  
 CONSULTING ENGINEERS  
 1000 WEST 10TH AVENUE, SUITE 100  
 DENVER, COLORADO 80202  
 TEL: 303.733.1100 FAX: 303.733.1101  
 WWW.LANGAN.COM

**STORRS CENTER  
 PHASE II**

Project No.	12220201
Sheet	000001
Drawn By	JKS
Checked By	JKS
Scale	AS SHOWN
Project No.	CD-CS101



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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager  
**CC:** Maria Capriola, Assistant Town Manager  
**Date:** June 8, 2015  
**Re:** Independence Day Ceremonial Presentation Planning Subcommittee

---

**Subject Matter/Background**

Staff has placed this item on the agenda to allow the Town Council to appoint members to the planning subcommittee for the Council's Independence Day ceremonial presentation.

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**TOWN OF MANSFIELD  
TOWN CLERK**

---

MARY STANTON, TOWN CLERK

AUDREY P. BECK BUILDING  
4 SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268-2599  
(860) 429-3302

June 1, 2015

Mansfield Town Council  
Elizabeth Paterson, Mayor  
4 South Eagleville Road  
Mansfield, CT 06268

Dear Madam Mayor and Council Members,

On June 1, 2015 petitions under Article IV §C405 of the Mansfield Town Charter requesting the repeal of the budget adopted on May 12, 2015 and replacement of the budget with a substitute budget were filed in my office. The signatures on the petitions were checked against the registry list last revised and were found to be sufficient. The petition was found to be in the form prescribed and was signed by not less than two percent of the electors of the Town.

Therefore, as Town Clerk of the Town of Mansfield, I do hereby certify the submitted petition to the Town Council.

Sincerely,

Mary Stanton,  
Town Clerk

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TOWN OF MANSFIELD  
NOTICE OF BUDGET REFERENDUM  
June 16, 2015

The Electors of the Town of Mansfield and those qualified to vote in Town Meetings pursuant to Section §C405 of the Town Charter are hereby notified and warned that a budget referendum will be held on June 16, 2015 from 6 a.m. to 8 p.m. in the Council Chamber of the Audrey P. Beck Building, 4 South Eagleville Road to take action on the following questions:

- Are you in favor of the budget as adopted on May 12, 2015?
- If the budget is defeated, is the town budget portion too high or too low?
- If the budget is defeated, is the school budget portion too high or too low?

Voting shall be by paper ballot. Absentee ballots will be available as provided by law to those applying in person at the office of the Town Clerk during regular business hours. Persons qualified to vote in Town Meetings who are not electors will vote at the following polling place: Registrar of Voters Office, Audrey P. Beck Building, 4 South Eagleville Road in Storrs, Connecticut.

Dated at Mansfield, CT this 2nd day of June, 2015.

PAGE  
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The Towns of Coventry and Mansfield will hold a Public forum on aquatic invasive treatment for Eagleville Lake.



**Wednesday, June 10, 7pm**

**Eagleville Firehouse**

**879 Stafford Rd. (Rte. 32)**

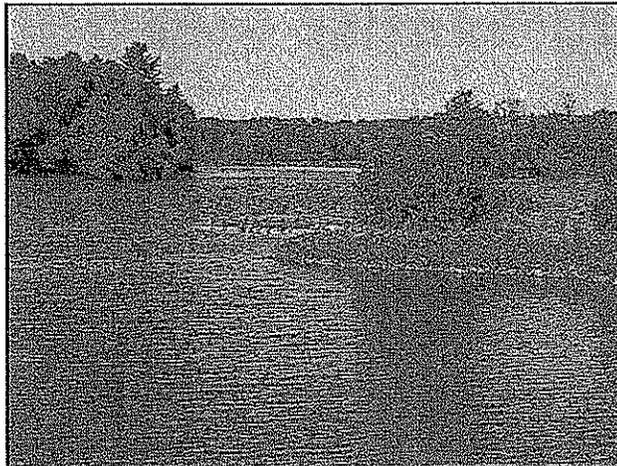


**Mansfield, CT**

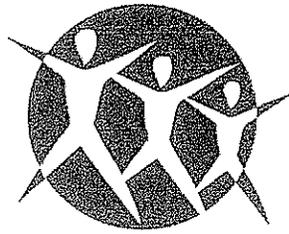
The State of Connecticut Agricultural Experimental Agricultural Station performed an inspection of Eagleville Lake in 2012 and determined approximately 75% of the Lake was infested with Fanwort, an aquatic invasive species. The Towns of Coventry and Mansfield obtained a grant from the State of CT DEEP to perform an herbicide treatment to assist in managing the Fanwort. If untreated, the Fanwort will degrade habitat, adversely affect water quality, impede safe recreational use and displace beneficial native vegetation.

