



**TOWN OF MANSFIELD
TOWN COUNCIL MEETING
February 8, 2016
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:00 p.m.
AGENDA**

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ROLL CALL	
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FUTURE AGENDAS

EXECUTIVE SESSION

- 19. Personnel in accordance with Connecticut General Statutes §1-200(6)(a), Town Manager Employment Agreement

ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL
January 25, 2016
DRAFT

Mayor Paul M. Shapiro called the regular meeting of the Mansfield Town Council to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro
Excused: Kegler

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Sargent seconded to approve the minutes of the January 11, 2016 meeting as presented. The motion passed with all in favor except Mr. Shaiken who abstained.

III. PROPOSED ORDINANCE REGARDING TOWN SQUARE

1. Public Hearing

The Town Clerk read the legal notice.

Betty Wassmundt, Old Turnpike Road, urged the Council not to vote on the ordinance tonight and questioned why rights already given to the Council by the Charter are restated in the proposed ordinance. Ms. Wassmundt asked if the wording is hiding some other purpose.

Ric Hossack, Middle Turnpike, agreed with Ms. Wassmundt's statement and stated he was glad to see tobacco products banned in the Town Square.

David Freudmann, Eastwood Road, stated that while the proposal seems innocuous he also agrees with Ms. Wassmundt's concerns.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Charles Naumec, Riverview Road, offered clarifications to his January 11, 2016 comments and stated that his main point was asking the Council not to schedule a referendum at the November Presidential Election that involves the allocation of funds or the floating of bonds thereby allowing non-tax paying students to establish our tax rate.

Charles Galgowski, Baxter Road, spoke in favor of closing Ravine Road and to the benefits of grass based farming as practiced by Spring Brook Farm. (Statement attached)

David Palmer, Juniper Hill Road and member of the Bike Mansfield Advocacy Group, asked that any solution include a bike and pedestrian pathway along the road.

Rich and Lena La Blond, Stone Mill Road, oppose opening Ravine Road. The couple currently lives on a farm on a dirt road and described some of the challenges they encounter. (Statement in 1/25/2016 packet)

Ken Rawn, Planning and Zoning commissioner, Four Corners Water and Sewer Advisory Committee member and Codfish Falls resident but speaking as an individual, stated that he believes the road should remain closed with turn arounds on either end. Mr. Rawn stated that the Plan of Conservation and Development is supportive of agri business.

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Stacey Stearns, of Mountain Dairy Farms, urged the Council to close Ravine Road as it is not safe when mixed with farming. Ms. Stearns stated that inclusion of a bike trail invites trespassers who can cause damage to livestock and property. (Statement attached)

Dale Thompson, Middle Turnpike, thanked the Council for the opportunity to speak and noted that as a young farmer himself he is in favor of Ravine Road being turned over to Karen Green. (Statement attached)

Bruce McCann, Stafford Road resident and Operations Director for Spring Brook Farm, reported how important Ravine Road is to the operation of the farm and asked that the land be given to Ms. Green.

Karen Green, Stafford Road and owner of Spring Brook Farm, presented a brief history of the farm and problems with the increased use of Ravine Road as a shortcut to UConn. Ms. Green urged the Council to consider discontinuing the road and returning it to Spring Brook Farm. (Statement in 1/25/2016 packet)

Olin and Quinn Green, whose family owns and currently operates Spring Brook Farm, spoke of their family's history on the farm beginning in the 1600's and urged the discontinuance of Ravine Road. (Statement attached)

Louise and Paul Lewis, purchased a lot on Ravine Road with the intention of building a house and had planned to use the road to get to UConn. (Statement attached)

Lynn Stoddard, Ravine Road, described the road as part of the neighborhood which is often used to bike, walk and as an access to the rest of the Town. Ms. Stoddard urged all stakeholders to engage in an open, honest dialogue to find a solution that respects all views. (Statement attached)

Keith Conrad, Ravine Road, asked a number of questions of the Council and stated that he uses Ravine Road to access his job at UConn (Statement attached. Statements submitted by Mr. Conrad from Tom Roby and Etan Markus will be included in the February 8, 2016 packet.)

Quentin Kessell, Chair of the Conservation Committee, member of the Open Space Preservation Committee and Codfish Falls resident, referenced the Conservation Commission January 20, 2016 minutes urging the Town not to discontinue Ravine Road. As a citizen, Mr. Kessell questioned why the Town allowed the road to deteriorate to its present state. (Statement and Committee motion attached)

John Silander, Silver Falls Lane resident and member of the Conservation Commission but speaking as a citizen, described the iconic natural beauty of the area and suggested the Council review the provisions of CGS§13a-141(b) which addresses permitted uses by a town on a discontinued road. (Statement attached)

Bernice Smith, Ravine Road, has lived on the road for 60 years and stated that the road has not been kept up. Ms. Smith does not believe it should be turned over to one person and enjoys walking on the road.

Garth Smith, Ravine Road, asked the Town to check to see if trunk lines supporting UConn run down Ravine Road. Mr. Smith is opposed to discontinuing the road.

Susan Mitchell, Woods Road, member of the Agriculture Committee and owner of Cloverleigh Farm, urged the Council to return the road to Ms. Green as the only abutters so that she may safely move cattle and machinery. (Statement attached)

Chis Kueffner, Ravine Road, commented that he does not think that the road is worth nothing and urged the Council to work to lessen the traffic on the road or explore an exchange that would include the long-term preservation of the farmland.

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Peter Millman, Dog Lane, stated that as a cyclist he would miss not being able to ride on Ravine Road but noted that although it is difficult to balance competing interest it does not have to be an all or nothing decision.

Ric Hossack, Middle Turnpike, urged the Council to close the road; not to support the Northeast Corridor Future Draft Environmental Impact Statement; and objected the concept of a conveyance tax for open space preservation.

Edward Dorgan, Ravine Road, reviewed previous actions and discussion regarding the repairing and reopening of Ravine Road. (Statement attached)

Ted Panagopoulos of Manchester, Connecticut and owner of properties in Mansfield, questioned the legality of the rental parking ordinance and stated that no one has the right to invade another's privacy without a court order. Mr. Panagopoulos also asked for the reason the 4 tenant limit was changed to 3.

Charles Ausburger, Hunting Lodge Road resident and Planning and Zoning Commission member but speaking as an individual, stated that Ravine Road with its 10% grade is not conducive to biking and asked the Council to find an equitable solution which would include Ms. Green not having to travel around to North Eagleville Road.

Betty Wassmundt, Old Turnpike Road, asked the Council to consider the interest of the Town as a whole not just the interest of impacted residents and suggested a study be done of all dirt roads in Mansfield. Ms. Wassmundt also expressed concerns regarding the Northeast Corridor Environmental Impact Statement noting that it seems to run through farmland in the northern edge of Town.

Drake Smith, Ravine Road, thought that the decision was made at the October 2015 Traffic Authority meeting and urged the Town not to give the land away.

Kip Kolesindkas, Manchester resident and conservation consultant, congratulated the Town on the updated Plan of Conservation and Development and the value it places on agriculture. Mr. Kolesindkas supports the need for safe access by farmers to their properties. (Statement attached)

Jim Galey, Coventry Road resident and Mansfield Fire Fighter speaking as an individual, commented that it is a waste of money to invest in Ravine Road and suggested the Town keep the road but give the farm access.

Cathy Gergler, Stafford Road, urged the Council to allow the Greens free and unobstructed access to Ravine Road. Ms. Gergler would like to see the road discontinued and no tax dollars spent. (Statement attached)

Lisa Adams, Stafford Road, requested that Ravine Road remain closed in an effort to deter trespassers, and that the Town not spend any additional funds on its upkeep. Ms. Adams noted UConn's historic commitment to agriculture. (Statement included in the January 25, 2016 packet)

John Clausen, Ravine Lane, commented that he appreciates the historical aspects of Mansfield and objects to the word 'unsafe' in describing the section of Ravine Road that is unfinished. Mr. Clausen noted that access on both ends of the road is an important safety issue.

Randy Corcoran, supports discontinuing the road and turning it back to the Greens. Mr. Corcoran commented that the Greens are making a living on the land and that other demands for use of the property could be considered greedy.

James Hanley, Storrs Heights Road, commented that the public right of way belongs to all and that a gift of the property to one person is not acceptable.

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Barbara Hurd, North Eagleville Road, requested that the land be given back to Karen Green. Ms. Hurd stated that she walks the roads in the area all the time and that Ravine Road is too rough for biking.

Ed Hall, Mansfield Hollow Road resident and Agriculture Committee member but speaking as an individual, asked that the road be discontinued and returned to the abutters. As a farmer, Mr. Hall noted that he has had problems with trespassers.

Al Cyr, member of the Agriculture Committee and Bone Mill Road resident, commented that the Green farm is the second largest farm in Mansfield. Mr. Cyr stated that the Agriculture Committee is in favor of Ms. Green's proposal and reviewed the communication from the Agriculture Committee.

Phil Desiato, Coventry resident whose business is in Mansfield, spoke in support of the Greens and stated that \$100,000 is not enough to fix the road. Mr. Desiato asked that the road be given to the Greens.

Bill Roe, Echo Road, provided an update from the Mansfield Neighborhood Preservation Group. (Statement attached)

Alison Hilding, Southwood Road resident and member of the State's Council on Environmental Quality but speaking as an individual, noted that the Green farm is one of the last 100+ acre farms in Connecticut and that it is scenically, environmentally and agriculturally important. Ms. Hilding stated that many traffic problems would have been avoided if the Town had acted more quickly with regards to signage and decreasing the amount of traffic.

Vicky Wethrell, Summit Road resident, Open Space Preservation Committee member, and their representative to the Agriculture Committee but speaking as an individual, commented that the 3 interlocking pieces of agriculture, public access and the road must all be considered in any decision that is made.

Mike Jones, North Eagleville Road, urged the Council to discontinue the road and agreed with Mr. Desiato about the cost of repairing Ravine Road.

Ms. Moran moved and Mr. Shaiken seconded to recess the meeting until 9:35 p.m. The motion passed unanimously.

The meeting reconvened at 9:40 p.m.

Ms. Moran moved and Mr. Ryan seconded to add the appointment of an alternate member of the Zoning Board of Appeals to the agenda as Item 2.5.

Motion passed unanimously.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- The Ordinance Regulating Residential Rental Parking was a Council Committee recommendation which has been duly approved and enacted. The ordinance pertains only to residential rental units. The Planning and Zoning Commission changed zoning regulations from 4 to 3 unrelated people living in a single family home in part to help reduce the incentive to create new rental units and to better regulate behavior. Ms. Moran commented that the initiatives were in response to neighborhood concerns about property values and poorly managed rental properties.

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VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Shapiro noted that he, as well as other Council members, attended the Staff/Volunteer Freedom of Information Workshop conducted by Public Education Director Tom Hennick and that the event was well attended and offered great feedback.

VII. OLD BUSINESS

2. Proposed Ordinance Regarding Town Square

Mr. Hart addressed the questions raised during public comments regarding why the rights of the Council are restated in the ordinance. Mr. Hart stated that the reference is informative and the ordinance is setting up the mechanisms for additional policies and procedures outlining how the Square will be regulated. Mr. Hart reviewed the provisions of the Development Agreement regarding commerce on the Town Square.

Ms. Moran moved and Mr. Ryan seconded to suspend the Town Council Rules of Procedures for the purpose of voting on the Ordinance Regarding the Mansfield Town Square.

The motion passed with all in favor except Mr. Sargent who voted against the motion.

Ms. Moran moved and Mr. Shaiken, effective January 25, 2016, to adopt the Proposed Ordinance Regarding the Mansfield Town Square, which Ordinance shall be effective 21 days after publication in a newspaper having circulation within the Town of Mansfield.

Ms. Raymond moved and Mr. Sargent seconded to remove the words, "Storrs Center" from the second paragraph of Section 138-3. A number of amendments to Ms. Raymond's amendment were offered and withdrawn. The motion to amend passed unanimously.

Mr. Sargent moved and Ms. Raymond seconded to strike the sentence regarding the use of tobacco product from Section 138-5. Mr. Sargent stated the language seems to be out of place and should be addressed elsewhere.

The motion failed with Raymond, Ryan, Sargent in favor and Kochenburger, Marcellino, Moran, Shaiken and Shapiro in opposition.

The original motion, as amended, passed unanimously.

VIII. NEW BUSINESS

2.5 Ms. Moran moved and Mr. Shaiken seconded, effective January 25, 2016, to appoint David Litrico to serve as an alternate member of the Zoning Board of Appeals for a term ending 11/20/2017.

The motion passed unanimously.

3. Ravine Road (Unimproved Portion)

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Director of Public Works John Carrington provided an overview of the issue and reviewed the options which have been explored. The Town Manager urged members to study the various options. Members discussed the issues raised during the public comment period, the process involved in discontinuing a road, the desire to structure an option which will accommodate all interests, and the next steps.

Council members agreed to submit specific questions to the Town Manager by January 29, 2016 and to schedule a site visit.

4. Tax Appeal Pre-Trial Settlements

Town Attorney Kevin Deneen presented information on the settlements which are now subject to Town Council ratification.

Mr. Ryan moved and Mr. Marcellino seconded, effective January 25, 2016, to accept the negotiated pre-trial settlements for the Eastbrook Mall and Woods Edge

Apartments tax appeals.

Motion passed unanimously.

Mayor Shapiro suspended the meeting to allow for the changing of the recording DVD.

The Council reconvened.

5. Northeast Corridor Future Draft Environmental Impact Statement

Linda Painter, Director of Planning and Development, explained that these very preliminary plans show the Mansfield section of the system as being underground.

Mr. Marcellino moved and Mr. Kochenburger seconded, to authorize the Mayor to co-sign a letter to the Federal Rail Administration with the Chair of the Planning and Zoning Commission supporting Alternatives 2 and 3 of the NEC Future Draft EIS that include new passenger rail service through Mansfield and recommending that the following issues be addressed as part of a Tier 2 Draft EIS: changing the route alignment and station location to be consistent with the Town's smart growth development areas; minimizing impacts on natural resources and rural character; considering the potential of restoring service/connecting to service using the New England Central Railroad corridor; and conducting extensive community outreach on proposed actions and mitigation measures.

Motion passed unanimously.

6. Presidents' Day Ceremonial Presentation Planning Subcommittee

Ms. Moran, Mr. Sargent and Mr. Shaiken agreed to serve as the Planning Subcommittee for the Presidents' Day Ceremonial Presentation which will take place prior to the February 22, 2016 meeting.

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Kochenburger, Chair of the Committee on Committees, offered the following recommendations which were approved at the January 20, 2016 meeting:

The appointment of Jamie Lang-Rodan as an alternate on the Board of Ethics for a term ending June 30, 2018

January 25, 2016

The appointment of Pamela Roberts to the Mansfield Advocates for Children for a term ending June 30, 2019

The appointment of Jason Stearns as an alternate on the Agriculture Committee for a term ending October 12, 2018

The reappointment of Susan Harrington, Julianna Barrett and Tom Harrington to the Parks Advisory Committee for terms ending August 1, 2019 and William Thorne for a term ending August 1, 2017

The reappointment of Michael Soares to the Open Space Preservation Committee for a term ending December 31, 2017 and Roberta Coughlin (alternate) and Vicky Wetherell for terms ending December 31, 2018

The motion to approve passed unanimously.

Mr. Kochenburger reported that the Committee is continuing to look for ways to recruit new volunteers and has talked to the Mayor about featuring a particular committee during the Council member comment section of the Council meetings.

Ms. Moran, Chair of the Personnel Committee, reported that at their last meeting they heard from a resident expressing concern with how volunteers have been treated and commented on the impressive amount of human resource work Assistant Town Manager Maria Capriola and her part time assistant Audrey Conrad manage to accomplish.

X. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

7. Letters Re: Ravine Road

8. C. Naumec (01/07/16)

9. N. Stevens (01/11/16)

XII. FUTURE AGENDAS

No items offered.

XIII. EXECUTIVE SESSION

Ms. Moran moved and Mr. Shaiken seconded to move into executive session to discuss Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B) to include Town Manager Matt Hart, Town Attorney Kevin Deneen and Director of Planning and Development Linda Painter (first item only), and Personnel in accordance with CGS §1-200(6)(a), Town Manager Employment Agreement to include Town Manager Matt Hart and Town Attorney Kevin Deneen. The motion passed unanimously.

10. Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B)

Present: Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro

Also Included: Town Manager Matt Hart, Town Attorney Kevin Deneen and Director of Planning and Development Linda Painter (first item only),

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11. Personnel in accordance with CGS §1-200(6)(a), Town Manager Employment Agreement

Present: Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro

Also Included: Town Manager Matt Hart, Town Attorney Kevin Deneen

XIV. ADJOURNMENT

Mr. Ryan moved and Mr. Shaiken seconded to adjourn the meeting at 12:00 a.m.
The motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

January 25, 2016

Spring Brook Farm Sustainable Grassed Based Farming and Ravine Road Traffic

Submitted by Charles Galgowski, P.E., 117 Baxter Road, Storrs, CT, Jan 23, 2016

Hello. My name is Charlie Galgowski. My wife and I live on a small farm on Baxter Road in Storrs. For 33 years, I have done engineering work for the USDA Natural Resources Conservation Service designing and installing environmentally sound farming systems. I submit the following comments as an individual and not on behalf of the Natural Resources Conservation Service.

The Town of Mansfield is fortunate to receive the benefits of grass based farming conducted by Spring Brook Farm. Grass based farming in New England typically puts livestock on grass pastures from May to mid-November. This allows the livestock to eat grass directly, rather than have feed brought to them in a barn. Grassed based farming has many positive environmental, nutritional, and economic benefits. Covering all these in five minutes is not possible, so I will touch on a few main points.

Some environmental benefits of grass based farming are:

- 1) A farm can reduce its carbon foot print. Diesel fuel is saved by having fewer crops to plant, harvest, and transport to the barn, and less manure to haul to fields. The livestock harvest their own feed and spread their own manure.
- 2) Perennial grasses can sequester high levels of atmospheric carbon dioxide into stable organic soil matter. Globally, optimally grazed pastures are being used to reduce levels of atmospheric carbon dioxide.
- 3) The water quality of rainfall running off the ground surface or seeping into groundwater aquifers is often improved. This is because:
 - a. Perennial grasses once planted, require no plowing and harrowing. This reduces soil erosion and transport of nutrients such as nitrogen and phosphorus into water bodies, including Cedar Swamp Brook, the Willimantic River, and Long Island Sound.
 - b. Perennial grasses have dense root systems that capture and store nutrients though out the year. This helps prevent them from leaching into sandy groundwater aquifers, including the Willimantic River aquifer.
- 4) Pastured livestock typically require fewer antibiotics. This in turn reduces the chances of evolving antibiotic resistant varieties of bacteria that can impact human health.

Some nutritional benefits of grassed based farming are:

- 1) Meat and milk from grass fed livestock has been found to have higher levels of conjugated linoleic acid than grain fed livestock.

- 2) The Mayo Clinic states, "Conjugated linoleic acid helps with weight management by helping reduce body fat and increase lean body mass. It's found in many meats and dairy products." Also, "When compared with other types of beef, grass-fed beef may have: less total fat, more heart-healthy omega-3 fatty acids, more conjugated linoleic acid, a type of fat that's thought to reduce heart disease and cancer risk, and more antioxidant vitamins, such as vitamin E.

Some economic benefits of grass based farming are:

1. Less expensive growing inputs.
2. More resistance to drought and wind losses.

Spring Brook Farm and Ravine Road Traffic

For economically successful grassed based farming, it is necessary to have the farm's fields joined together with farm or town roads. This enables animals to walk between fields as often as daily for beef and twice daily for dairy cows. Grass fed farming still requires some hay making and for manure produced in the winter to be hauled to fields. Fields close to the barn and connected by roads with little or no traffic enables efficient animal and equipment movement.

Presently, Spring Brook Farm provides the increasingly rare opportunity to have 500 contiguously located acres of farm fields and woods with a centrally located road. Perhaps 75 percent of the livestock farms in Connecticut cannot do grass fed farming, because their fields are not contiguously located and may be miles apart. But Spring Brook Farm can, because Ravine Road assists with efficient livestock and equipment movement. Having little or no traffic on Ravine Road is very important to helping this grass based farm succeed.

Stacey Stearns
Comments on Ravine Road
Monday, January 25, 2016

My name is Stacey Stearns and my family owns Mountain Dairy. I am on the agriculture committee, but am speaking for myself. As part of a large agricultural business in town, I am here to support closing the dirt section of Ravine Road.

I feel that the town should go back to the original plan of closing the dirt section of Ravine Road and allowing it to be re-absorbed by the Green Farm, the property owner on both sides of the road. As a resident of town, I don't feel the road is safe for regular traffic, especially when mixed with agricultural production.

In December, I walked the dirt section of Ravine Road, and found that the road is narrow, and not serviceable for two cars in areas, with steep drop offs. Traffic to UConn is a problem in this section of town, and I feel this represents a very large safety hazard to the agricultural production that is being completed by the Green family. Moving cattle and farm equipment on this road when it is open to traffic is precarious at best. We have seen firsthand the devastating effects of cars traveling too fast and hitting agricultural equipment on Mansfield Avenue. This issue continues to be a problem all over town. Just last week (Thursday, January 21st) we had a car speed past our feed truck in the wrong lane as it was traveling on Stearns Road at 7:30 in the morning from our heifer barn to our main barn to feed cows. Fortunately, that section of Stearns Road is wider and flatter than Ravine Road, however it still creates a dangerous situation and a hazard for those in agriculture.

On the second issue, of making the road a bike trail, I have to say that as an agricultural producer whose family also owns land in town, I am strongly against this idea. The road runs through Green property on either side, creating a bike path makes it an inviting place for people to trespass. Despite posted signs, gates, and fences; trespassing remains an issue for many landowners in town.

Again, I have a recent example of how this is impacting other agricultural producers in town. Last Tuesday (January 19, 2016), I arrived home from work at 4:30 PM and noticed a woman out walking in our hayfields. If you recall, it was incredibly windy last week, so I had to walk up through our fields to get this person's attention. She had driven her car on our farm road, through two gates that we had left open for our equipment to access the fields, and parked on the field to take photos. I informed her that she was on private property and asked her to leave. There is no turnaround, and she ended up driving on the hayfields to turn her car around, further damaging to the crop. This type of incident happens all of the time. Our family joke, which is only a half joke, is that I serve as farm security.

I can understand the desire of local residents to maintain access to the road for recreational purposes - the land through Ravine Road is beautiful. However, the land is privately owned and part of a working farm. The section of road does not connect to existing bike paths or public land, and is therefore not a wise use of town resources.

I firmly believe that not closing the dirt section of Ravine Road sets a bad precedent for agricultural and business support in town. Thank you for your time and attention.

Firstly, I would like to thank the Town Council for allowing me, and citizens like me, to address them in a frank and open nature. I am speaking on behalf of Karen Green in regards to the Ravine Road matter. My name is Dale Thompson. My last name may be familiar to you if you've ever been to Thompson's store. Tonight, however, I am not coming to you as an employee of the store, but as a young farmer. I understand how difficult farming is, and for Karen Green, even more difficult. Farming requires time, accessibility to land, and the drive to complete such projects as building fences, roofing buildings, herding animals, and dozens of other jobs. For my friend Karen, all these jobs are difficult given the amount of land in her possession. Her farm is exponentially larger than the land I work on and she possesses more animals than many other farms in the area. Take, for instance the fields Karen owns off of Ravine Road. The easiest and quickest way for the Greens to access that land is by Ravine Road, however, chronically reckless drivers force a large amount of money to be funneled into the road to maintain its' dirt surface. A few proposals have been put forward to place guardrails or improve the general consistency of the road itself, but these would only serve to allow drivers to go even faster. However, if any of these proposals were to meet the Town Council, would they spend the money? The answer is most likely no. There is no real way to justify keeping a dirt road, with only one property owner upon it, open. So what would happen? The dirt portion of the road would likely be closed again, and would fall into disrepair, with no reason for the Town to provide the upkeep for it and maintain its integrity to allow Karen to access her land. This practice is evident in the example of Old Colony Road. My suggestion would be to turn the dirt section of the road over to Karen and allow her to maintain it as she sees fit. If the Council truly is concerned with keeping agriculture in town, it would appeal to the convenience of one of the Town's largest farms, and those interests of a young farmer who has spent all his life farming here. In closing, if I may quote the Town's agricultural section on its' own website, "The Town of Mansfield is committed to preserving and encouraging local agricultural businesses." Wouldn't it be nice if we could stay true to that sentiment.

Dear Council Members,

January 20, 2016

My name is Olin Green and I am writing on behalf of myself and my brother, Quinn Green. We both attend E.O. Smith high school and are honor roll students. More important to the council is that we currently own and operate Spring Brook Farm and are the sixth generation of Greens to do so. Our great-great-great- grandfather settled in Mansfield in the late 1600s and the farm has been passed down generation to generation ever since. The original farm began as a much smaller operation, but over the centuries, we have expanded to own approximately 500 acres in Mansfield. In 2001, my father passed away, but we have carried on the legacy and continue to produce milking cattle, beef, pork, poultry and sheep products as well as to produce maple syrup and honey. Ravine Road is an integral part of our agricultural business, and we use this road extensively to maintain our land, harvest our crops and care for our animals. We strongly recommend to the council the discontinuance of Ravine Road, and the return of the road to the only abutters on the dirt portion of the road, which is our farm. Ravine Road is very important to our agricultural business and the discontinuance will allow us to operate our agricultural activities in a safe and uninhibited way. Please consider our request so that this farm can continue to be preserved and passed on to future generations.

Respectfully submitted,

Olin C. Green

Quinn W. Green

Ravine Road

LOUISE AND PAUL LEWIS (OWN ONLY UNDEVELOPED LOT ON RAVINE ROAD
RESIDE 18 HALL HILL ROAD, WILLINGTON, CT 06279)

When we purchased a lot on Ravine Road it was with the intention of building a house. We work at UConn, and were excited about being able to walk or bicycle to work, only about 2 miles compared with the 5 miles that separate our current home in Willington from the UConn campus.

I know it is not good to take things for granted, but I think the last thing we would have thought possible is that the town road that has existed for more than a century and which links our property with Storrs center and the UConn campus would simply go away. If Ravine road is closed permanently, then all of our reasons for purchasing property on Ravine road disappear with it. As the Agriculture Committee letter correctly states, "Route 32 ... is unsafe for walking and biking" and thus our only option would be to drive around. NOTE: OUR PROPERTY ABUTS RAVINE ROAD (UNPAVED PORTION) TOO

January 25, 2016

Dear Mansfield Town Council,

I live at 192 Ravine Road and submit these comments for your consideration on the future status of Ravine Road (unimproved portion).

Ravine Road (including the unimproved town road) is an integral part of the unique characteristics of this neighborhood.

My family has lived on Ravine Road since 1993. We bought this home because of the unique neighborhood that supports farming (our family farm as well as the Green farm) and provides bike/walk friendly access to open space ("Pink Ravine"), continuing on to the UConn campus, public schools, and town amenities. We raised our children in this neighborhood, walking the road at least once per day for the past 22 years. We have enjoyed family walks and bike rides and acted as litter stewards of the unimproved section of Ravine Road, picking up trash at all times of year, including on the annual Rid Litter Day. Over the years, we have all relied on Ravine Road as a safe bicycle commuting route. I use the road to bicycle commute to work at Eastern. My daughter used the road to bicycle commute to classes at UConn. Our tenant/professor uses the road to walk to work at UConn. My husband used the road to bicycle commute to classes at UConn. Our son used the road to bicycle commute to Mansfield Middle School and E O Smith High School (biking to school was faster than the bus and allowed him to sleep later!). We continue to use the road daily (for walking or biking), even after the gates went up. If the gave this town road to a private property owner, our family and our neighborhood and many town residents would lose a treasured part of our neighborhood. If the road became private property, it would also cut off any means of safe access for us to walk or bicycle to any other part of town. Route 32 is dangerous enough for cars. It is unsafe for walking to work at UConn or bicycling to work, campus (UConn or Eastern), or errands in other parts of town.

All stakeholders should be included in the decision making process about the future status of Ravine Road.

I am very appreciative of the Ravine Road neighborhood meeting held by John Carrington on October 1, 2015. The meeting was run in a manner that encouraged respectful dialogue and the neighbors seemed to come to a consensus: to improve safety conditions and open as a two way road but install stop signs at narrow portions to create limited one-way traffic areas. However, I am concerned about the following issues around the ongoing process:

- Despite promises from DPW staff to keep neighbors updated monthly on the status of discussions and opportunities for public comment, we have had no

communication from town staff since the October 1 meeting. We received notice for this Town Council meeting on January 20, 5 days ago via email. The agenda and full packet of information were not available until 3 days ago.

- Apparently, Karen Green did not suffer from the same lack of communication from town staff. Her letter to the Town Council is dated January 16. Her supporters' letters are dated January 16, 18, and 20. Somehow these people were aware of Town Council consideration of this decision, with ample time to write and submit letters, all before Ravine Road property owners were notified that this issue would be considered by the Town Council.
- John Carrington's January 19, 2016 letter to the Town Manager regarding Ravine Road states: "Neighborhood perceives that the unimproved way is safer during snow. (Staff disagrees with this perception)." Many Ravine residents expressed the concern of safety when entering Route 32 from Ravine Road. Driving down the steep slope in icy conditions is terrifying and unsafe; the consequences of slipping are sliding into Route 32 traffic. Driving on the unimproved section of Ravine in snow or ice may appear unsafe, but the consequences of slipping are sliding into brush on the side of the road, not into ongoing traffic.
- The Traffic Authority has been discussing this issue for a while. Unfortunately, the Authority meets on a Tuesday morning when most people are working, making it very difficult for residents to participate. In addition, the minutes from these meetings are very confusing in that they seem to repeat what has happened in all prior meetings, making it difficult to understand who said what when and how many times.
- Karen Green says she would allow bike/pedestrian access to Ravine Road neighbors, if she is given the land. This is very neighborly. However, the Greens have posted signs, erected barriers to prevent bicycle/pedestrian access, and told me and others that the "road is closed." Even though it is still a town road, they have moved large logs and barriers to block access to pedestrians and bicyclists. I had to contact Mr. Carrington and the Town Manager multiple times while commuting by bicycle this summer because even when DPW opened the accessway, the logs and barriers would be moved afterwards to prevent access.

This decision calls upon the Town Council, town staff, the Ravine Road neighborhood, and town residents to engage in honest, open, and respectful civic dialogue to balance multiple priorities for our collective vision for Mansfield. We can work together to find a solution that respects multiple views and advances Mansfield's vision to support local farms, enhance transportation options and become a Bicycle Friendly Community, and acknowledge the unique characteristics of our neighborhoods.

There are many reasons why I love this town and why I offer many volunteer hours to advance our collective vision.

- I love the rural character of Mansfield.
- I love that we are a farm friendly community that values small family farms like ours (Bird Walk Farm at 192 Ravine Road) and larger farms like the Greens. My husband and I actively support Mansfield's farming community. Besides our own

farming efforts at Bird Walk Farm, my husband and I offer other property we own on Forest Road to young, start-up farmers so that they can begin farming before they are able to own land. Both KD Crop Farms and Sweet Acre Farm started on our Forest Road land.

- I love that Mansfield works to provide diverse, multimodal opportunities for how we move about our town, increasing sidewalks and bikeways, and acknowledging the environmental benefits as well as the health and lifestyle attributes of becoming a Bicycle Friendly Community.
- I love that our community values sustainability and is a leader in addressing climate change, resilience, and environmental sustainability.
- I love that Mansfield welcomes public discourse and understands the value of diverse opinions, as evidenced by the broad civic engagement in creating Storrs Center.

I know that these things I love are collective values shared by many in our town. These values are integrated into our planning efforts through the *Mansfield Tomorrow: Plan of Conservation and Development* so that we can make decisions based on the kind of town we want to be. The plan integrates the following sustainability principles and community values:

- The federal Partnership for Sustainable Communities (launched by HUD, DOT, EPA) has six Livability Principles, which served as the foundation of the Mansfield Tomorrow planning process (page iii of the Plan):
 - Provide more transportation choices* – “Develop safe, reliable, and economical transportation choices to decrease household transportation costs, reduce our nation’s dependence on foreign oil, improve air quality, reduce greenhouse gas emissions, and promote public health.”
 - Value communities and neighborhoods* – “Enhance the unique characteristics of all communities by investing in healthy, safe, and walkable neighborhoods – rural, urban, or suburban.”
- The themes of Mansfield’s vision include: Strengthen Agriculture; Expand Transportation Options (Page 1.4 of the Plan)
- Goal 9.1: “Mansfield has a balanced, integrated transportation system that provides residents with viable options in getting from one place to another.”
- Strategy A/Action 6: “Consider the needs of users of all ages and abilities, including pedestrians, bicyclists, motorists, and transit riders, when planning, constructing, maintaining transportation improvements through adoption of a ‘Complete Streets’ policy.”
- Strategy B – “Develop an integrated network of sidewalks, bikeways and trails that connect residents with key community facilities and services.”
- Strategy B/Action 4 – “Pursue designation as a Bicycle Friendly Community from the League of American Bicyclists.”

The town’s information on this issue focuses on the costs of improving and maintaining Ravine Road. \$100,000 is very little money if the town were to appropriate that to create a new bike/pedestrian path in another section of our town. In fact, Mansfield submitted an application to CT DOT in 2011 to build a 0.6 mile sidewalk

along Route 89 to provide safe bike/pedestrian access from Route 195 to Southeast School at an estimated cost of \$495,100. Why would the town give away an existing 0.6 mile bicycle/pedestrian access along Ravine Road that already exists, especially when creating such access is so costly? Furthermore, why would the town give away this public asset without receiving any compensation?

If giving up Ravine Road to a local farm is deemed necessary to support local farmers, the town should ensure that this farmland is guaranteed to be used for agricultural use in the future, whether by Karen Green, her family, or future owners of the land. This could be accomplished by requiring the donation of development rights for the farmland in exchange for farm ownership of the road.

Perhaps, in a way, this is one of the first "tests" for all of us in applying the many facets of our collective vision to a decision. Your consideration of the future status of Ravine Road must balance all of these values, listen to all of the perspectives, and be attuned to the setting of precedents that will impact decisions on other town roads/property in the future. I believe that these values – farming, bike/pedestrian access, preserving unique neighborhoods – are not in conflict. Ravine Road has balanced all of these values for many decades and there are multiple solutions for Ravine Road that would advance all of these values into the future. I am eager to work with everyone to come up with a decision that we can all be proud of and that supports our collective vision for Mansfield.

Thank you for your consideration of these comments. I look forward being included in the next steps in the process.

Sincerely,



Lynn Stoddard
192 Ravine Road
Storrs, CT 06268
860-481-0544
lynn.stoddard@gmail.com



Mansfield Town Council
Four South Eagleville Road
Mansfield, CT 06268

January 25, 2016

Dear Mansfield Town Council,

I have been in Mansfield since 2003 and have lived on Ravine Road for the past 10 years. My job is at UConn, and before part of Ravine Road was closed I regularly used it to travel to and from the campus area: by car, by foot, or by bike, depending on the season and my schedule. Spring Brook Farm has as much of a right to use Ravine Road as the rest of us, not *more* of a right to use than the rest of us. The road was closed last year because of a one-vehicle accident injuring nobody. There have been accidents on other roads in Mansfield where people were even killed, and the town does not discuss letting nearby property owners take the road, which Karen Green is asking to do on part of Ravine Road. The road I live on has been used for decades by both pedestrians and vehicles not belonging to the Spring Brook Farm. This road is public property and should be maintained by the town for the public, not given away to the party that thinks it is the most important user.

The letters by Karen Green and her supporters – none of whom live on Ravine Road – ask the town to give her the unpaved part of the road for two reasons: (1) the closed part of the road is unsafe and (2) it will cost about \$100,000 to add safety features (e.g., stop signs and guiderails). I will respond to these points in turn before addressing some comments in Karen's letter.

(1) I used Ravine Road all the time to get to UConn before it was closed and I dispute claims that the road is dangerous if it is used properly, *like any road*. Besides, if the road is so unsafe then Spring Brook Farm should be using this time to develop a safer way to transport animals and equipment. Did the people writing in support of Karen Green visit Ravine Road on foot since it was closed to see how it looks before writing their letters? The surface of the road, before it recently snowed, looks exactly like it did before the accident (tire tracks from the accident have long since disappeared).

On the issue of safety, having two directions to exit Ravine Road in the event of an emergency is much safer than only one direction. If access to Route 32 were cut off by an emergency, how do the residents of Ravine Road get out quickly?

(2) While \$100,000 is a lot of money at the level of a family in this town, consider it on the right scale: the town budget. For each of the last two years the budget was over \$45,000,000. And \$100,000 is about .2% of the budget. That's not 2%, but .2%, i.e., 1/5 of 1%. If a family earns \$200,000, an expense of .2% of that is \$400. Will a family owning a house think \$400 is an outrageous cost to reshingle or repaint it? Figures need to be viewed in the right perspective.

Karen writes that the use of Ravine Road will only get worse once the UConn Tech Park opens up. If progress stood still that may be so, but during the time

that Ravine Road has been closed a brand new access road, Discovery Drive, opened up to connect Route 44 to North Eagleville Road by the campus. Last week a colleague at UConn who used to take Ravine Road to get to work told me that he'll be using Discovery Drive from now on.

Karen is asking the town to be given the unpaved part of Ravine Road without paying anything. Neither her letter nor any letter supporting her so far suggest that the road should be sold, only given up. I don't understand why the town is considering this option. What other public property in Mansfield would you give away for nothing (not even fair market value)?

Karen makes an offer to residents of Ravine Road: if she can take the unpaved part of Ravine Road for her own private use then she will let us walk and bike on it, but not anybody else – she considers a public foot trail or bike trail to be “detrimental to the farm's daily activity.” Since even a public trail – far less than car traffic – is no good, I am concerned that after securing private ownership of the unpaved section of Ravine Road she'd cut off access to that road to anyone who is not working on the farm; the tone of her letter suggests that is what she really desires, and the owner of land can restrict its access to anyone at any time.

Spring Brook Farm is currently inconvenienced by the closure of Ravine Road to vehicles. Before the farm seeks to grab the road for itself, it should consider how much everyone on Ravine Road would be inconvenienced by that.

I have a few questions for the town council:

- What vehicular accidents have taken place on Ravine Road in the last 10 years, and how many have involved farm vehicles?
- When Karen asked the town in 2011 to consider closing the road, why was her request turned down then?
- What have been the injuries to livestock at Spring Brook Farm caused by the public use of Ravine Road?
- Where are the competitive bids and engineer reports that back up the \$100,000 estimate to reopen Ravine Road, and if there are no such bids or reports then where did this estimate (more accurately, \$110,000) come from?

Sincerely,

Keith Conrad

P.S. The large stone blocks that have been placed by the town at the eastern end of Ravine Road are not very convenient for bikes. The space between the blocks and the gate should be widened more if the road is reopened.

I am Quentin Kessel of 97 Codfish Falls Road.

Currently I chair the Mansfield Conservation Commission and serve as their representative to the Open Space Preservation Committee.

Before the days of the Town Council, I attended a Town meeting moderated by Al Waugh in the old Town Hall. He was known for running a tight ship and seldom let members of the public go off track and waste the meeting's time. I mention this because I attended one meeting when the elder Myron Green rose to speak of his wife's failing health and he went on and on. I was very impressed with Al Waugh's patience at that time. He let Mr. Green finish and expressed the Town's condolences and the hope that matters would improve for the Greens. It was a very civil atmosphere.

My presentation will be in two parts, first as chair of the Conservation Commission:

One of the first tasks undertaken by the Mansfield Conservation Commission was a 1964 inventory of "places or areas where land use is of interest to the Conservation Commission." Item 1 on this list was "Cedar Swamp and the length of Cedar Swamp Brook." Item 2 was "'Pink Cemetery' Ravine. In 1965 the Commission unanimously approved a COMPREHENSIVE OPEN SPACE PLAN in which Item 1 read, "Cedar Swamp and the length of Cedar Swamp Brook. This would include Pink Cemetery Ravine as the brook runs southwest into Eagleville Lake." Later Mansfield development plans stated that Cedar Swamp Brook should be designated as open space and preserved by purchase or easement. Discontinuation of Ravine Road would be contrary to the long-term goals of the Town of Mansfield as ~~has been~~ documented over the years.

As chair of the Commission, let me say that we were not made aware of the current Ravine Road situation until last week. Our immediate reaction was, why on earth would the Town give up the scenic ROW through one of the most beautiful areas of Mansfield? We passed, unanimously, the following Motion: "The Town should not discontinue Ravine Road, because doing so would limit

access to a most scenic area of Mansfield." The Commission is concerned with Mrs. Green's plight, but the decision to discontinue a road is an irrevocable decision, affecting future generations of Mansfield Residents.

Moving onto my personal testimony:

The Town bears considerable responsibility for letting the road deteriorate to its present state. Mrs. Green addressed the Town of Mansfield Traffic Authority with her concerns in 2011, and it was known then that Mapquest (?) was directing UConn traffic along this dirt road. More traffic, even 18-wheelers proceeded to destroy the road. If the Town had listened to Mrs. Green five years ago and taken corrective action, we would not be here today. Now there are those in Town who want to correct the situation by giving approximately two acres of prime real estate away. This is dumb - it is time to "pay the piper." My first choice would be to take on the expensive deferred maintenance and make the road safe for traffic again. This would keep more options open for the future - we do have a responsibility to those who might sit here a 100 years from now. The next best thing would be to find a compromise solution satisfactory to Mrs. Green and the townspeople. The Green family has managed the farm very well over the years, in spite of this intrusive road; in fact the road has been of benefit to them.

I have heard no discussion of compromise solutions. Would it be possible to lease the road to Mrs. Green, as the Town does with land for other farmers? This would maintain the Town's interest in the land into the future. Is it possible to discontinue the road, but retain the right for Mansfield Citizens to use it as a walking path through this very scenic area? It is clear to me that the Town would be negligent in its responsibilities if it were to just give this land away, which a discontinuation would do.

FROM:

Town of Mansfield
CONSERVATION COMMISSION
Meeting of 20 January 2016
Conference B, Audrey P. Beck Building
(draft) MINUTES

6. Ravine Rd.

The unpaved portion of Ravine Rd, damaged in a trucking mishap, is now closed to traffic. It's been proposed that this closure be made permanent and that the Town's right of way on the unpaved portion be relinquished (in which case the unpaved section would be absorbed by the Green family farm). Neighbors on the paved portion recently met and decided to support maintaining the road, which affords them easy access to UConn. Kessel, Silander, & Lehmann were dismayed that giving up the right of way was under consideration, as the road is scenic and could be a fine recreational trail if closed to traffic. The Commission unanimously agreed (motion: Kessel, Silander) to add this item to the agenda. It then unanimously agreed (motion:

Kessel, Silander) to communicate to the Town Council the Commission's view that:

The Town should not discontinue Ravine Road, because doing so would limit access to a most scenic area of Mansfield.

John Silavsky from Connecticut State Statutes

Sec. 13a-141. Bridle paths; pedestrian walks; bicycle paths. (a) Upon written application made to the commissioner in such form as he prescribes, said commissioner may issue permits to private individuals, corporations or other organizations or to towns or other public authorities or agencies to construct and maintain, at the expense of the permittee or permittees, bridle paths, pedestrian walks, bicycle paths and suitable entrances to, and exits from, such walks and paths on the land owned by the state along any highway maintained by the state. Each such permit shall specify the location of the proposed walks and paths and entrances and exits which may be constructed and maintained thereunder. Each such permit may be revoked at any time, with or without cause, by the commissioner. All construction and maintenance work pursuant to each such permit shall be subject to the supervision and control of the commissioner or, if the permittee so desires and said commissioner consents thereto, the funds for such work may be deposited in advance with the commissioner and the construction and maintenance work may then be performed by the commissioner to the extent that funds so deposited will pay for the same, provided, if the work is performed by the commissioner, he shall furnish to the permittee, prior to the commencement of such work, an estimate of the cost thereof, with specifications of the work to be done. No fee shall be charged any resident of the state for the use of such walks and paths. If a town or other public authority or agency requests a permit to construct and maintain such path or walk the commissioner is authorized to contribute one-half of the cost of construction of such path or walk from funds available to the Department of Transportation, provided such town, public authority or agency agrees to assume the maintenance, responsibility, liability and supervision of such path or walk.

(b) When the selectmen of any town discontinue any highway or private way, or land dedicated as such, pursuant to section 13a-49, they may except from the operation of such discontinuance and reserve to the town and to the public such rights in such discontinued highway, private way or land dedicated as such, as may be reasonably necessary to construct and maintain a bridle path, pedestrian walk or bicycle path. Any such rights excepted and reserved to a town under this section shall be subject to the rights of property owners bounding a discontinued highway as are provided in section 13a-55.

used recently by towns of Westbrook, Essex, Washington, Goshen

(1949 Rev., S. 2244; 1958 Rev., S. 13-130; 1963, P.A. 226, S. 141; 1969, P.A. 643, S. 1; 1972, P.A. 106, S. 1; P.A. 90-310, S. 1.)

History: 1963 act replaced previous provisions: See title history; 1969 act included pedestrian and bicycle walks and paths in addition to bridle paths; 1972 act added provision re construction and maintenance of walks or paths requested by town or other public authority or agency; P.A. 90-310 added new Subsec. (b) allowing

selectmen to discontinue any highway or private way for the construction and maintenance of a bridle path, pedestrian walk or bicycle path.

See Sec. 13a-153 re state liability for bridle paths, pedestrian walks and bicycle paths and injuries incurred on them.

<u>(Return to</u>	<u>(Return to</u>	<u>(Return to</u>
<u>Chapter Table of</u>	<u>List of</u>	<u>List of</u>
<u>Contents)</u>	<u>Chapters)</u>	<u>Titles)</u>

Sec. 13a-141a. State-wide footpath and bicycle trail plan. (a) The Commissioner of Transportation shall prepare and, when necessary, revise a state-wide plan for the establishment of footpaths and bicycle trails to be located adjacent to state and local roads except: (1) Where the establishment of such paths and trails would be contrary to public health and safety; (2) if the cost of establishing such paths and trails would be excessively disproportionate to the need or probable use; or (3) where sparsity of population, other available ways or other factors indicate an absence of any need for such paths and trails.

(b) Said commissioner shall cause to be constructed and maintained such footpaths and bicycle trails adjacent to state roads as are designated in the state-wide plan prepared under subsection (a) of this section.

(c) Any private individual, corporation or other organization or any town or other public authority or agency wishing to construct and maintain a footpath or bicycle trail along any highway maintained by the state shall comply with the provisions of section 13a-141.

(d) No footpath or bicycle trail to be located, in whole or in part, within the boundaries of any transit district shall be constructed without the prior approval of such transit district. Any footpath or bicycle trail proposed by a transit district, whether or not said footpath or bicycle trail is included in the state-wide plan, shall be given priority in planning and construction.

January 25, 2016

My name is Susan Mitchell and I am the owner of Cloverleigh Farm, a diversified vegetable farm here in Mansfield. I moved my home and farm business to Mansfield this past spring with the understanding that Mansfield was very supportive of agriculture. I made a conscious decision to relocate here as opposed to another community and would hope that what I heard is true: that Mansfield really is supportive of agriculture.

I am here tonight as a farmer, small business owner, and supporter of Karen Green. I am also on the Mansfield Agriculture Committee but my comments tonight do not represent those of the committee as a whole. In the issue regarding the use of Ravine Road, I believe that it should be returned to the only abutter, Karen Green, as a farm road so that the farmers can safely and adequately move their cattle and farm machinery in a manner that they see fit. As a community we need to support this business and this family, which has farmed this land for hundreds of years, who maintains 500 acres of working land, thus helping to provide a piece of the "rural character" that people love. There is a long history of the Green family farming in town and I hope that there is a long future to come.

Comments to the Town Council Regarding Ravine Road 1/25/2016

My name is Chris Kueffner and I am here to speak on item number 3 on your agenda, Ravine Road, where I live. More specifically, I am here because I don't think the road is worth nothing, as it is currently priced, and because I don't want to lose access to the road, and suddenly, it seems that is what is at stake. On Friday, and over the weekend, the story got a lot more complicated, when what once had been a straightforward chain of events began taking on the shape of a novel. I learned all kinds of things had been going on that I had no idea about, committee meetings, and letter writing. But am hoping for one more surprise.

First, let me say that this is difficult. It's difficult because I've known Karen for many years. And I knew Cyril Green, and Cyril's father. My hobbies and many agricultural efforts affirm my support of farming as does a nick-name Cyril gave me. Karen and Bruce have helped me with excellent advice and all manner of things: from slaughtering and butchering my animals to loaning pig crates, fixing mowers and my tractor.

I've helped them in small ways over the years, enjoyed their company many times, so, it's hard to come up here and suggest that something that Karen wants so badly, something that would make things easier for her, safer, still just doesn't feel right. Seems like it's too big a solution, too much of an "all or none" option. But there is one thing I know for sure: as a place in and of itself, the road is valuable to me. I also know it's not worth nothing to the town and it's not worth nothing to Karen.

I think we agree on the source problem, we just disagree on the solution to it. Karen characterized the ~~actual~~^{issue} very well in one word at a March 2011 Traffic Authority meeting when she evidently told them there was "unnecessary" traffic on the road.

But what about solutions? Saturday night my daughter asked me, "If you were the head of the town, what would be your solution." It was a great clarifying question. Because it wasn't what would I do, it was what would I do as a town leader.

I've never served on the town council and I've never been a town manager, but the question helped me realize that sometimes the hardest thing about being a part of a community is being a part of a community, working with other people. It reminded me, especially against what we've seen in Washington, that balance, and discussion and a level playing field of information, and finally, compromise, are the most important parts of a healthy democracy and community.

It made me think of the values of Mansfield in a larger way. I could understand how someone who had never used the road would be appalled at spending money to fix it, and I could understand how someone else would find the outright gifting of town property and assets an incredibly gross misuse of the public trust.

Then what? Now I need to make sure I'm solving the right problem and from the beginning that problem has been too much traffic. A gate, closed when Karen needs to

use the road, could solve that, but a more complete solution might involve working with the technology that created the problem. Since the Road has closed, turnaround traffic has diminished more and more until now there is nearly none. The signs never did work. It was that the GPS databases got the word out. GPS is why the traffic had grown so much over the last 15 years but also why it's now absent. Get the road downgraded on the databases, make use of the new gates, and we have the basis of a solution that honors our values, enables Karen and her family to continue farming safely and productively, and preserves the community's assets.

But there is one thing that might be better: and that would have to be a surprise announcement by Matt and Karen that the gift will be made in exchange for the long-term preservation of the farmland. If I was a leader of the town, I could see settling for either.

Members of the Mansfield Town Council, Submitted by C. Kueffner, 192 Ravine Road.

I have a few questions and comments I hope you will consider.

Is the road really worth nothing?

First, it would be interesting to get estimates from third parties to get a sense of how much the road is worth, and how much it would cost to build the same road from scratch, but it's about six-tenths of a mile long, built on a significant slope, and it certainly

Does the town give away other assets?

At the transfer station I can't even scavenge in the metal recycling for fence posts anymore. The town doesn't give away its used trucks or other assets to the person luckiest to be closest at them right moment. I don't understand why this is different.

Is the maintenance cost really \$100,000?

I don't think it needs to be, but even if it is headed in that direction, keep in mind that this would not be the case if the guiderails had been routinely maintained. It would have simply been a relatively normal ongoing maintenance cost. In that sense, this is deferred maintenance, money that was saved over the many prior years of deferral.

What is the underlying problem being "solved?"

The real problem and the cause of whatever traffic and wear Ravine Road endures seems to be that it has shown up or is ranked on GPS databases as being equal to paved roads. I may be ahead of the curve, but I imagine that Storrs is not the first place to have the problem and that there is a way to or a process of downgrading roads in the databases.

Will closing the road affect property values?

Because UConn is the price driver in the area, and this change will make UConn farther away, it seems clear that it could marginally decrease property values.

Are there less drastic options?

Of course there are. A one-way road is an obvious one. Reopening the road but retaining the existing gates and enabling Karen to use them as is appropriate for normal operations is another. Leaving as it is now is another. There are many.

Why was this repair put up against abandonment in this case?

It couldn't be normal for the town to consider repair vs abandonment every time a significant repair is needed—whatever the reason. Other roads needing culverts or drainage work surely have cost the town tens of thousands of dollars in maintenance.

Is the road really worth nothing?

For me it is much more than a road. To me, it is a place, and I go there often. I have walked it, biked it, driven it, and skied it thousands of times over the twenty-something years I have lived on Ravine Road. It is very valuable to me.

1/25/2016

Ravine Road gate

EDWARD DORGAN <edorgan@snet.net> To John C. Carrington
10/13/15 at 11:00 AM

Good morning John,

My wife was home this morning (from work) and reported to me that the gate is up at the spot that I informed you was not practical for turning around nor blocks access to the property owner just east of my property.

As you acknowledged in our last communication, it would be wiser to place a gate further east on Ravine Road. Please let me know that you will relocate the west gate on Ravine Road.

Thank you.

Sincerely,
Ed Dorgan

On Saturday, October 3, 2015 10:51 AM, EDWARD DORGAN <edorgan@snet.net> wrote:
Thanks for change of the signs.
Ed Dorgan

On Friday, October 2, 2015 7:04 PM, John C. Carrington <CarringtonJC@mansfieldct.org> wrote:
Ed,
Thanks for the email. I will do my best to get the road reopened as quickly as possible.
The sign was removed today and a no thru truck sign was also installed on the paved side.
Thanks again,

John

EDWARD DORGAN <edorgan@snet.net> wrote:

Good evening:

My name is Ed Dorgan and I reside with my family at 164 Ravine Road. I support option 4 concerning Ravine Road and hope that is the decision the travel advisory board decides upon at the October 27th meeting.

In addition, I am asking if the Town of Mansfield agrees to reopening the road [option4], that it be done as soon as possible; to allow those on Ravine Road the opportunity to use the road again.

Thank you.

Sincerely,
Edward M. Dorgan
[860] 429-1344

p.s. - If the signage at the bottom of Ravine Road could be changed - remove the sign that says pass at your own risk - that would be helpful at this time.

To John C. Carrington

10/28/15 at 5:06 PM

Good afternoon:

Thanks for the information. It would be more convenient to find the funds and complete the work this fall. By next summer, it will be over a year that the road will have been closed.

The other question - did the town place the padlock and additional chain on the gate? If a town fire truck needed to get down the road, I guess they would need to remove the lock. As I previously shared with you- no cars have been past the cones left in front of my house. The cars still turn around in my driveway.

Ed Dorgan

On Wednesday, October 28, 2015 12:44 PM, John C. Carrington <CarringtonJC@mansfieldct.org> wrote:

Hi Ed,

We did not take a formal vote but the consensus is to take option 4 which opens the road with the two one way restricted areas to the council during the budget process to secure the funds necessary to make the improvements.

If the funds are approved, we would receive the funds on July 1, 2016.

We would begin the work to open the road soon after July 1, 2016.

Until that time the road will remain closed.

Thanks, John

From: EDWARD DORGAN [mailto:edorgan@snet.net]

Sent: Tuesday, October 27, 2015 5:06 PM

To: John C. Carrington

Subject: Seeking update on Ravine Road

Good afternoon John:

Just seeking an update on Ravine Road - based on the Public Works meeting this morning.
Thank you.

Sincerely, Ed Dorgan

To John C. Carrington 12/30/15 at 5:03 PM
Thank you John.

Ed Dorgan

On Tuesday, December 29, 2015 9:35 AM, John C. Carrington <CarringtonJC@mansfieldct.org> wrote:

Hi Ed,

We are going to put the barricades back out, with the understanding that you volunteered to remove them during snow events.

I will get two "Road Closed Ahead" signs put on the same poles that currently have signs that say "no vehicles beyond this point".

Thanks,
John

From: EDWARD DORGAN [mailto:edorgan@snet.net]
Sent: Monday, December 28, 2015 5:29 PM
To: John C. Carrington
Subject: Seeking road ahead -closed sign

Good afternoon:

Around 45 minutes ago as I was working in my barn, 2 cars came up the hill of Ravine Road traveling fast. They went past my drive way without slowing-down. Luckily the second car didn't rear-end the first car. They slowly backed-up all the way to my driveway.

Could you please place a sign just east of my driveway that the road ahead is closed?

Sincerely,
Ed Dorgan

Town Council
Town of Mansfield
4 S. Eagleville Rd.
Storrs- Mansfield, CT 06268

January 25, 2016

Dear Council,

My name is Kip Kolesinskas. I am a resident of Manchester, CT but have worked in and around Mansfield for many years. I am a conservation consultant to Agencies and NGO's nationwide.

First I would like to congratulate the Town Council, Staff, and Commissions on the excellent work done on updating the Plan of Conservation and Development. I was especially pleased to see the recognition and value placed on agriculture and expectation that it will continue to be an important part of the economy, ecology, and community. Being a farm friendly community isn't just about updating rules and regulations though, it is about considering agriculture as a "highest and best use", not a temporary place holder, and creating a culture where as a business it can succeed.

The issues surrounding the future of Ravine Road are complex, and though, create an opportunity for the Town to support an agricultural business so it can grow and support the next generation. Traffic patterns that interfere with farm management and vehicles, create access for trespassers who knowing or unknowingly interfere with crops, livestock, and farm infrastructure are not consistent with a Town vision that truly supports agriculture. Recreational interests of a few (in a Town that already has many opportunities) and the convenience of commuters and others should not outweigh the needs for safe access by a farmer to their property to make a living, enjoy their land, and steward it properly. Keeping this area in farmland provides many valuable services to the human and natural community for free, and should be of primary importance to protect and serve.

Please consider this when deciding the fate of Ravine Rd.

Sincerely,



Kip Kolesinskas
44 Elberta Rd.
Manchester, CT 06042
860-878-0393
kip.kolesinskas@gmail.com

My name is Cathy Gergler
1233 Stafford Rd
Stafford, Ct.

The issue being discussed is very important to me. I have never been to a town council meeting so to be here clearly demonstrates how important this is and how passionate I feel.

My family goes back generations as residents of Mansfield Depot. Green's farm is a household name as long as I can remember.

The fate of Ravine Rd. impacts the town, but the impact on the Green family goes much deeper.

The negative impact to everyday life for them would be enormous, without free unobstructed and unhindered access to Ravine Rd.

The farm is the only abutment to the dirt section of the road. This farm is a legacy that reaches back generations. This alone should be taken into consideration. ^{since} manifested stresses the importance of protection and conservation development.

This road provides access to many acres of land for the Green's farm and their livelihood. E feed discontinuance at the road is the right thing to do. However it is important that as a tax payer I would discourage the use of tax payer dollars to open the road. I would also not support any recreational use which would be detrimental to the agricultural business for the Green's.

Thank you

To: Mansfield Town Council and Representative Gregory Haddad

From: Bill Roe, Mansfield Neighborhood Preservation Group

Re: MANSFIELD, CT NEIGHBORHOOD RENTALS AT CRITICAL JUNCTURE

Date: Jan 25, 2016

- Investors come from other CT towns and other states (ME, NC, etc.) to purchase single family homes in Mansfield to convert to student rental businesses because it is so profitable.
- Mansfield is **the HOST** community to UConn.
- There are student rentals in nearly every neighborhood in Mansfield, they are on the smallest roads throughout town – no longer limited to the areas closest to campus.
- There has been a 30% increase in the number of single family homes converted to rentals in one year 2013 – 2014.
- The character of the neighbors changes when the density of rentals increases; many neighborhoods are approaching the same density as Hunting Lodge Rd.
- One of the **TOP GOALS** in **Mansfield Tomorrow** is to reduce student rental density in Mansfield.
- If nothing is done, single family home conversions will **double** in the next 10 years and Mansfield will have to do what other college town have done – buy back rental housing.
- The Town Rental Department is approving all permits; not a single permit has been denied.
- There are now 400 rental homes in Mansfield; 36% of homes are non-owner-occupied. There is currently **no limitation** on rental density in Mansfield.
- Rental Permits are issued for one house, even though the landlord has other *non-complaint* properties.
- Rental Permits are issued by Housing Dept. even if the property in question is not in compliance with the Zoning Dept. ordinances. Compliance with ALL departments should be required before a permit is issued.

- UConn's website allows advertising for up to 16 tenants, even though Mansfield allows only 3 occupants (except in properties registered prior to 8/15/2010 which may have 4).
- There is no "Sunset Provision" to gradually eliminate all grandfathering when a home is sold or transferred.
- Neighborhoods with student rentals are less desirable to families than those without student rentals.
- The value of residential properties declines when student rentals move into a neighborhood.
- Converting a SFH to a rental business is not considered "change in use." Neighbors have no input into whether a neighboring house is converted to rental property (a business) whereas when you have an efficiency in your home, put up a shed, etc. neighbors provide input.
- Fines of \$150/month are disproportionately low compared to the rent collected, often \$3000/month, by non-complaint landlords.
- The burden of proof often falls on the neighbors to prove a rental is over-occupied.

Question: Are we going to be a "Rental Town" or "Family-Friendly Neighborhood" Town?

University of Connecticut Off-Campus Housing Service

<http://offcampushousing.uconn.edu>

141 Multon RD (contact/view online: <http://offcmp.us/5hokf6>)

141 Multon Rd Storrs, CT 06268	\$3,500 per unit 6 Bedrooms / 3 BA House Security Deposit: \$7,000	No laundry in unit, No parking, Convenient for: Graduate Students, Undergraduates
Contact: mori Phone: moribeheshti@gmail.com	Location: Storrs Driving Distance:	
Best time to call: any Availability: Available Now	• 0.40 miles from University of Connecticut	

this is a fully renovated spacious 6 bdrm 3 bathroom house located within walking distance to UCONN with huge front and backyard, garage and fire place.

11 Flaherty Road (contact/view online: <http://offcmp.us/7y1cyb>)

11 Flaherty Road Mansfield, CT 06268	\$3,500 per unit 6 Bedrooms / 3 BA House Security Deposit: Two months	No laundry in unit, No parking, Convenient for: Graduate Students, Undergraduates
Contact: Aida Beh Phone: (917) 312-7807	Location: Storrs Driving Distance:	
Best time to call: Only email Availability: Jun 2, 2016	• 0.90 miles from University of Connecticut	

This is a beautiful house located one mile walking from campus on bus route. Lawn mowing is included.

9 Daleville road (contact/view online: <http://offcmp.us/tgm20j>)

9 Daleville road Storrs, CT 06268	\$4,200 per unit 7 Bedrooms / 2 BA House Security Deposit: 2 months rent	No laundry in unit, No parking, Convenient for: Graduate Students, Undergraduates
Contact: Mori		

Phone: (917) 312-7807

Location: Storrs

Best time to call: No call only
email

Driving Distance:

Availability: Jun 2, 2016

• 1.60 miles from University of
Connecticut

This 7 bedroom 3 story house is located in a very quiet residential neighborhood . It is ideal for serious students who want to have a comfort of the home within a mile from UCONN. This house has 3 levels: first level is a complete 2 bedroom w/kitchen, living room, bathroom and its separate entrance. Second level has 3 bedrooms and 1 bathroom. 3rd level has 2 additional Bedrooms. It has hardwood floors and carpeting in most bedrooms, eat-in kitchen and breakfast room. The occupants are responsible for snow plowing and as well as all utilities. Owner will take....Read more at <http://offcmp.us/tgm20j>

52 Flaherty road (contact/view online: <http://offcmp.us/wzcutw>)

52 Flaherty road Storrs, CT
06268

\$4,200 per unit

No laundry in unit, No parking,

6 Bedrooms / 3 BA House

Convenient for: Graduate Students, Undergraduates

Contact: Mori

Security Deposit: \$8000.00

Phone:

Location: Storrs

moribeheshti@gmail.com

Driving Distance:

Best time to call: any

• 1.40 miles from University of
Connecticut

Availability: Available Now

This charming newly renovated 6 bdrm house is walking distance to UConn. It has 2 full kitchens, 3 bathrooms in 3 floors (full basement) in a quiet residential neighborhood. The house has living room, dining room, a garage and a nice balcony overlooking beautiful yard. It has front and backyard. The house uses oil for heating system. This is a great place for serious students to study.

January 25, 2016

To Mansfield Town Council

From Vicky Wetherell, 33 Summit Road

Concerning Ravine Road

I am a member of the Open Space Preservation Committee and a representative of that committee to the Agriculture Committee, but I am speaking on my own behalf. I see three interlocking pieces to this situation, like those wooden puzzles where you have to know how moving one piece will affect another piece.

Agriculture The adjacent 500-acre farm is the one of the largest in town size-wise and is the largest livestock business. In addition, Town residents enjoy scenic views of the farm's fields from Route 32 and Bone Mill Road. To produce pasture-raised animals, the farm is primarily grassland. I want to explain a bit about grassland. From an environmental viewpoint, this is one of the best agricultural land uses. The permanent grass cover controls erosion, sequesters carbon in the soil, and requires a minimum input (if any) of fertilizers or pesticides. The U.S. Department of Agriculture encourages grassland as one means to create and conserve productive, healthy soils. The Town is fortunate to have a large area of grassland and could encourage a variety of soil-health-related land uses elsewhere.

Public Access Ravine Road would not serve well as a public recreational connection to Route 32 because of unsafe sight lines on Route 32. People could walk/ride one way from Bone Mill Road, then return to the starting point. The road also could offer a connection for residents of the road to Bone Mill Road and to trails on the adjacent UConn forest tract.

The Road I live on an unpaved road, so I am familiar with the challenges of using this kind of road and the maintenance requirements. Ravine Road has the additional issue that GPS units in vehicles are guiding travelers to this road, just as a GPS unit advised my cousins to travel through the middle of New York City to reach my house. I am not convinced that the cost of improving and maintaining Ravine Road is worth it, especially since that investment would not reduce the volume or speed of traffic or resolve the impact of traffic and trespassing on farm operations.

I encourage everyone involved to take enough time to consider the interlocking issues and opportunities along Ravine Road and do some creative thinking about solutions. A resolution is in the interests of the whole town. Thank you for considering my comments and suggestions.



**Town of Mansfield
Agenda Item Summary**

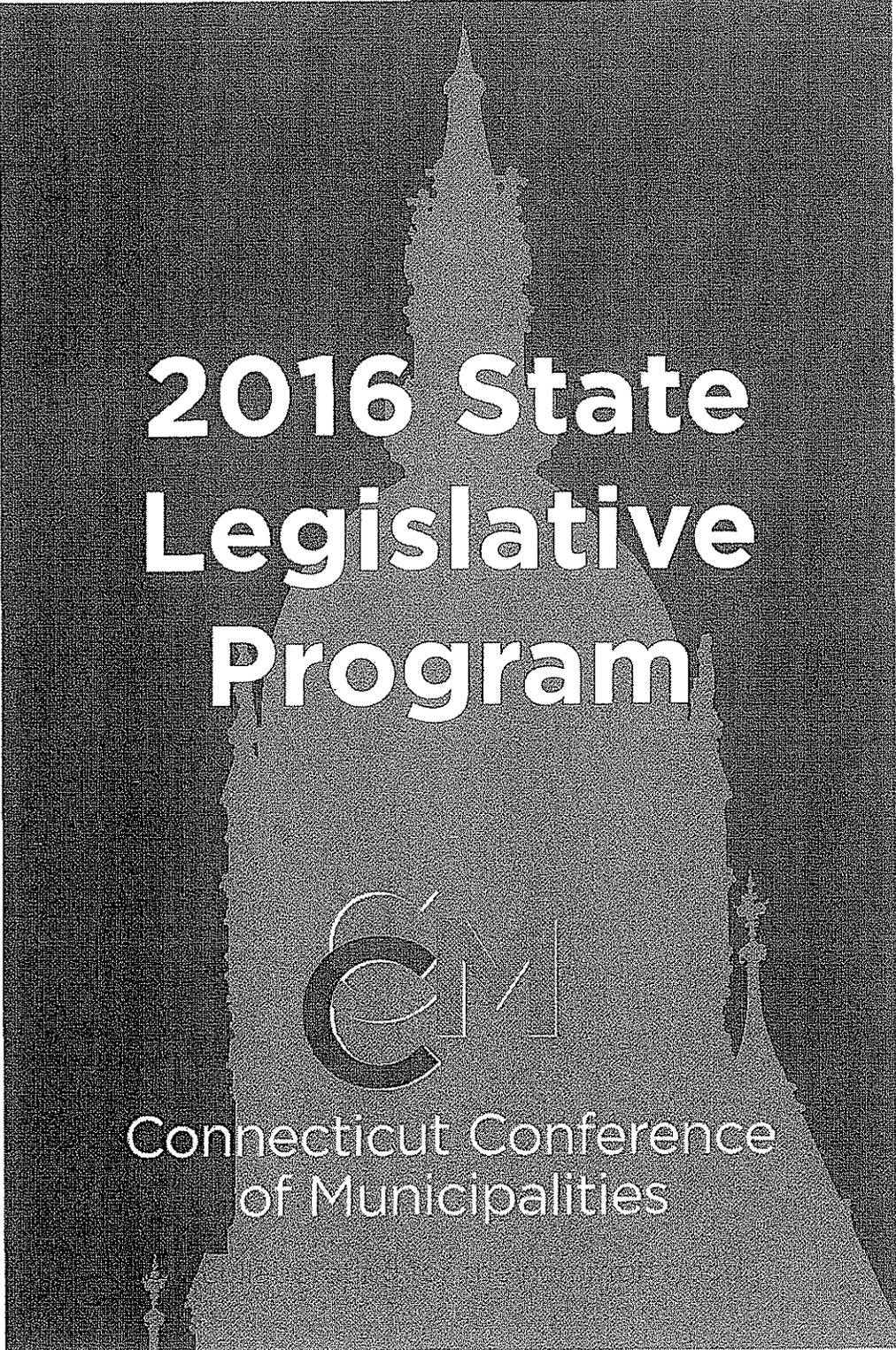
To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager
Date: February 8, 2016
Re: Meeting with State Legislators

Subject Matter/Background

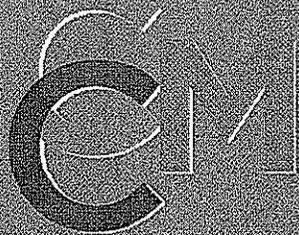
At Monday's meeting, our state legislators will meet with the Town Council to review key issues for the upcoming session of the General Assembly as well as other items of interest. I have attached information from the Connecticut Conference of Municipalities (CCM) and the Council of Small Towns (COST) for your reference.

Attachments

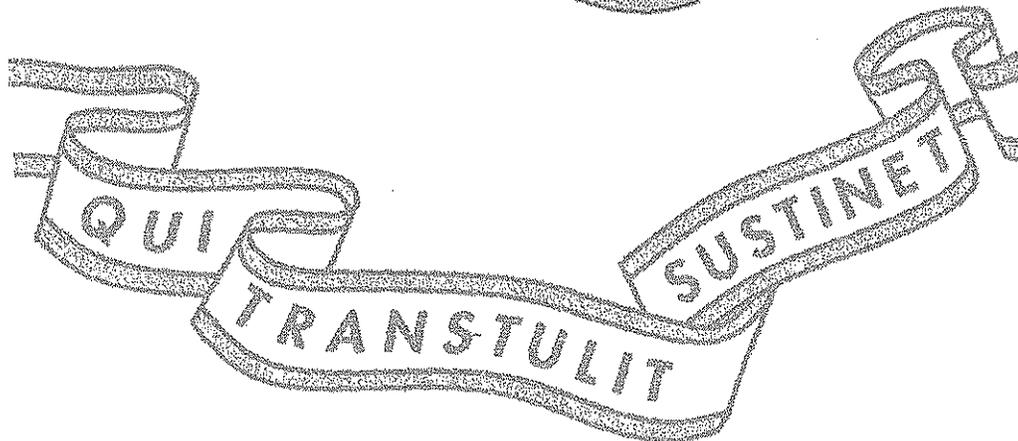
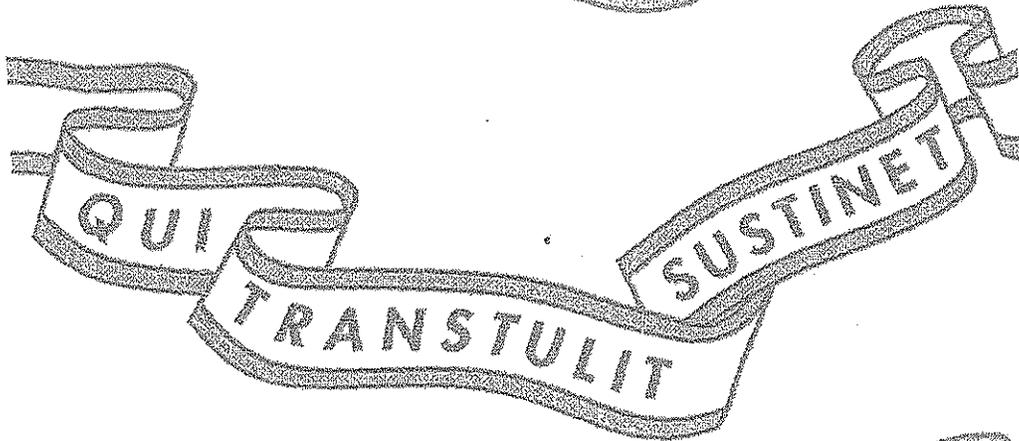
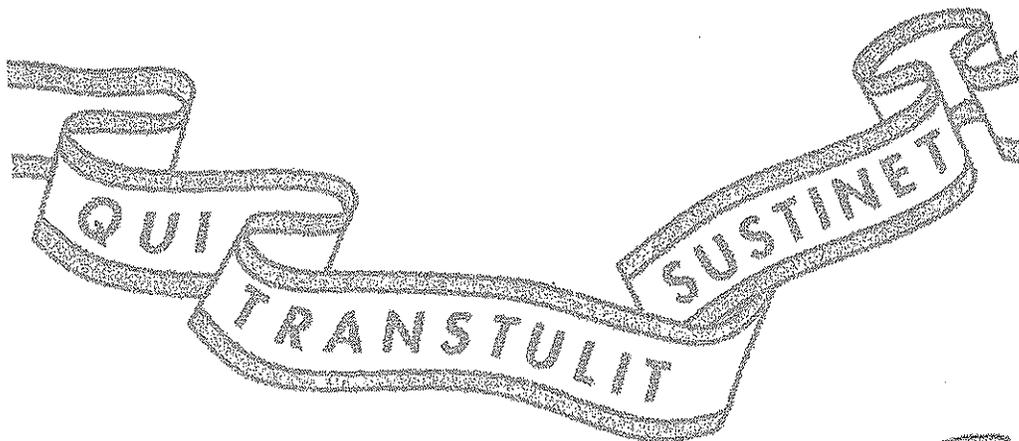
- 1) CCM 2016 State Legislative Program
- 2) COST 2016 Legislative Platform

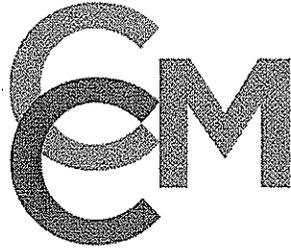
A dark, textured background featuring a light-colored silhouette of the state of Connecticut. Overlaid on the map is a stylized, light-colored silhouette of a building with a pointed roof, resembling the Connecticut State Capitol building. The text is centered over the map.

