



**7:15 PM: Ceremonial
Presentation in honor
of Independence Day**

**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
Monday, June 22, 2015
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:30 p.m.
AGENDA**

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CALL TO ORDER	
ROLL CALL	
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REPORTS AND COMMENTS OF COUNCIL MEMBERS	
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1. Storrs Center Update (Item #3, 06-08-15 Agenda) (Oral Report)	
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FUTURE AGENDAS

EXECUTIVE SESSION

ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL
June 8, 2015
DRAFT

Deputy Mayor Paul Shapiro called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kessler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Shapiro

Excused: Paterson, Wassmundt

II. APPROVAL OF MINUTES

Mr. Ryan moved and Ms. Raymond seconded to approve the minutes of the May 26, 2015 special meeting as presented. The motion passed unanimously. Ms. Raymond moved and Mr. Marcellino seconded to approve the minutes of the May 26, 2015 regular meeting as presented. The motion passed unanimously.

III. PUBLIC HEARING

1. Neighborhood Assistance Act Programs

Deputy Mayor Shapiro called the public hearing to order at 7:32 p.m. The Town Clerk read the legal notice. Director of Planning and Development Linda Painter provided details on the three recommended projects identified for the program. No members of the public offered comments. The public hearing was closed at 7:39 p.m.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

John Lenard, Deerfield Lane, spoke to the importance of the Community School for the Arts and suggested that instead of merging with the Parks and Recreation Department the Town should support the rebuilding of their current facility. Mr. Lenard stated such a facility would make the Town even better.

Brian Coleman, Centre Street, commented on the “threads” given to the Republican Party by the Chronicle concerning their efforts to bring the Town budget to referendum and urged the Council to reexamine the process.

Arthur Smith, Mulberry Road, posed a number of questions concerning financial documents he has been reviewing and questioned the audit procedure prior to the Town taking on projects from other entities. (Statement attached. Supplemental materials will be made part of the 6/22/2015 Town Council packet)

Tom Levine, Thomas Drive and father of ten year old twins, expressed his gratitude to the Council and to the Town for the opportunities which have been provided including the Community School for the Arts, the Mansfield Community Center, Downtown Storrs and the Town Meetings. Mr. Levine suggested there may be ways to improve resident participation in the Town Meeting but stated the importance of the role of the Council in the budget process as they must balance all interest.

June 8, 2015

Peter Millman, Dog Lane, voiced support for the budget process and the ensuing product which is the result of careful thought and consideration. Mr. Millman stated that the Town has been able, even given reductions in state funding, to maintain services and suggested the Council maybe look at expanding tax abatements for families.

Ida Millman, Glen Ridge, requested the Council try to make the Town Meeting as accessible as possible and avoid the referendum.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- The Town Manager discussed the impact of the state budget. The Town Manager and Councilors cautioned against counting on projected future increases in revenues.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mr. Ryan, Chair of the Finance Committee reminded Councilors of the special meeting to discuss financial controls will be held on Wednesday June 10, 2015 at 6:30 p.m.

Deputy Mayor Shapiro commented that the ribbon cutting ceremony for the town square was well done and that it was wonderful to see kids tumbling on the green.

Ms. Moran moved and Mr. Marcellino seconded to move Item 6, Community School for the Arts (CSA) Partnership Update, ahead of Old Business.

The motion passed unanimously.

VII. OLD BUSINESS

2. Neighborhood Assistance Act Programs

Mr. Kegler moved and Ms. Moran seconded to approve the following resolution:

Resolved, to approve the following projects for submission to the Connecticut Department of Revenue Services for inclusion in the 2015 Neighborhood Assistance Act Program: water harvesting project at the Mansfield Community Center; Mansfield Community Playground; and development of a new community clinic and support facility for United Services, Inc.

The motion passed unanimously.

3. Storrs Center Update

At the next meeting, Mr. Hart will provide an answer for Ms. Raymond's earlier question concerning the ability to maintain a private club in a facility paid for with federal and state funds.

4. Community Water and Wastewater Issues

A press release indicating final approval of the water diversion permit requested by Connecticut Water Company and UConn to bring water from Tolland was sent to Councilors.

5. Community/Campus Relations

June 8, 2015

The Town/University Relations Committee will be meeting on June 9, 2015 at 4:00 p.m. in the Council Chamber.

VIII. NEW BUSINESS

6. Community School for the Arts

Parks and Recreation Director Curt Vincente, UConn Vice-Provost and Executive Vice-President of Academic Affairs Sally Reis, outgoing Dean of the UConn School of Fine Arts Brid Grant, and new Dean of the UConn School of Fine Arts Anne D'Allewa reviewed the first year of the partnership. UConn continues to administer the program and the Town handles the marketing and collection functions. The plan is to continue the partnership for another year at which time the situation will be reevaluated. All speakers voiced continued support for the program.

Council members discussed the relocation of the classes from the Depot Campus to other venues, the level of programming, parking concerns, and the projected budget.

7. Quarterly Financial Statements Dated March 31, 2015

Mr. Ryan, Chair of the Finance Committee, moved effective June 8, 2015, to accept the Financial Statements dated March 31, 2015.

The motion passed unanimously.

8. Proposed FY 14/15 Capital Improvements Adjustments

Mr. Ryan, Chair of the Finance Committee, moved, effective June 8, 2015, to accept the Financial Statements dated March 31, 2015.

The motion passed unanimously.

9. Naming of Public Street in Storrs Center

Ms. Moran moved and Ms. Raymond seconded, to appoint an Ad Hoc Committee on Naming of Streets and Buildings to review and recommend a name for the new public street located east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, also known as buildings VS8/9 and VS-10.

Mr. Ryan has agreed to again chair this Committee. Deputy Mayor Shapiro requested that one Democrat and one Republican volunteer and that interested members contact the Mayor and Town Manager prior to the next meeting.

10. Independence Day Ceremonial Presentation Planning Subcommittee

Ms. Moran volunteered to chair the subcommittee and Mr. Kochenburger and Mr. Kegler agreed to also serve. The presentation will take place prior to the June 22, 2015 meeting.

IX. REPORTS OF COUNCIL COMMITTEES

Ms. Moran reported the Personnel Committee will begin work on the Town Manager's review.

X. DEPARTMENTAL AND COMMITTEE REPORT

No comments offered.

June 8, 2015

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

11. M. Stanton re: Certification of Petition
12. Notice of Budget Referendum
13. Public Forum on Aquatic Invasive Treatment for Eagleville Lake
14. Mansfield Skate Park Ribbon Cutting Ceremony - Mr. Hart invited all to the reopening and thanked all those who provided support for this important project.
15. Mansfield Minute – June 2015

XII. FUTURE AGENDAS

Mr. Kochenburger requested the modifications to the fee waiver program be reviewed by an ad hoc committee. Additional information on the program specifics will be available in August.

XIII. ADJOURNMENT

Ms. Moran moved and Ms. Raymond seconded to adjourn the meeting at 9:10 p.m. The motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk

June 8, 2015

Community School for the Arts

Q: Reduction in amount of \$35,000 from waivers grants = services, how many individuals have been dropped from the Mansfield Community Center?

ARTHUR A. SMITH
74 Mulberry Road
Mansfield, CT 06250

June 8, 2015

Town of Mansfield Finance Committee,
Town Council and Town Manager
Audrey P. Beck Building
4 South Eagleville Road
Mansfield, CT 06268

Re: Town Bank Accounts

Q: What Town Council actions need to be taken for Town Attorney opinion to be officially adopted by Town Council?

COOPY

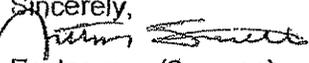
Dear Mr. Ryan and Finance Committee Members:

Through my Freedom of Information Act request of February 24, 2015 I have had the opportunity to review town finance documents that were made available to me. My questions are based on the review of those documents. I have been told that the "Best Value" documents requested will not be available in total until August. I may have further questions at that time.

My questions are as follows:

- (1) I have obtained People's United Bank Business Signature Cards for four Town of Mansfield Accounts, #1007000392, #1007000405, #1007000384 and #6500430191, the first signature is the Town of Mansfield, who is able to take actions on this account under that signature?
- (2) Of the Accounts listed above none have a date except #6500430191, why are the Certification of Taxpayer Identification Number sections without dates?
- (3) Why was the #6500430191 account opened on March 9, 2015?
- (4) What account was replaced and where is the retained history of that account, it appears to be a Health Insurance Account?
- (5) What is the World Pay account, and who has access to it?
- (6) Of the "Best Value" documents produced, a significant number do not have dates with the time of approval by the town's CFO, why aren't these documents dated?
- (7) What is the procedure for opening and closing bank accounts and are these procedures included in the control measures, who is involved in that process and does the town manager need to sign off on all closed and new bank accounts?

On a related matter, there has been discussion that the Housing Development Corporation, see attached documents, may be utilized in the Mansfield Tomorrow Plan of Conservation, will that 501(c) 3 be audited before it is involved in any function for the town?

Sincerely,

Enclosures (6 pages)
CC: Mr. Ziplow, Blum&Shapiro
File

Q: PLAYGROUND PROJECT BECAME Town project was it audited? Does it have legal status as 501(c)3, not for profit?

Q: Is there a documented process for Town adoption of private projects?

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; John Carrington, Director of Public Works; Linda Painter, Director of Planning and Development; Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership
Date: June 22, 2015
Re: Naming of Public Street in Storrs Center

Subject Matter/Background

At the June 8, 2015 meeting the Town Council agreed to establish a new Ad hoc Committee on Naming of Streets and Buildings to name the road being constructed east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way. Councilor Ryan has agreed to serve as chair of the ad hoc committee, as he did for the previous iteration established in 2012.

I have placed this on the agenda for old business as the ad hoc committee needs one additional Democrat and one Republican appointee.

Attachments

1) 06/08/15 agenda item materials



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager
CC: Maria Capriola, Assistant Town Manager; John Carrington, Director of Public Works; Linda Painter, Director of Planning and Development; Cynthia van Zelm, Executive Director, Mansfield Downtown Partnership
Date: June 8, 2015
Re: Naming of Public Street in Storrs Center

Subject Matter/Background

A public street is being constructed by Storrs Center master developer Storrs Center Alliance as part of the current construction for Phase 2 of Storrs Center (the mixed-use buildings on Wilbur Cross Way) east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way. The east side access road is intended as a two-way road to serve as access to the rear of these buildings on Wilbur Cross Way, as well as provide access to Phase 3 (the 42 townhomes and condominiums called Main Street Homes). Typically, a street built by a developer would be named by the developer. However, the Town Council opted to name the public streets in Storrs Center that were constructed by the Town in 2012.

In 2012, the Council's Ad Hoc Committee on Naming of Streets and Buildings researched information and submitted name recommendations to the Town Council for what are now Royce Circle, Wilbur Cross Way, and C.E. Smith Way. Council member Bill Ryan served as Chair of the Ad Hoc Committee and Town Clerk Mary Stanton served as staff to the Ad Hoc Committee. The other two members on the Ad Hoc Committee are no longer serving on the Town Council.

If Council elects to name the road being constructed east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, the Ad Hoc Committee on Naming of Streets and Buildings needs to be resurrected and have Council members appointed to serve on that Ad Hoc Committee. Completion of construction on the road is anticipated for the end of July. Therefore, if Council elects to name this street, a recommendation from the Ad Hoc Committee would need to be received by the Town Council no later than the July 13, 2015 meeting. Public streets need to have a name before the Town Council can accept the road(s).

Financial Impact

Other than staff time to assist the Committee's work, there is no financial impact associated with the naming of Storrs Center public streets.

Legal Review

There is no legal review required.

Recommendation

If the Town Council wants to name the public street being constructed east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, the following motion is in order:

Move, to appoint an Ad Hoc Committee on Naming of Streets and Buildings to review and recommend a name for the new public street located east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way, also known as buildings VS8/9 and VS-10.

Attachments

- 1) Map of public street located east of the buildings at 34 Wilbur Cross Way and 40 Wilbur Cross Way



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Curt Vincente, Director of Parks & Recreation; Jay O'Keefe, Assistant Director of Parks & Recreation
Date: June 22, 2015
Re: Proclamation Designating the Month of July as National Parks and Recreation Month in the Town of Mansfield

Subject Matter/Background

Attached please find a proposed proclamation from the Department of Parks and Recreation designating the Month of July as Parks and Recreation Month in the Town of Mansfield. Staff is requesting that the Town Council consider issuing the proposed proclamation in order to help promote parks and recreation in the community.

Recommendation

Staff requests that the Town Council authorize the Mayor to issue the proclamation as proposed.

If the Town Council supports this request, the following motion is on order:

Move, effective June 22, 2015, to authorize the Mayor to issue the attached proclamation designating the Month of July as National Parks and Recreation Month.

Attachments

- 1) Communication from Assistant Director of Parks and Recreation
- 2) Proposed Proclamation designating the Month of July as National Parks and Recreation Month
- 3) 111th Congress House Resolution 288
- 4) Mansfield Parks and Recreation Department July 2015 Activity Calendar
- 5) National Recreation and Parks Association Fact Sheet – Why Parks and Recreation are Essential Public Services



Mansfield
Community
Center

Town of Mansfield
Parks and Recreation
Department



Jay M. O'Keefe, CPRP
Assistant Director of Parks and Recreation

10 South Eagleville Road
Storrs/Mansfield, Connecticut 06268
Tel: (860) 429-3015 Fax: (860) 429-9773
Email: OKeefeJM@MansfieldCT.org
Website: www.MansfieldCT.org

June 8, 2015

Dear Members of the Town Council:

On behalf of the Mansfield Parks and Recreation Department I would like to make you aware that the U.S. House of Representatives with support from the National Recreation and Parks Association has designated July as *National Parks and Recreation Month*.

Our department plans to promote awareness of these events during the month of July through distribution of web based and in-house promotions, press releases and small special events. Along with our professional organization, the Parks and Recreation Department will be encouraging folks to spend time with family and friends, visit outdoor recreation areas, participate in a favorite hobby, and take advantage of the quality recreation resources right here in Mansfield.

We are requesting the consideration of the Mansfield Town Council to support the attached proclamation in recognition of *National Parks and Recreation Month*. If in agreement, we ask that you please sign and return the proclamation to the Town Manager Office so that it may be displayed for the public at the Mansfield Community Center.

Thank you for your consideration.

Sincerely,

Jay M. O'Keefe, CPRP
Assistant Director of Parks and Recreation



*Town of Mansfield
Proclamation Designating July 2015 as Parks and Recreation Month*

Whereas, parks and recreation programs are an integral part of communities throughout this country, including the Town of Mansfield, Connecticut; and

Whereas, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

Whereas, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

Whereas, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

Whereas, parks and recreation areas are fundamental to the environmental well-being of our community; and

Whereas, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

Whereas, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

Whereas, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

Whereas, the Town of Mansfield, Connecticut recognizes the benefits derived from parks and recreation resources:

NOW, THEREFORE, BE IT RESOLVED, that I, Elizabeth C. Paterson, Mayor of Mansfield, Connecticut, proclaim July as Parks and Recreation Month in the Town of Mansfield, Connecticut.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this 22nd day of June in the year 2015.

Elizabeth C. Paterson, Mayor
Town of Mansfield

HRES 288 IH

111th CONGRESS
1st Session

H. RES. 288

Recognizing the importance of park and recreation facilities and expressing support for the designation of the month of July as 'National Park and Recreation Month.'

IN THE HOUSE OF REPRESENTATIVES

March 26, 2009

Mr. BARROW (for himself and Mr. THOMPSON of Pennsylvania) submitted the following resolution, which was referred to the Committee on Natural Resources.

RESOLUTION

Recognizing the importance of park and recreation facilities and expressing support for the designation of the month of July as 'National Park and Recreation Month'.

Whereas public parks and recreation systems are dedicated to enhancing the quality of life for residents in communities around the country through recreation programming, leisure activities, and conservation efforts;

Whereas parks, recreation activities, and leisure experiences provide opportunities for young people to live, grow, and develop into contributing members of society; create lifelines and continuous life experience for older members of the community; generate opportunities for people to come together and experience a sense of community; and pay dividends to communities by attracting businesses, jobs, and increasing housing value;

Whereas parks and recreation services play a vital role in creating active and healthy communities, and the majority of older adults who visit parks report moderate or high levels of physical activity during their visit and 50 percent of older adults who participated in light to moderate aerobic park activity report being in a better mood after visiting parks;

Whereas parks and recreation facilities foster a variety of activities that contribute to a healthier United States, such as introducing injured military veterans and those with physical disabilities to physical activity, mobilizing urban communities to use chronic disease prevention practices, working with local school systems to develop science-based curricula to educate children on nutrition and activity, connecting children with nature, and combating obesity in youth;

Whereas the creation of places for physical activity, combined with information outreach, produced a 48.4 percent increase in the frequency of physical activity;

Whereas more than 75 percent of Unites States citizens use park and recreation facilities to maintain fitness and to remain socially interactive, which are critical to maintaining community cohesion and pride;

Whereas community recreation programs at park and recreation facilities provide children with a safe refuge and a place to play, which helps to reduce at-risk behavior such as drug use and gang involvement;

Whereas 69 percent of the Unites States population believes in local park and recreation services, which supports the idea that such parks and services should be funded by taxes and user fees;

Whereas public parks and recreation facilities create enormous economic value through increased partnership, which improves the job base and the economic viability of the local economy, including business relocation and expansion in the community and increased tourism; and

Whereas parks and recreation facilities reduce fuel costs and commute times by providing a place close to home to relax, exercise, and reduce stress: Now, therefore, be it

Resolved, That the House of Representatives—

- (1) recognizes the great societal value of parks and recreation facilities and their importance in local communities across the United States;
- (2) recognizes and honors the vital contributions of employees and volunteers in park and recreation facilities; and
- (3) supports the designation of a 'National Park and Recreation Month'.



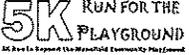
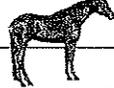
Mansfield
Community Center
Family, Fitness & Fun
www.mansfieldcc.com

July 2015

Mansfield Community Center
NEW Facility Hours Beginning July 1st
Monday—Friday 5:30am—9pm
Saturday 6:30am—8pm
Sunday 8am—8pm

Celebrate!
July is National
Parks and Recreation
Month!