Please contact Eric Trott at 860-742-4062 ([etrott@coventryct.org](mailto:etrott@coventryct.org)) or Jennifer Kaufman at 860-429-3015 x 6204 ([kaufmanjs@mansfieldct.org](mailto:kaufmanjs@mansfieldct.org)) with questions.

*The Connecticut Department of Energy and Environmental Protection is an Affirmative Action/Equal Opportunity Employer that is committed to complying with the requirements of the Americans with Disabilities Act. Please contact us at (860) 418-5910 or [deep.accomodations@ct.gov](mailto:deep.accomodations@ct.gov) if you; have a disability and need a communication aid or service; have limited proficiency in English and may need information in another language; or if you wish to file an ADA or Title VI discrimination complaint. Any person needing a hearing accommodation may call the State of Connecticut relay number – 711.*



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**Mansfield**  
Parks & Recreation  
*Family, Fitness & Fun!*

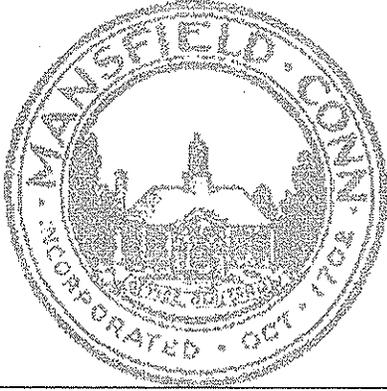
You are cordially invited to the

**Mansfield Skate Park  
Grand Re-Opening  
Ribbon Cutting  
Ceremony**

Saturday, June 13, 2015  
Beginning at 9a.m. at the  
Mansfield Skate Park

Light refreshments will be served and there will be brief comments from Curt Vincente, Director of Parks & Recreation followed by a ceremonial ribbon cutting by Mike Taylor, resident and instrumental supporter of the project.

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# THE MANSFIELD MINUTE JUNE 2015

Item #15

[www.mansfieldct.gov](http://www.mansfieldct.gov)

- Rabies Clinic, June 13, 10–Noon, Eagleville Fire Station, \$10 per vaccine.
- Town Hall will be closed on Friday, July 3 in celebration of Independence Day.
- Mansfield Schools will close for the summer on June 22.
- Love to ride your bike around town? Connect with fellow riders — go to Bike Mansfield at [bikemansfield.com](http://bikemansfield.com).
- Meals on Wheels: Volunteers are needed to deliver meals to homebound individuals. Interested? Call 429-0262.
- Sign up for emergency alerts. Go to [mansfieldct.gov/codered](http://mansfieldct.gov/codered)
- Storrs Farmers Market is open every Saturday, 3 – 6 PM. Located on the front lawn of the Mansfield Town Hall. Open rain or shine!

## Family, Fitness, and Fun!

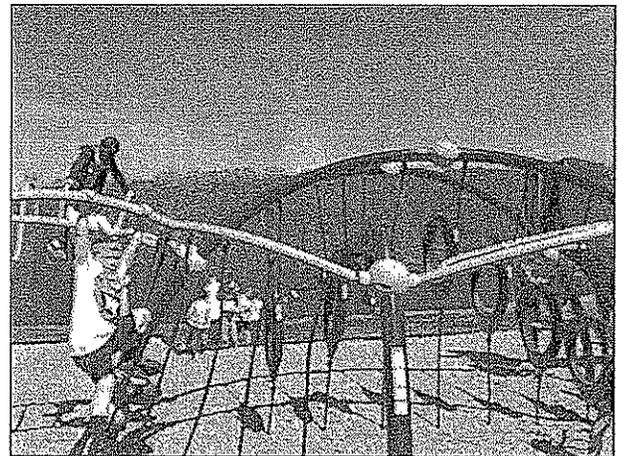
Mansfield Parks & Recreation Department is gearing up for a season filled with family, fitness & fun! Let's all get outside and enjoy the summer sun.

Have you been to Bicentennial Pond lately? A lot has changed! A beautiful new playground was installed last fall for your children to enjoy!