2016 State Legislative Program



Connecticut Conference
of Municipalities





2016 State Legislative Program

Re-Invigorating The State-Local Partnership: Working Together For Connecticut's Social And Economic Future

Connecticut's challenging times present opportunities for significant changes that will improve the quality-of-life of our state. This is the time to reinvigorate the State-Local partnership - because our hometowns and the State now need each other more than ever. Municipalities and state leaders can work together to make government more efficient at all levels and ensure the continuity of local public services. CCM stands at the ready to work with the Governor and General Assembly to address our state's pressing issues.



2016 LEGISLATIVE PRIORITY

Increase Fiscal Sustainability

- ❖ Enact a statutory **prohibition against new unfunded mandates.**
- ❖ **Amend the Municipal Employee Retirement System (MERS) to establish an additional retirement plan within MERS, for new hires,** that would: (i) maintain a defined benefit plan modeled after the State Employee Retirement System's Tier III; and (ii) change the plan for new employees hired after a certain time period to be part of a town plan, instead of the existing plan.



2016 LEGISLATIVE PRIORITY

Improve the Quality of Life in Communities Through Anti-Blight Efforts

- ❖ Allow a municipality to **place blight liens on any interest in a one-to-six family residential property for unpaid blight fines.** Liens may be assessed on any property of such owner outside of the municipality, as long as impacted municipalities enter into an inter-local agreement regarding the lien.
- ❖ Establish additional requirements for banks to maintain foreclosed properties.
- ❖ Expand **mental health programs to address hoarding.**
- ❖ Eliminate the requirement for towns to **store the possessions of evicted tenants.**
- ❖ Establish a **revolving loan fund for property owners for the remediation of blighted properties.**
- ❖ Dedicate a **"Blight Court"** or docket within Housing Court to expedite municipal actions to combat blight.

2016 LEGISLATIVE PRIORITY**Add Reason and Clarity to the Municipal Spending Cap**

CCM opposes the municipal spending cap imposed by the 2015 General Assembly, as it unnecessarily and unfairly ties the hands of local government. However, if the cap is not outright repealed, CCM seeks the following modifications in order to add reason and clarity:

- ❖ **Delay implementation of the municipal spending cap** enacted in PA 15-5, until FY 20.
- ❖ **Amend the list of exemptions to the municipal spending cap** to include (i) increased fees for state services, regulations and permits, (ii) state aid reductions from the previous year (in case the State cuts non-education aid or ECS, or a reduction in sales tax revenue, etc.), and (iii) costs associated with new unfunded state mandates.
- ❖ Allow municipalities the option to request a **waiver from OPM for exceeding the spending cap in the event that unforeseen circumstances require an increase in municipal spending.**
- ❖ Allow municipalities to **override the spending cap with a 2/3 vote of local legislative bodies** (board of selectmen in town meeting forms of government) — without a reduction of funds.
- ❖ Allow municipalities with **automatic referenda to override the spending cap by a simple majority** — without a reduction of funds.
- ❖ **Exclude arbitration awards from the list of exemptions to the cap.**

ADDITIONAL 2016 STATE LEGISLATIVE PROGRAM ITEMS

(Listed by likely General Assembly committee of cognizance.)

APPROPRIATIONS

1. **Assist local law enforcement in addressing mental health issues by earmarking specific state funding for local police departments** to expand and improve crisis intervention training to deal with individuals suffering with mental health illness.
2. **Provide law enforcement with advanced resources to combat illegal drug activity** by:
 - **Repealing the law that will require 100% of asset forfeitures funds go to the state general fund, effective FY16.** Towns and cities would lose this funding that help supplement law enforcement efforts.
 - **Amending state funding stream for the Statewide Narcotics Task Force from a grant to a direct line item in the budget.**
3. **Enhance local public safety efforts** by:
 - **Amending** current state statute (CGS Section 29-5) regarding the Resident State Trooper Program cost allocation by reducing and capping the municipal contribution rate to 75% for regular, overtime and fringe benefit costs.
 - **Developing a sustainable funding stream to support the annual operational expenses of Connecticut Regional Fire Schools.**
 - **Maintaining funding for the School Security Grant program,** and permitting other municipal buildings to be eligible for the funding.
 - Providing additional funding for the Statewide Narcotics Task Force by **expanding the percentage of asset forfeitures funds allocated to the Task Force.**

CHILDREN

1. **Protect needed services for vulnerable, at-risk and/or under-privileged young people** by maintaining funding to youth service bureaus and juvenile diversion programs.
2. Promote **healthy alternatives and nutritional education for children and families by providing incentives for local Farmer's Markets**, which stimulate local economies, and increase the use of Connecticut-grown food.

EDUCATION

1. Provide needed relief to municipalities by the State **adopting the federal standards pertaining to the "burden of proof" for special education services**, as is current procedure in almost all other states.
2. **Provide a substantive early childhood education investments to help close the Achievement Gap.** In addition, provide merit-based incentives for municipalities that have already made efforts and investments to do so.
3. **Require the Department of Education to conduct a statewide assessment of the number of students within the State in comparison to the number of available classrooms.**
4. **Provide dependability of state funding of local special education services** by:
 - Contributing a guaranteed level of funding that does not change during the course of the fiscal year.
 - Decreasing the Excess Cost reimbursement threshold to at most 2.0 times the district's average per pupil expenditure or \$25,000, whichever is less.
 - Fully funding the state's portion.

ENERGY AND TECHNOLOGY

1. **Reclassify electricity generated by trash-to-energy facilities in the state as either a Class I renewable energy source, or create a new Class 1-A standard**, in order to preserve the current municipal trash-to-energy market until new solid waste management treatment programs are developed and become economically viable.
2. **Encourage the development and siting of municipally-owned net metering facilities** by increasing the current 10MW limit, easing restrictions on the siting of new facilities, and provide additional consideration for applications of net metering projects that would be located on identified and remediated brownfield sites.
3. **Foster greater participation in sustainability efforts in communities** by:
 - **Encouraging DEEP to expand use of combined sewer overflow funding** for green infrastructure.
 - **Providing incentives for municipalities to create Energy Improvement Districts** with bonding authority, and allow customers to opt out of the program rather than opting in.

ENVIRONMENT

1. **Re-establish the Pesticide Advisory Council** under CGS 22a-65 within the Department of Energy and Environmental Protection, to develop a science-based approach to regulation and use of synthetic and organic pesticides on municipal lands.
2. Require the State to develop **stringent regulations** on mattress stewardship centers to ensure compliance with local zoning and fire code standards.
3. **Support efforts to increase funding for the identification and remediation of municipal brownfields.**
4. Develop a process to expedite the **remediation of decommissioned or abandoned electric generating facilities**, and require any remediation costs to be paid when applicable by the owner of the electrical generating facility.

FINANCE, REVENUE AND BONDING

1. Provide a **local option to increase the municipal portion of the real estate conveyance tax, to up to 1% of the sale price.** Currently, with exception of 17 municipalities, the municipal tax rate is .25% of the sale price. [The state conveyance tax is .75% of the sales price up to \$800,000, and 1.25% of the sales price above \$800,000.]
2. Require the Program Review and Investigations Committee to **examine the impact of nonprofits on the municipal tax base,** and whether such entities should be assessed and at what level.
3. **Support the findings of the State Tax Panel to ensure recommendations related to local-state taxing structures are directly linked to public policy objectives,** specifically regarding tax-exempt property, revenue diversification, and intergovernmental transfers.
4. Provide local tax relief and reduce municipal dependency on the property tax by:
 - Examining opportunities for **municipal revenue diversification**
 - Maintaining **LoCIP, TAR and STEAP** funding at current levels.

GOVERNMENT ADMINISTRATION AND ELECTIONS

1. **Provide relief to municipalities from unfunded mandates** by requiring that the State **fund the Registrar of Voters training** that was developed as a result of PA 15-224, or **provide that such training be available in an online format.**
2. **Provide towns and cities the authority to collect fees from for-profit companies filing requests for local information that they will then sell** (commonly referred to as “data mining”).

HOUSING

1. Amend CGS 8-30g (the affordable housing land use appeals law) to **allow for senior and supportive housing to be eligible in meeting municipal affordable housing goals.**

HUMAN SERVICES

1. Combat recidivism by **expanding treatment and re-entry programs for individuals treated for substance abuse.**
2. **Assist local law enforcement in addressing mental health issues by modifying and strengthening the evaluation process for individuals suspected of mental illness.**

JUDICIARY

1. **Allow municipalities that are self-insured the right of subrogation against a tort-feasor,** consistent with the Workers' Compensation Act. (Currently, self-insured municipalities do not have such opportunity, thereby making it a punitive statute on these municipalities.)

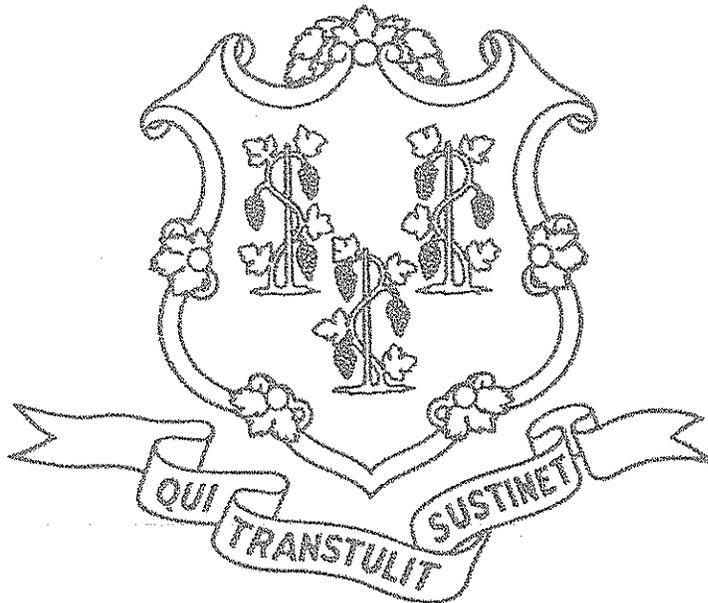
LABOR AND PUBLIC EMPLOYEES

1. Amend State statutes to **adjust the thresholds that trigger the prevailing wage mandate for public construction projects** for: renovation construction projects, from \$100,000 to \$400,000; and: new construction projects, from \$400,000 to \$1 million. Both thresholds should then be indexed for inflation thereafter. State prevailing wage mandate thresholds have not been amended since 1991.
2. **Modify state-mandated compulsory binding arbitration laws** to require that grievance arbitration and unfair labor practice awards be issued no later than 60 days following the date post-hearing

briefs are filed. This would establish timelines for the issuance of decisions in cases before both the State Board of Mediation and Arbitration, and the State Board of Labor Relations.

3. **Amend the Municipal Employee Retirement System (MERS) to establish an additional retirement plan within MERS, for new hires, that would:**

- Maintain a defined benefit plan. Such new tier would be modeled after the State's tier III, which currently exists within the State Employee Retirement System. There has only been one tier within MERS since the system was established in 1947.
- Change the plan for new employees hired after a certain time period to be part of a town plan, instead of the existing plan.



PLANNING AND DEVELOPMENT

1. **Provide relief to municipalities from unfunded mandates** by:
 - Modifying the requirements for posting **legal notices** in newspapers to allow municipalities to **publish a summary of the notice in the newspaper, with reference to the availability of the full notice on the town website and the town offices**, instead of having to publish the entire notice in the newspaper;
 - **Allowing operating costs, including rent and office supplies, of Probate Courts to come out of State Probate fees**; and
 - Enacting a Constitutional amendment or **statutory prohibition to prohibit the passage of unfunded or underfunded state mandates without a 2/3 vote of both chambers of the General Assembly**.
2. **Increase municipal authority to require a developer to post a maintenance or performance bond** by:
 - **Increasing the cap on the bond a zoning commission may require for site plan modifications**; and
 - Allowing towns and cities to **require a bond or other surety to secure the maintenance of roads, streets, or other matters** associated with project maintenance, after a municipality has accepted improvements.
3. **Require the State to adhere to the Program Review & Investigation study requiring an assessment of group homes throughout Connecticut** to examine, among other things, criteria used to determine location of facilities.
4. **Ensure public safety and adherence to zoning, housing and building codes requiring all sober homes to:**
 - **Register with the municipality**; and
 - **Designate an on-site manager**.
5. **Modify Public Act 4-90 (490 program)** by:
 - **Allowing towns and cities the right to refusal** to purchase properties being removed from the program.

"No matter how worthwhile, each mandate imposes a burden on municipalities."

- Connecticut Advisory Commission
on Intergovernmental Relations

- Expanding from the time period which land must be maintained as open space, from 10 to 15 years.
- Allowing towns to remove land from the program if it has been zoned for subdivision.
- Increasing the penalties for early withdrawal of 490 land.
- Providing financial incentives to towns to examine local zoning based on soil conditions, and promote building on soil that isn't suitable for farming.

PUBLIC HEALTH

1. Enhance public health and spur economic growth by requiring the **Department of Public Health to streamline the process for the permitting of public drinking water systems.**
2. Ensure proper functioning of public health districts by **maintaining state aid for local public health initiatives.**
3. Require the State to establish a **one-stop clearinghouse for information on opioid abuse prevention strategies.** (Currently, there are various opioid prevention task forces across the state, but the information they are compiling is not accessible in one place.)

PUBLIC SAFETY AND SECURITY

1. **Provide municipalities with state resources and incentives** to consolidate Public Safety Answering Points (PSAPs) with neighboring communities, rather than forced regionalism, whereas sanctions can be imposed on municipalities that do not comply.

TRANSPORTATION

1. Develop a procedure to **increase the authority of municipalities and COGs to plan, approve and implement local infrastructure improvement projects** that meet Department of Transportation (DOT) design standards, allowing DOT to focus staff and resources on large-scale state and regional transportation improvement projects.
2. **Ensure adherence to state motor vehicle laws by requiring mopeds be registered with the Department of Motor Vehicle (DMV).**
3. **Ensure that revenue and funding designated for transportation and infrastructure improvements** (i.e., Special transportation Fund and TAR) are expressly used for those purposes.
4. **Develop a state plan to ensure that state and local roads and bridges are brought up to standards by a specific date.** The State must also develop an enhanced process to avoid bureaucratic red tape and redundancies between state and local efforts.
5. **Make needed improvements to Connecticut's infrastructure by:**
 - Increasing state funding to **maintain and improve local roads.**
 - Encouraging the **consolidation and enhancement of existing public transit networks.** Provide grant funding to COGs to study and develop recommendations for enhanced regional coordination.
 - Finalizing consolidation of **Metropolitan Planning Organizations (MPOs).**

The property tax is the most burdensome and regressive tax paid by residents and businesses.

- Derived from 12/14 Department of Revenue Services Tax Incidence Study



Who We Are

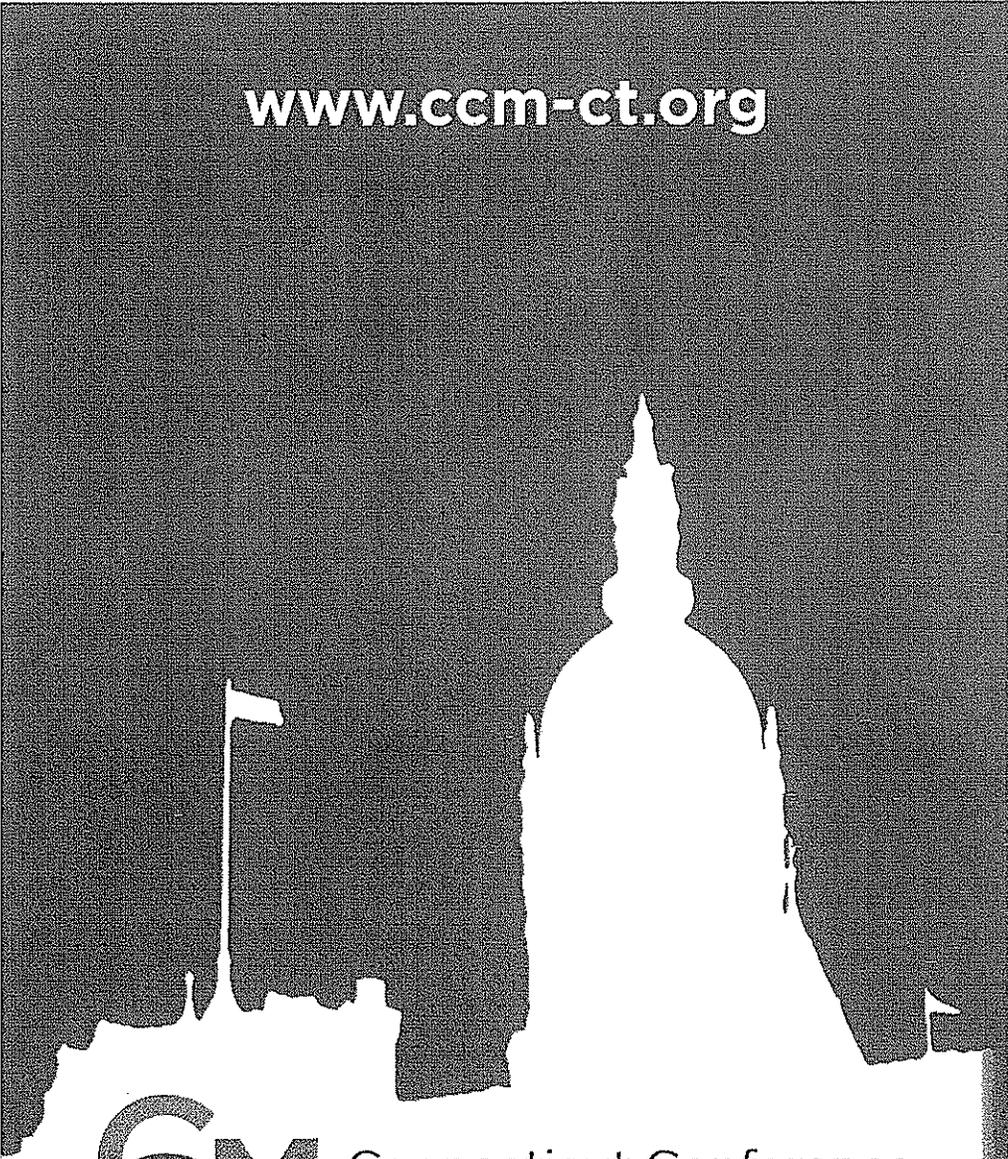
CCM is the state's largest, nonpartisan organization of municipal leaders, representing towns and cities of all sizes from all corners of the state, with 158 member municipalities.

We come together for one common mission — to improve everyday life for every resident of Connecticut. We share best practices and objective research to help our local leaders govern wisely. We advocate at the state level for issues affecting local taxpayers. And we pool our buying power to negotiate more cost-effective services for our communities.

CCM is governed by a board of directors that is elected by the member municipalities. Our board represents municipalities of all sizes, leaders of different political parties and towns/cities across the state. Our board members also serve on a variety of committees that participate in the development of CCM policy and programs.

Federal representation is provided by CCM in conjunction with the National League of Cities. CCM was founded in 1966.

www.ccm-ct.org



Connecticut Conference
of Municipalities

collaborating for the common good



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COST's 2016 Legislative Platform

PRIORITIES

1. Preserve State Aid to Municipalities & Ensure Fair Share Funding for Small Towns
2. Provide Towns with Relief from Unfunded Mandates
3. Eliminate Unworkable Municipal Spending Cap
4. Implement Strategies to Strengthen Local Economies

I. State Aid to Municipalities

Recommendations:

- ◆ Preserve state aid to municipalities at current levels to hold communities harmless from budget cuts;
- ◆ Eliminate the Municipal Spending Cap enacted last year which unfairly penalizes communities that increase general budget expenditures to deliver critical services;
- ◆ Reject efforts to authorize midyear cuts in municipal aid, including any MORE Commission Lapses;
- ◆ Phase in plans to increase and fully fund PILOTs to provide reimbursement to municipalities for 100% of the revenue lost due to state-mandated property tax exemptions;
- ◆ Ensure that changes in PILOT reimbursements do not negatively impact small towns;
- ◆ Restrict the use of "budget implementer" bills to ensure that any policy/fiscal implications for municipalities are fully vetted; and
- ◆ Adjust the formula for valuing forested land to reflect recreational value.

II. Fair-Share Education Funding

Recommendations:

- ◆ Develop a long-range plan for fully funding the Education Cost Sharing (ECS) grant and adjusting the Foundation Level;

and

- ◆ Assist towns in managing special education costs by: (1) Reimbursing towns for a greater percentage of special education costs by reducing the threshold which is currently 4.5 times the average per pupil expenditures; (2) Requiring the state to pay 100% of the costs of special education for severe-needs students; (3) Fully funding the state's portion of special education costs; and (4) Shifting the burden of proof in special education hearings from the school district to the claimant, consistent with federal standards.

III. Investment in Infrastructure & Economic Development

Recommendations:

- ◆ Maintain funding for the Town Aid Road, Local Capital Improvement Program, and Local Bridge Program, which are critical to our local economies;
- ◆ Maintain funding for the Small Town Economic Assistance Program (STEAP), which supports investment in economic and community development initiatives;
- ◆ Work with the business community to support policies to improve the economic competitiveness of our state and municipalities;
- ◆ Continue to target funding to the state's Clean Water Fund which provides grants

and loans to assist municipalities in building wastewater treatment plants and upgrading plants to meet EPA standards;

- ◆ Expedite local project approvals by: 1) Continuing to streamline state agency permitting processes and adopt LEAN practices; and 2) Decentralizing the approval and administration of state-funded projects to give local officials greater authority, where appropriate; and
- ◆ Create a competitive telecommunications market to support high-speed broadband technology in our communities.

IV. Meaningful Relief from Unfunded Mandates

Recommendations:

- ◆ Require any new or expanded unfunded mandate to be approved by a 2/3 majority of the legislature;
- ◆ Increase the project threshold (currently \$50,000) which triggers the municipal set aside program to exclude smaller projects;
- ◆ Reform the Municipal Employees Retirement System by creating an additional defined benefit plan tier for new hires, consistent with the state's tier III;
- ◆ Allow towns to post legal notices on their municipal websites in lieu of publishing the notices in newspapers; and
- ◆ Relieve towns from the cost and burden associated with storing the personal possessions of evicted tenants.
- ◆ Exempt municipal health insurance policies from the 1.75% premium tax;
- ◆ Increase the prevailing wage threshold for municipal public works projects to \$1

million for new construction and renovations;

- ◆ Reform existing binding arbitration laws by: 1) Adjusting the timelines; and (2) providing towns with greater authority to reject binding arbitration awards;
- ◆ Support efforts to encourage school districts to explore opportunities to share services and consolidate programs, rather than impose penalties on small school districts to force consolidation; and
- ◆ Reject efforts to impose new or expanded mandates on school districts without adequate funding.

V. Balanced State-Local Tax Policies

Recommendations:

- ◆ Eliminate the motor vehicle property tax cap if funds to reimburse municipalities for revenue losses are not appropriated;
- ◆ Adjust the car tax mill rate calculations for towns which have just completed or will be undertaking revaluations to assure equity;
- ◆ Authorize towns to increase and retain a greater percentage of municipal fees;
- ◆ Refrain from adopting new mandated local property tax exemptions;
- ◆ Explore opportunities to provide towns with stable, alternative revenue sources, such as: 1) A dedicated fee on local motor vehicle taxes, and 2) Restructuring the hotel tax to enable host towns to receive a share of the hotel tax;
- ◆ Enable towns to adopt an optional local conveyance tax as a new source of revenue for the purpose of acquiring open space and other local initiatives; and
- ◆ Eliminate the sales tax on seasonal, non-metered municipal parking lots which

imposes an administrative collection burden on small towns.

VI. Public Safety and Public Health Initiatives

Recommendations:

- ◆ Reject efforts to increase costs associated with the Resident State Trooper program;
- ◆ Expand efforts to allow towns to share Resident State Troopers;
- ◆ Ensure that towns receive advance notice of any changes/increases in fringe benefit costs prior to the adoption of local budgets;
- ◆ Support funding for Fire Training Schools;
- ◆ Develop and implement a plan to effectively address heroin and opioid abuse; and
- ◆ Support efforts to complete the Water Utility Coordinating Committee (WUCC) planning process to ensure that the State Water Plan reflects the public water supply needs of our communities; and
- ◆ Assist communities in addressing water contamination issues by 1) Revising the funding formula under DEEP's 471 program; 2) Restoring the Potable Drinking Water program; 3) Funding drinking water infrastructure projects, including authorizing public/private partnerships; and 4) Allowing alternative permit review process for non-transient community water systems using specially licensed PE's modeled after LEP process to relieve CT DPH from permit burden and expedite economic development.

VII. Environmental Compliance Assistance

Recommendations:

- ◆ Assist towns in implementing new stormwater requirements by expanding grant programs, updating guidance and best management practices, and developing public education and outreach materials;
- ◆ Support the use of Integrated Pest Management Plans to safely maintain athletic fields and school grounds;
- ◆ Protect conservation and environmentally sensitive areas from high density development by amending the state's affordable housing laws to incorporate Smart Growth principles;

VIII. Energy Efficiency and Municipal Costs

Recommendations:

- ◆ Increase the statutory cap on Virtual Net Metering (VNM) to enable more communities to utilize VNM to reduce energy costs and improve energy efficiency;
- ◆ Protect the viability of Connecticut's trash to energy plants and control municipal tipping fees and costs through a Renewable Energy Credit;
- ◆ Assist small towns in using Energy Savings Performance Contracts to reduce energy costs by: 1) Providing technical and legal expertise in negotiating contracts; and 2) Facilitating partnerships with other communities; and
- ◆ Ensure that efforts to reduce local energy costs are not thwarted by steep hikes in electric rates and do not allow a shift of costs to distribution fees.

IX. Regional Planning & Voluntary Shared Services Initiatives

Recommendations:

- ◆ Support efforts to facilitate the consolidation of 9-1-1 Call Centers to reduce municipal costs by addressing barriers that undermine consolidation efforts;
- ◆ Continue to fund the Regional Performance Incentive Program grant program, which encourages voluntary regional cooperation;
- ◆ Provide continued state support for building out the Nutmeg Network and funding innovative service sharing pilots to help towns utilize technology to reduce municipal costs; and
- ◆ Support efforts of towns to share the services of personnel on a regional basis by eliminating statutory or contractual barriers, such as appointment terms.

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *M/H*
CC: Maria Capriola, Assistant Town Manager
Date: February 8, 2016
Re: Questions re Student Voting and State PILOT (C. Naumec)

Subject Matter/Background

The Town Council has requested a discussion of various questions related to student voting on local financial matters and the state payment in lieu of taxes (PILOT) grant, as raised by Mansfield resident Charles Naumec. The Town Attorney and I will be available at Monday's meeting to assist the Council with its discussion of these issues.

In order to provide you with sufficient background, staff has collected all communications and related testimony presented to the Council by Mr. Naumec and attached them to this memo. (Please note that when a letter to the Council is received by staff before the Council meeting packet is prepared, the letter is included in the meeting packet as a communication. When a letter to the Council is received by staff after the Council meeting packet is prepared or at the Council meeting, the letter is included in the minutes of that Council meeting.)

In addition, I have attached opinions from the Town Attorney regarding the voting issues and information from me related to the state's recent revision to the state PILOT grant. With respect to the PILOT, the Town has consistently urged the General Assembly over the years to adequately fund and to stabilize the grant program. As may be seen in the Governor's Proposed FY17 Budget, the legislature has restructured the PILOT to provide more stability to municipalities like Mansfield that host the largest share of state-owned property.

Attachments

- 1) C. Naumec, letters and minutes
- 2) K. Deneen re: Students/Non-Property Owners Right to Vote
- 3) M. Hart Testimony re: Senate Bill 1
- 4) CCM, Adopted FY16 State Budget: Impact on Towns and Cities
- 5) Town of Mansfield/MBOE State Grant Analysis
- 6) Town of Mansfield PILOT Grant Analysis

REGULAR MEETING – MANSFIELD TOWN COUNCIL
February 23, 2015
DRAFT

Deputy Mayor Paul Shapiro called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Moran, Raymond, Ryan, Shapiro, Wassmundt
Excused: Marcellino, Paterson

II. APPROVAL OF MINUTES

Mr. Ryan moved and Ms. Moran seconded to approve the minutes of the February 2, 2015 special meeting as presented. The motion passed unanimously. Ms. Moran moved and Mr. Ryan seconded to approve the minutes of the February 7, 2015 special meeting as presented. The motion passed with all in favor except Mr. Kochenburger and Ms. Wassmundt who abstained. Ms. Moran moved and Mr. Kochenburger seconded to approve the minutes of the February 10, 2015 meeting as presented. The motion passed unanimously.

III. PUBLIC HEARING

1. Property Tax Exemption for Disabled Veterans^a

Ric Hossack, Middle Turnpike, spoke in support of the ordinance change.

Arthur Smith, Mulberry Road, spoke in support of the ordinance change.

The hearing was closed at 6:45 p.m.

Ms. Moran moved and Mr. Ryan seconded to move Item 6, Meeting with State Legislators re 2015 Legislative Session and Related Issues, directly after Opportunity for Public to Address the Council. Motion passed unanimously.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

*Charlie Naumec, Riverview Road, commented on the PILOT funding; spoke in support of the resident state troopers; questioned why the State is not liable for the cost it incurs for the Town and is not in support of students voting in local issues.

Ric Hossack, Middle Turnpike, stated that the Town will not be able to afford the state troopers given the increase in the Governor's proposed budget; questioned the value of shared services in the Town, asked for the resignation of the Finance Director, and expressed concern regarding the appraisal price of the piece of land under consideration for purchase as open space.

Margaret Ferron, Gurleyville Road and General Chair of the Playground Committee, described the changes the Committee has made in response to Councilor's suggestions and commented on the remarkable support the project has in the community. (Statement attached)

Melissa Shippee, Mount Hope Road, is the mother of a disabled child and expressed her excitement for the playground. Ms. Shippee noted the playground will enhance the community experience for all and urged Town Council support.

February 23, 2015

Brian Coleman, Centre Street, commented that the Town is addicted to State spending and stated that not all employees are honest.

Arthur Smith, Mulberry Road, posed a number of questions in response to issues raised at the Special Finance Committee meeting on February 18, 2015. (Statement attached).

Esther Soffer Roberts, Hanks Hill Road, spoke to the difficulty young families have meeting others in the community and stated that a playground in Storrs Center area will be a place for families to meet. Ms. Soffer Roberts commented on the amount of funds already raised by the Committee and urged the Council to support the project by assisting with the fundraising.

Ms. Moran moved and Mr. Ryan seconded to add discussion and possible action of the Property Tax Exemption for Disabled Veterans to the agenda as item 9a.

The motion passed with all in favor except Ms. Wassmundt, who voted against the motion.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- Councilor Wassmundt is a voting member of the Discovery Day Care Board of Directors
- Mr. Hart objected to the comments and actions directed toward the Finance Director during public comment stating that the Director has done an admirable job guiding the Town through economic hard times, instituting a pay as you go capital improvement policy and increasing the fund balance, to name a few.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mr. Ryan noted the passing of long time Mansfield Middle School Physical Education teacher John Granniss. Mr. Ryan commented that Mr. Granniss was a wonderful guy.

Ms. Wassmundt commented on the responsibilities of the Finance Department and the need for whistle blower protections in the Ethics Code.

Ms. Moran stated that the role of a Town employee is to report any misconduct that comes to their attention and then work to correct the system so that it doesn't happen again. She added that employees are not culpable or accountable if they are not aware of the misconduct.

Deputy Mayor Shapiro addressed the ad hominem remarks addressed to the Finance Director offering the following quote, "A man's character is his fate."

VII. OLD BUSINESS

2. Storrs Center Update

The Town Manager reported on a gas leak which occurred over the weekend near building VS-2. There are no concerns about additional leaks.

3. Community/Campus Relations

The Town Manager announced a scoping notice regarding the improvements to South Campus. The meeting will be held on March 11, 2015 in the Bishop Center. He also announced that consultants for the impact analysis study for the Next Gen project will be attending the next Town Council meeting. Mr. Hart updated the Council on the financial and management problems at the Windham Regional Transit District. Mr. Hart and Mr. Marcellino have recently joined the Board of Directors and have been working with other members and the DOT to address the funding

February 23, 2015

issues. A public hearing regarding the unfunded UConn/Rte. 195 8:30 p.m. express line service will be held on February 24, 2105.

4. Financial Statements Dated December 31, 2014

Mr. Ryan, Chair of the Finance Committee, moved, effective February 23, 2015, to accept the Financial Statements dated December 31, 2014, as endorsed unanimously by the Finance Committee.

Mr. Ryan reported that the Committee is keeping an eye on Health Insurance Fund and will be increasing premiums for the next fiscal year.

The motion passed unanimously.

5. Comprehensive Annual Financial Report FY 2013/14

Mr. Ryan, Chair of the Finance Committee, moved, effective February 23, 2015, to accept the Comprehensive Annual Financial Report and State and Federal Single Audit Reports for the year ended June 30, 2014, as endorsed unanimously by the Finance Committee.

Members discussed the error, discovered and corrected by management, in the value of classification of construction in progress which had been previously capitalized. The motion passed with Kochenburger, Moran, Ryan and Shapiro in favor, Raymond in opposition and Kegler and Wassmundt abstaining.

VIII. NEW BUSINESS

6. Meeting with State Legislators re 2015 Legislative Session and Related Issues

Senator Mae Flexer, Representative Gregg Haddad and Representative Linda Orange discussed the Governor's proposed budget and their efforts on the Appropriations Committee to make changes. Council members and Representatives discussed the mechanics of the PILOT formula, the increase in the percentage of state trooper funding that is now the Town's responsibility, the state of the economy of Connecticut, and the proposed addition of a tier for new hires within the MERS program. Members thanked the Legislators for their work and expressed appreciation for their efforts on behalf of the public.

7. Community Playground Update

Parks and Recreation Director Curt Vincente and Parent and Early Childhood Coordinator Sara Anderson provided an update on the donations and the relocation of the playground to Town owned land.

Members discussed the status of the donations, location, additional savings opportunities and possible funding sources for the project and agreed to add it to the next Town Council agenda. Information on replacement and maintenance costs will be included as well as any savings which may result from moving the playground to the site directly behind the Community Center.

8. Donation Agreement for Skate Park

Mr. Ryan moved and Ms. Moran seconded to approve the following resolution:

Resolved, that Matthew W. Hart, Town Manager of Mansfield be and hereby is authorized to execute on behalf of this municipal corporation an Agreement with the

February 23, 2015

Taylor Management Corporation acknowledging a charitable donation in support of the purchase of equipment for the Mansfield Skate Park.

The motion passed unanimously.

On behalf of the Council, Deputy Mayor Shapiro expressed gratitude to the Taylor Foundation for their strong commitment to the Town and to those who use the park.

9. CT DEEP Open Space and Watershed Land Acquisition Grant for Meadowbrook LLC Property

Open Space Committee Chair Jim Morrow and Natural Resources and Sustainability Coordinator Jennifer Kaufinan were present to answer questions.

Ms. Moran moved and Ms. Kochenburger seconded to approve the following resolutions

RESOLVED, that the Town Manager of The Town of Mansfield is hereby authorized to submit an application for funding under the State of Connecticut's Open Space and Watershed Land Acquisition Program to acquire permanent interest in land known as the Meadowbrook LLC property, pursuant to Section 7-131d to the Connecticut General Statutes.

RESOLVED, that should the Town be awarded the Open Space and Watershed Acquisition Grant to acquire the Meadowbrook Lane, LLC property and the Town Council of the Town of Mansfield approves the acquisition after a public hearing, the Town Manager of the Town of Mansfield is hereby authorized to expend funds from the Open Space Fund.

The motions passed unanimously.

9a. Property Tax Exemption for Disabled Veterans

Ms. Moran moved and Ms. Raymond seconded to adopt the Property Tax Exemption for Disabled Veterans which will become effective 21 days following the publication of the amendments in a newspaper having circulation in the Town of Mansfield.

The motion passed unanimously.

IX. REPORTS OF COUNCIL COMMITTEES

Ms. Moran, Chair of the Personnel Committee, reported the Committee is awaiting a response from the Board of Education regarding the Ethics Code.

Mr. Kochenburger, Chair of the Committee on Committees, reported the Committee reviewed the 2009 Town Council policy regarding Communicating Mansfield Positions. Hearing no objections from Council members, the Committee will reissue the policy. The Committee on Committees has asked the Sustainability Committee their opinion as to whether the proposed new Climate Change Committee should be a subcommittee of their members or a separate committee. Mr. Kochenburger stated that after the Committee hears from the Sustainability Committee they will make a recommendation to the Council.

February 23, 2015

Mr. Kochenburger moved for approval of the following appointments as recommended at the February 13, 2015 meeting of the Committee on Committees:

The appointment of Christopher Toomey and Jennifer Scanlon to Mansfield Advocates for Children for terms ending 6/30/2018.

The reappointment of Nora Stevens and Saul Nesselroth to the Ethics Committee for terms ending 6/30/2017.

The reappointment of Barry Burnham, Winston Hawkins and Keith Wilson to the Cemetery Committee for terms ending 7/1/2017.

The recommendations passed unanimously.

Mr. Ryan, Chair of the Finance Committee, reported that Jeff Ziplow of Blum and Shapiro will be discussing his report at the March 9, 2015 meeting including the proposed fraud tip line and fraud assessment.

X. DEPARTMENTAL AND COMMITTEE REQUESTS

No comments offered.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

10. W. Bigl (02/17/15)

11. B. Goldman/S. Goldman (02/17/15)

12. B. Karnes (02/16/15)

13. A. Smith (2/10/15)

14. P. Wheeler (02/12/15)

15. Community Children's Center (02/10/15)

16. Community Children's Center (02/13/15)

17. J. Carrington re: Financial Impact of Mansfield Designated as MS4 Tier 1

18. M. Hart re: Response to Questions concerning Director of Information Technology Position

19. R. Leclerc re Superintendent's proposed budget

20. Smoke-Free Parks: A Win-Win for Everyone

XII. FUTURE AGENDAS

The Community Playground will be on the agenda for the next meeting.

Deputy Mayor Shapiro reiterated the confidentiality rules for executive sessions.

Ms. Moran moved and Mr. Ryan seconded to move into executive session to discuss Sale or Purchase of Real Property, in accordance with CGS§1-200(6)(D) and to include Town Manager Matt Hart and Natural Resources and Sustainability Coordinator Jennifer Kaufman.

The motion passed unanimously.

XIII. EXECUTIVE SESSION

Sale or Purchase of Real Property, in accordance with CGS§1-200(6)(D)

Present: Kegler, Kochenburger, Moran, Raymond, Ryan, Shapiro, Wassmundt

Also included: Town Manager Matt Hart and Natural Resources and Sustainability Coordinator Jennifer Kaufman.

February 23, 2015

XIV. ADJOURNMENT

The Council reconvened in regular session. Ms. Moran moved and Mr. Ryan seconded to adjourn the meeting at 11:00 p.m.
The motion passed unanimously.

Paul M. Shapiro, Deputy Mayor

Mary Stanton, Town Clerk

February 23, 2015

Sara-Ann Bourque

Item # 10

From: Charles Naumec <charles_r_naumec@sbcglobal.net>
Sent: Friday, February 27, 2015 11:08 AM
To: Town Council
Cc: Town Clerk; Town Mngr
Subject: Town Council Feb. 23, 2014 Meeting Minutes Draft

Follow Up Flag: Follow up
Flag Status: Flagged

I would like amplify my comment relative to student voting recorded in the subject meeting minutes draft.

I am not concern about "students voting in local issues". I am questioning the fairness and legality of student voting on town issues involving the allocation of funds and floating of bonds to fund projects. Voter availability numbers (students' vs residences) supports the possibility of students controlling the allocation of funds while they have NO financial responsibility to the town.

I believe State of Connecticut action will be required to correct this situation and I am requesting the Town lead this effort.

Thank you,

Charles R. Naumec
52 Riverview Road
Mansfield Center, CT 062050
Tel.:
(H) 860-450-1355
(M) 860-428-0780

Charles_r_naumec@sbcglobal.net

5/9/2015

Charles R. Naumec
52 Riverview Road
Mansfield Center, CT 02650
Tel: 860-450-1355

The Honorable Denise W. Merrill
Office of the Secretary of the State
State of Connecticut
30 Trinity Street
Hartford, CT 06106

Dear Secretary of the State,

The State of Connecticut has a large number of Statutes. Some Statutes are strictly adhere to and others not. One, the PILOT (Payment In Lieu Of Taxes) program for the Town of Mansfield (Town) is and has not been complied with. Per Statute, PILOT funds for the Town are based on 45% of the assess value of the physical University of Connecticut (UConn) campus. This payment has been dimensioning over recent years while the physical size of the campus has increased. The Town of Mansfield budget awaits the PILOT allocation before finalizing the budget and establishing a town tax rate.

An additional Statute provides for Election Day Registration (EDR). This allows students at the UConn and qualified individuals in the Town to register to vote on Election Day. This Statute initially was for national elections. Subsequently, The State of Connecticut became one of the first states to allow EDR for state/local elections. This allows students living on University of Connecticut property (dorms and apartments) to vote on state and local candidates and on Town questions involving the allocation of funds and the floating of bonds. It does not seem fair for people who have no financial responsibility to the Town of Mansfield to allocate its funds. I question whether the intent of the State and Federal Constitution is met by this action. The number of students living at UConn (potential voters) and registered votes in Mansfield are about equal, therefore allowing the student campus population to actually sway the Town election results. The Town does allow persons who do not live in town but own property in Mansfield to vote on questions involving the allocation of funds but not state and local candidates on Election Day.

It would seem fair to me that the existing EDR Statute be amended to allow students at any school living on school property to vote only on candidates and NOT on local questions involving financial issues. This would be similar to how people not living in town but owning property in Mansfield are allowed to vote. A second idea would have a portion of the UConn student housing fee paid to the University be allocated to the Town of Mansfield as a "Residence Fee". This fee would make up for the short falls in PILOT and allow the students to have financial involvement relative to Town questions they vote on involving the allocation of funds. I am NOT in favor of the second approach because I believe the cost of education is high enough already.

I am requesting a thorough review of the EDR Statues to insure people living in locations with state education intuitions are treat fairly and to the intent of the law. I would also like to see students have a chance to vote for candidates without having to travel to their town of residence or submit an absentee ballet.

Thank you,



Charles R. Naumec

PS:

A copy of this letter is being sent to the indicated individuals for their information and review:

The Honorable George Jepsen
Office of the Attorney General
State of Connecticut
55 Elm Street
Hartford, CT 06106

Mansfield Town Council
Audrey Beck Building
4 South Eagleville Road
Mansfield, CT 06268

State Senator Mae Flexer
Legislative Office Building
Room 1800
Hartford, CT 06106-1591

State Representative Gregg Haddad
Legislative Office Building
Room 4115
Hartford, CT 06106-1591

State Representative Linda A. Orange
Legislative Office Building
Room 4109
Hartford, CT 06106-1591

Charles R. Naumec
52 Riverview Road, Mansfield Center, CT 06250
Tel.:860-450-1355 E-mail: charles_r_naumec@sbcglobal.net

October 6, 2015

Mansfield Town Council
Audrey Beck Building
4 South Eagleville Road
Mansfield, CT 06268

State Senator Mae Flexer
Legislative Office Building
Room 1800
Hartford, CT 06106-1591

State Representative Gregg Haddad
Legislative Office Building
Room 4115
Hartford, CT 06106-1591

State Representative Linda A. Orange
Legislative Office Building
Room 4109
Hartford, CT 06106-1591

- References:
- A. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, dated 10/6/2015
 - B. Letter, Denise W. Merrill to Charles R. Naumec, dated 9/24/2015
 - C. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, dated 9/9/2015
 - D. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, dated 5/9/2015

Attn.: Mansfield Town Council and Mansfield Legislative Delegation

I have attached a copy of the Reference A letter for your information.

I have also attached a copy of Reference B letter which places the resolution of concerns relative to the PILOT funds to the Mansfield State legislative delegation. My concerns were previously

described in Reference C and D letters. The primary questions to which I would appreciate answers are:

1. What guarantee does Mansfield have that the State will adhere to the new method (Min 32%) of delivering PILOT fund? The State had not complied with the previous formula.
2. Can the State be sued for noncompliance to Connecticut General Statutes (CGS)?
3. Is CGS 12-20a and 12-20b still in effect?
4. If answer to question 3 is "yes". Why the difference in PILOT between State and privately own Colleges?

Sincerely,

A handwritten signature in cursive script, appearing to read "Charles R. Naumec". The signature is fluid and extends across the width of the page.

Charles R. Naumec

October 6, 2015

Charles R. Naumec
52 Riverview Road
Mansfield Center, CT 02650
Tel: 860-450-1355
E-mail: charles_r_naumec@sbcglobal.net

The Honorable Denise W. Merrill
Office of the Secretary of the State
State of Connecticut
30 Trinity Street
Hartford, CT 06106

Reference: A. Letter, Denise Merrill to Charles Naumec, Dated 9/24/2015
B. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, dated 9/9/2015
C. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, Dated 5/9/2015

Dear Secretary of the State,

I would like to thank you for responding to my two Referenced Letters.

My concern expressed in the two Referenced Letters is to not limit any qualified person's right to vote but to insure the tax paying residences of the Town of Mansfield (Town) are treated fairly. The existing Connecticut voter qualification laws are ambiguous and requires state action to correct this situation. For example, as I have previously reported, property owners in the Town not living in the Town are allowed to vote at the Registrar's Office on the financial questions but not the candidates. Why shouldn't the non-tax paying UConn students living in University housing be treated in a similar way by allowing them to vote on candidates and not Town financial items? At the Open Town Meeting voting on the budget is allowed by those registered to vote in the Town plus those individuals living in the Town over the age of 18 and showing property of a \$1000 or more upon which they pay taxes. Why should these individual be required to show they pay taxes on property?

The concern expressed relative to voting power lies in pure numbers. The number of UConn students living in University housing presents the larger voter base compared to the total number of Town residence of voter age. The UConn Daily Campus has been instrumental in advising students that they can vote using the Election Day Registration (EDR) process and not have to travel to vote.

An example of this voting power can be seen in the results of Question 2 of the November 4, 2014 Special and State Election. This Question addressed the approval of a \$9,000,000 appropriation for the Four Corners Sanitary Sewer Project. The question was approved by a total vote of 83. This places the burden of funding this project on the tax payers of the TOWN. Three out of the four Town districts voted the question down. Only District 1 (University District) voted the question "yes". If the 187 EDR "yes" votes and the 74 EDR "no" votes from District 1 are removed from the results, Question 2 would have not passed by 30 votes.

I don't believe the recommendation I made relative to having the UConn students, living in University housing, use absentee ballots to vote "would not meet constitutional criteria". The use of absentee ballots is an option to registering in your college town in response to a question on the Secretary of the State home page in response to "Voting Eligibility".

I will be forwarding a copy of your Reference A. Letter to the Mansfield legislative delegation for their review and action relative to The PILOT concerns and questions that I indicated in my Referenced two letters. I will also forward a copy of this letter.

Sincerely,



Charles R. Naumec



DENISE W. MERRILL
SECRETARY OF THE STATE
CONNECTICUT

September 24, 2015

Mr. Charles Naumec
52 Riverview Rd
Mansfield Center, CT 06250

Dear Mr. Naumec:

Thank you for sharing your thoughts with me about voting rights and students. Having spent many years in Mansfield, I understand the dynamic that concerns you. However, the right to vote is a fundamental right of all Americans regardless of whether their residence is permanent or temporary, or whether the individual does or does not own any property. The law is clear: no group of citizens are allowed to have more generous or more limited privileges than any other group of citizens. I'm sorry to say that the changes to Election Day registration that you suggest would not meet the constitutional criteria.

With respect to your concerns regarding PILOT funds, I suggest you contact the Mansfield legislative delegation, since they can have a direct impact on the development of policy and the state budget.

Sincerely,

A handwritten signature in cursive script that reads "Denise W. Merrill".

Denise W. Merrill
Secretary of the State

REGULAR MEETING – MANSFIELD TOWN COUNCIL
November 23, 2015

Mayor Paul M. Shapiro called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro
Excused: Kochenburger

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Kegler seconded to approve the minutes of the November 9, 2015 meeting as presented. The motion passed unanimously.

III. PUBLIC HEARINGS

The Town Clerk read the legal notice. Mayor Shapiro called the first public hearing issue to order and asked for public comments.

1. Proposed Amendments to Ordinance Regarding Alcoholic Beverages
No comments were offered.

Mayor Shapiro called the second public hearing issue to order and asked for public comments.

2. Proposed Ordinance Regarding Dog Waste Control
Brian Coleman, Centre Street, noted that as with many issues if all neighbors were considerate of each other there would be no need for these types of ordinances.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

*Charles Naumec, Riverview Road, outlined the efforts he has made to raise the issue of students who live on campus being able to vote on Town financial issues and changes to the PILOT program. Mr. Naumec requested a public hearing be held to hear from residents. (Statement attached)

Rebecca Shafer, Echo Road, presented information compiled by the Mansfield Neighborhood Preservation Group Committee regarding the number of single family homes being converted into student rentals and suggested actions that could be taken to mitigate their impact. (Statement attached.)

Cynthia Jones, Echo Road, applauded the formation of an ad hoc committee to study housing and rental issues and commented that an important component of any neighborhood is a sense of community among its residents. Ms. Jones distributed a set of graphs showing the number of single family homes being converted to rentals increases significantly when enrollment at UConn increases. (Statement attached)

Brian Coleman, Centre Street, stated that there are a lot of good landlords and tenants and would like to see the number of complaints received from single family homes correlated to some of the information presented by the public this evening. Mr. Coleman also agreed with Mr. Naumec that consideration be given

November 23, 2015

to removing financial items from the November ballot and suggested that the Meadowbrook land under consideration be developed with dense development on part of the land and the rest be designated as open space.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- o Staff has been following up on Mr. Naumec's letter to make sure his questions are answered.
- o Mr. Hart noted that Council members and staff have fought very hard to support and maintain the PILOT program.

Ms. Moran moved and Mr. Shaiken seconded to move Item 7, Presentation on Open Mansfield, to follow Reports and Comments of Council Members. The motion passed unanimously.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

The Mayor, along with Councilors Ryan, Moran, Kegler and Marcellino, attended the Veterans Day Tribute and Luncheon. Mr. Shapiro thanked Mr. Kotula and his group for organizing this very meaningful event.

VII. OLD BUSINESS

3. Storrs Center Update

Town Manager Matt Hart reviewed the estimated real estate assessment of Storrs Center at full buildout noting that the totals do not include any personal property assessments. Staff will look at estimating the amount of personal property taxes that might be realized at full buildout. The Town Manager will report back to the Council.

4. Proposed Amendments to Ordinance Regarding Alcoholic Beverages
Mayor Shapiro, who also serves as the Chair of the Ordinance Development and Review Subcommittee which is reviewing these proposed amendments, reported that no consensus was reached at the Subcommittee's meeting earlier in the evening. The main issue under consideration is whether the ordinance should pertain only to public events or to private and public events. This item will appear on the next agenda as an item of old business.

5. Proposed Ordinance Regarding Dog Waste Control

Mayor Shapiro, who also serves as the Chair of the Ordinance Development and Review Subcommittee which is reviewing these proposed amendments, reported that no consensus was reached at the Subcommittee's meeting earlier in the evening.

Ms. Moran moved and Mr. Shaiken seconded to suspend Rule 6(d) of the Council Rules of Procedures and to vote on the proposed Ordinance Regarding Dog Waste Control. The motion failed in a tie vote with Mr. Marcellino, Ms. Moran, Mr. Shaiken and Mr. Shapiro in favor and Mr. Kegler, Ms. Raymond, Mr. Sargent and Mr. Ryan in opposition.

November 23, 2015

This item will appear on the next agenda as an item of old business.

6. Town Council Meeting Schedule for 2016

Mr. Ryan moved and Mr. Marcellino seconded, effective November 23, 2015, to amend the 2016 Town Council Meeting Schedule to change the starting time of all regular meetings to 7:00 p.m.

Motion passed unanimously.

VIII. NEW BUSINESS

7. Presentation on Open Mansfield

An interdisciplinary team consisting of Director of Finance Cherie Trahan, IT Director Jamie Russell, Library Director Leslie McDonough, Accounting Manager Amy Meriwether, Systems Librarian Adam Delaura, and Accountant Andrew Howat, presented information on the Open Mansfield web based interactive portal. Staff described the purpose, demonstrated the capabilities of the site, and outlined the plans for publicity and training for residents.

8. Appointment of Town Attorney

Ms. Moran, Chair of the Personnel Committee, moved the following resolution:

Resolved, to reappoint the firm of O'Malley, Deneen, Leary, Messina, & Oswecki as Town Attorney for the Town of Mansfield for a term to begin on December 3, 2015 and to authorize the Town Manager to execute the attached Professional Services Agreement between the Town of Mansfield and the law firm of O'Malley, Deneen, Leary, Messina, & Oswecki.

Ms. Moran moved and Mr. Ryan seconded to amend the contract by eliminating, "...to be developed..." from Section 1, 1.2(c) and changing "...and..." to "at" in the second paragraph of Section 3, 3.1.

The motion to amend passed unanimously.

Ms. Raymond moved and Mr. Sargent seconded to further amend the motion by adding "the" to the third to the last line of Section 1, 1.1. The phrase now reads, "...assign any of the duties..."

The motion to amend passed unanimously.

The motion as amended passed unanimously.

9. Open Space Acquisition, Meadowbrook Lane LLC Property

Mr. Kegler moved and Ms. Moran seconded, to schedule a public hearing for 7:30 p.m. at the Town Council's regular meeting on December 14, 2015 to solicit public comments on the proposed acquisition of the 61-acre parcel on Puddin Lane known as the Meadowbrook Lane LLC property (Parcel ID 33.97.3-39) and to refer the acquisition to the Planning and Zoning Commission for review pursuant to section 8-24 of the Connecticut General Statutes.

Motion passed unanimously.

10. Acceptance of Wyllys Farm Road, Beacon Hill Estates Section II

November 23, 2015

Ms. Raymond moved and Mr. Kegler seconded, effective November 23, 2015, to accept Wyllys Farm Road as part of the Town's road system. Motion passed unanimously.

11. Appointment to Mansfield Downtown Partnership Board of Directors
Mr. Shaiken moved and Mr. Sargent seconded, to appoint Councilor Stephen Kegler to the Board of Directors of the Mansfield Downtown Partnership, for a term commencing on November 23, 2015 and expiring on June 30, 2016. Motion passed unanimously.

12. Financial Statements Dated September 30, 2015
Mr. Ryan, Chair of the Finance Committee, moved to accept the Financial Statements dated September 30, 2015, as prepared by the Director of Finance. Motion passed unanimously.

13. Town Manager's FY 15/16 Goals
Ms. Moran, Chair of the Personnel Committee, moved effective November 23, 2015, to endorse the FY 2015/16 Town Manager's Goals as presented. Motion passed unanimously.

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Shaiken, reporting for Mr. Kochenburger, offered the following recommendations to the Council.

The appointment of Ann Williams and Judith McChesney to the Arts Advisory Council for terms ending 3/1/2017.

The appointment of Stacey Stearns to the Agriculture Committee for a term ending 10/13/2017.

The motion to approve passed unanimously.

Mr. Ryan, Chair of the Finance Committee, noted that changes to the fee waiver program have cost the Parks and Recreation budget about \$70,000 this year. The Committee will be scheduling a meeting to address this and other Parks and recreation financial issues.

X. DEPARTMENTAL AND COMMITTEE REPORT

No comments offered.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

14. Ad Hoc Committee on Police Services re: Status Report to Council Regarding Police Services Ms. Moran, Chair of the Committee, reported that a wide range of partnerships and collaboration are being looked at but there is much more work to be done.

15. J. Goodwin re: Ad Hoc Committee on Rental Regulations and Enforcement
163

16. M. Hart re: Town Council Rules of Procedure Review 165

November 23, 2015

17. DJ Fowler Logging, Land-Clearing & Firewood LLC re: Work Performed at Mansfield Community Playground and Final Payment

XII. FUTURE AGENDAS

Council Appointments to the Ad Hoc Committee on Rental Housing Regulations and Enforcement will be an agenda item for the December 14, 2015 meeting.

XIII. ADJOURNMENT

Ms. Raymond moved and Mr. Ryan seconded to adjourn the meeting at 9:17 p.m.

The motion passed by all.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

November 23, 2015

Fair Treatment of Town Of Mansfield CT Tax Payers

Presented by Charles R. Naumec
52 Riverview Road, Mansfield Center, CT.

Town of Mansfield Town Council Meeting
November 23, 2015

It has been over six months since I addressed the Town Council and expressed concern relative to the treatment of Town of Mansfield (Town) tax payers. Discussions address the PILOT program and the right of UConn students living in university housing, not paying taxes, being allowed to vote on Town Referendum issues and budget addressing the allocation of funds and bonding issues. Following my two appearances before the Town Council I sent three letters to the Connecticut Secretary of the State and one to the Mansfield state legislative delegation. These letters were copied to the Town Council and Town Manager's office.

After four months with no response from the Secretary of the State a second letter was sent which provided additional information on the PILOT program and requested a response. The Secretary of the State responded but did not completely address my concerns relative to non-tax paying UConn students voting on Town financial issues. The secretary did advise me that the issue involving the PIOLT be directed to the Town state legislative delegation. This letter prompted me to respond to the Secretary's letter and send a letter to the Town state legislative delegation. Both letters are dated October 6, 2015. No response to either letter has been received.

I did receive an E-mail (10/5/2015) from the Town Manager's office stating my initial letter to the Secretary of the State was being forwarded to the State Legislation and Elections Administration Division attorney.

Having not seen any action on the part of the Town Council to discuss any of my concerns on any Town Council Meeting agenda and seeing no effort to seek coordination with our State legislative delegation leads me to conclude the indicated items are acceptable to the Town Council:

- The new PILOT formula based on min 32% of state property assessment rather than the previous 45%. Knowing that Connecticut General Statutes 12-20a and 12-20b allows a PILOT payment for Private Colleges based on 77% assessment.

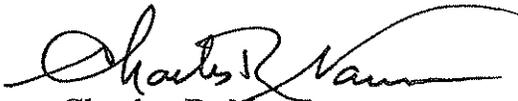
- Student living in university housing and paying no taxes are allowed to vote on TOWN financial issues. Knowing that the number of student living in university house, all eligible voters, outnumber the number of eligible voters in TOWN. (Control of Town Budget lies with the students)
- Persons living in Town, which had not registered to vote, 18 years or older, must show at the open town meeting that they have \$1,000.00 of assets upon which they have paid taxes before they can vote on the Town budget.

In addition, no action by the Town Council to study or pursue a change to the election process indicates non approval of the proposal to provide a special ballot to those student living in university housing and not paying taxes. The proposed ballot would allow these students to vote on candidates but not on Town financial issues. This approach is similar to that which currently applies to Mansfield property owners not living in Mansfield. They are allowed to vote on financial issues but not candidates.

I have received feedback from tax paying residences of Mansfield indicating lack of knowledge that such a voter unbalance exists and no one could see why the students not paying taxes should determine our TOWN tax rate.

As elected officials, I believe your first responsibility is to represent the residences of our Town and I don't believe proper priority is currently being given to the Town tax payers.

Thank you,



Charles R. Naumec

REGULAR MEETING – MANSFIELD TOWN COUNCIL
December 14, 2015
DRAFT

Mayor Paul M. Shapiro called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegl, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro

Excused: Kochenburger

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Shaiken seconded to approve the minutes of the November 23, 2015 meeting as presented. The motion passed unanimously.

III. PUBLIC HEARING

1. Open Space Acquisition, Meadowbrook Lane, LLC Property

The Town Clerk read the legal notice. Jennifer Kaufman, Natural Resources and Sustainability Coordinator described the property as the Town's trailhead to the Nipmuck Trail and its preservation a longtime goal of the Open Space Preservation Committee.

Ric Hossack, Middle Turnpike, stated that he hopes this is the last open space purchase the Town makes and asked for details as to how many residents use the trails.

David Freudmann, Eastwood Road, spoke in opposition to the purchase stating that the land is available to the Town because the owners do not want to pay property taxes and the properties are not developable.

Quentin Kessel, Codfish Falls Road and Chair of the Conservation Commission, offered a personal statement noting that in a town wide referendum residents voted to support open space purchases. Mr. Kessel provided a copy of the Conservation Commission February 18, 2015 minutes which show the Commission unanimously endorsed the purchase of this property. (Minutes included as a communication in the January 11, 2016 packet)

Peter Millman, Dog Lane, urged support for the purchase noting that protection of open space is important for recreational and climate change considerations. (Submitted information included as a communication in the January 11, 2016 packet)

The hearing was closed at 7:42 p.m.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

*Charles Naumec, Riverview Road, posed a series of questions concerning changes to the PILOT program, non-uniformity of town voter requirements, the effect of allowing non-tax paying UConn students to vote on financial matters, and the lack of Town Council action on these issues. (Statement attached)

Rebecca Shafer, Echo Road, read a letter from Thomas Nielsen, regarding the negative effect of rental income properties in his neighborhood, into the record. (Letter attached)

Michael Darre, Riverview Road, voiced his support for the concerns raised by Mr. Naumec and objected to UConn students voting on financial issues in the Town.

December 14, 2015

Robert Colon, Fort Griswold, commented on the trend in his condo community towards investment properties. Mr. Colon stated that students have the right to vote on everything but financial issues.

Theodore Panagopoulos of Manchester, Connecticut and owner of two properties in Mansfield objected to the parking ordinance being applied only to those living in rental units. Mr. Panagopoulos urged the Council to take another look at the ordinance.

Peter Millman, Dog Lane, asked the Council to explore installing solar panels on the parking garage in 2016 while the federal tax credits are still being offered.

David Freudmann, Eastwood Road, stated that it should not be necessary to finance a facilities study as the work should be able to be done by staff.

Ric Hossack, Middle Turnpike, offered to volunteer his services as a licensed engineer to conduct a study of Town facilities.

Betty Wassmundt, Old Turnpike Road, urged the Council to install solar panels on the parking garage; to check what can be done so students cannot vote on financial issues; to review the constitutionality of the landlord ordinance; and to continue to review the draft dog waste ordinance.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- Regarding Mr. Naumec's concerns, the Town Manager noted that Council members could certainly add an item to a future agenda.
- Regarding Mr. Panagopoulos's comments regarding off street parking for rental units, the Town Manager suggested the Ad Hoc Committee on Rental Regulations and Enforcement review the issues.
- The Town has hired an Assistant Town Planner and Zoning Enforcement Officer to replace Curt Hirsch who has served the Town well for over 30 years.
- Mr. Hart wished all a Happy Holiday and New Year!

In response to a question about the Town's efforts regarding PILOT funds, Mr. Hart reported that our representatives worked hard during the last session to restructure the program so that towns with large state institutions would get some protection even if the funded amount is reduced. Although the reimbursement percentage has been lowered from 45% to 32%, the Town has never received anywhere near the original percentage and the restructured formula offers the Town additional protections.

Mr. Sargent moved and Mr. Ryan seconded to move Item 6, Probate Court Update, and Item 7, Presentation: Pavement Management System Report, as the next items of business.

The motion passed unanimously.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Shapiro commented that the recognition reception for Mayor Paterson was a great event and an appropriate tribute for her incredible service to the Town.

The Mayor also attended the employees' holiday luncheon which recognized employees who have worked for the Town from five years to forty five years.

December 14, 2015

Ms. Raymond expressed concern that the full cost of the former superintendent's actions will not be recouped by the Town. The Town Manager will discuss the options available to the Town with the Town Attorney.

VII. OLD BUSINESS

2. Proposed Amendments to Ordinance Regarding Alcoholic Beverages

Mr. Shaiken moved and Mr. Marcellino seconded, to table the proposed amendments to the Ordinance Regarding Alcoholic Beverages until such time that the Ordinance Development and Review Subcommittee has a recommendation for the Town Council's consideration.

Motion passed unanimously.

3. Proposed Ordinance Regarding Dog Waste Control

Mr. Ryan moved and Mr. Shaiken seconded, to table the proposed Ordinance Regarding Dog Waste Control until such time that the Ordinance Development and Review Subcommittee has a recommendation for the Town Council's consideration.

Motion passed unanimously.

4. Rental Housing Regulations and Enforcement, Ad Hoc Committee on Rental Regulations and Enforcement

Mr. Marcellino moved and Mr. Shaiken seconded, effective December 14, 2015, to appoint Deputy Mayor William Ryan, Councilors Toni Moran and Mark Sargent, and Planning and Zoning Commissioners Charles Ausburger, JoAnn Goodwin and Vera Ward to the Ad Hoc Committee on Rental Regulations and Enforcement, for an indefinite term.

The motion passed with all in favor except Mr. Sargent who abstained.

5. Open Space Acquisition, Meadowbrook Lane, LLC Property

Mr. Kegler moved and Mr. Shaiken seconded to approve the following resolution: RESOLVED, that Matthew W. Hart of the Town of Mansfield is hereby authorized to execute on behalf of the Town of Mansfield a Grant Agreement and Conservation and Public Recreation Easement and Agreement under the Open Space and Watershed Land Acquisition Program with the State of Connecticut for financial assistance to acquire permanent interest in land known as Meadowbrook Lane LLC, OSWA 497 and to manage said land as open space land pursuant to Section 7-131d of the Connecticut General Statutes.

Motion passed unanimously.

VIII. NEW BUSINESS

6. Probate Court Update

Judge Barbara Gardner Riordan provided information on changes to the probate court hours and the continued discontinuation of passport services. Judge Gardner Riordan has explored the possibility of holding court in Mansfield on certain days but has concluded that due to the types and amount of business it is not practical.

7. Presentation: Pavement Management System Report

December 14, 2015

Director of Public Works John Carrington introduced John Miller and Megan Brinson of Amec Foster Wheeler who reviewed what their study learned about Town roads and offered recommendations for continued maintenance. Town staff will be able to continue to use these tools to plan for future management of the road system.

8. Small Economic Assistance Program (STEAP) application for Four Corners Sanitary Sewer Project

Mr. Shaiken moved and Ms. Raymond seconded to approve the following resolution:
RESOLUTION AUTHORIZING THE SUBMITTAL OF THE FY 2015 STEAP GRANT APPLICATION FOR THE FOUR CORNERS SANITARY SEWER PROJECT:

RESOLVED, That the Town Council of the Town of Mansfield, Connecticut, authorizes Town Manager Matthew W. Hart to submit a FY 2016 STEAP grant application in the amount of \$500,000 to the Connecticut Office of Policy and Management for the Four Corners Sanitary Sewer Project, and, if awarded, to enter into an agreement with the State of Connecticut to receive such funds on a reimbursement basis.

The motion passed unanimously.

9. Correspondence to CT Department of Transportation (CTDOT) requesting Regional Transportation Survey

Mr. Marcellino moved and Mr. Ryan seconded, effective December 14, 2015, to endorse the attached correspondence to DOT Commissioner Redeker requesting a comprehensive Transportation Survey of the Mansfield/Willimantic area.

Council members discussed the already planned CROG study of the UConn corridor and its relationship to this requested study. While there may be some overlap this requested study also includes information on secondary roads.

Motion passed unanimously.

10. Proclamation Honoring Access Community Action Agency's 50th Anniversary

Ms. Moran moved and Mr. Shaiken seconded, effective December 14, 2015, to authorize the Mayor to issue the attached Proclamation Honoring Access Community Action Agency's 50th Anniversary.

Motion passed unanimously

11. Community Center Fee Recommendations

Mr. Ryan, Chair of the Finance Committee, moved to approve a 5% across the board increase in the Community Center rates and adjustments to the daily admissions fees. This proposal was reviewed and approved by the Finance Committee.

The motion passed unanimously.

12. Agreement between Regional School District #19 Board of Education and Regional School District #19 Administrators Association

Mr. Ryan moved and Ms. Raymond seconded to endorse the successor agreement between Regional School District #19 Board of Education and the Regional School district #19 Administrators Association.

December 14, 2015

Motion passed unanimously.

13. Cancellation of the December 28, 2015 Town Council Meeting

Ms. Raymond moved and Mr. Shaiken seconded, effective December 14, 2015, to cancel the December 28, 2015 regular meeting of the Mansfield Town Council.

The motion passed with all in favor except Mr. Ryan who abstained.

14. Recurring Agenda Items

By consensus Council members agreed that the current recurring items on the agenda as well as other happenings in Town will be reported on, as needed, by the Town Manager as part of his Town Manager Report.

IX. REPORTS OF COUNCIL COMMITTEES

Mr. Ryan, Chair of the Finance Committee reported that the Fraud Risk Assessment, Whistle Blowers Policy, and Fraud Tip Line were discussed at the meeting earlier this evening. Mr. Ryan also noted that financial and operational control follow-up test results by BlumShapiro showed that all areas of concern passed.

Ms. Moran, Chair of the Ad Hoc Police Services Committee, reported the Committee met with UConn's Public Safety Division for a tour and conversations about what they do and current collaborative efforts. The Committee will meet again in January.

X. DEPARTMENTAL AND COMMITTEE REPORT

No comments offered.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

15. T. Luciano

16. M. Hart: Reappointment to Library Advisory Board

17. District Budget Sharing Information Meeting

18. Mansfield Minutes – December 2015

XII. FUTURE AGENDAS

The letter from the Commission on Aging concerning handicapped parking at the Community Center which was received by Council members and distributed tonight will be referred to the staff Traffic Authority for review.

Ms. Raymond requested a discussion be held on the issues of student voting raised by Mr. Naumec and others. Members agreed that the Town Manager will ask the Town Attorney for advice and will provide relevant Charter sections and information received from the Secretary of the State's office prior to the discussion by Councilors.

XIII. ADJOURNMENT

Mayor Shapiro wished everyone a wonderful holiday.

Mr. Shaiken moved and Mr. Ryan seconded a motion to adjourn at 9:40 p.m.

The motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

December 14, 2015

WHY – What is the Rationale

**Presented by Charles R. Naumec
52 Riverview Road, Mansfield Center, CT.**

**Town of Mansfield Town Council Meeting
December 14, 2015**

WHY- Has there been no action by the Town Council relative to this year's new formula for Payment In Lieu of Taxes (PILOT) stating a tier 1 town would be reimbursed by the State for lost property tax based on a 32% assessment of State property. The previous Connecticut State Statutes Sections 12-19a, 12-19b, and 12-19C indicating 45% assessment for State property is still present on the State of Connecticut home page. So is the CGS allowing 77% assessment for towns with private colleges. Compliance with the 45% formula would provide the Town funds necessary for support of Resident State Police, School maintenance/updating, and the four corners sewer project. The higher the Pilot payment the lower the town property taxes.

WHY- No action relative to non-uniformity of the town voter requirements. Students living in University housing, paying no taxes, can vote on the Town Budget, but a person, 18 years old and a town resident, who had not registered to vote must show tax payment on \$1000.00 of assets before being allowed to vote.

WHY- No action taken to investigate/change what the non-tax paying UConn students can vote on. Developing the necessary changes to the election ballot allowing these students to vote on candidates and NOT financial issues would place control of the Town Budget in the hands of its Tax payers.

WHY- Is the non-tax paying student vote important. Note the Four Corners Sewer Project results. The referendum appropriating \$9,000,000.00 for this project was Question 2 on the Nov. 4, 2014 Special and State Election. This item passed by a total of 83 votes. Reviewing the voting results showed that 3 of the 4 voting districts in town rejected the project. District 1, the University district, was the only one which passed the project. A bus was provided to transport students from the UConn campus to the Town Hall so these individuals could register to vote and vote in the Nov. 4th election.