-16-

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Celebrate National Park and Recreation Month! See our calendar for great events and opportunities all month long!</p>	<p>Register your kids for Camp Mansfield, where we "Make Happy Campers!" Registration ongoing!</p> 	<p>Be picky! Find a local farm or orchard in the area at www.pickyourown.org and get some fresh fruits and veggies!</p> 	<p>1 Mansfield Mustangs! A youth community-care group helping nature, animals, and the environment.. Grades 6—9 M & W— 7/1-8/5</p> 	<p>2 FREE Concert In Storrs Town Square Radio Waves (Pop Music) 6:30—8pm</p>	<p>3  Light up the summer sky! Find a fireworks show this weekend and enjoy with family and friends!</p>	<p>The MPRD staff wants to wish everyone a Happy 4th of July and a fun & safe summer season! MCC Hours 9—5pm</p>
<p>5 Spend a day in the tree tops and visit Storrs Adventure Park! Challenge yourself on the high ropes and zip lines! Visit their website storrsadventurepark.com</p> 	<p>6 Register now for any of our Youth Specialty or Sport Camps! Visit www.mansfieldcc.com for camp information!</p> 	<p>7 Beat the heat and come for a visit to the MCC! Swim in the pool, work out in the fitness area, walk on the indoor track, shoot hoops in the gym!</p> 	<p>8 Bicycle Riding Safety and Techniques Workshop! 7pm—8:30pm at the MCC! Register Early!</p> 	<p>9 FREE Concert In Storrs Town Square Kidsville Kuckoo Revue (Kids Music) 6:30—8pm</p> 	<p>10 Launch a kayak at River Park! Travel down the river to the Eagleville Dam.. Be sure to wear life jackets and check the weather! Rentals available at the MCC!</p> 	<p>11 Stand Up Paddle Board Clinic 9am—12pm, at Mansfield Hollow State Park! Family Fun Night at the MCC 4:30—7:30</p>
<p>12 Adult Tennis lessons begin this week! Beginner M & W Advanced T & Th See brochure for details!</p> 	<p>13 Plenty of summer days left! Session 2 Swim Lessons today!</p> 	<p>14 Parent Tot Time in the Gym from 9:30am—12pm. Bring your little one and play in the MCC gym. FREE for members!</p> 	<p>15 Minor Bicycle Maintenance and Adjustments Workshop! 7pm—8:30pm at the MCC! Register Early!</p>	<p>16 FREE Concert In Storrs Town Square The Kerry Boys I (Irish Music) 6:30—8pm</p> 	<p>17 Take the family for a trip through the UCONN horse and animal barns! A great place for kids!</p> 	<p>18 Run for the Playground 5K Road Race! 8am race start at the MCC! Stay in shape and support the community!</p> 
<p>19 It's Sundae Sunday! Come enjoy a complimentary Ice Cream Sundae at the MCC 4pm—6pm Ice cream and toppings. While supplies last!</p> 	<p>20 Session 2 Fitness classes begin today! Yoga Seminar 6:30-8pm Community Room! FREE to members!</p> 	<p>21 Give your CAR a vacation day and ride your bike to work! A great start to your work day! Don't forget your helmet!</p> 	<p>22 Stand Up Paddle Board Clinic 5pm—8pm, at Mansfield Hollow State Park.— Register Early at the MPRD!</p> 	<p>23 FREE Concert In Storrs Town Square Windham Concert Band (Band Concert) 6:30—8pm</p>	<p>24 Family Fun Night at BCP 4:30pm—7:30pm Swimming, Inflatable Slide, activities, new playground! Bring the whole family!</p> 	<p>25 UConn BioBlitz: July 24/25! Nature Walks, Workshops, Presentations! More info: http://bioblitz2015.eeb.uconn.edu/</p>
<p>26 MCC Skate Park Check out the new ramps, jumps and equipment at the MCC Skate Park! Helmets are required!</p> 	<p>27 Find a recipe and try making your own homemade popsicles with the favorite natural juices that you kids love! Bon Appétit!</p> 	<p>28 Sign up for Horseback Riding Lessons/Camps this summer at Sawmill Brook Farm. See the youth and adult sections of MPRD's summer brochure!</p> 	<p>29 Take a walk with us! Visit www.mansfieldct.org/trailguides/ to download trail maps of our beautiful local parks. Hit the trails!</p> 	<p>30 Head to any one of our beautiful state beaches and cool off in Long Island Sound! Enjoy a day at the beach with family!</p> 	<p>31 Go for an early morning walk or jog, enjoy the cooler temps, and quiet roads/trails. Your coffee and newspaper will be waiting for you when you return!</p> 	<p>Visit the Storrs Farmers Market 3pm—6pm! Open on Saturdays!</p>



**National Recreation
and Park Association**

22377 Belmont Ridge Road
Ashburn, VA 20148-4501
703.858.0784
Fax 703.858.0794
www.nrpa.org

Why Parks and Recreation are Essential Public Services

Parks and recreation have three values that make them essential services to communities:

1. Economic value
2. Health and Environmental benefits
3. Social importance

Just as water, sewer, and public safety are considered essential public services, parks are vitally important to establishing and maintaining the quality of life in a community, ensuring the health of families and youth, and contributing to the economic and environmental well-being of a community and a region.

There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of their natural resources, without such communities having a robust, active system of parks and recreation programs for public use and enjoyment.

Economic Value

- Parks improve the local tax base and increase property values. It is proven that private property values increase the value of privately owned land the closer such land is to parks. This increase in private property value due to the proximity to parks increases property tax revenues and improves local economies.
- A Texas A&M review of 25 studies investigating whether parks and open space contributed positively to the property values of surrounding properties found that 20 of the 25 studies found that property values were higher. "The real estate market consistently demonstrates that many people are willing to pay a larger amount for property located close to parks and open space areas than for a home that does not offer this amenity,"
- American Forests, a national conservation organization that promotes forestry, estimates that trees in cities save \$400 billion in storm water retention facility costs.
- Quality parks and recreation are cited as one of the top three reasons that business cite in relocation decisions in a number of studies.

- Parks and recreation programs produce a significant portion of operating costs from revenue generated from fees and charges
- Parks and recreation programs generate revenue directly from fees and charges, but more importantly, provide significant indirect revenues to local and regional economies from sports tournaments and special events such as arts, music, and holiday festivals. Economic activity from hospitality expenditures, tourism, fuel, recreational equipment sales, and many other private sector businesses is of true and sustained value to local and regional economies.

Health and Environmental Benefits

- Parks are the places that people go to get healthy and stay fit.
- Parks and recreation programs and services contribute to the health of children, youth, adults, and seniors.
- According to studies by the Centers for Disease Control and Prevention, creating, improving and promoting places to be physically active can improve individual and community health and result in a 25 percent increase of residents who exercise at least three times per week.
- A study by Penn State University showed significant correlations to reductions in stress, lowered blood pressure, and perceived physical health to the length of stay in visits to parks.
- Parks and protected public lands are proven to improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, produce habitat for wildlife, and provide a place for children and families to connect with nature and recreate outdoors together.

Social Importance

- Parks are a tangible reflection of the quality of life in a community. They provide identity for citizens and are a major factor in the perception of quality of life in a given community. Parks and recreation services are often cited as one of the most important factors in surveys of how livable communities are.
- Parks provide gathering places for families and social groups, as well as for individuals of all ages and economic status, regardless of their ability to pay for access.
- An ongoing study by the Trust for Public Land shows that over the past decade, voter approval rates for bond measures to acquire parks and conserve open space exceeds 75%. Clearly, the majority of the public views parks as an essential priority for government spending.

- Parks and recreation programs provide places for health and well-being that are accessible by persons of all ages and abilities, especially to those with disabilities.
- In a 2007 survey of Fairfax County, VA, residents of 8 of 10 households rated a quality park system either very important or extremely important to their quality of life.
- Research by the Project on Human Development in Chicago Neighborhoods indicates that community involvement in neighborhood parks is associated with lower levels of crime and vandalism
- Access to parks and recreation opportunities has been strongly linked to reductions in crime and to reduced juvenile delinquency.
- Parks have a value to communities that transcend the amount of dollars invested or the revenues gained from fees. Parks provide a sense of public pride and cohesion to every community.

*National Recreation and Park Association
For more information on the value and benefits of parks go to www.nrpa.org*

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Linda Painter Director of Planning and Development; Curt Vincente, and Director of Parks and Recreation; Jennifer Kaufman, Natural Resources and Sustainability Coordinator; John Carrington, Director of Public Works
Date: June 22, 2015
Re: 2015 Recreational Trails Program Grant-Universal Access Trail Bicentennial Pond (Re-Submittal)

Subject Matter/Background

Bicentennial Pond Recreation Area, situated in Mansfield's 455-acre Schoolhouse Brook Park, is the site of numerous recreational and educational activities including:

- Swimming, hiking, mountain biking, picnicking and concerts
- Mansfield's municipal summer camp program (hosting approximately 750 children each summer)
- Outdoor classroom and physical activities for Mansfield Middle School (MMS), which is adjacent to the Bicentennial Pond Recreation Area
- Access to 8.54 miles of Town trails within in Schoolhouse Brook Park
- Access to the Nipmuck Trail, a state-designated greenway beginning in Mansfield and traveling north to the Nipmuck Forest in Union, CT on the Massachusetts border

Currently, there is a wheelchair accessible path to the beach and swimming area but no way for someone in a wheelchair to travel deeper into the park.

In 2011, the Town of Mansfield, in partnership with the Eastern Highland Health District and the Mansfield Middle School (MMS), received a grant to design improvements for wheelchair accessibility at the Schoolhouse Brook Park/ Bicentennial Pond Recreation Area. This past fall the Town, after going out to bid, contracted with the landscape architecture firm of Kent and Frost to design the trail and to develop construction specifications and a detailed cost estimate. As part of the design process, staff from the health district, middle school, parks and recreation, human services, and members of the Parks Advisory Committee walked the trail and reviewed the final design.

In 2013, the Town of Mansfield submitted a Recreational Trails Program Grant application for the construction of this trail. The project ranked highly but was not funded. For this reason, the Connecticut Department of Energy and Environmental Protection (DEEP) has recommended that the Town resubmit the application.

The proposed trail, which is designed to meet the accessibility codes outlined by the US National Parks Service, would be approximately 7/10 of a mile long. This trail would create a pond loop trail at Mansfield's most often used recreation area with connections to the existing 8.54 miles of park trails and the State's Blue Blazed Nipmuck Trail. The surface of the trail would consist of a compacted layer of dense graded crushed stone, with additives to strengthen the surface. Several different trail options have been developed to meet the specific needs of the trail in different conditions (e.g. wet areas; protection of tree roots). The cost estimate also includes several new trail amenities - interpretive signage, an outdoor ecology classroom area, two fishing platforms, a viewing area to showcase the dam and pond, and an area that better defines the trail entrance from the Middle School and the Bicentennial Pond parking lot. In addition, the trail would feature a moderately sloped path leading from the pond to the playground. (Detailed trail plans and cost estimate are attached.)

The proposed wheelchair accessible trail is designed to afford access to natural areas around the pond that are currently inaccessible to those with limited mobility and in wheelchairs, improve access for MMS students for educational and physical education activities by creating outdoor classroom areas, and to generally increase access to physical activity opportunities for the region.

Financial Impact

In 2013, staff's estimate construct the trail totaled \$283,963, (including a 20% contingency). After discussions with the Landscape Architect who completed the design and cost estimate in 2013, he recommends that the Town add 12% to the initial estimate, bringing the total cost with the 20% contingency to \$316,839. If received, the grant would fund \$253,471 or 80% of the total project. The Town would be responsible for \$63,367 or 20% of the project cost. Staff would plan to finance the local match of \$63,367 through a combination of in-kind staff support, and contributions from the Parks Improvement Fund and the Open Space Fund.

With respect to ongoing operations and maintenance expenses, public works staff estimates that the trail would cost \$3,000 per year in labor and materials. (Please see the attached correspondence from the Director of Public Works/Town Engineer for more detail.)

Recommendation

If the Town Council supports the submittal of this grant application, the following resolution would be in order.

Resolved, effective June 22, 2015, to submit an application in the amount of \$316,839, to be funded 80% by the State and 20% by the Town, to the Connecticut Department of Energy and Environmental Protection's Recreational Trails Program for the purpose of improving wheelchair accessibility, trail linkages, and educational and physical activity opportunities at the Schoolhouse Brook Park/ Bicentennial Pond Recreation area.

Attachments:

- 1) Map of Trail
- 2) 2013 Cost Estimate
- 3) Operations and maintenance estimate

Universal Access
Trail Around
Bicentennial Pond

Manfield, CT



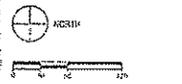
LEGEND:

- Proposed Trail
- Existing Trail
- Existing Tretline
- Existing Stream
- Primary Trail Entrance
- Parking

*Continued 2' Interval

**NOT ISSUED FOR
CONSTRUCTION**

Sheet No.	24
Scale	1" = 20'
North Arrow	



Accessibility
Plan

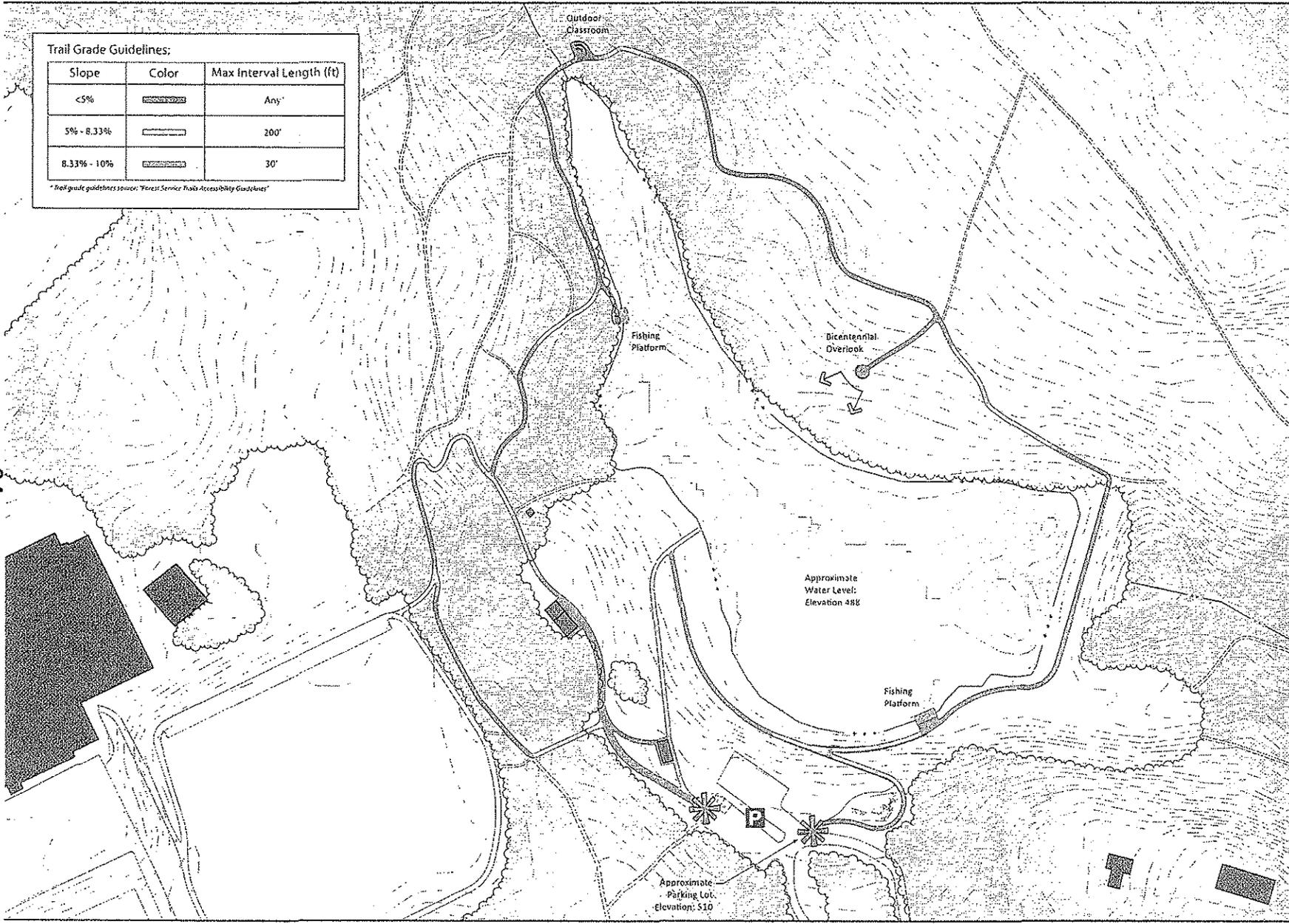
Date	12/12/11
Drawn	J. HARRIS
Checked	J. HARRIS
Scale	1" = 20'
Sheet No.	24 of 24

Trail Grade Guidelines:

Slope	Color	Max Interval Length (ft)
<5%		Any'
5% - 8.33%		200'
8.33% - 10%		30'

* Trail grade guidelines source: "Forest Service Trail Accessibility Guidelines"

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Budget

Construction of a Universal Access Trail Around Bicentennial Pond

Task	Description	Cost (2013)	Cost (2015)
1	Construction of a 0.7 mile trail around Bicentennial Pond in accordance with the US National Parks Service Accessibility Codes. The trail will connect with the 8.54 mile trail network that includes the State Blue Blazed Nipmuck Trail, a state designated greenway. The trail will consist of a main loop to provide universal access all the way around the pond to connect the park's handicapped parking area to the trail and provide universal access from the Mansfield Middle School and a parking area spur to facilitate access from the handicapped parking area to the pavilion and bath house.	\$ 185,247	\$ 207,477
2	Construction of a trail spur to an existing paved wheel chair path that leads to the beach and swimming area; improvements to an existing beach path to meet US National Parks Accessibility Codes; and universal access from the playground to the beach.	\$ 26,354	\$ 29,516
2-25-3	Design, construction and installation of two main entrance signs and five interpretive signs to enhance way finding, educational resources, and to provide information about the trail and the park.	\$ 9,390	\$ 10,517
4	Construction of 4 gathering areas to provide universal access to key habitats and recreational resources of the park, including:		
a	Fishing pier #1	\$ 23,304	\$ 26,100
b	Fishing pier #2	\$ 17,322	\$ 19,401
c	An outdoor classroom to facilitate study of pond and stream ecology	\$ 6,432	\$ 7,204
d	A pond overlook	\$ 5,915	\$ 6,625
5	Project Oversight	\$ 10,000	\$ 10,000
	Project Total	\$ 283,963	\$ 316,839
	Amount Requested from Grant	\$ 227,171	\$ 253,471
	Cash Match	\$ 56,793	\$ 63,368



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance; Jaime Russell, Director of Information Technology; Richard Kisiel, Interim Superintendent, Mansfield Public Schools; Bruce Silva, Superintendent, Regional School District No. 19
Date: June 22, 2015
Re: Agreement Between the Town of Mansfield, the Mansfield Board of Education and the Region 19 Board of Education for Financial Management, Information Technology, Risk Management and Employee Benefits Services

Subject Matter/Background

As the Town Council will recall, I have been working on a proposed successor agreement between the Town, the Mansfield Board of Education and the Region 19 Board of Education for financial management, information technology, risk management and employee benefits services. The form of the agreement needs some significant revision, and I am going to need more time to develop the successor document. Among other concerns, I believe the agreement needs to better identify the obligations between the Town and the Mansfield Public Schools as well as the financial contributions of the three parties.