New grills were recently installed as well, so bring some food to BBQ, play with your family on the great new equipment and enjoy a swim. The park is open year round for fishing, playground and trail access, so please feel free to check out the changes before the pond opens for swimming on Tuesday, June 23. Our pond summer season will run from June 23-August 23, open Monday-Friday, 12-7 PM and Saturdays & Sundays from 12-6 PM, including the 4th of July. For residents, the fee is just \$1 on weekdays, or \$2 on weekends, pond passes are available for the full season as well.

Our popular **Summer Concert Series** will take place on the first four Thursdays of July on the beautiful new Storrs Town Square! The concerts will run from 6:30-8 PM. If the weather is inclement, the concerts will be moved inside to the Community Center gymnasium.

Looking to try something new? Try Paddleboarding!



Turn the page for more Summertime fun...

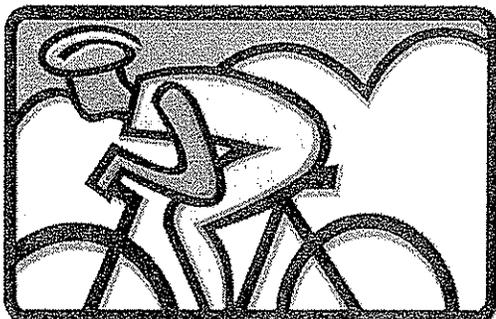
## SATURDAY, JUNE 20, 2015

(RAIN DATE: SUNDAY, JUNE 21)

- 7:00 AM - Registration
- 8:00 AM - 40-Mile Ride Starts
- 9:00 AM - Bike Rodeo Starts
- 9:30 AM - 20-Mile Ride Starts
- 10:30 AM - 5-Mile Family Ride Starts
- 11:00 - 2:30 PM - Lunch

REGISTER ONLINE:  
[www.mansfieldcc.com](http://www.mansfieldcc.com)

FOR MORE INFO, TURN  
THE PAGE OR CALL:  
860.429.3015



John E. Jackman  
Tour de Mansfield

*Parks and Recreation, cont. from pg. 1...*

We will be offering two one-day **paddleboarding clinics** this summer at Mansfield Hollow State Park. Clinics will provide equipment, instruction, safety skills, and lifejackets. Instructors Mike D'Alfonso and Jay Frain of the UConn Recreation Department will help participants with proper paddling techniques and maintain balance. Come and cool off from the summer heat on Saturday, July 11, 9 AM-Noon, or Wednesday, July 22, 5-8 PM. Pre-register online, [mansfieldcc.com](http://mansfieldcc.com), or in person at the Community Center. The fee is \$30 for residents with a \$20 equipment rental fee.

**Do you enjoy cycling?**

This summer, we are partnering with Bike Mansfield to coordinate a few Sunday morning summer rides that will leave from the Nash-Zimmer Transportation Center. The rides will be geared towards intermediate riders, will be about 20 miles in length at average speeds of 12-13 miles per hour, and will be led (and swept) by experienced riders. All participants are required to wear a helmet and sign a waiver. Rides will start at approximately 8:30 AM and will be concluded by 11:30 AM. Dates will be posted on [mansfieldcc.com](http://mansfieldcc.com) and [bikemansfield.com](http://bikemansfield.com).

Parks and Recreation is happy to be entering our second year of partnership with UConn's **Community School of the Arts**. This summer they are offering a wide range of programs from individual instrument and voice lessons for all ages, performance art, creative writing and pottery. There are also many exciting programs for children in their **Summer Arts School**. Musical experiences, art adventures, Claymation, puppet-making, and bookbinding are just a few of the great offerings! Visit [mansfieldcc.com](http://mansfieldcc.com) or [csa.uconn.edu](http://csa.uconn.edu) for more information or to register.

**Camp Mansfield** will run from June 25—August 14. By popular demand, we have added an 8th week of camp to meet your needs. Camp is held on the grounds of the Middle School, Schoolhouse Brook Park and Bicentennial Pond. Some activities include archery, arts and crafts, canoeing/kayaking, games, nature activities, sports, swimming, and special events.

The camp runs Monday-Friday from 9 AM-3 PM rain or shine. Extended camp care is available before and after the regular camp day for an additional fee.