This was accomplished per the Election Day Registration (EDR) Process which allow students to vote at their school location rather than travel to their home town. If one removes all EDR votes (261 yes and no's) from those recorded in district 1, the referendum would have not passed by 30 votes. Note the power of this vote.

It should be noted that in today's meeting packet the estimate of this project's \$9,000,000.00 cost was from "Engineer's Opinion of Probable Construction Costs". This being the case should the real cost be greater based on real estimates; would a second referendum be required?

WHY- Am I a tax paying resident of Mansfield having to address the Town Council on these issues and not see any action by the council on my behalf. Why am I required to write letters to the Connecticut Secretary of the State and Mansfield state legislative delegation to address these concerns. I am part of the Tax paying residents that elected all the public officials that I have addressed. I would hope that all these individuals would represent me and the other taxpayers of the Town of Mansfield.

It should be noted that the actions that I have described contribute to the fact that Connecticut has the second highest property tax rate of all the states in the United States.

I just have one question, what is the rationale behind "no action taken" on the items identified?

Thank you,



Charles R. Naumec

Charles R. Naumec
52 Riverview Road, Mansfield Center, CT 06250
Tel.:860-450-1355 E-mail: charles_r_naumec@sbcglobal.net

January 7, 2016

The Honorable Denise W. Merrill
Office of the Secretary of the State
State of Connecticut
30 Trinity Street
Hartford, CT 06106

Reference: A. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, dated 10/6/2015
B. Letter, Denise Merrill to Charles Naumec, dated 9/24/2015
C. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, dated 9/9/2015
D. Letter, Charles R. Naumec to The Honorable Denise W. Merrill, Dated 5/9/2015

Dear Secretary of the State,

It has been three months since I sent the Referenced A. Letter to your office and to date, I have not received a response nor acknowledgement.

My letter provided additional information relative to my concerns for the fair treatment of the Town of Mansfield taxpayers. Inequities relative to Town Meeting voting eligibility exist where some individuals are required to show tax payment on \$1,000.00 of assets and others (UConn student living in University housing) not paying any taxes are allowed to vote on Town financial issues. In general, it is not fair for those not paying any taxes to determine the Town property tax rate by voting on Referendums relative to the allocation of Town funds, floating of bonds, and on the Town budget at the open Town Meeting.

I agree that "the right to vote is a fundamental right of all Americans regardless of whether their residence is permanent or temporary". This right is defined by the Constitution of the United States supported by the 15th and 24th Amendment to the Constitution. The 15th Amendment removed any doubt of race, color or previous condition of servitude. The 24th Amendment removed any requirement to pay any poll tax or other tax. The 24th Amendment is also specific in indicating elections for President, Vice President, and Senator or Representative in Congress. The 24th Amendment addresses the election of candidates but not local Referendums. This I believe is a responsibility of the State to define the requirements relative to voting on Referendums. This is the rationale behind my proposal to allow the non-taxpaying students living on University housing to vote on candidates and not items involving the allocation of Town funds. I believe this can easily be accomplished by electronically comparing the Town voter eligibility and the property tax lists addresses and handing out two different ballots.

It has been brought to my attention by the Town of Mansfield Town Manager's Office that my Referenced C Letter had been sent to the Legislation and Elections Administration Division attorney by the Director of Constituent Services from your office. I would like to request that my subsequent letters and this letter be subject to a review by this same attorney.

Thank you,



Charles R. Naumec

PS:

A copy of this letter is being sent to the indicated individuals for their information:

Mansfield Town Council
Audrey Beck Building
4 South Eagleville Road
Mansfield, CT 06268

State Senator Mae Flexer
Legislative Office Building
Room 1800
Hartford, CT 06106-1591

State Representative Gregg Haddad
Legislative Office Building
Room 4115
Hartford, CT 06106-1591

State Representative Linda A. Orange
Legislative Office Building
Room 4109
Hartford, CT 06106-1591

O'MALLEY, DENEEN, LEARY, MESSINA & OSWECKI

ATTORNEYS AT LAW

20 MAPLE AVENUE
P. O. BOX 504
WINDSOR, CONNECTICUT 06095

TELEPHONE (860) 688-8505
FAX (860) 688-4783

THOMAS J. O'MALLEY (ret)
DONALD J. DENEEN (ret)
ANDREW G. MESSINA, JR.
(1940-2000)

WILLIAM C. LEARY
Of Counsel
VINCENT W. OSWECKI, JR.
MICHAEL R. DENEEN
KEVIN M. DENEEN
RICHARD A. VASSALLO
JAMES P. WELSH

January 6, 2016

Mr. Matthew W. Hart, Town Manager
Town of Mansfield
4 South Eagleville Road
Mansfield, Connecticut 06268-2599

Re: Students/Non-Property Owners Right to Vote

Dear Matt:

As I understand it, the following questions have been posed:

Would the town be able to use a special ballot for students residing in university housing, thereby allowing those students to vote on candidates but not financial matters such as the annual budget and a bond referendum?

Section 9-12 of the General Statutes provides in relevant part "(a) Each citizen of the United States who has attained the age of eighteen years, and who is a bona fide resident of the town to which the citizen applies for admission as an elector shall, on approval by the registrars of voters or town clerk of the town of residence of such citizen, as prescribed by law, be an elector, except as provided in subsection (b) of this section. For purposes of this section a person shall be deemed to have attained the age of eighteen years on the day of the person's eighteenth birthday and a person shall be deemed to be a bona fide resident of the town to which the citizen applies for admission as an elector if such person's dwelling unit is located within the geographic boundaries of such town." (Emphasis added.) If a student is a bona fide resident of Mansfield (i.e., his or her "dwelling unit is located within the geographic boundaries of such town"), he or she is eligible to be admitted as an elector.

As a citizen admitted as an elector, Sections 9-170, 9-171 and 9-172 grant such elector the right to vote in "any regular or special town election" and state elections.

Section 7-6 of the Connecticut General Statutes, authorizes any United States citizens who own property in a Connecticut town and are liable for taxes of at least \$1,000 on the property to vote at town meetings. This statute specifically provides "At any town meeting other than a regular or special town ... any person who is an elector of such town may vote and any citizen of the United States of the age of eighteen years or more who, jointly or severally, is liable to the town, district or subdivision for taxes assessed against him on an assessment of not less than one

thousand dollars on the last-completed grand list of such town ... may vote, unless restricted by the provisions of any special act relating to such town, district or subdivision." (Emphasis added.)

In summary, any person admitted as an elector in Mansfield is entitled to vote in all municipal elections, including any budget meetings or budget or bond referenda.

Very truly yours,

A handwritten signature in black ink, appearing to be 'Kevin M. Deneen', written over the closing text.

Kevin M. Deneen

KMD/lle

**Testimony Regarding Senate Bill No. 1, An Act Concerning Tax Fairness and
Economic Development**

**Planning & Development Committee – Public Hearing
March 18, 2015**

**Matthew W. Hart (Town Manager)
Town of Mansfield**

I appreciate the opportunity to testify on Senate Bill No. 1, specifically those elements of the bill that relate to the payment in lieu of taxes program (PILOT).

Mansfield is home to the University of Connecticut's main campus in Storrs, with a total population of 26,543 and a year-round population closer to 13,000. Outside of the university, we are still in many ways a rural community with a limited tax base consisting of residential and some commercial properties. With state support, we are building the mixed-use Storrs Center project to serve as our downtown, and this initiative has positively impacted our grand list.

We support the intent of this bill to adequately fund and to stabilize the PILOT grant for those towns that host a significant amount of state property. With the presence of UCONN and the former Bergin Correctional Institute, we are very reliant on the PILOT grant, receiving approximately \$7.65 million in FY 2014/15 under this program. Mansfield is very unique in that the value of state-owned property, at approximately \$1.2 billion, actually exceeds the value of private property in town (our most recent grand list totals approximately \$1 billion).

Under statute, Mansfield should be receiving 45% on the assessed value of state property and the actual grant amount is closer to 24% of that figure for FY 2014/15 and is expected to decline to 22% for FY 2015/16. As detailed in the attached spreadsheet, Mansfield's PILOT grant has fluctuated over the past 10 years and has not approached the statutory calculation of 45% of assessed value. Please make no mistake; state property certainly has an impact on the host municipality. While UCONN offers many benefits to Mansfield in terms of employment, arts and culture and other university-related amenities, it also has a real impact on our municipal services, including code enforcement, community services, education, public safety and public works. To illustrate this point, we have highlighted below several municipal services that are impacted by the presence of the university:

- ***Fire department/EMS*** – Mansfield maintains a combination fire department with both volunteer and paid personnel. Most towns our size in Connecticut rely on a volunteer fire department with a separate EMS provider. Mansfield employs 13 full-time and 14 part-time firefighter/EMT's that respond to 1,400-1,500 calls per year, most of which are rescue or ambulance calls. If Mansfield did not host the university, with its commuting traffic and associated rental properties, our annual call volume would be much lower. Mansfield's budget for Fire and Emergency Services totals \$2,013,632 per year.
- ***Housing inspection program*** – Mansfield is home to approximately 1,782 rental units, the vast majority of which house tenants that are students or have a university affiliation. In order to ensure that this housing stock meets minimum safety and related standards, the town maintains a housing inspection program to license residential rental properties. Our program is very comprehensive for a small town our size, and includes the enforcement of litter and certain parking regulations. The budget for this program totals approximately \$113,000 per year.

- **Police services** – Mansfield employs the services of 10 resident state troopers, the largest municipal contingent in the state. Much of the work of the trooper’s office in Mansfield involves community policing in the neighborhoods adjacent to campus and responding to large off-campus parties and events such as the former UCONN Spring Weekend. Our budget for police services totals \$1,374,220. By contrast, the town of Tolland, our neighbor to the north with a year-round population similar to Mansfield’s, employs five resident troopers.
- **Road maintenance and construction** – The increased automobile and truck traffic on Mansfield roads results in a much higher annual maintenance cost for our municipal roads that carry much of the UCONN traffic. To withstand the additional traffic, these roads must be resurfaced at a higher frequency than other roads in town. Additionally, Mansfield has had to spend money on traffic calming measures on local neighborhood roads that serve as cut-through roads to the campus. The town spends thousands of dollars every year repairing vandalism on its roads near the campus and picking up litter in the off campus student-dominated neighborhoods. Mansfield provides a much higher level of service during the winter on local roads that feed the campus on event nights. Considerable extra dollars are spent by the town plowing and treating roads so that UCONN visitors will be able to get to and from winter events safely. The recently constructed roads in the new Storrs Center downtown development along the eastern edge of the campus are local roads, funded in part by Mansfield. Mansfield has paid hundreds of thousands of dollars to relocate and modernize some of UCONN’s water pipes in this area.
- **Walkways** – Also to provide for student (and driver) safety, Mansfield has had to construct walkways on Town roads near and adjacent to the UCONN campus. More walkways are needed near the campus for safety. Well over \$1,000,000 of Town funds (not grants) have been appropriated for these walkways.

To summarize, I ask that you support the elements of Senate Bill No. 1 that are designed to adequately fund and to stabilize the PILOT grant for municipalities that are the most significantly impacted by state property. A town like Mansfield is not going to be able to grow its grand list to a size that will adequately fund the service demands associated with a major state institution such as UCONN. As you well know, over the past two decades the state has invested billions into UCONN and it is now one of the nation’s premier public institutions. In order for the state to maximize the investment that it has made in our community, it is important to ensure that the town receives an adequate and stable PILOT grant from the state.

I appreciate the opportunity to speak with you today and am happy to answer any questions you may have.

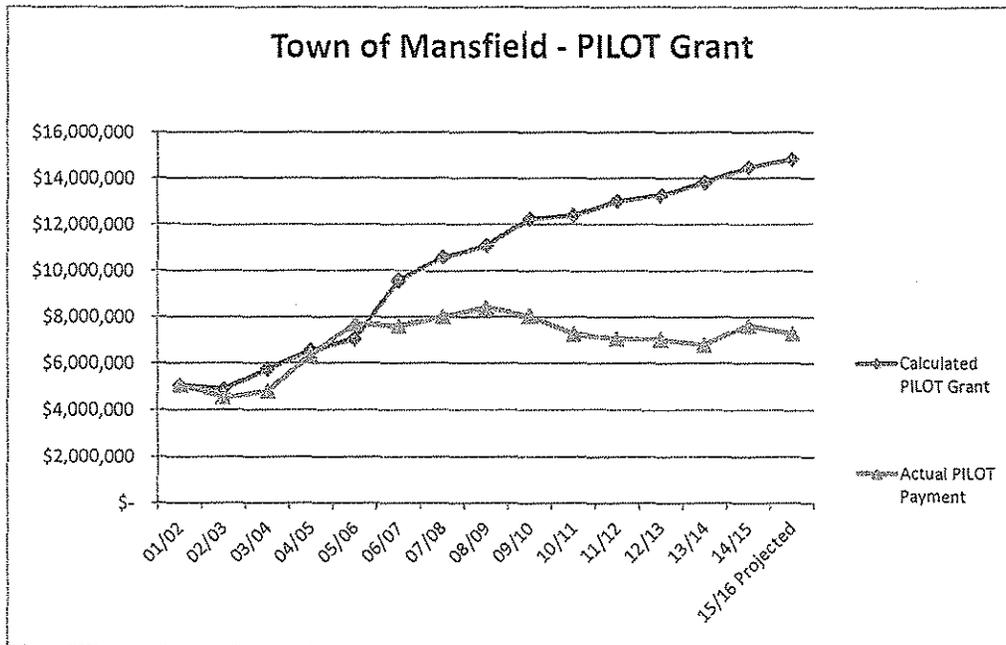
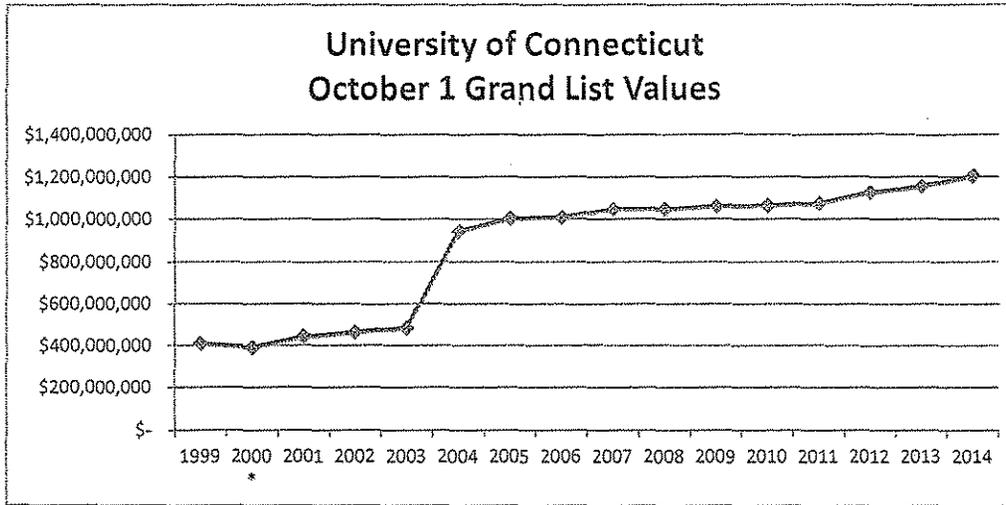
TOWN OF MANSFIELD
PILOT GRANT
STATE OWNED REAL PROPERTY
GRANT IN LIEU OF TAXES

October 1 Grand List	1999	2000 *	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
University of Connecticut	\$ 409,901,190	\$ 390,458,450	\$ 443,020,780	\$ 463,020,780	\$ 483,020,780	\$ 941,613,470	\$ 1,002,219,242	\$ 1,007,933,938	\$ 1,047,181,652	\$ 1,047,417,552	\$ 1,060,861,563	\$ 1,064,605,653	\$ 1,074,891,430	\$ 1,126,547,658	\$ 1,154,840,324	\$ 1,204,124,045
DOT & Right of Way													2,337,580	2,337,580	2,337,580	2,337,580
Northeast Correctional Facility	16,964,460	18,089,770	18,089,770	18,089,770	18,089,770	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976
Eastern CT State University	1,995,020	3,049,340	3,049,340	3,049,340	3,049,340	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560
Other Real Property					1,243,760	2,515,660	2,515,660	2,104,396	2,104,396	2,104,396						
Totals	\$ 428,860,740	\$ 411,597,560	\$ 464,159,890	\$ 484,159,890	\$ 505,403,650	\$ 965,378,666	\$ 1,025,984,438	\$ 1,031,287,870	\$ 1,070,535,584	\$ 1,070,771,484	\$ 1,082,111,099	\$ 1,085,855,189	\$ 1,098,478,546	\$ 1,150,134,774	\$ 1,178,427,440	\$ 1,227,711,161
Fiscal Year	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16 Projected	
Calculated PILOT Grant	\$ 5,042,759	\$ 4,880,518	\$ 5,743,979	\$ 6,523,086	\$ 7,034,461	\$ 9,561,393	\$ 10,563,536	\$ 11,077,579	\$ 12,245,857	\$ 12,388,291	\$ 12,991,826	\$ 13,271,322	\$ 13,816,114	\$ 14,465,820	\$ 14,821,671	
Actual PILOT Payment	\$ 5,055,929	\$ 4,549,319	\$ 4,797,040	\$ 6,343,637	\$ 7,703,004	\$ 7,620,956	\$ 8,020,784	\$ 8,396,689	\$ 8,055,354	\$ 7,265,843	\$ 7,058,654	\$ 7,021,354	\$ 6,784,862	\$ 7,648,878	\$ 7,275,531	
Prior Year Mill Rate	.02613	.02635	.0275	.02994	.03093	.02201	.02288	.02387	.02542	.02571	.02668	.02716	.02795	.02795	.02795	
Reimbursement Rate	45.12%	41.95%	37.58%	43.76%	49.28%	35.87%	34.17%	34.11%	29.60%	26.39%	24.45%	23.81%	22.10%	23.79%	22.09%	

Note 1. The Mansfield Training School Facilities have been combined with UConn Depot Campus

Note 2. Full funding equals 45% of taxes receivable

* Revaluation Year- Mansfield Training School Campus Reduced in Value





CCM

Government Relations & Research

June 30, 2015

Adopted FY 16 State Budget: Impact on Towns and Cities

(Updated to reflect provisions passed during the special legislative session)

Overview

On June 3, 2015, the General Assembly adopted the FY 16 state budget, and on June 29, a special legislative session was held to make changes to the approved biennial budget. The budget calls for combined General Fund and Transportation Fund expenditures of \$19.6 billion. This equates to an increase of \$770 million (4.0%) over the FY 15 budget.

Overall, municipal aid would be increased by \$42.7 million (1.3%) in FY 16 versus FY 15. The budget includes an increase of \$56.5 million (2.1%) in education funding compared to the current year. Non-education funding will be decreased by \$13.8 million (-3.0%).

	Current Year FY 15	Adopted FY 16	Adopted FY 16 v. FY 15 Change:	
			\$	%
Municipal Aid	3,191,098,805	3,232,765,758	41,666,953	1.3%

Education Aid

The budget includes education grants totaling \$2.78 billion in FY 16. Below are the changes to statewide totals for major education grant programs.

	Current Year FY 15	Adopted FY 16	Adopted FY 16 v. FY 15 Change:	
			\$	%
Adult Education	21,045,036	21,035,200	(9,836)	0.0%
After School Program	5,393,286	5,363,286	(30,000)	-0.6%
Bilingual Education	1,916,130	2,991,130	1,075,000	56.1%
Education Cost Sharing	2,038,840,614	2,062,299,985	23,459,371	1.2%
Excess Cost - Student Based	139,805,731	139,805,731	0	0.0%
Health Serv for Pupils Private Schools	4,297,500	3,867,750	(429,750)	-10.0%
Interdistrict Cooperation	9,242,379	7,164,885	(2,077,494)	-22.5%
Magnet Schools	293,750,025	328,419,980	34,669,955	11.8%
Non-Public School Transportation	3,595,500	3,451,500	(144,000)	-4.0%
OPEN Choice Program	38,116,736	38,296,250	179,514	0.5%
Priority School Districts	47,197,022	43,747,208	(3,449,814)	-7.3%
School Breakfast Program	2,379,962	2,379,962	0	0.0%
School Readiness	78,203,282	83,399,834	5,196,552	6.6%
School Readiness Quality Enhancement	5,195,645	4,111,135	(1,084,510)	-20.9%
School to Work Opportunities	213,750	0	(213,750)	-100.0%
Transportation of School Children	24,884,748	23,329,451	(1,555,297)	-6.3%
Vocational Agriculture	10,985,565	11,017,600	32,035	0.3%
Young Parents Program	229,330	229,330	0	0.0%
Youth Service Bureaus	2,989,268	2,839,805	(149,463)	-5.0%
Total Education Aid	2,728,281,509	2,783,750,022	55,468,513	2.0%

ECS grants will be increased by a total of \$23.5 million (1.2%) in FY 16. This does not include funding for charter schools.

Alliance Districts will follow the same process as that which has been used in the past few years.

The two school transportation grant programs are reduced in the budget.

Minimum Budget Requirement

For FY 16, the minimum budget requirement (MBR) will remain as it currently stands. Municipalities are required to budget at least the same amount for education for FY 16 as they did in FY 15. There are, however, changes to the allowable reductions in MBR.

A district with an enrollment decrease will be able to reduce its education funding by 50 percent of the net current expenditure per pupil (NCEP) times the difference in enrollment. Districts with 20 percent or more of their students qualifying for free and reduced price lunch (FRPL) can reduce their MBR by up to 1.5 percent. Districts with less than 20 percent of students eligible for FRPL can reduce their MBR by up to 3.0 percent.

Municipalities can receive a waiver to lower the MBR even further if the Commissioner of SDE approves and the town's board of education votes to approve the reduction.

Districts that score in the top 10 percent of the district performance index (DPI) are exempt from the MBR.

Alliance Districts will not be allowed to reduce their MBR. The Commission of SDE could approve an MBR reduction for an Alliance District if the district could demonstrate that its local funding percentage increased.

Any district closing a school can reduce its MBR, with approval of the Commissioner of SDE.

A district can reduce its MBR, up to 0.5 percent, to reflect new and documented savings from increased efficiencies or regional collaboration with one or more other districts. The reduction would again have to be approved by the Commission of SDE.

Non-Education Aid

Non-education grants will total \$449.0 million in FY 16. Below are changes to statewide totals for major non-education grant programs.

	Current Year FY 15	Adopted FY 16	Adopted FY 16 v. FY 15 Change:	
			\$	%
Community Services	83,761	78,526	(5,235)	-6.2%
DECD/DOH Payment in Lieu of Taxes	1,779,730	0	(1,779,730)	-100.0%
DECD/DOH Tax Abatement	1,372,414	1,118,580	(253,834)	-18.5%
Distressed Municipalities	5,800,000	5,800,000	0	0.0%
Housing/Homeless Services	640,398	640,398	0	0.0%
Human Resource Development- Hispanic Pgms	5,364	5,029	(335)	-6.2%
Local Capital Improvement Program	30,000,000	30,000,000	0	0.0%
Local & District Departments of Health	4,685,779	4,458,648	(227,131)	-4.8%
MORE Commission Lapses	(10,000,000)	(20,000,000)	(10,000,000)	100.0%
Municipal Aid Adjustment	3,608,728	0	(3,608,728)	-100.0%
MRSA Municipal Projects	56,429,907	60,000,000	3,570,093	6.3%
Pequot-Mohegan Fund	61,779,907	61,779,907	0	0.0%
PILOT: Colleges & Hospitals	125,431,737	125,431,737	0	0.0%
PILOT: State-Owned Property	83,641,646	83,641,646	0	0.0%
Property Tax Relief	1,126,814	0	(1,126,814)	-100.0%
Prop Tax Relief Elderly Circuit Breaker	20,505,900	20,505,900	0	0.0%
Prop Tax Relief Elderly Freeze Program	171,400	120,000	(51,400)	-30.0%
Property Tax Relief for Veterans	2,970,098	2,970,098	0	0.0%
Reimb Property Tax-Disability Exempt	400,000	400,000	0	0.0%
School Based Health Clinics	12,048,716	11,747,498	(301,218)	-2.5%
Teen Pregnancy Prevention	137,826	120,598	(17,228)	-12.5%
Town Aid Road	60,000,000	60,000,000	0	0.0%
Venereal Disease Control	197,171	197,171	0	0.0%
Total Non-Education Aid	462,817,296	449,015,736	(13,801,560)	-3.0%

Funding for the Department of Housing (DOH) PILOT program is eliminated in the budget.

In FY 14 and FY 15, the MRSA Municipal Projects grant was required to be used for Town Aid Road purposes unless a municipality received a waiver from OPM. As this time, there has been no indication that the requirement would change in FY 16. CCM will inform members of any proposed changes to that requirement.

The Municipal Aid Adjustment and Property Tax Relief grants were provided in FY 15 in order to hold harmless towns that lost revenue as a result of changes to the formula grants. There is no provision in the budget to hold individual towns harmless in FY 16.

The MORE Commission Lapses are cuts in municipal aid in exchange for municipal cost savings achieved through, as described, “regionalism and efficiency.” There is no indication of which grant programs will be reduced in FY 16.

Additional Funding for Municipalities

Below is additional funding in the FY 16 budget.

- STEAP grants will be bond-funded at \$20 million in FY 16, the same as FY 15.
- Urban Act grants will be bond-funded at \$50 million in FY 16, a decrease of \$50 million from FY 15.
- Bond funding for school construction will be \$533 million in FY 16, an increase of \$58.8 million from FY 15.
- There is bond funding of \$50 million in FY 16 for Alliance Districts to improve school buildings.
- Bond funding of \$105.5 million in FY 16 is provided for grants and revolving loans under the Clean Water Fund.
- The Local Bridge Fund will receive bond funding of \$10 million in FY 16, the same as FY 15.
- The budget provides \$20 million in bond funding in FY 16 for grants to municipalities to encourage low-impact design of green municipal infrastructure.
- The budget provides \$10 million in bond funding for the School Security Infrastructure Competitive Grant Program in FY 16.
- The budget includes \$10 million in bond funding for open space acquisition grants.

Other Items and Programs

There are additional items in the FY 16 budget that impact towns and cities. These are discussed in detail below.

Resident State Trooper Program

The budget changes the funding structure of the Resident State Trooper Program. Participating towns will now have to pay 85 percent of costs for the first two troopers assigned to the town and 100 percent of costs for any additional troopers. Towns would also have to pay 100 percent

of any overtime costs and such portion of fringe benefits directly associated with those overtime costs. These changes become effective on July 1, 2015.

Payment in Lieu of Taxes (PILOT) Programs

The budget makes changes to PILOT programs for state-owned and private college and hospital property beginning in FY 17. The reimbursement rates remain the same: 45 percent for state-owned property; 77 percent for college and hospital property; and between 45-100 percent for other qualified property. The changes, however, impact reimbursement rates when appropriations are not sufficient to fully fund the grants.

If a reduction in reimbursement rates is required, no town will receive a lower rate than it received in FY 15. This essentially holds all towns harmless at FY 15 levels for the two PILOT programs.

For FY 17, an additional PILOT grant, from a new “Select PILOT Account” funded through the Municipal Revenue Sharing Account (discussed below), will be paid to certain municipalities and districts. Those amounts are listed in Appendix A.

Beginning in FY 18, the legislation establishes a new method for distributing the grants. It sets minimum reimbursement rates using a tiered system. The system uses three tiers and is based on a municipality’s mill rate and the amount of tax-exempt property it has. The Office of Policy and Management (OPM) will rank each municipality based on its mill rate and the percentage of tax-exempt property on its 2012 grand list, excluding correctional and juvenile detention facilities.

Municipalities	College & Hospital Property	State - Owned Property
Tier One: 10 municipalities with the highest percentage of tax-exempt property and a mill rate of at least 25	42%	32%
Tier Two: Next 25 municipalities with a mill rate of at least 25	37%	28%
Tier Three: All other municipalities	32%	24%

For qualified property, reimbursement rates will be proportionately reduced, but the rate cannot be below FY 15 levels.

Beginning in FY 18, OPM will use the new Select PILOT Account to fund PILOT grants paid to Tier One and Tier Two municipalities in excess of the reimbursement rates for Tier Three municipalities.

There is also an additional method for reducing PILOT funding when funds in the Select PILOT Account are insufficient. OPM would proportionately reduce the college and hospital PILOT amounts such that the Tier One amounts are ten percentage points greater than payments to Tier Three municipalities, and Tier Two amounts are five percentage points greater than payments to Tier Three municipalities. The system would be the same for the state-owned property PILOT, with the percentages being eight and four percent, respectively.

The changes to PILOT reimbursement rates will also impact the Pequot-Mohegan Fund. Beginning in FY 17, the grant amounts of the Pequot Fund tied to the two PILOT programs (\$40.1 million) will be what each municipality received in FY 15. The other portions of the Pequot grant are not affected.

Taxation of "New" Private College and Hospital Property

Real property that a "health system" acquires on or after October 1, 2015, and personal property related to services delivered at the property will be taxable, if that property was taxable at the time of acquisition. This applies to health systems that had, for the 2013 fiscal year, at least \$1.5 billion in net patient revenue from facilities located in the state.

Only Yale New Haven Health Systems and Hartford HealthCare are impacted, and the hospitals included are: Backus Memorial Hospital; Bridgeport Hospital; Greenwich Hospital; Hartford Hospital; Hospital of Central Connecticut; MidState Medical Center; Windham Hospital; and Yale-New Haven.

The budget expands the types of projects that qualify for fixed assessments to include property improvements used by or on behalf of health systems.

1. For projects over \$3 million, up to 100% of the increased assessment for up to seven years.
2. For projects over \$500,000, up to 100% of the increased assessment for up to two years.
3. For projects over \$10,000, up to 50% of the increased assessment for up to three years.

Residential real property held by or on behalf of a private college that is intended for or used as student housing will be taxable. Residential real property is any house or building rented, leased, or occupied as a home or residence for one or more students. The bill excludes dormitories, which are defined as facilities with at least 20 beds.

The following colleges would not be affected by this change: Connecticut College; Hartford Seminary; Trinity College; Wesleyan University; and portions of Yale University.

This provision begins with the assessment year beginning on October 1, 2015.

Housing Authorities' Payments in Lieu of Taxes

Through June 30, 2016, housing authorities with moderate rental housing projects will not have to make payments to municipalities in lieu of property taxes, special benefit assessments, and sewerage system charges unless a project receives federal funds for the expenses.

Motor Vehicle Tax

Beginning with the October 1, 2015, grand list, there will be a cap on the motor vehicle mill rate (MVMR). The cap will be 32 mills for the 2015 grand list year and 29.36 mills for each grand list year after that. Any municipality or district may establish a mill rate for motor vehicles that is different from its mill rate for real property.

Special taxing districts and boroughs may not impose a mill rate that, when combined with the municipality's MVMR, would exceed the cap. Municipalities with more than one taxing district are allowed to set a uniform MVMR across the entire municipality.

Municipal Revenue Sharing Account

The Municipal Revenue Sharing Account (MRSA), which was created in 2012, will now be funded with sales tax revenue, beginning on January 1, 2016.

Calendar Quarters Ending On or After	MRSA Percent of Sales Tax Revenue
January 1, 2016, but prior to May 1, 2017	4.7%
May 1, 2017, but prior to July 1, 2017	6.3%
July 1, 2017	7.9%

Note: The 7.9 percent of sales tax revenue equates to a 0.5 percent sales tax.

MRSA payments will be distributed in a specific order as follows:

1. In FY 16, payments to the following municipalities;
 - a. Killingly: \$125,000 (for education purposes)
 - b. Plainfield: \$125,000 (for education purposes)
 - c. Stamford: \$250,000 (for education purposes)
 - d. East Lyme: \$48,100 (for general government purposes)
 - e. Farmington: \$166,791 (for general government purposes)
 - f. Norwich: \$50,000 (for general government purposes)
 - g. Branford: \$50,000 (for general government purposes)
2. In FY 16 and FY 17, \$10 million for ECS grants;
3. Beginning in FY 17, grants payable through the Select PILOT Account;
4. Beginning in FY 17, motor vehicle property tax grants (described below);
5. In FY 17, municipal revenue sharing grants (described below);
6. In FY 17, \$3 million, and each year thereafter, \$7 million for regional services grants to councils of government (described below); and
7. Beginning in FY 18, any remaining MRSA funds will go toward additional municipal revenue sharing grants.

Motor Vehicle Property Tax Grants

OPM will distribute motor vehicle property tax grants as an offset to municipalities and special taxing districts for revenue lost due to the MVMR cap starting in FY 17. The grant amount will be the difference between the property taxes a municipality and any special taxing district levied

on motor vehicles in the 2013 assessment year and the amount of the levy for that year had the rate been set at the cap (32.00 mills for FY 17 and 29.36 mills for FY 18 and beyond). Estimates for FY 17 can be found in Appendix B.

Municipalities must distribute any district portion of the grant to the district within 15 days of receipt.

Municipal Revenue Sharing Grants

In FY 17 and FY 18, OPM will distribute revenue-sharing grants (sales tax sharing) to municipalities as listed in the adopted budget. Those amounts can be found in Appendix C. Beginning in FY 19, the distribution will be based on a formula, which takes into account a municipality's MVMR.

Municipalities with a MVMR below 25

For municipalities with a MVMR below 25 mills, OPM will calculate both per capita and pro rata amounts. A municipality's grant will be the lesser of the two amounts.

The per capita distribution is determined by multiplying the municipality's share of the state's population by the amount of funds available for the revenue-sharing grants.

The pro rata distribution is calculated as follows:

1. A weighted mill rate is determined. This rate is the municipality's FY 15 MVMR divided by the average FY 15 MVMR for all municipalities.
2. The municipality's weighted mill rate is then multiplied by its per capita distribution. The result is called the "municipal weighted mill rate calculation."
3. The municipal weighted mill rate calculation is then divided by the sum of all municipal weighted mill rate calculations and the result is multiplied by the total amount of funds available for the revenue sharing grants.

Municipalities with a MVMR at or above 25

For municipalities with a MVMR at or above 25 mills, OPM will again calculate both per capita and pro rata amounts. A municipality's grant will be the greater of the two amounts, and that amount is then increased by a certain percentage.

The percentage increase is determined as follows:

1. Subtract the total pro rata grant amounts for municipalities below the 25-mill threshold from the total per capita grants for such municipalities; and
2. Divide the difference by the sum of the pro rata and per capita distributions for municipalities at or above the 25-mill threshold.

The budget caps the grant amounts for Hartford at 5.2 percent of the total amount of revenue sharing grants distributed, Bridgeport at 4.5 percent, Stamford at 2.8 percent, and New Haven at 2.0 percent. Any remaining funds will go to other municipalities with a MVMR at or above 25 mills according to the pro rata distribution formula.

The municipal revenue sharing grants will be distributed twice annually. For sales tax revenue deposited into MRSA from October 1 through June 30, a payment will be made the following October 1. For sales tax revenue deposited into MRSA between July 1 and September 30, a payment will be made on the following January 31.

Municipalities can apply to OPM on or after July 1 for an early distribution. OPM may approve a municipality's request if it finds that the early distribution is needed to address cash flow issues. Early distributions will be made by September 31.

There is a provision in the legislation that allows OPM to proportionately reduce each municipality's revenue sharing grant if MRSA funding is insufficient.

There is also a provision that allows a municipality to disburse any MRSA funds to special taxing districts located in such municipality.

Regional Services Grants

OPM will distribute regional services grants to councils of government (COGs) based on a formula determined by the OPM secretary. Beginning in FY 18, COGs will have to submit a spending plan for the funding to OPM in order to receive a grant.

COGs must use the grants for planning purposes and to achieve efficiencies in delivering municipal services on a regional basis. A COG's members must unanimously approve any grant expenditure.

COGs are also required, beginning by October 1, 2017, to provide a biennial report to the Planning and Development and Finance, Revenue, and Bonding committees. The report must outline how they have spent the funds and recommendations for modifying them.

Municipal Spending Cap

Beginning in FY 18, OPM will place a cap on municipal spending. The cap will limit "general budget expenditures" to 2.5 percent above the previous year or the rate of inflation rate, whichever is greater. The legislation does not define general budget expenditures.

There are several exemptions to the cap.

- Debt service
- Special education expenditures
- Expenditures for implementing court orders
- Arbitration awards

- Expenditures related to a major disaster or emergency declaration by the president or issued by the governor under the civil preparedness law
- Any municipal revenue sharing grant distributed to a special taxing district

The penalty for exceeding the cap will be 50 cents for every dollar the municipality spends over the cap. OPM will require each municipality to provide information on whether or not it has exceeded the cap and by how much. This will be done through a form created by OPM.

Municipalities must add language to their tax bills informing taxpayers of the penalty for going over the spending cap. The statement must be in the following form:

“The state will reduce grants to your town if local spending increases by more than 2.5 percent from the previous fiscal year.”

Sweeping MRSA Funds

The General Assembly will not be able to reduce or eliminate MRSA funds unless the Appropriations and Finance, Revenue and Bonding committees approve doing so by a three-fifths vote.

Regional Tax Base Sharing Program (Optional)

COGs are allowed to establish a property tax base revenue sharing program under which the municipalities can share revenue (up to 20 percent) from growth in their commercial and industrial (C&I) tax base. The program requires unanimous approval from all municipalities within a COG. COGs must decide by August 1, 2016, whether they will participate, and the program would begin in FY 17.

Determining Growth in Commercial and Industrial Tax Base

Participating municipalities would first determine if they have had growth in their C&I tax base. Growth is measured as the difference between the total assessed value of a municipality’s C&I property for the current year and the total assessed value of its C&I property for the base year (2013 grand list). Real property located in an enterprise zone would be excluded.

Calculating the Mill Rate

Municipalities that have seen an increase in their C&I tax base would establish a “municipal commercial industrial mill rate.” Municipalities that have seen no increase or a decrease in their C&I tax base would use their local mill rates.

The municipal commercial industrial mill rate is determined by a formula that takes into account the average mill rate in the COG (“regional mill rate”) and the municipality’s mill rate for the following fiscal year.

1. The revenue sharing percentage determined by the COG (20 percent or less) is multiplied by the increase in C&I property and the regional mill rate;

2. One minus the revenue sharing percentage is multiplied by the increase in C&I property and the municipal mill rate for the following fiscal year.
3. The total assessed value of C&I property for the base year is multiplied by the municipal mill rate for the following fiscal year.

The sum of items 1-3 above is then divided by the total assessed value of C&I property in a municipality to determine the municipal commercial industrial mill rate.

Municipal Contribution to the Area-Wide Tax Base

Each participating municipality must submit its revenue sharing payment (i.e., “municipal contribution to the area-wide tax base”) by February 1. The amount is the revenue sharing percentage multiplied by the increase in C&I property and the regional mill rate;

Municipal Distribution Index

COGs must distribute the revenue sharing payments according to a formula, the “municipal distribution index.” The index uses a municipality’s population and its fiscal capacity, which is the value of taxable real and PILOT-eligible property.

The average fiscal capacity in the COG is divided by the municipal fiscal capacity. That ratio is multiplied by a municipality’s population to determine the municipal distribution index. The amount distributed to a municipality is the proportion its municipal distribution index has to the total municipal distribution indices in the COG.

Revenue sharing payments can be used for the same purposes as property tax revenue.

Administrative Auditor

Each participating COG must elect an administrative auditor by August 1, 2016, and in subsequent even-numbered years. The auditor will be responsible for collecting and distributing the program revenue.

In the event that a COG's members cannot agree on an auditor (by majority vote), the OPM secretary will appoint one from among the members.

FY 15 MRSA Payment

The adopted budget eliminates the FY 15 MRSA payment that was to be distributed to municipalities. This grant would have totaled \$12.7 million, and its purpose was to reimburse municipalities for a portion of the revenue that was lost when the MRSA funding was cut in 2013.

APPENDIX A – Additional FY 17 PILOT Payments

Town	Additional FY 17 PILOT Payment
Ansonia	20,543
Bridgeport	3,236,058
Chaplin	11,177
Danbury	620,540
Deep River	1,961
Derby	138,841
East Granby	9,904
East Hartford	214,997
Hamden	620,903
Hartford	12,422,113
Killingly	46,615
Ledyard	3,012
Litchfield	13,907
Mansfield	2,630,447
Meriden	259,564
Middletown	727,324
Montville	26,217
New Britain	2,085,537
New Haven	15,246,372
New London	1,356,780
Newington	176,884
North Canaan	4,393
Norwich	259,862
Plainfield	16,116
Simsbury	21,671
Stafford	43,057
Stamford	552,292
Suffield	53,767
Wallingford	61,586
Waterbury	3,284,145
West Hartford	211,483
West Haven	339,563
Windham	1,248,096
Windsor	9,660
Windsor Locks	32,533

Source: Adopted FY 16 State Budget

Note: Not all municipalities receive an additional PILOT payment in FY 17.

APPENDIX B – Estimated FY 17 Motor Vehicle Mill Rate Cap Payment (Offset)

Municipality	Mill Rate Cap Offset
Ansonia	737,316
Bloomfield	455,152
Bridgeport	4,860,803
Bristol	599,351
Derby	236,469
Durham	44,851
East Hartford	3,456,100
Glastonbury	941,103
Granby	266,663
Hamden	2,402,223
Hartford	14,176,084
Hebron	204,752
Manchester	1,936,229
Meriden	977,633
Middlefield	44,395
Naugatuck	2,363,670
New Britain	3,531,322
New Haven	3,647,678
Newington	384,664
Newtown	321,319
Plymouth	310,588
Seymour	147,164
Simsbury	1,040,847
South Windsor	642,886
Stafford	94,083
Stratford	925,094
Thomaston	68,251
Torrington	622,053
Vernon	663,140
Waterbury	10,621,993
West Hartford	1,934,547
Wethersfield	279,910
Woodbridge	195,144
Bloomfield: Center FD	90,282
Bloomfield: Blue Hills	149,191
Enfield FD #1	40,529
Enfield - North Thompsonville FD#4	14,499

Municipality	Mill Rate Cap Offset
Enfield Thompsonville FD #2	185,627
Middletown - City Fire	211,971
Simsbury FD	240,269
Stafford Special Services District	44,059
Windham Second Taxing District	339,187
W. Haven First Center	1,607
W. Haven: West Shore FD	71,630
W. Haven: Allingtown FD	47,478

Source: OFA

APPENDIX C – FY 17 and FY 18 MRSA Payments (Sales Tax Sharing)

Town	FY 17 MRSA Sales Tax Sharing Amount	FY 18 MRSA Sales Tax Sharing Amount
Andover	96,020	96,020
Ansonia	643,519	643,519
Ashford	125,591	125,591
Avon	539,387	539,387
Barkhamsted	109,867	109,867
Beacon Falls	177,547	177,547
Berlin	1,213,548	1,213,548
Bethany	164,574	164,574
Bethel	565,146	565,146
Bethlehem	61,554	61,554
Bloomfield	631,150	631,150
Bolton	153,231	153,231
Bozrah	77,420	77,420
Branford	821,080	821,080
Bridgeport	9,758,441	9,758,441
Bridgewater	22,557	22,557
Bristol	1,836,944	1,836,944
Brookfield	494,620	494,620
Brooklyn	149,576	149,576
Burlington	278,524	278,524
Canaan	21,294	21,294
Canterbury	84,475	84,475
Canton	303,842	303,842
Chaplin	69,906	69,906
Cheshire	855,170	855,170
Chester	83,109	83,109
Clinton	386,660	386,660
Colchester	475,551	475,551
Colebrook	42,744	42,744
Columbia	160,179	160,179
Cornwall	16,221	16,221
Coventry	364,100	364,100
Cromwell	415,938	415,938
Danbury	2,993,644	2,993,644
Darien	246,849	246,849
Deep River	134,627	134,627
Derby	400,912	400,912

Town	FY 17 MRSA Sales Tax Sharing Amount	FY 17 MRSA Sales Tax Sharing Amount
Durham	215,949	215,949
East Granby	152,904	152,904
East Haddam	268,344	268,344
East Hampton	378,798	378,798
East Hartford	2,036,894	2,036,894
East Haven	854,319	854,319
East Lyme	350,852	350,852
East Windsor	334,616	334,616
Eastford	33,194	33,194
Easton	223,430	223,430
Ellington	463,112	463,112
Enfield	1,312,766	1,312,766
Essex	107,345	107,345
Fairfield	1,144,842	1,144,842
Farmington	482,637	482,637
Franklin	37,871	37,871
Glastonbury	1,086,151	1,086,151
Goshen	43,596	43,596
Granby	352,440	352,440
Greenwich	527,695	527,695
Griswold	350,840	350,840
Groton	623,548	623,548
Guilford	657,644	657,644
Haddam	245,344	245,344
Hamden	2,155,661	2,155,661
Hampton	54,801	54,801
Hartford	1,498,643	1,498,643
Hartland	40,254	40,254
Harwinton	164,081	164,081
Hebron	300,369	300,369
Kent	38,590	38,590
Killingly	505,562	505,562
Killingworth	122,744	122,744
Lebanon	214,717	214,717
Ledyard	442,811	442,811
Lisbon	65,371	65,371
Litchfield	244,464	244,464
Lyme	31,470	31,470
Madison	536,777	536,777
Manchester	1,971,540	1,971,540

Town	FY 17 MRSA Sales Tax Sharing Amount	FY 17 MRSA Sales Tax Sharing Amount
Mansfield	756,128	756,128
Marlborough	188,665	188,665
Meriden	1,893,412	1,893,412
Middlebury	222,109	222,109
Middlefield	131,529	131,529
Middletown	1,388,602	1,388,602
Milford	2,707,412	2,707,412
Monroe	581,867	581,867
Montville	578,318	578,318
Morris	40,463	40,463
Naugatuck	1,251,980	1,251,980
New Britain	3,131,893	3,131,893
New Canaan	241,985	241,985
New Fairfield	414,970	414,970
New Hartford	202,014	202,014
New Haven	114,863	114,863
New London	917,228	917,228
New Milford	814,597	814,597
Newington	937,100	937,100
Newtown	824,747	824,747
Norfolk	28,993	28,993
North Branford	421,072	421,072
North Canaan	95,081	95,081
North Haven	702,295	702,295
North Stonington	155,222	155,222
Norwalk	4,896,511	4,896,511
Norwich	1,362,971	1,362,971
Old Lyme	115,080	115,080
Old Saybrook	146,146	146,146
Orange	409,337	409,337
Oxford	246,859	246,859
Plainfield	446,742	446,742
Plainville	522,783	522,783
Plymouth	367,902	367,902
Pomfret	78,101	78,101
Portland	277,409	277,409
Preston	84,835	84,835
Prospect	283,717	283,717
Putnam	109,975	109,975
Redding	273,185	273,185

Town	FY 17 MRSA Sales Tax Sharing Amount	FY 17 MRSA Sales Tax Sharing Amount
Ridgefield	738,233	738,233
Rocky Hill	584,244	584,244
Roxbury	23,029	23,029
Salem	123,244	123,244
Salisbury	29,897	29,897
Scotland	52,109	52,109
Seymour	494,298	494,298
Sharon	28,022	28,022
Shelton	1,016,326	1,016,326
Sherman	56,139	56,139
Simsbury	775,368	775,368
Somers	203,969	203,969
South Windsor	804,258	804,258
Southbury	582,601	582,601
Southington	1,280,877	1,280,877
Sprague	128,769	128,769
Stafford	349,930	349,930
Stamford	3,414,955	3,414,955
Sterling	110,893	110,893
Stonington	292,053	292,053
Stratford	1,627,064	1,627,064
Suffield	463,170	463,170
Thomaston	228,716	228,716
Thompson	164,939	164,939
Tolland	437,559	437,559
Torrington	1,133,394	1,133,394
Trumbull	1,072,878	1,072,878
Union	24,878	24,878
Vernon	922,743	922,743
Voluntown	48,818	48,818
Wallingford	1,324,296	1,324,296
Warren	15,842	15,842
Washington	36,701	36,701
Waterbury	5,595,448	5,595,448
Waterford	372,956	372,956
Watertown	652,100	652,100
West Hartford	2,075,223	2,075,223
West Haven	1,614,877	1,614,877
Westbrook	116,023	116,023
Weston	304,282	304,282

Town	FY 17 MRSA Sales Tax Sharing Amount	FY 17 MRSA Sales Tax Sharing Amount
Westport	377,722	377,722
Wethersfield	1,353,493	1,353,493
Willington	174,995	174,995
Wilton	547,338	547,338
Winchester	323,087	323,087
Windham	739,671	739,671
Windsor	854,935	854,935
Windsor Locks	368,853	368,853
Wolcott	490,659	490,659
Woodbridge	274,418	274,418
Woodbury	288,147	288,147
Woodstock	140,648	140,648

Source: Adopted FY 16 State Budget

If you have any questions, please contact George Rafael (grafael@ccm-ct.org) or Ron Thomas (rthomas@ccm-ct.org) at 203-498-3000.

Town of Mansfield/Mansfield Board of Education
 State Grant Analysis
 Projections as of February 3, 2016

Grant	2009	2010	2011	2012	2013	2014	2015	State Adopted	Actual	State Estimates	Gov. Proposed
								2016	2016	6/23/15	2/3/16
Pequot Grant	349,407	191,334	193,911	211,700	231,700	205,985	205,662	209,564	242,157	207,662	205,528
PILOT	8,396,689	8,055,354	7,265,843	7,058,654	7,030,230	6,784,862	7,656,351	7,275,531	7,192,804	7,656,351	7,187,599
ECS	10,070,677	10,070,677	10,070,677	10,065,506	10,189,409	10,168,358	10,181,241	10,187,542	10,186,509	10,187,506	10,186,509
Transportation	247,412	137,067	135,357	116,428	132,423	124,527	119,987	113,963	111,831	113,963	112,398
Town Aid	205,614	206,217	205,727	208,125	212,152	423,034	415,303	415,303	416,521	415,303	416,521
LoCIP	182,348	174,491	183,979	183,703	189,462	192,489	184,935	184,935	195,109	184,935	195,109
Municipal Revenue Sharing				407,710	281,154					756,128	756,128
MRS Select Payment in Lieu										2,630,447	2,630,447
Municipal Aid Adjustment						625,545	319,207	-	-	-	-
Total Actual	19,452,147	18,835,140	18,055,494	18,251,826	18,266,530	18,524,800	19,082,686	18,386,838	18,344,931	22,152,295	21,690,239
\$ Incr (Decr) from Prior		(617,007)	(779,646)	196,332	14,704	258,270	557,886	(695,848)	(737,755)	3,807,364	3,345,308
% Incr (Decr) from Prior	3.9%	-3.2%	-4.1%	1.1%	0.1%	1.4%	3.0%	-3.6%	-3.9%	20.8%	18.2%
								Over/(Under) 2015 Actual	Over/(Under) 2015 Actual	Over/(Under) 2016 Actual	Over/(Under) 2016 Actual

TOWN OF MANSFIELD
PILOT GRANT
STATE OWNED REAL PROPERTY
GRANT IN LIEU OF TAXES

October 1 Grand List	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
University of Connecticut	\$ 483,020,780	\$ 941,613,470	\$ 1,002,219,242	\$ 1,007,933,938	\$ 1,047,181,652	\$ 1,047,417,552	\$ 1,060,861,563	\$ 1,064,605,653	\$ 1,074,891,430	\$ 1,126,547,658	\$ 1,154,840,324	\$ 1,204,124,045
DOT & Right of Way									2,337,580	2,337,580	2,337,580	2,337,580
Northeast Correctional Facility	18,089,770	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976	17,727,976
Eastern CT State University	3,049,340	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560	3,521,560
Other Real Property	1,243,760	2,515,660	2,515,660	2,104,396	2,104,396	2,104,396						
Totals	\$ 505,403,650	\$ 965,378,666	\$ 1,025,984,438	\$ 1,031,287,870	\$ 1,070,535,584	\$ 1,070,771,484	\$ 1,082,111,099	\$ 1,085,855,189	\$ 1,098,478,546	\$ 1,150,134,774	\$ 1,178,427,440	\$ 1,227,711,161
Fiscal Year	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17
Calculated PILOT Grant	\$ 7,034,461	\$ 9,561,593	\$ 10,563,536	\$ 11,077,579	\$ 12,245,857	\$ 12,388,291	\$ 12,991,826	\$ 13,271,322	\$ 13,816,114	\$ 14,465,820	\$ 14,821,671	\$ 16,502,280
Actual PILOT Payment	\$ 7,703,004	\$ 7,620,956	\$ 8,020,784	\$ 8,396,689	\$ 8,055,354	\$ 7,265,843	\$ 7,058,654	\$ 7,021,354	\$ 6,784,862	\$ 7,648,878	\$ 7,192,804	\$ 9,818,046
Prior Year Mill Rate	.03093	0.02201	0.02288	0.02387	0.02542	0.02571	0.02668	0.02716	0.02795	0.02795	0.02795	0.02987
Reimbursement Rate	49.28%	35.87%	34.17%	34.11%	29.60%	26.39%	24.45%	23.81%	22.10%	23.79%	21.84%	26.77%

Note 1. The Mansfield Training School Facilities have been combined with UConn Depot Campus

Note 2. Full funding equals 45% of taxes receivable

* Revaluation Year- Mansfield Training School Campus Reduced in Value

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; John Carrington, Director of Public Works; Derek Dilaj; Assistant Town Engineer
Date: February 8, 2016
Re: Responsible Growth and Transit Oriented Development (TOD)
 Grant Application for Four Corners Sanitary Sewer Project

Subject Matter/Background

The Four Corners Sanitary Sewer Project encompasses an approximately 500 acre area near the intersection of Route 44 and Route 195. The project is contemplated to serve sixty-one (61) properties and to include approximately 21,700 linear feet of sewer piping (which includes the collection system, a trunk sewer and a force main to the University of Connecticut's wastewater treatment plant), and two submersible pump stations.

The Four Corners Sanitary Sewer Project was approved through referendum on November 4, 2014. The Town published an environmental impact evaluation (EIE) on February 2, 2016 and a public hearing on the EIE is scheduled for March. The Town Council has expressed its desire to mitigate the impact of the cost of the project to taxpayers. In an effort to mitigate the taxpayer's burden, staff has prepared the attached application to the Responsible Growth and Transit Oriented Development (TOD) program for the maximum award of \$2,000,000.

Financial Impact

The Department of Public Works and the Department of Planning & Development have collaboratively developed the grant application with the existing information provided by our engineering consultant Weston & Sampson Engineers, at no additional cost to the Town. The grant application requests the maximum award amount of \$2,000,000 to offset costs of the project. If received, the Council may consider using this grant to reduce the project costs paid from the general fund or costs assessed to the property owners in the Four Corners Sewer Area.

Recommendation

Staff recommends the Town Council endorse the Town's application to the State's Responsible Growth and Transit Oriented Development program, to help offset the cost of construction of the Four Corners sewer project.

If the Town Council supports this recommendation, the following resolution is in order:

Move, effective February 8, 2016, to authorize submission of the Mansfield Four Corners Sanitary Sewer Project in accordance with the Responsible Growth and Transit-Oriented Development (TOD) Grant Request for applications and to authorize Matthew W. Hart, Town Manager, to execute the grant application and any other documents associated with administering the grant, if awarded, including any amendments thereto.

Attachments

- 1) Responsible Growth and Transit Oriented Development Grant RFA
- 2) Grant Application

TOWN OF MANSFIELD
OFFICE OF THE TOWN MANAGER



Matthew W. Hart, Town Manager

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

February 4, 2016

Mr. Matthew Pafford
Office of Economic Resilience
450 Capitol Avenue
MS# 54ORG
Hartford, CT 06106-1379

TRANSMITTED VIA EMAIL TO: OPM.Responsiblegrowth-tod@ct.gov

Reference: Mansfield Four Corners Sanitary Sewer Project
Responsible Growth and Transit Oriented Development (TOD) Grant Application

Dear Mr. Pafford:

On behalf of the Town of Mansfield, I am pleased to submit the attached application for Mansfield Four Corners Sanitary Sewer Project in response to the Responsible Growth and Transit-Oriented Development (TOD) Grant Program Request for Applications (RFA). The Town has been working on this project for a number of years and we believe that the project exemplifies the responsible growth and transit-oriented development principles promoted through this program. With this infrastructure in place, this key gateway to Mansfield and the University of Connecticut can redevelop into a more attractive and successful commercial node. The lack of infrastructure at Four Corners has contributed to a blighted area, which should be thriving given its location. The revitalization of this area will also complement the adjacent technology park currently under construction at the University of Connecticut.

Resolutions from the Mansfield Town Council and Capitol Region Council of Governments are in process and will be forwarded to your attention prior to Thursday, February 25th as required by the RFA.

We appreciate your consideration of our request. Please feel free to contact me at (860) 429-3336 for project details or regarding any question that you may have concerning this application.

Sincerely,

Matthew W. Hart
Town Manager

CC: Linda Painter, Director of Planning & Development

MANSFIELD FOUR CORNERS SANITARY SEWER PROJECT

RESPONSIBLE GROWTH AND TRANSIT-ORIENTED DEVELOPMENT (TOD) GRANT APPLICATION

1. EXISTING CONDITIONS

The Four Corners area is one of three primary commercial centers in Mansfield. Located at the crossroads of two state arterial roads (Routes 195 and 44), it serves as the northern gateway to Mansfield, the University of Connecticut (UConn), and the new UConn Technology Park and has been designated in Mansfield’s long range Plans of Conservation and Development (POCD) and zoning regulations as an area targeted for mixed-use development.

EXISTING DEVELOPMENT

The Four Corners project area consists of 61 parcels located at the intersection of Routes 195 and 44 in the Town of Mansfield. It has been developed with a wide variety of uses since the 1950s; however, environmental constraints and poor soil conditions have hampered redevelopment efforts over the last several decades. As a result, the area is currently developed with approximately 165,000 square feet of small commercial uses with low water needs such as convenience stores, gas stations, and small retail/office operations. Seven of the existing commercial properties are currently vacant or have vacant tenant spaces. It is estimated that 270 people are employed in project area.

There are also residential uses in the project area, including a mobile home park with 181 units for residents 55 and older, a 20-unit apartment building, and 16 scattered one and two family homes, including a state group home. Figure 1.1 and Map A-1 provide an overview of existing land use for the 61 parcels contained within the project area.

FIGURE 1.1 EXISTING LAND USE

Current Use	Number of Parcels	Total Area (Acres)
Unimproved Land	12	109.3
Residential	16	47.21
Residential/Multi-Family	2	56.59
Commercial	29	100.03
Public-Fire Station	1	1.01
Utility	1	0.68

ZONING AND FUTURE LAND USE

Map A-2 depicts current zoning in the project area, which include Planned Business/Mixed Use (PB-3), low density residential zones requiring minimum lot sizes of 90,000 square feet (RAR-90 and R-90); small areas designated as Professional Office (PO-1); and a Flood Hazard (FH) zone. Current zoning regulations limit uses within the Planned Business zone due to the lack of public infrastructure; however, the regulations specifically note that the Planning and Zoning Commission intends to review and modify regulations for this zone when public water and sewer services are made available.

Map A-3 depicts the future land use designations for the project area as identified in the Town's Plan of Conservation and Development. These designations are described in more detail in Section 2. In particular, this map identifies areas where higher density residential development (Compact Residential) may be appropriate as compared to current low density residential zoning (RAR-90).

TRANSPORTATION

In addition to being located at the crossroads of two state arterial roads, the Four Corners area is served by local, regional, and interstate bus service including the UConn shuttle system, the Windham Regional Transit District, and Peter Pan via connections to the UConn Transportation Center and the Nash Zimmer Transportation Center at Storrs Center. Off-street pedestrian and bicycle facilities include a multi-use path located on the south side of Route 44 between Route 195 and Birch Road (west of the project area); sidewalks abutting two convenience stores located on the northern corners of the intersection of Routes 44 and 195; and a sidewalk located on the east side of Discovery Drive, the new entrance to the UConn Tech Park. Discovery Drive also has on-street bike lanes, providing access to the Tech Park, campus and points south. Map A-4 identifies existing transportation facilities.

PARKING

Parking in the project area is provided in surface lots on site-by-site basis; most parking areas are currently located between the building and the street due to the era in which properties were developed. Current regulations encourage locating parking to the side and rear of buildings to improve the pedestrian environment.

NATURAL RESOURCES

The project area contains extensive wetland systems including a large cedar swamp that will need to be protected as part of any future development. The project area also includes a Zone A floodplain along Cedar Swamp brook; zoning regulations prohibit new construction within the flood zone with the exception of parking, agricultural and recreational uses.

2. PROJECT NEED AND COMMUNITY VISION

PROJECT NEED

Development that would be consistent with local, regional, and state land use plans has not been realized in the Four Corners area due to a combination of poor soil conditions, high groundwater, lot size, and site constraint factors. Some properties in the study area have lot sizes or configurations that do not allow sufficient room to site a water supply well and a septic tank/field in conformance with current state regulations and standards. Other parcels have potential development densities that cannot be supported within the parcel's site constraints relative to sewage disposal.

A review of local health district records identified septic system failures/overflows on eight parcels and 28 repairs from 1990 to 2014. The specific causes of individual septic system failure are not typically tracked by the health department; however, groundwater infiltration and poorly drained soils are common causes of failure and limit options for installing code compliant systems. The continued reliance upon onsite subsurface wastewater disposal systems in the Four Corners area has the potential to result in:

- Continued exposure of the public to the health hazards associated with contact with untreated wastewater;
- Degradation of surface waters;
- Severe limitations for potential development; and
- A failure to provide for tax base growth due to the inability to capitalize on potential commercial and higher density residential economic development opportunities in areas that are supported by local planning and zoning regulations, and local, regional, and state planning documents.

Groundwater contamination has been documented in the Four Corners area over a number of decades. Groundwater has been monitored by the Connecticut Department of Energy and Environmental Protection

(CTDEEP) for many years. Contamination has been caused by a number of leaks from gasoline stations as well as from failing septic systems. Contamination of drinking water supplies has been handled on a case by case basis, with the Connecticut Department of Public Health (DPH) requiring installation of carbon filters or provision of bottled drinking water. While the gasoline station leaks have been addressed, there is a continuing need to provide adequate, safe sewage disposal to this area.

Not all septic systems within the Four Corners area are failing and not all parcels require public utilities to enable long-term uses that are consistent with land use plans and zoning regulations. Provision of public sewers would, however, provide relief for those properties that are now experiencing or may in the future experience septic system failure. Moreover, extension of public sewers to the Four Corners area will enable redevelopment with a mixture of residential and commercial uses as described below.

COMMUNITY VISION

The Four Corners area has been designated as one of Mansfield's three main commercial centers since the adoption of the Town's first Plan of Development in 1971. The potential for extending sanitary sewer service to the area was first studied in the 1960s. However, in 1979 the Town abandoned plans to extend sewers to the area and opted to use a sewer avoidance approach instead. That approach has not proven successful as evidenced by the pattern of septic system failures and disinvestment that has occurred over the past few decades. The ongoing problems at Four Corners led to the involvement of the Department of Public Health (DPH) and Department of Energy and Environmental Protection (CTDEEP) in the late 1980s and a 2004 CTDEEP directive requiring the Town to address the ongoing wastewater problems.

As a result of the ongoing wastewater disposal issues and interest in revitalizing the area, more recent plans of development have supported extending public infrastructure to the Four Corners. The 2006 POCD identified the Four Corners area as a "priority mixed-use development area" and recommended that state and federal funding be sought for extension of water and sewer service to the area. A 2008 Wastewater Facilities Plan identified the installation of sanitary sewers as the best approach to solve the wastewater disposal problems in the Four Corners area.

In 2015, the Town adopted the Mansfield Tomorrow Plan of Conservation and Development. As part of the process of updating the POCD, the Town worked extensively with residents to identify a vision for the future of the community. While the full vision statement is lengthy and addresses a wide variety of topics, the first paragraph provides an excellent summary of our approach to future development:

"In 2035, the Town of Mansfield will be a community of historic rural villages, flourishing farms, and protected open spaces, and the home of the University of Connecticut's flagship campus. Through a smart growth approach, Mansfield will accommodate growth in designated areas of compact development, avoiding sprawl and preserving rural character. The compact development areas include a vibrant town center and neighborhoods with diverse housing adjacent to campus, attractive mixed-use centers at Four Corners and in southern Mansfield, as well as room for new businesses at Perkins Corner and the Depot Campus area. These areas will provide compact and walkable locations for growth. Outside of these designated areas, Mansfield will promote rural character, agriculture, and natural open space, through preservation and stewardship."

The future land use strategy adopted as part of the POCD establishes a framework for future growth that preserves the rural character of the majority of land in Mansfield through the establishment of "Rural Character Conservation Areas" and directs growth to "Smart Growth Development Areas," limited areas that are located in close proximity to existing employment and commercial centers; have access to public transportation; and have existing or planned water and sewer service needed to support higher density development. These Smart Growth Development Areas have been applied to 12.5% of the total land area in town; of which 7% is designated for Institutional Use (i.e. UConn). The following descriptions identify the types of development that the Town is encouraging in the smart growth development areas located within the project area. It should be noted that the

type and density of development contemplated by these designations will not be possible without public water and sewer infrastructure.

- **Mixed Use Centers.** These are intended to be the areas of greatest density and activity in Mansfield, serving as the economic and social hubs for the town. Each center will have its own distinctive mix of uses, density, scale of development and building character appropriate to the surrounding context. The priority is on infill and redevelopment of existing properties that support the creation of compact, walkable districts with a mixture of multi-family residential, office, commercial, research and development and light industry uses.

The Four Corners area functions as the northern gateway to Mansfield and has the benefit of being located at the crossroads of two state arterial roads. Plans to extend water and sewer to this area will enable redevelopment with a mixture of residential and commercial uses. Given proximity to the new Technology Park, it is anticipated that this area will be a focal point for research and light industry and may also become a priority housing location for Tech Park workers. The size of the area combined with extensive wetland areas will result in clusters of development along Routes 195 and 44. The preferred scale of development identified through the Mansfield Tomorrow visioning process was between one and three stories.

- **Compact Residential.** This designation indicates that higher density residential development may be appropriate in these areas based on existing or potential access to public water and sewer infrastructure and proximity to areas of activity such as the UConn campus and commercial centers.

Compact residential areas are generally located along the western and southern edges of UConn's core and north campus areas and in southern Mansfield. These areas are intended to promote higher-density living where walkability and access to transit are more available than in rural parts of town. Sewer and water service is either existing, planned or in close proximity. The priority in these areas is on compact residential development patterns that allow more residents to be within walking and bicycling distance of destinations such as UConn, Storrs Center, and shopping in the East Brook Mall area.

The proposed service area also includes some parcels designated for Rural Residential/Agriculture and Forestry and Rural Residential Village uses as a transition to adjacent neighborhoods. Development potential is more limited on these parcels; however, the installation of a sanitary sewer system serving these parcels will provide the environmental benefits outlined above.

3. PROJECT DESCRIPTION

The purpose of the proposed Four Corners Sanitary Sewer Project is to:

- Improve and protect the quality of surface water and groundwater in the Four Corners area through abandonment of failing, underperforming, and vulnerable subsurface sewage disposal systems;
- Provide a long-term, reliable system for sewage disposal;
- Prevent future regulatory violations; and
- Retain existing commercial businesses and foster new economic development consistent with local, regional, and state plans of conservation and development and local zoning regulations.

The Four Corners sanitary sewer project would extend sanitary sewers to 61 parcels in the vicinity of the intersection of Routes 44 and 195 in Mansfield. Project components include the installation of approximately 22,000 feet of sewer piping (collection system, trunk sewer and a force main to the University of Connecticut's wastewater treatment plant); two submersible pump stations, and related equipment and appurtenances. The system has been designed to accommodate wastewater flow of approximately 187,000 GPD to facilitate

redevelopment of the project area with a mixture of commercial and residential uses to support the vision described in Section 2. Current wastewater flows are estimated to be approximately 42,000 GPD. See Attachment B-1 for a site plan of the project area identifying the proposed sewer service area and location of the various infrastructure components. Refer to construction drawings (Attachment B-2) for more detailed information on location and specifications.

PROJECT BUDGET

The proposed project will cost \$9 million to construct, including final design and engineering costs. A detailed cost estimate for construction is provided as Attachment C. Figure 3.1 identifies the projected funding sources for the construction cost as well as previous and projected town expenditures related to project planning, design and financing. If all pending grant applications are awarded, the Town would provide a match equivalent to 39% of the total construction cost. When planning, design and financing expenditures are included, this match rises to over 51% of the total project cost.

FIGURE 3.1: PROJECT FUNDING

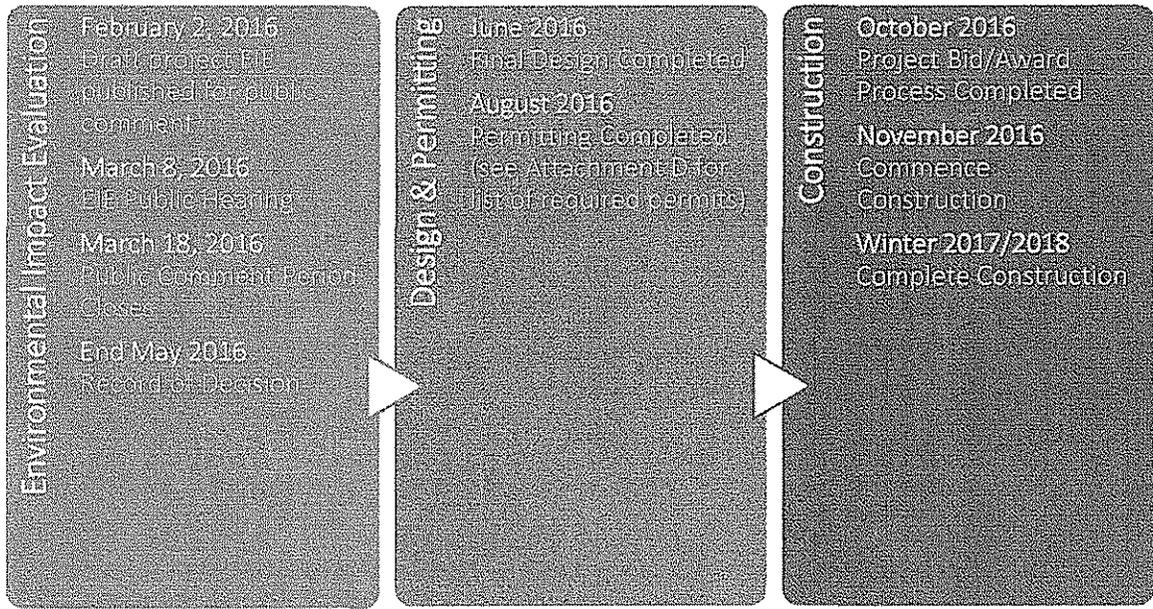
	Total	Town	DEEP Grant (Award pending EIE completion)	STEAP Grant (Application Pending)	TOD Grant (This Application)
PREVIOUS PROJECT EXPENDITURES					
Four Corners Wastewater Facilities Plan (Completed)	\$87,100	\$87,100			
Project Design (Completed)	\$335,000	\$335,000			
Environmental Impact Evaluation	\$41,000	\$41,000			
TOTAL EXPENDED TO DATE	\$463,100	\$463,100			
PROJECT CONSTRUCTION COSTS					
Engineering / Mobilization	\$990,000	\$990,000			
Construction Cost	\$7,070,000	\$1,570,000	\$3,000,000	\$500,000	\$2,000,000
Contingency	\$940,000	\$940,000			
TOTAL CONSTRUCTION COST	\$9,000,000	\$3,500,000	\$3,000,000	\$500,000	\$2,000,000
FINANCING COSTS					
Debt Service*	\$1,890,000	\$1,890,000			
TOTAL PROJECT COST					
TOTAL COST	\$11,353,100	\$5,853,100	\$3,000,000	\$500,000	\$2,000,000

*Estimate prepared 2014; may be higher or lower based on interest rates at time of bond issuance and total amount bonded.

PROJECT SCHEDULE

It is estimated that the project will take 12 to 18 months to complete. Figure 3.2 outlines the major activities involved in permitting and constructing the project as well as the projected timeframe for completion. A draft Environmental Impact Evaluation for the project has been published and a public hearing scheduled for March. Once a Record of Decision has been published, the Town will begin the process of obtaining the requisite permits (Attachment D). We expect that the permitting process will take approximately 3 months at which time the project will be put out to bid. Construction is expected to start in the fall of 2016 and be complete by the winter of 2017-2018.

FIGURE 3.2: PROJECT SCHEDULE



PROJECT IMPACT

As described in Sections 1 and 2, the Four Corners area has suffered disinvestment due to environmental contamination and the limited capacity of the land to support uses that require large quantities of water. The only sites redeveloped in the last five years are two gas stations/convenience stores. The introduction of public water and sewer service to the area will facilitate redevelopment of the area as a mixed-use center, capitalizing on the investment being made by the State in the adjacent UConn technology park and the \$7.6 million investment being made by the Connecticut Water Company (CWC) to connect Mansfield and the University of Connecticut to its water supply system. When completed, the CWC project will provide public water to the project area as well as UConn, ensuring that sufficient water supply is available to support the growth of the university and the associated tech park.