Our current agreement expires on June 30, 2015. In order to provide more time for the parties to prepare a comprehensive successor agreement, I have prepared for your consideration a one-year extension to the existing agreement. The one-year extension mirrors the terms of the existing agreement. I have updated the financial contributions from Region 19 and included a new Paragraph 5 to clearly state that the Town shall provide financial management services to the two boards of education in strict accordance with the Town's financial policies and procedures.

Fiscal Impact

The proposed fees for service listed in the one-year extension agreement are designed to cover the Town's costs associated with providing financial management, information technology, risk management and employee benefits services to the Mansfield Board of Education and Region 19, *as presently calculated*. The boards of education have budgeted sufficient funds for FY 2015/16 to cover the cost of their respective contributions. The successor

agreement under development will likely include a new methodology for calculating the financial contributions of the three parties.

Legal Review

The Town Attorney has approved the legality and the form of the proposed one-year extension agreement.

Recommendation

Staff recommends that the Town Council authorize me to execute the one-year extension agreement. The following motion is suggested:

Move, to authorize the Town Manager to execute the proposed Agreement between the Town of Mansfield, the Mansfield Board of Education and the Region 19 Board of Education for Financial Management, Information Technology, Risk Management and Employee Benefits Services for the term commencing on July 1, 2015 and expiring on June 30, 2016.

Attachments

- 1) Proposed One-year Extension Agreement
- 2) Expiring Agreement

AGREEMENT BETWEEN
THE TOWN OF MANSFIELD,
THE MANSFIELD BOARD OF EDUCATION
AND
THE REGION 19 BOARD OF EDUCATION
FOR FINANCIAL MANAGEMENT, INFORMATION TECHNOLOGY,
RISK MANAGEMENT AND EMPLOYEE BENEFITS SERVICES

This Agreement is made and entered into, effective on the 1st day of July 2015, by and between the Town of Mansfield (hereinafter called the Town), The Mansfield Board of Education (hereinafter called the Mansfield Board) and the Region 19 Board of Education (hereinafter called the R-19 Board).

Whereas, the Town and the Mansfield Board share certain financial management, information technology, risk management services, and employee benefits services and R-19 Board wishes to engage the Town and the Mansfield Board to render certain financial management, information technology, risk management, and employee benefits technical services hereinafter described in connection with the administration of Regional School District No. 19; and

Whereas, to the extent that this Agreement is entered into by and between the Mansfield Board and the R-19 Board, such Boards enter into such Agreement in accordance with the provisions of Section 10-158a of the Connecticut General Statutes.

Now therefore the parties do mutually agree as follows:

1. The R-19 Board agrees to engage the Town and the Mansfield Board, and the Town and the Mansfield Board agree to perform the services hereinafter set forth.
2. The Town, working through its Director of Finance, shall do, perform and carry out in a satisfactory and proper manner, a scope of activities established by the R-19 Board and its Superintendent, and acceptable to the Town, for the purpose of providing to the R-19 Board the financial services described in this Agreement.
3. The Town, working through its Town Manager and his/her designee (e.g. Assistant Town Manager), shall do, perform and carry out in a satisfactory and proper manner, a scope of activities established by the R-19 Board and its Superintendent, and acceptable to the Town, for the purpose of providing to the R-19 Board the risk management and employee benefits services described in this Agreement.
4. The Mansfield Board, working through its Director of Information Technology, shall do, perform and carry out in a satisfactory and proper manner, a scope of activities established by the R-19 Board and its Superintendent, and acceptable to the Mansfield Board and its Superintendent, for the purpose of providing to the R-19 Board the Information Technology services described in this Agreement.
5. **The Town shall provide financial management services to the Mansfield Board and R-19 Board in strict accordance with the provisions of the Town's Financial Policies and Procedures. The Mansfield Board and the R-19 Board's Financial Management Policies shall be consistent with the Financial Policies and Procedures promulgated by the Town.**

For the period July 1, 2015 to June 30, 2016, the Town and the Mansfield Board will provide the following services:

A. Operations

The Town and the Mansfield Board shall provide R-19 with the following services:

1. Provide the R-19 Board with an automated cash disbursements system which shall provide for a systematic paying of bills.
2. Provide the R-19 Board with an automated cash receipts system which will systematically record the receipt of cash.
3. Provide the R-19 Board with a fully operational payroll system including all necessary State and Federal reporting.
4. Provide the R-19 Board with accounting and bookkeeping services through monthly trial balance preparation for all funds and account groups.
5. Provide the R-19 Board with an automated budget package for all funds.
6. Prepare computer generated financial reports for all funds in the same form as is currently being provided. Any changes in form shall be mutually agreed to by the R-19 Superintendent and the Director of Finance for the Town.
7. Prepare a Comprehensive Annual Financial Report in accordance with GAAP.
8. Prepare monthly, quarterly and annual reports and other reports as needed.
9. Prepare the ED-001 for submission to State Department of Education.
10. Pursuant to a Memorandum of Understanding between the R-19 Board and the Edwin O. Smith Foundation, Inc., provide financial management services to the Foundation as enumerated in the agreement.
11. Provide the R-19 Board with Risk Management services that assist in supporting the existing R-19 Board staff in the following areas:
 - Liability, automobile, property (LAP) insurance plan administration
 - Workers compensation administration
 - Safety administration
12. Provide the R-19 Board with Employee Benefits services that assist in supporting the existing R-19 Board staff in the following areas:
 - Health insurance plan administration
 - Life insurance plan administration
 - Flexible benefits plan administration
 - Optional retirement plan administration (457 plans, 403 plans)
 - Employee wellness programming
 - Collective bargaining as it relates to employee benefits
 - GASB 45 compliance (OPEB actuarial analysis coordination) biannually
 - Other employee benefits services/issues as needed

13. Provide the R-19 Board with Information Technology services that assist in supporting the existing R-19 Board Staff in the following areas:
 - Local Area Network (LAN) management
 - System Usage
 - Disk space usage
 - Backup verification
 - Overall Network Health
 - Error Logs
 - System Performance
 - Installation of updates: Antivirus software and definitions
 - Configure user ID's and e-mail addresses when required
 - Shared network printing
14. Provide the R-19 Board with Information Technology services that assist in supporting the existing R-19 Board in the following areas:
 - a) Wide Area Network (WAN) management
 - b) Remote Access Service Assistance
 - c) Internet Connectivity
15. Provide the R-19 Board with other services and technological support that are requested by the R-19 Superintendent and are acceptable to the Town and the Mansfield Board, as applicable.

B. Personnel

1. The Town will provide the personnel necessary to process the accounting information as provided by the R-19 Board personnel, to ensure a satisfactory end result.
2. It is mutually recognized by the parties that the Director of Finance has the authority on questions dealing with the design and implementation of the Financial Management System. Should there be changes to the Financial Management System requiring additional budget expenditures, such changes shall be presented by the Director of Finance to the Town and Mansfield Board for approval prior to proceeding with same.
3. The Town, working through its Town Manager and his/her designee (e.g. Assistant Town Manager), will provide to the R-19 Board services for risk management and employee benefits coordination (on the basis of shared services with the Town) as described in this agreement. It is mutually recognized by the parties that the Town Manager or his/her designee (e.g. Assistant Town Manager) has the authority on questions dealing with the implementation of the health insurance pool and plans, life insurance plans, and flexible benefits plans.
4. The Mansfield Board will provide to the R-19 Board the services of the Mansfield Board's Director of Information Technology (on the basis of shared services with the Mansfield Board). In providing such services, the Mansfield Board's Director of Information Technology shall perform for the R-19 Board the services described in the job description attached hereto, which may be amended from time to time by the

Mansfield Board. In carrying out such services for the benefit of the R-19 Board, the Mansfield Board's Director of Information Technology shall have the authority to coordinate and direct the activity of all IT personnel at all locations insofar as their activities directly impact the integration of technology into the curriculum and/or for the use of technology in support of the overall operations of either school district. The Mansfield Board's Director of Information Technology shall be an employee of the Mansfield Board only.

5. The Town will provide to the R-19 Board the services of the Town's Director of Finance who shall serve as the R-19 Board's Business Manager (on the basis of shared services with the Town). In providing such services, the Town's Director of Finance shall perform for the R-19 Board such services as described in the job description attached hereto, or as requested by the R-19 Superintendent of schools. The attached job description may be amended from time to time by the Town.

C. Compensation

1. The Town agrees to provide to the R-19 Board the financial management services described in this Agreement at a cost not to exceed \$96,530.00 for fiscal year 2015/16. The Mansfield Board agrees to provide to the R-19 Board the Information Technology services described in this Agreement at a cost not to exceed \$114,670.00 for fiscal year 2015/16. The Town, Mansfield Board, and R-19 Board mutually agree that one half of the Assistant Town Manager's salary be funded through the Health Insurance Fund and that such cost be included in the calculation of health insurance premiums.
2. For budget purposes, the Town, the Mansfield Board and the R-19 Board shall share the cost of the Director of Finance position as follows: Town 40%; Mansfield Board 30%; and R-19 Board 30%. The above amount shall be adjusted annually during the remainder of this Agreement, based upon the Town Administrator's Pay Plan for nonunion personnel.

D. Termination for Cause and/or Convenience

During the term of this Agreement, the Town, the Mansfield Board or the R-19 Board may terminate this contract at the end of any given fiscal year. Notice of such termination must be given in writing to all parties to this Agreement at least 120 days prior to the end of the fiscal year.

E. Changes

The Town, the Mansfield Board or the R-19 Board may, from time to time, require changes in the scope of services of this agreement. Such changes, including any increase or decrease in the amount of compensation to be paid to the Town or Mansfield Board, as applicable, as mutually agreed upon by and between the Town, the Mansfield Board and the R-19 Board, shall be incorporated in written amendments to this contract.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hands.

For the Town of Mansfield:

Matthew W. Hart, Town Manager

Date

Witness

For the Mansfield Board of Education:

Richard W. Kisiel, Interim Superintendent

Date

Witness

For the Region 19 Board of Education:

Bruce Silva, Superintendent

Date

Witness

**TOWN OF MANSFIELD
POSITION DESCRIPTION**

Class Title: Director of Finance
Group: Town Administrators
Pay Grade: Town Administrators Grade 32
FLSA: Exempt
Effective Date: July 1, 2009

General Description/Definition of Work

This position performs complex professional and administrative work in planning, organizing and directing the financial activities of the Town as well as related work as required. Duties include planning, organizing, directing and supervising the Assessor's Office, Revenue Collection Office, and Controller/Treasurer's office (accounting, disbursements and investments). Provides centralized financial management services and reports for the Town of Mansfield and the Mansfield Board of Education. By Special agreement the Finance Department through its director provides financial management services and reports for: Eastern Highlands Health District, Mansfield Discovery Depot (daycare center), Regional School District 19 and Mansfield Downtown Partnership. Director coordinates work with Town Manager, Superintendent of Schools, other agencies as indicated and other departments. Work is performed under general supervision. Supervision is exercised over all department personnel. Position reports to the Town Manager.

Essential Job Functions/Typical Tasks

- Directs the operations of the Finance Department and evaluates and administers financial management programs such as accounting and financial reporting, budgeting, information technology, cash management, grant applications, tax collection, assessment, audits and reporting.
- Drafts and recommends policy to the Town Manager and plans for the implementation of financial goals and objectives; researches, analyzes and reports on a variety of administrative projects.
- Coordinates preparation of annual Town, Health District, Region 19 and school and various other operating budgets; reviews all department submissions; prepares budgets for various funds such as capital fund, health insurance fund and management services fund; drafts budget policy positions; attends Town Council budget sessions and provides financial and technical assistance as requested; analyzes impact of budget and tax rate and service levels and recommends strategies to mitigate impact.
- Directs and controls the expenditure of Town, Region 19 and School fund allocations within the constraints of approved budgets; reviews budgets on a monthly basis and prepares budget adjustments for Town Council approval.
- Analyzes financial markets and supervises the investment of Town funds in appropriate instruments.
- Prepares and submits a variety of complex financial reports; assists in the preparation of grant applications and oversees financial reporting; coordinates the efforts of external auditors in their review of Town financial management for Town, Region 19, Health District, Schools and various other small agencies.
- Serves as Town purchasing agent; staffs Town Council's Finance Committee.
- Coordinates, assigns and oversees workload for assigned staff; motivates, evaluates, counsels and disciplines staff in accordance with union contract and personnel policies; directs training of departmental personnel; ensures safe work practices.
- Performs related tasks as required.

Knowledge, Skills and Abilities:

- Comprehensive knowledge of general laws and administrative policies governing municipal and school financial practices and procedures.

Director of Finance (cont'd.)

- Comprehensive knowledge of the principles and practices of accounting and budgeting in government.
- Ability to evaluate complex financial systems and efficiently formulate and install accounting methods, procedures, forms and records; ability to prepare informative financial reports; ability to formulate long-range fiscal planning.
- Ability to plan, organize, direct and evaluate work of subordinate employees in the specialized field of accounting.
- Ability to establish and maintain effective working relationships with associates, state and regional governmental officials and the general public.

Education and Experience:

Graduation from an accredited college or university with major course work in accounting or related field supplemented by a master's degree in business administration or related field and extensive experience in public finance administration. Consideration may be given to equivalent experience and training. Should have or ability to obtain within a year of employment and maintain School Business Manager Certification SDE 85

Physical Demands and Work Environment:

(The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The list is not all-inclusive and may be supplemented as necessary. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

- Sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects.
- Work requires fingering, grasping, and repetitive motions.
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word.
- Hearing is required to perceive information at normal spoken word levels.
- Visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
- Worker is not subject to adverse environmental conditions.

Special Requirements:

None.

The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility. The description does not constitute an employment agreement between the Town of Mansfield and the employee and is subject to change by the Town as the needs of the Town and requirements of the job change.

Approved by: _____
Matthew W. Hart, Town Manager

Date: _____

**MANSFIELD BOARD OF EDUCATION
POSITION DESCRIPTION**

Class Title: Director of Information Technology
Group: Mansfield Board of Education Administrators

General Description/Definition of Work

The fundamental responsibilities of this position are to coordinate the integration of technology into the district's curriculum and to coordinate the use of technology in the district's overall operations. The position involves responsibility for planning, developing and coordinating the implementation of a district-wide plan regarding the use of technology in instruction; developing and implementing a program for the training of certified staff in the use of technology in instruction; planning, directing and participating in information technology program development, analyses and operations; providing technical and hardware support; managing information systems, procedures and staff; and preparing and maintaining systems, records and files related to information technology. The position reports to the Superintendent of Schools.

Essential Job Functions/Typical Tasks

- Administers and manages the activities of the Information Technology Department; manages departmental operations to achieve goals within available resources; plans and organizes workloads and staff assignments; evaluates and motivates assigned staff; reviews progress and directs changes as needed; provides training and instruction to Information Technology staff; assists with personnel actions such as hiring and evaluating assigned staff; ensures safe work practices.
- Coordinates the development and implementation of a district-wide plan for integrating technology into the curriculum and for using technology in support of the district's overall operations; monitors the implementation of that plan on an ongoing basis; prepares periodic reports to the Board of Education and to school district officials regarding the implementation of the district-wide plan.
- Coordinates the development and implementation of a program for training the district's certified staff in the use of technology in instruction; assists certified staff members in integrating technology into their day-to-day instruction.
- Provides input to other administrators related to the evaluation of certified staff members with regard to their use of technology in instruction.
- Provides technical support for the district's central office staff and for all building-level staff in connection with the district's technology program.
- Assists the Superintendent in developing budget recommendations related to the Information Technology Department; insures that appropriate technical equipment and software are provided within budget limitations.
- Maintains and supports all of the district's computer systems and applications; coordinates the procurement of computer equipment, hardware, software and supplies; monitors the performance of outside vendors and contracts; performs software and hardware problem analysis for computers and networks; sets up and tests newly acquired computer equipment; coordinates and implements conversions and upgrades to both hardware and software products.
- Acts as a liaison with the Town of Mansfield with regard to the implementation of the district's technology program.

Director of Information Technology (cont'd.)

- Performs related tasks as required.

Knowledge, Skills and Abilities:

- Substantial experience related to the use of technology in instruction; demonstrated ability to work effectively with the district's certified staff in integrating technology into the curriculum.
- Ability to determine the district's information technology needs and to develop programs to meet these needs.
- Comprehensive knowledge of all phases of systems analysis, management information systems, local and wide area networks, programming and computer operations in an on-line, networked and batch-processing environment.
- Knowledge of contract administration and public purchasing procedures for information technology equipment and systems.
- Good knowledge of networks, databases, client server applications and web based applications. High level of knowledge of Microsoft, Novell, UNIX operation systems, Cisco routers, VPN, NAS, Novell GroupWise, Novell Firewalls, Microsoft products, databases such as Informix, Oracle, Access and SQL Server.
- Ability to communicate effectively orally and in writing, including the preparation of clear and concise reports.
- Ability to plan and supervise the work of professional and technical personnel in supporting the district's educational program.
- Ability to install and troubleshoot PC systems.
- Ability to establish and maintain effective working relationships within and outside the district.