ALL TOWNS WELCOME

Mansfield Community Center

Join as a 3-month member by June 30<sup>th</sup> and **SAVE 50%!**

10 South Eggleston Street  
Mansfield, CT 06268  
860-429-3015

**50% off 3-month memberships now thru June 30th.**

Explore all the Community Center has to offer. From our full fitness center, to gymnasium, swimming pools and more, exercise in climate controlled comfort all summer long! Our indoor pools offer countless opportunities for fun from swimming lessons (for ages 6 months thru adults), lifeguard training, Mansfield Marlins Youth and Masters Swimming Clubs, Family Fun Nights, general swimming and more!

Our popular **Family Fun Nights** will continue throughout the summer with our inflatable slides in the gymnasium and pool, games and more. Visit us on one of the following Saturdays for the coolest family fun in the area: June 6, July 11, August 8 & 15. All Family Fun Nights are held from 4:30-7:30 PM.

Please stop by the Community Center or visit our [website](http://www.mansfieldcc.com) for more information on programs, summer camps, membership and more! Have a wonderful summer— get out and enjoy all the amazing recreational activities that Mansfield has to offer!

<b>Town Hall Hours:</b>	
Monday	8:15-4:30
Tuesday	8:15-4:30
Wednesday	8:15-4:30
Thursday	8:15-6:30
Friday	8—12



John E. Jackman

## 10th Annual Tour de Mansfield & Children's Bike Rodeo

Saturday, June 20, 7:00 AM—12:30 PM.

Group start times for each distance.

What a great way for the whole family to get out and ride through our beautiful villages and countryside! The day is designed to appeal to riders of all levels, and will include rides of three distances; 5, 20 & 40 miles. The 5 mile Family fun ride will be led by police officers. It will take place right after the FREE Bike Rodeo for kids. The rodeo will have an obstacle course, bike safety tips, helmet check and more!

All rides will start and end at the Community Center and will conclude with lunch. Join us and experience Mansfield by bicycle! Anyone interested in volunteering please contact the Parks & Recreation Department at (860) 429-3015.

- Under age 18 –FREE!
- \$25 for residents registering on or before June 19.
- \$35 for residents who register on June 20.

### New Bike Commuter Club Open at NZTC!

The Bike Commuter Club members have access to bicycle storage and private showers and lockers from 5 AM to midnight at the Nash-Zimmer Transportation Center (NZTC). There are limited spots available; interested riders can sign up for membership at the NZTC (23 Royce Circle) weekdays between 10 AM and 5 PM. Downtown ambassadors at the front desk can answer questions about Commuter Club membership, rates, and policies.

Questions? Call Public Works at (860) 429-3676.



### Mansfield Historical Society

Museum Opening Day

*How does your garden grow?*

*It's a gardening and botanical themed day...*

Sunday, June 7, 1:30-4:30 PM

2015 Season Exhibits include *The Diaries of Martin & Almira (Hibbard) Parker 1862-1907* and *The Building of Mansfield Hollow Dam*.

### Controlling Fanwort on Eagleville Lake

June 10, 7 PM

Eagleville Firehouse on Route 32

Join us for a community forum on the control of Fanwort (an aquatic invasive species) in Eagleville Lake. A licensed professional will be administering an herbicide treatment during the summer with two separate treatments likely being required.

In the fall of 2012, the CT Agricultural Experimental Station performed an inspection and identified very high levels of Fanwort in the lake. Left untreated, the quality and ability to enjoy recreational use of the lake will continue to decline.

This project is funded by a DEEP grant (\$14,000) awarded to the towns of Coventry and Mansfield, who will share the cost of the required matching funds. Please contact Jennifer Kaufman, Natural Resources and Sustainability Coordinator at [KaufmanJS@MansfieldCT.org](mailto:KaufmanJS@MansfieldCT.org) or call 860-429-3015 x6204 if you have any questions.

### Coming Soon...

### Library Express!



*Do you live or work near Storrs Center?*  
The Mansfield Library Express is coming to the Nash-Zimmer Transportation Center in July. This limited service library outpost will be a quick and convenient place to return items you borrowed from the library and pick up items you have requested.

More details are available on the library's website:  
[mansfieldpubliclibraryct.org/library-express](http://mansfieldpubliclibraryct.org/library-express)

### Live Music Wednesdays

*Free Concerts on the Town Square!*

June 3 – July 1

6:30 PM – 8:00 PM

June 3: Gideon Ampeire Quartet

June 10: Jan Jungdgen Trio

June 17: Bruce John & the Bandaleros

June 24: The Professors of Sweet, Sweet Music

July 1: The Funky Dawgz Brass Band

Hosted by the Mansfield Downtown Partnership.