Once the proposed sanitary sewer project is completed, the Four Corners area will have the water and sewer infrastructure needed to support redevelopment with a mixture of residential and commercial uses. It is projected that within 10 years of project completion, new construction on 10 parcels with the highest potential for redevelopment will have added \$34 million to the town’s grand list; \$21 million for non-residential development and \$13 million for residential development. After the cost of additional town services needed to support the new development is deducted, it is estimated that the net new annual taxes in year 10 will be approximately \$255,800. Newly developed and redeveloped properties will have a higher assessed value (approximately 66% higher overall) than undeveloped, vacant or abandoned properties. The proposed sewer project is also expected to slightly raise the value of existing properties that are unlikely to be redeveloped by up to 10%.

The growth of commercial space (estimated at 183,000 square feet) is projected to create 698 new jobs in the project area. New development is also expected to significantly increase the number and type of housing units in the project area, including 20 new age-restricted units at the existing mobile home park, 217 apartments, and 18 one and/or two family homes. It is also anticipated that renovation will stimulate renovation and upgrade of existing properties. For example, construction of a new gas station convenience store in 2013 preceded a gut renovation and expansion of an existing convenience store located on the opposite corner.

In addition to direct economic impact in the Four Corners area that will be realized through new development, this project will leverage and support the significant investment being made at the University of Connecticut. The

State of Connecticut has allocated \$169.5 million in funding for the development of a new Tech Park immediately adjacent to the Four Corners area, including \$7.2 million for a new roadway connecting Route 44 and North Eagleville Road and \$162.3 million for the first building in the Tech Park. The proposed project will facilitate the redevelopment of the Four Corners area with uses that would complement and support both the campus and the new technology park, such as commercial services, multi-family housing, hotel, office, and start-up spaces for small Research and Development companies. New development would also upgrade the appearance of the northern gateway to the state's flagship university campus.

RELATED PROJECTS/PHASES

The following complementary projects needed to achieve the vision for the area are currently underway:

- **CWC Interconnection.** The CWC water pipeline is under construction and expected to be complete by August 2016. At completion, the project area will have the public water supply needed to support redevelopment.
- **Zoning Regulation Updates.** The Mansfield Tomorrow POCD identifies numerous updates to the Town's Zoning and Subdivision regulations to implement the vision and goals identified in the Plan. Draft regulations related to stormwater management, restrictions on water service connections to prevent induced growth in rural areas; minimum sustainability requirements; multi-family residential development standards; minimum affordability requirements; and updates to site and architectural design guidelines are currently under review with public hearings anticipated in Spring 2016.

A complete rewrite of the Town's existing zoning and subdivision regulations is also underway. This rewrite will include updates to allowable uses in the Four Corners area based on the new availability of water and sewer infrastructure as well as form-based design standards to ensure that new development creates the compact, walkable environment that is envisioned. The rewrite is expected to be completed by Spring 2017, prior to completion of the sewer project.

- **Gateways to UConn Corridor Study.** The Capitol Region Council of Governments (CROG) in partnership with the Connecticut Department of Transportation (CTDOT) has just commenced the Gateways to UConn Corridor study to identify needed improvements to Routes 44 and 195, including recommendations related to alternative modes of transportation such as bicycle/pedestrian facilities and public transit. The study is expected to be complete by Summer 2017. It is anticipated that this study will identify additional projects for which funding will be needed.
- **UConn Technology Park.** Discovery Drive, the new roadway connecting Four Corners to UConn's main campus was opened to traffic in December 2015. The roadway, including landscaping, will be complete by Spring 2016. The first building is under construction and slated to open in Fall 2017. Future construction at the Tech Park will be a significant driver of market demand in the Four Corners.
- **FastTrack East.** The potential for expanding FastTrack east of the river to UConn is currently under consideration.

4. SUPPORT FOR RESPONSIBLE GROWTH AND TOD

BUILDING ON PAST SUCCESS

As described more fully in Section 2, the Town is committed to protecting its rural character and managing future development through a smart growth approach. This commitment to responsible growth and transit-oriented development is further demonstrated by the Town's successful development of a new downtown through a public-private partnership. Working with UConn and our private development partners, Leyland Alliance and EdR, the Town was able to leverage over \$25 million in state and federal grants to generate approximately \$220 million in private investment. When completed later this year, Storrs Center will include 660 units of housing, over 172,000 square feet of office and commercial space, 24 acres of preserved open space, a town square, parking garage and a multi-modal transportation center. The Nash Zimmer Transportation Center now serves as a hub for local, regional and interstate bus service, providing access to the UConn Shuttle system, Windham Regional

Transit (which receives funding from CTDOT), and Peter Pan. The Transportation Center also includes showers and lockers for bicycle commuters.

The grant funds received for the project primarily supported infrastructure improvements, including over \$6M in state and federal streetscape enhancement funds to transform Storrs Road (Route 195) from a rural highway to a walkable main street with on-street parking, wide sidewalks, street trees and landscape medians. State funds also supported the development of a 7-level parking structure, which allowed the project to be constructed on approximately 23.7 acres, thereby preserving 24 acres of open space.

This project would serve as an extension of the investments made at Storrs Center and at the new Technology Park by facilitating development of a compact, mixed-use district on the north side of the Technology Park that is currently served by both UConn and WRTD transit.

CONSISTENCY WITH STATE AND REGIONAL PLANS

According to the Locational Guide Map adopted as part of the *Conservation and Development Policies: The Plan for Connecticut 2013-2018*, the project area falls primarily within two classifications: Priority Funding Area (PFA) and Balanced Priority Funding Area (BPFA). Growth related projects may proceed without an exception in PFAs. In BPFAs, growth related projects may proceed without an exception if the sponsoring agency documents how it will address any potential policy conflicts. The draft Environmental Impact Evaluation (EIE) for the project, currently published in the February 2, 2016 Environmental Monitor for comment, addresses measures to mitigate any policy conflicts.

The proposed project will help to implement the following Growth Management Principles identified in the *Conservation and Development Policies: The Plan for Connecticut 2013-2018*.

1. REDEVELOP AND REVITALIZE REGIONAL CENTERS AND AREAS WITH EXISTING OR CURRENTLY PLANNED PHYSICAL INFRASTRUCTURE.

The Mansfield Four Corners area is designated as a Regional Center in the 2010 Windham Region Land Use Plan. While the Town is now part of the Capitol Region Council of Governments, the CRCOG land use plan has not yet been updated to include Mansfield. As such, the WINCOG Plan remains in effect. The Plan includes the following description of Regional Centers:

“ . . . REGIONAL CENTERS are the highest priority for all forms of redevelopment and development including commercial, urban-density residential and industrial. Remediation and infill are strongly encouraged where these areas have become derelict, contaminated (brownfields), or otherwise underutilized. The intent is to promote the viability and revitalization of these areas and encourage actions that make these areas attractive and rewarding places to live, learn, work, shop and recreate. All development in REGIONAL CENTERS must be sensitive to existing neighborhoods and environmental concerns.”

Consistent with the regional center designation, this project will enable development, redevelopment, and revitalization in an area with existing and currently planned physical infrastructure. Public water mains have been installed in the Mansfield Four Corners area and will be operational by August 2016, and this project proposes the addition of sewers. As described in Section 2, planning for construction of water and sewer facilities was underway prior to the adoption of the 2013-2018 Conservation and Development Policies Plan.

2. EXPAND HOUSING OPPORTUNITIES AND DESIGN CHOICES TO ACCOMMODATE A VARIETY OF HOUSEHOLD TYPES AND NEEDS.

This project traverses a variety of residentially and commercially-zoned areas with varying uses and densities in Mansfield Four Corners. Single family homes, apartments, and mobile homes currently exist within the project area, and projected residential uses include expanded opportunities in each of these three types of housing. The availability of water and sewer infrastructure will enable the development of higher density housing in combination with commercial growth in a compact, walkable district adjacent to the UConn Tech

Park, and easily accessible to Storrs Center, Mansfield's new downtown, through the use of readily available public transit.

3. CONCENTRATE DEVELOPMENT AROUND TRANSPORTATION NODES AND ALONG MAJOR TRANSPORTATION CORRIDORS TO SUPPORT THE VIABILITY OF TRANSPORTATION OPTIONS.

This project will support more compact development patterns near major transportation routes (i.e. State Routes 44 and 195), as these are the two primary roads planned for installation of sewer mains. The Windham Regional Transit District and UConn both currently provide bus service in or through portions of the Mansfield Four Corners area. In addition, the Mansfield Tomorrow POCD outlines the desire for a pedestrian-friendly area with pedestrian and bicycle connectivity. With completion of Discovery Drive, Mansfield Four Corners has pedestrian and bicycle connectivity to the new downtown and town facilities on Route 275 (such as the Town Hall, Community Center, and Senior Center) via routes through UConn.

4. CONSERVE AND RESTORE THE NATURAL ENVIRONMENT, CULTURAL AND HISTORIC RESOURCES, AND TRADITIONAL RURAL LANDS.

The proposed project will help to preserve rural lands by directing growth to a limited area that is located at the junction of two state roads and adjacent to the University of Connecticut. The natural environment, cultural and historic resources, and traditional rural lands within the Four Corners project area and adjacent areas will continue to be protected through local zoning and wetland regulations, as will the integrity of environmental assets, such as nearby public water supplies. Future development or redevelopment in the Four Corners area will be subject to wetland regulations which require review of activities within 150 feet of wetlands as well as requirements of Mansfield's zoning regulations, which include protections for natural, cultural and historic resources. Zoning regulations are in the process of being updated to strengthen regulations related to stormwater management by requiring pre-development hydrology to be maintained to the maximum extent feasible through the use of low impact development practices and to limit development in areas that have access to water and sewer infrastructure but are designated for rural residential development.

5. PROTECT AND ENSURE THE INTEGRITY OF ENVIRONMENTAL ASSETS CRITICAL TO THE PUBLIC HEALTH AND SAFETY.

The integrity of environmental assets will continue to be protected through local zoning and wetland regulations. Additionally, the proposed project will eliminate the potential for failure of individual wastewater systems, thereby preventing future groundwater contamination and public health impacts created by surface discharges of failing systems. It is worth noting that the Cedar Swamp Brook that traverses the Four Corners sewer district is considered an impaired waterway due to elevated levels of *E. coli* detected at a sampling point and is subject to a Total Maximum Daily Load (TMDL). While there is no indication that septic systems are directly causing the elevated *E. coli* levels, the CTDEEP identifies septic systems as potential sources. This elevated level results in the brook being identified as not fully supporting of recreational use.

6. PROMOTE INTEGRATED PLANNING ACROSS ALL LEVELS OF GOVERNMENT TO ADDRESS ISSUES ON A STATEWIDE, REGIONAL AND LOCAL BASIS.

The proposed project is the result of long-standing State, regional and local planning goals for the Four Corners area:

- o **State Plans.** State planning in the Four Corners area has been reflective of a mixed use growth area for over a decade. The prior State Plan depicted the Mansfield Four Corners area as a growth area, where staged urban-scale expansion was supported in zones suitable for long-term economic growth that were less than 80% built-up, but had existing or planned infrastructure to support future growth in the region.
- o **Regional Plans.** In addition to its designation as a regional center in the 2010 Windham Region Land Use Plan, the Four Corners Water and Sewer project was also identified as a Community Project of Regional Significance in the 2010 Northeastern Connecticut Economic Partnership Comprehensive Economic Development Strategy. Furthermore, by concentrating development in limited areas and preserving the rural character of the majority of the town, Mansfield is helping to protect and preserve natural resources and rural character in the Quinebaug and Shetucket Rivers Valley National Heritage Corridor (aka the Last Green Valley National Heritage Area), one of only two recognized Connecticut Heritage Areas.

The proposed project is also consistent with the Goals and Policies contained in the 2014-2024 Capitol Region Plan of Conservation and Development, which recognizes that existing and planned water and sewer infrastructure is a key component to guiding the growth and development of the region; encourages a wide range of housing opportunities with access to transportation, jobs and services; and supports regional economic development efforts, including TOD.

- o **Local Plans.** As noted, the Four Corners area has been a focus for commercial growth since the Town adopted its first Plan of Development in 1971. More recently, the Town's 2006 POCD included a recommendation to seek state and federal funding to extend public sewer and water service to the Four Corners area. The recently adopted Mansfield Tomorrow POCD identifies availability of water and sewer service in the Four Corners area as one way in which the Town can measure success in achieving Goal 9.2: "Water and wastewater infrastructure improvements conserve natural resources and support smart growth patterns to help preserve rural character."

6. POTENTIAL BARRIERS

COMPLETING THE PROJECT

Two of the most significant barriers to revitalization of the Four Corners area as a compact, walkable mixed-use district have been the availability of public water and sewer infrastructure. With the completion of the CWC interconnection project and the sanitary sewer project proposed under this application, these barriers would be addressed. It is in the interest of both the Town and the State that these projects be completed in the most efficient, cost-effective manner possible.

To minimize costs, the assistance of the CTDOT will be needed with regard to the timing of the repaving of Routes 44 and 195 in the project area. CWC has completed its pipeline installation in the project area; however, the sewer project is not scheduled to be completed until 2017/2018. If the full pavement restoration can be delayed until the sewer project is completed, we will eliminate the need to disturb new pavement as part of the sewer project and the restoration cost can be shared between CWC and the Town.

ACHIEVING THE VISION

Once the water and sewer projects are completed, assistance from the following state agencies will be needed to assist in achieving the vision of a compact, walkable district:

- o **Department of Transportation (CTDOT).** As noted under Section 3, a corridor study for Routes 44 and 195 is currently underway. Funding and technical assistance will be needed to implement improvements recommended as part of that study.
- o **Office of the State Traffic Administration (OSTA).** As the project area includes numerous properties with different owners, there is the potential for multiple curb cuts to provide site access. Assistance will be needed from OSTA to require joint access driveways in an effort to reduce the number of curb cuts and sidewalk breaks.

ATTACHMENT A

EXISTING CONDITIONS MAPS

- MAP A-1: EXISTING LAND USE
- MAP A-2: EXISTING ZONING
- MAP A-3: FUTURE LAND USE
- MAP A-4: REGIONAL TRANSPORTATION SYSTEM

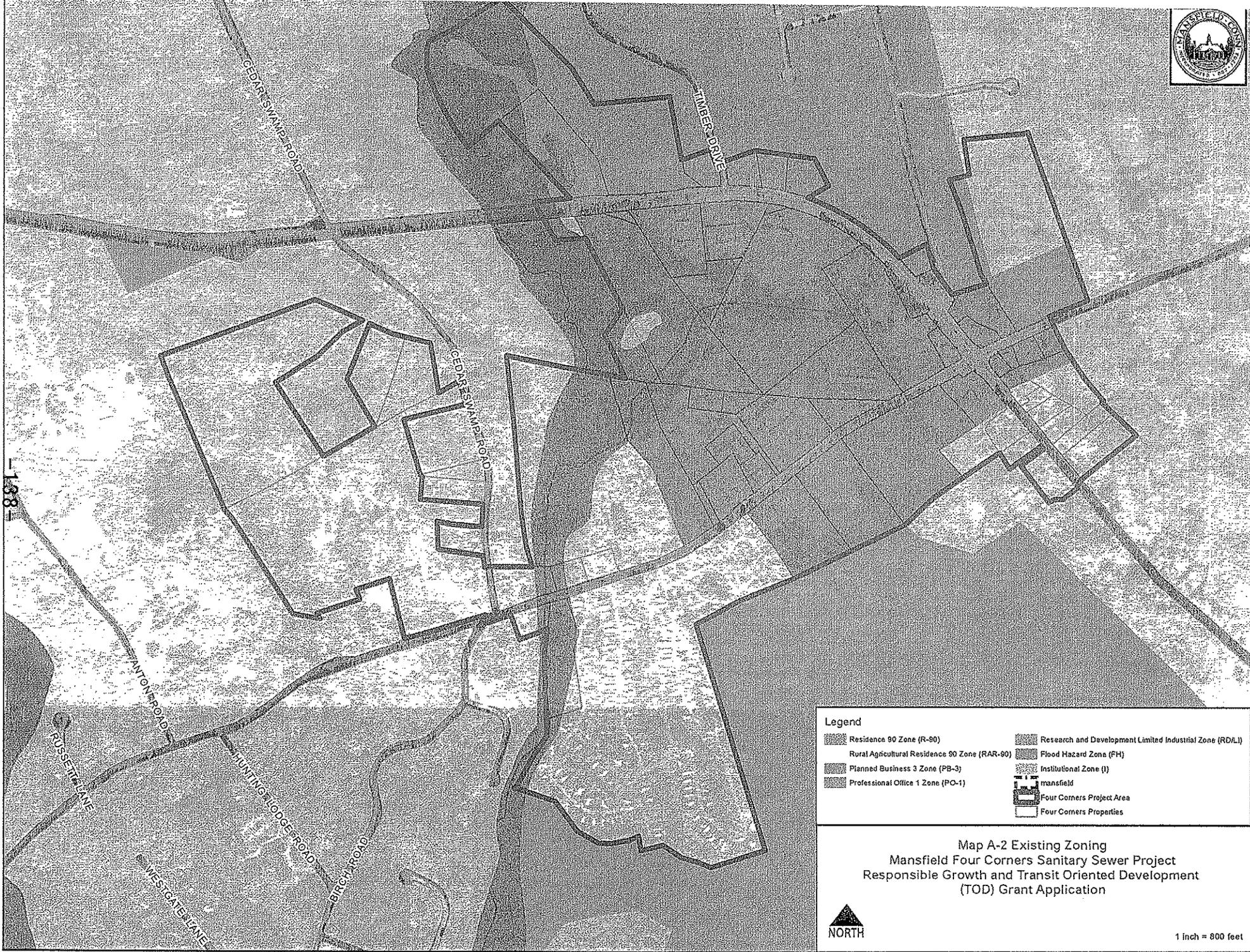


Legend

Vacant Facility	Two- and Three-Family
Partially Vacant Facility	Multi-Family
Four Corners Project Area	Commercial
LandUse_130429	Institutional
Land Use Category	University
Single-Family	Agriculture/Forest Lands
	Open Space/Recreation
	Infrastructure
	Vacant/Undeveloped
	Four Corners Properties
	mansfield

Map A-1 Existing Land Use
Mansfield Four Corners Sanitary Sewer Project
Responsible Growth and Transit Oriented Development
(TOD) Grant Application

NORTH
 1 inch = 300 feet



Legend

Residential 90 Zone (R-90)	Research and Development Limited Industrial Zone (RD/LI)
Rural Agricultural Residence 90 Zone (RAR-90)	Flood Hazard Zone (FH)
Planned Business 3 Zone (PB-3)	Institutional Zone (I)
Professional Office 1 Zone (PO-1)	Mansfield
	Four Corners Project Area
	Four Corners Properties

Map A-2 Existing Zoning
 Mansfield Four Corners Sanitary Sewer Project
 Responsible Growth and Transit Oriented Development
 (TOD) Grant Application

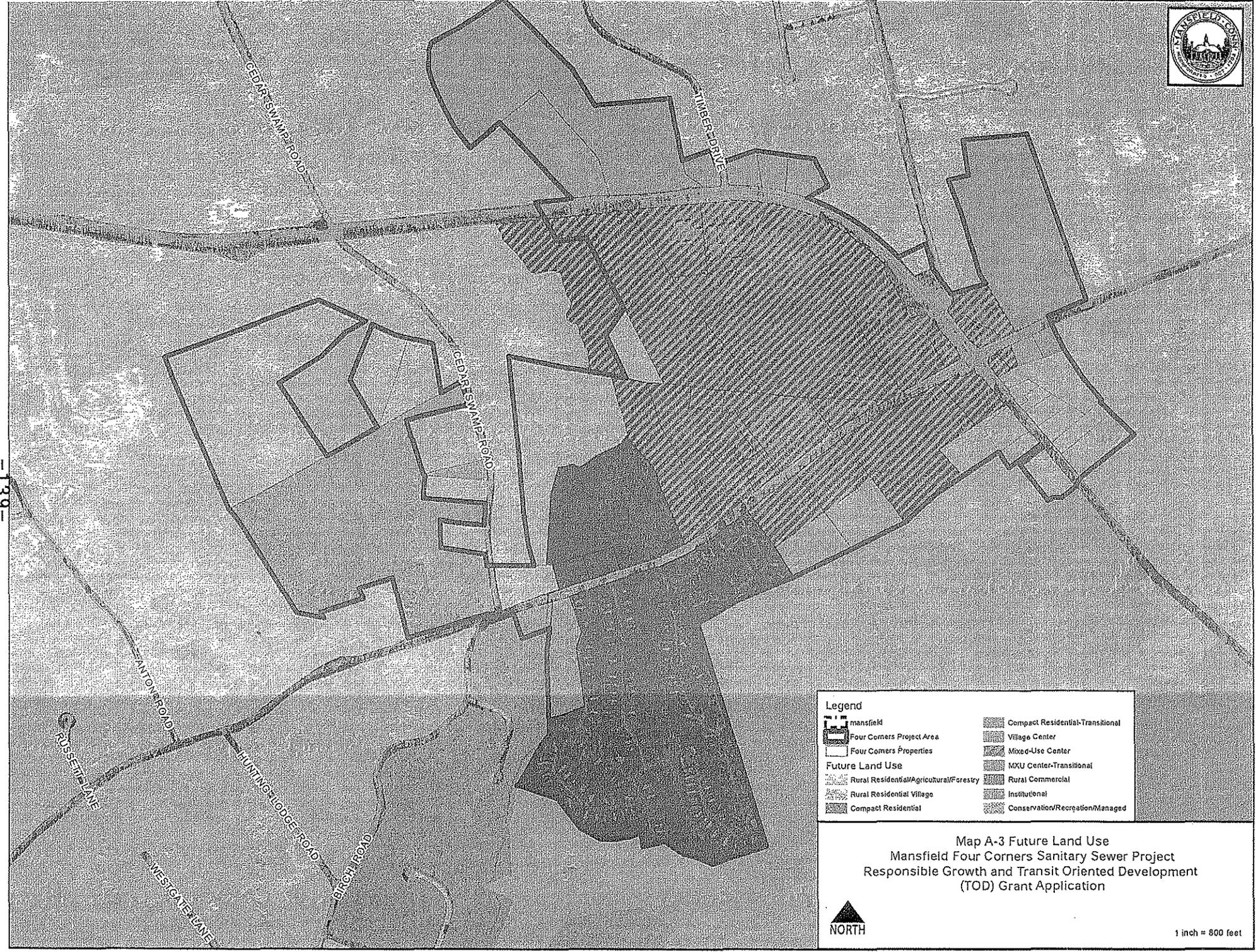


1 inch = 800 feet



-681-

N:\GIS CURRENT\Projects\Planning\MXNTOD Grant\TOD Grant Map A-3.mxd



Legend	
	Mansfield
	Four Corners Project Area
	Four Corners Properties
Future Land Use	
	Rural Residential/Agricultural/Forestry
	Rural Residential Village
	Compact Residential
	Compact Residential-Transitional
	Village Center
	Mixed-Use Center
	MXU Center-Transitional
	Rural Commercial
	Institutional
	Conservation/Recreation/Managed

Map A-3 Future Land Use
 Mansfield Four Corners Sanitary Sewer Project
 Responsible Growth and Transit Oriented Development
 (TOD) Grant Application



1 inch = 800 feet



Four Corners

UConn

Nash Zimmer Transportation Center

WRTD Bus Garage

Legend

- TransitPoints
- bike routes shape TYPE2
 - Walkway/Bikeway
 - Bicycle Route
- Road_Name
 - Peter Pan Route (Boston / Providence)
 - Potential Fast Track East Alignment
 - Uconn Bus Route
 - WRTD Bus Route
 - Interstate
 - US Route
 - State Route
- Four Corners Project Area
- Four Corners Properties
- mansfield

Map A-4 Regional Transportation System
 Mansfield Four Corners Sanitary Sewer Project
 Responsible Growth and Transit Oriented Development
 (TOD) Grant Application

NORTH

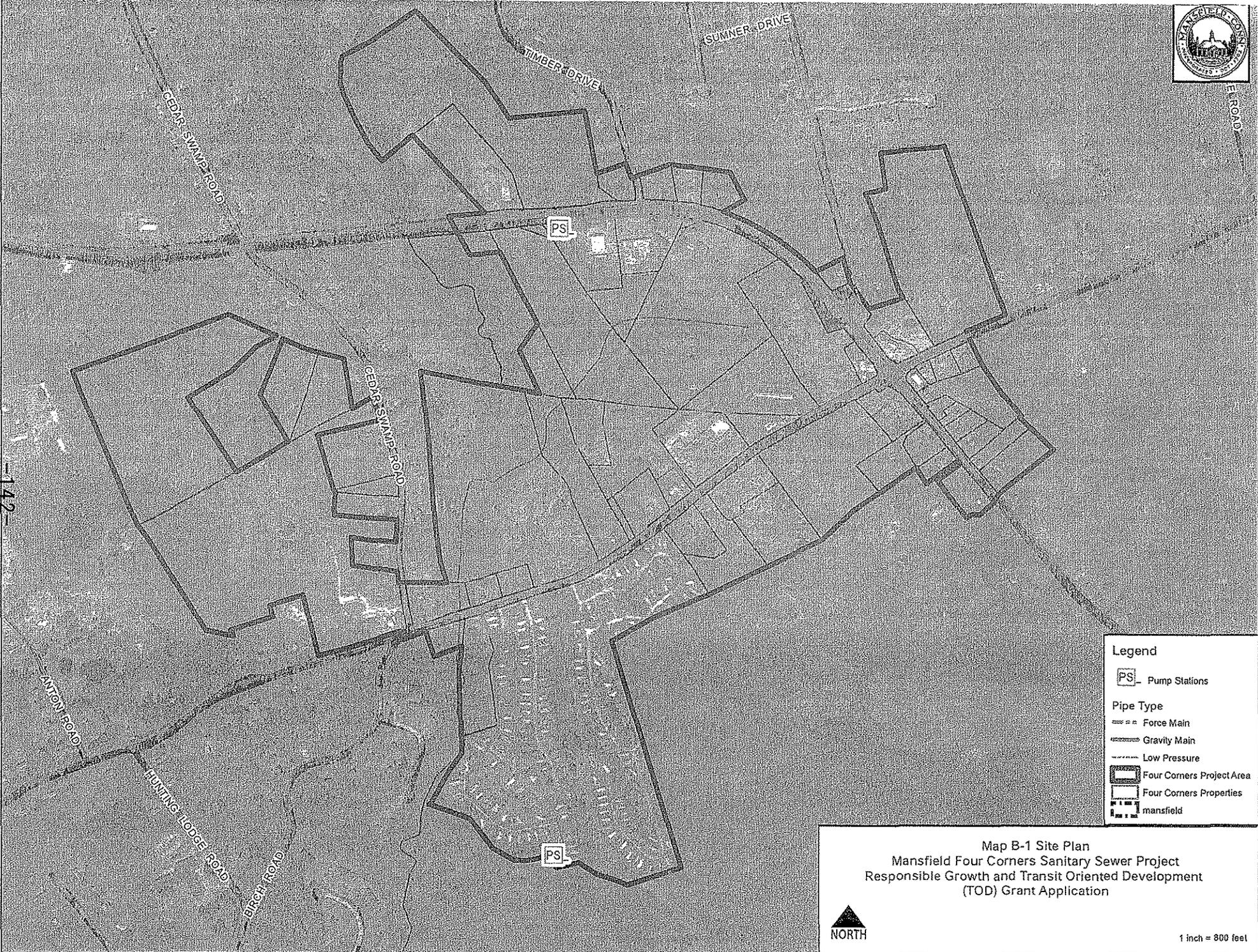
1 inch = 5,000 feet

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ATTACHMENT B

PROJECT PLANS

- MAP B-1: SITE PLAN
- MAP B-2: CONSTRUCTION DRAWINGS



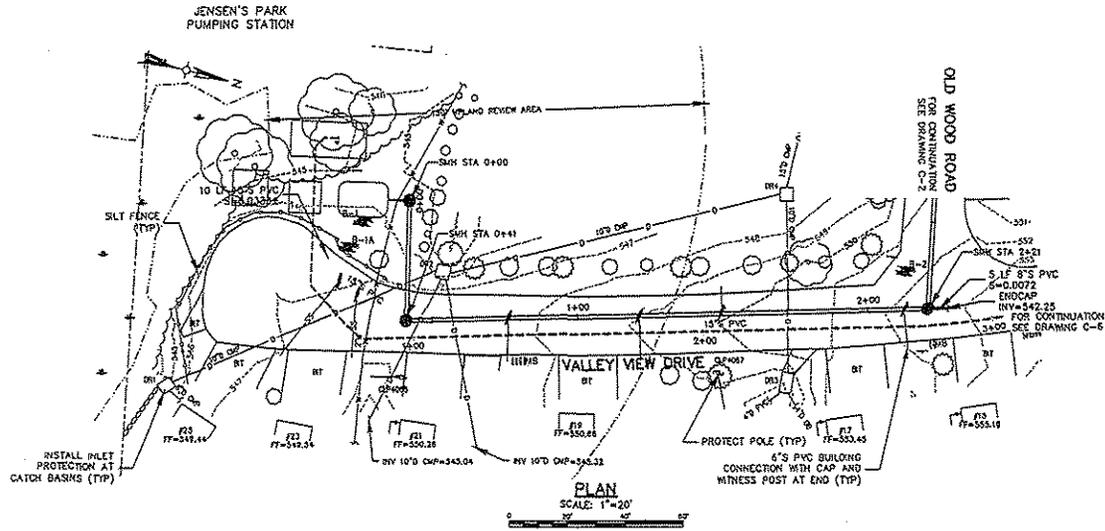
Legend

- Pump Stations
- Pipe Type**
- Force Main
- Gravity Main
- Low Pressure
- Four Corners Project Area
- Four Corners Properties
- mansfield

Map B-1 Site Plan
Mansfield Four Corners Sanitary Sewer Project
Responsible Growth and Transit Oriented Development
(TOD) Grant Application

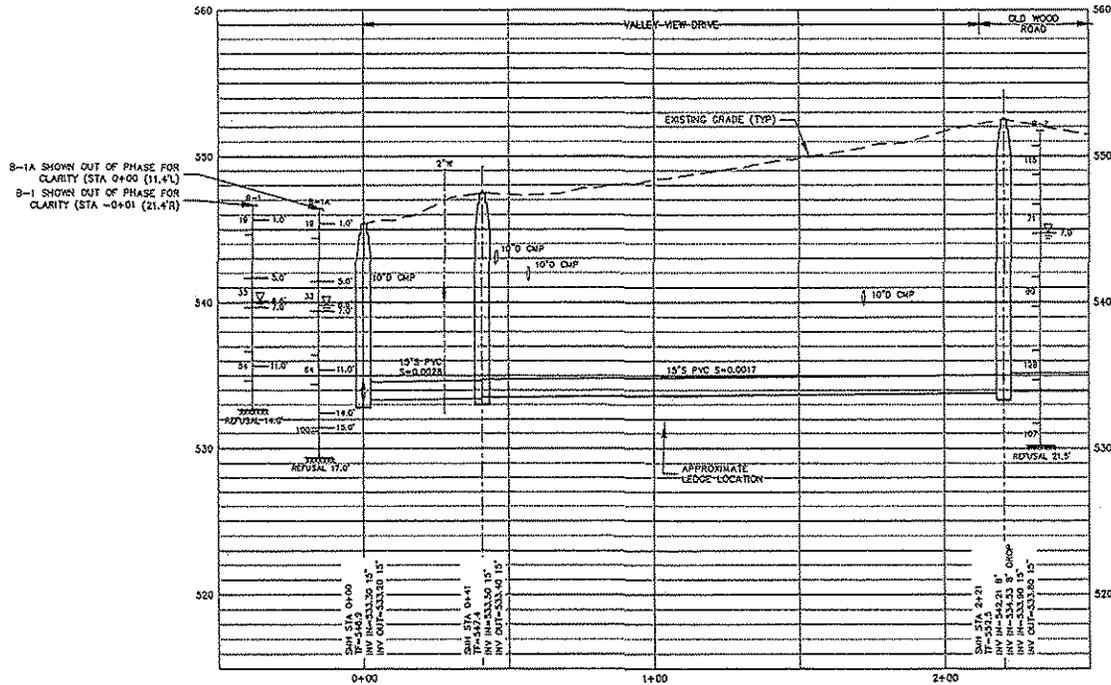
NORTH

1 inch = 800 feet



DRAINAGE SUMMARY

DR	Description	Apply	Clay	Dr. by	Date
DR 1	INV=540.74 (6" CUP IN N) INV=540.62 (10" CUP OUT NW)				
DR 2	INV=541.52 (10" CUP IN C) INV=540.23 (10" CUP IN NE) INV=540.06 (10" CUP IN SE) INV=540.06 (10" CUP OUT N)				
DR 3	INV=544.95 (4" OS IN NE) INV=542.62 (4" PVC IN SE) INV=539.91 (10" CUP OUT N)				
DR 4	INV=539.68 (10" CUP IN S) INV=532.50 (10" CUP IN C) INV=539.60 (15" CUP OUT N)				



SEWER PROFILE
SCALE: 1"=20' H; 1"=4' V

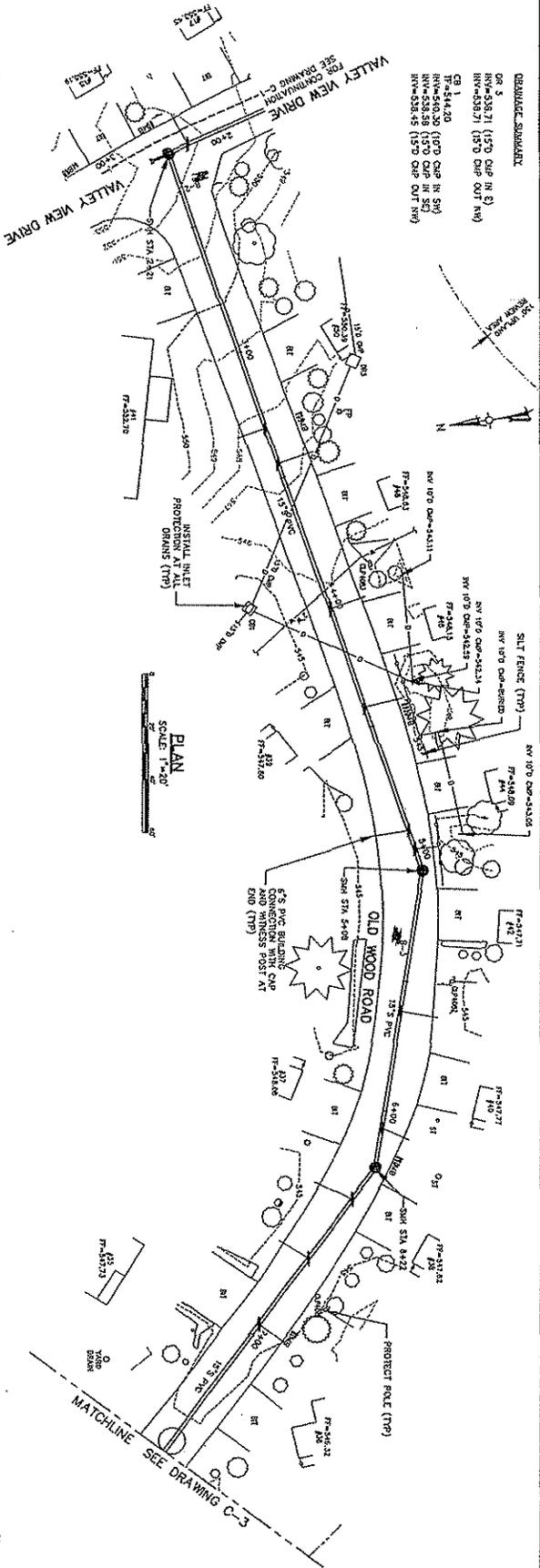
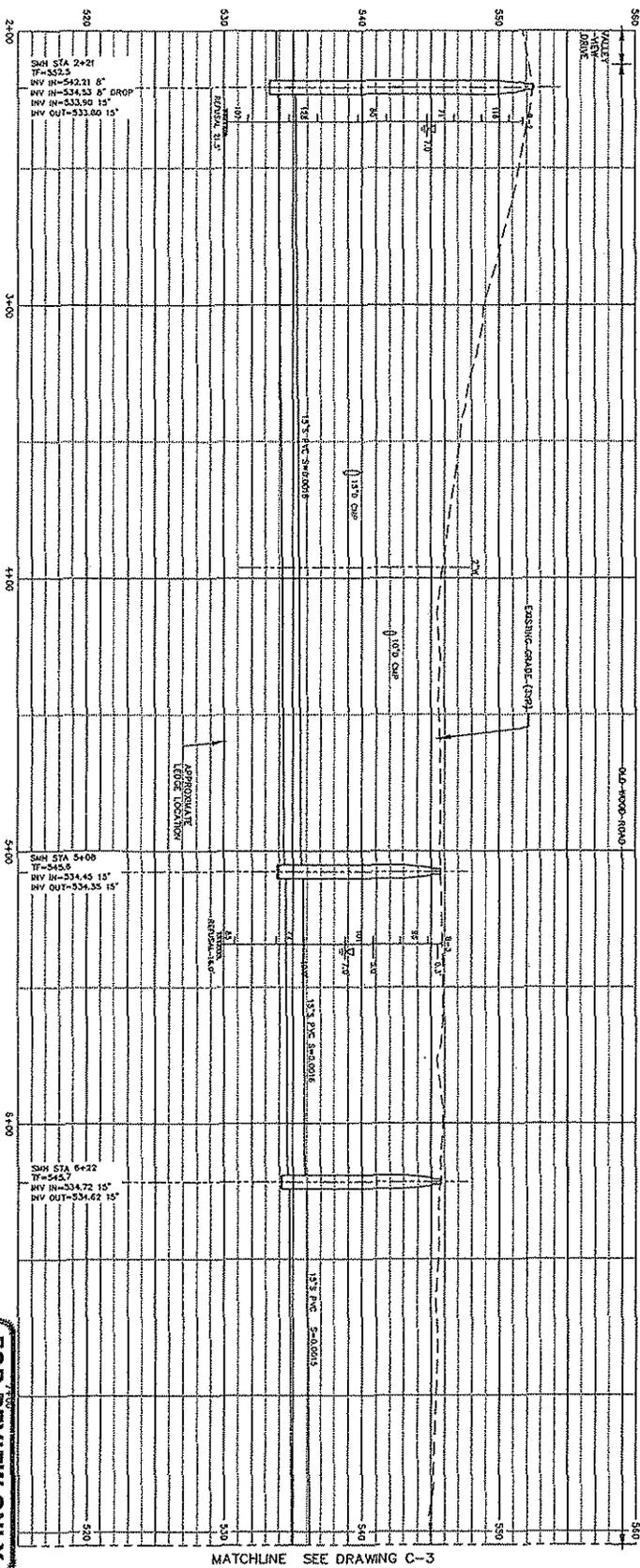
FOR REVIEW ONLY
05/21/15

271 Daland Road, Rocky Hill, CT 06067
(860) 513-4473
www.westonsandampson.com

Ms.	Date	By	Appr.	Clay	Dr. by	Apply	Clay	Dr. by	Apply

REGISTERED PROFESSIONAL ENGINEER

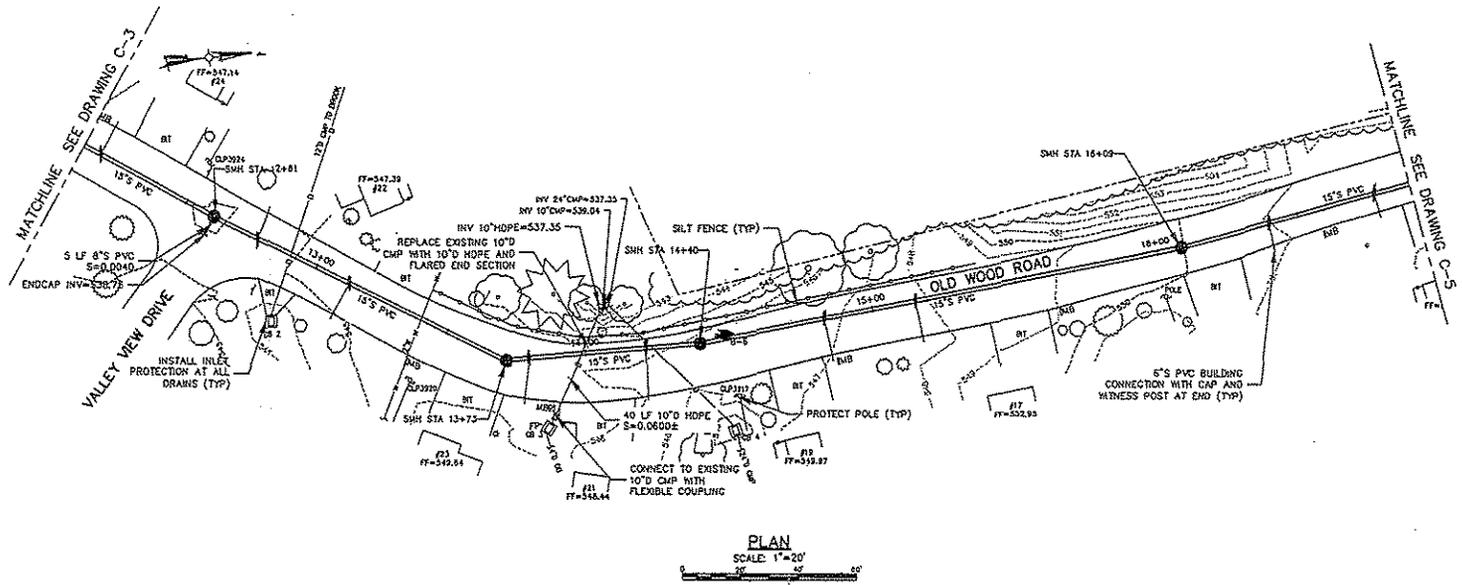
TOWN OF HANSHED, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT
JENSEN'S PARK GRAVITY SEWER STA 0+00 TO 2+21 AND FORCE MAIN STA 0+00 TO 3+00
SCALE: AS NOTED
DATE: 05/21/15
FILE NAME: 052115_01.dwg
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DATE: 05/21/15
FILE NAME: 052115_01.dwg



SEWER PROFILE
SCALE 1"=20' H=14' V

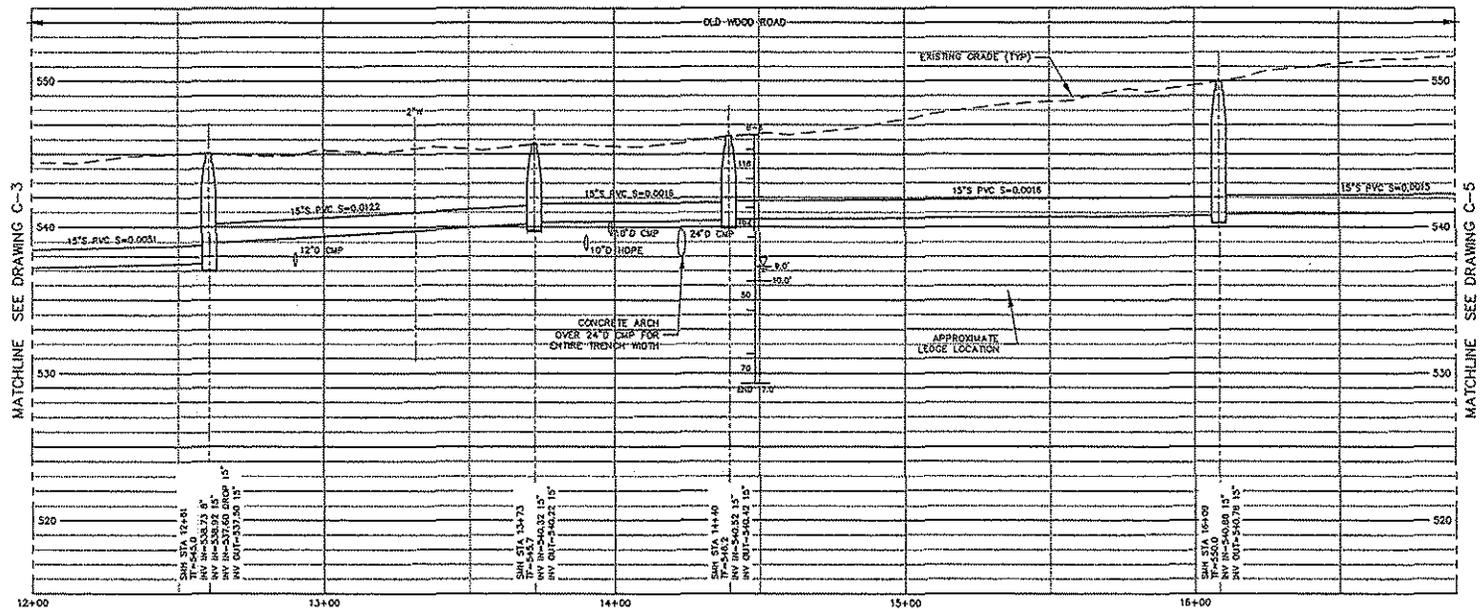
FOR REVIEW ONLY
05/21/15

	TOWN OF MANSFIELD, CONNECTICUT DEPARTMENT OF PUBLIC WORKS FOUR CORNERS SANITARY SEWER PROJECT JENSEN'S PARK GRAVITY SEWER STA 2+12 TO 7+55		No. _____ Date _____ Dr. By _____ App. By _____ A P P R O V E D		273 Dividend Road, Rocky Hill, CT 06067 (860) 513-1473 (800) SAMPSON www.westonandsampson.com
	SHEET 4 OF 33	SCALE AS NOTED	DCM DCM WGS CBW	REGISTERED PROFESSIONAL ENGINEER DATE	



GRAVAGE SUMMARY

CB 2	TF=543.32	INV=537.57 (12" D CMP OUT NW)
CB 3	TF=545.25	INV=540.57 (4" D 60 IN E)
		INV=539.59 (10" D CMP OUT NW)
CB 4	TF=544.28	INV=538.97 (24" D CMP IN E)
		INV=538.91 (24" D CMP OUT SW)



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05/21/15

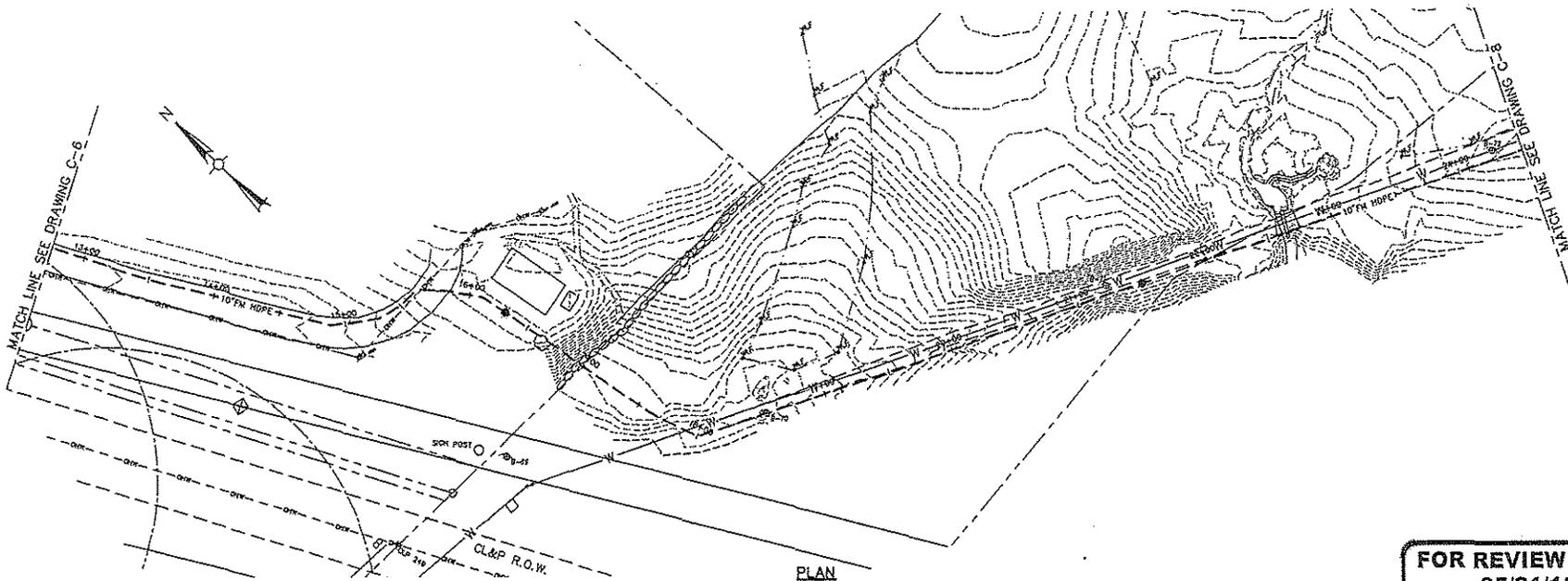
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TOWN OF HARTFORD, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT
JENSEN'S PARK GRAVITY SEWER
STA 12+10 TO 16+90

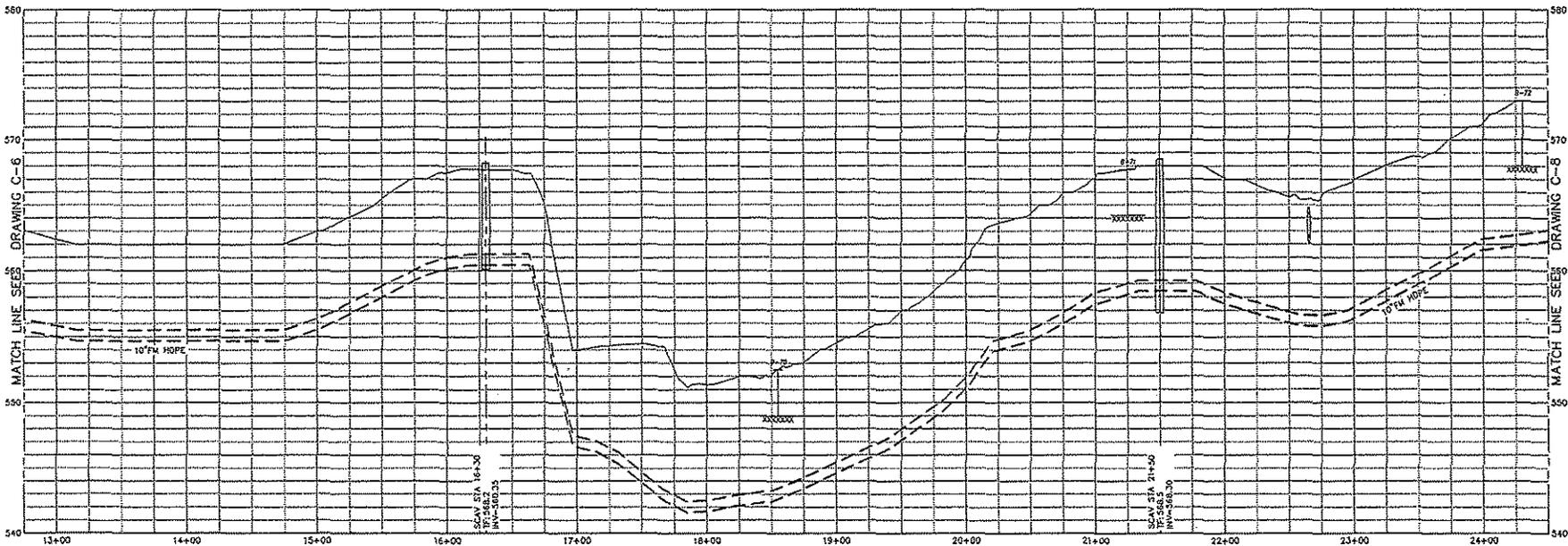
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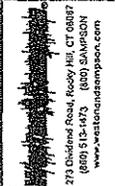
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05/21/15



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REGISTERED PROFESSIONAL ENGINEER						DATE

TOWN OF JENSEN'S DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT

JENSEN'S PARK FORCE MAIN STA 12+75 TO 24+50

SCALE AS NOTED

DATE

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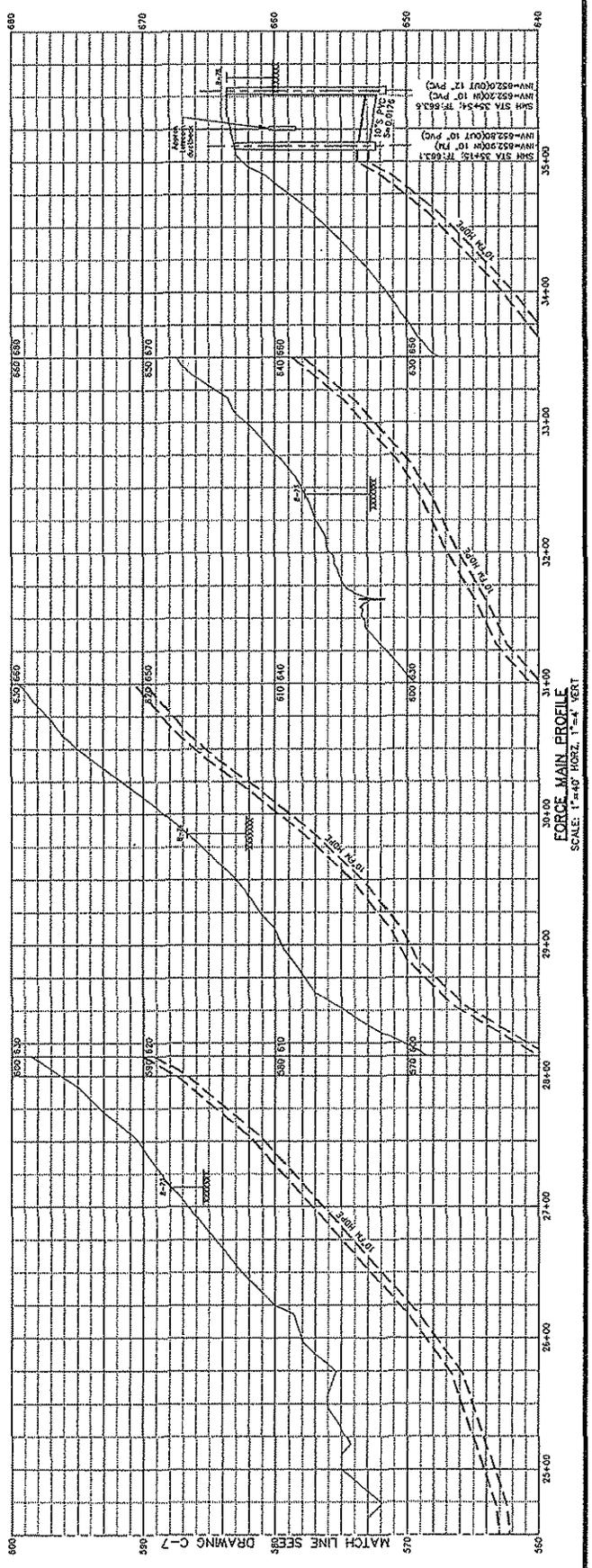
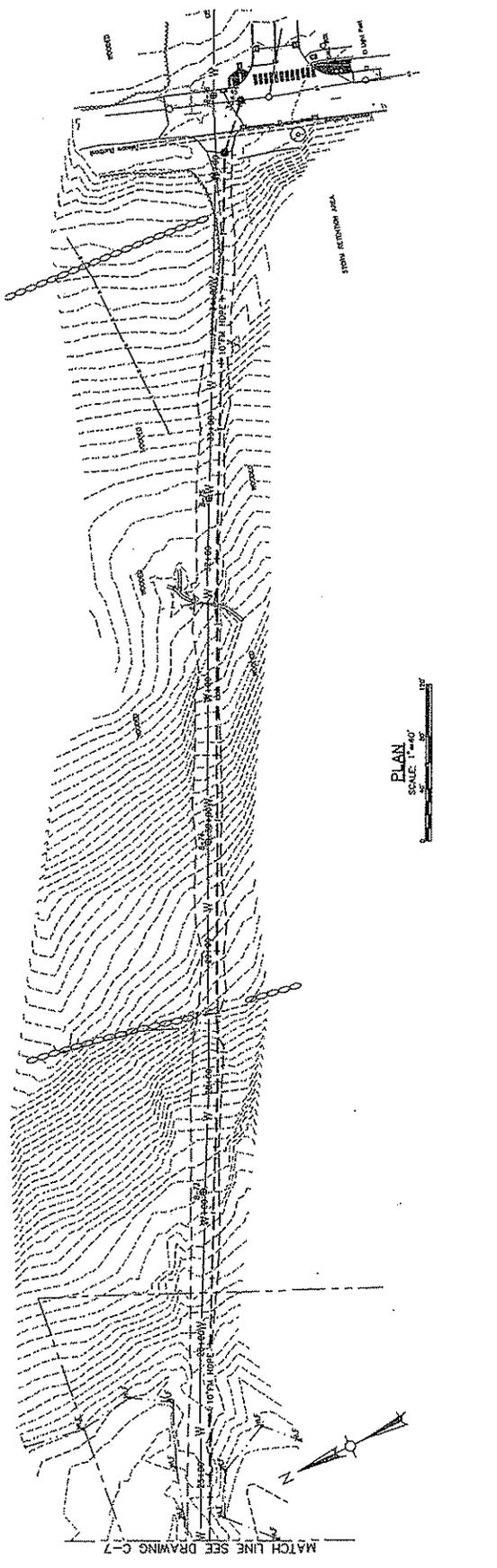
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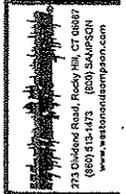
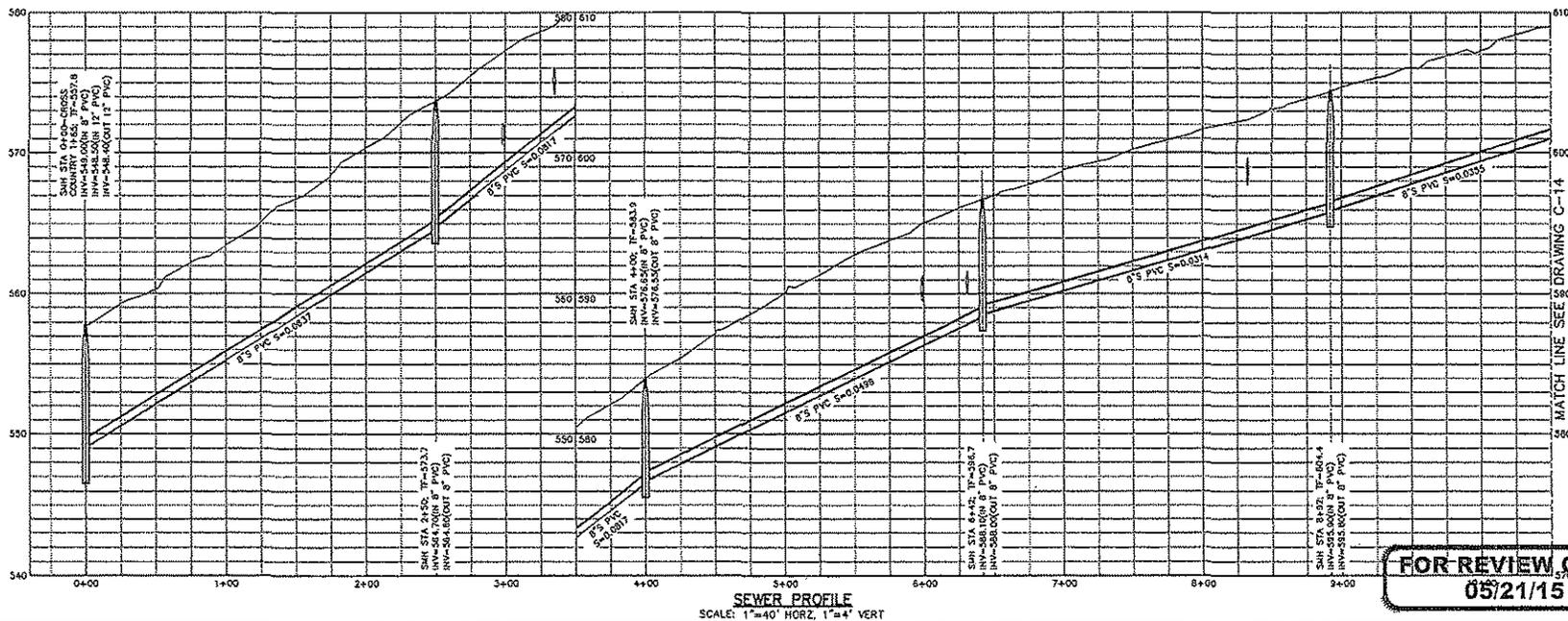
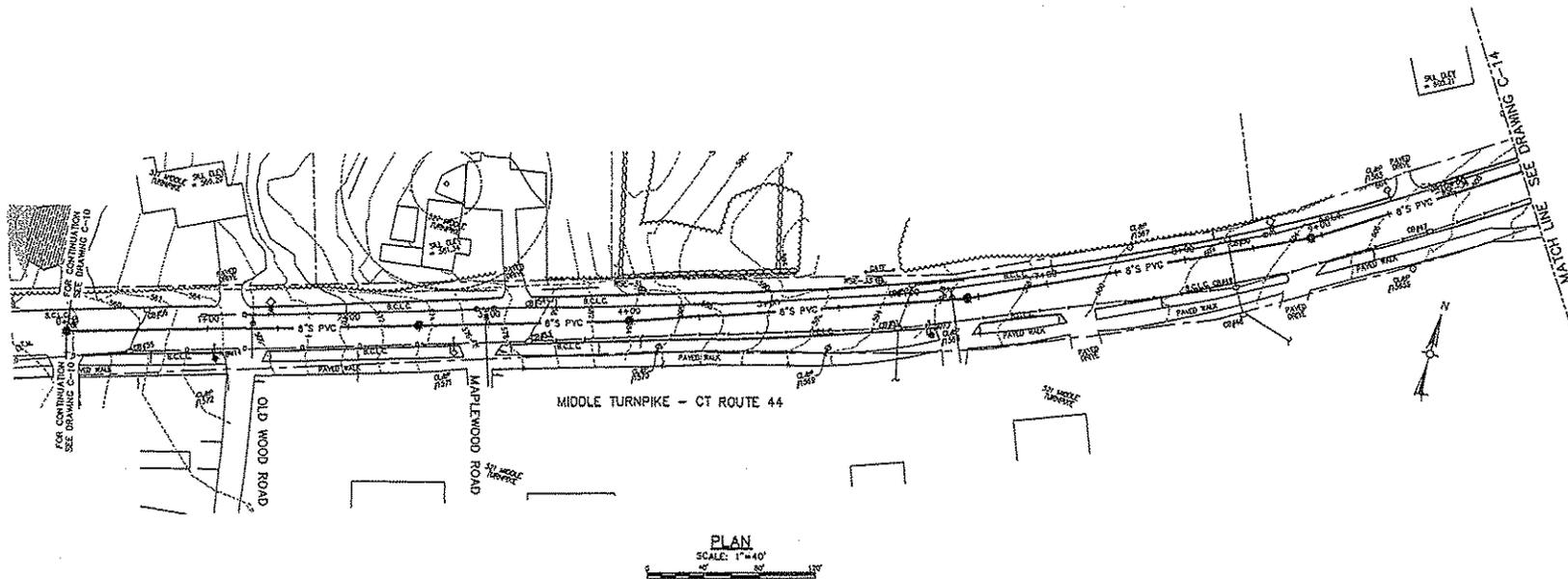


PLAN NO. _____ DATE _____
 REGISTERED PROFESSIONAL ENGINEER
 273 Dividend Road, Rocky Hill, CT 06007
 (860) 513-1473 (800) SAMFSON
 www.samfsondesign.com

FOUR CORNERS SANITARY SEWER PROJECT
 TOWN OF MANSFIELD, CONNECTICUT
 DEPARTMENT OF PUBLIC WORKS
 JENSEN'S PARK FORCE MAIN STA 24+50 TO 35+54
 SCALE AS NOTED
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FOR REVIEW ONLY
05/21/15



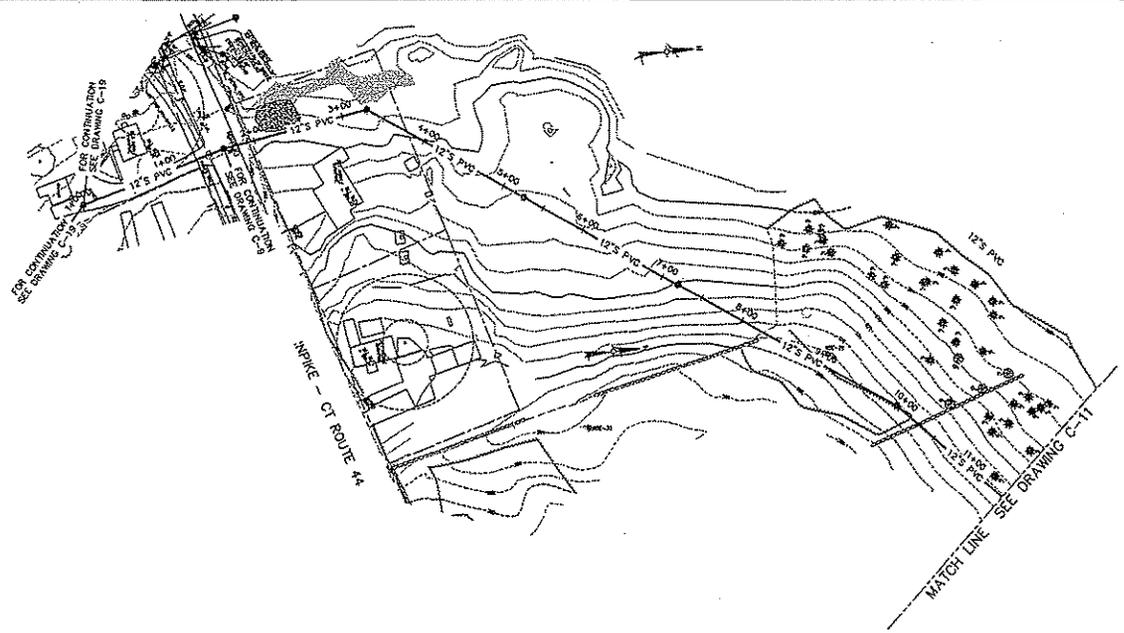


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No.	Date
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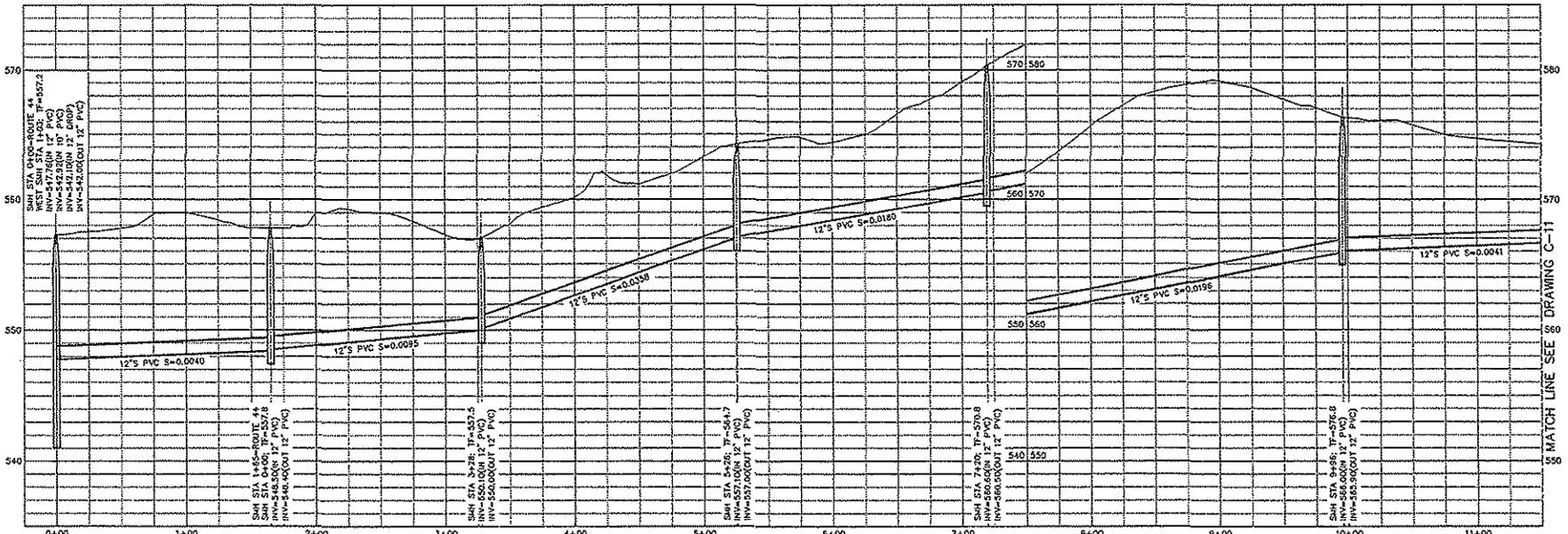
STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT

ROUTE 44 SEWER STA 0+00 TO 10+50

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DRAWN BY: JMS
CHECKED BY: JMS
IN CHARGE: JMS



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05/21/15



NO.	DATE	BY	CHKD	APP'D	DESCRIPTION

DATE: _____
REGISTERED PROFESSIONAL ENGINEER

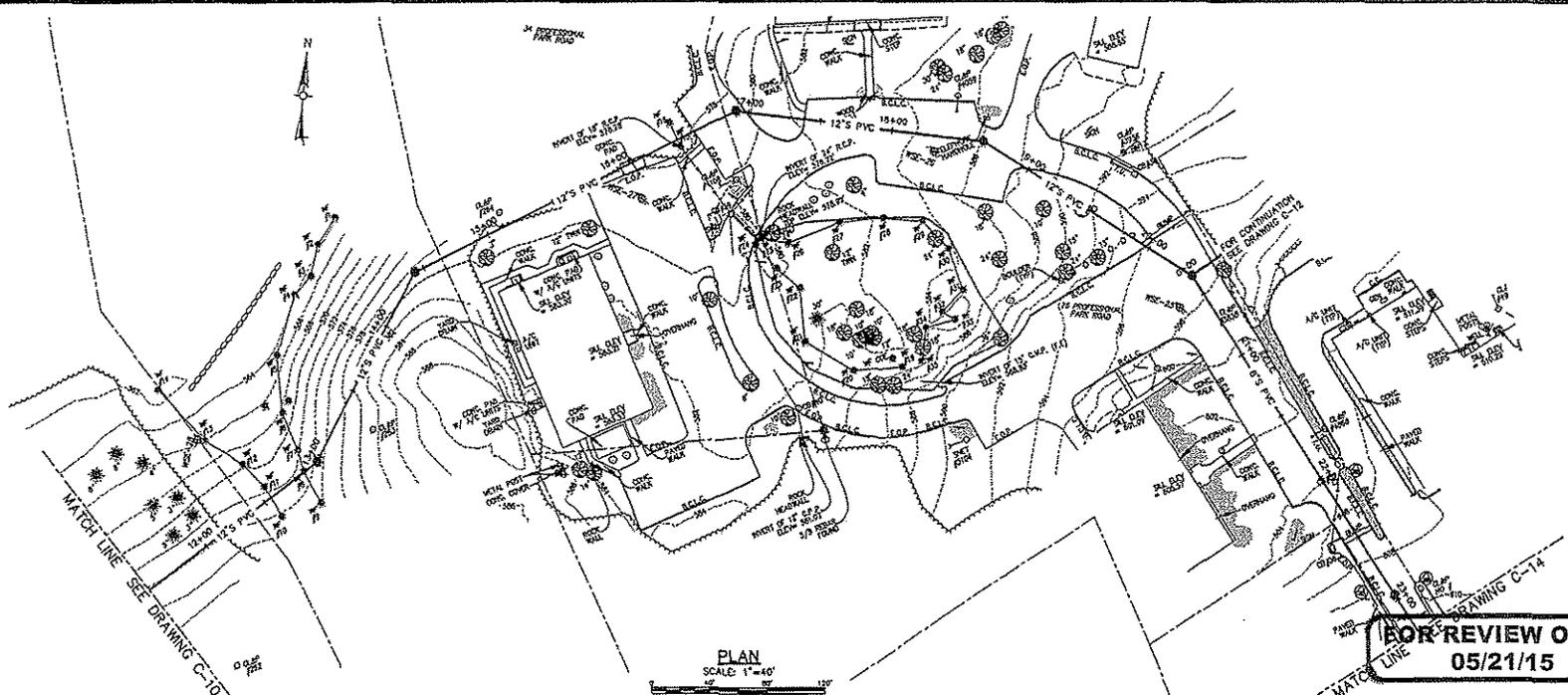
TOWN OF MANFIELD, CONNECTICUT
DESIGN AND CONSTRUCTION PROJECT

**ROUTE 44 CROSS-COUNTRY SEWER
STA 0+00 TO 11+50**

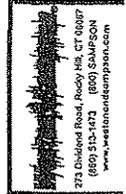
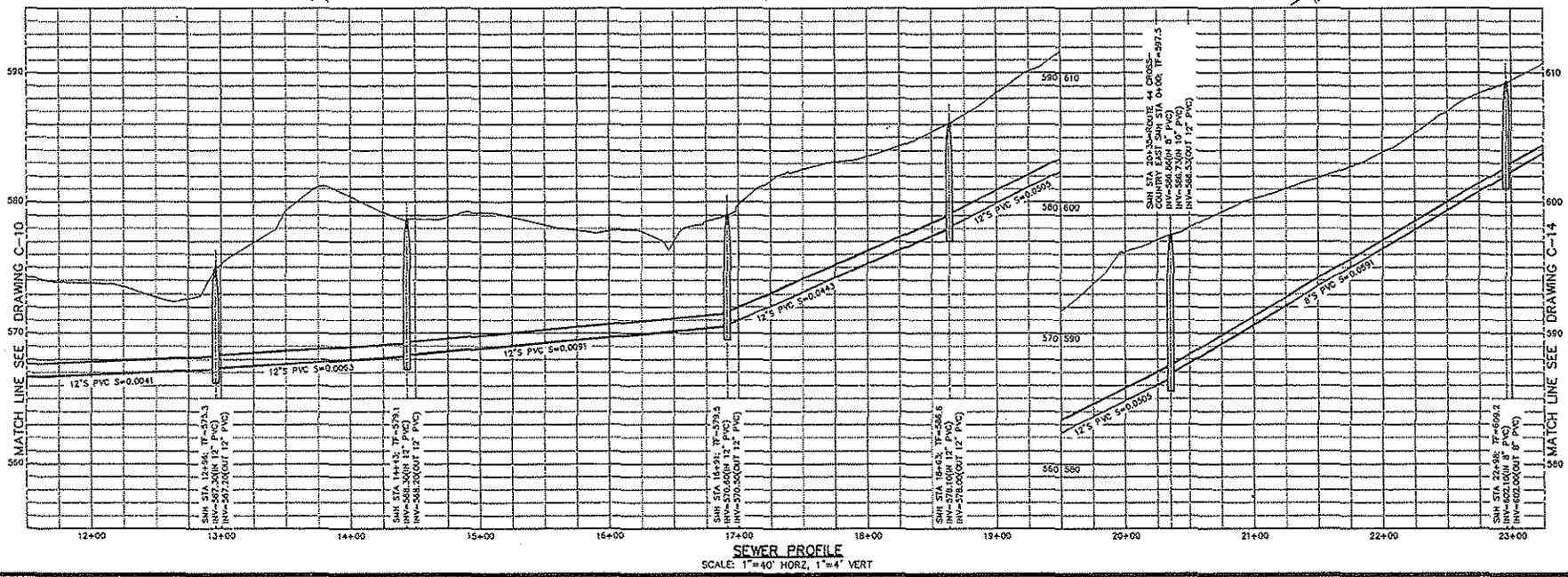
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AS NOTED