Education, Certification and Experience:

- Master's Degree in education or in a related field from an accredited college or university, with major course work in information technology, computer science or a related field.
- Certification by the State Department of Education as an Intermediate Administrator or Supervisor (092).
- Extensive information systems operations experience, preferably involving management-level functions.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The list is not all-inclusive and may be supplemented as necessary. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- This is light work requiring the exertion of up to 35 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects.
- Work requires climbing, balancing, stooping, reaching, standing, walking, lifting, fingering, and repetitive motions.
- Ability to communicate with various district-wide technology users and others to express or exchange ideas and receive information necessary to conduct job duties.

Director of Information Technology (cont'd.)

- Visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities.
- The worker is not subject to adverse environmental conditions, but may travel in adverse weather.

Special Requirements:

Possession of an appropriate driver's license valid in the State of Connecticut. Strongly preferred to possess Certified Novell Engineer (CNE) or Microsoft Certified Systems Engineer (MCSE).

The above description is illustrative of tasks and responsibilities. It is not meant to be all-inclusive of every task or responsibility. The description does not constitute an employment agreement between the Mansfield Board of Education and the employee and is subject to change by the Board as the needs of the Board and requirements of the job change.

Approved by: Frederick A. Baruzzi
Frederick A. Baruzzi, Superintendent of Schools

Date: 6/22/09

460009 v.03

AGREEMENT BETWEEN
THE TOWN OF MANSFIELD,
THE MANSFIELD BOARD OF EDUCATION
AND
THE REGION 19 BOARD OF EDUCATION
FOR FINANCIAL MANAGEMENT, INFORMATION TECHNOLOGY,
RISK MANAGEMENT AND EMPLOYEE BENEFITS SERVICES

This Agreement is made and entered into, effective on the 1st day of July 2012, by and between the Town of Mansfield (hereinafter called the Town), The Mansfield Board of Education (hereinafter called the Mansfield Board) and the Region 19 Board of Education (hereinafter called the R-19 Board).

Whereas, the Town and the Mansfield Board share certain financial management, information technology, risk management services, and employee benefits services and R-19 Board wishes to engage the Town and the Mansfield Board to render certain financial management, information technology, risk management, and employee benefits technical services hereinafter described in connection with the administration of Regional School District No. 19; and

Whereas, to the extent that this Agreement is entered into by and between the Mansfield Board and the R-19 Board, such Boards enter into such Agreement in accordance with the provisions of Section 10-158a of the Connecticut General Statutes.

Now therefore the parties do mutually agree as follows:

1. The R-19 Board agrees to engage the Town and the Mansfield Board, and the Town and the Mansfield Board agree to perform the services hereinafter set forth.
2. The Town, working through its Director of Finance, shall do, perform and carry out in a satisfactory and proper manner, a scope of activities established by the R-19 Board and its Superintendent, and acceptable to the Town, for the purpose of providing to the R-19 Board the financial services described in this Agreement.
3. The Town, working through its Town Manager and his/her designee (e.g. Assistant Town Manager), shall do, perform and carry out in a satisfactory and proper manner, a scope of activities established by the R-19 Board and its Superintendent, and acceptable to the Town, for the purpose of providing to the R-19 Board the risk management and employee benefits services described in this Agreement.
4. The Mansfield Board, working through its Director of Information Technology, shall do, perform and carry out in a satisfactory and proper manner, a scope of activities established by the R-19 Board and its Superintendent, and acceptable to the Mansfield Board and its Superintendent, for the purpose of providing to the R-19 Board the Information Technology services described in this Agreement.

For the period beginning July 1, 2012 to June 30, 2015, the Town and the Mansfield Board will provide the following services:

A. Operations

The Town and the Mansfield Board shall provide R-19 with the following services:

1. Provide the R-19 Board with an automated cash disbursements system which shall provide for a systematic paying of bills.
2. Provide the R-19 Board with an automated cash receipts system which will systematically record the receipt of cash.
3. Provide the R-19 Board with a fully operational payroll system including all necessary State and Federal reporting.
4. Provide the R-19 Board with accounting and bookkeeping services through monthly trial balance preparation for all funds and account groups.
5. Provide the R-19 Board with an automated budget package for all funds.
6. Prepare computer generated financial reports for all funds in the same form as is currently being provided. Any changes in form shall be mutually agreed to by the R-19 Superintendent and the Director of Finance for the Town.
7. Prepare a Comprehensive Annual Financial Report in accordance with GAAP.
8. Prepare monthly, quarterly and annual reports and other reports as needed.
9. Prepare the ED-001 for submission to State Department of Education.
10. Pursuant to a Memorandum of Understanding between the R-19 Board and the Edwin O. Smith Foundation, Inc., provide financial management services to the Foundation as enumerated in the agreement.
11. Provide the R-19 Board with Risk Management services that assist in supporting the existing R-19 Board staff in the following areas:
 - Liability, automobile, property (LAP) insurance plan administration
 - Workers compensation administration
 - Safety administration
12. Provide the R-19 Board with Employee Benefits services that assist in supporting the existing R-19 Board staff in the following areas:
 - Health insurance plan administration
 - Life insurance plan administration
 - Flexible benefits plan administration
 - Optional retirement plan administration (457 plans, 403 plans)
 - Employee wellness programming
 - Collective bargaining as it relates to employee benefits
 - GASB 45 compliance (OPEB actuarial analysis coordination) biannually
 - Other employee benefits services/issues as needed
13. Provide the R-19 Board with Information Technology services that assist in supporting the existing R-19 Board Staff in the following areas:
 - Local Area Network (LAN) management
 - System Usage
 - Disk space usage
 - Backup verification

- Overall Network Health
 - Error Logs
 - System Performance
 - Installation of updates: Antivirus software and definitions
 - Configure user ID's and e-mail addresses when required
 - Shared network printing
14. Provide the R-19 Board with Information Technology services that assist in supporting the existing R-19 Board in the following areas:
- 1) Wide Area Network (WAN) management
 - 2) Remote Access Service Assistance
 - 3) Internet Connectivity
15. Provide the R-19 Board with other services and technological support that are requested by the R-19 Superintendent and are acceptable to the Town and the Mansfield Board, as applicable.

B. Personnel

1. The Town will provide the personnel necessary to process the accounting information as provided by the R-19 Board personnel, to ensure a satisfactory end result.
2. It is mutually recognized by the parties that the Director of Finance has the authority on questions dealing with the design and implementation of the Financial Management System. Should there be changes to the Financial Management System requiring additional budget expenditures, such changes shall be presented by the Director of Finance to the Town and Mansfield Board for approval prior to proceeding with same.
3. The Town, working through its Town Manager and his/her designee (e.g. Assistant Town Manager), will provide to the R-19 Board services for risk management and employee benefits coordination (on the basis of shared services with the Town) as described in this agreement. It is mutually recognized by the parties that the Town Manager or his/her designee (e.g. Assistant Town Manager) has the authority on questions dealing with the implementation of the health insurance pool and plans, life insurance plans, and flexible benefits plans.
4. The Mansfield Board will provide to the R-19 Board the services of the Mansfield Board's Director of Information Technology (on the basis of shared services with the Mansfield Board). In providing such services, the Mansfield Board's Director of Information Technology shall perform for the R-19 Board the services described in the job description attached hereto, which may be amended from time to time by the Mansfield Board. In carrying out such services for the benefit of the R-19 Board, the Mansfield Board's Director of Information Technology shall have the authority to coordinate and direct the activity of all IT personnel at all locations insofar as their activities directly impact the integration of technology into the curriculum and/or for the use of technology in support of the overall operations of either school district.

The Mansfield Board's Director of Information Technology shall be an employee of the Mansfield Board only.

5. The Town will provide to the R-19 Board the services of the Town's Director of Finance who shall serve as the R-19 Board's Business Manager (on the basis of shared services with the Town). In providing such services, the Town's Director of Finance shall perform for the R-19 Board such services as described in the job description attached hereto, or as requested by the R-19 Superintendent of schools. The attached job description may be amended from time to time by the Town.

C. Compensation

1. The Town agrees to provide to the R-19 Board the financial services described in this Agreement at a cost not to exceed \$91,680 for fiscal year 2012-2013. The Mansfield Board agrees to provide to the R-19 Board the Information Technology services described in this Agreement at a cost not to exceed \$103,950 for fiscal year 2012-2013. The Town, Mansfield Board, and R-19 Board mutually agree that one half of the Assistant Town Manager's salary be funded through the Health Insurance Fund and that such cost be included in the calculation of health insurance premiums. The above costs shall be adjusted annually for fiscal years 2013-2014 and 2014-2015, as mutually agreed.
2. For budget purposes, the Town, the Mansfield Board and the R-19 Board shall share the cost of the Director of Finance position as follows: Town 40%; Mansfield Board 30%; and R-19 Board 30%. The above amount shall be adjusted annually during the remainder of this Agreement, based upon the Town Administrator's Pay Plan for nonunion personnel.

D. Termination for Cause an/or Convenience

During the term of this Agreement, the Town, the Mansfield Board or the R-19 Board may terminate this contract at the end of any given fiscal year. Notice of such termination must be given in writing to all parties to this Agreement at least 120 days prior to the end of the fiscal year.

E. Changes

The Town, the Mansfield Board or the R-19 Board may, from time to time, require changes in the scope of services of this agreement. Such changes, including any increase or decrease in the amount of compensation to be paid to the Town or Mansfield Board, as applicable, as mutually agreed upon by and between the Town, the Mansfield Board and the R-19 Board, shall be incorporated in written amendments to this contract.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hands.

For the Town of Mansfield:

Matthew W. Hart
Matthew W. Hart, Town Manager

09/11/2012
Date

Maria E. Capiola
Witness

For the Mansfield Board of Education:

Fred A. Baruzzi
Fred A. Baruzzi, Superintendent

9/13/12
Date

Celeste N. Huffin
Witness

For the Region 19 Board of Education:

Bruce Silva
Bruce Silva, Superintendent

Sept. 5, 2012
Date

Sydney C. Brockett
Witness

PAGE
BREAK

Committee on Committees

June 10, 2015

At June 10, 2015 meeting of the Committee on Committees, the following recommendations were approved:

The reappointment of Ken Feathers and James Morrow to the Open Space Preservation Committee for terms ending 12/31/2016,

The reappointment of John DeWolf to the Ethics Board for a term ending 6/30/2018,

The reappointment of Denise Keane as an alternate on the Ethics Board for a term ending 6/30/2017,

The reappointment of Maria Capriola as an alternate on the Eastern Highland Health Board of Directors for a term ending 2/27/2018,

The reappointment of Elizabeth Paterson to the Eastern Highland Health Board of Directors for a term ending 10/4/2108,

The appointments of Rita Braswell for a term ending 9/1/2017 and Rita Kornblum for a term ending 9/1/2018 to the Solid Waste Advisory Committee.

PAGE
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To: Town of Mansfield
Mary Stanton, Town Clerk

June 17, 2015

From: Winston W. Hawkins

Dear Mary Stanton

On October 22, 1973 The Mansfield Town Council established The Mansfield Cemetery Committee. Rudy Favretti and I were among the 7 appointed members to a 3 year term ending June 30, 1976.

Time passes...It is now June 17, 2015... 48 years have passed. I find that is time for me to step down as a member of the Cemetery Committee.

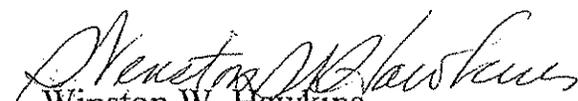
In 1973 when the Cemetery Committee was formed, I was President/sexton of the Mansfield Union Burial Corp. and continued as its president until its property was turned over to the Town in October 1992, over 20 years. At that time MUBC were the owners of two cemeteries in Mansfield Center. In 1935 the Old Mansfield Center Cemetery at the corner of Cemetery Road was turned over to MUBC by the Mansfield First Congregational Church.

The Mansfield Union Burial Corp was formed in 1867 consisting of 40 members.

In October 1992 The MANSFIELD UNION BURIAL CORP, relinquished its responsibilities for the maintenance and operation of these two cemeteries to the town. The MUBC turned over its assets of about \$250,000 to The Town of Mansfield.

Thank You for my opportunity to serve on The Cemetery Committee.

Respectfully,


Winston W. Hawkins

Copy to Rudy Favretti, Chairman, Mansfield Cemetery Committee

PAGE
BREAK

Community School for the Arts

Q: Reduction in amount of \$35,000 from waivers granted = services, how many individuals have been dropped from the Mansfield Community Center?

ARTHUR A. SMITH
74 Mulberry Road
Mansfield, CT 06250

June 8, 2015

Town of Mansfield Finance Committee,
Town Council and Town Manager
Audrey P. Beck Building
4 South Eagleville Road
Mansfield, CT 06268

Re: Town Bank Accounts

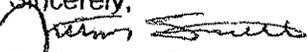
Dear Mr. Ryan and Finance Committee Members:

Through my Freedom of Information Act request of February 24, 2015 I have had the opportunity to review town finance documents that were made available to me. My questions are based on the review of those documents. I have been told that the "Best Value" documents requested will not be available in total until August. I may have further questions at that time.

My questions are as follows:

- (1) I have obtained People's United Bank Business Signature Cards for four Town of Mansfield Accounts, #1007000392, #1007000405, #1007000384 and #6500430191, the first signature is the Town of Mansfield, who is able to take actions on this account under that signature?
- (2) Of the Accounts listed above none have a date except #6500430191, why are the Certification of Taxpayer Identification Number sections without dates?
- (3) Why was the #6500430191 account opened on March 9, 2015?
- (4) What account was replaced and where is the retained history of that account, it appears to be a Health Insurance Account?
- (5) What is the World Pay account, and who has access to it?
- (6) Of the "Best Value" documents produced, a significant number do not have dates with the time of approval by the town's CFO, why aren't these documents dated?
- (7) What is the procedure for opening and closing bank accounts and are these procedures included in the control measures, who is involved in that process and does the town manager need to sign off on all closed and new bank accounts?

On a related matter, there has been discussion that the Housing Development Corporation, see attached documents, may be utilized in the Mansfield Tomorrow Plan of Conservation, will that 501(c) 3 be audited before it is involved in any function for the town?

Sincerely,

Enclosures (6 pages)
CC: Mr. Ziplow, Blum&Shapiro
File

Q: PLAYGROUND PROJECT BECAME TOWN PROJECT was it audited? Does it have legal status as 501(c)3, not for profit?

Q: Is there a documented process for Town adoption of projects?

COPY

Item #1

Peoples United Bank Business Signature Card

Account Type **MUNICIPAL CHECKING - 301**

Account # **1007000405**

Account Title: **Town of Mansfield** **MUN**
Cheryl A Trahan **SIG**
Amy N Meriwether **SIG**

Business Owner and Authorized Signer Information: The owner of the business account, whose TIN is certified below is an owner, managing member, general partner, authorized officer or principal of the business and an authorized signer on the account pursuant to the legal documents submitted to People's United Bank. By designating a person as a signer below, owner(s) represents and warrants to People's United Bank the person has the authority to act on behalf of the business with respect to the account.

By signing this signature card I/we agree that I/we have received a copy of the Business Deposit Account Contract, Business Schedule of Deposit Account Charges and Business Account Schedule of Interest and agree to the terms and conditions contained therein as they may be modified from time to time. I/we and will agree to waive our right to a trial by jury in any legal action, proceeding or counterclaims arising out of or in connection with the account. By selecting the MS/ATM checkbox below, you authorize People's United to order an ATM Card and/or MasterMoney Debit Card on your behalf for this account.

Signature 1 Town of Mansfield MS/ATM Signature 4 _____ MS /ATM
 Signature 2 Cheryl A Trahan MS/ATM Signature 5 _____ MS /ATM
 Signature 3 Amy Meriwether MS/ATM Signature 6 _____ MS /ATM

Name 1: **Town of Mansfield**
 Relationship: **Municipality**
 Address: **4 S Eagleville Rd
 Storrs Mansfield CT 062682574**
 TIN (Certification Required): **06-6002032**
 DOB: _____

Name 4:
 Relationship:
 TIN:
 DOB:

Name 2: **Cheryl A Trahan**
 Relationship: **Signer**
 Address: _____
 TIN: _____
 DOB: _____

Name 5:
 Relationship:
 Address:
 TIN:
 DOB:

Name 3: **Amy N Meriwether**
 Relationship: **Signer**
 Address: _____
 TIN: _____
 DOB: _____

Name 6:
 Relationship:
 Address:
 TIN:
 DOB:

Account Mailing Address:
**Town of Mansfield
 Cheryl A Trahan
 Amy N Meriwether
 4 S Eagleville Rd
 Storrs Mansfield CT 062682574**

CERTIFICATION OF TAXPAYER IDENTIFICATION NUMBER
 As a duly authorized representative of the business identified above and speaking on behalf of the business, I certify, under penalties of perjury that (1) the number shown on this form is my correct taxpayer identification number and (2)(a) I am not subject to backup withholding for the reason checked below, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and (3) I am a U.S. person (including a U.S. resident alien). You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.
 I am exempt from backup withholding because I am an: (Check one if applicable):
 Exempt Payee (Form W-9 is required) Non-Resident Alien (Form W-8 is required)

The following exception condition exists on this account:
 Management Approval:
 CHEX systems called by: Don L. Shaw

Signature: Cheryl A Trahan Date: _____
 Last Updated 08/22/2013 Employee 12853 Branch 0000100
 (Title Change)

Opened **Employee** **Branch**
 CS2



Account Title: Town of Mansfield
 Cheryl A Trahan
 Amy N Meriwether

MUN
 SIG
 SIG

Business Owner and Authorized Signer Information: The owner of the business account, whose TIN is certified below is an owner, managing member, general partner, authorized officer or principal of the business and an authorized signer on the account pursuant to the legal documents submitted to People's United Bank. By designating a person as a signer below, owner(s) represents and warrants to People's United Bank the person has the authority to act on behalf of the business with respect to the account.

By signing this signature card I/we agree that I/we have received a copy of the Business Deposit Account Contract, Business Schedule of Deposit Account Charges and Business Account Schedule of Interest and agree to the terms and conditions contained therein as they may be modified from time to time. I/we and will agree to waive our right to a trial by jury in any legal action, proceeding or counterclaims arising out of or in connection with the account. By selecting the MS/ATM checkbox below, you authorize People's United to order an ATM Card and/or MasterMoney Debit Card on your behalf for this account.