More info: [mansfieldct.org/mdp](http://mansfieldct.org/mdp)



# June Events and Activities in Mansfield

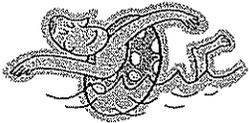
## Parks and Recreation

### Summer Parks and Recreation Program Registration

Registration for youth summer camps and all adult and youth programs is now taking place. Visit [www.mansfieldcc.com](http://www.mansfieldcc.com) for a program brochure, fees and registration information. Questions? Call 429-3015.

### Bicentennial Pond

Opens for swimming on June 23. Public swim hours:  
Monday – Friday 12-7 PM,  
Saturday – Sunday 12-6 PM.  
Season passes are sold at the Parks & Recreation Dept. or at the park. It costs \$20 per pass for up to 4 people and \$25 for a 5+ people pass. Daily fees are \$1 weekdays & \$2 weekends.



### Summer Family Fun Night

Saturday, Jun. 6, 4:30-7:30 PM  
Try the inflatable slide or use the Tot Toys in the gym, try a game of poolside basketball, stop in the Community Room to do a puzzle or play some board games. No pre-registration required.

### Free Day at the Community Center

Sunday, Jun. 7, 12—3 PM  
Whether you're new to the community center or have been here often, if you're a Mansfield Resident you can visit for FREE.

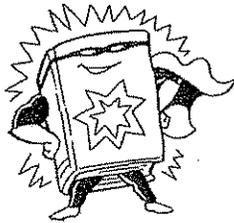
## Mansfield Public Library

### Hula Hoops to High Fashion:

G. Fox & Co. in the 1950s

Thursday, Jun. 11, 6:30 PM

Join us as we take a trip down memory lane with a tour of CT's favorite department store.



### Super Summer

#### Kickoff Party

Friday, Jun 19,

6:00-7:30 PM

*Release your inner superhero*

*and begin a summer of fun.*

### Fun-in-the-Garden Party

Thursday, Jun. 25, 3:00-4:30 PM

*Celebrate our Children's Garden with activities and games.*

### Quiet Corner Reads 2015

Meet **Emily Arsenault** author of

#### What Strange Creatures

Tuesday Jun. 16, 7 PM

Pomfret School, 368 Pomfret St.

Pomfret CT. 06258

Tickets \$15 at the library

Join other Quiet Corner readers for an evening with another wonderful author! Presentation and Q & A with light refreshments and cash bar. The event is in the dining hall in the Main House building on the Pomfret School campus.

### Learning to Fly!

Saturday, Jun. 27, 10 AM

*At Mansfield Hollow Park.*

For teens! Members of the Northeast Drone Society will explain how flight works. You will be able to see a working model plane and get a chance to make it fly!

## Mansfield Senior Center

### FoodShare

Thursdays, Jun. 11 & 25

11:30 –12:15 PM

Wrights Way back parking lot.

No registration necessary.

Please bring your shopping bags.

### Summer Night Event

Friday, Jun. 12, 5 PM

Dinner of Pulled Pork sandwiches

followed by entertainment by

The Armentano Duo.

Sign up by June 12, cost is \$8.

### Third Wednesday MSCA Event

Wednesday,

Jun. 17, 12 PM

Join us for a picnic style lunch

with hot dogs

and hamburgers.

Entertainment by the talented

Country-Western group

Still Pickin!

Sign up before June 9, \$5.00.

Sign up before June 9, \$5.00.

### Art of Photography Show

#### and Opening Reception

Wednesday, Jun. 24, 2 PM

Join us for a reception and an

opportunity to meet the 14 artists

of personal color and black &

white works.

### Senior Van Trips

Call 860-429-0262 x0 for more information and to register.

*Tuesday, June 9*

Hartford Blooms, Hartford

*Tuesday, June 16*

Gillette Castle, East Haddam

*Thursday, June 25*

Yale Peabody Museum



Town of Mansfield, Connecticut  
Audrey P. Beck Municipal Building  
4 South Eagleville Road, Mansfield, CT 06268  
[mansfieldct.gov](http://mansfieldct.gov) 860.429.3336