DATE: _____
REGISTERED PROFESSIONAL ENGINEER



FOR REVIEW ONLY
05/21/15



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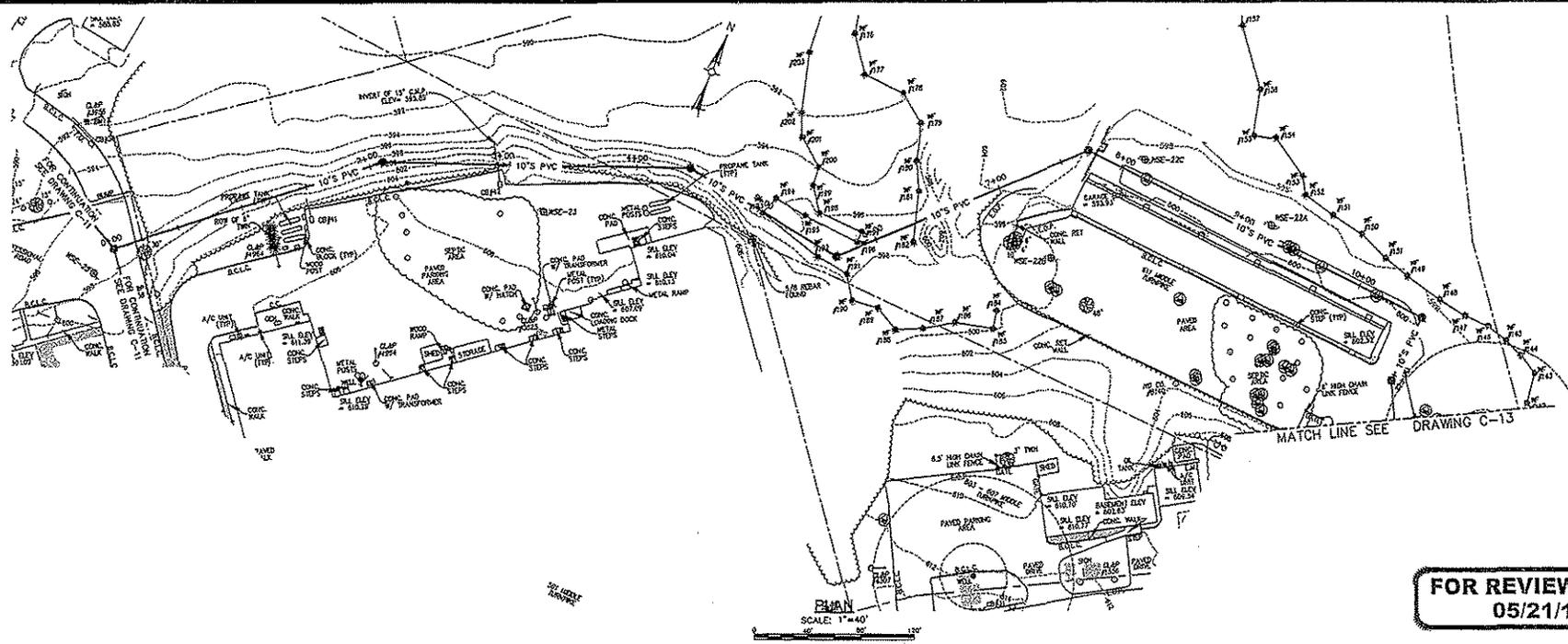
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DATE

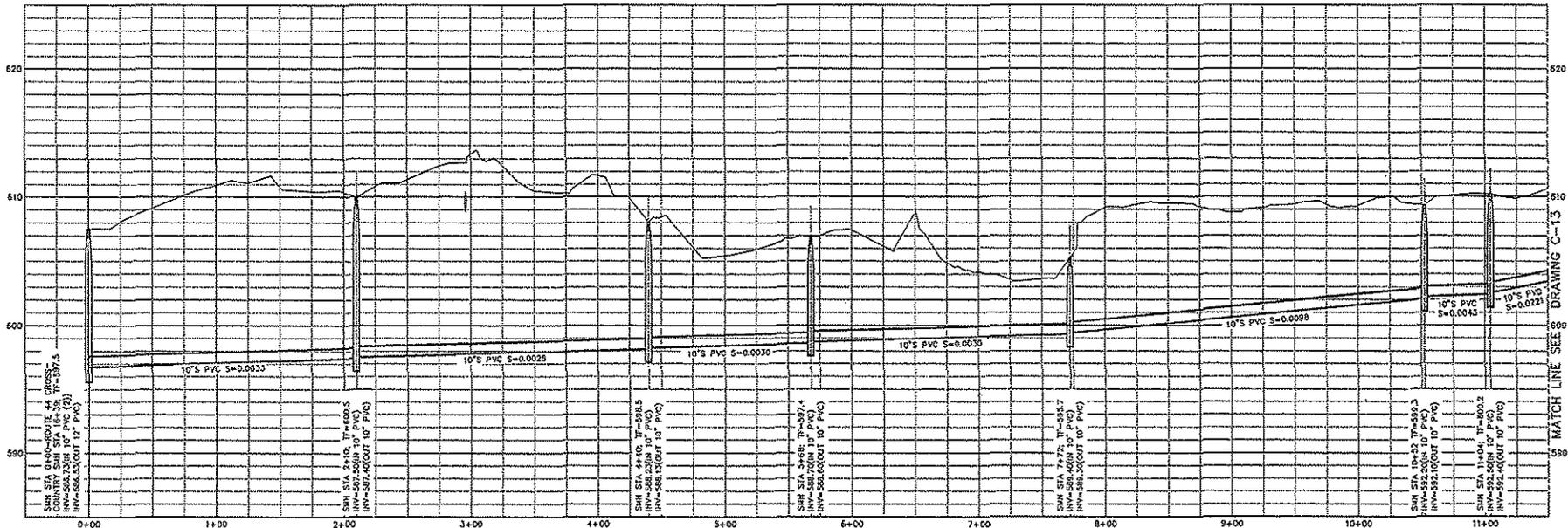
TOWN OF HARTFORD, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT
ROUTE 44 CROSS-COUNTRY SEWER
STA 11+50 TO 23+25

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05/21/15



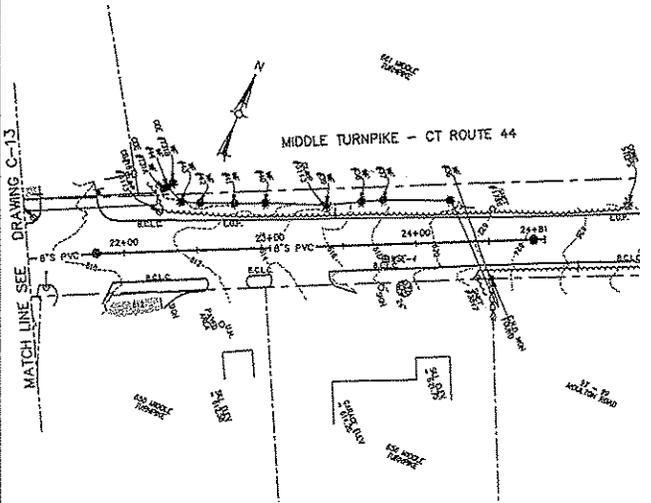
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REGISTERED PROFESSIONAL ENGINEER	_____
PROJECT NO.	_____
CLIENT	_____
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TOWN OF MANFIELD, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT
ROUTE 44 CROSS-COUNTRY EAST SEWER
STA 0+00 TO 11+50

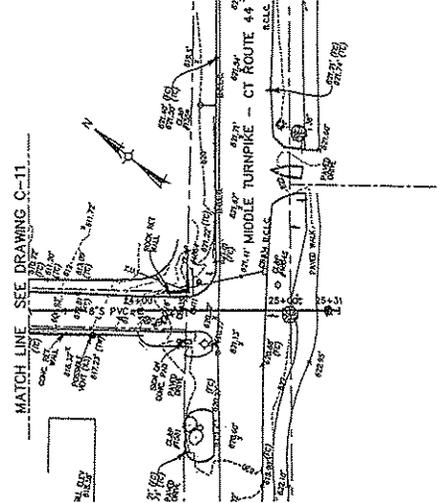
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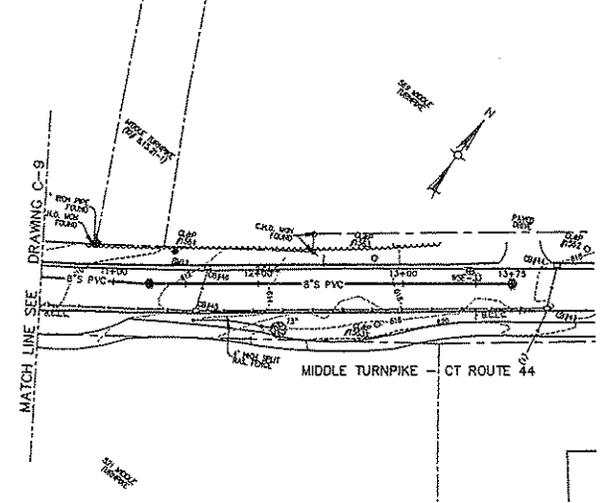
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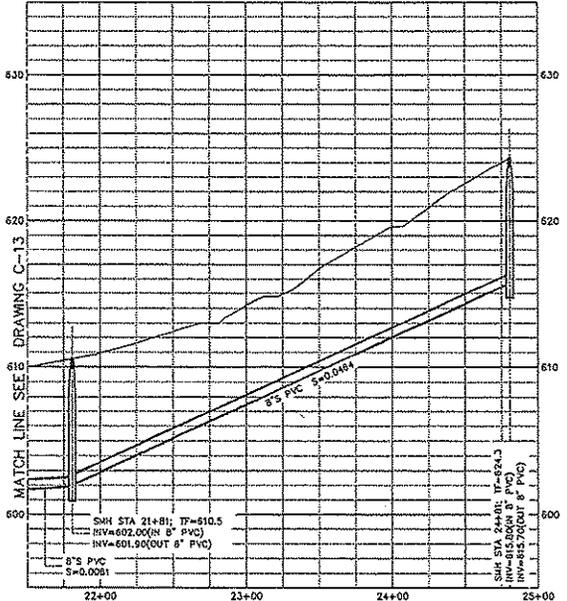


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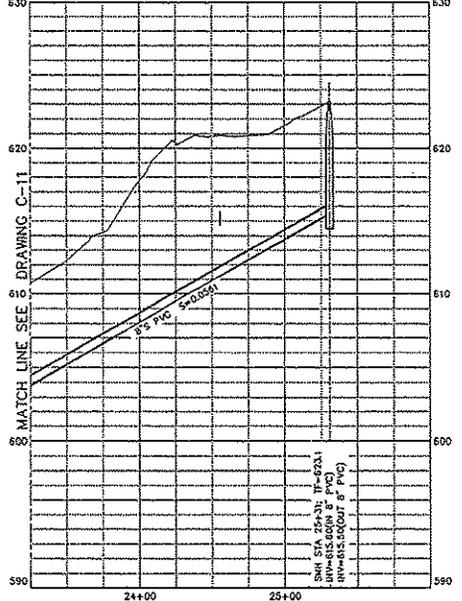


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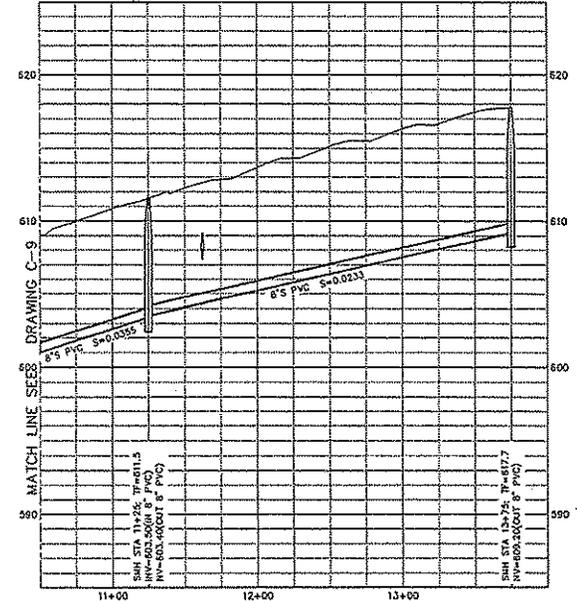
FOR REVIEW ONLY
05/21/15



ROUTE 44 CROSS-COUNTRY EAST SEWER PROFILE
SCALE: 1"=40' HORIZ, 1"=4' VERT



ROUTE 44 CROSS-COUNTRY SEWER PROFILE
SCALE: 1"=40' HORIZ, 1"=4' VERT



ROUTE 44 SEWER PROFILE
SCALE: 1"=40' HORIZ, 1"=4' VERT

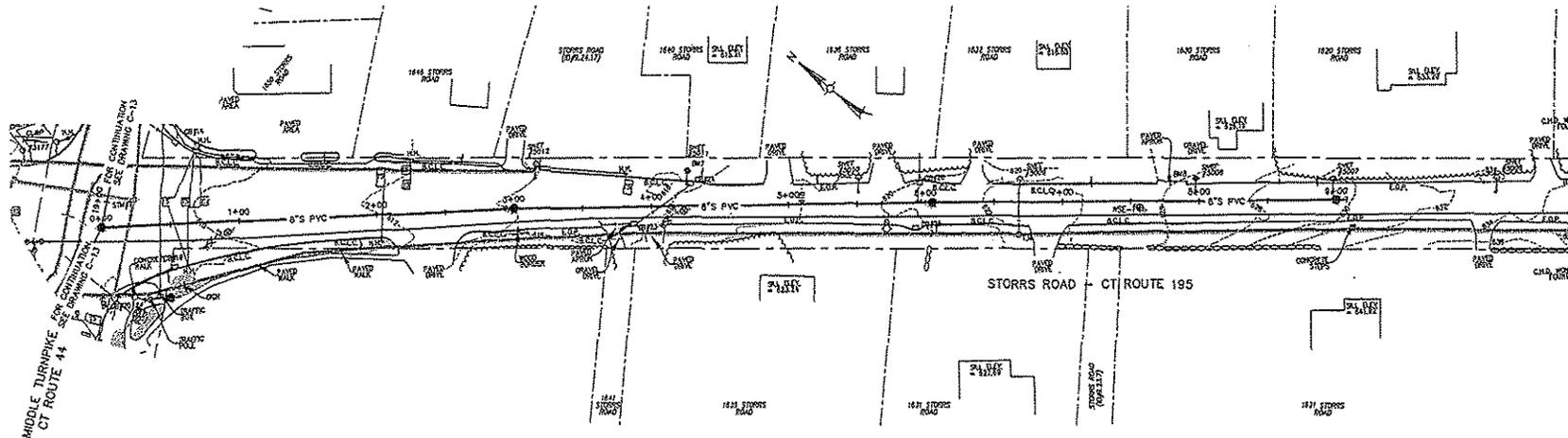
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REGISTERED PROFESSIONAL ENGINEER
DATE

TOWN OF HANFIELD, CONNECTICUT
 DEPARTMENT OF PUBLIC WORKS
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 JOB NO.: _____

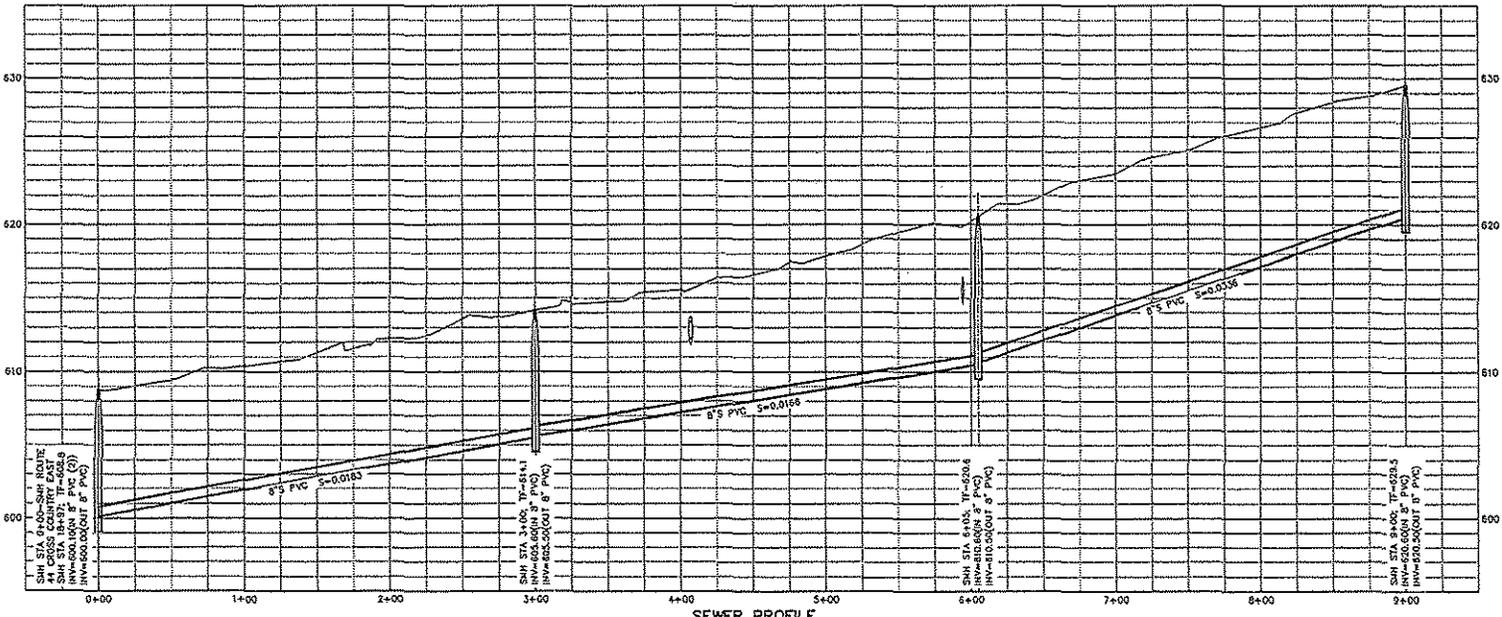
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SHEET 16 OF 33



PLAN
SCALE: 1"=40'

FOR REVIEW ONLY
05/21/15



SEWER PROFILE
SCALE: 1"=40' HORIZ, 1"=4' VERT

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273 Dividend Road, Rocky Hill, CT 06007
(860) 513-1473 (800) SANFISON
www.westonclampton.com

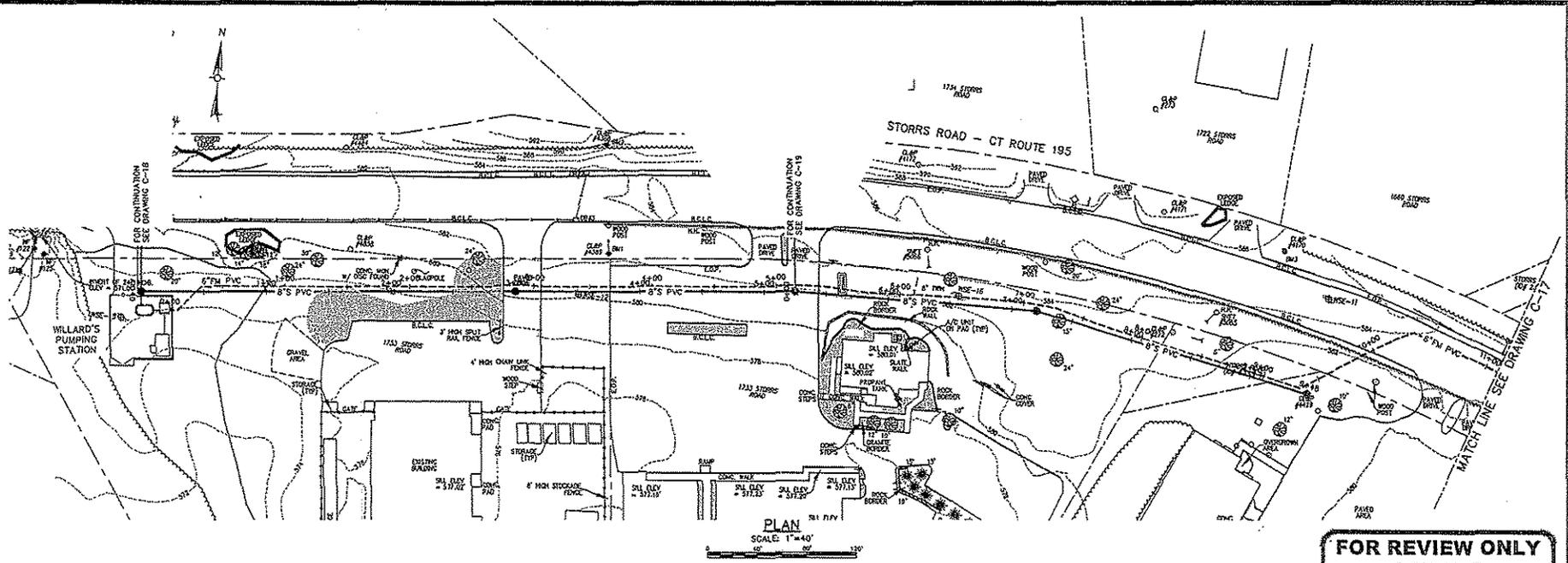
No.	Date	Dr.	By	Check	Apply	Description

REGISTERED PROFESSIONAL ENGINEER
DATE

TOWN OF HARTFORD, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT
ROUTE 195 SOUTH SEWER STA 0+00 TO 9+00
SCALE AS NOTED
DATE

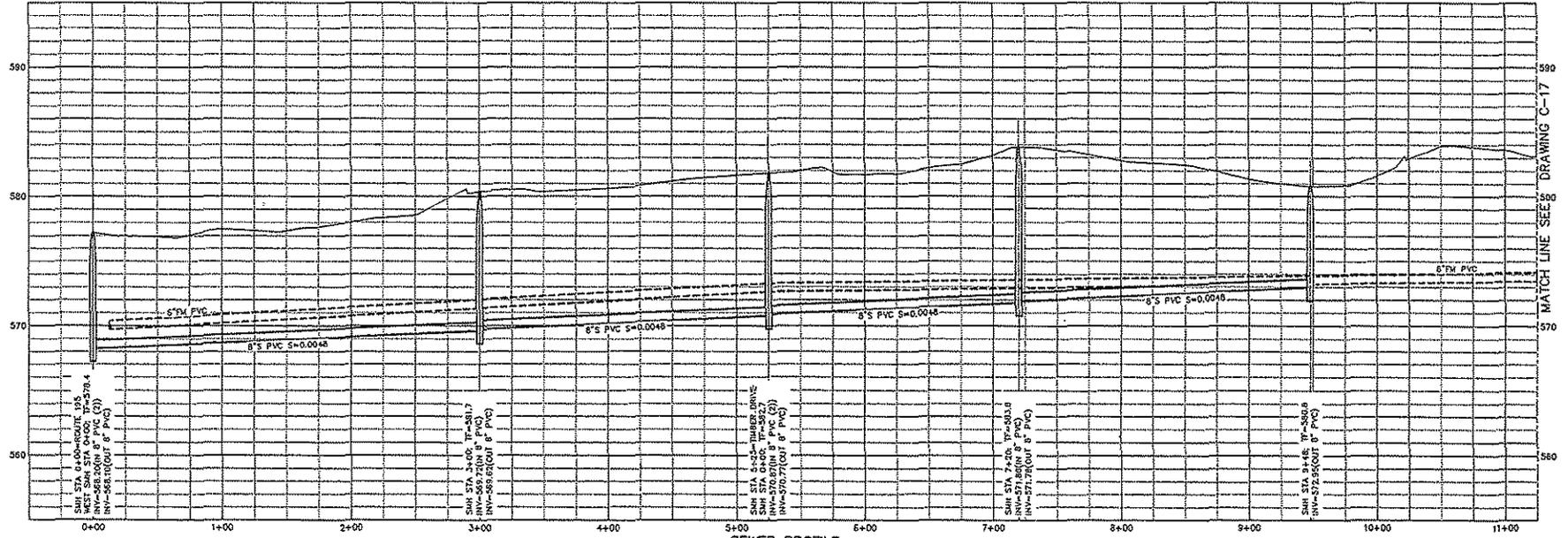
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SHEET 17 OF 33

169



PLAN
SCALE: 1"=40'

FOR REVIEW ONLY
05/21/15



SEWER PROFILE
SCALE: 1"=40' HORIZ, 1"=4' VERT

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6	E
7	D

TOWN OF MANSFIELD, CONNECTICUT
MANSFIELD SANITARY DISTRICT
FOUR COURSE SANITARY SEWER PROJECT
ROUTE 195 COUNTRY SEWER STA 0+00 TO 9+48
AND ROUTE 195 FORCE MAIN STA 0+00 TO 11+10

C-76

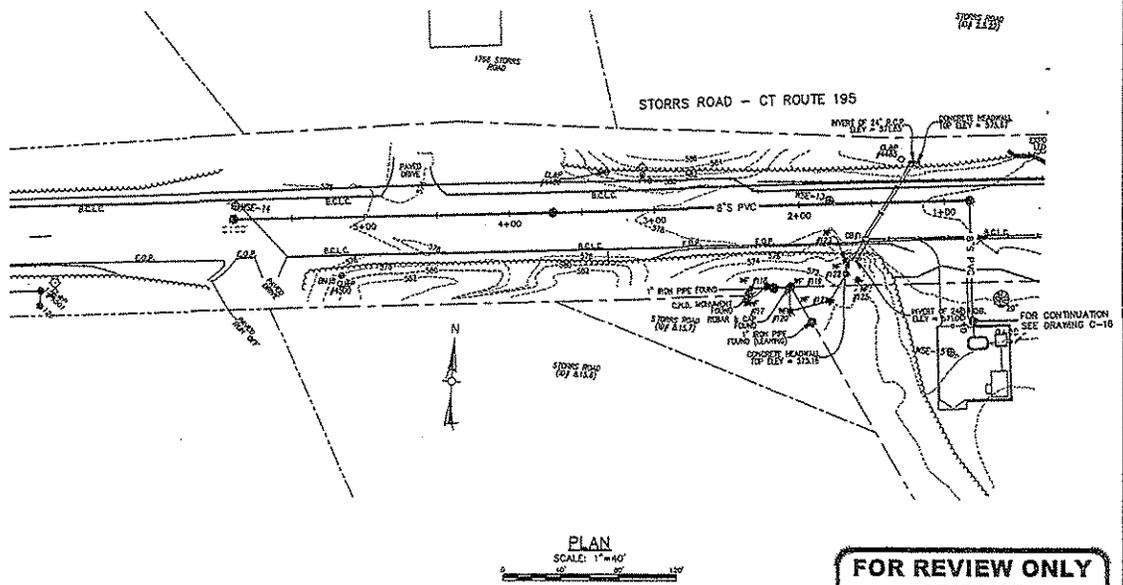
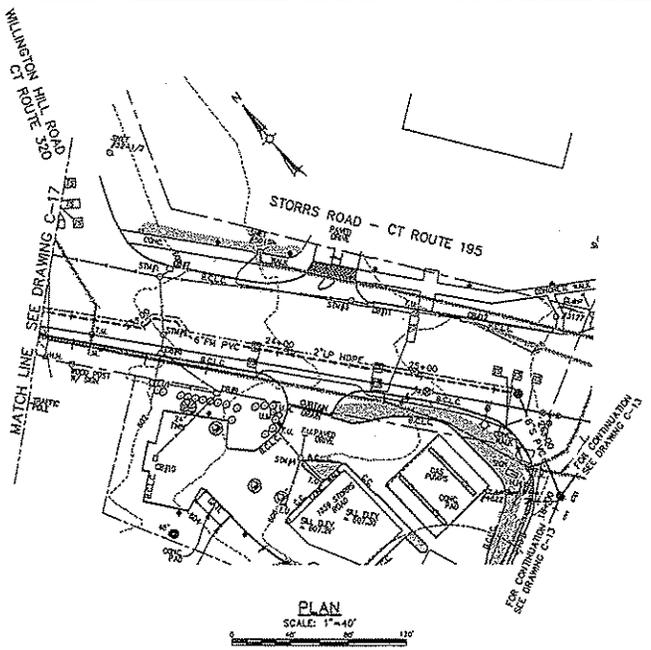
SHEET 18 OF 33

274 Dabland Road, Rocky Hill, CT 06067
(860) 513-1473 (800) SHAWPSON
www.westonandcampson.com

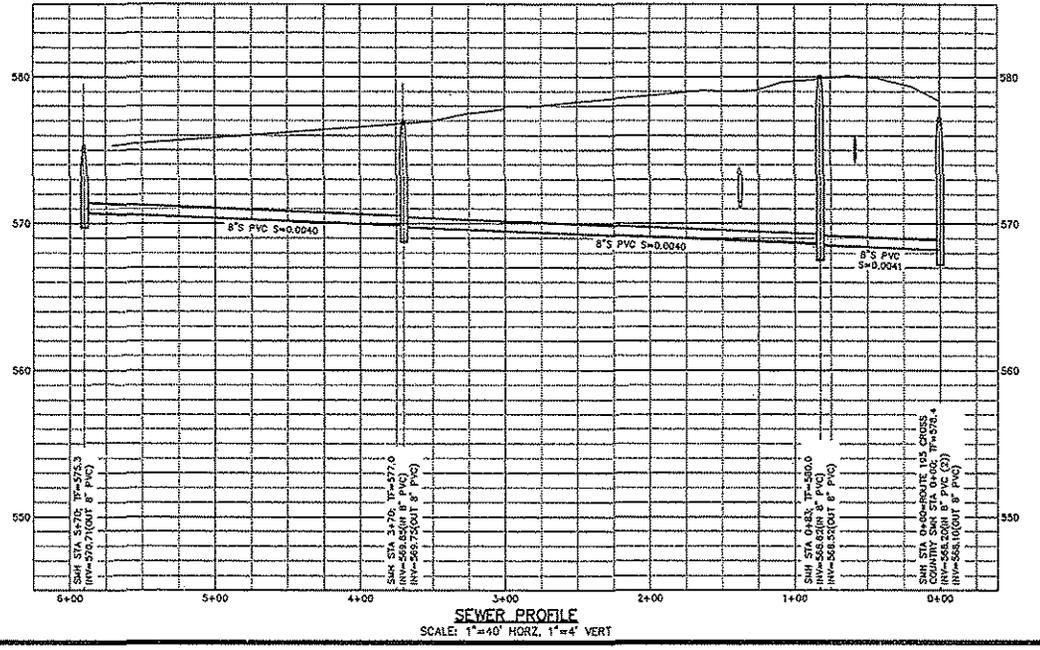
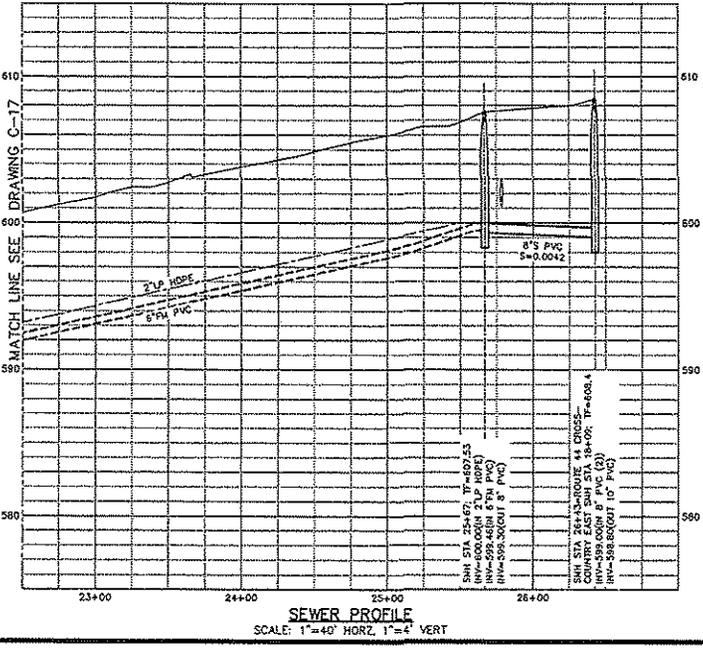
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DATE FILED
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FOR REVIEW ONLY
05/21/15



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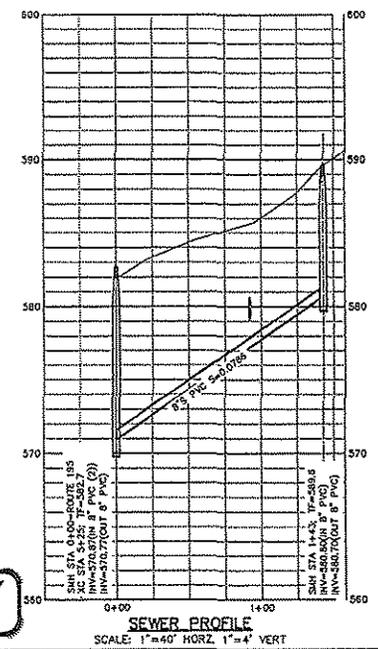
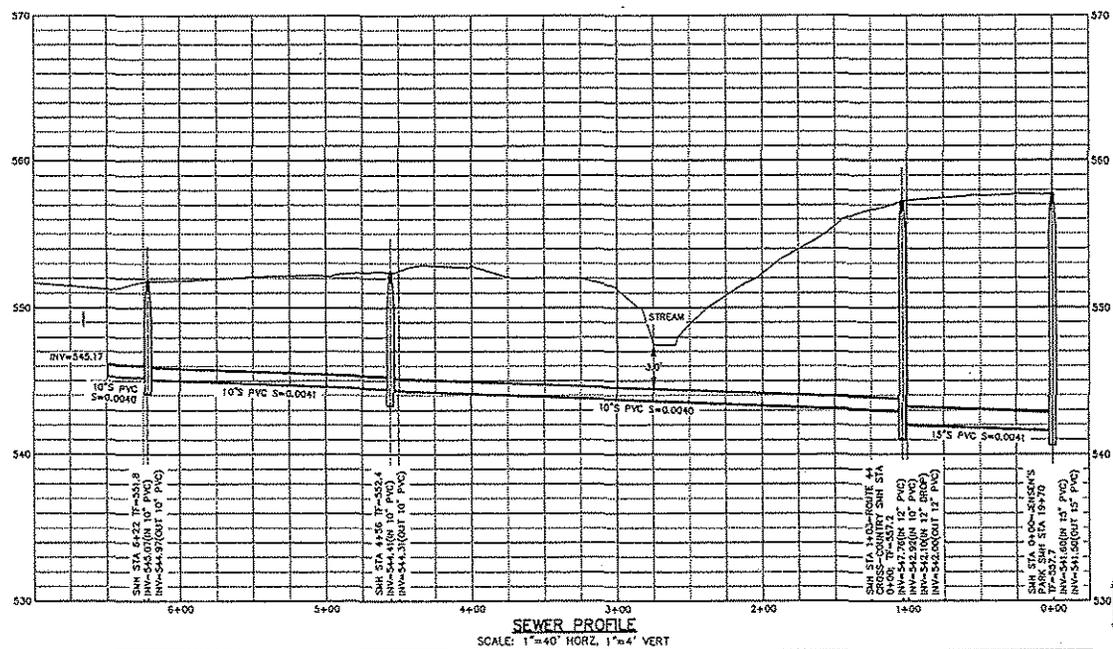
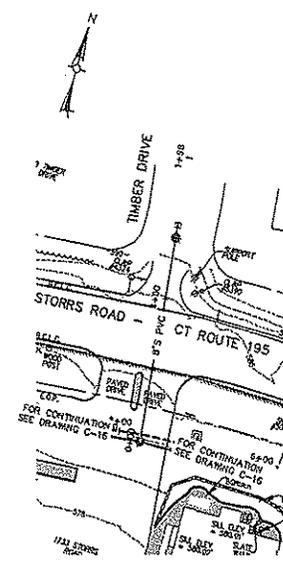
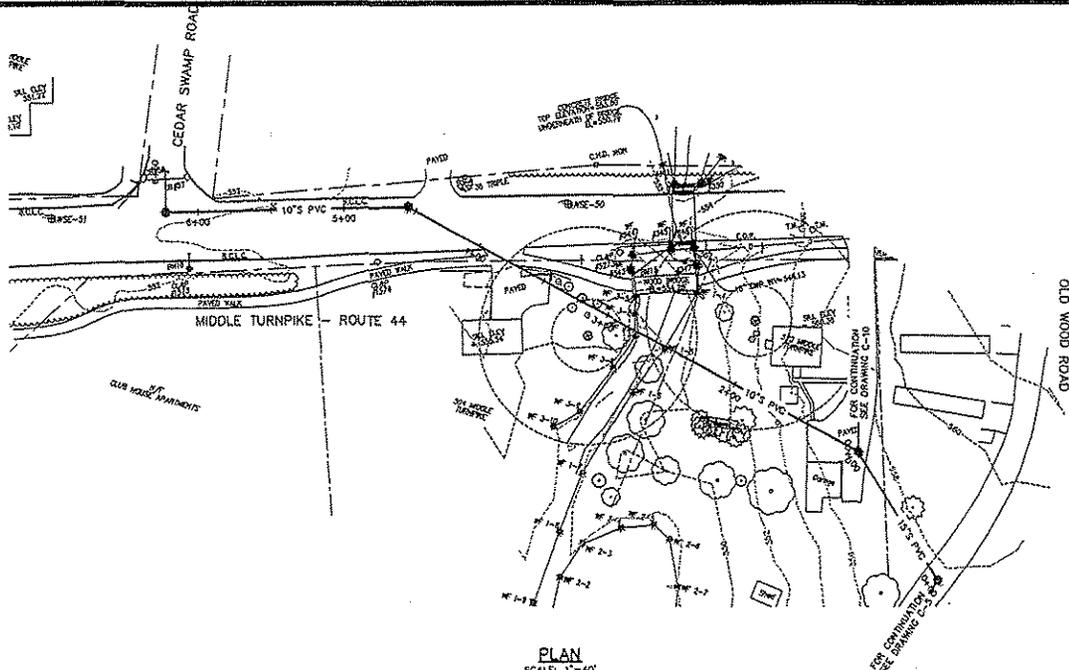
DATE: _____
REGISTERED PROFESSIONAL ENGINEER

TOWN OF MANSFIELD, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
FOUR CORNERS SANITARY SEWER PROJECT
ROUTE 195 FORCE MAIN STA 22+30 TO 26+43
ROUTE 195 WEST SEWER STA 0+00 TO 5+90

SCALE: AS NOTED
DATE: 05/21/15
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DATE: _____

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SHEET 20 OF 33



FOR REVIEW ONLY
05/21/15

NO.	DATE	BY	CHK	APP	BY	DESCRIPTION

REGISTERED PROFESSIONAL ENGINEER
DATE

TOWN OF MANSFIELD, CONNECTICUT
DEPARTMENT OF PUBLIC WORKS

FOUR CORNERS SANITARY SEWER PROJECT

ROUTE 44 WEST SEWER STA 0+00 TO 6+22
AND TIMBER DRIVE SEWER STA 0+00 TO 1+30

SCALE: AS NOTED

C-79

SHEET 21 OF 33

103

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ATTACHMENT C

DETAILED COST ESTIMATE

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
 Four Corners Sewer Project
 Town of Mansfield, Connecticut

ITEM NO.	DESCRIPTION UNIT COSTS	UNIT	Subtotal	Total Cost
SANITARY SEWER AND APPURTENANCES				
1a	8-inch PVC sewer (0 to 12 feet) - state road	LF	3,370	\$ 252,800.00
1b	8-inch PVC sewer (0 to 12 feet) - local road	LF	700	\$ 45,500.00
1c	8-inch PVC sewer (0 to 12 feet) - cross country	LF	750	\$ 48,800.00
1d	8-inch PVC sewer (>12 feet) - state road	LF	40	\$ 3,000.00
1g	10-inch PVC sewer (0 to 12 feet) - state road	LF	1,140	\$ 91,200.00
1h	10-inch PVC sewer (0 to 12 feet) - local road	LF	520	\$ 36,400.00
1i	10-inch PVC sewer (0 to 12 feet) - cross country	LF	970	\$ 67,900.00
1j	10-inch PVC sewer (>12 feet) - state road	LF	130	\$ 20,600.00
1l	10-inch PVC sewer (>12 feet) - cross country	LF	390	\$ 54,600.00
1m	12-inch PVC sewer (0 to 12 feet) - state road	LF	170	\$ 18,700.00
1o	12-inch PVC sewer (0 to 12 feet) - cross country	LF	490	\$ 49,000.00
1p	12-inch PVC sewer (>12 feet) - state road	LF	150	\$ 37,500.00
1r	12-inch PVC sewer (>12 feet) - cross country	LF	560	\$ 89,600.00
1t	15-inch PVC sewer (0 to 12 feet) - local road	LF	1,430	\$ 171,600.00
1u	15-inch PVC sewer (>12 feet) - state road	LF	40	\$ 40,000.00
1v	15-inch PVC sewer (>12 feet) - local road	LF	760	\$ 132,600.00
PRESSURE SEWER PIPE AND APPURTENANCES				
2a	10-inch HDPE force main sewer - local road	LF	1,590	\$ 119,300.00
2b	10-inch HDPE force main sewer - cross country	LF	1,930	\$ 144,800.00
2c	6-inch C-900 PVC force main sewer - state road	LF	1,580	\$ 102,700.00
2d	6-inch C-900 PVC force main sewer - local road	LF	200	\$ 11,000.00
2e	6-inch C-900 PVC force main sewer - cross country	LF	820	\$ 45,100.00
2f	Air Release Structures and Valves	EA	3	\$ 24,000.00
2g	2-inch HDPE Low Pressure Sewer	LF	750	\$ 41,300.00
SEWER SERVICE CONNECTIONS				
3a	15-inch x 6-inch wye or tee	EA	41	\$ 16,400.00
3b	12-inch x 6-inch wye or tee	EA	11	\$ 3,300.00
3c	10-inch x 6-inch wye or tee	EA	9	\$ 2,300.00
3d	8-inch x 6-inch wye or tee	EA	39	\$ 7,800.00
3e	6-inch PVC building connection - state road	LF	1,770	\$ 97,400.00
3f	6-inch PVC building connection - local road	LF	820	\$ 41,000.00
3g	6-inch sewer chimneys	VF	540	\$ 48,600.00
3h	1.5-inch HDPE Low Pressure Service Connection	LF	150	\$ 7,500.00
3k	2 x 1-1/2 tee branch for HDPE pipe	EA	1	\$ 500.00
3l	1-1/2-inch curb stops	EA	1	\$ 600.00
3m	1-1/2-inch PVC check valve	EA	1	\$ 250.00
STORM DRAINS AND APPURTENANCES				
4a	10-inch HDPE drains	LF	40	\$ 2,400.00
MISCELLANEOUS EARTHWORK				
5a	Changes in earthwork	CY	500	\$ 12,500.00
5b	Unsuitable Material	CY	1,000	\$ 25,000.00
5c	Test Pits	CY	500	\$ 25,000.00
5d	Additional crushed stone	CY	2,000	\$ 50,000.00
5e	Concrete encasement	CY	100	\$ 25,000.00
5f	control density fill	CY	100	\$ 20,000.00
5g	Repair Concrete Ductbank	CY	100	\$ 25,000.00
5i	Bentonite Dams	EA	70	\$ 21,000.00
ROCK EXCAVATION AND DISPOSAL				
6a	Rock excavation and disposal	CY	6,770	\$ 677,000.00
PAVEMENT REPLACEMENT				
7a	Temporary trench pavement - state road	LF	8,370	\$ 167,400.00
7b	Temporary trench pavement - local road	LF	5,830	\$ 87,500.00
7c	Permanent trench Class 2 pavement - state road	LF	7,650	\$ 191,300.00
7d	Permanent trench Class 1 pavement - state road	LF	8,370	\$ 418,500.00
7e	Permanent trench Class 2 pavement - local road	LF	5,830	\$ 87,500.00
7f	Permanent trench Class 1 pavement - local road	LF	5,830	\$ 70,000.00
	Milling and Overlay	SY	29,120	\$ 640,600.00
7g	Concrete roadbase sawcutting	LF	3,000	\$ 18,000.00
7h	Concrete roadbase excavation and disposal	SY	4,200	\$ 92,400.00

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
Four Corners Sewer Project
Town of Mansfield, Connecticut

ITEM NO.	DESCRIPTION UNIT COSTS	UNIT	Subtotal	Total Cost
7j	Additional pavement	TON	230	\$ 23,000.00
	MANHOLES AND APPURTENANCES			
8a	Precast concrete manhole - sanitary sewer (<12 feet)	EA	50	\$ 107,100.00
8b	Precast concrete manhole - sanitary sewer (>12 feet)	EA	10	\$ 32,000.00
8c	Manhole 4' Diameter Manhole	VF	480	\$ 62,700.00
8d	Manhole 5' Diameter Manhole	VF	150	\$ 29,800.00
8e	Manhole drop connection	VF	30	\$ 5,000.00
8f	Low-pressure terminal and in-line clean out manhole	EA	1	\$ 7,500.00
	Sewer Pump Stations			
9a	Jensons	LS	1	\$ 1,290,000.00
9b	Willards	LS	1	\$ 485,000.00
	DEWATERING and WATER CONTROL and Crossings			
10a	Dewatering	LS	1	\$ 150,000.00
	Cross Country Restoration			
11a	Cross Country Restoration	SY	3,160	\$ 37,900.00
	RECONSTRUCTION OF EXISTING UTILITIES			
12a	Reconstruction of existing sewers and drains	EA	50	\$ 15,000.00
12b	Reconstruction of existing water mains and services	EA	10	\$ 3,000.00
12c	Remove and replace traffic loops	EA	10	\$ 18,000.00
	DUST CONTROL			
13a	Calcium chloride	LB	5,320	\$ 2,700.00
	ENVIRONMENTAL PROTECTION			
14a	Inlet protection, each	EA	50	\$ 10,000.00
14b	Temporary silt fence	LF	12,000	\$ 60,000.00
	UNIFORMED OFFICERS			
15a	Uniformed officers for traffic control (state police)	HR	2,450	\$ 159,600.00
15b	Traffic Signs for Construction	LS	1	\$ 50,000.00
	Mobilization			
16a	Mobilization (not greater than 5% of Items 1a through 14b)	LS	1	\$ 332,000.00
	Sub-Total:		\$	7,410,000.00
	Contingency:		\$	940,000.00
	Engineering and Construction Administration:		\$	650,000.00
	Total Construction Cost:		\$	9,000,000.00
Notes:				
1. It is presumed that local roads will be closed with no officers required for traffic control.				
2. It is presumed that night time construction will not be required.				

APPENDIX D

PERMITS, LICENSES AND APPROVALS

Certificates, Permit, and Approvals	Reviewing Authority
Stormwater Construction Permit	Department of Energy & Environmental Protection
Construction Dewatering Permit	Department of Energy & Environmental Protection
Flood Management Certification	Department of Energy & Environmental Protection
DOT Encroachment Permit	Department of Transportation
Wastewater Discharge Approval	University of Connecticut
Inland Wetlands Permit	Town of Mansfield Inland Wetlands Agency
Planning & Zoning Permit (Pumping Stations)	Town of Mansfield Planning and Zoning Commission

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MwH*
CC: Maria Capriola, Assistant Town Manager; David Dagon, Fire Chief
Date: February 8, 2016
Re: Successor Collective Bargaining Agreement for Firefighters (IAFF),
 Local 4120

Subject Matter/Background

Staff has negotiated a proposed successor collective bargaining agreement with our Firefighters Union, and the Union members ratified that agreement on January 21, 2016. In accordance with our normal procedure, we are now presenting the proposed agreement to the Town Council for its review and consideration.

Highlights of the proposed agreement are as follows:

- Duration
 - Three years, July 1, 2014 – June 30, 2017
- Wages
 - General Wage Increases
 - Year 1: 2%
 - Year 2: 2%
 - Year 3: 2%
 - Part-time wages
 - Increase wages of part-timers to 78% of full-time hourly rate on 7/1/17 (Year 3). Currently part-time hourly rate is 75% of full-time hourly rate.
- Health Insurance
 - Increases employee share of the premium from 17% to 18% for both plans on 7/1/16
 - Increases employee share of the premium from 18% to 19% for both plans on 1/1/17
 - PPO and POE plan design changes implemented as soon as practicable following ratification of agreement, likely 3/1/16 or 4/1/16
 - Clarifies that an employee participating in the state exchange is not eligible for the payment in lieu of health insurance program
 - Increases retiree medical insurance payment from \$210 per month to \$225 per month; consistent with other bargaining groups

- Updated sick leave language to reflect changes now required by CT state law
 - Updated family sick leave from 24 to 40 hours
 - Includes family violence and sexual assault as permissible reasons for utilizing sick leave
- Updated non-discrimination language to include gender identity and to reference Town's anti-harassment policy and personnel rules. Article is no longer grievable under the CBA.
- Updated grievance procedure timelines
- Updated probationary period language

Financial Impact

When fully staffed, the Firefighters Union represents 13 full-time Firefighter/EMTs and approximately 8-12 part-time Firefighter/EMTs. The cumulative percentage change from FY 2013/14 (previous CBA) to the end of Year 3 of the successor CBA is 12.2%. However, there are several important factors impacting this analysis, including the addition of a 13th full-time firefighter in Year 1 (\$80,000-\$90,000 base salary and benefits costs), staff vacancies and significant town-wide health insurance premium increases for Years 2 and 3. Some of these factors, such as staffing levels, are separate from negotiations and inflate the value of the settlement. For example, if the cost of the 13th firefighter is excluded from the calculation, the cost increase from FY14 to FY15 falls to less than 1%. Also, health insurance premiums are affected to some extent by plan design, which is impacted by negotiations, as well as the overall pool experience, which is less impacted by negotiations. Without the estimated premium increases, staff estimates that the cumulative 3-year increase of the settlement would have been 8.4% or 2.8% per year.

Several factors will assist in reducing the impact of increases to employer contributions for health insurance: implementing a new health insurance plan design for the PPO and POE plans as soon as practicable following ratification of the agreement; increasing employee shares of the health insurance premiums; and not allowing active employees who participate in the state health insurance exchange to participate in the Town's payment in lieu of health insurance program.

The negotiated general wage increases for all three years of the CBA are approximately .25 percent to .33 percent less than state-wide averages for the same time period¹.

There are sufficient funds in contingency to cover the cost of a retroactive general wage increase award for Year 1 and to fund the negotiated general wage increase for Year 2. For more detailed estimates please refer to the attachment.

¹ See attached CCM December 2015 Labor Relations Data Reporter

Recommendation

The Council has three options. Option 1 is to vote to authorize the Town Manager to execute the proposed successor collective bargaining agreement as presented. Since the contract was negotiated in good faith, with guidance from the Council, and has since been ratified by the Union, staff recommends Option 1.

Move, effective February 8, 2016, to authorize the Town Manager to execute the proposed successor Collective Bargaining Agreement between the Town of Mansfield and Local 4120, IAFF – Firefighters, which agreement shall enter into effect on July 1, 2014 and expire on June 30, 2017.

If Council is dissatisfied with the proposed successor collective bargaining agreement as presented, Option 2 would be to reject the agreement as presented. If Council rejects the agreement, the matter shall be returned to management and the union for further bargaining. If the parties cannot reach a new agreement, the services of a mediator are used. If mediation fails to help the parties reach an agreement, the parties will be subject to binding arbitration.

Option 3 would be to take no action on the agreement, in which case the agreement would become effective after a 30 day period.

Attachments

- 1) Cost Estimates for Successor Collective Bargaining Agreement
- 2) Proposed Successor Collective Bargaining Agreement
- 3) State-Wide Settlement Data (Source: December 2015 CCM Labor Relations Data Reporter)

Town of Mansfield
 Fire Salary and Benefits Estimates - 7/1/14 - 6/30/17 - 2% General Wage Increase
 With Health Insurance

Fiscal Year	Est. Salaries (Base)	Est. Salaries (Training)	Est. Salaries (Overtime)	FICA	FICA Alternative	Medicare	MERS	Longevity	Life Ins.	STD Ins.	LTD Ins.	Health Ins. (Town Share)	Pymt in Lieu of Health * Ins.	Total	% Change	\$ Difference
FY 2013/2014 - Staff with Benefits	799,761	35,084	195,989	49,585	--	11,597	135,639	6,137	1,728	4,368	4,855	104,071	6,900	1,355,714		
FY 2013/2014 - Part-time Staff without Benefits	253,795	--	--	--	12,690	3,680	--	--	--	--	--	--	--	270,165		
Total	1,053,556	35,084	195,989	49,585	12,690	15,277	135,639	6,137	1,728	4,368	4,855	104,071	6,900	1,625,878		
FY 2014/2015 - Staff with Benefits	858,738	47,211	235,580	53,242	--	12,452	145,642	4,486	1,970	4,598	5,110	101,505	4,500	1,475,033	8.8%	*See below note on 13th Full-time FF/EMT
FY 2014/2015 - Part-time Staff without Benefits	223,593	--	--	--	11,180	3,242	--	--	--	--	--	--	--	238,015	-11.9%	
Total	1,082,331	47,211	235,580	53,242	11,180	15,694	145,642	4,486	1,970	4,598	5,110	101,505	4,500	1,713,048	5.4%	87,170
FY 2015/2016 - Staff with Benefits	846,137	26,010	242,975	52,460	--	12,269	141,559	4,789	1,903	4,755	4,937	139,353	2,100	1,479,247	0.3%	
FY 2015/2016 - Part-time Staff without Benefits	235,682	--	--	--	11,784	3,417	--	--	--	--	--	--	--	250,884	5.4%	
Total	1,081,819	26,010	242,975	52,460	11,784	15,686	141,559	4,789	1,903	4,755	4,937	139,353	2,100	1,730,130	1.0%	17,082
FY 2016/2017 - Staff with Benefits	945,685	26,581	170,748	58,632	--	13,712	158,213	4,789	2,085	5,210	5,409	168,084	1,200	1,560,349	5.5%	
FY 2016/2017 - Part-time Staff without Benefits	247,607	--	--	--	12,380	3,590	--	--	--	--	--	--	--	263,577	5.1%	
Total	1,193,292	26,581	170,748	58,632	12,380	17,303	158,213	4,789	2,085	5,210	5,409	168,084	1,200	1,823,926	5.4%	93,796

Total Increase: 198,048
12.2%

Notes:

- 13/14 actuals for salaries
- 14/15 actuals for salaries, plus GWI estimate
- 14/15 includes 13th new full-time firefighter position; FY 13/14 cost of 13th position, inclusive of all salary and benefits costs \$80,000-\$90,000 depending on health insurance selection.
- 14/15 changed MERS to 16.73%
- 15/16 for salaries uses Finance Dept. estimates (salary transfers mid-year adjustments), plus GWI estimate
- 16/17 for salaries uses Finance Dept. estimates for budget preparation, plus GWI estimate
- 16/17 assumes no premium rate increase for life and disability insurances
- 16/17 health insurance assumes 15% rate increase; new plan designs in place; higher employee share of premium in place
- 16/17 hourly rate for part-timers increases from 75% to 78% of full-time hourly rate
- Assigns OT and Trng estimates to full-timers only - (slightly affects payroll taxes and MERS estimates)
- Longevity includes payroll taxes and MERS
- 2% general wage increase for Years 1-3 of the contract
- Retro wage payments only made to active and retired employees; employees that resigned during negotiations do not receive retro wage payments. This will result in a modest decrease of the retro wage payout.

Tentative Agreement

Green font indicates language tentatively agreed upon between the parties

COLLECTIVE BARGAINING AGREEMENT

between the

TOWN OF MANSFIELD

and

**MANSFIELD FIRE FIGHTERS, LOCAL 4120
INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS**

~~July 1, 2010-- June 30, 2014~~
July 1, 2014-- June 30, 2017

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**COLLECTIVE BARGAINING AGREEMENT BETWEEN
THE TOWN OF MANSFIELD
and
THE UNIFORMED PROFESSIONAL FIRE FIGHTERS OF CONNECTICUT**

**ARTICLE I
RECOGNITION**

- 1.1 The Town of Mansfield (the "Town") recognizes the Uniformed Professional Firefighters of Connecticut (the "Union") as the exclusive representative of all uniformed fire fighters employed by the Town, ~~who are regularly scheduled to work at least twelve (12) hours weekly,~~ with the exception of the Fire Chief and/or any chief or deputy chief, and all volunteer members of the Mansfield Fire and Emergency Services who may be appointed by the Town ~~in the future~~ and meets the definitions of exclusion from the bargaining unit by the Connecticut State Board of Labor Relations.
- 1.2 For the purposes of this Agreement:
- a. A full-time employee is one who is regularly scheduled to work an average of forty-two (42) hours per week.
 - b. A part-time employee is one who works fewer hours than an average of forty-two (42) hours per week on an annual calendar year basis. Partial weeks (less than seven days) from the first and last weeks of the calendar year will not be used in calculating the average hours worked

**ARTICLE II
NON-DISCRIMINATION**

- 2.1 All provisions of this Agreement shall be applied equally to all employees in the bargaining unit without discrimination because of race, color, creed, religion, sex, age, national origin, marital status, sexual orientation, genetic makeup, gender identity, political affiliation, union membership, military service and veteran's status, disability, except on the basis of bona fide occupational qualification or business necessity, or any other protected class. ~~Any employee who files a grievance alleging breach of this provision may pursue that grievance through Step 23 Town Manager. However, in recognition of the employee's alternate remedies under state and federal law, no grievance alleging breach of this provision may be submitted to arbitration under Article VI (grievance procedure). In recognition of the employee's alternate remedies under state and federal law, and the Town's Anti-Discrimination policies as provided for in the Town's Personnel Rules dated January 23, 2012 and may be amended from time to time, no grievance may be filed alleging breach of this provision.~~ In recognition of the employee's alternate remedies under state and federal law, and the Town's Anti-Discrimination policies as provided for in the Town's Personnel Rules dated January 23, 2012 and may be amended from time to time, no grievance may be filed alleging breach of this provision.

**ARTICLE III
NO STRIKE--NO LOCKOUT**

- 3.1 The Union and the employees expressly agree that there will be no strikes, slowdowns, picketing during working hours, work stoppages, mass absenteeism, mass feigned illness or other similar forms of interference with the operation of the Town.
- 3.2 The Town agrees that it will not lock out the employees covered by this Agreement during its term.
- 3.3 Any or all employees participating in such strike or other prohibited activity described above in Section 1 shall be subject to disciplinary action by the Town up to and including discharge.

**ARTICLE IV
MANAGEMENT RIGHTS**

- 4.1 Except where such rights, powers and authority are specifically relinquished, abridged or limited by the provisions of this Agreement, the Town has and will continue to retain, whether exercised or not, all the rights, responsibility and prerogatives of management of the affairs of the Town and direction of the workforce, including, but not limited to, the following.
 - a. To determine the care, maintenance and operation of equipment and property used for and on behalf of the purposes of the Town.
 - b. To establish or continue policies, practices and procedures for the conduct of Town business and, from time to time, to change or abolish such policies, practices or procedures.
 - c. To discontinue processes or operations or to discontinue their performance by employees.
 - d. To select and to determine the number and types of employees required to perform the Town's operations.
 - e. To employ, transfer, promote or demote employees, or to lay off, terminate for just cause or otherwise relieve employees from duty for lack of work or other legitimate reasons when it shall be in the best interests of the Town. The Town may establish contracts or sub-contracts for operations provided that this right shall not be used for the purposes or intention of laying off bargaining unit employees, undermining the Union, discriminating against its members, or reducing the number of full-time Firefighter/EMTs.

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- f. To prescribe and enforce reasonable rules and regulations for the maintenance of discipline and for the performance of work in accordance with the requirements of the Town, provided such rules and regulations are made known in a reasonable manner to the employees affected by them and to the Union.
- g. To create job specifications and revise existing job specifications as deemed necessary and to ensure that related duties connected with departmental operations, whether enumerated in job descriptions or not, shall be performed by employees provided that, upon request, the Town agrees to negotiate with the Union regarding any significant impact which any change in job specifications may have on employees' wages, hours or other terms of employment.
- h. To ensure that related duties connected with Town operations, whether enumerated in job descriptions or not, shall be performed by employees.

**ARTICLE V
UNION SECURITY**

- 5.1 As a condition of employment, all regular employees in the bargaining unit shall become and remain members of the Union in good standing within thirty (30) days of hire, or, if the employee chooses not to become a member of the Union, then the employee shall pay an agency service fee. The agency service fee shall be that proportion of Union dues which is expended for the purposes of collective bargaining, contract administration and grievance processing.
- 5.2 The Town agrees to deduct Union dues and/or fees from the pay of those employees who voluntarily authorize such deductions in writing or agency service fees established by the Union for non-members. The Town shall submit same to the Secretary-Treasurer of the Union no later than the fifteenth of each month.
- 5.3 The deduction of Union dues and fees during any month shall be made during the applicable month and shall be remitted to the financial officer of the Union not later than the third Thursday of the following month. The monthly dues remittance to the Union shall be accompanied by a list of names of employees from whom wage dues deductions have been made.
- 5.4 The Union shall supply to the Town written notice at least thirty (30) days prior to the effective date of any change in the rates of fees and dues.
- 5.5 No dues or fees will be deducted when an employee has exhausted accumulated sick leave or is collecting workers' compensation or whose earnings are insufficient to cover dues after taking other legally required deductions.

- 5.6 The Union shall indemnify and hold the Town harmless from any and all demands, suits, complaints, claims, costs and liabilities including reasonable attorney's fees and the cost of hearings caused by or arising out of the administration or enforcement of this article.

**ARTICLE VI
GRIEVANCE PROCEDURE**

- 6.1 The following terms are agreed to mean as stated below.

- a. "Grievant" is defined as any member of the bargaining unit and may include a group of employees similarly affected by a grievance or the Union. "Town" shall mean the Town or an agent of the Town, at the Town's option. Nothing contained herein shall prevent an employee from presenting his/her own grievance and representing himself/herself. However, only the Union may proceed to arbitration.
- b. "Days" are defined as week days (Monday through Friday) and shall exclude Saturdays, Sundays and holidays.
- c. "Grievance" shall mean a claim that there has been a violation, misinterpretation or misapplication of a specific provision of this agreement.

- 6.2 The following time limits are established regarding grievances.

- a. Since it is important that a grievance be processed as rapidly as possible, the number of days indicated at each step shall be considered as a maximum. The time limits specified may, however, be extended by written agreement of the parties.
- b. If an aggrieved person does not file a grievance in writing at Step 1 within ten (10) days after the employee knew or reasonably should have known of the event or condition giving rise to the grievance, then the grievance shall be considered waived.
- c. Failure at any step of this procedure to communicate a decision within the specified time limits shall be deemed denial of the grievance and shall permit the aggrieved person to proceed immediately to the next step. Failure at any step to appeal within the specified time limits shall be deemed to be acceptance of the last decision rendered.
- d. Any time limits specified within this article may be extended by written mutual agreement of the Union and the Town, provided that if the grievance is not submitted to a higher step in the above procedures, it shall be deemed settled on the basis of the Town's answer in the last step considered.

6.3 Step One – Fire Chief.

Either the Union or an aggrieved employee who wishes to pursue a grievance shall present the grievance in writing to the Fire Chief within ten (10) days after the employee knew or reasonably should have known of the event or condition giving rise to the grievance. The grievance shall set forth the underlying facts and references to the specific provisions of the contract which the Union or the employee claims have been violated. ~~The Fire Chief shall, within seven (7) days after the receipt of the written grievance, arrange a meeting to discuss the grievance with the Union.~~ A meeting to discuss such grievance, including at least one officer or business agent of the union and the Town, will be held no later than fifteen (15) days from the date of the request for such a meeting by either party unless otherwise agreed upon by the parties. Within ~~seven (7)~~ fifteen (15) days following such meeting, the Fire Chief shall render his/her decision and the reasons therefore in writing to the grievant(s). A copy shall be sent to the Union representative designated on the grievance form.

6.4 Step Two - Town Manager.

If the grievant(s) or the Union is not satisfied with the disposition of the grievance at Step One, the grievant(s) or the Union may, within ~~five (5)~~ ten (10) days of receipt of the decision at Step One, refer the grievance to the Town Manager. ~~The Town Manager shall within seven (7) days after the receipt of the written grievance arrange a meeting to discuss the grievance with the Union.~~ A meeting to discuss such grievance, including at least one officer or business agent of the union and the Town, will be held no later than fifteen (15) days from the date of the request for such a meeting by either party unless otherwise agreed upon by the parties. Within ~~seven (7)~~ fifteen (15) days following such meeting, the Town Manager shall render his/her decision on the grievance in writing to the grievant(s) with a copy to the Union.

6.5 Step Three - Arbitration.

Within fifteen (15) days after receipt of the Town Manager's decision, the Union may submit the grievance to arbitration and will provide notice of the filing to ~~by so notifying~~ the Town Manager in writing. If the grievance involves a suspension equal to or greater than forty two (42) hours for a full-time employee or twenty four (24) hours for a part-time employee or discharge of an employee, the Union shall file the grievance with the American Dispute Resolution Center and Arbitration shall proceed in accordance with the rules of the American Dispute Resolution Center. Any other type of grievance may be filed with the Connecticut State Board of Mediation and Arbitration. All arbitrations shall proceed in accordance with the following:

- a. The arbitrator shall hear and decide only one grievance in each case. The arbitrator shall have no power in any matter to make an award that amends, adds to, subtracts from, or eliminates any provision of this Agreement. The arbitrator shall be bound by, and must comply with, all terms of this Agreement.

- b. The arbitrator shall, within thirty (30) days after the hearing, render his/her decision in writing to the parties in interest, setting forth his/her findings of fact, reasoning and conclusions. Such decisions shall be binding on all parties except as provided by law.
- c. The costs of the arbitrator's fee shall be borne equally by both parties. It is understood that each party is responsible for its own costs for legal counsel, expert witnesses and other expenses.
- d. No employee may proceed to arbitration on his/her own; only the Union may submit a grievance to arbitration.

ARTICLE VII PROMOTIONAL VACANCIES

- 7.1 All appointments and promotions shall be made in accordance with the Town's merit system, including a review of the candidate's length of service with the Town, training, experience, and education. Full-time openings for Firefighter/EMT's shall not be considered promotional vacancies.
- 7.2 When the Town determines a promotional vacancy is to be filled, the Town agrees to post a notice of the vacant position via email and on the employee intranet. The notice shall be posted for a period of not less than five (5) working days.
- 7.3 Bargaining unit employees shall be eligible to apply for and participate in promotional examinations posted in accordance with §7.2. When and if the Fire Chief determines, in his sole discretion, that an insufficient number of well-qualified internal applicants are available from within the bargaining unit subsequent to an initial posting, the Fire Chief may open promotional examination eligibility to outside candidates in order to provide an adequate number of candidates for consideration, provided that the determination of the Fire Chief in this Section is not arbitrary or capricious. This section shall not apply to hiring processes for entry level positions.

ARTICLE VIII PROBATIONARY PERIOD

- 8.1 Every person appointed to a regular position or a new classification shall be required to successfully complete a probationary period which shall be of sufficient length to enable the Town Manager to observe the employee's ability to perform the principal duties pertaining to the position. The probationary period shall begin immediately upon appointment or promotion and shall ~~continue for not less than twelve (12) months~~ be as follows:

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- ~~a. For a full-time employee, for twelve (12) months following successful completion of training at the Fire Academy or equivalent training (equivalent to training for Firefighter I and II, Hazmat and Incident Command);~~
- ~~b. For a part-time employee, for eighteen (18) months following successful completion of training at the Fire Academy or equivalent training (equivalent to training for Firefighter I and II, Hazmat and Incident Command).~~
- a. Full-time employees: Twelve (12) months, except the Chief shall have the discretion to reduce the length of the probationary period in situations where a newly appointed full-time employee, immediately prior to and without any interruption between their full-time appointment, worked for the department as a part-time employee.
- b. Part-time employees: Eighteen (18) months.

Any form of leave, including but not limited to training, attendance at the Connecticut Fire Academy Recruit Training Program, military, compensatory, or ~~period of~~ worker's compensation leave in excess of ~~six (6)~~ fifteen (15) working days shall be excluded from the time counted as probationary period.

An employee appointed to a full-time position who immediately prior to becoming a full-time employee served as a part-time employee for the department who does not successfully complete the probationary period shall be reinstated to the part-time position the employee held prior to becoming a full-time employee. If such position is not available, the employee may displace the last hired part-time employee in the rank or classification occupied immediately prior to becoming a full-time employee, provided the employee remains qualified for that position and the displaced employee is less senior than s/he. If none of these options results in the individual obtaining a position, s/he shall be placed on a reappointment list.

If an employee appointed to a full-time position, who immediately prior to becoming a full-time employee served as a part-time employee for the department, does not successfully complete the probationary period and claims that the decision of the department head was arbitrary, capricious or discriminatory, said employee may process a grievance at Step Two of the grievance procedure but not beyond Step Two.

- 8.2 At any time during the probationary period, for a new full-time or part-time employee the Town Manager, in his/her sole discretion, may terminate an employee. Such action shall be in writing to the employee. If an employee is discharged or disciplined during their initial probationary period, neither the employee nor the Union shall have any right to appeal such action through the grievance or arbitration procedure of this Agreement.
- 8.3 An employee appointed through promotion who does not successfully complete the probationary period shall be reinstated in a position in the rank or classification occupied by the employee immediately prior to promotion if such a position is available and the

Tentative Agreement

employee remains qualified for that position. If such position is not available, the individual will be offered an appointment to a similar position for which s/he is qualified if there is a vacancy in such a position. If a position in the same rank or classification is not available, or if a similar position is not available, the employee may displace the least senior employee in the rank or classification occupied immediately prior to promotion, provided the employee remains qualified for that position and the displaced employee is less senior than s/he. If none of these options results in the individual obtaining a position, s/he shall be placed on a reappointment list.

If an employee who fails a promotional probation claims that the decision of the department head was arbitrary, capricious or discriminatory, said employee may process a grievance at Step Two of the grievance procedure but not beyond Step Two.

- 8.4 Nothing herein precludes the Town from extending an employee's probationary period by mutual agreement of the Town and the Union.
- 8.5 Recruit Rate. If the Town in their sole discretion requires new hires to attend the Connecticut Fire Academy Recruit Training Program, such new hires shall be paid at a recruit rate for a period of six (6) months beginning with their date of hire. The recruit rate of pay shall be eighty two and one half percent (82.5%) of Step 1 of the applicable full or part-time firefighter/EMT pay scale as appropriate. New full-time hires, including internal employees hired into full-time positions, who are not required to attend the Connecticut Fire Academy's Recruit Training Program shall be paid at Step 1 of the full-time firefighter/EMT pay scale.

ARTICLE IX DISCIPLINE

- 9.1 No employee who has successfully completed the probationary period shall be discharged or suspended except for just cause.
- 9.2 Other than in the case of probationary employees, any discipline or discharge may be appealed through the grievance procedure of this Agreement.
- 9.3 Former employees who have been dismissed (and not reinstated either as a result of the grievance process or with the Town's agreement) or who resigned while charges were pending will not be rehired by the Town.