Signature 1 <u>Town of Mansfield</u>	<input type="checkbox"/>	MS/ATM	Signature 4 _____	<input type="checkbox"/>	MS/ATM
Signature 2 <u>Cheryl A Trahan</u>	<input type="checkbox"/>	MS/ATM	Signature 5 _____	<input type="checkbox"/>	MS/ATM
Signature 3 <u>Amy Meriwether</u>	<input type="checkbox"/>	MS/ATM	Signature 6 _____	<input type="checkbox"/>	MS/ATM

Name 1: Town of Mansfield
 Relationship: Municipality
 Address: 4 S Eagleville Rd
 Storrs Mansfield CT 062682574
 TIN (Certification Required): 06-6002032
 DOB: _____

Name 4:
 Relationship:
 TIN:
 DOB:

Name 2: Cheryl A Trahan
 Relationship: Signer
 Address: _____
 TIN: _____
 DOB: _____

Name 5:
 Relationship:
 Address:
 TIN:
 DOB:

Name 3: Amy N Meriwether
 Relationship: Signer
 Address: _____
 TIN: _____
 DOB: _____

Name 6:
 Relationship:
 Address:
 TIN:
 DOB:

Account Mailing Address:
 Town of Mansfield
 Cheryl A Trahan
 Amy N Meriwether
 4 S Eagleville Rd
 Storrs Mansfield CT 062682574

CERTIFICATION OF TAXPAYER IDENTIFICATION NUMBER
 As a duly authorized representative of the business identified above and speaking on behalf of the business, I certify, under penalties of perjury that (1) the number shown on this form is my correct taxpayer identification number and (2)(a) I am not subject to backup withholding for the reason checked below, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and (3) I am a U.S. person (including a U.S. resident alien). You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.

The following exception condition exists on this account:

I am exempt from backup withholding because I am an: (Check one if applicable):
 Exempt Payee (Form W-9 is required)
 Non-Resident Alien (Form W-8 is required)

Management Approval:
 CHEX systems called by: Jan P Shaw

Signature: Cheryl A Trahan Date: _____

Opened CS2 Employee Branch

Last Updated 08/22/2013 Employee 12853 Branch 0000100
 (Title Change)



-52-

Peoples United Bank Business Signature Card

Account type: Municipal Government

Account Title: Town of Mansfield
 Cheryl A. Trahan
 Amy N. Meriwether

MUN
 SIG
 SIG

Business Owner and Authorized Signer Information

The owner of the business account, whose TIN is certified below is an owner, managing member, general partner, authorized officer or principal of the business and an authorized signer on the account pursuant to the legal documents submitted to People's United Bank. By designating a person as a signer below, owner(s) represents and warrants to People's United Bank the person has the authority to act on behalf of the business with respect to the account.

By signing this signature card I/we agree that I/we have received a copy of the Business Deposit Account Contract, Business Schedule of Deposit Account Charges and Business Account Schedule of Interest and agree to the terms and conditions contained therein as they may be modified from time to time. I/we and will agree to waive our right to a trial by jury in any legal action, proceeding or counterclaims arising out of or in connection with the account.

Signature 1: Town of Mansfield Signature 4: _____
 Signature 2: Cheryl A. Trahan Signature 5: _____
 Signature 3: Amy N. Meriwether Signature 6: _____

Name 1: Town of Mansfield
 Relationship: Municipality
 Address: 4 S. Eagleville Rd
 Storrs, Mansfield CT 06268
 TIN (Certification Required): 06-6002032
 DOB: _____

Name 4: _____
 Relationship: _____
 Address: _____
 TIN: _____
 DOB: _____

Name 2: Cheryl A Trahan
 Relationship: Signer
 Address: _____
 TIN: _____
 DOB: _____

Name 5: _____
 Relationship: _____
 Address: _____
 TIN: _____
 DOB: _____

Name 3: Amy N. Meriwether
 Relationship: Signer
 Address: _____
 TIN: _____
 DOB: _____

Name 6: _____
 Relationship: _____
 Address: _____
 TIN: _____
 DOB: _____

Account Mailing Address:
 Town of Mansfield
 Health Insurance Account
 Cheryl A Trahan
 Amy N Meriwether
 4 S. Eagleville Rd
 Storrs Mansfield CT 06268

CERTIFICATION OF TAXPAYER IDENTIFICATION NUMBER
 Under penalties of perjury, I certify that (1) the TIN number shown on this form is my correct taxpayer identification number, and (2) (a) I am not subject to backup withholding for the reason checked below, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and (3) Unless the Non - Resident Alien box below is checked, I certify that I am a U.S. person, including a U.S. Resident Alien, and (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. If you are subject to backup withholding you must strike out text following #2.

The following exception condition exists on this account:
 Management Approval: _____
 CHEX systems called by: Ken LaShaw 12853

I am exempt from backup withholding because I am an: (Check one if applicable):
 Exempt Payee (Form W-9 is required) Non-Resident Alien (Form W-8 is required) FATCA Code

Signature: Cheryl A. Trahan Date: 3/9/15

Opened 03/05/2015 Employee L Shaw Branch 100
 COM0603 v5 12/2013

Last Updated (Title Change) Employee Branch

Business Inquiry

 HOME  HELP

Business Details

Business Name: **MANSFIELD NONPROFIT
HOUSING DEVELOPMENT
CORPORATION THE**

Citizenship/State Inc: **Domestic/CT**

Business ID: **0138850**

Last Report Filed Year: **2011**

Business Address: **309 MAPLE ROAD, STORRS,
CT, 06268**

Business Type: **Non-Stock**

Mailing Address: **309 MAPLE ROAD, STORRS,
CT, 06268**

Business Status: **Active**

Date Inc/Registration: **Jan 24, 1983**

Principals Details

Name/Title	Business Address	Residence Address
DEXTER EDDY PRESIDENT	NONE	403 WRIGHTS WAY, STORRS, CT, 06268
JOAN CHRISTISON- LAGAY DIRECTOR	NONE	9 ELIZABETH ROAD, MANSFIELD DEPOT, CT, 06250
WILLIAM SIMONSEN SECRETARY	NONE	43 CHATHAM DRIVE, STORRS, CT, 06268

[View All Principals\(5\)](#)

Agent Summary

Agent Name **JOHN J. MCGRATH, JR.**

Agent Business Address **41 HIGH STREET, WILLIMANTIC, CT, 06226**

Agent Residence Address **29 WINDHAM CENTER ROAD, WINDHAM, CT, 06280**

[Back](#)

[View Filing History](#)

[View Name History](#)

[View
Shares](#)

Business Inquiry

 HOME  HELP

Business Search Criteria

Business Name: MANSFIELD NONPROFIT HOUSING DEVELOPMENT CORPORATION

Total Number of Matches: 1

Page: 1 of 1

Business Search Results

#	Business Name	Business ID	Status	Business Address
1	<u>MANSFIELD NONPROFIT HOUSING DEVELOPMENT CORPORATION THE</u>	0138850	Active	309 MAPLE ROAD, STORRS, CT, 06268

< 1 >

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PAGE
BREAK

From: Arthur Wright <wrightstuff62@sbcglobal.net>
Sent: Wednesday, June 17, 2015 2:20 PM
To: Town Council; Town Clerk
Subject: The referendum and next year's Town budget

What to do at the June 17 or subsequent meetings of the Town Council, given the non-binding referendum vote on Tuesday narrowly disapproving the budget previously passed by the Council and approved at a Town Meeting?

What **not** to do is an easier question. It would make little sense to start looking for spending cuts because 10% or fewer of the Town's registered voters disapprove of the budget as passed.

Rather, the Council may want to consider the referendum results a wake-up call (as the "Vote NOers" are likely crowing following its "victory")--a wake-up call not to cut spending but to re-examine the Town's entire budget process.

The Town may want to rev up citizen involvement in the budget process, **before** not after the Council and Town meeting votes. Apart from improving public information about the budget--the major issues, the hard choices, and so on--perhaps setting a quorum threshold for voter turnout at the Town Meeting could be considered. The mere existence of a fairly high quorum should inspire the Council to improve public awareness of the budget process, in order to increase turnout.

Also, the current requirements for holding a referendum could be worth reviewing. The number of signatures required seems very low, given the cost--\$1,500 if one is to believe the "Vote NOers" or \$3,500 by one Councilor's estimate--of conducting a referendum. And while we're at it, perhaps adding a deposit of (say) \$500 or \$1,000, refundable only if the vote was a majority NO, would encourage more responsible requests--and give taxpayers a bit greater stake in turning out to vote in the referendum. By the way, under this proposal the "Vote NOers" would have got their money back in yesterday's referendum vote.

Doubtless there are other aspects of Mansfield's budget process that warrant consideration. Good luck to the Council in deciding how to respond to yesterday's vote.

Arthur W. Wright
147 Hillyndale Road
Storrs, CT 06268

860-429-9958 home and office
860-420-9266 mobile

PAGE
BREAK

O'MALLEY, DENEEN, LEARY, MESSINA & OSWECKI

ATTORNEYS AT LAW

WILLIAM C. LEARY
Of Counsel
VINCENT W. OSWECKI, JR.
MICHAEL P. DENEEN
KEVIN M. DENEEN
RICHARD A. VASSALLO
JAMES P. WELSH

20 MAPLE AVENUE
P. O. BOX 504
WINDSOR, CONNECTICUT 06095

TELEPHONE (860) 688-8505
FAX (860) 688-4783

THOMAS J. O'MALLEY (ret)
DONALD J. DENEEN (ret)
ANDREW G. MESSINA, JR.
(1940-2000)

June 8, 2015

Mr. Matthew W. Hart, Town Manager
Town of Mansfield
4 South Eagleville Road
Mansfield, Connecticut 06268-2599

Re: Budget Referendum Provisions of the Town of Mansfield Charter

Dear Matt:

Pursuant to Chapter C of the Town of Mansfield Charter, the Town Council adopts a proposed budget for the upcoming fiscal year. (Chapter C404: "The Town Council shall adopt a proposed budget, including a recommended appropriation act, by May 1.") The Charter then provides for a Town Meeting for budget consideration wherein qualified electors and others entitled to vote "shall consider the budget presented to it by the Town Council and may approve, lower or raise the budget of any program."

A budget approved at the Town Meeting is subject to repeal pursuant to C405(B). This provision requires a minimum number of electors to sign a petition, and if the Town Clerk then certifies the petition as sufficient, a referendum is held. If a majority of those voting in the referendum vote against the town meeting approved budget, the budget is repealed.

The Charter specifically provides for a single binding referendum and two (2) non-binding questions.

Section C405 provides that the "The binding question shall read: "Are you in favor of the budget as adopted on [here insert date of adoption]?"

Provided the budget is defeated, this Section further provides that the two (2) non-binding questions are whether the town and school budgets are too high or too low.

If the budget approved at the Town Meeting is defeated, such a vote is binding, i.e. the budget is repealed and the Town does not have a budget for the upcoming fiscal year. The Charter then provides that the Town Council "adopt a substitute budget and a substitute resolution establishing the tax rate, and file such budget and resolution with the Town Clerk."

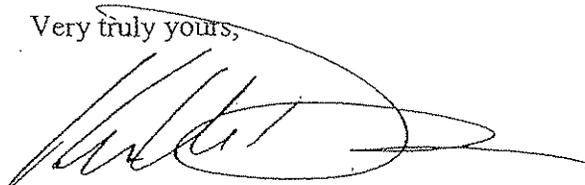
The Town Council may be guided by the results of the non-binding questions, but it is not legally

bound to adopt a budget that reflects the results of the non-binding referendum questions. "Non-binding" is defined as "having no legal or binding force." Merriam-Webster Dictionary.

In adopting a budget (original or substitute) the Town Council adopts both anticipated expenditures and revenues. My review and understanding of the substitute budget adopted in 2013 (identified in the minutes as Option 1) provided changes in the line items on both the expenditure and revenue sides of the budget. The minutes reflect that this budget was adopted, and the new mill rate set. It was within the Town Council's discretion to adopt this substitute budget, and the Charter does not provide for any further referenda.

Please feel free to contact me with any further questions.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kevin M. Deneen", written over a large, loopy flourish that extends to the right.

Kevin M. Deneen

KMD/lc



The Connecticut Water Company
93 West Main Street, Clinton, CT 06413-0562
Attn: David Radka DRadka@ctwater.com

The University of Connecticut
31 LeDoyt Road, Unit 3055, Storrs, CT 06269-3055
Attn: Jason Coite Jason.Coite@uconn.edu

Application No.: DIV-201404187
Towns: Ellington, Vernon, Tolland, Coventry, Mansfield
Waters: Shenipsit Lake, Hockanum River, Willimantic River
Permit type: Water Diversion
Project: Interconnection and diversion of water from the Connecticut Water Company public water system in Tolland to the University of Connecticut and the Town of Mansfield

Dear Messrs. Radka and Coite:

The Commissioner of Energy and Environmental Protection has approved your application to conduct certain regulated activities. Your attention is directed to the conditions of the enclosed permit. You should read your permit carefully. Construction and other work must conform to that which is authorized.

If you have not already done so, you should contact your local Planning and Zoning Office and the U. S. Army Corps of Engineers to determine local and federal permit requirements on your project, if any. Write the Corps' New England District, Regulatory Branch, 696 Virginia Road, Concord, MA 01742-2751; <http://www.nae.usace.army.mil/> or call 1-800-343-4789.

Section 22a-379 of the General Statutes requires the holder of a water diversion permit authorizing a consumptive use of waters of the state to pay an annual fee to the Commissioner of Energy and Environmental Protection. Each year, the department mails an invoice for payment to each permit holder. Payment of the invoice is due by July 1st.

If you have any questions concerning your permit, please contact the Inland Water Resources Division at (860) 424-3019.

6/2/15
DATE


Doug Hoskins
Environmental Analyst III

CT Water-UConn Interconnection
DIV-201404187

COPIES FURNISHED TO:

All Parties
Mayor/First Selectman
Conservation Commission
Inland Wetland Agency

DEEP Inland Fisheries
DPH Drinking Water Section
U. S. Army Corps of Engineers
Planning & Zoning Commission

Mark Sussman, Esq. msussman@murthalaw.com
Patricia L. Boye-Williams, Esq. pboyewilliams@murthalaw.com
W. Richard Smith, Jr., Esq. wsmith@rc.com
David Murphy DaveM@miloneandmacbroom.com



PERMIT

Permittees: The Connecticut Water Company
93 West Main Street, Clinton CT 06413-0562
Attn: David Radka

The University of Connecticut
31 LeDoyt Road, Unit 3055, Storrs, CT 06269-3055
Attn: Jason Coite

Permit No: DIV-201404187

Town: Ellington, Vernon, Tolland, Coventry, Mansfield

Project: Interconnection and diversion of water from the Connecticut Water Company public water system in Tolland to the University of Connecticut and the Town of Mansfield

Waters: Shenipsit Lake, Hockanum River, Willimantic River

Pursuant to Connecticut General Statutes Section 22a-368, the Commissioner of Energy and Environmental Protection ("Commissioner") hereby grants a permit to The Connecticut Water Company and The University of Connecticut ("the Permittees") to conduct regulated activities associated with the interconnection and transfer of water from the Connecticut Water Company public water system in Tolland to the University of Connecticut and Mansfield. The purpose of said activities is to provide supplemental public water supplies to the University of Connecticut and the Town of Mansfield.

AUTHORIZED ACTIVITY

Specifically, the permittees are authorized to: 1) transfer a maximum of 1.85 million gallons per day of potable water from The Company's Northern Operations Western System to Mansfield and the University of Connecticut's public water system Connecticut Water via a proposed regional 5.3 mile pipeline along Route 195, and 2) installation of a 0.5 mile water distribution main emanating from the aforementioned regional pipeline westerly along Route 44 from Mansfield Four Corners to the vicinity of the Jensen's Mobile Home Park. The location of the regional pipeline and the water distribution main authorized by this permit are referred to as "the Site".

The activities proposed will impact Shenipsit Lake, Hockanum River, and the Willimantic River.

All activities shall be conducted in accordance with plans entitled: "Water Systems and Proposed Improvements / Tolland-Mansfield Regional Pipeline and Interconnection / Tolland, Coventry &

Mansfield, CT," prepared by Milone & MacBroom, dated 12/6/2013, revised through 4/7/2014, submitted as a part of the application.

This authorization constitutes the licenses and approvals required by Section 22a-368 of the Connecticut General Statutes.

This authorization is subject to and does not derogate any present or future property rights or other rights or powers of the State of Connecticut, conveys no property rights in real estate or material nor any exclusive privileges, and is further subject to any and all public and private rights and to any federal, state, or local laws or regulations pertinent to the property or activity affected thereby.

The permittees' failure to comply with the terms and conditions of this permit shall subject the permittees, including the permittees' agents or contractor(s) to enforcement actions and penalties as provided by law.

This authorization is subject to the following conditions:

CONDITIONS:

1. **Expiration.** This permit shall expire on May 29, 2040.
2. **Construction Commencement and Completion.** If construction of any structures or facilities authorized herein is not completed within three years of issuance of this permit or within such other time as may be provided by this permit, or if any activity authorized herein is not commenced within three years of issuance of this permit or within such other time as may be provided by this permit, this permit shall expire three years after issuance or at the end of such time as may be authorized by the Commissioner.
3. **Notification of Project Initiation.** The permittees shall notify the Commissioner in writing two weeks prior to: (A) commencing construction or modification of structures or facilities authorized herein; and (B) initiating the diversion authorized herein.
4. **De minimis Alteration.** For Water Diversion Permits (CGS 22a-368) - The permittees may not make any alterations, except de minimis alterations, to any structure, facility, or activity authorized by this permit unless the permittees apply for and receives a modification of this permit in accordance with the provisions of section 22a-377(c)-2 of the Regulations of Connecticut State Agencies. Except as authorized by subdivision (5) of section 22a-377(b)-1(a) of the Regulations of Connecticut State Agencies, the permittee may not make any de minimis alterations to any structure, facility, or activity authorized by this permit without written permission from the Commissioner. A de minimis alteration means an alteration which does not significantly increase the quantity of water diverted or significantly change the capacity to divert water.