ARTICLE X INSURANCE PROGRAM

- 10.1 Medical Insurance. For full-time employees and their dependents the Town will maintain group membership in a PPO and POE/HMO plan. The plan summaries, including information concerning medical, vision and prescription drug coverage and employee co-

Tentative Agreement

pays, is summarized in Appendix B G of this Agreement. Subject to any plan restrictions, the employee may choose to participate in any of the two options.

- 10.2 The Town and full-time employees agree to share the cost of insurance premiums for the coverage outlined above. The employees are responsible on an annual basis for the percentage amounts listed below, with the payments to be made by payroll deduction from each check in substantially equal payments.

	<u>Effective July 1, 2013-July 1, 2014</u>	<u>July 1, 2016</u>	<u>Effective January 1, 2017</u>
POE/HMO	17%	18%	19%
PPO	17%	18%	19%

The Town shall continue to provide a program for payment of premium cost shares by pre-tax salary reduction, to the extent permitted by law.

- 10.3 Dental Insurance. Full-time employees and their dependents may enroll in the dental coverage offered through the Town. Employees will be responsible for the full cost of these benefits. Employees whom elect dental coverage will pay for this coverage through payroll deduction. Upon enrollment, employees and their dependents must remain on the plan for no less than two (2) years from the date of enrollment.
- 10.4 Life Insurance. The Town shall provide each full-time employee with group term life insurance, including accidental death and dismemberment benefits, in an amount equal to the employee's base salary. Changes in base salary will be reported to the insurance carrier in the calendar month following the change in salary.
- 10.5 Change of Carriers. The Town may change the carriers or self-insure for any of the foregoing insurance provided that the benefits shall be the equivalent or better than those provided in the above referenced coverages. The Town is required to obtain agreement from the Union that the benefits are equivalent or better, and such agreement shall not be unreasonably withheld.
- 10.6 Payment in Lieu of Health Insurance. An employee who elects to waive participation in the health insurance plans identified in Section 10.1, ~~and does not participate in another employer's plan that is also in the Town of Mansfield health insurance pool~~ shall be eligible for a payment in lieu of insurance in accordance with the Town's standard plan for such payments, including but not limited to completion of the required waiver of insurance forms provided by the Town. Employees that purchase insurance through another employer's plan that is also in the Town of Mansfield health insurance pool or purchase health insurance through any state health insurance exchange are not eligible to participate in this program. The amount of the payments in lieu of insurance shall be based on the level of coverage for which the employee was previously enrolled, and shall be as follows:

- a. individual coverage -- \$1,200
- b. individual plus one dependent - \$2,400
- c. individual plus two or more dependents - \$3,000

**ARTICLE XI
WORKERS' COMPENSATION**

11.1 Injury Leave. A full-time employee who is disabled as the result of an on-the-job injury which is accepted as compensable under the Workers' Compensation Act shall be placed on injury leave. Employees on injury leave receive continuation of medical and life insurance benefits and continuation of seniority. When an employee is on injury leave, wages will be paid as follows:

- a. In the case of injuries causing temporary disability which necessitate absences of three (3) days or less, the Town shall pay the employee's full gross base pay for that time, since payments are not made under workers' compensation insurance for such benefits.
- b. For periods in excess of three (3) days but not exceeding six (6) months, the Town shall supplement the payments of the insurance company so that the employee will receive full net pay during such absence, based on the employee's regular base pay.
- c. Such injury leave may be extended to a maximum of an additional four (4) months upon the receipt of the Town of the written opinion of the employee's physician, or one furnished by the Town, prior to the initial six (6) month period, that the employee will be capable of resuming his/her duties within such extended four (4) month period.

11.2 Light Duty. The Town shall offer "light duty" to a full-time employee who is temporarily unable to perform the full duties of a firefighter/EMT as a result of an injury that is sustained while on duty for the Town of Mansfield and compensable under the Workers' Compensation Act, subject to the following:

- a. The Town shall offer such light duty if work is available which the employee is able to perform, and only for so long as such work is available. Light duty assignments shall not be unreasonably withheld based on availability, and duration of work.
- b. The restrictions on the employee shall be as determined by a licensed medical practitioner.
- c. The nature and duration of the light duty shall be established by the Fire Chief.

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An employee who is offered light duty and refuses the assignment shall forfeit any injury leave payment from the Town. The effect of such refusal on the employee's workers' compensation benefits shall be decided by the Workers' Compensation Commissioner.

The Town may offer "light duty" to full-time employees with other injuries at the discretion of and on approval of the Fire Chief.

- 11.3 Health Insurance While on Worker's Compensation Leave. Health insurance will continue as long as the employee is receiving workers' compensation, as required by law. The Town shall pay its share of the premium for the employee's health insurance; the employee is responsible for his or her cost share of their health insurance premium. Failure by the employee to pay the employee share of the cost of health insurance shall result in a disruption of health benefits subject to the rights of the employee to continue such coverage pursuant to COBRA.
- 11.4 Leave Accruals While On Worker's Compensation Leave. Employees with an approved injury leave in excess of ninety (90) days will no longer be eligible to earn any form of accrued leave after the ninetieth (90) day of such leave until the last day of the calendar month following their return to regular or light duty.

**ARTICLE XII
COMPLETE AGREEMENT**

- 12.1 It is understood and agreed that this agreement contains the complete agreement of the parties, and that it may be amended or altered only by mutual agreement in writing signed by the parties. The Town and the Union agree that each had a full opportunity to raise issues, and that all matters to be included in this agreement have been presented, discussed and incorporated herein or rejected. Accordingly, it is agreed that for the life of this agreement each party voluntarily and unqualifiedly waives the right and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter, whether or not referred to in this agreement.

**ARTICLE XIII
SEVERABILITY**

- 13.1 In the event any sentence or provision of this Agreement is determined to be void and unenforceable by an authority of competent legal jurisdiction, that sentence or provision shall be severed from this Agreement, and the remainder of the Agreement shall continue in full force and effect.

**ARTICLE XIV
HOLIDAYS**

14.1 The following shall be considered holidays for full-time bargaining unit employees:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Day before Christmas
Independence Day	Christmas Day

14.2 In order to receive pay for a ~~observed~~ holiday, an employee must be in a work or paid leave status or other reason acceptable to the Town on the scheduled work days immediately preceding and following the holiday.

14.3 Holiday compensation will be in accordance with the following:

- a. Full-time employees shall receive one hundred twenty (120) hours of holiday pay per year. Holiday pay will be at straight time and shall be paid in two equal installments per fiscal year. Payment shall be prorated for new hires and for those who leave the Town prior to the end of the half-year for which payment has been made.
- b. Full-time employees who are scheduled to work ~~on a the holiday on which the holiday is observed~~ may take the holiday off, with approved leave, if coverage can be provided. Full-time employees hired prior to July 1, 2005 may designate up to four (4) holidays per year as "holiday leave," if coverage can be provided. Any eligible full-time firefighter who utilizes this special holiday leave for a holiday shall have ten (10) hours deducted from his/her annual holiday payment, or shall reimburse the town if he/she has already received payment for that holiday. For example, if a full-time employee hired prior to July 1, 2005 takes Christmas Day as holiday leave and has already received payment for that holiday, he/she shall reimburse the town for ten (10) hours pay for that day.
- c. Full-time employees who work ~~on a the holiday on which the holiday is observed~~ shall be granted one hour of compensatory time for each hour worked on the holiday, in addition to the compensation received for holidays under a above. Such compensatory time off shall be taken at a future date that is mutually acceptable to the employee and the Fire Chief. Such holiday time shall be taken not more than one hundred twenty (120) days following the holiday. Holiday time shall be taken in increments of four (4) hours.

- d. Part-time employees who work on an observed holiday shall be compensated at time and one half (1.50) their base hourly rate.
- e. ~~For the purposes of this Section, the word "observed" will mean the day of the actual holiday or the date designated as the holiday by Conn. Gen. Stat. §1-4, as amended. In other words, if a holiday falls on Saturday, the individual who works on Saturday will be paid at the rate of time and one half in addition to holiday pay while the individual who works on Friday will not be credited with working on a holiday. The same principle is applicable to holidays that fall on a Sunday and would otherwise be celebrated on the following Monday.~~

**ARTICLE XV
VACATION**

15.1 Accruals. All full-time employees covered by this Agreement who have completed the probationary period and have completed the following periods of continuous full-time service with the Town will receive paid vacation as follows.

<u>Length of Continuous Full-Time Service</u>	<u>Vacation Leave Accrual</u>	<u>Maximum Accrual on Nov. 1st</u>
1 year up to but not including 5 years	7 hrs/month = 84hrs/yr	168 hours
5 years up to but not including 10 years	10.5 hrs/month = 126 hrs/yr	210 hours
10 years up to but not including 20 years	14 hrs/month = 168 hrs/yr	252 hours
20 years and over	16 hrs/month =192 hrs/yr	276 hours
25 years and over (<i>ONLY for full-time employees hired prior to 3/1/2004</i>)	17.5 hrs/month =210 hrs/yr	294 hours

- a. Vacation leave earned in any month of service may be used in any subsequent month up to the maximum accrual allowable as stated in Sections 15.1 and 15. 4.
- b. Employees with approved leaves of absence of ninety (90) calendar days or less, except for unpaid leaves of absence, shall continue to accrue vacation leave as defined in 15.1.
- c. Employees with approved leaves of absence in excess of ninety (90) calendar days shall cease to accrue vacation leave until they return to duty.

15.2 The employee's full-time date of hire with the Town, the Mansfield Volunteer Fire Company, or the Eagleville Fire Department will be used to determine the amount of vacation time due. Employees' full-time dates of hire are referenced in Appendix D E.

15.3 Selection of Vacation. Employees will be entitled to select their vacation periods subject to the approval of the Fire Chief. Vacation must be requested at least one week in advance,

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with consideration given first to those employees who submitted the request first, and among those submitting at the same time, to those with the longest seniority. Not more than one employee may be on vacation leave at any one time. The minimum amount of vacation that may be taken at any one time will be four (4) hours. In the sole discretion of the Fire Chief, vacation may be granted if requested with less than one week's notice and may be granted to more than one employee.

- 15.4** Maximum Accumulation of Vacation Leave. A full-time employee may carry over for a maximum of one (1) year a maximum of eighty-four (84) hours of vacation, which hours may be added to that employee's earned vacation as set forth in Section 15.1 above. On November first of each year, an employee may have on the books a total of eighty-four (84) hours of vacation in excess of his or her total annual accrual and any days in excess of that amount will be deleted from the employee's total vacation accrual.
- 15.5** Payment on Death or Separation. Upon death of an employee or separation from the Town, other than dismissal, an employee or the employee's estate shall be paid for accrued and unused vacation to a maximum of his/her current year's benefit plus eighty-four (84) hours carried over.

ARTICLE XVI PERSONAL LEAVE

- 16.1** All full-time employees covered by this Agreement who have completed their probationary period may request and the Fire Chief may grant up to a maximum of twenty-four (24) hours personal leave per fiscal year with pay for the purpose of:
- a. Personal business which cannot be conducted outside normal working hours.
 - b. Other good and sufficient personal reasons.

Except for emergencies, personal leave is not to be used as a substitute for vacation or other types of paid leave.

- 16.2** Except when leave is needed for emergency reasons, the employee must request personal leave in writing on such form as may be prescribed by the Town, stating reasons, at least forty-eight (48) hours in advance.
- 16.3** Personal leave will not be carried over from fiscal year to fiscal year.

ARTICLE XVII
SICK LEAVE

- 17.1 Accruals. Full-time employees will earn and accrue twelve (12) hours of sick leave per month up to a maximum of two hundred eighty-eight (288) hours. There shall be no payment of accrued sick leave on termination of employment.
- 17.2 Sick leave may be used in increments of four (4) hours. Sick leave may be used for the following purposes:
- a. Personal illness, physical incapacity, bodily injury or disease, which is not covered by workers' compensation from either the Town's or another employer.
 - b. Enforced quarantine in accordance with public health regulations.
 - c. To meet medical and dental appointments when the employee has made reasonable effort to secure appointments outside his working hours, provided the Fire Chief is notified at least one (1) week in advance of the day on which the absence occurs.
 - d. Illness or physical incapacity in the employee's immediate family (child or spouse) requiring the employee's personal attention and resulting from causes beyond his or her control, up to a maximum of ~~twenty-four (24)~~ forty (40) hours per year.
 - e. When an employee is the victim of sexual assault or family violence.
- 17.3 Proof of Illness. The Fire Chief may require proof of the need for sick leave. Proof of the need for sick leave may include a certificate from a licensed health care provider, in a format consistent with that set out by the Town in ~~Appendix F~~. Proof of the need for sick leave will not normally be needed for absences of less than two (2) shifts. For absences of two (2) shifts or more, proof of the need for sick leave will normally be required. Except as covered by the employee's health insurance plan, the cost to obtain medical certification to show proof of the need for sick leave will not be borne by the Town. The Town may investigate any absence for which sick leave is requested, including requiring an employee to submit to a medical examination.
- 17.4 Report of Illness. On the first shift of absence from work due to illness, the employee will report the illness to his or her supervisor at least one (1) hour before the beginning of the scheduled shift. Nothing in this section will preclude the payment of sick leave to an employee who cannot comply with provisions of this section due to extenuating circumstances.
- 17.5 Disability Leave. The Town shall provide short and long term disability insurance for eligible employees. While an employee is on disability leave, both the employee and the Town shall remain responsible for paying their respective portions of the costs of group health insurance that the employee is otherwise eligible to receive as defined in Article X.

- a. Short-term Disability. The short-term disability policy is intended to cover most non-occupational illnesses or injuries following an elimination period as determined in the plan documents. The benefit following the elimination period shall be 66 2/3 percent of weekly base pay to a maximum of \$1,650 per week. Employees may utilize earned sick leave to supplement their short-term disability payments to get as close as possible to 100% of full net pay while on short-term disability leave. Short-term absences are covered for up to eleven (11) weeks prior to commencement of long-term benefits.
- b. Long-term Disability. The long-term disability policy is intended to cover most non-occupational illnesses or injuries following an elimination period as determined in the plan documents. The benefit following the elimination period shall be 66 2/3 percent of weekly base pay to a maximum of \$7,500 per month. Employees may utilize any form of accrued leave, including sick leave as defined in 17.1, to supplement their long-term disability benefit to get as close as possible to 100% of full net pay while on long-term disability leave. Employees receiving long-term disability benefits will not be eligible to earn any form of accrued leave during the long-term disability absence. The duration of coverage shall be determined by the insurance carrier in accordance with the plan document.

ARTICLE XVIII BEREAVEMENT LEAVE

- 18.1** In the event of a death in the immediate family, full-time bargaining unit employees will be entitled to up to three (3) consecutive work shifts of paid leave. All bereavement leave must be taken within one calendar week of the funeral or other service or the date of death, whichever is later. For the purpose of this Article, "immediate family" is defined as: spouse, children, step-children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandmother, grandfather, great grandparents, grandchildren and any family member domiciled in the employee's household, and domestic partner regardless of gender. Domestic partner is defined as an individual in a cohabitating relationship of mutual support, caring, and commitment that intends to remain in such a relationship for the indefinite future. If the funeral of a member of the immediate family takes place further than one-hundred (100) miles from the employee's residence, an extra consecutive work shift off with pay will be granted if the employee attends the funeral.

ARTICLE XIX OTHER LEAVE PROVISIONS

- 19.1** Family and Medical Leave. An employee who has completed at least one year's service and has worked at least 1250 hours during that year will be eligible for leave in accordance with the provisions of the federal Family and Medical Leave Act of 1993 ("FMLA") as may be amended from time to time and in accordance with the Town's FMLA policy. An

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employee will be required to use all paid leave concurrently with FMLA leave and prior to use of unpaid FMLA leave. The Town shall utilize the rolling method when calculating a 12 month FMLA period. For the first three months after returning from an unpaid leave, the employee may use vacation leave with the permission of the Fire Chief, who will not unreasonably deny such a request. Requests for and inquiries concerning FMLA leave will be submitted to the Town Manager's office.

19.2 Leave Without Pay. The Town Manager may grant a full-time employee leave of absence without pay and without benefits or accrual of seniority for good cause, other than pursuit of alternative employment, for a period not to exceed six (6) months. Such leave shall be granted only after consideration of the service record of the employee and when it will not result in undue harm to the Town's interests. No leave without pay shall be granted except upon written request of the employee and a signed statement by the employee promising to serve the Town for a minimum of one (1) year after return from such leave. Employees taking an approved leave without pay shall not be eligible to accrue any form of leave during the absence.

19.3 Court Appearance or Administrative Hearing. A full-time employee subpoenaed or directed by proper authority to appear as a witness for a federal, state, county or municipal government, in a matter related to official duty, shall be granted leave with full pay for the period he/she is to appear. Regular part-time employees whose normal work week is 20 hours or more shall receive pay pursuant to this section in proportion to their normal work week.

An employee who is a principal in, or is subpoenaed in connection with private litigation whether or not subpoenaed, must use vacation, personal leave or leave without pay in order to appear in court or in any other proceeding.

19.4 Military Leave. Military leave shall be granted in accordance with State and Federal laws governing such leave.

19.5 Union Business Leave.

- a. The Union President and one (1) other Union official designated by the Union shall be granted leave from duty, with full pay, for all meetings between the Town and the Union for the purpose of negotiating the terms of a contract, when such meetings take place at a time during which such members are scheduled to be on duty.
- b. One Union official designated by the Union shall be granted leave from duty, with full pay, for all meetings between the Town and the Union for the purpose of processing grievances and prohibited practice complaints when such meetings take place at a time during which the Union official is scheduled to be on duty.

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19.6 Special Leave. Each full-time employee shall be granted special leave, with pay, for any shift or half-shift on which he/she is able to secure another full-time employee to work in his/her place provided:

1. Such substitution does not impose any additional costs on the Town;
2. Such substitution does not cause the Department to be without a qualified employee to fill each of its positions. Such substitution shall be within classification only, and the substitute must be qualified to perform all the duties of the position involved;
3. Neither the Department nor the Town is held responsible for enforcing any agreements made between employees;
4. Such substitution is not used in a manner that consistently alters or modifies an employee's basic work schedule;
5. Such substitution does not result in an employee working more than three consecutive shifts in order to work for an employee on special leave;
6. The Fire Chief shall be notified in writing on an approved form at least seventy-two (72) hours in advance. The Fire Chief may, in his discretion, permit notice of less than seventy-two (72) hours, in the case of a personal emergency;
7. In each calendar month, no employee shall exchange more than two (2) shifts or half shifts of special leave. If one or more additional exchanges are requested, they may be granted only with approval of the Fire Chief. Except for attendance at approved fire or EMS related training/education, substitutions shall not exceed twenty-four (24) per calendar year. Additional exchanges shall be at the discretion of the Fire Chief;
8. The substitution shall not interfere with the operation of the Department. Special leave shall not be permitted if such special leave is in conflict with the needs of the Department;
9. An employee may not make a monetary payment to another employee instead of working a shift or half-shift of special leave.

~~Provision 7 above shall be implemented at the same time as the new work schedule set forth in Article XX.~~

19.7 Separation Leave. An employee who retires under a normal or disability retirement according to the provisions of the Connecticut Municipal Employees Retirement System may utilize his/her vacation accrued at the time of retirement, subject to the maximum time allowed, as separation leave. While on separation leave, the employee will not continue to

accrue any form of paid leave, but will retain his/her health insurance benefits as he/she would as an active employee.

**ARTICLE XX
HOURS OF WORK, WORK SCHEDULES AND OVERTIME**

- 20.1** The work schedule for full-time fire fighters shall be as follows:
- a. Each work shift shall be twelve (12) hours.
 - b. There shall be two shifts per day, one commencing at 6:30 a.m. and one commencing at 6:30 p.m.
 - c. Each full-time fire fighter's schedule shall provide:
 - Three days or nights on
 - Three days or nights off
 - d. Full-time fire fighters shall rotate between day and night shifts.
 - e. The average work week for full-time fire fighters shall be forty-two (42) hours per week.
- 20.2** Part-time fire fighters may be scheduled to work four-hour, six-hour, eight-hour or twelve-hour shifts or any combination thereof, in the discretion of the Fire Chief or designee.
- 20.3** A full-time employee shall be paid time and one-half for any and all hours worked in addition to hours of his/her regular full-time schedule with the exception of hours taken as sick leave within the same pay period. Pay for time not worked on sick leave shall not be counted for purposes of overtime. A part-time employee shall be paid at time and one-half his or her regular, straight time hourly rate for all hours actually worked in excess of the FLSA limit.
- 20.4** A full-time employee who is called back to work after completing his or her regular shift and leaving the premises shall be paid a minimum of two (2) hours at time and one-half.
- 20.5** A part-time employee who is called back to work after completing an assigned shift and leaving the premises shall be paid a minimum of two (2) hours at straight time, except that all hours worked in excess of the FLSA limit shall be paid at time and one-half his or her regular, straight time hourly rate.
- 20.6** An employee that responds to calls for service, while off duty, and arrives on-scene during the initial stage of an incident shall be paid a minimum of one (1) hour as per 20.4 if a full-time employee and 20.5 if a part-time employee. If the Officer-in-Charge commits the responding employee to perform work at an incident(s) the employee shall be paid as per

20.4 if a full-time employee and 20.5 if a part-time employee for all time worked related to the incident(s). The fire chief shall establish and may periodically review and revise the response protocol that identifies the type of calls for service and circumstances that qualify as an off-duty response under this section.

**ARTICLE XXI
SUBSTANCE ABUSE**

- 21.1** An employee shall not use or be under the influence of alcohol or illegal drugs, or abuse any legally prescribed drugs during the employee's working hours.
- 21.2** Employees shall be subject to testing for alcohol and drugs through a substance abuse program which shall be implemented on or about six (6) months after the signing of this agreement as follows:
- a. on a random basis;
 - b. based on reasonable suspicion that the employee is using or under the influence of alcohol or illegal drugs or has abused legally prescribed drugs during the employee's working hours;
 - c. following any injury or accident during working hours or in traveling directly to or from work.
- 21.3** The procedures for drug and alcohol testing shall be as set forth in Appendix A.

**ARTICLE XXII
EMPLOYEE WELLNESS PROGRAM**

- 22.1** Each employee shall participate in a wellness program, as further set forth in this Article.
- 22.2** Each employee shall be required to undergo such physical examinations as are or may be required by Federal and/or State laws and regulations.
- a. The Town shall provide for each employee a complete physical examination, not less often than once in each twelve (12) month period. An employee shall be required to pass the physical examination and be certified as fit to perform the duties of his/her position as a condition of continued employment. An employee who fails to pass the physical examination for reasons other than height to weight ratio shall be placed on a leave of absence and given a reasonable period of time within which to become fit for duty. During the first thirty (30) calendar days of such leave, an employee may use accumulated sick leave, and then other accumulated paid leave or unpaid leave upon exhaustion of accumulated sick leave. Additional leave periods shall be granted in 30-day increments with the approval

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of the Fire Chief. For any such additional leave period granted by the Fire Chief, an employee may use accumulated sick leave, and then other accumulated leave or unpaid leave upon exhaustion of accumulated sick leave.

- b. The annual physical examination shall be performed by a physician selected by the Town. The Town shall identify the criteria to be applied by the physician in conducting the examination and developing health related goals and objectives for the employee. An individual employee's medical information conveyed to the Town by said physician shall be limited to that which is relevant to the employee's participation in the wellness program and shall otherwise remain confidential.
 - c. All employees shall make reasonable effort to comply with the guidelines of the height/weight chart of Appendix B. The Town shall assist fire fighters who fall outside of these guidelines with advice regarding physical fitness programs and/or dietary programs to aid in their efforts to comply with these guidelines consistent with sound medical advice and the employee's individual physical characteristics. Participation in a regular program of physical exercise as recommended and approved by the physician conducting the annual physical examination is required.
 - d. If, at the time of the annual physical, the employee has failed to make reasonable progress toward the goals established the previous year, he/she shall no longer be considered a participant unless he/she makes such reasonable progress within ninety (90) days thereafter, as certified by the physician.
- 22.3 All employees who currently do not smoke or are hired after January 1, 2004 shall be and remain non-smokers as a condition of continued employment. Any employee who wishes to quit smoking shall be referred to a smoking cessation program through the Employee Assistance Program. Employees shall have two opportunities to quit smoking through participation in a smoking cessation program. If the participant then continues to smoke or resumes smoking, he/she will no longer be considered a participant in the wellness program.
- 22.4 Employees who satisfy the requirements of this Article are eligible to receive the resident rate and a \$75 per year discount for annual memberships at the Mansfield Community Center.
- 22.5 Employees who are enrolled in the Fire Department's voluntary physical fitness exercise program shall receive at no cost an individual membership to the Mansfield Community Center.
- a. Enrolled employees shall be responsible to meet the requirements of such program as set forth by the Town in order to receive the benefit above.
 - b. The requirements for the program shall be consistent with the requirements of the Wellness Program as set forth in this Article.

- 22.6 Employees may participate in physical fitness, exercise and/or weight training activities while on duty, subject to the following:
- a. The type of activities must be approved in advance by the Fire Chief.
 - b. The employee must always be ready to promptly respond to a call for service or emergency.

**ARTICLE XXIII
WAGES**

- 23.1 Each employee covered by this Agreement shall be paid pursuant to the step system and salary schedules attached hereto and captioned in Appendix C. Wage increases for the duration of this agreement are as follows:

	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>
July 1	2%	2%	2%

- 23.2 Pay rates which have an effective date which is prior to the implementation of this Agreement shall be applied retroactively to base wages and overtime wages, and only for employees who are employed as of the date of implementation of this Agreement, except for retirees that retired after the expiration of the preceding collective bargaining agreement but prior to negotiations for this bargaining agreement being completed.
- 23.3 Employees shall be paid on a bi-weekly basis. New hires as of July 1, 2010 will be required to utilize direct deposit, unless a hardship is demonstrated and approved.
- 23.4 Full-time employees shall be eligible for longevity in accordance with the following schedule. For the purposes of longevity, length of service shall be determined by the date of full-time hire:

6-10 years of service	\$575
10-15 years of service	\$650
15-20 years of service	\$750
20 or more years of service	\$900

**ARTICLE XXIV
TEMPORARY ASSIGNMENTS AND APPOINTMENTS**

- 24.1 Whenever an employee is required to temporarily work in a higher rank or classification for a full shift, such employee shall receive the next higher rate of pay for the higher rank or classification.

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- 24.2 If a vacancy is created which will cause a position to be unoccupied for more than thirty (30) days, the fire chief shall temporarily appoint an employee to serve in an acting capacity to fill the vacancy.
- a. If a valid eligibility list exists for the vacant position, the employee standing highest on the eligibility list shall be temporarily appointed to that position.
 - b. If a valid eligibility list does not exist for the vacant position, the chief shall temporarily appoint an employee to serve in an acting capacity. Such appointment shall be based upon qualifications, and then a review of the candidate's length of service, if any, with the Town.

If the chief can reasonably determine that such vacancy may last more than thirty (30) days, the chief may appoint an employee any time from the first day of absence.

- 24.3 Employees who temporarily serve in a higher rank or classification shall receive the next higher rate of pay for the higher rank or classification. Time served in a temporary or acting capacity shall not count towards seniority in the higher rank or classification, eligibility for salary step increases, qualification for promotional opportunities, or for any other purpose whatsoever.

**ARTICLE XXV
RETIREMENT**

- 25.1 Full-time Employees. Effective July 1, 2005, all full-time employees shall be enrolled in the Municipal Employees Retirement System ("MERS") pension plan, with credit only for service on and after July 1, 2005. Contributions to the plan by the Town and employees shall be as required by MERS.

~~Except as provided in the parties' Memorandum of Understanding in Appendix D, The implementation of MERS shall replace the pension equalization program previously approved by the Town Council.~~

- 25.2 Part Time Employees. The Town shall establish a Section 457 retirement savings plan (the "Plan") for retirement savings for part-time bargaining unit employees. Said plan shall also serve as a Social Security alternative for part-time bargaining unit employees.
- a. All part-time employees shall be required to contribute 5.5 percent of all earnings to employee accounts in the Plan.
 - b. The Town shall contribute ~~three percent (3%)~~ five percent (5%) to each part-time employee's Plan account. ~~As soon as practicable following the implementation of this Agreement, the Town shall contribute five percent (5%) to each part-time employee's Plan account.~~

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- 25.3 Mandatory Retirement Age. For all part-time and full-time employees the mandatory retirement age shall be sixty five (65).
- 25.4 Deferred Compensation Plan. The Town shall continue to provide employees with the option of enrolling in a tax deferred savings plan(s), funded solely by employee contributions, to the extent permitted by law.
- 25.5 Medical Insurance at Retirement. The Town shall permit a full-time employee who retires with at least twenty-five (25) years of continuous service to purchase the POE/HMO medical insurance offered to active employees, under the Town's group policy, up to age 65 or until eligible for Medicare, and a Medicare Supplemental Plan for those over 65. If the primary residence of a retiree under the age of 65 is outside the State of Connecticut, he/she shall have the option of enrolling in a PPO Plan or comparable insurance. This coverage shall be subject to any restrictions set by the insurer or third party administrator. For the purpose of this provision, "continuous service" shall include employment by the Mansfield Volunteer Fire Company and/or the Eagleville Fire Department, as well as employment by the Town Fire Department. The Town shall contribute to this cost two hundred and ~~ten~~ twenty five dollars (\$~~210~~ 225) per month and the employee the remainder. This payment does not apply to insurance obtained by a retiree through a source other than the Town of Mansfield. Upon the death of a retiree, this payment is not transferable to the retiree's surviving spouse, heir, dependents, etc. Upon the death of a retiree, a surviving spouse can continue to purchase insurance through the Town with the full cost borne by the surviving spouse. Such coverage shall be provided at the employee's request at the time of his/her retirement.
- 25.6 Life Insurance at Retirement. The Town shall permit a full-time employee who retires with at least twenty-five (25) years of continuous service to purchase up to \$10,000 of term life insurance under the Town's group policy, up to the age limit and any other restrictions set by the insurer. For the purpose of this provision, "continuous service" shall include employment by the Mansfield Volunteer Fire Company and/or the Eagleville Fire Department, as well as employment by the Town Fire Department.

**ARTICLE XXVI
OTHER PROVISIONS**

- 26.1 Residence. All employees must reside in a location that permits them to arrive for duty within 30 minutes of the time they are called to report for duty. Any employee who, at the time this Agreement is implemented, lives a greater distance than allowed by this Section, shall not be required to relocate, but may not move to a residence that is at any greater distance than his/her current residence is from the Town line.
- 26.2 Outside Employment. An employee may engage in additional employment unless the additional employment could interfere with the proper and effective performance of the duties of his/her position, result in a conflict of interest as defined by the Town's ethics ordinance, or if it is reasonable to anticipate that such employment may subject the Town

Tentative Agreement

to public criticism or embarrassment in the opinion of the Town Manager. Such outside employment shall be terminated if it is disadvantageous to the Town.

- a. Outside employment includes any work for which an employee earns income as defined by the Internal Revenue Code.
- b. The Town shall not be liable nor grant sick leave in case of an injury to an employee while s/he is engaged in outside employment or any occupational illness attributed thereto.
- c. Any employee who engages in outside employment shall not perform duties for his/her outside employer while on the clock for the Town. Outside employment shall not interfere with an employee's Town related job duties and work hours. Any full-time employee who engages in employment outside of his/her regular working hours shall be subject to perform his/her assigned Town duties first.

Any part time employment held at the signing of this contract which remains continuous shall be deemed in compliance with this Article.

In order to monitor compliance with this Section, an employee shall report his/her outside employment to the Fire Chief on such form as he shall prescribe.

26.3 Bulletin Boards. The Town shall provide a bulletin board or a designated section of a bulletin board in each building where employees are stationed, for the purpose of posting Union material. No material shall be posted except notices of meetings and elections, results of elections, changes in Union by-laws, notices of employee social occasions and similar notices, letters and memoranda. An officer of the Union shall sign all material.

26.4 Union Meetings and Business. The Union may use Town owned buildings for conducting Union meetings, provided such activity shall in no way interfere with the operations of the Town. A Union meeting schedule, subject to the approval of the Fire Chief, which shall not be unreasonably withheld, shall be provided by the Union no later than December 1 for the following calendar year. Special meetings may be added with the Fire Chief's approval, which shall not be unreasonably withheld.

If a Union meeting is held at the Town Hall, and apparatus are brought to the Town Hall, parking shall be in an area designated by the Town Manager.

26.5 Personal Property. The Town shall reimburse an employee for the documented cost of repair or replacement of eyeglasses or a watch, not to exceed \$100 or the actual cash value of such items, whichever is less, when such item is damaged or destroyed in the line of duty and not through the negligence of the employee.

26.6 Copies of Agreement. The Town shall provide each present employee and each new employee with a copy of this Agreement. The Town shall also post the Agreement on the employee intranet and provide it electronically via email to the Union.

- 26.7 Personnel Files. An employee or his/her designated representative may examine his/her personnel file by making an appointment with the Town Manager or designee. Such appointment shall be scheduled during normal business hours of the Town Manager or designee, and a representative of the Town shall be present during the employee's review of the file.
- 26.8 Copies of Policies and Administrative Directives. The Town will provide copies of policies and administrative directives affecting the working conditions of the members of the bargaining unit.

**ARTICLE XXVII
SENIORITY, LAYOFF AND RECALL**

- 27.1 Seniority shall be earned only by full-time employees. Seniority shall consist of an employee's length of full-time continuous service from the date of hire by the Town. Full-time employees who were employed full-time by the Mansfield Volunteer Fire Company or the Eagleville Fire Department prior to and contiguous with their full-time employment by the Town shall have their years of full-time employment with those departments added to their Town seniority. The Seniority list for the Town of Mansfield Career Fire Fighters is set forth in Appendix D E.
- 27.2 Accrued Seniority shall not be reduced by any paid leave granted pursuant to this Agreement. For leave of absence without pay granted pursuant to this Agreement, seniority shall be bridged.
- 27.3 In the event that the Town deems layoffs to be necessary, the following procedures shall apply:
- a. Temporary and probationary employees shall be relieved of duty prior to the layoff of any regular employee.
 - b. If the Town decides to eliminate part-time hours or positions, the Town shall have the discretion to determine which hours or positions shall be eliminated.
 - c. If the Town decides to eliminate a full-time position, the Town shall lay off the least senior full-time employee. Further, the Town shall offer a part-time bargaining unit position to the laid off full-time employee, even if such requires the layoff of another part-time bargaining unit employee. The laid off full-time employee must be available to work the part-time hours and, if he is not, the employee shall be laid off.
 - d. The Town shall not layoff full-time employees for the purpose of undermining the Union. Moreover, it is not the Town's intent to use this provision to convert the

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department from one with a combination of full-time and part-time employees to a department made up of part-time employees.

- 27.4 A laid off full-time employee shall be placed on a reemployment and preferential hiring list for a period of eighteen (18) months from the date on which his/her layoff occurred. In the event of a full-time opening, reemployment shall be offered to the most senior person on the reemployment list. In the event of a part-time bargaining unit opening, such shall also be offered first to the most senior person on the list. An offer of reemployment shall be sent by certified mail to the last known address of the employee. Refusal to respond to an offer of reemployment within five (5) calendar days shall result in removal of the name of such employee from the reemployment list. Refusal to accept and to report to work within thirty (30) calendar days from receipt of a written offer of full-time re-employment, shall result in removal of the name of such employee from the reemployment list.

**ARTICLE XXVIII
HEALTH, SAFETY AND TRAINING**

- 28.1 The Union president or his/her designee shall be a member of the Town-wide safety committee.
- 28.2 In addition, representatives of the Union and the Fire Chief shall meet quarterly, or more often if needed, to discuss matters of concern relating to health and safety in the Fire Department.
- 28.3 Training. Training shall be coordinated or approved by the Fire Chief and may include the following:
- a. On Duty Training. The Fire Chief shall schedule all on duty training. During On Duty training, members shall remain available for emergency response.
 - b. Off Duty Training. When an employee is required by the Fire Chief to attend off duty training, the employee shall be compensated at straight time up to the FLSA limit. If the employee is required to return for training after leaving work, the employee shall be paid a minimum of two hours at straight time.
 - c. Mandatory Training. Mandatory training shall be scheduled and documented by the Fire Chief. Mandatory training shall include but not necessarily be limited to:
 - Emergency Medical Technician re-certification training with such endorsements as are required for the level of response provided by the Fire Department.
 - Hazardous materials training to the level provided by the Department as required by OSHA.

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- Other courses in Fire Fighting, Rescue and Emergency Medical Services, which are applicable to the work performed by Fire Fighter EMT employees, at the discretion of the Fire Chief.

d. Elective Training. Subject to prior approval by the Fire Chief, the Town shall pay the cost of training and provide coverage for on duty members of the Fire Department who participate in and successfully complete certification courses, seminars, or conferences in Fire, EMS, and/or other related subjects, which courses or subjects are designed to increase the employee's proficiency in his/her present or future assignment within the Fire Department.

28.4 Tuition Reimbursement. The Town shall contribute up to \$750 per part-time employee and \$1,250 per full-time employee per calendar year toward tuition for members of the Fire Department who participate in and receive a grade of C or better in courses in Fire Technology, Fire Administration, EMS and other related subjects at an accredited school or college, which courses or subjects are designed to increase the employee's proficiency in his/her present or future assignment within the Fire Department, subject to prior approval by the Fire Chief. The Fire Chief may waive this maximum when there are uncommitted funds remaining after approved applications have been reimbursed.

**ARTICLE XXIX
UNIFORMS AND EQUIPMENT**

29.1 Dress Uniforms.

- a. All current employees shall continue to use the dress uniforms they presently have. In the event that the Fire Chief changes the dress uniform designated for the Department, the Town shall bear the cost of the changed item(s).
- b. Upon completion of the probationary period, a new employee shall be issued a dress uniform by the Town.

29.2 Station Uniforms. The Fire Chief shall issue a Departmental standard for station uniforms, including any seasonal modifications permitted for such. All Station Uniforms shall comply with OSHA or NFPA standards. The Town shall provide the initial issue of station uniforms for new employees and shall provide initial issue required for any change in the uniform standard. After initial issue of station uniforms or uniform components issued for a change in the uniform standard employees are responsible for maintaining and ordering replacements as to insure they have an adequate number of Station Uniforms meeting the uniform standard in a condition as to portray a professional image.

29.3 Equipment. The Town shall continue to provide each employee with his/her own protective equipment which meets or exceeds OSHA or NFPA standards. This equipment shall include such fire suppression gear as designated by the Fire Chief, and subject to modification as standards and departmental needs change. The Town shall also maintain

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a reasonable number of sets of spare fire suppression gear to be used in cases where an employee's personal protective equipment has been damaged or contaminated, or is temporarily out of service for repair or maintenance. The Town shall bear the cost for all issued protective equipment including cleaning, repair, and replacement as needed.

- 29.4 Uniform Replacement Procedure. Following the initial issue of station uniforms, replacement shall be through a provider selected by the Town, with each full-time employee having an annual limit of four hundred dollars (\$400.00) and each part-time employee having an annual limit of two hundred dollars (\$200.00) for replacement of Station uniform items initially issued or issued due to a change in the uniform standard.
- 29.5 Maintenance of Station Uniforms. The Town shall arrange for cleaning services for station uniforms, either through a cleaning service or a local cleaning establishment. Each full-time employee shall have an allowance or credit for cleaning of up to two hundred dollars (\$200.00) per fiscal year and each part-time employee shall have an allowance or credit for cleaning of up to one hundred dollars (\$100) per fiscal year. The allowance or credit shall be prorated for newly hired employees based on date of hire.

ARTICLE XXX MISCELLANEOUS

- 30.1 Apportionment of Work. The Town affirms its intent to work toward more equitable distribution of workload among employees in the Fire Department. The Union acknowledges that the Town must allocate work to those qualified to perform that work, and that special expertise in certain areas may be recognized in making assignments outside of the routine activities of fire suppression, rescue and EMS.
- 30.2 Mutual Aid Response. The Town and the Union both acknowledge the value of mutual aid and the need for it in responding to many types of incidents. Therefore, nothing in this Agreement shall be deemed to limit the Fire Department's participation in mutual aid – either coming into the Town's service area or going out for assistance to other jurisdictions. However, the Town does not intend to use mutual aid in lieu of Fire Department services or as a means of diminishing work opportunities for employees. Whenever there is a mutual aid response either into or out of the jurisdiction of the Fire Department, the Fire Chief or his/her designee shall assess the incident and available resources, and call in personnel if deemed necessary to ensure proper coverage.

ARTICLE XXXI DURATION

- 31.1 This Agreement shall be effective on signing, except where a particular provision specifies a different effective date, and shall remain in full force and effect through June 30, 2017.

Tentative Agreement

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this agreement on the date and year written below.

TOWN OF MANSFIELD

LOCAL 4120, IAFF

Matthew W. Hart, Town Manager

~~Brian Gagnon, President~~
Theodore Morrissette, President

David J. Dagon, Fire Chief

~~Charles G. Cosgrove, Vice President~~
Uri Lavitt, Vice President

~~Ryan Hawthorne, Vice President~~
Rick Landry, Secretary

DATE: _____

APPENDIX A

DRUG AND ALCOHOL TESTING PROCEDURES

SCREENING

The administration of screening tests to detect the presence of drugs or alcohol in members of the Fire Department will be on a random basis, following any injury or accident during work hours or in traveling directly to or from work, or upon reasonable suspicion that a member is using or is under the influence of illegal drugs on duty, is abusing legal drugs or alcohol in a way that affects his/her performance, or is reporting for duty under the influence of drugs or alcohol.

TESTING BASED UPON REASONABLE SUSPICION

A member of the Department may be required to undergo testing based on "reasonable suspicion" when objective facts and observations are brought to the attention of the Fire Chief or an officer and, based upon the reliability and weight of such information, the Fire Chief or officer can reasonably infer or suspect that the member is using illegal drugs, is abusing legal drugs or alcohol, or is reporting for duty under the influence of drugs or alcohol. Reasonable suspicion must be supported by specific articulable facts which may include, but are not limited to: reports and observations of the member's drug related activities, such as purchase, sale or possession of drugs, associations with known drug dealers or users, observations of the member at known drug or drug related locations; an otherwise unexplained change in the member's behavior or work performance; an observed impairment of the member's ability to perform his/her or her duties.

A member of the department shall report the basis for his/her reasonable suspicion to the Fire Chief or his/her designee. The Fire Chief or his/her designee shall decide whether to direct the member to submit to testing. Prior to so deciding, the Fire Chief, or his/her designee, may meet with the member. If such a meeting is held, the member may request Union representation. However, the meeting shall not be delayed for the purpose of having a representative of the member's choice.

If the employee is ordered to submit to a drug and/or alcohol test, the employee shall be given a brief verbal statement of the basis for reasonable suspicion. A verbal directive to submit to a drug and/or alcohol test shall be confirmed in writing, but the testing shall not be delayed pending issuance of such written directive.

REFUSAL TO SUBMIT

The refusal by a member of the Department to submit to a drug or alcohol screening test, shall result in the member's immediate suspension without pay and subsequent disciplinary action which may include dismissal from the Department.

TESTING PROCEDURES

1. The member shall provide a urine sample for purposes of testing for drugs or controlled substances other than alcohol. The employee shall provide a sufficient amount of the

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sample to allow for initial screening, a confirmatory test, and for later testing if requested by the employee.

If the employee is ordered to submit to testing for alcohol, the employee shall submit to a Breathalyzer test to be administered by an agent designated by the Fire Chief. If the Breathalyzer tests positive for the presence of alcohol, the employee shall provide a blood sample for the confirmatory test.

2. Initial drug screening will be conducted using Enzyme Immunoassay testing. No sample will be further tested upon a negative screening for controlled substances, including marijuana. After the negative screening, the second sample will be destroyed.
3. Each member of the Department being tested on the basis of reasonable suspicion may consult with and be accompanied by a representative of the Union. The Union representative may confer with and advise the member before and after the testing process, but shall not participate in the process in any way, except as an observer. The testing process will not be delayed because the Union representative is unable to be present.
4. During the testing process, the member shall cooperate with requests for information concerning use of medications, and with other requirements of the testing process such as acknowledgment of giving of a urine or blood specimen.
5. The integrity of the testing process will be maintained with the utmost consideration for the privacy of the person being tested. Only one person, of the same sex as the person being tested, may be present during the collection of a urine specimen. If the necessary precautions to ensure legitimacy of the sample can be arranged without undue cost, an observer will not be required.
6. Prior to testing for drugs, two separate containers, supplied by the laboratory conducting the testing, shall be prepared for each member being tested. Each container shall have affixed a code number and the date of collection. The code numbers shall be recorded, together with the member's name and signature. Two (2) specimens will be taken at the time of collection and shall be sealed in the presence of the member being tested.
7. The officer or laboratory supervising the test shall ensure that the appropriate chain of custody is maintained in order to verify the identity of each sample being tested.
8. Each and every positive Enzyme Immunoassay test will be confirmed using Gas Chromatography - Mass Spectrometry. Only if confirmed will a test result in a positive report.
9. Drug testing or blood alcohol testing will be performed by a laboratory licensed or certified by the Connecticut Department of Health Services.
10. Any member whose drug or alcohol test results in a positive report may, within ten (10) days of receiving notification of such result, request in writing to the Fire Chief that the

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second sample be made available for retesting at a licensed or certified laboratory of the member's choosing. The Department will deliver the sample to such laboratory to assure the chain of custody. This second testing shall be at the expense of the member.

RESULTS OF DRUG SCREENING TESTS

Members of the Department will be notified of the results of all screening tests at the earliest appropriate time (to be determined by particular facts and circumstances). Those test results which do not indicate the presence of a drug or alcohol will be sealed and there will be no indication of testing in the member's personnel file.

POSITIVE TEST RESULTS

Any test resulting in a positive report will be referred to the Fire Chief for a complete investigation. Upon completion of such investigation, if it is found that a member has used any drug which has not been legally prescribed and/or dispensed, or has abused a legally prescribed drug or has reported for duty under the influence of drugs or alcohol, a report of such shall be prepared. Upon service, the member against whom such report has been made shall receive a copy of the laboratory test results, and will be immediately suspended from duty without pay, and shall be subject to disciplinary action which may include discharge.

OPPORTUNITY FOR REHABILITATION

The opportunity for rehabilitation (rather than discipline) shall be granted once for any employee who is not involved in any drug/alcohol related criminal activity and voluntarily admits to alcohol or drug abuse prior to testing.

Any member who voluntarily admits to the Fire Chief his/her use of or dependence upon illegal drugs or alcohol shall be afforded the opportunity to participate in a mutually acceptable rehabilitation program. The first time a member tests positive for drugs or alcohol in the course of random testing, he/she shall have the same opportunity for rehabilitation as does a member who voluntarily seeks rehabilitation. The opportunity for rehabilitation will only be provided prior to any allegation of impropriety by the public or another member or prior to initiation of an investigation of the member's use or sale of a controlled substance by any competent state or federal authority.

The member shall use accumulated sick or vacation leave for the period of absence for the purpose of obtaining treatment. All treatment will be at the sole expense of the member, to the extent not covered by the member's health benefits plan.

As part of any rehabilitation program, the member may be required to undergo periodic screening for drugs or alcohol. If, after screening the member has tested positive, he will be immediately suspended and will be subject to discharge.

ADMINISTRATIVE PROVISIONS

1. Time spent by an employee undergoing tests, as provided in section 2 and 3 herein, shall be compensated pursuant to the terms of the collective bargaining agreement.

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2. Any alteration, switching, substituting or tampering with a sample or test given under this agreement by any employee shall be grounds for immediate suspension without pay and subsequent disciplinary action which may include dismissal from the Department.
3. Any violation of the confidentiality provisions of this agreement, if committed by an employee of the Town, shall be grounds for disciplinary action against the employee. The Town will also take appropriate action against a person and/or organization not employed by the Town for violation of the confidentiality requirements.
4. Notwithstanding anything to the contrary above, this agreement shall not abrogate nor in any way interfere with the Town's right to hire employees, promote employees, lay off employees, appoint and evaluate employees, to select probationary employees for permanent appointment or to act pursuant to law. Furthermore, this agreement and procedure shall not in any way affect, interfere with or have any bearing on matters within the jurisdiction of the Fire Department.
5. The Town and the Union agree that the provisions of this agreement and its application may be considered by the parties' representatives who may recommend, if appropriate, amendments to this Appendix.
6. Separability - If any clause or provision of this Appendix or any addition thereto is decided by a court or administrative agency of competent jurisdiction to be in violation of any federal, state or local law, the remaining clauses and provisions of this Appendix shall remain in full force and effect.
7. Disputes concerning the interpretation or application of this Appendix shall be subject to the contractual grievance procedure, except for disciplinary matters.

APPENDIX B

HEIGHT, WEIGHT AND BODY BUILD

Male Firefighters

HEIGHT (Inches)*	WEIGHT (Pounds)**	
	MINIMUM	MAXIMUM
60	106	141
61	109	145
62	112	148
63	115	151
64	118	155
65	121	160
66	124	164
67	128	169
68	132	178
69	136	182
70	140	187
71	144	193
72	148	199
73	152	205
74	156	214
75	160	220
76	164	228
77	168	235
78	172	243
79	176	251

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80

180

258

- * Individual No Shoes
- ** Weight Without Clothes

NOTE: A body fat measurement of 20% or less will pass a candidate even if he exceeds the maximum weight.

HEIGHT, WEIGHT AND BODY BUILD

Female Fire Fighters

HEIGHT (Inches)*	WEIGHT (Pounds)**	
	MINIMUM	MAXIMUM
58	92	125
59	94	126
60	96	132
61	99	135
62	102	138
63	105	141
64	108	145
65	111	149
66	114	153
67	118	158
68	122	162
69	126	166
70	130	171
71	134	176
72	138	182

*Individual No Shoes
 **Weight Without Clothes

NOTE: A body fat measurement of 25% or less will pass a candidate even if she exceeds maximum weight.

**APPENDIX C
WAGES**

FULL-TIME Firefighter & Captain Salaries

	7/1/2014	7/1/2015	7/1/2016
Firefighter Hourly Rate			
Step 1 (0-1 year of service)	\$27.27	\$27.82	\$28.38
Step 2 (1-2 years of service)	\$28.17	\$28.74	\$29.31
Step 3 (2-3 years of service)	\$28.76	\$29.34	\$29.93
Step 4 (3+ years of service)	\$29.64	\$30.23	\$30.84
Captain Hourly Rate			
Step 1 (1st year of service)	\$30.83	\$31.45	\$32.08
Step 2 (2nd year of service)	\$32.07	\$32.71	\$33.36
Step 3 (3+ years of service)	\$33.34	\$34.01	\$34.69
<i>General Wage Increase %</i>	2%	2%	2%

PART-TIME Firefighter & Captain Salaries

	7/1/2014	7/1/2015	7/1/2016
Firefighter Hourly Rate			
Step 1 (0-1 year of service)	\$20.46	\$20.87	\$22.13
Step 2 (1-2 years of service)	\$21.12	\$21.55	\$22.86
Step 3 (2-3 years of service)	\$21.57	\$22.00	\$23.34
Step 4 (3+ years of service)	\$22.24	\$22.68	\$24.05
Captain Hourly Rate			
Step 1 (1st year of service)			
Step 2 (2nd year of service)			
Step 3 (3+ years of service)			
<i>General Wage Increase %</i>	2%	2%	2%
<i>% of Salary to FT</i>	75%	75%	78%

APPENDIX D

~~MEMORANDA OF UNDERSTANDING~~

~~Re: Retirement. The parties agree that the mandatory retirement age for all full-time employees shall remain age 65, as prescribed by MERS. The parties agree that the mandatory retirement age for all part-time employees shall also be age 65.~~

~~a) The parties recognize that G. Schaffer will not be able to satisfy the MERS eligibility guidelines at any time and will not be able to participate in the plan. If G. Schaffer remains employed on or after July 1, 2005, the Town shall: a) effective July 1, 2005, increase the employer contribution to Mr. Schaffer's IRA to an amount equivalent to what the Town would contribute to MERS until such time as Mr. Schaffer retires; and b) at the time of his retirement, pay Mr. Schaffer a lump sum equivalent to the net amount for all five payments that the employee would have received if the pension equalization program had been implemented.~~

APPENDIX D E

SENIORITY

<u>Seniority</u>	<u>Last Name</u>	<u>First Name/MI</u>	<u>Employment Date</u> <i>(Full-time Date of Hire)</i>
1	Cosgrove	Charles G.	03/01/1970
2	Schaffer	Gerald V.	11/01/1970
3	Leifman	Steve J.	02/01/1980
4 1	Franklin	Andrew W.	03/01/1987
5	York	James R.	06/01/1988
6-2	Hawthorne	Ryan W.	07/01/1992
7-3	Lavitt	Uri S.	07/01/1993
8	Gagnon	Brian M.	01/21/2008
9	Lyons	Matthew F.	01/21/2008
10-4	Cornell	Willard S.	01/17/2010
11-5	Morrisette	Theodore L.	02/14/2010
12	Jones	Brian M.	09/25/2011
6	Landry	Rick W.	06/02/2013
7	Burnham	Josiah W.	06/02/2013
8	Carifa	Michael P.	07/31/2013
9	Burnham	Tyler R.	06/01/2014
10	Molleur	Robert J.	07/13/2014
11	Bray	Christopher W.	12/28/2014

NOTE: In accordance with Section 27.1 of this Agreement, full-time employees who were employed full-time by the Mansfield Volunteer Fire Company or the Eagleville Fire Department prior to and contiguous with their full-time employment by the Town shall have their years of full-time employment with those departments added to their Town seniority. The "employment date" set forth above reflects that Agreement and not their actual dates of employment by the Town.

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APPENDIX F

CERTIFICATE FROM LICENSED HEALTH CARE PROVIDER

TO: ~~Fire Chief~~
~~Mansfield Fire Department~~

FROM: _____

DATE: _____

As a physician duly licensed by the State of _____,

I hereby certify that _____ was unable to work

(name of employee)

during the continuous period from _____ to _____ as a result

(date) (date)

of being afflicted with _____, during which period

(cause of illness/injury)

he/she was under my care. I also certify that said employee can return to duty and

perform his/her duties with no restrictions on _____

(date)

Comments: _____

~~Signature of Physician~~

Appendix E
TOWN OF MANSFIELD
HEALTH INSURANCE PLAN COMPARISON
EFFECTIVE MARCH 1, 2016

Category	Current - Preferred - PCP	Blended - Preferred - PCP
Summary	<p>In-Network services subject to co-pays</p> <p>Out-of-Network Services Available ~ Subject to deductible and coinsurance</p> <p>Co-Pays: \$2025 PCP / \$2025 Specialist \$175 Outpat Hosp / \$350 Inpat Hosp co-pay \$50 Emergency / \$25 Urgent Care Facility</p> <p>Out-of-Network Deductible: \$400/\$800/\$1,000 Out-of-Network Cost Share Maximum: \$1,600/\$3,200/\$4,000 Out-of-Network "Out of Pocket" Cost: \$2,000/\$4,000/\$5,000</p> <p>Lifetime Maximum In-Network & Out-Of-Network-Unlimited</p>	<p>In-Network services subject to co-pays</p> <p><i>Out-of-Network NOT AVAILABLE</i></p> <p>Co-Pays: \$1520 PCP / \$1520 Specialist \$100 Outpat Hosp / \$200 Inpat Hosp co-pay \$75 Emergency / \$25 Urgent Care Facility</p> <p>Deductible: Does not apply Cost Share Maximum: Does not apply Out of Pocket Cost: Does not apply</p> <p>Lifetime Maximum In-Network -Unlimited</p>
Children - 0-18	<p>Covered according to age-based schedule:</p> <p>\$0 co-pay</p> <p>Birth to 1 year - 7 exams 1 year through 5 years - 7 exams 5 years through 11 years - 1 exam every year 11 years through 22 years - 1 exam every year</p>	<p>Covered according to age-based schedule:</p> <p>\$0 co-pay</p> <p>Birth to 1 year - 7 exams 1 year through 5 years - 7 exams 5 years through 11 years - 1 exam every year 11 years through 22 years - 1 exam every year</p>
Adult	<p>Covered according to age-based schedule:</p> <p>\$0 co-pay</p> <p>22 and over one exam per year</p>	<p>Covered according to age-based schedule:</p> <p>\$0 co-pay</p> <p>22 and over one exam per year</p>
Vision	<p>\$0 co-pay for preventive (Frames & Lenses covered under vision rider)</p>	<p>\$0 co-pay for preventive (Frames & Lenses covered under vision rider)</p>
Hearing	<p>\$0 Co-pay one exam every two years</p>	<p>\$0 Co-pay one exam every two years</p>
General Physical	<p>\$0 co-pay One Routine Exam Per Member per Calendar Year</p>	<p>\$0 co-pay One Routine Exam Per Member per Calendar Year</p>
Medical Services Office Visit - PCP	<p>\$2025 office visit co-pay PCP</p>	<p>\$1520 office visit co-pay PCP</p>
Medical Services Office Visit - Specialist	<p>\$2025 office visit co-pay Specialist</p>	<p>\$1520 office visit co-pay Specialist</p>
Chiropractic Chiropractic	<p>\$2025 office visit co-pay 50 combined visits per member per calendar year (subject to medical necessity)</p>	<p>\$1520 office visit co-pay Unlimited Visits (subject to medical necessity)</p>
Medical Services Allergy Services	<p>\$2025 office visit co-pay No copay for injections Unlimited injections</p>	<p>\$1520 office visit co-pay No copay for injections maximum benefit - 60 visits in 2 years</p>
Preventive Care & Tests	<p>Covered</p>	<p>Covered</p>
Preventive Vision Services	<p>Covered</p>	<p>Covered</p>
Preventive Hearing	<p>Covered</p>	<p>Covered</p>
Preventive Speech	<p>Covered</p>	<p>Covered</p>

Tentative Agreement

	\$2025 office visit co-pay Limited to 40 visits per calendar year	\$4520 office visit co-pay Limited to 40 visits per calendar year
	\$50 co-pay (waived if admitted)	\$75 co-pay (waived if admitted)
	\$25 co-pay Participating Facilities only	\$50 25 co-pay Participating Facilities only
	Covered Land & Air Ambulance	Covered Land & Air Ambulance
	\$350 per admission co-pay Note: All hospital admissions require pre-cert	\$200 per admission co-pay Note: All hospital admissions require pre-cert
	Covered	Covered
	\$350 per admission co-pay	\$200 per admission co-pay
	\$350 per admission co-pay	\$200 per admission co-pay
	\$350 per admission co-pay up to 60 days per calendar year	\$200 per admission co-pay up to 60 days per calendar year
	\$350 per admission co-pay up to 120 days per calendar year	\$200 per admission co-pay up to 90 days per calendar year
	\$350 per admission co-pay Unlimited days	\$200 per admission co-pay up to 60 days per calendar year
	\$175 per admission co-pay	\$100 per admission co-pay
	Covered	Covered
	Covered	Covered
	Unlimited Max (Limited to covered items only) Unlimited Max	Unlimited Max (Limited to covered items only) Unlimited Max
	\$10 Generic / \$20 Brand / \$30 Non listed Brand 1 co-pays mail - \$ 3,000 max add'l benefits subject to ded & coin (Oral contraceptives are covered)	\$1015 Generic / \$2030 Brand / \$3040 Non listed Brand 1 2 co-pays mail - unlimited max (Oral contraceptives are covered)
	<ul style="list-style-type: none"> • A lifetime maximum of 4 cycles for ovulation induction up to age 40. • A lifetime maximum of 3 cycles for intrauterine insemination up to age 40. • A lifetime maximum of 2 cycles combines for in-vitro fertilization, GIFT, ZIFT, and Low Tubal Ovum Transfer up to age 40. • Services related to male infertility. • All related prescription drugs. • All covered and medically necessary medical office visits, surgical procedures, associated laboratory testing & procedures. • All covered services will be paid at the benefit level subject to policy guidelines. 	
	To 26 years of age	To 26 years of age

Note: For July 1, 2014 -- February 29, 2016, the Plan Design in effect is the same as the previous collective bargaining agreement dated July 1, 2010-June 30, 2014. Please reference that document's appendix for summary of benefits.

APPENDIX F H

MEMORANDUM OF AGREEMENT

By and Between the Town of Mansfield (Town) and the Mansfield Career Fire Fighters Association, IAFF Local 4120 (Union)

The Town and Union remain committed to the continued mutual and cooperative collection and analysis of data for the purposes of Fire, Rescue, and Emergency Medical Services quality assurance related to operational responsiveness, efficiency, and effectiveness of service delivery and best interests for the Town as a whole. Such continued collection and analysis of data for these purposes shall be at the direction of the Fire Chief, whom shall meet regularly at his/her discretion with the Union President to coordinate and facilitate such continued efforts. Nothing in this Memorandum of Agreement shall be construed as a waiver of the Town's management rights.

For the Town:

For the Union:

Matthew W. Hart Date

Uri Lavitt Date
Theodore Morrissette

2016-MBA-237	New Haven Housing Authority	Maintenance	AFSCME Co. 4 Local 713	11/16/2015
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Average General Wage Increases

General Wage Increase by Fiscal Year: Arbitration Awards

The following are select summary statistics related to all arbitration awards reported to CCM from January 1, 2010. Each month the data below will be updated to reflect new settlements received by CCM.

	FY-11	FY-12	FY-13	FY-14	FY-15	FY-16	FY-17
Average	1.76%	1.87%	1.85%	2.09%	2.19%	2.23%	2.38%
Minimum	0.00%	0.00%	0.00%	0.00%	1.00%	1.25%	2.25%
Maximum	3.25%	3.50%	3.00%	3.00%	3.00%	3.00%	2.50%
Sample Size	25	26	20	20	18	10	2

General Wage Increase by Fiscal Year: Negotiated Settlements

The following are select summary statistics related to all negotiated settlements reported in the Data Reporter from January 1, 2011. Each month the data below will be updated to reflect new settlements received by CCM. For information regarding a particular municipal settlement, please contact CCM.

	FY 13	FY 14	FY15	FY 16	FY 17	FY 18	FY 19
Average	2.10%	2.04%	2.29%	2.36%	2.32%	2.30%	2.50%
Minimum	0.00%	0.00%	1.00%	0.00%	1.50%	1.75%	2.50%
Maximum	8.56%	3.50%	3.76%	3.10%	3.10%	2.50%	2.50%
Mode	2.00%	2.00%	2.00%	2.50%	2.50%	2.50%	2.50%
Sample Size	293	248	195	124	39	11	1

Number of Wage Freezes Achieved: Negotiation Versus Arbitration

The following are the number of wage freezes reported in the Data Reporter from January 1, 2010. It is important to note that for negotiated settlements, the number reflects only those contracts received by CCM and reported in the Data Reporter and corresponds to the sample sizes in the preceding tables. Each month the data below will be updated to reflect new settlements received by CCM. For information regarding a particular municipal settlement, please contact CCM.

	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Negotiated	26	14	0	1	0	0	0
Arbitration	3	2	0	0	0	0	0

PAGE
BREAK



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *M Hart*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: February 8, 2016
Re: Quarterly Financial Statements Dated December 31, 2015

Subject Matter/Background

Enclosed please find the second quarter financial statements for the period ending December 31, 2015. The Finance Committee will review this item at its February 8th meeting.

Recommendation

If the Finance Committee recommends acceptance of the financial statements, the following motion is in order:

Move, effective February 8, 2016, to accept the Financial Statements dated December 31, 2015.

Attachments

1) Financial Statements Dated December 31, 2015

Town of Mansfield

Quarterly Financial Report

(For the Quarter Ending December 31, 2015)

Finance Department
Cherie Trahan
Director of Finance
February 8, 2016

Town of Manfield

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Town of Mansfield		Memorandum
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To: Mansfield Town Council
From: Cherie Trahan, Director of Finance
Date: February 8, 2016
Subject: Financial Report

Attached please find the financial report for the quarter ending December 31, 2015.

Overview – General Fund Budget

Revenues

Tax Collections

The total collection rate through December 31, 2015 is 63.1%, as compared to 65.4% through December 31, 2014. Real estate collections, which account for approximately 87% of the levy, are 63.1% as compared to 65.1% for last year. Collections in motor vehicles are 93% as of December 31, 2015 and 2014. We are somewhat behind in collection efforts due to staff turnover. Following January collection season we will increase efforts to collect on delinquent accounts.

Licenses and Permits

Conveyance taxes received are \$54,880 or 33.63% of the annual budget. Depending on spring property transfer activities we may fall short of our budget of \$163,000 for conveyance taxes. Building permits received (Excl. Storrs Center) are \$103,902 or 51.95% of the annual budget.

Federal Support for General Government

Federal Support for General Government (Social Services Block Grant) is budgeted at \$3,470 for the fiscal year. Payments of \$1,226 have been received as of December 31, 2015.

State Support for Education

The Education Cost Sharing (ECS) Grant for FY 2015/16 was budgeted at \$10,186,650, and is currently estimated at \$10,168,503. The ECS grant is paid in (3) installments – 25% in October, 25% in January and 50% in April. The Transportation Grant was budgeted at \$121,560, and is currently estimated at \$111,831.

State Support for General Government

The PILOT grant is by far the largest single grant within this category. The PILOT grant was budgeted at \$7,275,530. Payments of \$7,192,804 have been received as of December 31, 2015. This is a decrease in expected funds of \$82,726.

Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. We have currently received \$73,044 or 20% of expected budget due to less than anticipated police service payments.

Fines and Forfeitures

We have currently received \$44,390 or 134.31% of expected budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through December 31, 2015 is \$9,873 as compared to \$10,129 for the same period last year. STIF interest rate for September 2015 was 0.27% as compared to 0.14% for the same period last year.

Expenditures

Town Expenditures

Expenditures are proceeding according to budget at this time. In fact, we have continued to hold back on discretionary spending as there was continued uncertainty in State revenues.

Day Care Fund

The Day Care Fund ended the quarter with revenues exceeding expenditures by \$15,320. Fund balance at July 1, 2015 of \$217,608 increased to \$232,927 at December 31, 2015. The full payment of \$52,762 has been received from UConn.

Cafeteria Fund

Expenditures exceeded revenues by \$22,007 for the period. Fund balance at July 1, 2015 decreased from \$224,500 to \$202,492 at December 31, 2015. We are analyzing the activity of this fund as it appears expenditures are outpacing revenues at this time.

Recreation Program Fund

The Recreation Program Fund ended the period with expenditures exceeding revenues by \$34,537. Fund Balance decreased from \$89,842 to \$55,305. Discussions will continue with the finance committee as we strive to maintain a sustainable program.

Capital Non-Recurring Fund

CNR began this fiscal year with a fund balance of \$26,569. The adopted budget projects an ending fund balance of \$63,539.

Debt Service Fund

Fund Balance increased from \$61,751 on July 1, 2015 to \$164,088 at December 31, 2015. Principal and interest payments are made later in the year.

Enterprise/Internal Service Funds

Solid Waste Fund

Revenues exceeded expenditures by \$34,889. Retained Earnings increased from \$457,661 at July 1, 2015 to \$492,550 at December 31, 2015.

Health Insurance Fund (Town of Mansfield, Mansfield BOE, and Region 19 BOE)

Revenues exceeded expenditures through the second quarter by \$615,593. Fund balance increased from \$729,603 (including contributed capital) at July 1, 2015 to \$1,345,196 at December 31, 2015. Claims through December averaged \$604,993 (on a fiscal year basis) as compared to \$725,239, the average for last fiscal year which represents a 17% decrease. To be considered fully funded, the Health Insurance Fund needs to maintain a fund balance of \$2.0 million.

Worker's Compensation Fund

Expenditures exceeded operating revenues by \$6,955 through the second quarter. Retained Earnings decreased from \$33,308 to \$26,353 at December 31, 2015.

Management Services Fund

Management Services Fund revenues through December 31, 2015 exceeded expenditures by \$389,346. Fund Balance increased from \$2,580,287 at July 1, 2015 to \$2,969,633 at December 31, 2015. This balance will be drawn down as energy costs are paid through the winter.

Transit Services Fund

The Transit Services Fund ended the second quarter with expenditures exceeding revenues by \$346,857. This reflects a transfer (due to Leyland) into the Capital Projects Fund of the net revenue from the Parking Garage for the payment of Leyland's share of the 7th floor of the parking garage.

Cemetery Fund

Retained earnings in the Cemetery Fund decreased from \$265,701 at July 1, 2015 to \$264,661 at December 31, 2015, investment income is down from prior year. The major costs for this fund are mowing and cemetery maintenance.

Long Term Investment Pool

The investment pool reflects an overall reduction of \$68,591, primarily due to the sale of securities to reimburse operating cash.

Eastern Highlands Health District

Operating revenues exceeded expenditures by \$41,835. Fund Balance increased from \$254,991 to \$296,825.

Mansfield Downtown Partnership

Expenditures exceeded operating revenues by \$58,191 through December 31, 2015, and Fund balance decreased from \$250,054 to \$191,863. The contribution from UConn received in January 2016, is not reflected in this balance.

**Town of Mansfield
Trial Balance - General Fund
December 31, 2015**

	DR	CR
Cash Equivalent Investments	\$ 12,307,756	\$ -
Working Cash Fund	1,900	-
Accounts Receivable	1,630	-
Taxes Receivable - Current	11,133,050	-
Taxes Receivable - Delinquent	465,613	-
Accounts and Other Payables	-	64,293
Refundable Deposits	-	706,258
Deferred Revenue - Taxes	-	11,552,629
Encumbrances Payable - Prior Year	-	65,368
Liquidation - Prior Year Encumbrances	48,198	-
Fund Balance - Undesignated	-	3,852,041
Actual Expenditures	21,721,804	-
Actual Revenues	-	29,439,363
Total	\$ <u>45,679,952</u>	\$ <u>45,679,952</u>

Town of Mansfield
Day Care Fund - Combined Program
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)

	<u>Budget</u>		
	<u>2015/16</u>	<u>2016</u>	<u>2015</u>
Revenues			
Intergovernmental - Nat'l School Lunch	\$ 24,000	\$ 12,985	\$ 14,781
Intergovernmental - Day Care Grant	319,119	172,521	172,896
School Readiness Grant	18,024	18,592	8,670
UConn	52,500	52,762	78,750
Fees	1,060,400	398,098	379,097
Subsidies	42,500	39,608	35,822
	<u>1,516,543</u>	<u>694,566</u>	<u>690,016</u>
Expenditures			
Administrative	214,368	77,652	95,810
Direct Program	1,147,224	537,171	535,680
Professional & Technical Services	2,050	-	795
Purchased Property Services	20,555	8,869	9,059
Repairs & Maintenance	6,800	3,911	4,569
Insurance	10,833	992	-
Other Purchased Services	13,110	4,607	5,064
Food Service Supplies	42,250	16,788	19,636
Energy	51,700	25,850	23,500
Supplies & Miscellaneous	16,950	3,406	6,395
	<u>1,525,840</u>	<u>679,246</u>	<u>700,507</u>
Excess (Deficiency) of Revenues	(9,297)	15,320	(10,491)
Fund Balance, July 1	<u>217,608</u>	<u>217,608</u>	<u>251,534</u>
Fund Balance plus Cont. Capital, Dec 31	<u>\$ 208,311</u>	<u>\$ 232,927</u>	<u>\$ 241,044</u>

Town of Mansfield
Cafeteria Fund
Balance Sheet
December 31, 2015
 (with comparative totals for December 31, 2014)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ 169,857	\$ 215,796
Inventory	32,636	15,233
Total Assets	202,492	231,029
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	202,492	231,029
Total Liabilities and Fund Balance	\$ 202,492	\$ 231,029

**Town of Mansfield
Cafeteria Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)**

	<u>Budget 2015/16</u>	<u>2016</u>	<u>2015</u>
Revenues			
Intergovernmental	\$ 336,880	\$ 90,566	\$ 89,176
Sales of Food	631,000	295,239	285,137
Other	-	67	215
Total Revenues	<u>967,880</u>	<u>385,871</u>	<u>374,528</u>
Expenditures			
Salaries & Benefits	629,050	273,053	265,198
Food & Supplies	400,750	133,121	148,205
Repairs & Maintenance	10,000	223	458
Equipment	1,000	231	118,123
Total Expenditures	<u>1,040,800</u>	<u>406,629</u>	<u>531,984</u>
Transfers			
Transfers Out - General Fund	<u>2,500</u>	<u>1,250</u>	<u>1,250</u>
Excess (Deficiency) of Revenues	(75,420)	(22,007)	(158,706)
Fund Balance, July 1	<u>224,500</u>	<u>224,500</u>	<u>389,735</u>
Fund Balance plus Cont. Capital, Dec 31	<u>\$ 149,080</u>	<u>\$ 202,492</u>	<u>\$ 231,029</u>

**Town of Mansfield
Parks and Recreation
Balance Sheet
December 31, 2015**
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and Cash Equivalents	\$ 55,305	\$ 130,132
Total Assets	<u>55,305</u>	<u>130,132</u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>55,305</u>	<u>130,132</u>
Total Liabilities and Fund Balance	<u>\$ 55,305</u>	<u>\$ 130,132</u>

**Town of Mansfield
Parks and Recreation
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)**

	<u>Budget 2015/16</u>	<u>2016</u>	<u>2015</u>
Revenues			
Membership Fees	\$ 899,640	\$ 400,322	\$ 414,100
Program Fees	831,940	450,081	435,946
Fee Waivers	70,220	29,856	24,438
Daily Admission Fees	51,780	26,321	23,281
Rent - Facilities/Parties	38,310	9,190	7,855
Employee Wellness	20,160	-	-
Rent - E.O. Smith	16,880	9,750	-
Charge for Services	10,000	-	-
Contributions	5,000	4,928	4,940
Sale of Merchandise	4,000	1,605	1,697
Sale of Food	3,400	1,238	-
Other	4,400	2,227	2,381
	<u>1,955,730</u>	<u>935,517</u>	<u>914,638</u>
Operating Transfers			
General Fund - Recreation Administrative	352,450	176,225	165,215
General Fund - Community Programs	75,000	37,500	37,500
General Fund - Summer Challenge	-	2,500	-
CNR Fund - Bicent. Pond	25,000	12,500	12,500
CNR Fund - Teen Center	25,000	12,500	12,500
	<u>477,450</u>	<u>241,225</u>	<u>227,715</u>
Total Operating Transfers	<u>477,450</u>	<u>241,225</u>	<u>227,715</u>
Total Rev & Oper Transfers	<u>2,433,180</u>	<u>1,176,742</u>	<u>1,142,353</u>
Expenditures			
Salaries & Wages	1,367,110	689,153	689,100
Benefits	321,500	156,951	130,029
Professional & Technical	163,780	90,211	87,967
Purchased Property Services	35,200	12,635	21,730
Repairs & Maintenance	26,000	7,744	18,752
Rentals	3,500	-	-
Other Purchased Services	124,270	49,581	18,429
Other Supplies	56,400	24,255	30,603
Energy	176,070	88,035	82,500
Building Supplies	47,360	13,044	12,915
Recreation Supplies	50,390	27,318	39,744
Equipment	55,300	52,351	42,873
	<u>2,426,880</u>	<u>1,211,279</u>	<u>1,174,642</u>
Total Expenditures	<u>2,426,880</u>	<u>1,211,279</u>	<u>1,174,642</u>
Excess (Deficiency) of Revenues	6,300	(34,537)	(32,290)
Fund Balance, July 1	<u>89,842</u>	<u>89,842</u>	<u>162,422</u>
Fund Balance, Dec 31	<u>\$ 96,142</u>	<u>\$ 55,305</u>	<u>\$ 130,132</u>

Town of Mansfield
Capital and Nonrecurring Reserve Fund Budget
Estimated Revenues, Expenditures and Changes in Fund Balance
Fiscal Year 2015/16

	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Adopted	FY 16/17 Projected	FY 17/18 Projected	FY 18/19 Projected	FY 19/20 Projected
Sources:							
General Fund Contribution	\$ 2,332,690	\$ 2,354,450	\$ 1,637,380	\$ 1,800,000	\$ 1,850,000	\$ 1,900,000	\$ 1,950,000
Board Contribution	120,000	50,000					
Ambulance User Fees	233,599	250,769	275,000	275,000	275,000	275,000	275,000
Other	14,400	38,606					
Insurance Refund							
Sewer Assessments	912	913	500	500	500	500	500
Pequot Funds	205,985	205,662	209,560	209,560	209,560	209,560	209,560
Total Sources	2,907,586	2,900,400	2,122,440	2,285,060	2,335,060	2,385,060	2,435,060
Uses:							
Operating Transfers Out:							
Management Services Fund	175,000	185,000	185,000	200,000	200,000	200,000	200,000
Property Tax Revaluation Fund	25,000						
Capital Fund	2,508,069	2,648,106	1,671,870	1,850,000	1,900,000	1,950,000	2,000,000
Capital Fund - Storrs Center Reserve	168,360	-	228,600	228,600	228,600	228,600	228,600
Capital Fund - Replacement Fire Truck							
Parks & Recreation Operating Subsidy							
Compensated Absences Fund	36,000	36,000					
Total Uses	2,912,429	2,869,106	2,085,470	2,278,600	2,328,600	2,378,600	2,428,600
Excess/(Deficiency)	(4,843)	31,294	36,970	6,460	6,460	6,460	6,460
Fund Balance/(Deficit) July 1	118	(4,725)	26,569	63,539	69,999	76,459	82,919
Fund Balance, June 30	\$ (4,725)	\$ 26,569	\$ 63,539	\$ 69,999	\$ 76,459	\$ 82,919	\$ 89,379

General Government

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
81611 Pool Cars	182,194	176,171	6,023	182,194	6,517	158,946	16,731
81612 Fleet Vehicle	26,100	26,100	-	26,100	23,360	-	2,740
81820 Financial Software	430,800	444,066	(13,267)	430,800	-	362,884	67,916
81823 Financial Control Review	52,500	52,500	-	52,500	-	52,500	-
81919 Strategic Planning	220,000	220,000	-	220,000	24,850	184,200	10,950
86291 Technology Infrastructure - Schools	600,000	600,000	-	600,000	1,092	575,131	23,777
86318 Facilities Study	100,000	100,000	-	100,000	-	-	100,000
Total General Government:	1,611,594	1,618,837	(7,244)	1,611,594	55,819	1,333,661	222,114

Community Development

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
81920 NEXGEN Conn Comm Impact	100,000	95,980	4,020	100,000	-	94,640	5,360
83530 Four Corners Sewer/Water Impro	830,000	830,000	-	830,000	193,693	666,172	(29,865)
84103 Storrs Center Reserve	3,210,895	3,569,413	(358,518)	3,210,895	39,142	2,804,477	367,276
84106 Fern Road Bus Garage	10,000	10,000	-	10,000	2,666	11,347	(4,012)
84107 Mansfield Tomorrow	20,000	20,000	-	20,000	-	-	20,000
84122 Improvements Storrs Rd Urban	2,500,000	1,066,505	1,433,495	2,500,000	95,536	2,155,924	248,540
84123 Streetscape/Ped.Improv. DOT	1,474,800	493,350	981,450	1,474,800	104,384	566,462	803,955
84124 Imprvmnts StorrsRd DOT/Lieber	2,250,000	2,208,176	41,824	2,250,000	-	2,895,882	(645,882)
84125 StorrsCtr Inter Transp CtrDesign	612,500	336,712	275,788	612,500	-	343,283	269,217
84126 Parking Garage Transit Hub	10,000,000	10,635,219	(635,219)	10,000,000	-	11,328,221	(1,328,221)
84127 DECD STEAP#2 Pha1A+Dog Lane Con	500,000	486,461	13,539	500,000	-	881,092	(381,092)
84129 Omnibus Budget Bill Feb2009	552,000	489,226	62,774	552,000	-	781,498	(229,498)
84130 Bus Facilities Program (FTA)	6,175,000	5,084,266	1,090,734	6,175,000	683	5,345,123	829,194
84131 DECD STEAP 4 Village Street Utilities	500,000	493,996	6,004	500,000	-	493,996	6,004
84132 Leyland/EDR Infrastructure (\$3M)	3,000,000	2,244,276	755,724	3,000,000	-	2,600,184	399,816
84133 DECD Brownfield Remediation	450,000	450,000	-	450,000	-	450,000	-
84135 Town Square	966,112	977,502	(11,390)	966,112	-	916,416	49,696
84136 Main Street Investment Grant	500,000	499,730	270	500,000	-	499,580	420
84137 Parking Garage Repairs/Maintenance	50,063	100,063	(50,000)	50,063	-	-	50,063
84170 HUD Community Challenge Grant	619,780	619,786	(6)	619,780	33,300	603,518	(17,038)
Total Community Development:	34,321,150	30,710,660	3,610,490	34,321,150	469,403	33,437,814	413,933

Capital Projects as of 2-1-16
Public Safety

Revenues

Expenses

Account and Description	<u>Adjusted</u>			<u>Adjusted</u>			
	<u>Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
82801 Fire & Emerg Serv Comm Equipment	50,000	50,000	-	50,000	16,687	18,196	15,117
82819 Vehicle Key Boxes	16,500	16,500	-	16,500	1,269	15,081	150
82823 Rescue Equipment	58,000	58,000	-	58,000	1,300	28,857	27,843
82824 Fire Hose	38,000	38,000	-	38,000	-	27,879	10,121
82826 SCBA Air Tanks	61,693	61,693	-	61,693	-	61,693	0
82827 Fire Personal Protective Equipment	101,000	101,000	-	101,000	-	44,931	56,069
82829 Replacement ET507	465,000	465,000	-	465,000	456,993	-	8,007
82830 Thermal Imager Cameras	20,000	20,000	-	20,000	-	19,500	500
82832 ET207 Fire Truck Replacement	605,868	605,868	-	605,868	-	605,868	-
82833 Fire/EMS Utility Terrain Vehicle	28,539	28,539	-	28,539	-	28,539	-
82834 Personnel Accountability Software	12,000	12,000	-	12,000	-	-	12,000
82835 Power Load Cot Fastening System	84,078	84,078	-	84,078	-	84,078	(0)
82836 Ambulance 2007 Ford E450	106,900	106,900	-	106,900	-	106,900	-
82837 Automated Chest Compression Units	48,000	48,000	-	48,000	-	41,542	6,458
82838 Commercial Gear Washer	8,000	8,000	-	8,000	-	6,375	1,625
82902 Fire Ponds	56,500	56,500	-	56,500	-	34,960	21,540
Total Public Safety:	1,760,078	1,760,078	-	1,760,078	476,249	1,124,398	159,430

Community Services

Revenues

Expenses

Account and Description	<u>Adjusted</u>			<u>Adjusted</u>			
	<u>Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
44120 Mansfield Community Playground	510,638	524,284	(13,646)	510,638	1,440	512,625	(3,427)
84809 Senior Center Chairs	20,000	20,000	-	20,000	-	-	20,000
85102 BCP Restroom Improvements	13,000	13,000	-	13,000	-	4,500	8,500
85105 Open Space Purchase	3,369,389	3,369,355	34	3,369,389	16,722	3,280,358	72,309
85107 Open Space - Bonded	1,040,000	-	1,040,000	1,040,000	-	46,900	993,100
85804 Community Center Equipment	415,900	415,900	-	415,900	-	412,187	3,713
85806 Skate Park	130,500	130,500	-	130,500	-	130,429	71
85811 Playscapes New/Replacements	140,000	140,000	-	140,000	3,200	128,846	7,954
85812 Comm Center Facility Upgrades	56,000	56,000	-	56,000	-	55,067	933
85816 Park Improvements	311,795	312,295	(500)	311,795	516	299,095	12,184
85824 Playscape Resurfacing	67,000	67,000	-	67,000	-	56,830	10,170
85835 WHIP Grants-MHP EGVP OSHF	9,200	9,200	-	9,200	-	-	9,200
Total Community Services:	6,083,422	5,057,534	1,025,888	6,083,422	21,878	4,926,838	1,134,706

Facilities Management

Revenues

Expenses

<u>Account and Description</u>	<u>Revenues</u>			<u>Expenses</u>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
86260 Maintenance Projects	1,028,391	1,028,391	-	1,028,391	-	833,807	194,584
86290 Roof Repairs	269,900	269,900	-	269,900	9,957	232,819	27,124
86292 School Building Maintenance	770,000	770,000	-	770,000	48,947	575,073	145,980
86293 Security Improvements	75,000	75,000	-	75,000	6,115	50,271	18,615
86294 Vault Climate Control	20,000	20,000	-	20,000	-	-	20,000
86295 Emergency Generators	102,025	102,025	-	102,025	-	85,809	16,216
86296 Oil Tank Repairs	40,000	40,000	-	40,000	-	30,505	9,495
86298 School Security Competitive Grant	133,828	133,810	18	133,828	-	133,828	-
86304 Comm Center Repairs & Improvements	44,200	44,200	-	44,200	-	43,921	279
86305 Fire Station Repairs & Improvements	133,000	133,000	-	133,000	11,394	55,462	66,144
86306 Library Bldg Repairs & Improvements	125,000	125,000	-	125,000	-	48,303	76,697
86307 Senior Center Bldg Repairs & Improve	48,000	48,000	-	48,000	3,605	26,885	17,510
86308 Town Hall Bldg Repairs & Improvemen	64,000	64,000	-	64,000	-	-	64,000
86309 Furniture & Fixtures	25,000	25,000	-	25,000	-	10,129	14,871
86310 Elementary School Cleaning Equipmer	10,000	10,000	-	10,000	-	-	10,000
86311 Tractor Replacement	20,000	20,000	-	20,000	-	20,000	-
86315 Day Care Building Repairs	20,000	20,000	-	20,000	-	-	20,000
86316 Joshua's Trust Building Repairs	2,500	2,500	-	2,500	-	-	2,500
86317 Public Works Building Repairs	10,000	10,000	-	10,000	948	5,135	3,917
Total Facilities Management:	2,940,844	2,940,826	18	2,940,844	80,966	2,151,947	707,931

Capital Projects as of 2-1-16
Public Works

Revenues

Expenses

<u>Account and Description</u>	<u>Revenues</u>			<u>Expenses</u>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
83101 Tree Replacement	62,500	62,500	-	62,500	12,000	43,382	7,118
83302 Sm Bridges & Culverts	329,084	329,084	-	329,084	-	278,569	50,515
83303 Large Bridge Maintenance	566,286	566,286	-	566,286	-	480,862	85,424
83306 Stone Mill Bridge	1,151,292	1,128,646	22,646	1,151,292	-	1,107,303	43,989
83308 Town Walkways/Transp Enhancemt	951,644	951,644	-	951,644	-	806,844	144,800
83309 Laurel Lane Bridge	1,340,600	1,284,200	56,400	1,340,600	-	1,305,923	34,677
83401 Road Drainage	608,811	609,840	(1,029)	608,811	22,048	470,124	116,639
83510 Guide Rails	77,697	79,145	(1,448)	77,697	6,094	55,495	16,108
83524 Road Resurfacing	4,072,887	3,887,957	184,930	4,072,887	4,276	3,630,672	437,940
83531 North Eagleville Walkway	245,540	298,514	(52,974)	245,540	940	296,688	(52,088)
83638 Small Dump Trucks & Sanders	84,896	84,896	-	84,896	-	84,896	-
83639 Large Dump Trucks	349,000	349,000	-	349,000	-	349,161	(161)
83640 Gas Pumps	515,000	515,000	-	515,000	64,300	14,037	436,663
83641 Mowers & Attachments	80,000	80,000	-	80,000	-	57,998	22,002
83642 WINCOG Equipment - Regional	25,000	25,000	-	25,000	-	15,319	9,681
83643 Pavement Management System	50,000	50,000	-	50,000	-	49,950	50
83644 Street Signs	60,000	60,000	-	60,000	4,539	39,683	15,778
83645 Skid Steer Tractor w/attachments	71,000	71,000	-	71,000	-	70,225	775
83646 Public Works Small Equipment	10,798	10,798	-	10,798	-	6,005	4,793
83729 Snowplows	26,500	26,500	-	26,500	-	26,500	-
83733 Storrs Center Equipment	175,000	179,450	(4,450)	175,000	-	161,495	13,505
83734 Small Dump Truck & Sanders	6,000	6,000	-	6,000	-	6,000	-
83735 Transfer Station Truck & Equipment	241,000	48,200	-	241,000	183,324	59,356	(1,680)
83836 Vac All Truck	70,000	70,000	-	70,000	-	-	70,000
83838 Scale for front end loader	10,000	10,000	-	10,000	-	-	10,000
83911 Engineering Cad Upgrades	224,500	224,500	-	224,500	1,275	203,091	20,134
83917 GPS Units - Additional Units	15,000	-	15,000	15,000	-	15,000	-
Total Public Works:	11,420,035	11,008,160	219,075	11,420,035	298,796	9,634,579	1,486,661

Revenue/Expenditure Summary

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
General Government	1,611,594	1,618,837	(7,244)	1,611,594	55,819	1,333,661	222,114
Community Development	34,321,150	30,710,660	3,610,490	34,321,150	469,403	33,437,814	413,933
Public Safety	1,760,078	1,760,078	-	1,760,078	476,249	1,124,398	159,430
Community Services	6,083,422	5,057,534	1,025,888	6,083,422	21,878	4,926,838	1,134,706
Facilities Management	2,940,844	2,940,826	18	2,940,844	80,966	2,151,947	707,931
Public Works	11,420,035	11,008,160	219,075	11,420,035	298,796	9,634,579	1,486,661
Grand Total:	\$ 58,137,123	\$ 53,096,096	\$ 4,848,227	\$ 58,137,123	\$ 1,403,111	\$ 52,609,237	\$ 4,124,775

Town of Mansfield
Debt Service Fund
Balance Sheet
December 31, 2015
 (with comparative totals for December 31, 2014)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ 164,088	\$ 220,732
Total Assets	164,088	220,732
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	164,088	220,732
Total Liabilities and Fund Balance	\$ 164,088	\$ 220,732

**Town of Mansfield
Debt Service Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)**

	<u>Budget 2015/16</u>	<u>2016</u>	<u>2015</u>
Operating Transfers			
General Fund	\$ 285,000	\$ 142,500	\$ 162,500
Total Operating Transfers	<u>285,000</u>	<u>142,500</u>	<u>162,500</u>
Total Rev & Oper Trans	<u>285,000</u>	<u>142,500</u>	<u>162,500</u>
Expenditures			
Principal Payments	220,000	-	-
Interest Payments	<u>80,325</u>	<u>40,163</u>	<u>43,463</u>
Total Expenditures	<u>300,325</u>	<u>40,163</u>	<u>43,463</u>
Excess (Deficiency) of Revenues	(15,325)	102,338	119,038
Fund Balance, July 1	<u>61,751</u>	<u>61,751</u>	<u>101,695</u>
Fund Balance plus Cont. Capital, Dec 31	<u>\$ 46,426</u>	<u>\$ 164,088</u>	<u>\$ 220,732</u>

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures and Changes in Fund Balance**

	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 12/13</u>	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Revenues:									
Bonds	\$ 133,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	55,542	-	-	-	-	-	-	-	-
Interest on Unspent Balance	-	1,285	-	-	-	-	-	-	-
Total Revenues	188,542	1,285	-	-	-	-	-	-	-
Operating Transfers In - General Fund	760,000	825,000	825,000	675,000	325,000	285,000	285,000	285,000	275,000
Operating Transfers In - CNR Fund	150,000	-	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-	-	-
Total Revenues and Operating Transfers In	1,098,542	826,285	825,000	675,000	325,000	285,000	285,000	285,000	275,000
Expenditures:									
Principal Retirement	455,000	460,000	460,000	365,000	-	-	-	-	-
Interest	64,765	45,656	25,900	5,220	-	-	-	-	-
Principal Retirement - GOB 2011	-	-	-	-	220,000	220,000	220,000	220,000	220,000
Interest - GOB 2011	-	91,706	93,525	93,525	86,925	80,325	73,725	67,125	60,525
Lease Purchase - Co-Gen/Pool Covers	64,129	78,134	78,134	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	113,886	113,886	113,886	113,886	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	87,617	87,617	70,641	58,019	58,019	-	-	-	-
Financial/Issuance Costs	110,206	-	-	-	-	-	-	-	-
Total Expenditures	895,603	876,999	842,086	635,650	364,944	300,325	293,725	287,125	280,525
Revenues and Other Financing Sources Over/(Under) Expend	202,939	(50,714)	(17,086)	39,350	(39,944)	(15,325)	(8,725)	(2,125)	(5,525)
Fund Balance, July 1	(72,794)	130,145	79,431	62,345	101,695	61,751	46,426	37,701	35,576
Fund Balance, June 30	<u>\$ 130,145</u>	<u>\$ 79,431</u>	<u>\$ 62,345</u>	<u>\$ 101,695</u>	<u>\$ 61,751</u>	<u>\$ 46,426</u>	<u>\$ 37,701</u>	<u>\$ 35,576</u>	<u>\$ 30,051</u>

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures and Changes in Fund Balance**

	FY 19/20 Projected	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
Revenues:							
Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	-	-	-	-	-	-	-
Interest on Unspent Balance	-	-	-	-	-	-	-
Total Revenues	-						
Operating Transfers In - General Fund	275,000	275,000	255,000	250,000	250,000	240,000	210,000
Operating Transfers In - CNR Fund	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-
Total Revenues and Operating Transfers In	275,000	275,000	255,000	250,000	250,000	240,000	210,000
Expenditures:							
Principal Retirement	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	220,000	220,000	200,000
Interest - GOB 2011	53,925	47,325	40,725	33,850	25,600	16,800	8,000
Lease Purchase - Co-Gen/Pool Covers	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	-	-	-	-	-	-	-
Financial/Issuance Costs	-	-	-	-	-	-	-
Total Expenditures	273,925	267,325	260,725	253,850	245,600	236,800	208,000
Revenues and Other Financing Sources Over/(Under) Expend	1,075	7,675	(5,725)	(3,850)	4,400	3,200	2,000
Fund Balance, July 1	30,051	31,126	38,801	33,076	29,226	33,626	36,826
Fund Balance, June 30	<u>\$ 31,126</u>	<u>\$ 38,801</u>	<u>\$ 33,076</u>	<u>\$ 29,226</u>	<u>\$ 33,626</u>	<u>\$ 36,826</u>	<u>\$ 38,826</u>

Town of Mansfield
Solid Waste Disposal Fund
Balance Sheet
December 31, 2015
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Current Assets		
Cash and Cash Equivalents	\$ 522,192	\$ 491,729
Accounts Receivable, net	-	257
	<u>522,192</u>	<u>491,986</u>
Fixed Assets		
Land	8,500	8,500
Buildings & Equipment	609,135	578,173
Less: Accumulated Depreciation	<u>(535,468)</u>	<u>(523,130)</u>
	<u>82,167</u>	<u>63,543</u>
Total Assets	<u><u>604,359</u></u>	<u><u>555,529</u></u>
Liabilities and Retained Earnings		
Current Liabilities		
Accrued Compensated Absences	13,642	11,143
Refundable Deposits	<u>18,168</u>	<u>18,818</u>
	<u>31,809</u>	<u>29,962</u>
Long-Term Liabilities		
Landfill Postclosure Costs	<u>80,000</u>	<u>84,000</u>
	<u>80,000</u>	<u>84,000</u>
Total Liabilities	<u>111,809</u>	<u>113,962</u>
Retained Earnings	<u>492,550</u>	<u>441,567</u>
Total Liabilities and Fund Balance	<u><u>\$ 604,359</u></u>	<u><u>\$ 555,529</u></u>

Town of Mansfield
Solid Waste Disposal Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)

	Budget		
	2015/16	2016	2015
Revenues			
Transfer Station Fees	\$ 120,000	\$ 62,907	\$ 60,196
Garbage Collection Fees	1,165,300	500,114	550,830
Fee Waivers	-	2,349	3,169
Sale of Recyclables	4,000	2,324	2,179
Scrap Metals	8,000	3,149	3,545
Other Revenues	900	2,954	2,326
Total Revenues	1,298,200	573,797	622,246
Expenditures			
Hauler's Tipping Fees	166,700	65,138	62,143
Mansfield Tipping Fees	56,300	17,623	17,258
Wage & Fringe Benefits	359,385	148,786	135,442
Computer Software	4,500	4,740	4,440
Trucking Fee	2,800	21,981	19,880
Recycle Cost	16,900	20,735	4,643
Contract Pickup	573,160	230,090	208,948
Supplies & Services	24,640	9,448	8,156
Depreciation Expense	11,000	5,500	5,500
Hazardous Waste	18,500	-	-
Equipment Parts/Other	49,950	9,867	7,168
LAN/WAN Expenditures	10,000	5,000	5,000
Total Expenditures	1,293,835	538,908	478,578
Net Income (Loss)	4,365	34,889	143,669
Retained Earnings, July 1	457,661	457,661	297,898
Retained Earnings, Dec 31	\$ 462,026	\$ 492,550	\$ 441,567

**Town of Mansfield
Health Insurance Fund
Balance Sheet
December 31, 2015**
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and cash equivalents	\$ 1,956,446	\$ 1,965,554
Total Assets	<u>1,956,446</u>	<u>1,965,554</u>
Liabilities and Fund Equity		
Liabilities		
Accrued Medical Claims	581,000	440,000
Accounts Payable	<u>30,250</u>	<u>-</u>
Total Liabilities	<u>611,250</u>	<u>440,000</u>
Fund Balance		
Net Contributed Capital	400,000	400,000
Fund Balance - Available	<u>945,196</u>	<u>1,125,554</u>
Total Fund Balance	<u>1,345,196</u>	<u>1,525,554</u>
Total Liabilities and Fund Balance	<u>\$ 1,956,446</u>	<u>\$ 1,965,554</u>

Town of Mansfield
Health Insurance Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Revenues		
Premium income	\$ 4,841,767	\$ 4,124,344
Interest income	1,865	1,759
	<u>4,843,632</u>	<u>4,126,103</u>
Expenditures		
Payroll	73,588	69,119
Administrative expenses	383,075	400,825
Medical claims	3,703,760	4,679,886
Consultants	-	36,509
Payment in lieu of Insurance	41,898	39,865
Medical Supplies	20,717	20,449
LAN/WAN Expenditures	5,000	5,000
	<u>4,228,038</u>	<u>5,251,653</u>
Excess (Deficiency) of Revenues	615,593	(1,125,550)
Contributed Capital	400,000	400,000
Fund Balance, July 1	<u>329,603</u>	<u>2,251,105</u>
Fund Balance plus Cont. Capital, Dec 31	<u>\$ 1,345,196</u>	<u>\$ 1,525,554</u>

ANTHEM BLUE CROSS MONTHLY CLAIMS
ANNUAL BASIS

MONTH	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	Avg. '91- Present	5 Yr. Avg. '11-'15
JANUARY	\$ 333,923	\$ 342,476	\$ 358,256	\$ 356,891	\$ 364,331	\$ 508,001	\$ 454,813	\$ 389,841	\$ 497,371	\$ 461,600	\$ 596,583	\$ 684,680	\$ 204,233	\$ 299,508	\$ 488,893
FEBRUARY	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	916,556	353,465	630,366
MARCH	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	350,709	682,746
APRIL	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	703,022	317,795	555,604
MAY	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	509,140	325,380	529,949
JUNE	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	648,834	323,016	538,222
JULY	353,025	332,653	368,941	409,635	430,780	493,991	534,203	667,615	410,100	471,363	548,338	726,844	670,831	331,337	565,495
AUGUST	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	642,551	543,358	338,438	555,406
SEPTEMBER	323,667	302,399	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	807,550	585,211	305,245	538,611
OCTOBER	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	804,719	601,860	312,868	568,757
NOVEMBER	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	699,223	636,890	306,223	551,370
DECEMBER	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	962,302	591,806	319,131	584,740
ANNUAL TOTAL	4,062,490	4,265,977	4,288,835	4,826,866	5,753,767	5,637,258	5,705,441	5,705,685	5,674,774	5,791,031	6,464,352	8,331,006	7,689,638	3,883,116	6,790,160
MONTHLY AVG	\$ 338,541	\$ 355,498	\$ 357,403	\$ 402,239	\$ 479,481	\$ 469,772	\$ 475,453	\$ 475,474	\$ 472,898	\$ 482,586	\$ 538,696	\$ 694,251	\$ 640,803	\$ 323,593	\$ 565,847
% OF INCREASE	33.91%	5.01%	0.54%	12.54%	19.20%	-2.02%	1.21%	0.00%	-0.54%	2.05%	11.63%	28.88%	-7.70%	10.44%	6.86%

Town of Mansfield
Workers' Compensation Fund
Balance Sheet
December 31, 2015
 (with comparative totals for December 31, 2014)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ (104,313)	\$ (67,384)
Prepaid Insurance	130,666	80,395
Total Assets	26,353	13,011
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Retained Earnings	26,353	13,011
Total Liabilities and Fund Balance	\$ 26,353	\$ 13,011

Town of Mansfield
Workers' Compensation Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
 (with comparative totals for December 31, 2014)

	<u>Budget</u> <u>2015/16</u>	<u>2016</u>	<u>2015</u>
Revenues			
Premium Income	\$ 518,810	\$ 254,380	\$ 251,030
Total Revenues	<u>518,810</u>	<u>254,380</u>	<u>251,030</u>
Expenditures			
Workers' Compensation Insurance	<u>518,810</u>	<u>261,335</u>	<u>251,406</u>
Total Expenditures	<u>518,810</u>	<u>261,335</u>	<u>251,406</u>
Net Income (Loss)	-	(6,955)	(376)
Retained Earnings, July 1	<u>33,308</u>	<u>33,308</u>	<u>13,387</u>
Retained Earnings, Dec. 31	<u>\$ 33,308</u>	<u>\$ 26,353</u>	<u>\$ 13,011</u>

**Town of Mansfield
Management Services Fund
Balance Sheet
December 31, 2015**
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Current Assets		
Cash and Cash Equivalents	\$ 1,678,268	\$ 2,044,959
Due From Region/Town	-	100,000
Accounts Receivable, net	36,161	32,266
Inventory	<u>1,665</u>	<u>11,600</u>
Total Current Assets	<u>1,716,094</u>	<u>2,188,825</u>
Fixed Assets		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	2,371,236	2,391,888
Less: Accumulated Depreciation	<u>(1,490,026)</u>	<u>(1,396,964)</u>
Total Fixed Assets	<u>1,253,538</u>	<u>1,367,252</u>
Total Assets	<u><u>2,969,632</u></u>	<u><u>3,556,077</u></u>
Liabilities and Retained Earnings		
Liabilities		
Accounts Payable	<u>-</u>	<u>1,117,159</u>
Total Liabilities	<u>-</u>	<u>1,117,159</u>
Equity		
Contributed Capital	146,000	146,000
Retained Earnings	<u>2,823,632</u>	<u>2,292,918</u>
Total Equity	<u>2,969,632</u>	<u>2,438,918</u>
Total Liabilities and Fund Balance	<u><u>\$ 2,969,632</u></u>	<u><u>\$ 3,556,077</u></u>

**Town of Mansfield
Management Services Fund
Estimated Statement of Revenues, Expenditures
and Changes in Retained Earnings
December 31, 2015**

	<u>Budget 2015/16</u>	<u>Actual 2015/16</u>	<u>Actual 2014/15</u>
Revenues			
Mansfield Board of Education	\$ 166,300	\$ 83,150	\$ 56,210
Region 19	114,670	57,335	31,035
Town of Mansfield	11,000	5,500	5,305
Communication Service Fees	223,330	114,652	56,712
Copier Service Fees	215,440	106,345	105,255
Energy Service Fees	1,788,030	886,655	872,990
Rent	72,450	36,225	36,225
Rent - Telecom Tower	165,000	92,893	85,979
Sale of Supplies	57,000	75	22,832
CNR Fund	185,000	92,500	192,500
Health Insurance Fund	10,000	5,000	5,000
Solid Waste Fund	10,000	5,000	5,000
Sewer Operating Fund	3,000	1,500	1,500
Postal Charges	82,040	39,520	-
USF Credits	28,340	24,366	31,643
	<u>3,131,600</u>	<u>1,550,716</u>	<u>1,508,186</u>
Total Revenues			
Expenditures			
Salaries & Benefits	463,770	219,053	213,167
Training	6,750	72	400
Repairs & Maintenance	31,950	9,744	4,982
Professional & Technical	19,450	875	3,360
Insurance	-	-	2,533
System Support	118,912	85,457	83,053
Copier Maintenance Fees	82,000	32,664	104,271
Communication Equipment	178,535	77,156	167,786
Supplies and Software Licensing	15,300	5,608	24,148
Equipment	191,838	93,609	116,819
Postage	60,000	20,116	41,558
Energy	1,668,200	577,886	892,440
Miscellaneous	85,390	20,863	69,126
	<u>2,922,095</u>	<u>1,143,103</u>	<u>1,723,643</u>
Sub-Total Expenditures			
Depreciation	223,750	111,875	102,514
Equipment Capitalized	(28,838)	(93,609)	(116,819)
	<u>3,117,007</u>	<u>1,161,369</u>	<u>1,709,338</u>
Total Expenditures			
Net Income (Loss)	14,593	389,346	(201,152)
Retained Earnings, July 1	<u>2,580,287</u>	<u>2,580,287</u>	<u>2,640,070</u>
Retained Earnings, Dec 31	<u>\$ 2,594,880</u>	<u>\$ 2,969,633</u>	<u>\$ 2,438,918</u>

**Town of Mansfield
Transit Services Fund
Balance Sheet
December 31, 2015**

	<u>Parking Garage 2016</u>	<u>Intermodal Center 2016</u>	<u>WRTD 2016</u>	<u>Total 2016</u>
Assets				
Cash and Cash Equivalents	\$ 2,917	\$ 11,263	\$ (70,197)	\$ (56,017)
Accounts Receivable	150,401	-	-	150,401
Infrastructure	11,171,404	2,376,320	-	13,547,724
Accum Depr -Infrastructure	<u>(868,887)</u>	<u>(88,130)</u>	<u>-</u>	<u>(957,017)</u>
Total Assets	<u>10,455,835</u>	<u>2,299,452</u>	<u>(70,197)</u>	<u>12,685,090</u>
Liabilities and Fund Balance				
Liabilities				
Accounts Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance	<u>10,455,835</u>	<u>2,299,452</u>	<u>(70,197)</u>	<u>12,685,090</u>
Total Liabilities and Fund Balance	<u>\$ 10,455,835</u>	<u>\$ 2,299,452</u>	<u>\$ (70,197)</u>	<u>\$ 12,685,090</u>

**Town of Mansfield
Transit Services Fund - Combined
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015**

	Parking Garage 2016	Intermodal Center 2016	WRTD 2016	Total 2016
Revenues				
Transient Fees	\$ 101,386	\$ -	\$ -	\$ 101,386
Monthly Fees	158,033	-	-	158,033
Violation Revenue	11,106	-	-	11,106
Misc Revenue	(266)	180	-	(86)
Rental Income	-	13,200	-	13,200
Total Revenues	<u>270,260</u>	<u>13,380</u>	<u>-</u>	<u>283,640</u>
Expenditures				
Salaries & Wages	35,515	12,968	-	48,483
Benefits	13,347	227	-	13,573
Dial-A-Ride	-	-	55,192	55,192
Utilities	18,489	-	-	18,489
WRTD - Windham Reg Transit District	-	-	7,896	7,896
WRTD - Pre-Paid Fare	-	-	6,527	6,527
Cleaning & Maintenance Service	15,457	9,401	-	24,858
WRTD - Disable Transport	-	-	58,887	58,887
Management Fee	7,588	-	-	7,588
Phone Service	6,933	-	-	6,933
Refuse Collection	-	276	-	276
Insurance	4,320	-	-	4,320
Electric	-	10,895	-	10,895
Natural Gas	-	1,244	-	1,244
Credit Card Fees	6,088	-	-	6,088
Office Supplies	133	138	-	271
Professional & Technical Services	5,506	-	-	5,506
Security	1,847	-	-	1,847
Equipment Expense	600	4,726	-	5,326
Depreciation Expense	124,127	29,704	-	153,831
Cable TV Service	-	578	-	578
Miscellaneous	915	1,674	-	2,590
Incentive Fee	3,847	-	-	3,847
Building Repairs	-	243	-	243
Total Expenditures	<u>244,711</u>	<u>72,073</u>	<u>128,502</u>	<u>445,287</u>
Operating Transfers				
Transfer Out - Capital Projects Fund	(276,235)	-	-	(276,235)
Transfer In - General Fund	-	-	33,013	33,013
Transfer In - Capital Projects Fund	-	33,013	25,000	58,013
Total Operating Transfers	<u>(276,235)</u>	<u>33,013</u>	<u>58,013</u>	<u>(185,210)</u>
Excess (Deficiency) of Revenues	(250,687)	(25,681)	(70,490)	(346,857)
Fund Balance, July 1	10,706,522	2,325,132	293	13,031,947
Fund Balance plus Cont. Capital, Dec 31	<u>\$ 10,455,834</u>	<u>\$ 2,299,452</u>	<u>\$ (70,197)</u>	<u>\$ 12,685,089</u>

**Town of Mansfield
Cemetery Fund
Balance Sheet
December 31, 2015**
(with comparative totals for December 31, 2014)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ (10,112)	\$ (177,394)
Investments	274,772	445,514
Total Assets	264,661	268,120
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
 Fund Balance		
Reserve for Perpetual Care	250,000	250,000
Reserve for Non-Expendable Trust	1,200	1,200
Unreserved	13,461	16,920
Total Fund Balance	264,661	268,120
 Total Liabilities and Fund Balance	\$ 264,661	\$ 268,120

**Town of Mansfield
Cemetery Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)**

	<u>Budget 2015/16</u>	<u>2016</u>	<u>2015</u>
Revenues			
Investment Income	\$ 12,000	\$ 2,939	\$ 12,645
Unrealized Gain/Loss on Investments	5,000	3,280	(286)
Sale of Plots	2,400	1,375	3,600
Total Revenues	<u>19,400</u>	<u>7,594</u>	<u>15,959</u>
Operating Transfers			
Transfer from General Fund	<u>20,000</u>	<u>10,000</u>	<u>9,000</u>
Total Operating Transfers	<u>20,000</u>	<u>10,000</u>	<u>9,000</u>
Total Rev & Oper Transfers	<u>39,400</u>	<u>17,594</u>	<u>24,959</u>
Expenditures			
Salaries	5,200	2,234	2,562
Cemetery Maintenance	12,000	6,475	7,384
Mowing Service	18,750	9,925	7,405
Total Expenditures	<u>35,950</u>	<u>18,634</u>	<u>17,352</u>
Excess (Deficiency) of Revenues	3,450	(1,040)	7,607
Fund Balance, July 1	<u>265,701</u>	<u>265,701</u>	<u>260,513</u>
Fund Balance, Dec 31	<u>\$ 269,151</u>	<u>\$ 264,661</u>	<u>\$ 268,120</u>

**Town of Mansfield
Investment Pool
December 31, 2015**

	<u>Market Value June 30, 2015</u>	<u>Market Value Sep 30, 2015</u>	<u>Market Value Dec 31, 2015</u>	<u>Fiscal 15/16 Change In Value</u>
Stock Funds				
Fidelity Investments				
Select Utilities Growth	\$ 72,988.51	\$	\$	\$ (72,988.51)
Total Stock Funds	<u>72,988.51</u>			<u>(72,988.51)</u>
Bond Funds				
Wells Fargo Advantage				
Wells Fargo Income Plus - Inv	74,368.41	74,698.89	74,349.11	(19.30)
T. Rowe Price				
U.S. Treasury Long	87,464.83	91,012.64	90,603.48	3,138.65
Vanguard Investments				
GNMA Fund	111,317.28	112,615.41	112,595.24	1,277.96
Total Bond Funds	<u>273,150.52</u>	<u>278,326.94</u>	<u>277,547.83</u>	<u>4,397.31</u>
Total Investments	<u>\$ 346,139.03</u>	<u>\$ 278,326.94</u>	<u>\$ 277,547.83</u>	<u>\$ (68,591.20)</u>

**Town of Mansfield
Investment Pool
December 31, 2015**

	Equity Percentage	Equity In Investments
Cemetery Fund	99.000%	274,772.35
School Non-Expendable Trust Fund	1.000%	2,775.48
Total Equity by Fund	100.000%	277,547.83

Investments	Market Value
<u>Bond Funds:</u>	
Wells Fargo Advantage -Income Plus	74,349.11
T. Rowe Price - U. S. Treasury Long-Term	90,603.48
Vanguard - GNMA Fund	112,595.24
Bond Funds	277,547.83

Allocation	Amount	Percentage
Bonds	277,547.83	100.00%
Total Investments	277,547.83	100.00%

Eastern Highlands Health District
General Fund
Balance Sheet
December 31, 2015
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and Cash Equivalents	\$ 296,825	\$ 327,050
Total Assets	<u>296,825</u>	<u>327,050</u>
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>296,825</u>	<u>327,050</u>
Total Liabilities and Fund Balance	<u>\$ 296,825</u>	<u>\$ 327,050</u>

Eastern Highlands Health District
General Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
(with comparative totals for December 31, 2014)

	<u>Adopted</u>	<u>Amended</u>	<u>Estimated</u>	<u>Percent of</u>		<u>2015</u>
	<u>Budget</u>	<u>Budget</u>	<u>Actuals</u>	<u>2016</u>	<u>Adopted</u>	
	<u>2015/16</u>	<u>2015/16</u>	<u>2015/16</u>		<u>Budget</u>	
Revenues						
Member Town Contributions	\$ 405,810	\$ 405,810	\$ 405,810	\$ 170,628	42.0%	\$ 195,421
State Grants	149,850	149,850	142,234	142,234	94.9%	149,857
Septic Permits	35,250	35,250	35,250	19,580	55.5%	23,035
Well Permits	15,700	15,700	15,700	8,985	57.2%	10,580
Soil Testing Service	33,500	33,500	33,500	23,930	71.4%	19,995
Food Protection Service	62,330	62,330	62,330	8,218	13.2%	7,040
B100a Reviews	26,250	26,250	26,250	16,090	61.3%	14,420
Septic Plan Reviews	30,360	30,360	30,360	14,875	49.0%	16,080
Other Health Services	2,780	2,780	2,780	2,358	84.8%	1,144
Appropriation of Fund Balance	29,861	29,861	29,861	-	0.0%	-
Total Revenues	<u>791,691</u>	<u>791,691</u>	<u>784,075</u>	<u>406,897</u>	<u>51.4%</u>	<u>437,571</u>
Expenditures						
Salaries & Wages	579,438	579,438	579,438	283,214	48.9%	256,763
Grant Deductions	(78,203)	(78,203)	(85,819)	(46,349)	59.3%	(25,405)
Benefits	196,280	196,280	196,280	89,421	45.6%	88,536
Miscellaneous Benefits	7,010	7,010	7,010	3,218	45.9%	2,879
Insurance	15,800	15,800	15,800	11,794	74.6%	7,981
Professional & Technical Services	16,200	16,200	16,200	1,033	6.4%	6,796
Vehicle Repairs & Maintenance	3,200	3,200	3,200	1,133	35.4%	1,658
Admin Overhead	27,816	27,816	27,816	13,908	50.0%	13,703
Other Purchased Services	14,880	14,880	14,880	4,521	30.4%	2,102
Other Supplies	7,820	7,820	7,820	2,748	35.1%	2,525
Equipment - Minor	1,450	1,450	1,450	423	29.2%	135
Total Expenditures	<u>791,691</u>	<u>791,691</u>	<u>784,075</u>	<u>365,063</u>	<u>46.1%</u>	<u>357,673</u>
Operating Transfers						
Transfer to CNR Fund	-	-	-	-	0.0%	-
Total Exp & Oper Trans	<u>791,691</u>	<u>791,691</u>	<u>784,075</u>	<u>365,063</u>	<u>46.1%</u>	<u>357,673</u>
Excess (Deficiency) of Revenues	-	-	-	41,835		79,899
Fund Balance, July 1	254,991	254,991	254,991	254,991		247,151
Fund Balance plus Cont. Capital, Dec 31	<u>\$ 254,991</u>	<u>\$ 254,991</u>	<u>\$ 254,991</u>	<u>\$ 296,825</u>		<u>\$ 327,050</u>

**Eastern Highlands Health District
Capital Non-Recurring Fund
Balance Sheet
December 31, 2015
(with comparative totals for December 31, 2014)**

	2016	2015
Assets		
Cash and Cash Equivalents	\$ 161,565	\$ 210,415
Total Assets	161,565	210,415
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	161,565	210,415
Total Liabilities and Fund Balance	\$ 161,565	\$ 210,415

Eastern Highlands Health District
Capital Non-Recurring Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
December 31, 2015
 (with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Revenues -		
State Grants	\$ <u> -</u>	\$ <u> -</u>
Total Revenues	<u> -</u>	<u> -</u>
Operating Transfers		
General Fund	<u> -</u>	<u> -</u>
Total Operating Transfers	<u> -</u>	<u> -</u>
Total Rev & Oper Trans	<u> -</u>	<u> -</u>
Expenditures		
Office Equipment	<u> 43,714</u>	<u> 41,001</u>
Total Expenditures	<u> 43,714</u>	<u> 41,001</u>
Excess (Deficiency) of Revenues	(43,714)	(41,001)
Fund Balance, July 1	<u> 205,279</u>	<u> 251,416</u>
Fund Balance plus Cont. Capital, Dec 31	<u> 161,565</u>	<u> 210,415</u>

Mansfield Downtown Partnership
Statement of Financial Position
December 31, 2015
(with comparative totals for December 31, 2014)

	<u>2016</u>	<u>2015</u>
Assets		
Cash & Cash Equivalents	\$ 191,863	\$ 169,455
Total Assets	<u>191,863</u>	<u>169,455</u>
Liabilities		
Accounts Payable	-	-
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance		
Contributed Capital	51,440	51,440
Unreserved	<u>140,423</u>	<u>118,015</u>
Total Fund Balance	<u>191,863</u>	<u>169,455</u>
Total Liabilities and Fund Balance	<u>\$ 191,863</u>	<u>\$ 169,455</u>

Mansfield Downtown Partnership
Statement of Revenues, Expenditures and
Changes in Fund Balance

	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Adopted Budget 2015/16	Actual 12/31/15
Revenues							
Intergovernmental							
Mansfield General Fund/CNR	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 62,500
Uconn	125,000	125,000	125,000	125,000	125,000	125,000	-
Mansfield Capital Projects *	-	-	-	-	-	-	-
Leyland Share - Relocation	10,000	-	-	-	-	-	-
Membership Fees	16,983	16,778	17,463	19,680	15,490	15,000	3,895
Local Support	-	-	-	-	-	-	-
State Support	-	-	-	-	-	-	-
Contributions/Other	-	-	-	-	-	-	-
Total Revenues	<u>276,983</u>	<u>266,778</u>	<u>267,463</u>	<u>269,680</u>	<u>265,490</u>	<u>265,000</u>	<u>66,395</u>
Operating Expenditures							
Town Square Contribution	-	-	-	100,000	-	-	-
Salaries and Benefits	147,126	170,810	182,066	188,736	196,111	209,363	104,509
Professional & Technical	71,561	61,608	78,617	22,937	15,909	32,000	2,617
Office Rental	15,040	8,000	7,810	9,344	12,660	13,840	6,840
Insurance	1,715	1,747	1,545	2,950	3,780	3,920	3,900
Purchased Services	6,612	9,641	8,716	9,253	9,625	10,750	6,317
Supplies & Services	3,000	1,276	1,380	3,768	644	750	402
Contingency	-	-	-	-	-	25,000	-
Total Operating Expenditures	<u>245,054</u>	<u>253,082</u>	<u>280,134</u>	<u>336,989</u>	<u>238,730</u>	<u>295,623</u>	<u>124,586</u>
Operating Income/(Loss)	31,929	13,696	(12,671)	(67,309)	26,760	(30,623)	(58,191)
Fund Balance, July 1	<u>257,649</u>	<u>289,578</u>	<u>303,274</u>	<u>290,603</u>	<u>223,294</u>	<u>250,054</u>	<u>250,054</u>
Fund Balance, End of Period	<u>\$ 289,578</u>	<u>\$ 303,274</u>	<u>\$ 290,603</u>	<u>\$ 223,294</u>	<u>\$ 250,054</u>	<u>\$ 219,431</u>	<u>\$ 191,863</u>
Contribution Recap							
	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Adopted Budget 2015/16	Actual 12/31/15
Mansfield	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 62,500
Mansfield Capital Projects	-	-	-	-	-	-	-
UCONN	125,000	125,000	125,000	125,000	125,000	125,000	-
Total Contributions	<u>\$ 250,000</u>	<u>\$ 62,500</u>					

Town of Mansfield
Downtown Revitalization and Enhancement
Project #84120 through #84134
Estimated Statement of Revenues, Expenditures and
Changes in Fund Balance
Since Inception

	<u>Budget</u>	<u>Actual</u>
Operating Revenues		
Intergovernmental Revenues		
State Support	\$ 13,292,000	\$ 12,971,991
DECD STEAP Grants - I, II, III, IV	1,000,000	980,457
Urban Action Grant	2,500,000	1,066,505
DOT Grant # 77-217	1,622,800	641,350
Federal Transit Authority (Bus Facility)	4,940,000	5,084,266
Local Support (DECD grant)	115,640	55,535
Local Share - Bonds	302,000	302,000
Leyland Share (FTA Match & Other)	2,104,860	368,825
EDR Share	1,765,000	1,872,276
Desman Settlement	-	215,000
Future Revenues	-	6,588
Reserve	372,000	372,000
Other	-	51,394
Total Operating Revenues	28,014,300	23,988,187
Operating Expenditures		
Downtown Revitalization & Enhancement:		
Salaries - Temporary	-	231,835
Legal Services	2,609	9,355
Legal Services - DECD Contract	2,442	2,442
Contracted Services	234,300	10,818
Architects & Engineers	1,758,536	1,657,027
Demolition	930,460	949,631
Environmental Remediation	70,022	92,146
Site Improvements	1,474,800	12,353
Construction Costs	18,452,318	19,115,805
Construction - Storrs Road	2,386,822	1,429,451
Construction - Intermodal Center	-	1,972,688
Construction - Dog Lane/Village Street	2,170,000	2,188,311
Construction - Town Square	30,000	113,742
Contingency	500,000	-
Other	1,991	56,060
Total Operating Expenditures	28,014,300	27,841,664
Revenues Over/(Under) Expenditures *	-	(3,853,477)
Fund Balance, July 1	-	-
Fund Balance, End of Period	\$ -	\$ (3,853,477)

* Due from other agencies (grants)

**Town of Mansfield
Serial Bonds Summary
Schools and Town
as of September 30, 2015**

	<u>Schools</u>	<u>Town</u>	<u>Total</u>
Balance at July 1, 2015	\$ 871,000	\$ 1,529,000	\$2,400,000
Issued During Period			
Retired During Period	-	-	-
Balance at December 31, 2015	<u>\$ 871,000</u>	<u>\$ 1,529,000</u>	<u>\$2,400,000</u>

Changes in Bonds and Notes Outstanding

	<u>Serial Bonds</u>	<u>BAN's</u>	<u>Promissory Note</u>	<u>Total</u>
Balance at July 1, 2015	\$2,400,000	\$ -	\$ -	\$2,400,000
Debt Issued				
Debt Retired	-	-	-	-
Balance at December 31, 2015	<u>\$2,400,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$2,400,000</u>

<u>Description</u>	<u>Original Amount</u>	<u>Payment Date</u>		<u>Bonds</u>	<u>BAN's</u>	<u>Total</u>
		<u>P & I</u>	<u>I</u>			
2004 Town Taxable Gen. Oblig Bond	\$2,590,000	6/01	12/01	\$ -	\$ -	-
2004 School General Oblig. Bond	940,000	6/01	12/01	-	-	-
2004 Town General Oblig. Bond	725,000	6/01	12/01	-	-	-
2011 Town General Oblig. Bond	1,485,000	3/15	9/15	1,246,500	-	1,246,500
2011 Town Sewer Purpose Bond	330,000	3/15	9/15	282,500	-	282,500
2011 School General Oblig. Bond	1,025,000	3/15	9/15	871,000	-	871,000
	<u>\$7,095,000</u>			<u>\$2,400,000</u>	<u>\$ -</u>	<u>\$2,400,000</u>

Town of Mansfield
Estimated Detail of Debt Outstanding
Schools and Town
As of December 31, 2015

	Original Amount	Estimated Balance 12/31/15
Schools:		
Consists of -		
2004 General Obligation Bonds:		
MMS IRC	\$ 940,000	\$ -
2011 General Obligation Bonds:		
MMS Heating Conversion	1,025,000	871,000
	1,965,000	871,000
Schools Outstanding Debt	1,965,000	871,000
Town:		
Consists of -		
2004 Taxable General Obligation Bonds:		
Community Center	\$ 2,590,000	\$ -
2004 General Obligation Bonds:		
Library Renovations	725,000	-
2011 General Obligation Bonds:		
Community Center Air Conditioning	173,620	147,500
Hunting Lodge Road Bikeway	105,250	89,000
Salt Storage Shed	263,130	223,000
Storrs Rd/Flaherty Rd Streetscape Improvements	302,000	256,000
Various Equipment Purchases	93,000	69,000
Facility Improvements	40,000	30,000
Transportation Facility Improvements	130,000	111,000
Stone Mill Rd/Laurel Lane Bridge Replacements	378,000	321,000
2011 Sewer Purpose Obligation Bonds:		
Four Corners Sewer & Water Design	330,000	282,500
	5,130,000	1,529,000
Town Outstanding Debt	5,130,000	1,529,000
Total Debt Outstanding	\$ 7,095,000	\$ 2,400,000

**Town of Mansfield
Summary of Investments
December 31, 2015**

Health Insurance Fund

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/15
State Treasurer	\$ 2,499,222	0.270	Various	Various	\$ 581
Total Accrued Interest @ 12/31/15					\$ 581
Interest Received 7/1/15 - 12/31/15					<u>1,865</u>
Total Interest, Health Insurance Fund @ 12/31/15					<u>\$ 2,446</u>

All Other Funds

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 12/31/15
State Treasurer	\$ 15,332,573	0.270	Various	Various	\$ 3,682
Total Accrued Interest @ 12/31/15					\$ 3,682
Interest Received 7/1/15 - 12/31/15					<u>12,214</u>
Total Interest, General Fund, 12/31/15					<u>\$ 15,896</u>

Town of Mansfield
Memo

DATE February 1, 2016
 To: Matt Hart, Town Manager
 Cherie Trahan, Director of Finance
 From: Christine Gamache, Collector of Revenue
 Subject: Amounts and % of Collections for 7/1/14 to 12/31/2015 comparable to 7/1/13 to 12/31/2014 and 7/1/12 to 12/31/2013

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2014	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,353,704	47,817	24,401,521	(15,080,426)	61.8%	9,321,095	38.2%
STORRS CENTER RE	1,610,627	-	1,610,627	(811,644)	50.4%	798,983	49.6%
PER	1,460,800	(21)	1,460,779	(921,886)	63.1%	538,893	36.9%
STORRS CENTER PP	134,750	-	134,750	(73,460)	54.5%	61,290	45.5%
MV	2,291,688	(41,606)	2,250,083	(2,097,788)	93.2%	152,294	6.8%
DUE	29,851,569	6,190	29,857,759	(18,985,204)	63.6%	10,872,555	36.4%
MVS	333,558	(2,318)	331,240	(70,745)	21.4%	260,495	78.6%
TOTAL	30,185,128	3,872	30,188,999	(19,055,949)	63.1%	11,133,050	36.9%
PRIOR YEARS COLLECTION July 1, 2015 to June 30, 2016							
Suspense Collections		1,378		Suspense Interest Less Fees		1,300	
Prior Years Taxes		<u>127,066</u>		Interest and Lien Fees		<u>69,183</u>	
		<u>128,445</u>				<u>70,483</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2013	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,424,734	(5,175)	24,419,560	(15,485,030)	63.4%	8,934,529	36.6%
STORRS CENTER RE	530,658	73,328	603,986	(451,026)	74.7%	152,960	25.3%
PER	1,149,415	(436)	1,148,979	(747,595)	65.1%	401,384	34.9%
STORRS CENTER PP	-	-	-	-	-	-	-
MV	2,085,479	(37,507)	2,047,972	(1,921,183)	93.8%	126,789	6.2%
DUE	28,190,286	30,210	28,220,497	(18,604,834)	65.9%	9,615,663	34.1%
MVS	286,558	(56)	286,503	(40,116)		246,386	
TOTAL	28,476,845	30,154	28,506,999	(18,644,950)	65.4%	9,862,049	34.6%
PRIOR YEARS COLLECTION July 1, 2014 to June 30, 2015							
Suspense Collections		5,684		Suspense Interest Less Fees		6,924	
Prior Years Taxes		<u>276,618</u>		Interest and Lien Fees		<u>127,947</u>	
		<u>282,301</u>				<u>134,871</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2012	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,454,815	(125,007)	24,329,808	(15,277,806)	62.8%	9,052,003	37.2%
STORRS CENTER RE	391,674	78,297	469,971	(322,218)	68.6%	147,753	31.4%
PER	1,043,126	(1,306)	1,041,820	(670,488)	64.4%	371,332	35.6%
MV	2,060,254	(29,638)	2,030,616	(1,862,711)	91.7%	167,904	8.3%
DUE	27,949,868	(77,654)	27,872,215	(18,133,223)	65.1%	9,738,992	34.9%
MVS	243,555	622	244,177	(37,977)	15.6%	206,200	84.4%
TOTAL	28,193,423	(77,032)	28,116,392	(18,171,200)	64.6%	9,945,192	35.4%
PRIOR YEARS COLLECTION July 1, 2013 to June 30, 2014							
Suspense Collections		9,616		Suspense Interest Less Fees		8,667	
Prior Years Taxes		<u>211,107</u>		Interest and Lien Fees		<u>92,885</u>	
		<u>220,723</u>				<u>101,552</u>	

Town of Mansfield
Capital Projects - Open Space
December 31, 2015

	Acreage	Total Budget	Expended Thru 6/30/2015	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
Expenditures Prior to 92/93	-	\$ 4,409,389	\$ 130,794	-	-	-
UNALLOCATED COSTS:						
Appraisal Fees - Various	-	-	50,266	-	-	-
Financial & Legal Fees	-	-	24,134	-	-	-
Survey, Inspections & Miscellaneous	-	-	51,902	-	-	-
Outdoor Maintenance	-	-	13,752	6,831	-	-
Major Additions - Improvements	-	-	3,000	-	-	-
Forest Stewardship-50' Cliff Preserve	-	-	3,852	-	-	-
Parks Coordinator	-	-	103,604	-	-	-
PROPERTY PURCHASES:						
Bassetts Bridge Rd Lots 1,2,3	8.23	-	128,439	-	-	-
Baxter Property	25.80	-	163,330	-	-	-
Bodwell Property	6.50	-	42,703	-	-	-
Boettiger, Orr, Parish Property	106.00	-	101,579	-	-	-
Dorwart Property	61.00	-	342,482	-	-	-
Dunnack Property	32.00	-	35,161	-	-	-
Eaton Property	8.60	-	162,236	-	-	-
Ferguson Property	1.19	-	31,492	-	-	-
Fesik Property	7.40	-	7,636	-	-	-
Hatch/Skinner Property	35.33	-	291,780	-	-	-
Holinko Property	18.60	-	62,576	-	-	-
Larkin Property	11.70	-	24,202	-	-	-
Laugardia Property - Dodd Rd.	-	-	5,700	-	-	-
Lion's Club Park	-	-	81,871	-	-	-
Malek Property	-	-	25,500	-	-	-
Marshall Property	17.00	-	17,172	-	-	-
McGregor Property	2.10	-	8,804	-	-	-
McShea Property	-	-	1,500	-	-	-
* Merrow Meadow Park Develop.	15.00	-	-	-	-	-
Momeau Property	-	-	4,310	-	-	-
Moss Property	134.50	-	100,000	-	-	-
Mulberry Road (Joshua's Trust)	5.90	-	12,500	-	-	-
Mullane Property (Joshua's Trust)	17.00	-	10,000	-	-	-
Olsen Property	59.75	-	104,133	-	-	-
Ossen - Birchwood Heights Property	-	-	500	-	-	-
Porter Property	6.70	-	135,466	-	-	-
Puddin Lane	9.15	-	20,378.00	-	-	-
Reed Property	23.70	-	69,527	-	-	-
Rich Property	102.00	-	283,322	-	-	-
Sibley Property	50.57	-	90,734	-	-	-
Swanson Property (Browns Rd)	29.00	-	64,423	-	-	-
Thompson/Swaneys Prop. (Bone Mill)	-	-	1,500	-	-	-
Torrey Property	29.50	-	91,792	-	-	-
Vernon Property	3.00	-	31,732	-	-	-
Estate of Vernon - Property	68.41	-	257,996	-	-	-
Warren Property	6.80	-	24,638	-	-	-
Watts Property	23.50	-	92,456	-	-	-
	<u>925.93</u>	<u>\$ 4,409,389</u>	<u>\$ 3,310,874</u>	<u>\$ 6,831</u>	<u>\$ 1,091,684</u>	<u>\$ -</u>

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 90/91 - 03/04	\$1,902,855	White Cedar Swamp - Purchase	\$50,000
85105 - Local Support June 15, 2001	5,000	Appraisal Fees	250
85105 - State Support - Rich Property	60,000	Financial Fees	5,457
85105 - State Support - Hatch/Skinner Property	126,000	Miscellaneous Costs	605
85105 - State Support - Olsen Property	50,000	Unidentifiable (Prior 89/90)	<u>74,478</u>
85105 - State Support - Vernon Property	113,000		
85105 - State Support - Dorwart Property	112,534		<u>\$130,790</u>
85114 - Bonded Funds	1,000,000		
85107 - Authorized Bonds 2010/11	1,040,000		
	<u>\$4,409,389</u>		

*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

**TOWN OF MANSFIELD
BOARD OF EDUCATION
RECAP OF SPECIAL EDUCATION REVENUES AND EXPENDITURES**

As of December 31, 2015

REVENUE:

TUITION REVENUE:

RECEIVED TO DATE	-	
OUTSTANDING RECEIVABLE	-	
TOTAL TUITION REVENUE	-	
EXCESS COST & STATE AGENCY GRANT SERVICES FOR THE BLIND	169,198.34	* Capped at 80%
MEDICAID REIMBURSEMENT PROGRAM	19,050.52	
TOTAL REVENUES		188,248.86

EXPENDITURES:

TUITION PAYMENTS 112-61600-xxxxx-52		
BUDGET	130,000.00	
ANTICIPATED EXPENDITURES	(527,006.02)	
	(397,006.02)	
OCCUPATIONAL & PHYSICAL THERAPY 112-62104-xxxxx-52		
BUDGET	230,500.00	
ANTICIPATED EXPENDITURES	(167,098.66)	
	63,401.34	
TRANSPORTATION 112-62802-53910-52		
BUDGET	150,000.00	
ANTICIPATED EXPENDITURES	(190,452.71)	
	(40,452.71)	
TOTAL EXPENDITURES BALANCE - UNDER (OVER)		(374,057.39)
TOTAL BALANCE UNDER (OVER) BUDGET		(185,808.53)

MAINTENANCE PROJECTS - CAPITAL 86260

Date	Project Description	Status	Paid	Encumbered	Total Estimated Project Cost	Account Balance
7/1/2012	12/13 Beginning Balance					101,587
6/30/2013	12/13 Ending Balance					(2,562)
7/1/2013	13/14 Appropriation \$35,000					32,438
6/30/2014	13/14 Ending Balance					21,998
7/1/2014	14/15 Appropriation \$15,000					36,998
38	Mansfield Supply Senior Center - Supplies	Completed	52		52	36,946
39	Mansfield Supply Senior Center - Plumbing Supplies	Completed	120		120	36,826
40	OL Willards Senior Center - Chair rail	Completed	125		125	36,701
41	Laroche Builders Dry Well Installation at FS#207	Completed	2,715		2,715	33,986
42	Willimantic Winnelson Supplies	Completed	22		22	33,964
43	Anderts Carpet Public Works flooring	Completed	7,497	-	7,497	26,467
44	O.L. Willard Library auditorium ceiling repairs	Completed	1,558	-	1,558	24,909
44	Willimantic Winnelson Town Hall/Sr Ctr Fountain repairs	Completed	1,909	-	1,909	23,000
45	Northeast Painters Engineering/Fire Marshal/Building Painting	Completed	2,570		2,570	20,430
46	J&S Radio Council Chambers cabling for microphones and audio	Completed	1,462		1,462	18,968
47	Glen Mooney Repairs to Historical Society Steps	Completed	1,750		1,750	17,218
48	Wyndham Corporate Interiors Reception Counter in Assessors	Completed	4,170		4,170	13,048
6/30/2015	Additional Appropriation \$179,000					192,048
6/30/2015	14/15 Ending Balance					192,048
7/1/2015	15/16 Appropriation \$15,000					207,048
49	Art Signs Library Sign	Completed	2,000	-	2,000	190,048
50	Fiber Optic Plus Repair PW Garage fiber optic line	Completed	2,600		2,600	204,448
51	SB Church Pump repair at Lions Park	Completed	980		980	203,468
52	Aqua Pump Co Pump repair at Lions Park	Completed	3,322		3,322	200,146
53	Glen Mooney Repairs to Senior Center steps and sidewalk	Completed	3,600	-	3,600	196,546

Town of Mansfield
Revenue Summary
December 31, 2015

Account and Description	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40101 Current Year Levy	(27,675,460.00)	71,329.28	19,057,129.26	(8,689,660.02)	68.60	18,985,799.98
40102 Prior Year Levy	(200,000.00)	5,908.94	134,844.65	(71,064.29)	64.47	128,935.71
40103 Interest & Lien Fees	(175,000.00)	1,282.94	71,109.40	(105,173.54)	39.90	69,826.46
40104 Motor Vehicle Supplement	(220,000.00)	-	70,745.29	(149,254.71)	32.16	70,745.29
40105 Susp. Coll. Taxes - Trnsc.	(10,000.00)	-	1,378.12	(8,621.88)	13.78	1,378.12
40106 Susp. Coll. Int. - Trnsc.	(13,000.00)	-	1,300.01	(11,699.99)	10.00	1,300.01
40109 Collection Fees	(2,000.00)	-	3,802.50	1,802.50	190.13	3,802.50
40110 CURRENT YR LEVY - STORRS CTR	(2,351,470.00)	-	-	(2,351,470.00)	-	-
40111 CURRENT YR LEVY-STORRS CTR-ABATEMENT	728,000.00	-	-	728,000.00	-	-
Total_Taxes and Related Items	(29,918,930.00)	78,521.16	19,340,309.23	(10,657,141.93)	64.38	19,261,788.07
40201 Misc Licenses & Permits	(3,040.00)	-	1,884.00	(1,156.00)	61.97	1,884.00
40202 Sport Licenses	(300.00)	36.00	102.00	(234.00)	22.00	66.00
40203 Dog Licenses	(8,000.00)	(6,308.75)	1,354.00	(337.25)	95.78	7,662.75
40204 Conveyance Tax	(163,000.00)	-	54,819.82	(108,180.18)	33.63	54,819.82
40210 Subdivision Permits	(2,000.00)	-	-	(2,000.00)	-	-
40211 Zoning/Special Permits	(17,000.00)	-	8,035.00	(8,965.00)	47.27	8,035.00
40212 Zba Applications	(2,000.00)	-	400.00	(1,600.00)	20.00	400.00
40214 Iwa Permits	(2,750.00)	4,450.00	9,688.75	2,488.75	190.50	5,238.75
40224 Road Permits	(1,500.00)	-	1,050.00	(450.00)	70.00	1,050.00
40230 Building Permits	(200,000.00)	-	103,902.25	(96,097.75)	51.95	103,902.25
40231 Adm Cost Reimb-permits	(200.00)	2.00	132.00	(70.00)	65.00	130.00
40232 Housing Code Permits	(117,000.00)	10,350.00	86,815.00	(40,535.00)	65.36	76,465.00
40233 Housing Code Penalties	(1,000.00)	-	-	(1,000.00)	-	-
40234 Landlord Registrations	(2,000.00)	220.00	915.00	(1,305.00)	34.75	695.00
Total_Licenses and Permits	(519,790.00)	8,749.25	269,097.82	(259,441.43)	50.09	260,348.57
40352 Payment in Lieu Of Taxes	-	-	345.00	345.00	-	345.00
40357 Social Serv Block Grant	(3,470.00)	-	881.00	(2,589.00)	25.39	881.00
Total_Fed. Support Gov	(3,470.00)	-	1,226.00	(2,244.00)	35.33	1,226.00
40401 Education Assistance	(10,186,650.00)	-	2,546,886.00	(7,639,764.00)	25.00	2,546,886.00
40402 School Transportation	(121,560.00)	-	-	(121,560.00)	-	-
Total_State Support Education	(10,308,210.00)	-	2,546,886.00	(7,761,324.00)	24.71	2,546,886.00
40451 Pilot - State Property	(7,275,530.00)	-	7,192,803.81	(82,726.19)	98.86	7,192,803.81
40454 Circuit Crt-parking Fines	(500.00)	-	350.00	(150.00)	70.00	350.00
40455 Circuit Breaker	(45,000.00)	-	-	(45,000.00)	-	-
40456 Tax Relief For Elderly	(2,000.00)	-	51,099.30	49,099.30	2,554.97	51,099.30
40457 Library - Connecticut/ill	(12,370.00)	-	-	(12,370.00)	-	-
40458 Library - Basic Grant	(1,160.00)	-	-	(1,160.00)	-	-
40462 Disability Exempt Reimb	(1,200.00)	-	1,338.33	138.33	111.53	1,338.33
40465 Emerg Mgmt Performance Grant	(12,820.00)	26,086.00	-	(38,906.00)	(203.48)	(26,086.00)
40469 Veterans Reimb	(6,860.00)	-	7,529.36	669.36	109.76	7,529.36
40470 State Revenue Sharing	(6,840.00)	-	-	(6,840.00)	-	-
40494 Judicial Revenue Distribution	(10,500.00)	-	7,067.00	(3,433.00)	67.31	7,067.00
40551 Pilot - Senior Housing	-	18,000.00	21,774.67	3,774.67	-	3,774.67
Total_State Support Gov	(7,374,780.00)	44,086.00	7,281,962.47	(136,903.53)	98.14	7,237,876.47

Town of Mansfield
Revenue Summary
December 31, 2015

Account and Description	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40605 Region 19 Financial Serv	(96,530.00)	-	48,265.00	(48,265.00)	50.00	48,265.00
40606 Health District Services	(27,820.00)	-	13,908.00	(13,912.00)	49.99	13,908.00
40610 Recording	(60,000.00)	-	28,429.00	(31,571.00)	47.38	28,429.00
40611 Copies Of Records	(12,580.00)	1.00	5,748.50	(6,832.50)	45.69	5,747.50
40612 Vital Statistics	(12,000.00)	-	5,943.00	(6,057.00)	49.53	5,943.00
40613 Sale Of Maps/regs	-	-	137.00	137.00	-	137.00
40620 Police Service	(111,250.00)	91,452.84	19,635.97	(183,066.87)	(64.55)	(71,816.87)
40622 Redemption/Release Fees	(1,000.00)	-	783.00	(217.00)	78.30	783.00
40625 Animal Adoption Fees	(900.00)	-	285.00	(615.00)	31.67	285.00
40640 Lost & Damaged Books/materials	-	-	454.61	454.61	-	454.61
40641 FINES ON OVERDUE BOOKS	(7,610.00)	-	4,470.57	(3,139.43)	58.75	4,470.57
40644 PARKING PLAN REVIEW FEE	(2,200.00)	35.00	745.00	(1,490.00)	32.27	710.00
40650 Blue Prints	(200.00)	-	2.00	(198.00)	1.00	2.00
40656 Reg Dist 19 Grnds Mntnce	(17,840.00)	-	8,920.00	(8,920.00)	50.00	8,920.00
40663 Zoning Regulations	(100.00)	-	242.00	142.00	242.00	242.00
40671 Day Care Grounds Maintenance	(12,770.00)	-	6,385.00	(6,385.00)	50.00	6,385.00
40674 Charge for Services	(1,000.00)	3,450.45	6,267.52	1,817.07	281.71	2,817.07
40678 Celeron Sq Assoc Bikepath Main	(2,700.00)	6,037.50	8,737.50	-	100.00	2,700.00
40683 Sale of Merchandise	-	-	50.70	50.70	-	50.70
40684 Cash Overage/Shortage	-	344.07	274.94	(69.13)	-	(69.13)
40699 Fire Safety Code Fees	(20,000.00)	-	14,680.32	(5,319.68)	73.40	14,680.32
_Total_Charge for Services	(386,500.00)	101,320.86	174,364.63	(313,456.23)	18.90	73,043.77
40702 Parking Tickets - Town	(4,500.00)	415.75	2,246.75	(2,669.00)	40.69	1,831.00
40705 TOWN PARKING FINES-STORRS CENTER	-	21,882.85	54,250.70	32,367.85	-	32,367.85
40710 Building Fines	(1,000.00)	-	-	(1,000.00)	-	-
40711 Landlord Registration Penalty	(90.00)	-	-	(90.00)	-	-
40713 NUISANCE ORDINANCE	(9,500.00)	-	8,690.00	(810.00)	91.47	8,690.00
40715 Ordinance Violation Penalty	(2,500.00)	90.00	346.50	(2,243.50)	10.26	256.50
40716 Noise Ordinance Violation	(160.00)	-	-	(160.00)	-	-
40717 Possession Alcohol Ordinance	(9,900.00)	-	720.00	(9,180.00)	7.27	720.00
40718 Open Liquor Container Ordin	(5,400.00)	-	450.00	(4,950.00)	8.33	450.00
40719 Special Public Safety Service	-	-	75.00	75.00	-	75.00
_Total_Fines and Forfeitures	(33,050.00)	22,388.60	66,778.95	11,340.35	134.31	44,390.35
40804 Rent - Historical Soc	(2,000.00)	-	1,200.00	(800.00)	60.00	1,200.00
40807 Rent - Town Hall	(7,580.00)	-	50.00	(7,530.00)	0.66	50.00
40808 Rent - Senior Center	(100.00)	-	-	(100.00)	-	-
40817 Telecom Services Payment	(45,000.00)	-	-	(45,000.00)	-	-
40820 Interest Income	(25,000.00)	2,366.62	12,239.34	(15,127.28)	39.49	9,872.72
40824 Sale Of Supplies	(20.00)	-	-	(20.00)	-	-
40825 Rent - R19 Maintenance	(2,790.00)	-	1,395.00	(1,395.00)	50.00	1,395.00
40890 Other	(2,500.00)	0.02	35.75	(2,464.27)	1.43	35.73
_Total_Miscellaneous	(84,990.00)	2,366.64	14,920.09	(72,436.55)	14.77	12,553.45
40928 School Cafeteria	(2,550.00)	-	1,250.00	(1,300.00)	49.02	1,250.00
_Total_Operating Transfers In	(2,550.00)	-	1,250.00	(1,300.00)	49.02	1,250.00
_Total_111 GENERAL FUND - TOWN	(48,632,270.00)	257,432.51	29,696,795.19	(19,192,907.32)	60.54	29,439,362.68