5. **Maintenance of Structures.** All structures, facilities, or activities constructed, maintained, or conducted pursuant hereto shall be consistent with the terms and conditions of this permit, and any structure, facility or activity not specifically authorized by this permit, or exempted pursuant to section 22a-377 of the General Statutes or section 22a-377(b)-1 of the Regulations of Connecticut State Agencies, or otherwise exempt pursuant to other General Statutes, shall constitute a violation hereof which may result in modification, revocation or suspension of this permit or in the institution of other legal proceedings to enforce its terms and conditions.

Unless the permittees maintain in optimal condition any structures or facilities authorized by this permit, the permittees shall remove such structures and facilities and restore the affected waters to their condition prior to construction of such structures or facilities.

6. **Accuracy of Documentation.** In issuing this permit, the Commissioner has relied on information provided by the permittees. If such information was false, incomplete, or misleading, this permit may be modified, suspended or revoked and the permittees may be subject to any other remedies or penalties provided by law.
7. **Best Management Practices & Notification of Adverse Impact.** In constructing or maintaining any structure or facility or conducting any activity authorized herein, or in removing any such structure or facility under condition 5 hereof, the permittees shall employ best management practices to control storm water discharges, to prevent erosion and sedimentation, and to otherwise prevent pollution of wetlands and other waters of the State. Best Management Practices include, but are not limited, to practices identified in the *Connecticut Guidelines for Soil Erosion and Sediment Control* as revised, 2004 *Connecticut Stormwater Quality Manual*, Department of Transportation's *ConnDOT Drainage Manual* as revised, and the Department of Transportation Standard Specifications as revised.

The permittees shall immediately inform the Commissioner of any adverse impact or hazard to the environment which occurs or is likely to occur as the direct result of the construction, maintenance, or conduct of structures, facilities, or activities authorized herein.

8. **Reporting of Violations.** The permittees shall, no later than 48 hours after the permittees learn of a violation of this permit, report same in writing to the Commissioner. Such report shall contain the following information:
- a. the provision(s) of this permit that has been violated;
 - b. the date and time the violation(s) was first observed and by whom;
 - c. the cause of the violation(s), if known
 - d. if the violation(s) has ceased, the duration of the violation(s) and the exact date(s) and times(s) it was corrected;

- e. if the violation(s) has not ceased, the anticipated date when it will be corrected;
- f. steps taken and steps planned to prevent a reoccurrence of the violation(s) and the date(s) such steps were implemented or will be implemented;
- g. the signatures of the permittee(s) and of the individual(s) responsible for actually preparing such report, each of whom shall certify said report in accordance with condition 12 of this permit.

9. **Material Storage in the Floodplain.** The storage of any materials at the site which are buoyant, hazardous, flammable, explosive, soluble, expansive, radioactive, or which could in the event of a flood be injurious to human, animal or plant life, below the elevation of the five-hundred (500) year flood is prohibited. Any other material or equipment stored at the site below said elevation by the permittees or the permittees' contractor must be firmly anchored, restrained or enclosed to prevent flotation. The quantity of fuel stored below such elevation for equipment used at the site shall not exceed the quantity of fuel that is expected to be used by such equipment in one day.
10. **Permit Transfer.** This permit is not transferable without the prior written consent of the Commissioner.
11. **Contractor Notification.** The permittees shall give a copy of this permit to the contractor(s) who will be carrying out the activities authorized herein prior to the start of construction and shall receive a written receipt for such copy, signed and dated by such contractor(s). The permittees' contractor(s) shall conduct all operations at the Site in full compliance with this permit and, to the extent provided by law, may be held liable for any violation of the terms and conditions of this permit.
12. **Certification of Documents.** Any document, including but not limited to any notice, which is required to be submitted to the Commissioner under this permit shall be signed by the permittees or a responsible corporate officer of the permittees, a general partner of the permittees, and by the individual or individuals responsible for actually preparing such document, each of whom shall certify in writing as follows:
- "I have personally examined and am familiar with the information submitted in this document and all attachments thereto and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that a false statement in the submitted information may be punishable as a criminal offense in accordance with Section 22a-6 of the General Statutes, pursuant to Section 53a-157b and in accordance with any other applicable statute."

13. **Submission of Documents.** Any document or notice required to be submitted to the Commissioner under this permit shall, unless otherwise specified in writing by the Commissioner, be directed to:

Director, Inland Water Resources Division
Department of Energy and Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

The date of submission to the Commissioner of any document required by this permit shall be the date such document is received by the Commissioner. The date of any notice by the Commissioner under this permit, including but not limited to notice of approval or disapproval on any document or other action, shall be the date such notice is personally delivered or the date three days after it is mailed by the Commissioner, whichever is earlier. Except as otherwise specified in this permit, the word "day" means any calendar day. Any document or action which is required by this permit to be submitted or performed by a date which falls on a Saturday, Sunday or legal holiday shall be submitted or performed by the next business day thereafter.

14. **Rights.** This permit is subject to and does not derogate any rights or powers of the State of Connecticut, conveys no property rights or exclusive privileges, and is subject to all public and private rights and to all applicable federal, state, and local law. In constructing or maintaining any structure or facility or conducting any activity authorized herein, the permittees may not cause pollution, impairment, or destruction of the air, water, or other natural resources of this State. The issuance of this permit shall not create any presumption that this permit should be renewed.
15. **Shenipsit Lake Stream Flow Release.**
- a. In order to mitigate potential fisheries impact resulting from the authorized diversion, the permittees shall maintain the current stream flow release of 3.24 cubic feet per second (cfs), with the current spring freshet release as defined in Table L-1 in Attachment L of their application dated April 23, 2014. Such stream flow releases shall be made from the Shenipsit Lake to the Hockanum River immediately downstream of the lake, and
 - b. Within ten (10) years of the issuance of this permit, the permittees shall make stream flow releases from the Shenipsit Lake fully coincident with Class 3 releases as defined in section 26-141b-6(a)(3) and 26-141b-6(b) of the Regulations of Connecticut State Agencies (RCSA).
 - c. The permittees may request from the commissioner an extension of time to comply with the releases as defined in section 26-141b-6(a)(3) RCSA. Any such request for a time extension shall be submitted in writing to the commissioner and shall include reasons for such a request, including but not limited to, engineering,

financial, permitting, or public health considerations. The commissioner shall have sole discretion to approve or deny such request.

- d. The permittees may request an alternative site specific release compatible with the standards of section 26-141b-6(f)(2) of the RCSA.
 - e. In accordance with commitments made by the permittees in the application, the permittees shall not reduce managed stream flow releases from Shenipsit Lake due to an inadequate water supply margin of safety for the duration of this permit.
16. **Stream Discharge Record Keeping and Reporting.** The permittees shall monitor and record the daily discharge to the Hockanum River immediately downstream of the Shenipsit Lake. The permittees shall record the stage reading, the gate opening, the date and time of the reading and the converted flow value at the time of measurement. The permittees shall also record the number of hours elapsed since their discharge to the Hockanum River has fallen below the specified trigger thresholds as required in Condition #15. A copy of the daily discharge records shall be included in the Annual Report to the Commissioner required by Condition #23 of this permit.
17. **Metering.** The permittees shall measure the total amount of water transferred each day from The Connecticut Water Company water supply system to the Town of Mansfield and the University of Connecticut at the intersection of Route 195 and Towers Loop Road in Mansfield and shall for the duration of this authorization continuously operate and maintain any meters used in such measuring in good working order. In the event of meter malfunction or breakage, the permittees shall repair or replace such meter within 72 hours. The permittees shall submit for the Commissioner's approval a metering plan no later than 60 days prior to the initiation of the diversion.
18. **Meter Calibration.** The permittees shall biennially test and calibrate any distribution meter used for measuring the total amount of water transferred each day within two percent accuracy as shown through a post-calibration test. The permittees shall maintain a record of the accuracy and calibration test(s) along with supporting documentation and certifications. The permittees shall make a copy of said records available to the Commissioner or the Commissioner's designee immediately upon request.
19. **Daily Transfer Record.** The permittees shall maintain a daily record of the meter readings indicating the total volume of water in gallons transferred from The Connecticut Water Company water system to the Town of Mansfield and the University of Connecticut water supply system that day. The daily record shall also record the time of meter readings and denote and explain any instances in which the diversion of water exceeded the authorized withdrawal limitation(s) specified in this permit. A copy of the daily record of withdrawals shall be included in the Annual Report to the Commissioner required by Condition #23 of this permit.

20. **Leak Detection.** Within five years of the issuance of this permit, and every five years thereafter, the permittees shall complete a system wide comprehensive leak detection survey of the water distribution system and repair any leaks found. The leak detection survey shall follow standards and criteria contained within AWWA Manual M36 as may be amended or revised. A copy of all actions taken pursuant to the leak detection survey, including the number of miles of main surveyed, survey techniques and methodology, leaks found and repairs made shall be included in the Annual Report to the Commissioner required by Condition #23 of this permit.
21. **Long-range Water Conservation Plan.** The permittees shall implement their Long-range Water Conservation Plans, as described in the permittees' application, and in accordance with the permittees' Water Supply Plan as approved pursuant to CGS Section 25-32d and any amendments or updates thereto. The permittees shall maintain a summary of all actions taken each year pursuant to the Long-range Water Conservation Plan and a description of the estimated or actual water savings achieved. A copy of this summary shall be included in the Annual Report to the Commissioner required by Condition #23 of this permit.
22. **Record Keeping Requirements.** Except as provided below, or as otherwise specified in writing by the commissioner, all information required under this permit shall be retained at the permittees' principal place of business, or be readily available on request. The permittees shall maintain a copy of this permit on Site at all times during the construction of the pipeline. The permittees shall retain copies of all records and reports required by this permit; and records of all data used to compile these reports for a period of at least ten years from the date such data was generated or report created, whichever is later.
23. **Annual Reporting.** The permittees shall submit by February 28 of each year, for the duration of this authorization, an Annual Report for the preceding calendar year. The Annual Report shall be certified in accordance with Condition #12 of this permit and shall contain a compilation of the following:
 - a. A copy of the daily record of stream discharge as required by Condition #16 of this permit;
 - b. A copy of the records documenting the daily transfer of water from The Connecticut Water Company water system to The University of Connecticut water supply system as required by Condition #29 of this permit;
 - c. A copy of the leak detection report as required by Condition #20 of this permit;
 - d. A summary report from each permittee of all the actions taken pursuant to the Long-Range Water Conservation Plan and Water Conservation Plan and description of actual or estimated water savings achieved, as required by Condition #21 of this permit;
 - e. A copy of the list of the number and types of customers connected to the regional pipeline during the prior year as required by Condition #26; and

- f. Denotation and explanation of any instances of violation of the authorized withdrawal limitation(s) or any other condition of this authorization.

24. **Wood Turtle Conservation.** To limit the potential for impacts to Wood Turtles (a Connecticut species of special concern) at locations as indicated on Figure 4-3 of Attachment D-4 of the permittees' application, project construction activities should be restricted to the turtles' dormant period of November 1 to April 1 at said locations. If work must be done during the turtle's active period of April 1 to November 1 at said locations, the permittee shall adhere to the following precautionary measures:

- silt fencing shall be installed around the appropriate work area prior to construction,
- work crews shall be apprised of the species description and possible presence prior to construction,
- work crews shall search the work area for wood turtles each day prior to construction,
- any wood turtles encountered during the work shall be moved unharmed to an area immediately outside of the fenced work area and oriented in the same direction it was walking when found,
- all precautionary measures should be taken to avoid degradation to wetland habitats including any wet meadows and seasonal pools,
- work conducted in these habitats during the early morning and evening hours should occur with special care not to harm basking or foraging individuals,
- no heavy machinery or vehicles shall be parked in any turtle habitat and precautions shall be taken when the machinery is traveling to the work area to avoid turtles,
- work conducted during the early morning and evening hours shall occur with special care not to harm basking or foraging individuals, and
- all silt fencing shall be removed after work is completed when soils are stable so that reptile and amphibian movement between uplands and wetlands is not restricted.

Refer to the attached fact sheet for species and habitat description.

25. **Southern Bog Lemming Conservation.** Work crews shall be apprised of the species description, habitat and possible presence of the Southern Bog Lemming, at locations as indicated on Figure 4-3 of Attachment D-4 of the permittees' application, prior to construction. Refer to the attached fact sheet for species and habitat description.
26. **New Service Connections.** New service connections along the distribution pipeline route from Tolland, or more intensive use of an existing service connection along said route, from water supplied pursuant to this permit shall be limited to only those proposed land uses of an intensity allowed under local plans of conservation and development as of the

DIV-201401487 / CT Water Co. & UCONN
Regional Interconnection
Tolland and Mansfield

date of the Connecticut Office of Policy and Managements' notice of Environmental Impact Evaluation sufficiency (September 16, 2013). Connections for users of greater intensity will be allowed only if determination is made by State or local agencies, within their applicable authorities, including but not limited to the Public Utility Regulatory Authority pursuant to Section 16-10 Connecticut General Statutes, that such connection is necessary to address a demonstrated environmental, public health, public safety, economic, social, or general welfare concern. The permittees shall provide in the annual report as, required by Condition #23 of this permit, a list of the number and types of customers connected to the pipeline during the prior year.

Issued by the Commissioner of Energy and Environmental Protection on:

6/2/15
Date


Robert Klee
Commissioner

Synaptomys cooperi
Southern Bog Lemming



Photo by Roger W. Barbour: www.enature.com

General Characteristics:

S. cooperi, a vole-like member of the *Muridae* family, is mostly brown with a white or silver ventral region. It is described as having a grizzled appearance and a short tail that is no longer than its hind leg. *S. cooperi* exhibits a well-defined squamosal crest, thick rostrum, small ears and feet with no hair on soles (Ellermann 1966).

Pelage in *S. cooperi* becomes darker and duller as it matures and has been noted to be softer, longer and lighter in color during winter (Linzey 1983). The following ranges of body measurements of *S. cooperi* are taken from Krupa 1995: total length: 110-140mm; tail length: 18-24 mm; hind foot length: 16-20 mm; ear height: 10-13mm and weight: 20-45 g. Males and females do not significantly differ in size (Linzey 1983).

Though often confused with close relative the Northern Bog Lemming (*Synaptomys borealis*) and with true voles, *S. cooperi* has slightly grooved upper incisors that distinguish it. *S. borealis* can also be distinguished by the rust colored hair at the ear base, which is not present in *S. cooperi* (National Wildlife Federation 2002). A difference in number of triangles of dentine also distinguish these species; *S. cooperi* has four, while *S. borealis* only has three (Kurta 1995).

Distribution:

Synaptomys cooperi is distributed throughout the Midwestern and Eastern United States, through southeastern Canada, Nova Scotia and Cape Breton Island. It can be found as far west as western Minnesota, south to northeastern Arkansas and southwestern North Carolina, and east to the Atlantic Ocean. *S. cooperi* can be found throughout Wisconsin (Kurta 1995 and Linzey 1983).

Fossil record:

Records show a distribution extending further south than present distribution. Fossils from the Pleistocene have been found near Dallas and into Mexico. From this evidence it is thought that *S. cooperi* took over the distribution that was once occupied by *S. borealis* before it moved North where it is currently found (Patton 1963 and Linzey 1983).

Reproduction:

Although breeding can occur in all seasons, in the Great Lakes region it is restricted to March through October due to food availability. An average litter of 3, but a range of 1-8, neonates are born after a gestation period of 23-26 days (Linzey 1983). Approximately three weeks after birth, young are weaned from the mother's milk and she mates with another male. Subsequent litters will be cared for in the same nests as previous (Linzey 1983). This reproductive behavior allows for 2 or 3 litters each breeding season (Kurta 1995). The young are born with little fur, closed eyes, folded ear pinnae and weighing an average of 4 grams. By the second day, ear pinnae will be unfolded, lower incisors break through after 6-8 days and eyes of young open after 10-11 days (Linzey 1983). Southern bog lemmings can live over two years in captivity, but rarely live more than one year in the wild (Kurta 1995).

Ecology:

In contradiction to the common name "bog lemming", *Synaptomys cooperi* found in the Great Lakes region occupy mostly grassy meadows. In Canadian parts of its range, *S. cooperi* can be found in deciduous and coniferous forests. They will also occupy sphagnum bogs where available; especially near Atlantic coast; and wet meadows, fields and clear cut areas where they are not; especially in parts of range found in the Appalachian Mountains (Linzey 1983). They also occupy wet forest areas with cedar, tamarack and spruce (Kurta 1995).

Feeding primarily on vegetation, *S. cooperi* consumes grasses, moss, roots, fruit, bark and leaf litter found in its habitat. Slugs, snails and fungus are occasionally eaten as well (Kurta 1995).

Home ranges of *S. cooperi* are estimated at 0.11 for males and 0.14 for females, but may vary depending on habitat (Lowell 1959).

High predation rates by various owls, housecats, badgers, weasels and foxes may account for a decreased distribution area (Kurta 1995). Along with predators, *S. cooperi* must compete in some areas with the meadow vole (*Microtus pennsylvanicus*), which is more aggressive and has been found to invade the preferred habitat and food sources of the Southern bog lemming. A trend of deforestation and cooler climates may have contributed to the expansion of *M. pennsylvanicus* in southeastern Kentucky, which may explain a decrease in the population of *S. cooperi* in areas where the meadow vole occurs (Krupa and Haskins 1996).

Behavior:

When feeding *S. cooperi* obtains the fleshy part of a plant by biting at the bottom until the plant falls and the top part can be consumed. This method results in numerous even-sized "cuttings" that are left behind. Runways are built to connect feeding, nest and waste sites. In addition to cuttings and runways, bright green scat may indicate the presence of *S. cooperi* (Kurta 1995).

Active primarily at night, the Southern bog lemming is also out in the afternoon and evening. The Southern bog lemming is not found to hibernate (Linzey 1983).

Observation in captive and research settings have found that *S. cooperi* is mostly docile and handled with ease. Its passive behavior has been found to occur in the field as well. During both interspecific and intraspecific competition, *S. cooperi* has exhibited submissive behavior, often resulting in dispersal (Linzey 1983).

Remarks:

Seen as rare and elusive, *S. cooperi* may suffer from declining populations due to competitive exclusion by *Microtus pennsylvanicus* in much of its range. Deforestation and a change to grasslands in the Eastern part of its distribution are also working against *S. cooperi* because this habitat favors *M. pennsylvanicus* (Krupa and Haskins 1996). However, areas that have been clear cut favor *S. cooperi*. This competition may not be seen in populations of *S. cooperi* in the Midwest because they are thought to have coevolved with *Microtus ochrogaster* and exhibit habitat partitioning (Linzey 1983).

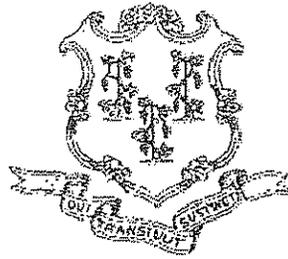
Literature Cited:

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- Getz, L.L. 1960. Home Range of Bog Lemming. *American Society of Mammalogists*. 41:404.
- Krupa, J.J. and K.E. Haskins. 1996. Invasion of the meadow vole (*Microtus pennsylvanicus*) in southeastern Kentucky and its possible impact on the southern bog lemming (*Synaptomys cooperi*). *The American Midland Naturalist*. 135: 14-22.
- Kurta, A. 1995. Mammals of the Great Lakes Region. University of Michigan Press. Ann Arbor, MI. 180-183.
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- National Wildlife Federation. 2002 "Southern Bog Lemming: *Synaptomys cooperi*" <<http://www.enature.com/fieldguide/showSpeciesSH.asp?curGroupID=5&shapeID=1037&curPageNum=18&recnum=MA0427>>. Accessed October 25, 2003.
- Patton, T. 1963. Fossil remains of southern bog lemming in Pleistocene deposits of Texas. *Journal of Mammalogy*. 44:275-276.

Reference written by Sarah Johnston, Biol 378: Edited by Chris Yahnke.
Page last updated 4-29-04.

Lt. Scott A. Smith
Commanding Officer

MSgt. Charles York
Executive Officer



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
TROOP C TOLLAND

June 12, 2015

Town Manager Matthew Hart
Town of Mansfield
4 S. Eagleville Rd.
Mansfield, CT 06268

Dear Town Manager Hart:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Mansfield. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of May 2015, Troop C Troopers responded to 1,271 Calls for Service in the Town of Mansfield. Of these Calls for Service the most notable are:

Accidents:	17
Criminal Invest:	40
Burglaries:	2
Larcenies:	10
Non Reportable Matters:	1,203

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUPS:	10
Traffic Citations:	432
Written Warnings:	117

Respectfully,

Lieutenant Scott A. Smith
Commanding Officer
Troop C, Tolland

PAGE
BREAK



STATE OF CONNECTICUT
 SENATE
 STATE CAPITOL
 HARTFORD 06106-1591

SENATE REPUBLICAN OFFICES

June 12, 2015

Elizabeth Gara, Executive Director
 Connecticut Council of Small Towns
 1245 Farmington Avenue, 101
 West Hartford, CT 06107

Dear Executive Director Betsy Gara and COST member towns:

We are writing to urge you and your members to speak out against the state budget recently passed by the General Assembly. While this budget has been touted by the governor and majority party as providing property tax relief to our cities and towns, the truth of the matter is the budget as a whole does more damage to our communities than good. There is a better way to provide relief for everyone, as Republicans showed clearly in our alternative budget presented earlier this year. **If we want our state to shift course we need to recognize these truths and make our voices heard. If you do not speak out at this crucial time, we are all doomed to see this budget become law and enact long-term damage to our towns by taking more from our small towns and the businesses that support them.**

It is your decision, but we hope after reviewing the details in this budget as outlined below you will stand by us in our opposition and our fight for change.

Immediate Issues for Towns

- A new requirement that small towns pay 85% of costs associated with the resident state trooper program, an increase from the 70% towns are currently responsible for. This will cost towns \$2.5 million annually and set us back regarding some of the progress made in the state's new municipal revenue sharing package.
- Funding cut for the Shooting Taskforce
- Elimination of \$1.1 million in Property Tax Relief Grant
- Elimination of Municipal Aid Adjustment Grant of \$3.6 million annually.
- Cuts in half the monies available for Community Investment Act for affordable housing, farmland preservation, open space and historic preservation activities.
- Recommends closing the current fiscal year 2015 deficit by reducing promised municipal aid funding by \$12.7 million.)
- Raises questions of equity if the car tax mill rate is not adjusted for towns that have just completed or will be undertaking revaluations and if state forest land is not valued at market value for the purposes of PILOT calculations.
- Raises questions regarding restrictions on towns due to the municipal spending cap.

Betsy Gara, Executive Director
June 12, 2015

Deeper Issues with Property Tax Changes

While the governor has celebrated this portion of the budget, we cannot ignore the many questions these changes raise, including the possibility that *property taxes could actually increase as a result.*

The truth of the matter is the proposed changes to property taxes in this budget regarding the motor vehicle mill rate are designed to benefit large city governments over smaller towns. The local governments within COST towns are often better managed than larger city halls in urban areas. As a result there are serious problems in our cities regarding high taxes and a need for relief for residents. However, we don't believe the solution is to reward the mismanaged city governments by throwing money at them. We believe the solution lies in getting funding directly into the communities. Going through city hall will only allow funding to slip through more cracks as it does currently. That being said, the Democrats' proposal included in this budget favors rewarding big city governments over smaller towns – and we don't believe that favoring will produce any real change in the big picture for urban residents. This is a redistribution of a high sales tax to support the spending habits of big city governments. *Instead of reducing the sales tax which impacts everyone directly, this budget proposes a complex process that only sends more money to city halls, not to residents.*

So, how exactly does this budget's property tax changes impact COST? There is clearly supposed to be a small increase in funds to towns from proposed sales tax revenue sharing. However, we question the reliability of this funding when the state has repeatedly reneged on money promised to towns when hard times hit. Even this year, the plan to close the current deficit includes raiding \$12.7 million that was promised to our towns. This budget breaks multiple promises as the legislature fails to maintain commitments to the original iteration of the Municipal Revenue Sharing Account nor does it fully fund PILOT, which our state has never done. As we begin to better understand exactly how this budget will impact individual towns, we also start to see new, perhaps unexpected, issues arise.

- **This budget, for example, actually reduces funding for most regional cooperation programs.** Regarding the state's Councils of Government (COGs), all but two COGs are anticipated to receive less funding in fiscal year 2017 than they will in fiscal year 2016. This is because in fiscal year 2017, when the Municipal Revenue Sharing Account (MRSA) that will hold the new sales tax revenue are supposed to start distributing funds, the legislature also eliminated funding for the Regional Performance Incentive Account at the same time. As the budget gives with one hand, it takes with the other -- resulting in a net funding reduction for regional cooperation programs.
- **This budget's approach to property taxes also could create issues for special taxing districts.** Once the motor vehicle cap is in effect, special taxing districts will need to ensure that their mill rate when added to the regular municipal mill rate will not exceed the motor vehicle mill rate cap as set in the budget. When a district's combined mill rate exceeds the motor vehicle mill rate cap, they will have to reduce their motor vehicle mill rate. The only way to offset that cost to the district, since special taxing districts do not get a distribution under this plan, would be to then increase the mill rate, and therefore increase taxes, on residential and commercial property owners within their district.

Betsy Gara, Executive Director
June 12, 2015

- **Some towns will actually lose monies and receive no state reimbursement under this plan.** With regards to the capping of motor vehicle mill rates, the payment back to municipalities for lost motor vehicle property tax revenue is based off of fiscal year 2015 mill rates and fiscal year 2015 lost revenue. If a municipality, like Tolland as we have heard, has an increase in their mill rate between fiscal years 2015 and 2016 whereby the increase in fiscal year 2016 puts the town over the mill rate cap, then the town will lose monies and will receive no state reimbursement from that loss. In these cases, the municipality will either need to increase the mill rate on residential and commercial property owners or they will need to "dip into" the per capita payment that they receive from the budget's new property tax program in order to leave their budgets intact.

All of the above issues were created because the Governor and Democrat legislators crafted this plan in a budget that was negotiated behind closed doors. If municipal officials had been included in the process and able to offer their expertise, we don't believe our towns would be facing these problems today.

Broad Long-Term Issues

The issues that will impact COST towns go further than property taxes and could create serious long-term problems for our communities.

- **Business Tax Changes**
By implementing monstrous tax hikes on Connecticut businesses, this budget will create a trickledown effect that will negatively impact our companies, our small businesses, our jobs, our home values and our towns. Tax hikes include a new cap on business tax credits that are relied upon by businesses to offset costs, enacting mandatory unitary combined reporting that will further burden companies with a presence in multiple states, extending the corporation tax surcharge, and restricting the net operating loss carryforward by corporations. As large companies are forced to find savings to offset costly burdens, they may choose to close up shop in our state, as many have already hinted at. They may also cut jobs or reduce their size in Connecticut. All of these options will mean serious problems for the small businesses in our state that do business with the larger companies. It will also mean fewer jobs. If businesses and jobs leave or shrink, so too will home values; and so too will home owners. All of these changes will hurt our towns, our residents and our communities.
- **Dangerous Budget Tactics**
The budget also creates future problems down the road. It exceeds the state spending cap by \$1.8 billion by redefining the definition of what falls under the cap. It is also out of balance by potentially \$305 million according to the state Treasurer's assessment of unrealistic bond premium estimates. Even putting those dangerous elements aside, we still face a \$1.6 billion deficit in fiscal years 2018/2019. We suspect these unhealthy spending tactics will only put us in an even worse situation over time. The issue grows even further when coupled with the governor's excessive reliance on bonding, as he is expected to borrow \$2.5 billion this year alone, an incredible increase compared to previous administrations that allocated approximately \$1.4 billion annually in bonding. Connecticut can expect to see an increase in debt service payments that will further burden our state.

Betsy Gara, Executive Director
June 12, 2015

- **Tax Impact on Individuals**

The budget also includes direct hits to our residents. By implementing the sales tax on new items such as car washes, water companies, and parking as well as eliminating the scheduled sales tax exemption on clothing and footwear under \$50, Connecticut residents are hit yet again. As the cost of living increases, we all need to be worried about the sustainability of living in our state. This budget also reduces the Property Tax Credit from \$300 to \$200 in FY 2017 – a credit that used to be \$500 before the governor took office. The budget bill also steepens the phase out of eligibility to take the Property Tax Credit in FY 2016 (meaning that the dollar value of credit reduces significantly with income). In total, this results in a \$152 million tax hike on middle and lower income families. The impact of this will be felt broadly as 81% of those that utilize this credit have incomes of less than \$100k, 66% have incomes of less than \$75k, and 44% have incomes of less than \$50k.

- **Rising Health Care Costs**

By adding more taxes to our hospitals to the tune of \$210 million annually, reducing the Medicaid provider rate, and by enacting a new hospital provider tax on ambulatory surgical centers that perform cancer screening, eye surgery and fertility services, health care providers will be pushing new costs onto patients as a result. That means more expensive health care, and yet another issue that falls on the backs of Connecticut residents. This budget also closes intake to the CT Home Care program and increases cost sharing in the program, scaling back and raising costs on one of the state's most important initiatives to help people age in place and remain in their own communities as they get older. The less support we have as we age, the more likely we will consider leaving those communities.

Clearly, this budget has many obvious, and not so obvious, hits on our towns and residents. This budget should not be celebrated. It is misguided and we believe will cause long term damage to our state. We urge COST members to seriously assess the budget package in its entirety. We are urging the governor to veto this budget so that we can start anew. At the very least, Democrat lawmakers in charge of the special session need to make serious changes to the budget to stop the most damaging aspects of it. Connecticut residents and towns cannot afford these burdens, and we are seeking your support in spreading this message and speaking out. The time to make our voices heard is now.

Sincerely,



Len Fasano
Senate Minority Leader
R-North Haven



Kevin Witkos
Senate Minority Leader Pro Tempore
R-Canton



STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: siting.council@ct.gov

www.ct.gov/csc

Item #14

May 27, 2015

John Morissette, Project Manager
Transmission Siting
Northeast Utilities Service Company
P.O. Box 270
Hartford, CT 06141-0270

RE: **DOCKET NO. 424** - The Connecticut Light & Power Company Certificate of Environmental Compatibility and Public Need for the Connecticut portion of the Interstate Reliability Project that traverses the municipalities of Lebanon, Columbia, Coventry, Mansfield, Chaplin, Hampton, Brooklyn, Pomfret, Killingly, Putnam, Thompson, and Windham, which consists of (a) new overhead 345-kV electric transmission lines and associated facilities extending between CL&P's Card Street Substation in the Town of Lebanon, Lake Road Switching Station in the Town of Killingly, and the Connecticut/Rhode Island border in the Town of Thompson; and (b) related additions at CL&P's existing Card Street Substation, Lake Road Switching Station, and Killingly Substation.

Dear Mr. Morissette:

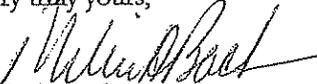
Pursuant to a decision made in accordance with R.C.S.A. §16-50j-62 (b) at a public meeting of the Connecticut Siting Council (Council) held on October 31, 2013, and in response to your request dated May 26, 2015, Council staff hereby approves the request by The Connecticut Light and Power Company doing business as Eversource Energy (Eversource) to leave in place a 100-foot by 100-foot portion of a gravel work pad located along the project right-of-way in Mansfield Hollow State Park in Mansfield. The Connecticut Department of Energy and Environmental Protection (CT DEEP), State Parks and Public Outreach Division, which manages the state park, has requested that Eversource leave a portion of the gravel work pad in place for use as a parking area for park patrons. The CT DEEP Inland Water Resources Division, Town of Mansfield, and U.S. Army Corps of Engineers, which owns the Mansfield Hollow State Park property, have endorsed the request to leave a portion of the gravel work pad in place.

This approval applies only to the request to leave in place a 100-foot by 100-foot portion of a gravel work pad at the request of CT DEEP State Parks and Public Outreach Division as requested in your letter of May 26, 2015. Any additional changes to the D&M Plan require advance notification and approval in accordance with the Council's approval of the D&M Plan on October 31, 2013. Furthermore, the Certificate Holder is responsible for reporting requirements pursuant to Regulations of Connecticut State Agencies Section 16-50j-62.

Please be advised that deviations from this plan are enforceable under the provisions of the Connecticut General Statutes § 16-50u.

Thank you for your attention and cooperation.

Very truly yours,


Melanie Bachman
Acting Executive Director

MB/CMW

c: Parties and Intervenor
The Honorable Elizabeth C. Paterson, Mayor, Town of Mansfield
Matthew W. Hart, Town Manager, Town of Mansfield
Linda M. Painter, Director of Planning and Development, Town of Mansfield



May 26, 2015

Mr. Robert Stein, Chairman
Connecticut Siting Council
Ten Franklin Square
New Britain, CT 06051

RE: Docket No. 424: Interstate Reliability Project
Development & Management Plan Change Notice Request:
Retention of Portion of Gravel Work Pad for Connecticut Department of Energy and
Environmental Protection Use for Parking: Mansfield Hollow State Park, Town of Mansfield

Dear Chairman Stein:

Pursuant to Section 16-50j-62(a)(1) of the Regulations of Connecticut State Agencies (RCSA) and Sections 4 and 7.2 of the *Development and Management (D&M) Plan for the Construction of the Interstate Reliability Project (Project, Interstate) New 345-kV Transmission Lines and Related Minor Modifications to Adjacent Lines*, The Connecticut Light and Power Company (CL&P) doing business as Eversource Energy (Eversource) seeks the Connecticut Siting Council's (Council's) review and approval of this D&M Plan Change request to allow Eversource to leave in place a 100' x 100' portion of a gravel work pad located along the Project right-of-way (ROW) in Mansfield Hollow State Park (Town of Mansfield). The Connecticut Department of Energy and Environmental Protection (CT DEEP), State Parks and Public Outreach Division (SPPOD), which manages Mansfield Hollow State Park, requested that Eversource leave this portion of the gravel work pad in place.

CT DEEP SPPOD proposes to develop access to the gravel work pad from Bassetts Bridge Road and to use the former work pad as a permanent public parking area for patrons of the Park. Attachment A includes a map depicting the location of the 100' x 100' gravel work pad.

As this map illustrates, this portion of the gravel work pad is within an upland area of the ROW south of Bassetts Bridge Road. The area also is within part of the 100-year floodplain associated with Mansfield Hollow Lake.

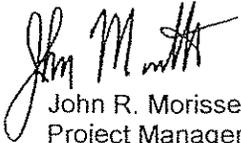
The CT DEEP Inland Water Resources Division, Town of Mansfield, and U.S. Army Corps of Engineers (USACE), which owns the Mansfield Hollow State Park property, have endorsed the CT DEEP SPPOD request to leave the gravel pad in place. Attachment B contains copies of correspondence from these agencies.

With the Council's approval, Eversource will direct its construction contractor to leave the 100' x 100' portion of the work pad in place. All other access roads and work pads in Mansfield Hollow State Park have been or will be removed as specified in the D&M Plan. Specifically, most of the ROW within Mansfield Hollow State Park was restored in late 2014. The remaining ROW restoration in the Park, including the area near the 100' x 100' gravel work pad proposed to remain for CT DEEP, is scheduled to commence within the next week.

Mr. Stein
May 26, 2015

Should you have any questions or required more information regarding this request, please do not hesitate to contact me via e-mail at john.morissette@eversource.com or telephone at (860) 728-4532.

Sincerely,



John R. Morissette
Project Manager – Transmission Siting

Attachment A: Map of Proposed Gravel Pad to Remain for CT DEEP Parking
Attachment B: Copies of Approvals from USACE and CT DEEP

Cc: Service List
Mr. Matthew Hart, Town Manager, Town of Mansfield

ATTACHMENT A

MAP OF PROPOSED GRAVEL PAD TO REMAIN FOR CT DEEP PARKING

ATTACHMENT B

COPIES OF CORRESPONDENCE FROM THE USACE AND CT DEEP APPROVING
THE GRAVEL WORK PAD TO REMAIN FOR CT DEEP PARKING



DEPARTMENT OF THE ARMY
US ARMY CORPS OF ENGINEERS
NEW ENGLAND DISTRICT
696 VIRGINIA ROAD
CONCORD MA 01742-2751

April 22, 2015

RE: Mansfield Hollow Lake - Easement No. DACW33-2-14-030; Waiver of Restoration Requirement for Portion of Temporary Work Pad

Mr. Mark W. Kimball
Eversource Energy
PO Box 270
Hartford, Connecticut 06141-0270

Dear Mr. Kimball:

This letter is in response to the proposal of the Connecticut Department of Energy and Environmental Protection (CT DEEP) that the Connecticut Light & Power Company (CL&P), leave in place a portion of a temporary gravel work pad that was established as part of CL&P's work under Mansfield Hollow Lake Easement No. DACW33-2-14-030. Restoration of this work pad as well as other temporary staging areas, conductor pulling sites and access roads is required by the Environmental Assessment (EA) prepared as part of the easement.

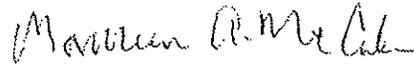
The workpad, approximately 100 feet x 400 feet, is located off the Bassetts Bridge Road in Mansfield Hollow State Park, which is leased to CT DEEP by the federal Government. CL&P proposes, as requested by CT DEEP, to restore only a 100 foot x 300 foot portion of the temporary work pad. CL&P would leave a 100 foot x 100 foot area, as shown on the attached map, for CT DEEP to develop into a parking area for visitors to the area they manage.

We have reviewed CL&P's request and our Environmental Evaluation Branch determined that leaving the work pad gravel in place in this area does not significantly change the scope of the EA or cause significant impacts to vegetation or wildlife. In addition, the proposed parking area will enhance visitor safety due to its location immediately adjacent to park trails.

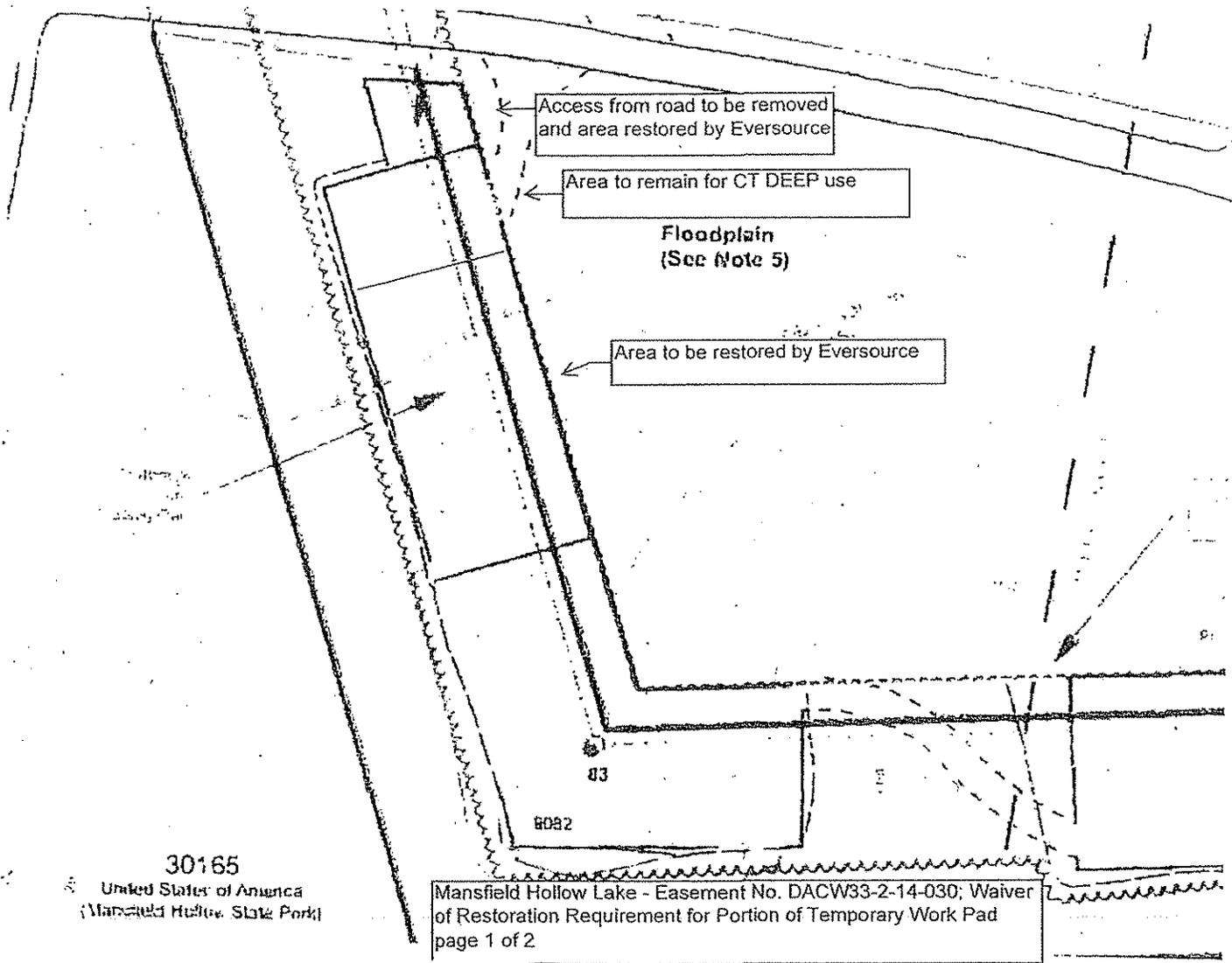
CL&P may adjust its restoration operations in this particular area to restore only half of the workpad as shown on the enclosed map. Please note that all other requirements, particularly removing gravel and restoring the grade from Bassetts Bridge Road into the temporary area, must be completed to Government satisfaction. We will contact the CT DEEP directly about submitting their plans for developing the parking area for our review and approval.

If you have any questions or need further assistance, please contact Maureen Davi of this office at the address above, by telephone at 978-318-8070 or by email at Maureen.B.Davi@usace.army.mil.

Sincerely,

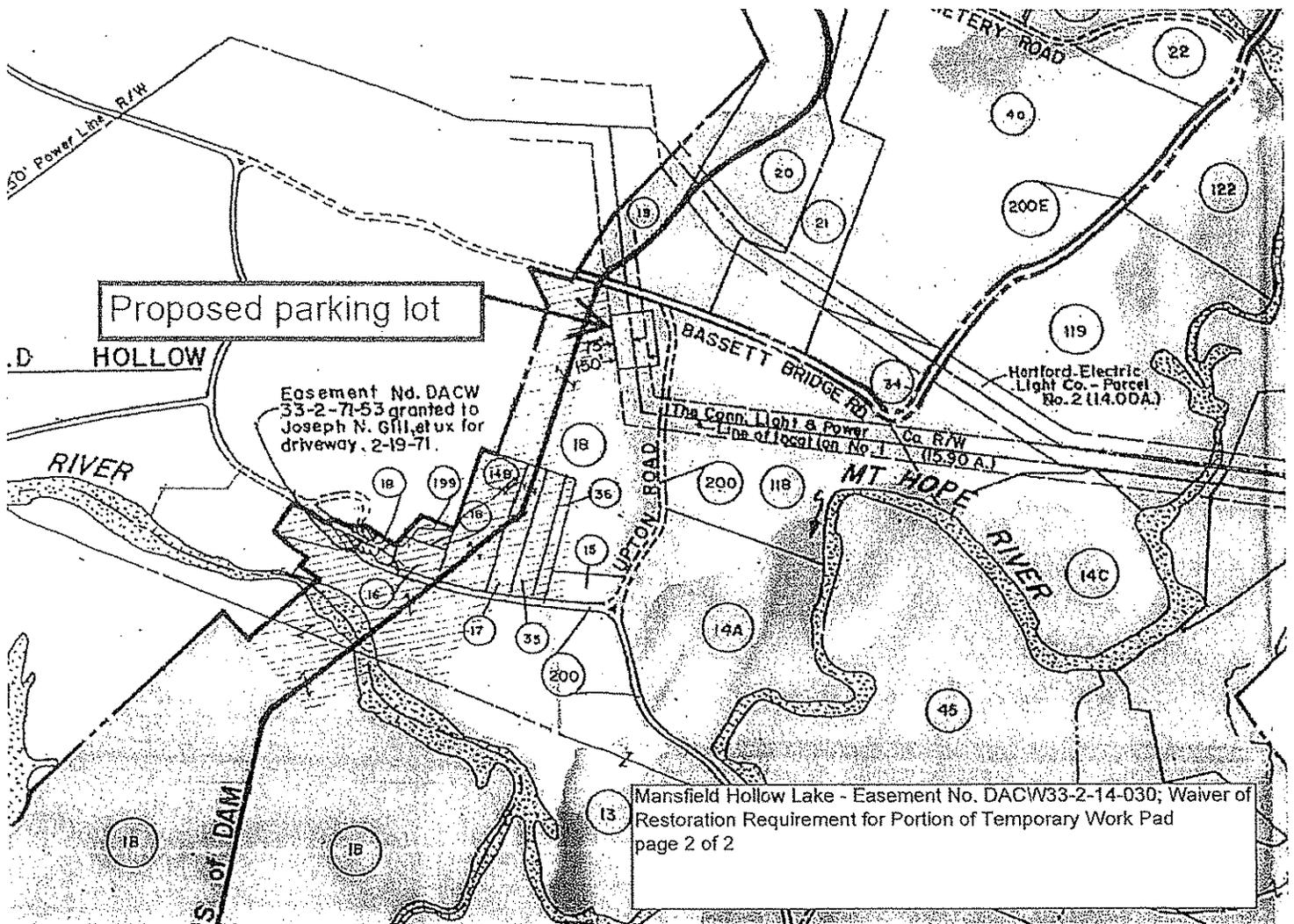
A handwritten signature in cursive script that reads "Maureen A. McCabe".

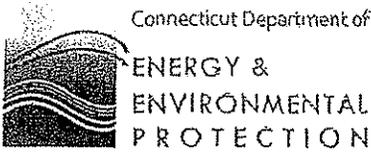
Maureen A. McCabe
Chief, Conveyancing Branch
Real Estate Division



30165
 United States of America
 (Mansfield Hollow State Park)

Mansfield Hollow Lake - Easement No. DACW33-2-14-030; Waiver of Restoration Requirement for Portion of Temporary Work Pad
 page 1 of 2





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www.ct.gov/deep

Affirmative Action/Equal Opportunity Employer

The Connecticut Light and Power Company
P.O. Box 270
Hartford, CT 06141

Attn: Robert Deptula

Re: **Request for Technical Plan Revision**
Permit Nos.: WQC-201205697
Project: Interstate Reliability Project
USACOE No.: NAE-2008-1671
Town: Mansfield

Dear Mr. Deptula:

The department has completed a review of your April 14, 2015 request for a technical plan revision to the above referenced Clean Water Act Section 401 Water Quality Certification. The request involves this department's State Parks and Public Outreach Division's (SPPOD) desire to retain a portion of an existing work pad as permanent parking at Mansfield Hollow State Park.

The referenced permit requires that the pad be removed, however, SPPOD is in need of more parking for recreational access and saw this as an opportunity to acquire it. The portion of the pad to be retained is 100 x 200 feet, located in a 100-year FEMA floodplain associated with Mansfield Hollow Lake, with no State or Federal wetland soils present. The remainder of the work pad will be removed as required by condition of the permit. SPPOD plans to place an additional layer of gravel/stone among the larger process stone to smooth it out, but there will be no additional placement of material in the floodplain.

Your request for technical plan revision is hereby approved. The above modification shall be in accordance with your plan entitled CT DEEP Parking Lot Proposal Real Estate Tract Map / Mansfield Hollow lake / US Army Corps of Engineers / New England District" as attached to your April 14, 2015 correspondence.

If you have questions regarding this matter please contact Doug Hoskins at (860) 424-4192, douglas.hoskins@ct.gov. All correspondence regarding this permit should reference the permit numbers identified above and be addressed to Doug Hoskins, Inland Water Resources Division, Bureau of Water Protection and Land Reuse, Department of Energy and Environmental Protection, 79 Elm St., Hartford, CT 06106-5127.

April 27, 2015
Date


Cheryl A. Chase
Director
Inland Water Resources Division
Bureau of Water Protection and Land Reuse

WQC-201205697
CL&P / Interstate Reliability Project
Mansfield CT

CC:DH

cc: For the town of Mansfield:
Mayor/First Selectman
Conservation Commission
Inland Wetland Agency
Planning & Zoning Commission
Susan Lee, New England District, USACE, 696 Virginia Road, Concord MA 01742-2751
Chris Fritz, Burns & McDonnell, 108 Leigus Rd., Suite 1100, Wallingford, CT 06492
Lori Lindquist -- DEEP/State Parks (email only)

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Public Information Meeting on Route 195 Water Main Project

Tuesday, June 30 at 7 p.m.

Location: Mansfield Town Hall, 4 South Eagleville Road
Town Council Chambers

Connecticut Water recently received the last of the required regulatory approvals to allow for the construction of the five mile long pipeline that will bring water from Tolland to Mansfield/Storrs along the Route 195 corridor. The project has been studied extensively over a period of several years and deemed to be the best solution for the long term water supply needs of the area.

The construction will be completed in four sections along the Route 195 corridor with the first section:

- 7,000' of pipe on Route 195 from the area of the Mansfield Four Corners out to the just past Mansfield Supply; and
- 3,000' of pipe on Route 44 from the intersection at Route 195 west to Jensen's Rolling Hills system.

We chose this as the first work area so we could complete water main installation to minimize the disruption and impact on traffic flows in the area closest to the University when school is in session.

Preliminary work on this first section is scheduled to begin the week of June 22 with utility mark outs and saw cutting in defined work area. Water main construction activity is scheduled to begin the week of July 6th.

Property owners along the route of the first section of construction are being notified of a public information meeting on the project on Tuesday, June 30 at 7 pm at the Mansfield Town Hall, Town Council Chambers.

Representatives of Connecticut Water and the contractor installing the water main, VMS Construction, will be in attendance. We will present information on the pipeline route and estimated timing of project sections.

In addition, we will share information on how you can receive timely updates on the project and any lane closures via our website, emails and text alerts.

There will also be an opportunity to ask questions and provide feedback. We ask that you pass along this information to any tenants or business owners who may rent or lease space from you along Route 195.

If you have any questions about this public information meeting or the project, please call Connecticut Water at 1-800-286-5700.

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Construction Notice-Hunting Lodge Road Detour

***Tuesday 6/23/15 until Friday 7/10/15 ***

To the University and Local Community,

As part of the ongoing effort to improve the aging utilities infrastructure and provide valuable services to the Storrs Campus and the local community, the University of Connecticut Storrs has undertaken a Capital Construction project to replace almost 13,000 feet of existing 16" water main piping that connects the Willimantic River Water Treatment Facility with the Storrs Campus. In doing so, the construction will effect traffic along the Northern end of Hunting Lodge Road (Route 44 end) for a period of three weeks.

- Start Tuesday June 23, 2015 @ 7:00am
- Completed and re-opened Friday July 10, 2015 @ 5:00pm
- Closed between the hours of 7:00am and 5:00pm (Monday thru Friday)

At this time the roadway will be closed to allow the last piece of new water pipe to be installed along the edge of the road and for the restoration and paving of the roadway. During working hours, access through Hunting Lodge Road will be limited to only Emergency vehicles and local residence which driveways are in the work area. All other vehicles are requested to seek alternate routes to help reduce congestion.

The installation of notification signs and detour signs will be placed along the local routes to make motorists aware of the activities in advance of the start date and during the period of construction.

Motorists are requested to utilize Bone Mill Road as an alternate route. For further details see the attached map of the detour.

The University of Connecticut Department of Parking and Transportation Services will be altering their "Purple Line" bus route to accommodate for the road closer. Please visit their web site at <http://transpo.uconn.edu/> for details.

We apologize in advance for any inconveniences this may cause and thank you in advance for your cooperation and understanding.

David Rorrio
 Sr. Project Manager
 University of Connecticut
 Planning, Architectural and Engineering Services
 (860) 486-3157
david.rorrio@uconn.edu

Office of Planning, Architectural and Engineering

Services

31 LEDOYT ROAD, UNIT 3038

STORRS, CT 06269-3038

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Subject: FW: Construction of Main Street Homes to Begin This Month!

From: Storrs Center [mailto:info=storrscenter.com@mail44.atl161.mcsv.net] On Behalf Of Storrs Center
Sent: Monday, June 15, 2015 4:30 PM
To: Matthew W. Hart
Subject: Construction of Main Street Homes to Begin This Month!



CONSTRUCTION OF MAIN STREET HOMES TO BEGIN THIS MONTH!

We are pleased to announce that construction of Main Street Homes – the new for-sale neighborhood in Storrs Center – will begin by the end of June! Heavy equipment will shortly begin installing the infrastructure for the 42-home neighborhood, including cutting in the roads and park areas, initiating engineering and utility work, and preparing the building sites for the mix of 32 townhomes and 10 flats that will be built.

The response to Main Street Homes has been strong, with over half of the homes already under contract. The future residents are illustrative of a new trend of homebuyers that are opting to live in walkable neighborhoods. A Transportation for America survey shows that 80 percent of 18- to 34-year-olds want to live in walkable neighborhoods, and an AARP survey found that an average of 60 percent of those over 50 want to live within one mile of daily goods and services. Main Street Homes is the only neighborhood in Storrs Center in which people can purchase homes. Residents will be living steps away from the many restaurants, shops and services in Storrs Center, as well as in close proximity to UConn and the Mansfield Community Center, among other attractions.

The master plan and architecture for the homes and neighborhood center of Main Street Homes is by Union Studio of Providence, Rhode Island. Union Studio has been recognized nationally for its work in designing walkable communities, most recently having won "Community of the Year" by the National Association of Homebuilders for its Concord Riverwalk neighborhood in West Concord, Massachusetts.

Future residents of Main Street Homes have been busy selecting the colors, finishes, and other options for their new homes. The first residents are expected to be able to move into their new homes in late 2015 or early 2016.

To learn more about residential sales at Main Street Homes, please contact Managing Broker Richard Marouski(860.933.2503 / rmarouski@gmail.com) or Sales Associate Peter Millman (860.933.2944 / peter@petermillman.com) of Weichert, Realtors® Four Corners Real Estate.



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BROKER OF RECORD



Four Corners Real Estate, LLC

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