270-

Town of Mansfield
Expenditure Summary by Activity
December 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
11100 Legislative	108,600.00	10,570.00	76,161.72	21,868.28	79.86
12100 Municipal Management	235,500.00	1,770.69	129,870.65	103,858.66	55.90
12200 Human Resources	146,510.00	37,798.50	57,668.42	51,043.08	65.16
13100 Town Attorney	53,000.00	37,758.96	18,241.08	(3,000.04)	105.66
13200 Probate	7,010.00	-	7,772.20	(762.20)	110.87
14200 Registrars	40,650.00	-	15,787.41	24,862.59	38.84
15100 Town Clerk	228,600.00	11,491.48	107,569.72	109,538.80	52.08
15200 General Elections	13,935.00	826.15	12,106.11	1,002.74	92.80
16100 Finance Administration	132,560.00	-	64,851.24	67,708.76	48.92
16200 Accounting & Disbursements	230,795.00	-	112,883.29	117,911.71	48.91
16300 Revenue Collections	167,260.00	2,485.74	95,842.13	68,932.13	58.79
16402 Property Assessment	231,100.00	340.00	113,326.65	117,433.35	49.19
16510 Central Copying	39,300.00	299.90	18,187.28	20,812.82	47.04
16511 Central Services	32,500.00	185.00	13,939.22	18,375.78	43.46
16600 Information Technology	11,000.00	-	5,500.00	5,500.00	50.00
30900 Facilities Management	798,760.00	47,121.44	358,331.00	393,307.56	50.76
_Total_General Government	2,477,080.00	150,647.86	1,208,038.12	1,118,394.02	54.85
21200 Police Services	1,488,840.00	975.88	71,098.27	1,416,765.85	4.84
21300 Animal Control	94,030.00	-	41,297.96	52,732.04	43.92
22101 FIRE PREVENTION	154,075.00	-	82,656.36	71,418.64	53.65
22155 Fire & Emerg Services Admin	252,515.00	-	84,287.57	168,227.43	33.38
22160 Fire & Emergency Services	1,636,830.00	60,801.37	804,538.04	771,490.59	52.87
23100 Emergency Management	66,160.00	-	29,680.46	36,479.54	44.86
_Total_Public Safety	3,692,450.00	61,777.25	1,113,558.66	2,517,114.09	31.83
30100 Public Works Administration	170,960.00	447.12	74,747.63	95,765.25	43.98
30200 Supervision & Operations	127,170.00	1,296.50	61,455.94	64,417.56	49.35
30300 Road Services	763,390.00	24,261.58	372,795.04	366,333.38	52.01
30400 Grounds Maintenance	411,430.00	24,978.55	171,773.83	214,677.62	47.82
30600 Equipment Maintenance	545,140.00	93,615.22	275,820.79	175,703.99	67.77
30700 Engineering	203,600.00	1,592.15	115,077.24	86,930.61	57.30
_Total_Public Works	2,221,690.00	146,191.12	1,071,670.47	1,003,828.41	54.82
41200 Health Regulation & Inspec.	130,800.00	-	64,563.88	66,236.12	49.36
42100 ADULT & ADMINISTRATIVE SERVICES	307,380.00	375.00	142,127.77	164,877.23	46.36
42204 Youth Employment - Middle Sch	-	-	64.05	(64.05)	-
42210 Youth Services	163,970.00	3,910.00	62,191.14	97,868.86	40.31

Town of Mansfield
Expenditure Summary by Activity
December 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
42300 Senior Services	221,290.00	119.96	109,564.48	111,605.56	49.57
43100 Library Services	718,410.00	25,679.01	342,944.01	349,786.98	51.31
45000 GRANTS TO AREA AGENCIES	45,050.00	-	45,050.00	-	100.00
Total Community Services	1,586,900.00	30,083.97	766,505.33	790,310.70	50.20
30800 Building Inspection	298,340.00	245.00	154,029.17	144,065.83	51.71
30810 Housing Inspection	-	-	-	-	-
51100 PLANNING & DEVELOPMENT	287,100.00	25.00	137,368.37	149,706.63	47.86
52100 Planning/Zoning Inland/WetInd	11,890.00	8,875.00	2,277.81	737.19	93.80
53100 ECONOMIC DEVELOPMENT	19,200.00	-	15,687.50	3,512.50	81.71
58000 Boards and Commissions	6,400.00	-	1,059.19	5,340.81	16.55
Total Community Development	622,930.00	9,145.00	310,422.04	303,362.96	51.30
71000 Employee Benefits	2,757,420.00	66,697.74	1,284,683.46	1,406,038.80	49.01
72000 INSURANCE (LAP)	204,020.00	62,302.25	162,043.13	(20,325.38)	109.96
73000 Contingency	105,000.00	-	-	105,000.00	-
Total Town-Wide Expenditures	3,066,440.00	128,999.99	1,446,726.59	1,490,713.42	51.39
92000 Other Financing Uses	2,753,880.00	-	1,376,940.00	1,376,940.00	50.00
Total Other Financing	2,753,880.00	-	1,376,940.00	1,376,940.00	50.00
Total 111 GENERAL FUND - TOWN	16,421,370.00	526,845.19	7,293,861.21	8,600,663.60	47.63

Mansfield Board of Education
Expenditure Summary
December 31, 2015

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	Used
61101 Regular Instruction	7,733,800.00	(28,160.00)	-	2,817,179.96	4,888,460.04	36.56
61102 English	50,360.00	-	2,480.55	21,130.61	26,748.84	46.89
61104 World Languages	9,600.00	-	504.78	4,806.65	4,288.57	55.33
61105 Health & Safety	7,730.00	-	-	2,976.41	4,753.59	38.51
61106 Physical Education	12,690.00	(200.00)	2,007.83	5,510.60	4,971.57	60.20
61107 Art	14,060.00	-	854.14	9,657.77	3,548.09	74.77
61108 Mathematics	24,450.00	-	1,124.84	9,657.43	13,667.73	44.10
61109 Music	17,840.00	-	2,751.08	7,314.34	7,774.58	56.42
61110 Science	30,750.00	-	1,108.12	8,139.34	21,502.54	30.07
61111 Social Studies	22,240.00	-	395.90	8,024.28	13,819.82	37.86
61115 Information Technology	201,250.00	-	7,466.96	136,460.06	57,322.98	71.52
61122 LIFE & CONSUMER SCIENCE	9,080.00	-	1,695.10	6,221.51	1,163.39	87.19
61123 Technology Education	15,210.00	200.00	2,681.83	6,779.12	5,949.05	61.40
_Total_Reg Instructional Prog	8,149,060.00	(28,160.00)	23,071.13	3,043,858.08	5,053,970.79	37.77
61201 Special Ed Instruction	1,561,430.00	(10,070.00)	780.81	596,104.32	954,474.87	38.48
61202 Enrichment	354,520.00	85,750.00	497.76	153,959.00	285,813.24	35.08
61204 Preschool	359,230.00	(3,380.00)	36.86	132,766.78	223,046.36	37.32
_Total_Special Educ. Programs	2,275,180.00	72,300.00	1,315.43	882,830.10	1,463,334.47	37.66
61310 Remedial Reading/Math	406,830.00	21,120.00	899.71	187,962.40	239,087.89	44.13
_Total_Culturally Disadv Pupil	406,830.00	21,120.00	899.71	187,962.40	239,087.89	44.13
61400 Summer School	65,900.00	-	-	54,580.44	11,319.56	82.82
_Total_Summer School-Free Only	65,900.00	-	-	54,580.44	11,319.56	82.82
61600 Tuition Payments	175,000.00	-	280,812.81	303,507.46	(409,320.27)	333.90
_Total_Tuition Payments	175,000.00	-	280,812.81	303,507.46	(409,320.27)	333.90
61900 CENTRAL SERVICES	145,160.00	-	5,635.78	55,577.20	83,947.02	42.17
_Total_Central Serv Instr Supp	145,160.00	-	5,635.78	55,577.20	83,947.02	42.17
62102 Guidance Services	175,060.00	-	3,382.50	70,257.76	101,419.74	42.07
62103 Health Services	216,230.00	5,400.00	53.19	80,191.03	141,385.78	36.21
62104 Outside Eval/Contracted Serv	230,500.00	-	95,776.00	71,322.66	63,401.34	72.49
62105 Speech And Hearing Services	176,870.00	9,630.00	69.19	132,505.32	53,925.49	71.09
62106 Pupil Services - Testing	3,000.00	-	-	-	3,000.00	-
62108 Psychological Services	330,710.00	(34,640.00)	300.40	101,667.76	194,101.84	34.44
_Total_Support Serv-Students	1,132,370.00	(19,610.00)	99,581.28	455,944.53	557,234.19	49.92
62201 Curriculum Development	149,620.00	(68,140.00)	6,652.33	46,511.44	28,316.23	65.25

Mansfield Board of Education
Expenditure Summary
December 31, 2015

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
62202 Professional Development	36,990.00	-	1,065.43	12,249.15	23,675.42	36.00
_Total_Improv-Instr Services	186,610.00	(68,140.00)	7,717.76	58,760.59	51,991.65	56.11
62302 Media Services	71,890.00	110.00	8,374.09	14,065.10	49,560.81	31.17
62310 Library	288,690.00	6,270.00	4,517.63	116,449.98	173,992.39	41.01
_Total_Educ Media Services	360,580.00	6,380.00	12,891.72	130,515.08	223,553.20	39.08
62401 Board Of Education	395,120.00	(67,650.00)	32,181.90	196,830.64	98,457.46	69.93
62402 Superintendent's Office	385,000.00	4,460.00	1,634.87	165,177.77	222,647.36	42.83
62404 Special Education Admin	309,370.00	290.00	10,140.69	145,183.92	154,335.39	50.16
_Total_General Administration	1,089,490.00	(62,900.00)	43,957.46	507,192.33	475,440.21	53.69
62520 Principals' Office Services	1,153,120.00	60,990.00	1,322.34	587,456.44	625,331.22	48.50
62521 Support Services - Central	16,490.00	-	1,412.78	4,587.70	10,489.52	36.39
62523 Field Studies	13,500.00	-	2,869.00	1,280.00	9,351.00	30.73
_Total_School Based Admin	1,183,110.00	60,990.00	5,604.12	593,324.14	645,171.74	48.14
62601 Business Management	368,350.00	2,920.00	18,800.75	195,797.37	156,671.88	57.80
_Total_Fiscal Serv/Bus Support	368,350.00	2,920.00	18,800.75	195,797.37	156,671.88	57.80
62710 Plant Operations - Building	1,378,750.00	(24,900.00)	57,666.50	714,205.64	581,977.86	57.01
_Total_Plant Oper & Maint Serv	1,378,750.00	(24,900.00)	57,666.50	714,205.64	581,977.86	57.01
62801 Regular Transportation	760,070.00	40,000.00	666,657.78	228,329.33	(94,917.11)	111.86
62802 Spec Ed Transportation	150,000.00	-	149,616.35	70,620.41	(70,236.76)	146.83
_Total_Student Transp Service	910,070.00	40,000.00	816,274.13	298,949.74	(165,153.87)	117.38
63430 After School Program	40,330.00	-	-	10,440.61	29,889.39	25.89
63440 Athletic Program	36,390.00	-	4,556.48	14,450.57	17,382.95	52.23
_Total_Enterprise Activities	76,720.00	-	4,556.48	24,891.18	47,272.34	38.38
68000 Employee Benefits	4,072,720.00	-	59,934.86	1,994,621.88	2,018,163.26	50.45
_Total_Employee Benefits	4,072,720.00	-	59,934.86	1,994,621.88	2,018,163.26	50.45
69000 Transfers Out To Other Funds	46,850.00	-	-	23,425.00	23,425.00	50.00
_Total_Transfer Out-Other Fund	46,850.00	-	-	23,425.00	23,425.00	50.00
_Total_112 GENERAL FUND - MANSFIELD BOARD	22,022,750.00	-	1,438,719.92	9,525,943.16	11,058,086.92	49.79

Mansfield Town Council
Attention: Mr. Shapiro

1-30-16

Dear Mr. Shapiro,

First, thank you for conducting such a well organized meeting held on January 25th regarding Ravine Road. It was conducted with fairness to all in attendance. It was disconcerting to see so many of Mansfield farmers expressing concerns, whose interest would not be impacted by the opening or closing of Ravine Road.

My concern is about granting the road to the Green property. It was expressed at the meeting that the road originally belonged to the Green farm. The Green family never owned the road. The extended property was added about 1927, which is on the opposite side of the road from the original farm. Ravine Road has been in existence since 1772.

My greatest concern in allocating the road to Mrs. Green is that privilege of walking on the road will be denied to all residents of Mansfield who have enjoyed it for years.

At this time in our country, we are losing our freedoms a little at a time. It is sad to see another bit of it taken away. I am sure that a fair and equitable solution can be worked out.

Thank you and the board for your diligent consideration in this matter.

Sincerely,

*Bernice Smith
174 Ravine Rd.*

Jan. 30, 2016

To: Mansfield Town Council

Topic: Ravine Road (unpaved portion)

My name is Edward Dorgan and I reside at 164 Ravine Road in Mansfield, Connecticut. I attended the January 25, 2016 Town Council Meeting and spoke to the council. I am writing this letter to the council to correct some inaccuracies and misinformation stated by a number of the speakers at the meeting on the twenty fifth.

To begin – the residents of Ravine Road and Ravine Lane were blindsided by the Agriculture Committee's report from January 5, 2016 and their letters to the Mansfield Town Council. Back in the fall during a meeting with the property owners of Ravine Road, the majority (including Karen Green) decided to support option 4 from the different options provided by the Mansfield Public Works Department. This option would have the Mansfield Public Works Department make improvements to the unpaved portion of Ravine Road and open the road back to vehicles – but not commercial trucks.

John Carrington (Mansfield Public Works Director) said that he would propose for the 2016-2017 town budget the amount of \$110,000 to repair the road and would put signage on Ravine Road banning commercial vehicles (no thru trucks).

Now on to the statements given by Karen Greene and members of the Agriculture Committee (who stated they were there only as residents of Mansfield).

Mrs. Green states that the Green family is a farm of 500 acres. Property records show the farm is approximately 460 acres. Furthermore, she states that the Green family has been farming continuous farming since the 1770's. The original farm was much smaller in size and was located (in 1869) across from the east entrance to Mansfield Depot Road. The land that is currently part of Spring Brook Farm along the south part of Ravine Road was purchased by Myron Green in August 1927 from the deceased land owner D. Costello. Moreover Ravine Road has been a town road since the 1770's. This town road was never an 'old dirt cow path' as Karen Green states in her letter. The house that I reside in was built in 1735. Historical maps (from the Mansfield Historical Society) show that Ravine Road for was used for access to small mills and farm land along Spring Brook, from the late 18th century through the late 19th century.

Mrs. Green states in her letter that the reopening of the unpaved portion of Ravine Road would place financial burden on Spring Brook Farm. The historical knowledge of the neighbors of Ravine Road demonstrates that the farm has never been negatively impacted by Ravine Road being a town road.

Over the past decade I have observed that Spring Brook Farm uses Ravine Road only 30-35 days out of the entire year. The practice of moving farm equipment or animals was done during the summer when there less students enrolled at UCONN and /or in the later part of the day (again when classes were over for the students at UCONN).

Karen Green references a possibility that traffic would increase with the completion of the new technology park. This isn't true. In December 2015 Discovery Road was opened for vehicle traffic from Route 44 into the center of the UCONN campus – going past the new technology park buildings being built. Commercial vehicles and UCONN students now have a direct route into the campus.

Ravine Road is a public road (since the late 18th century) and isn't 'a dirt path' as stated in Karen Green's letter. The cost of maintaining the road (after it has been repaired), remains the same as it had been for the 2014-15 fiscal year.

Mrs. Greene wants to acquire the property (the unpaved portion of Ravine Road) without paying for the land and states that she doesn't want anyone to trespass on her road. (She states that she would only let the residents of Ravine Road and Ravine Lane use her road to walk or bike; but I believe (concerning liability) she would follow legal advice to ban everyone from her road/property.

The Ravine Road has always been a town road for Mansfield and can't be returned to the abutters. Also, how would development of the land along Ravine Road increase, unless Mrs. Green sells the property? I pose this question regarding her closing statement in her letter.

Now I wish to correct some of the inaccuracies of some of the other letters submitted to the Mansfield Town Council regarding the unpaved portion of Ravine Road.

John and Patricia Slyman – state the cow path was “originally meant to allow the Green family access to their farmland, not serve as a daily travel route”. The facts from the town historical records show that this road was built for access to other land owners and businesses (fertilizer mill – Bone Mill Road) along the brook. Therefore this road was not maintained as a 'cow path' for the Green family.

Next, *Paul Brazeau* references the impact of the closure of the unpaved portion of Ravine Road on the Green farm. The facts were – the road was closed at both end of the unpaved portion of the road from June – October 2015. The closure was made more permanent during those months by the placement of boulders and tree trunks at the junctions of Ravine Road and Bone Mill Road. Mr. Brazeau complains about the cost of repairing the unpaved portion of Ravine Road. Personally I wouldn't impose my views on

a public road issue in another part of Mansfield and I take offence for those who don't know the facts and give misinformation about the monies needed to repair Ravine Road.

Another letter from *Lisa Adams* (a Mansfield resident who maintains livestock) references problems she has experienced on her farm. She is ignorant of the facts concerning the history of Ravine Road and asked that the road be returned to the abutters. The road has always been a Mansfield town road.

Ms. Adams references damaged agriculture goods and trespassers on her land. Public records (i.e., newspaper accounts of criminal activity) have never mentioned anyone arrested for trespassing or any criminal activity on Spring Brook Farm in the vicinity Ravine Road over the past 10 years (and according to Bernice Smith of Ravine Lane - over the past 60 years).

Again I remind the reader, that Ravine Road has been used as a town road (for cars, farm equipment, walkers, and cyclists) for the past 140 years.

Ben Lacy (a resident and business owner in Mansfield) has no first-hand knowledge about the history of Ravine Road and only objects to the cost. Again Mr. Lacy erroneously requests that the Mansfield Town Council return the road to the abutters. (I personally object to Mansfield residents expressing their view about how the town should spend monies to repair a road that they don't live on.)

Bruce McCann – Spring Brook Farm manger complained in his letter about the difficulties of moving farm equipment down North Eagleville Road this past summer in 2015. The end of the road was blocked for 4 months. Now that the public works department has placed locked gates on the end of the unpaved portion of the road, Mr. McCann doesn't have any problems moving the farm equipment between their fields.

The Letter from *Phil DeSiato* again is from another business owner in Mansfield who lacks the facts of car traffic on Ravine Road prior to March 2015. Spring Brook farm and Desiato Sand and Gravel have business dealings and therefore their views may not be unbiased.

The final letter from *Rich and Lena LeBlond* is another letter from Mansfield residents who shared their views about Ravine Road – from second-hand information. They state in their letter that town is looking to open Ravine Road to the public. Ravine Road is currently a pubic town road and is open to public walkers and cyclists. In responding to the LeBlond's concern about the safety of the livestock of Spring Brook Farm; the livestock has never been at risk for injuries for motor vehicles because the animals are behind barb-wire fences and stone walls.

Disregarding comments about their farm problems, Ravine Road up to this past March (2015) was used by some of the residents of Ravine Road and Ravine Lane to travel to the center of town. By not having access to exiting Ravine Road by the eastern route, drivers exiting the road onto Route 32 southbound are at increased risk of an accident, because of poor line of sight and congested car volumes during commuting times.

With Discovery Road now open, the type of vehicles using the unpaved portion of Ravine Road in the future, wouldn't be commercial vehicles. Moreover, I believe the GPS will direct traffic to take the new route into the UCONN campus – by way of Discovery Road.

At the October 1, 2015 meeting between the property owners of Ravine Road & Ravine Lane and the Mansfield Public Works Department, the residents/property owners of these 2 roads (including Karen Green) agreed on option four. They asked John Carrington to place in his budget (for 2016-2017 fiscal year) a request of \$110,000 [to make repairs to the unpaved portion of Ravine Road] and submit his proposal to the Mansfield Town Council in December 2015. We believed that as residents & property owners of Ravine Road & Ravine Lane, we participated with integrity and performed our civic duties during the Mansfield Public Works meeting on October 1, 2015. We also believed that our town government had listened and agreed with our need to regain access to a town road that has been part of the neighborhood for over 200 years.

Turning over this road to a private land owner is not fair for the residents of Ravine Road and Ravine Lane. In addition, the cost of repairing the road did not seem to be excessive (compared to the proposed total Mansfield town budget for the 2016-17 fiscal year). On another note – eliminating access to only to route 32 may reduce the value of my and my neighbor's property. (When purchasing our house in the fall of 2004, part of the value of the location of the house was ease of access to the University of Connecticut and the town center.)

Please take this information concerning the history of this part of the town and Ravine Road into consideration as you make your decision.

Sincerely,

Edward Dorgan
164 Ravine Road
Mansfield, CT 06268

Dear Mr. Shapiro;

I was rather surprised and disappointed regarding the 25 January meeting about Ravine Road. I wasn't expecting this matter to be so divisive or I certainly would have prepared a statement.

My family has lived on Ravine Road since January 1956. I own a home at 202 Ravine Road, my mother owns 174 B Ravine Road. My family attended the 1 October 2015 meeting and I thought it was understood and implied that the options to maintain the road and leave it open were agreed upon by the majority of the Ravine Road residents INCLUDING Ms. Green. As I recall from that meeting she was adamant that the road not be closed as she felt that closing it would cause her undue hardship. My disappointment is that between that meeting in October and last night this issue has taken on a life of its own which the homeowners on Ravine Road were not notified of a subsequent meeting that was germane to this issue.

That compounded by the fact that, although a public meeting, I failed to see how so many participants that do not live on the road or otherwise even journey to this area on a regular basis proclaim some undue burden other than the meager expense of plowing and occasional upgrades to the surface. I also fail to believe that by the Town unburdening itself of that expense is going to be some great windfall in property tax savings for one and all.

I want to raise a number of points that I respectfully request the Town Council and other departments to carefully consider.

1. The cost estimates that were discussed on 1 October 2015 seemed exorbitant. It is indicated that the two gates installed brought a price tag of \$10,000. The overall price of improving the road surface, guard rails and two stop signs were in excess of \$100,000. I'm sure if this was put out to bid it would be substantially less.
2. In the letter emailed to my office on 20 January from Mr. Carrington; I reference Subject matter/Background line 1. "Discontinue use and RETURN PROPERTY TO ABUTTERS". This is a poor use of words or an overall misleading statement as the Green family never owned the road at any time. You can't return something that they never possessed in the first place.
3. The Town keeps referring to "potential risk to Farmer safety". It is portrayed that she is in constant use and is occupying the road virtually every day at every hour. This is complete nonsense. Ms. Green cuts her field for feed perhaps four to five times per year primarily in the summer months where traffic is at its lowest. She accesses her fields through several easements on Ravine and Bone Mill Road. These easements are used to cross Ravine Road, not travel down the road with her farm equipment. I know this through personal experience when Cyril Green, Sr. used the two gates (easements) to rotate his cattle into the different fields or down to the milking barns. This was a time when Cyril Green, Sr. had three times as many cattle as Ms. Green possesses today with no incident I have never heard of anyone or any animal struck by a car on Ravine Road.

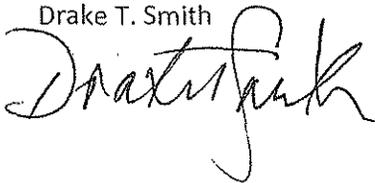
It was repeatedly brought up about trespassers not only on the Green farm but other farms in Mansfield. This is inherent to anyone who owns vast acreage and I seriously doubt that the volume of this activity will change at all. I believe that if the road is closed trespassing would most likely increase as monitoring would decrease.

I also question how trespassers "impacts agricultural use" Ms. Green, as all citizens can find remedy through law enforcement to prosecute people trespassing.

5. It was referenced several times by Ms. Green and her proponents about an undue hardship that exists. The undue hardship was mostly caused by the decision to close the road in the first place. As I briefly mentioned in the meeting, if it wasn't for the incident with the Willimantic Waste Truck we wouldn't even be discussing this issue. More rigorous implementation of signs warning oversized vehicles to stay off Ravine Road was not exercised by the town to the extent it could have. Granted, the Town cannot foresee any and all potential hazards but the Town knew that oversized vehicles traveling on Ravine Road was a common problem. I contacted the Town indicating this issue several years ago and was very pleased that they responded to this issue and made progress removing the road from GPS Mapping and putting in signs indicating that fact. Nonetheless, if the Town was truly motivated to solve this problem they certainly could have.
6. Perhaps the most important issue here is the Town giving away a Town road to a private entity. If you proceed with this you will create a precedent that will have negative ramifications in the future. Developers and private citizens will attempt to exercise obtaining unused lands that are not maintained by the Town. They can use this precedent to pressure the Town to relinquish lands or at least involve the Town in costly litigation.

In conclusion, regardless of the impetus of citizens siding with Ms. Green they certainly are not effected nearly as much as the homeowners on Ravine Road and that the Town should weight our desire to keep Ravine Road open. Certainly making Ravine Road a one way would solve most concerns with a minimum of cost to the town and a fair and equitable compromise. I trust that this letter will be shared with the Town Council.

Drake T. Smith

A handwritten signature in black ink, appearing to read "Drake T. Smith", written in a cursive style.

Dear Town Council,

I have a house on Hillyndale Road. As the university grows and traffic increases on all the main roads in and around town, I think it's very important that Mansfield preserve the smaller back roads, particularly Bone Mill Road and Ravine Road. Not only do they provide useful access when other routes become unwieldy, but they are also pleasant roads for walkers and bikers. I use Ravine Road regularly, and have been disappointed at its closure and recent unavailability.

Tom Roby

To the Town of Mansfield

I have been at UCONN since 1994, and we recently decided to move from West Hartford to Mansfield (bought a house on Hillyndale).

For my family and kids this is not Ravine road, rather we called it the "pretty valley road". We've seen deer, wild turkeys flying into trees, the fall foliage and the beauty of fresh snow all along this little snapshot of nature.

In fact whenever I bring in visitors from Bradley I make sure to come onto campus through this roadway. They are always astounded how we have such a place of beauty right around the corner from our bustling campus.

Over the years it has usually been a pleasure to see others using the road, both pedestrians and drivers. We say hi, point out if there is something interesting and in general have a moment of calm in this tranquil location.

If safety is a concern then simple solutions like limiting speed, excluding large vehicles and making a few wide spots to ease cross traffic movement would be more than ample.

During these times of UCONN expansion and Storrs Center development, let's also pay attention to preserving some of our existing gems.

sincerely

Etan Markus
57 Hillyndale Rd

PAGE
BREAK

February 2, 2016

Dr. James Palmer, Principal, Annie Vinton Elementary School
Kelly M. Lyman, Superintendent of Schools
Mansfield Board of Education Members
Mansfield Town Council Members

Good Afternoon,

I'm writing to you today because I have some very serious concerns regarding the class size of the current 2nd grade cohort at Annie Vinton Elementary School. I have been informed that this cohort has been divided into two classes since Kindergarten, and that you intend to continue on this path for third grade. This is why I feel the need to speak up. As a parent of a (new!) second grade student at Annie Vinton, I already notice the ways in which the large class size is affecting my daughter. As I am new to this school and district, I am unsure how best to get my message across, so I'm beginning here.

As soon as we purchased our home in Mansfield, people began singing the praises of both the Mansfield school system and specifically Annie Vinton Elementary. In fact, my husband went through the Mansfield system, and was a huge proponent of getting into this school system by the time our children began middle school. However, as soon as we arrived, I began having doubts.

Having come from a smaller town, with 13-16 children per class, I worried about how my daughter might adjust academically, knowing that she would not have as much individual attention as she was accustomed to. In addition, she has had quite a social adjustment, being the new shy student in a much larger class. I have also come to understand that the second grade students have no science program. I'm unsure of whether there is an inability to manage the subject area due to class size. I am sure, however, that my daughter, a science and nature girl to the core, is suffering from the lack of a science program. It has always been her favorite subject. Further, I'm sure that the classrooms are tight in order to accommodate so many little bodies. I can only assume it is more difficult to stay focused, keep the noise and chatter to a minimum, etc. My daughter has reported on several occasions that she had to miss most or all of recess in order to finish her work. I don't even know where to begin to respond to this. Children in second grade need active play time during their school day. In fact, I'm a proponent of MORE recess, not less. I hate to admit that I often question our move, wondering if it was, in fact, the best decision for our children.

I understand that the school simply cannot accommodate an additional classroom. Likely, when this cohort entered Kindergarten, it had the smallest enrollment, which is why the decision was made. However, it looks as if it no longer has lower enrollment than the classes beneath it (K and 1st). Being a new parent, I have no history to go by, either. The amount of physical classrooms is a constant, so how has this been handled in the past? Have there been other cohorts who had only two large classes all the way through elementary school? The BOE guidelines for K-3rd is 14-18 in each class, and this cohort has been well above that for 3 years in a row now. I fail to understand why we are penalizing the same group of children over and over. Hearing that the

plan was to continue in this vein for next year has me extremely frustrated. Third grade is a time for much more challenging academic work, with exploration in math and science, and higher levels of critical thinking and reading. These children DESERVE the same attention and devotion given to the third grade classes before them. I know that Kindergarten classes (who are more focused on play, following directions, and creative expression) always have a primary teacher and a full-time para, so wouldn't it make sense to combine those classes and add a part-time floater?

I am not the only concerned parent. I'm a new resident here, so I do not know all of the rules, regulations, or challenges of the district. I do know that the district is full of dedicated, highly intelligent, creative educators and administrators who are truly devoted to the needs of our children. Knowing this, I can only assume that you have thought about alternative options in this case. What I don't know is why alternative options have never been explored further or implemented. I would like to know what steps you are taking to change the situation for when our children enter 3rd grade. I need some reassurance that you are always working for **everyone's** children's best interests.

Thank you in advance for your consideration in this matter.

I look forward to hearing from you,

Laura A. Hilton, M.S., ABD Clinical Psychology
Mansfield Resident



One Dog Lane
 Storrs CT 06268
 P- 860-429-4900
 F- 860-429-4906
 E- ask@doglanecafe.com

Item #8

January 25, 2016

Office of the Town Manager
 Matthew W. Hart
 4 S. Eagleville Road
 Mansfield, CT 06260

Re: Tax Increase – Storrs Center

Matthew,

I write to you today to show you some numbers on how the tax increase to Storrs Center directly affects our small business located in this development, and to request a meeting so we can discuss this further.

Before we entered into a lease we were informed by Leyland that we could expect our tax rate to be about \$4.00 per square foot. As per a communication from Wilder Companies dated January 18, 2016, our tax rate will increase to \$8.36 per square foot from \$5.37 (this represents a 36% increase). As you can see in the table below this represents a significant \$ increase to our business.

Dog Lane Café	2013	2014	2015	2016*
Property Tax	\$8,458.80	\$15,012.47	\$21,666.28	\$32,361.56
Fixtures	\$0.00	\$5,348.80	\$5,565.37	\$5,800.00
	\$8,458.80	\$20,361.27	\$27,231.65	\$38,161.56

* Estimated

Keep in mind that this taxation is for a 3,871 square feet of space. For comparison sake, our other restaurant in Putnam pays the equivalent of \$1.19 per square foot for 5,391 total square feet. Also our restaurant in Pomfret pays approximately \$1.65 per square foot for 4,058 square feet.

Not only is this kind of increase a financial burden, it is just wrong to tax a small business this kind of money. We have been considering creating another restaurant in Storrs along the lines of our restaurant 85 Main in Putnam (upscale, casual), but with this kind of taxation, along with high rental rates it makes it almost impossible to create a restaurant that would be profitable to our standards.

This increase prevents Dog Lane Café from investing this \$11,000 back into our business. Our plan to purchase a catering vehicle may have to be put on hold. This prevents us from growth and from hiring new employees. This is not a business friendly increase. It is a business damaging increase.

My overall concern is for the future growth of the whole development along with the viability of the current tenants. It would be damaging to Storrs if project were not fully occupied. The CAM charges and taxation would then be spread among the remaining tenants, further increasing our costs of business. This would not help to attract new business and could pose a problem for the whole Storrs Center project. As it stands now, the retail space in the area of Storrs Center is only around 30% leased.

If this goes to court it will be the tenants and small business owners in Storrs Center that will be the losers. Regardless of the outcome, all of the litigation expenses incurred by Wilder Companies will be passed onto the tenants in the CAM charges.

I encourage you to keep small business owners and job creators in mind (along with future growth of Storrs Center) when you are working to mitigate this problem for the small business owner in Storrs Center. Please don't make this go to litigation.

Please advise me as to when you would be available for a meeting.

Sincerely,

Barry Jessurun
Owner/Dog Lane Café

Cc: Town Council
Cynthia van Zelm

Sara-Ann Bourque

From: Mary L. Stanton
Sent: Thursday, February 04, 2016 10:11 AM
To: Sara-Ann Bourque
Subject: FW: Elementary Schools Renovation For Council Packet

From: Jonathan Sgro [mailto:jonsgro@gmail.com] **On Behalf Of** Jonathan Sgro
Sent: Thursday, February 04, 2016 9:35 AM
To: Town Clerk; MBOE_BOE
Subject: Elementary Schools Renovation

Mansfield Town Council & Mansfield Board of Education,

I'm following up on one of the action items outlined in Goal 5.2 in the Mansfield Tomorrow Plan for Conservation and Development, regarding high-quality public education.

Action Item 4 under Strategy B:

"Advocate for changes to State school construction reimbursement formulas:

Current state funding formulas do not support sufficient funding for renovating or constructing new elementary schools. Without changes to state funding formulas, it is unlikely that the Town can financially support 'renovate like new' projects at the existing schools unless Town taxpayers are willing to fund the project."

It's marked as a "Short Term" goal and is supposed to be handled by "Staff Time and/or Volunteer Time".

I am inquiring to see if anyone has started talking to the State to see what can be done to accommodate us for renovation instead of new building.

When it was proposed, between 2006-2012, that the options for our elementary schools were to: build 1 new school, build 2 new schools, or renovate the 3 existing schools – the vast majority of parents did not want the 1 or 2 school options at all. Parents in Mansfield want 3 schools. We want to renovate the 3 schools. We all live in Mansfield specifically for the 3 schools. If we wanted our children in larger schools then we'd live elsewhere.

I've heard that this topic is bubbling up again and I'm surprised that anyone is thinking of devoting more time and money to planning and researching the 1 and 2 school options, when those plans were already proven to be hated by the community.

The Plan was to instead work with the State to change the funding formulas so that we could do what the people actually want and renovate the existing schools.

If we can't get any more reimbursement from the state then I for one would be fine with the tax burden, instead of taking state money to build new schools that nobody wants.

Jonathan Sgro
 57 Browns Rd

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1/12/16

Paul Shapiro, Mayor
Audrey P Beck Municipal Building
4 South Eagleville Rd. Mansfield Ct. 06268i

Dear Mayor Shapiro :

As a volunteer driver for the town of Mansfield, I was delighted when in 2012 the town received a grant to purchase a wheelchair accessible van for the purpose of providing transportation for disabled/older citizens. Section 5301 of the Federal Transit Act states the purpose very clearly.

The purpose of this letter is to further my quest to make this van available, on a very limited basis, for Mansfield citizens presently residing at 100 Warren Circle (Mansfield Center for Nursing and Rehabilitation). These citizens would need to be transported for medical appointments at locations limited to within a ten mile radius of MCNR. Each resident would be accompanied by a Certified Nurse Aide. The request is to have the use of the van one day per month.

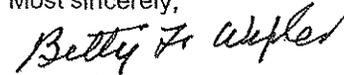
This is not a new request by me or by the administration of MCNR. The previous Director, Kathleen Sutherland, spoke to the Town Council in the past. I have spoken on this subject to the Town Manager, the former Mayor, former Deputy Mayor, Director of Social Services, Former Director of Senior Services, Head of Volunteer Driving and at least three other council members. I have received the following responses and will refrain from commenting on them.

- Response 1. We will look into it. ?
- Response 2. Residents of MCNR are not citizens of Mansfield. ?
- Response 3, No other community provides this type of service. ?
- Response 4. The town does not have a qualified driver. ?
- Response 5. If we provide such limited service, future requests will demand more. ?
- Response 6. The liability costs for the town will increase.

As the town has wisely increased its recreation facilities (new playground and skateboard park) it would seem that insurance costs must have increased. Surely under the terms suggested, with an already insured van driver, the town could find the resources to provide transportation services which are sorely needed by MCNR, a town tax paying non profit facility.

As a volunteer driver I received an instruction manual. Included was a statement that "no services will be provided to residents of MCNR". This may have satisfied the town of Mansfield's idea of service for the disabled/elderly. I find it totally without merit. Indeed, compliance with the grant legally includes van service for residents of MCNR. In addition, the van is grossly underused.

Most sincerely,



Betty F Wexler

cc. Matt Hart

TOWN OF MANSFIELD
OFFICE OF THE TOWN COUNCIL



PAUL M. SHAPIRO, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3336
Fax: (860) 429-6863

January 20, 2016

Ms. Betty Wexler
301 Codfish Falls
Mansfield, CT 06268

Dear Betty:

Thank you for your letter of January 12.

I am the chair of the board of New Samaritan Corporation, which owns and operates MCNR. I am also a member of the board of Juniper Hill Village. In view of those long standing relationships, I do not believe that I should be participating in a discussion that concerns MCNR.

I do recognize the seriousness of this issue and have asked the Town Manager to address the larger issue of medical transport for residents of Mansfield, wherever they live.

Thank you for bringing this to my attention.

Sincerely,

Paul M. Shapiro
Mayor

✓Cc: Matthew Hart; Town Manager

TO: Mansfield Town Council
FROM: Mansfield Conservation Commission
SUBJECT: Constitutional Amendment to Protect State Lands
DATE: January 20, 2016

The Mansfield Conservation Commission is supportive of Kevin Witkos's (Canton State Senator) effort to amend the State Constitution to make it more difficult for legislators to sell, trade, or give away land in State parks, forests, or other land that most citizens consider to be protected. The infamous "Haddam Land Swap" is an example of such an attempted giveaway. In that case legislation almost swapped 17 acres along the Connecticut River (across from the Goodspeed Opera House) for forest land of lesser value.

The Mansfield Conservation Commission asks the Mansfield Town Council to review this amendment, and if they see fit, express support of this effort to our legislators, Mae Flexer, Gregory Haddad and Linda Orange.

Thank you for your consideration of this matter.

Quentin Kessel, of behalf of the Commission

CC: Mae Flexer, Gregory Haddad, Linda Orange

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Accounting reports give many useful answers. The challenge is understanding what the questions are that are answered.

We have now had some time with the revised fee waiver policy and can look at the financial statements and consider the possible and probable results. My comments are based in part on the Parks and Recreation statements of June 30, 2015.

The budget called for Revenues of \$1,898,370; Operating Transfers of \$455,430; for total revenue of \$2,353,800. Expenditures were budgeted at \$2,347,890, for a projected operating surplus of \$4,910.

Actual results had a number of differences of course. The major ones were the Fee Waiver amount received from the General Fund – reduced by \$60,803. The operating surplus was a deficit of \$72,580. It is no coincidence that the two are fairly close in a budget of over \$2 million. Reducing the Fee Waiver Program allowances did not significantly change expenditures so the reduced income resulted in much of the change in the results. The Community Center was originally anticipated to operate without support from the Town. After the plans were approved several changes were made to reduce the size and cost of the facility and to allocate space to functions not included in the original planning. The result was a significant reduction in the space available for revenue related functions without significantly reducing operating costs. Revenue down – operating costs the same, equals an enterprise probably below the minimum economic size for breakeven operations. Clearly, reducing the Fee Waiver budget amount did nothing but transfer \$60,000 from the Parks and Rec account to the general fund.

There are other probable impacts to the reduction in the allowances to our citizens under the revised Fee Waiver plan. General membership is not at capacity. Under the new fee waiver policy, there is bound to be some loss of membership. Since the original plan had a minimum co-pay of ten percent, this reduces revenue, but does not reduce expenses. The same is generally true of the many programs run at the Community Center and other places. In a few cases, a reduction in usage does reduce expenses. Camp Mansfield is a major summer program, at least partly due to the need by some families for day care for their children. The After School program during the school year is similar, in that it is used as day care for some families that do not have an adult at home during the after school hours. To the extent that the fee waiver program forced some withdrawals from Camp Mansfield and the after school program, money was saved from Parks and Recreation budgets. When this saving meant that a parent might be unable to work, there are social and financial impacts to the family and possibly to the town. Social Services will need to describe the scope of the impact or the cost in other budgets.

We will soon be seeing the end of the Parks and Recreation fund balance. This has one certain and one uncertain result. The certain result is that there will be no resources within Parks and Recreation for any significant repairs and replacements. The various exercise machines are a critical part of the Community Center experience for many members. They get a lot of use and are getting old. Our operating results will get worse if we lose members because of a lack of good equipment.

Of more concern is the question of whether the Parks and Recreation department can be allowed to operate at a loss. If it can, then the General Fund will need to supplement its budget with either a transfer of funds or an increase in the Fee Waiver account. If not, the question of how to deal with the situation needs to be looked at soon.

Town of Mansfield
Parks and Recreation
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2015
(with comparative totals for June 30, 2014)

	Budget 2014/15	2015	2014
Revenues			
Membership Fees	\$ 876,000	\$ 809,078	\$ 776,364
Program Fees	752,730	729,970	727,431
Fee Waivers	125,000	64,197	134,646
Daily Admission Fees	55,500	55,353	57,455
Rent - Facilities/Parties	27,300	37,075	35,993
Employee Wellness	20,160	16,473	18,000
Rent - E.O. Smith	16,880	16,875	11,100
Charge for Services	10,000	16,555	10,540
Contributions	4,000	6,831	2,708
Sale of Merchandise	3,000	3,359	4,081
Sale of Food	3,400	2,728	2,434
Other	4,400	6,229	4,436
Total Revenues	1,898,370	1,764,723	1,785,188
Operating Transfers			
General Fund - Recreation Administrative	325,430	325,430	317,000
General Fund - Community Programs	75,000	75,000	75,000
General Fund - Summer Challenge	5,000	5,000	-
Board of Education - Summer Challenge		2,000	-
CNR Fund - Bicent. Pond	25,000	25,000	25,000
CNR Fund - Teen Center	25,000	25,000	25,000
Total Operating Transfers	455,430	457,430	442,000
Total Rev & Oper Transfers	2,353,800	2,222,153	2,227,188
Expenditures			
Salaries & Wages	1,381,300	1,334,150	1,315,637
Benefits	261,180	256,501	246,252
Professional & Technical	148,290	182,781	152,811
Purchased Property Services	33,700	39,441	21,230
Repairs & Maintenance	34,000	25,386	33,591
Other Purchased Services/Rentals	120,850	108,534	106,507
Other Supplies	50,540	50,738	46,589
Energy	165,000	165,000	144,000
Building Supplies	49,400	29,298	42,081
Recreation Supplies	56,800	59,275	54,686
Equipment	46,830	43,631	57,508
Total Expenditures	2,347,890	2,294,733	2,220,892
Excess (Deficiency) of Revenues	5,910	(72,580)	6,296
Fund Balance, July 1	162,422	162,422	156,126
Fund Balance, Jun 30	\$ 168,332	\$ 89,842	\$ 162,422



Paul M. Shapiro, Mayor

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
MANSFIELD, CT 06268-2599
(860) 429-3330
Fax: (860) 429-6863

February 3, 2016

NEC FUTURE
U.S. DOT Federal Railroad Administration
One Bowling Green, Suite 429
New York, NY 10004

Submitted via email to: comment@necfuture.com

Subject: NEC Future Tier 1 Draft Environmental Impact Statement

Dear Administrator Feinberg:

The Town of Mansfield is cautiously optimistic at the possibility of introducing passenger rail service to our community as part of the proposed Hartford to Boston via Providence routes as described in Alternatives 2 and 3 of the Draft EIS. While Mansfield remains largely a rural community, there is strong interest in having local access to a multi-modal transportation system that will provide residents with options to use public transportation to travel around New England and along the east coast. The Town has long supported the restoration of passenger rail service from New London to Vermont along the existing north-south rail corridor and plans for an east-west corridor are encouraging.

The expansion of rail service contemplated in the Draft EIS would provide additional options for our residents, improving access to nearby metropolitan areas such as Hartford, Providence, Boston and New York. Additionally, as home to the main campus of the University of Connecticut (UConn), and particularly as UConn continues to grow its student population and expand its campus, there is continual pressure on our rural roads from vehicular traffic associated with this campus growth. The expansion of Northeast Corridor rail service to Mansfield would likely help to mitigate traffic impacts associated with UConn.

It is our understanding that once a preferred alternative is selected, a Tier 2 Environmental Impact Statement will be prepared. Preliminarily, we raise the following issues and concerns and ask that these issues be fully examined and addressed as part of any future EIS process.

- **Route and Station Location.** Based on the maps of Alternatives 2 and 3 contained in Appendix A of the draft EIS, it appears that the route segment running through Mansfield is located in a rural area of town. This alignment not only will have significant impact on our neighborhoods, it will fail to provide rail service to key employment centers in the area, thereby diminishing its impact. As the proposal contemplates a new hub station in Mansfield, we would prefer that the alignment be shifted to coincide with one of the Smart Growth Development areas identified in our Plan of Conservation and Development. One of the primary goals of our future land use plan is to direct new growth and development to these Smart Growth Development areas to protect the rural character of the rest of the community. These areas have been designated for more intense growth based on the availability of public infrastructure (water and sewer service) that can support higher densities needed for transit-oriented development.

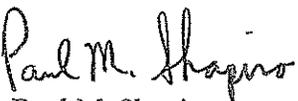
For example, a more northerly alignment through the Storrs area, being careful to avoid direct impacts to

agricultural lands, would provide direct access to the main campus of the University of Connecticut, a new technology park planned at the University, and our new downtown. A more southerly alignment in the vicinity of Route 6 would provide access to the town's other major commercial area at the intersection of Routes 6 and 195 as well as access to Willimantic, a historic downtown located in the Town of Windham to our south.

- **Impacts to Environmental Resources and Rural Character.** The protection and conservation of our natural resources and rural character is of paramount importance to our residents. Due to the high-level nature of the analysis conducted as part of the Tier 1 EIS we are unable to determine the actual impact on our community at this time. We strongly encourage you to select an alignment and station location that minimizes impacts to our agricultural lands, working farms, natural resources and rural character. We will provide additional comments on impacts and mitigation measures as part of the Tier 2 EIS review process.
- **Rail Connections.** The Town has been working with other communities and the New England Central Railroad for many years to encourage restoration of passenger rail service between New London and Vermont using the existing rail line in Mansfield. While the potential for this service is in the early stages of evaluation, we believe that it offers tremendous opportunity when paired with the Hartford to Providence connection envisioned in the EIS. We hope that you will consider this potential and work with state officials to explore that connection.
- **Community Outreach.** As you move forward with a Tier 2 EIS, extensive community outreach will be needed in each of the affected communities to ensure that residents and other stakeholders have ample opportunity to understand and comment on the proposed action and mitigation measures. This is particularly critical in areas where new rail routes and stations are proposed, such as Mansfield.

If you have any questions regarding these comments, please contact Linda Painter, our Director of Planning and Development at 860.429.3330 or linda.painter@mansfieldct.org.

Sincerely,

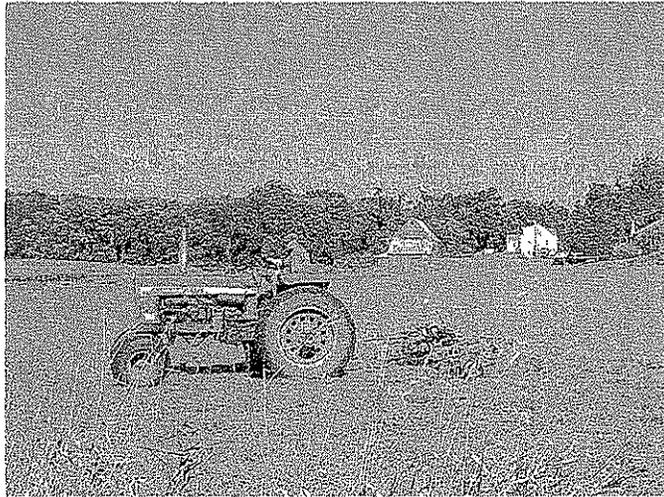

Paul M. Shapiro
Mayor


JoAnn Goodwin
Chair, Mansfield PZC

Cc: Town Council
Planning and Zoning Commission
Transportation Advisory Committee

Attention Farmers and other Agricultural Business Owners

Item #14



We Want to Hear from You!
Join us for a Gathering of Mansfield's Agricultural Community
Wednesday, March 9, 2015
7:00 pm
UConn Floriculture Building*

(Please arrive at 6:30 pm if you would like a tour of UConn's Floriculture Operation)

Agenda

- Introductions
- Mansfield Agriculture Committee Project Update
- Supporting Mansfield's Agricultural Community
- Refreshments and Networking

If you will be participating in this event, please contact Jennifer Kaufman at your earliest convenience and no later than Friday, March 4, at KaufmanJS@MansfieldCT.org or 860-429-3015x6204.

This event is sponsored by the Mansfield Agriculture Committee. The Mansfield Agriculture Committee, established in 1995, advises the Town Council on issues related to agricultural viability in Mansfield. The Committee meets on the first Tuesday of each month at 7:30 p.m. in Conference Room B in the Mansfield Town Hall.

**Parking is Free after 5 pm in most UConn lots but please read the signs carefully. The Floriculture building is 0.1 miles past the Storrs Congregational Church traveling northwest on Route 195 from North Eagleville Road. There is a limited amount of parking on the north side of the building. Parking is also available in parking lot just beyond the Floriculture building at the Towers Dorms.*

PAGE
BREAK

Sara-Ann Bourque

Item #15

From: Matthew W. Hart
Sent: Monday, February 01, 2016 10:16 PM
To: Sara-Ann Bourque
Subject: FW: Comptroller Lembo Projects \$7.1 Million Deficit with Possibility of Further Revenue Erosion

Please include in packet.

Thanks,

Matt Hart
Town Manager
Town of Mansfield
860-429-3336

All E-mails are for official Town business only and privacy should not be assumed. E-mails are public documents unless subject matter is protected by State or Federal Laws.

 Please consider the environment before printing this email.

From: list [mailto:OSC_COMPTRROLLER_NEWS@LIST.CT.GOV] On Behalf Of ComptrollerNews, OSC
Sent: Monday, February 01, 2016 2:44 PM
To: OSC_COMPTRROLLER_NEWS@LIST.CT.GOV
Subject: Comptroller Lembo Projects \$7.1 Million Deficit with Possibility of Further Revenue Erosion



News from:
COMPTROLLER KEVIN LEMBO

FOR IMMEDIATE RELEASE

MONDAY, FEBRUARY 1, 2016

Contact: Tara Downes
860-702-3308
Tara.Downes@ct.gov

COMPTROLLER LEMBO PROJECTS \$7.1-MILLION DEFICIT WITH POSSIBILITY OF FURTHER REVENUE EROSION

Comptroller Kevin Lembo today projected a \$7.1-million deficit for the current fiscal year, agreeing that the state can achieve its targeted savings on spending, but warning that there is potential for continued erosion of revenue due to stock market declines and a slowdown in the global economy.

Both the Office of Policy and Management (OPM) and the legislature's non-partisan Office of Fiscal Analysis (OFA) on Jan. 15 reached a consensus on revenue projections. However, the offices reported conflicting projections as to the administration's ability to achieve savings on the expenditures side of the budget.

In a letter to Gov. Dannel P. Malloy, Lembo said he agrees with OPM's position that it can achieve \$346.7 million in General Fund savings because, as Lembo has noted in many previous reports, OPM has historically been successful in achieving budgeted savings targets.

"The disparity between OPM's and OFA's projections rest entirely on spending," Lembo said. "With respect to budget risk factors for Fiscal Year 2016, my greatest concern is the potential for continued erosion in the General Fund revenue forecast.

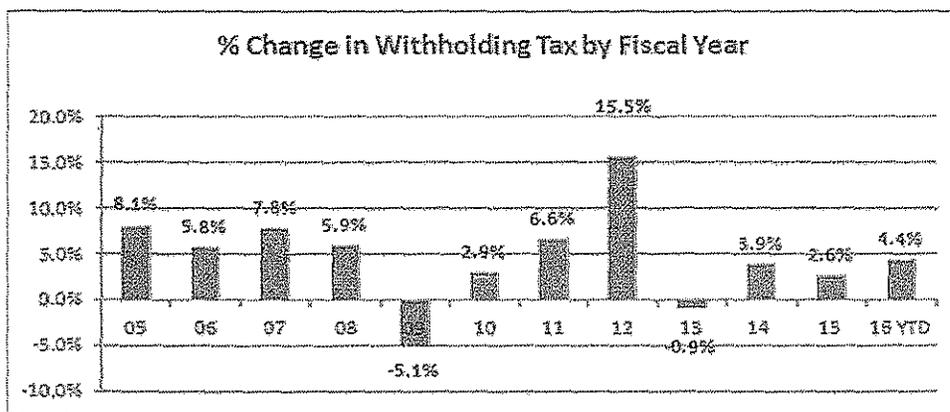
"While the state has experienced a consistent pattern of job growth since the close of Fiscal Year 2014 and wages have accelerated slightly in recent months, stock market declines have had a large negative impact on estimated income tax collections. Some factors leading to the market decline and other secondary downward pressures on state revenue include a slowdown in the global economy, a strengthening dollar that has increased the price of exports, falling commodity prices and Federal Reserve policies to gradually raise interest rates."

Lembo said General Fund revenue to date for the current fiscal year is projected to fall \$108.5 million short of initial budget projections – the largest reduction related to the income tax. The income tax is estimated to fall \$264.4 million under budget, while the sales tax is projected to be \$109.2 million over original budget projections.

"Despite the revenue reductions this month, Connecticut's economy continues to experience moderate growth," Lembo said, pointing to some of the latest economic indicators from federal and state Departments of Labor and other sources that show:

Employment

- Through the third week in January, year-to-date income tax withholding receipts were running 4.4 percent above the same period last fiscal year. Through November, year-to-date withholding was up 2.3 percent. New tax rate tables incorporating the higher rate structure as adopted in PA 15-244 were required to be implemented by the end of August. Therefore, beginning in September 2015 receipts have incorporated the higher tax rates.
- Withholding receipts are the largest single source of state tax revenue, accounting for 61 percent of the total income tax receipts in Fiscal Year 2015 and almost 40 percent of total General Fund tax receipts in that year. With the exception of tax increase spikes in Fiscal Years 2011 and 2012, the current cycle of economic recovery has posted below normal withholding gains. However, December and January withholding receipts have improved significantly and are moving toward a growth rate that is more consistent with the state's employment numbers. While the stronger growth in withholding is not yet firmly established, and trend reversals have been experienced in the past, it is a positive development.



- According to the Department of Labor, preliminary December nonfarm employment estimates from the U.S. Bureau of Labor Statistics (BLS) payroll survey (seasonally adjusted) indicated that Connecticut gained 300 jobs in December, bringing payroll employment to a level of 1,700,700. November's original estimate of 5,100 job gains improved to a gain of 5,800 jobs. Connecticut has now increased nonfarm employment by 22,600 (1.35 percent) in calendar year 2015, averaging 1,883 jobs per month during the year.
- Connecticut has now recovered 106,700 positions, or 89.7 percent of the 119,000 seasonally adjusted total nonfarm jobs that were lost in the state during the March 2008 - February 2010 employment recession (pre-benchmark). The state needs to reach the 1,713,000 job level to enter a clear nonfarm employment expansionary phase. This will require an additional 12,300 nonfarm jobs. Connecticut's nonfarm jobs recovery is now 70 months old and is averaging about 1,524 jobs per month since February 2010.
- The table below looks at peak employment by job sector before the recession and the December 2015 job totals for each sector. The sectors with the strongest job additions, Education and Health Services and Leisure and Hospitality, pay wages that are below the statewide average; whereas, sectors with losses, such as Manufacturing and Financial Services, have pay rates well above the statewide average.

Sector	Pre-Recession		Gain/Loss	% Chng. from Peak
	Peak	Dec-15		
Construction	69.4	57.1	-12.3	-17.7%
Manufacturing	191.8	161.3	-30.5	-15.9%
Transp. & Public Utilities	314.5	308.8	-5.7	-1.8%
Information	39.3	32	-7.3	-18.6%
Financial	145.6	130.9	-14.7	-10.1%
Prof. & Business Svc.	210.1	217.2	7.1	3.4%
Education & Health Svc.	295	332.9	37.9	12.8%
Leisure & Hospitality	138.5	159.1	20.6	14.9%
Other Services	64.4	63.6	-0.8	-1.2%
Government	252.8	237.3	-15.5	-6.1%

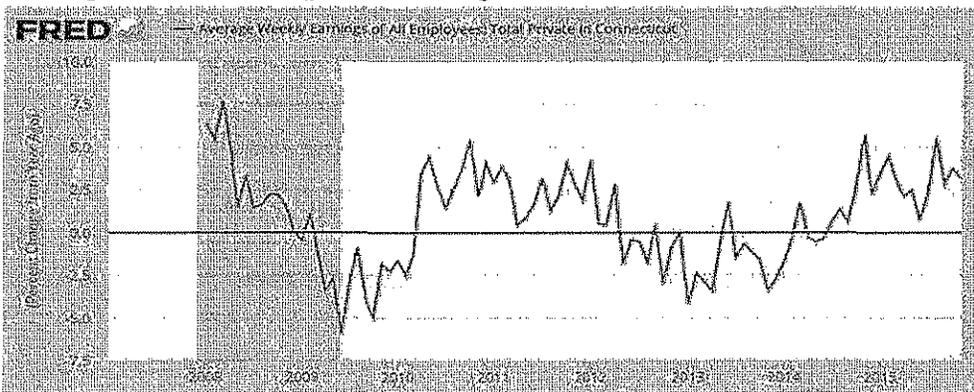
- As the state's employment recovery has progressed, an increasing number of job sectors have posted sustained employment gains. As this trend continues, improved wage growth and withholding receipts should occur.

Sector	Dec-14	Dec-15	Gain/Loss	% Chng.
Construction	54.9	57.1	2.2	4.0%
Manufacturing	159.7	161.3	1.6	1.0%
Transp. & Public Utilities	304.1	308.8	4.7	1.5%
Information	31.4	32	0.6	1.9%
Financial	128.3	130.9	2.6	2.0%
Prof. & Business Svc.	214.7	217.2	2.5	1.2%
Education & Health Svc.	328.7	332.9	4.2	1.3%
Leisure & Hospitality	155	159.1	4.1	2.6%
Other Services	63	63.6	0.6	1.0%
Government	237.7	237.3	-0.4	-0.2%

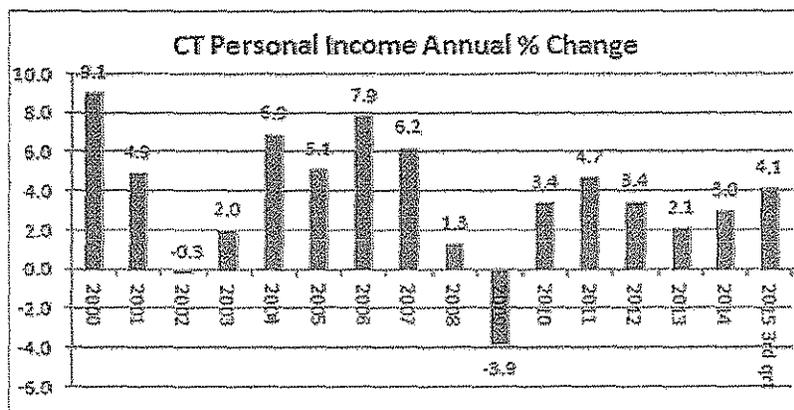
- U.S. employment has been advancing at a rate of 1.9 percent over the 12-month period ending in December; Connecticut's employment growth was 1.3 percent for the same period.
- Connecticut's unemployment rate was 5.2 percent in December; the national unemployment rate was 5 percent. Connecticut's unemployment rate has continued to decline from a high of 9.5 percent in October 2010.
- There were 99,000 unemployed job seekers in Connecticut in December. A low of 36,500 unemployed workers was recorded in October of 2000. The number of unemployed workers hit a recessionary high of 177,200 in December of 2010.

Wage and Salary income

- The Department of Labor reports that average hourly earnings at \$29.64, not seasonally adjusted, were up \$1.17, or 4.1 percent, from the December 2014 hourly earnings estimate. The resultant average private-sector weekly pay was calculated at \$995.90, up \$36.46, or 3.8 percent higher than a year ago.
- The 12-month percent change in the Consumer Price Index for All Urban Consumers (CPI-U, U.S. City Average, not seasonally adjusted) in December 2015 was 0.7 percent.
- The graph below shows the monthly percent change from the prior year in Connecticut private sector weekly earnings. Since the start of Fiscal Year 2015, Connecticut has experienced positive growth in wages, although still below the pre-recession growth levels.



- Based on third-quarter data from the Bureau of Economic Analysis released on Dec. 21, Connecticut ranks 27th nationally in income growth for the quarter. The chart below shows the 12-month trend in Connecticut personal income, which has yet to attain its past expansionary strength.



- Per capita income does not provide information on income distribution or relative income inequality. A report issued by the Economic Policy Institute in 2015 stated that New York and Connecticut had the largest gaps between the average incomes of the top 1 percent and the average incomes of the bottom 99 percent. In both states, the top 1 percent earned average incomes more than 48 times those of the bottom 99 percent.
- In 2015, Connecticut ranked number two in the nation in the number of households per capita with investable assets of over \$1 million. According to Phoenix Global Wealth Monitor, 100,996 or 7.3 percent of households in the state were millionaires. The state also held this ranking in 2014.
- Based on Connecticut's progressive income tax structure, the top 2 percent of wage earners in the state pay almost 40 percent of the total income tax.



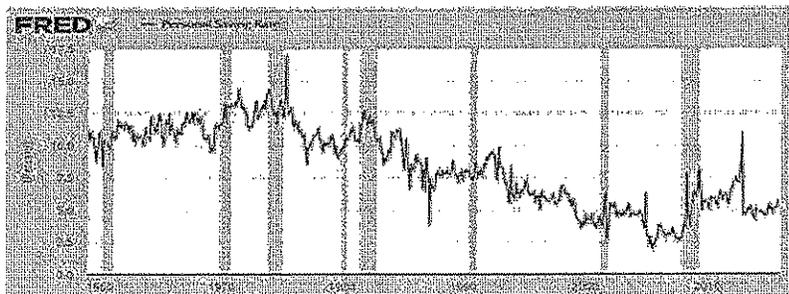
Housing

- According to a Jan. 12 release by the Warren Group, November single family home sales in the state increased 16.4 percent from the prior year's November. But continuing a trend that has been seen in 23 out of the past 25 months in Connecticut, home prices fell 8.4 percent in November from a median of \$250,000 to \$229,000.
- Sales volume in the state's housing market had been solid throughout 2015. The year-to-date sales gain through November was 14.4 percent. The Warren Group notes that due to price deflation, Connecticut remains a buyer's market.
- On a year-to-date basis, New Haven, Litchfield and New London counties have posted the strongest sales gains.

Consumers

- According to a Jan. 29 report from the Commerce Department, household purchases rose at a 2.2 percent annualized pace in the fourth quarter, compared with a 3 percent rate in the previous period. Unseasonably mild weather cut into spending on utilities. The full year pace of consumer spending for 2015 was 3.1 percent, which was the fastest pace in a decade.
- The Federal Reserve cited steady household spending growth as a factor in its decision to raise interest rates this month for the first time in a decade.

- The personal saving rate edged down to 5.5 percent of after-tax income in November compared to 5.6 percent in October. The personal savings rate has been on a general downward trajectory over the past 50 years.

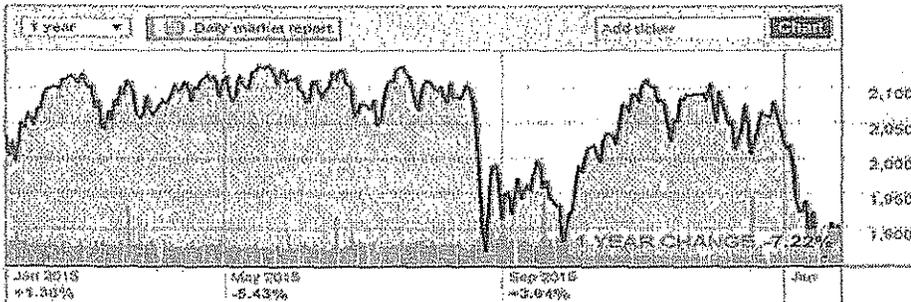
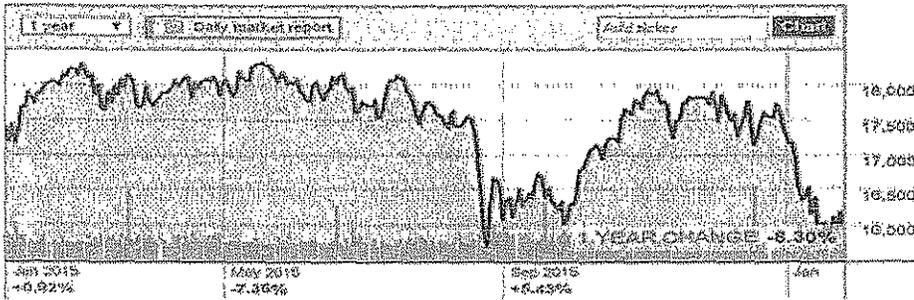


Business and Economic Growth

- According to the Jan. 29 advance estimate by the Bureau of Economic Analysis, GDP increased at an annual rate of 0.7 percent in the fourth quarter of 2015. This follows growth of 2 percent in the third quarter.
- The deceleration in real GDP in the fourth quarter primarily reflected a decline in personal consumption expenditures, and downturns in nonresidential fixed investment, exports, and in state and local government spending that were partly offset by a smaller decrease in private inventory investment, a deceleration in imports, and an acceleration in federal government spending.
- Fourth-quarter earnings reports from S&P 500 companies are expected to decline by 5 percent, potentially marking the first back-to-back decline since 2009, according to S&P Capital IQ.
- The drop in oil prices and the rise of the U.S. dollar are expected to continue to negatively impact corporate profits. It comes at a time when global growth is also in decline.

Stock Market

- Estimated and final income tax payments account for approximately 40 percent of total state income tax receipts. These payments show a correlation to activity in equity markets relating to capital gains.
- Through the first three weeks in January, year-to-date estimated and final income tax payments for Fiscal Year 2016 were slightly negative as compared to last fiscal year. This trend resulted in a \$75 million reduction in the income tax projection in the January consensus revenue forecast. To date, the income tax estimate has been revised down by \$264.4 million from initial budget projections.
- According to a recent report released by the Federal Reserve, Americans lost nearly \$1.2 trillion in wealth in the third quarter as the stock market dropped. This equity decline contributed to one of the largest losses in household net worth since the economic recovery began. To put the loss in perspective, in the third quarter total real GDP was \$16.4 trillion.
- Corporate equities lost \$2.3 trillion over the quarter. Major stock indexes in the U.S. plunged sharply in late August of 2015. Market volatility has continued to erode gains that occurred after the August correction.
- The graphs below show movement in the DOW and the S&P respectively.



END

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Leave the subject line blank and in the body of the message type: Signoff OSC_COMPROLLER_NEWS
Click send.

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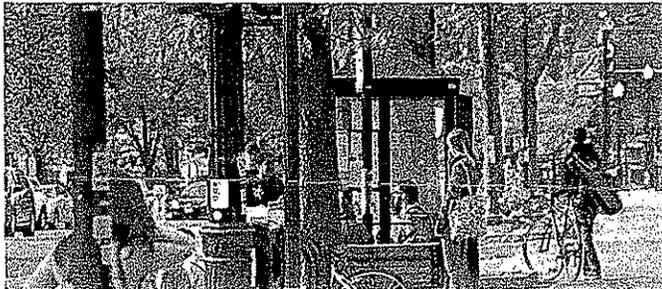
PAGE
BREAK

BENEFITS OF CRCOG MEMBERSHIP
FY 2016-2017
Town of Mansfield
NEW FY 2016-2017 DUES: \$19,958

Item #16

This is a partial listing of CRCOG projects that benefit the Town of Mansfield.

This year, CRCOG and member communities benefited from the completion of the 3.5 year, **\$4.2 million** US Housing and

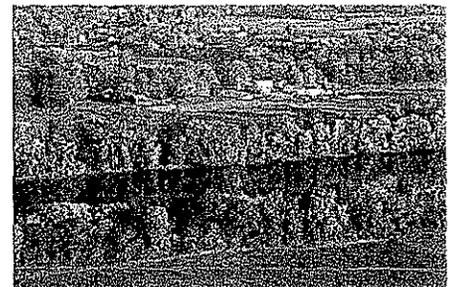


Urban Development Sustainable Communities Regional Planning Grant. More than 20 individual projects helped create a vision and an action agenda for a connected, competitive, vibrant and green Hartford-Springfield Knowledge Corridor. Capitol Region municipalities will benefit from activities that are implementing the Knowledge Corridor Action Agenda: the **MetroHartford Brownfields Program**, which will make **\$533,000** in assessment grants and **\$850,000** in remediation loans and sub-grants available to member municipalities to assist in

preparing contaminated properties for redevelopment; **technical assistance on transit-oriented development** to member communities through the **CTfastrak** and **CTRail-Hartford Line** Corridor Advisory Committee and special technical assistance projects; the updated **Capitol Region Pedestrian and Bicycle Plan**, and an **Active Transportation Audit Tool** that can be used by municipalities to evaluate the walkability/bikeability of selected locations, and help in identifying the need for future infrastructure improvements; **CRCOG's Green Clearinghouse website**, which showcases municipal best practices that support sustainable communities; and the **Capitol Region Natural Hazards Mitigation Plan** update, which enables participating municipalities to apply for FEMA hazard mitigation grants. CRCOG is also updating the Central Connecticut Region Natural Hazards Mitigation Plan, and is participating in the update of the Windham Region Plan.

Mansfield can also take advantage of newly-developed model sustainable land use regulations that support housing diversity and affordability, encourage energy efficiency and the use of alternative energy, allow for compact development, and support local food systems and food security.

CRCOG provides a variety of services that can help with municipal land use and community development planning, including Geographic Information System (GIS) analysis, map production, and technical assistance in analyzing U.S. Census data. In addition, CRCOG acquires and develops aerial imagery and other data products covering the entire regional area, in conjunction with hosting and maintaining a regional web-based GIS system. **Mansfield's benefit of the recent regional GIS update was \$5,940.** Finally, CRCOG developed and maintains a Regional Online Permitting system to enable municipalities to administer the planning and zoning application process on-line.



The Capitol Region Purchasing Council (CRPC) program saves its members money through conducting competitive bids on



their behalf, and providing access to volume-based savings. CRPC conducted 14 bids in FY2014-15, saving its members over **\$1.6 million**. CRPC has seen a large increase in utilization of our Job Order Contracting program (eZJOC) which provides on-call construction and renovation services to our members. This fiscal year alone, **over \$4.1 million of projects** have been completed for our member municipalities and agencies in eZJOC. The CRPC serves **over 100 member municipalities and agencies**. CRCOG membership dues include CRPC membership. CRCOG's IT Services Cooperative has been

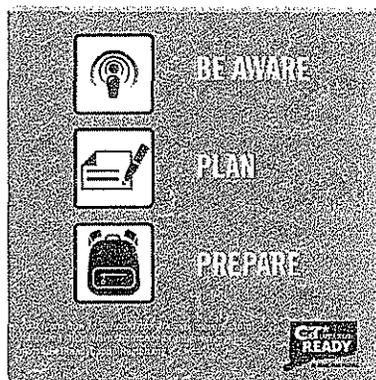
implementing three of five M.O.R.E. Commission Nutmeg Network Demonstration Projects that help municipalities leverage their access to the expanding state-run high speed fiber Nutmeg Network. These services (VoIP, Hosting Services and Streaming Video) will be available to all towns in late summer 2015. An additional \$1.2 million is forthcoming in FY2016 to purchase additional data center equipment and to fund the work of the last two Nutmeg Network

Demonstration Projects: Electronic Document Management and the Human Resources Portal. CRCOG IT Services Cooperative currently offers IT Technical Assistance from our IT Strategic Partner CCAT and a fiber lease-to-own contract with SERTEX. This fiscal year, 12 towns have used or are in process of using our SERTEX fiber contract with Purchase Orders totaling over **\$1 million**. Mansfield's portion of CRPC savings in FY2014-2015 was approximately \$0 because Mansfield did not participate in this program. Depending on the level of participation, towns of comparable size have received benefits ranging from \$4,600 to over \$70,000. **Mansfield participates in the Streaming Video Nutmeg Network Demonstration Project.**

In FFY 2014, CRCOG obligated approximately **\$10.3 million** in federal STP Urban Transportation Funds to start design, right-of-way acquisition, or construction of previously approved projects. In addition to this, CRCOG programmed **\$12.8 million** in Local Transportation Capital Improvement Program (LOTICIP) funds through commitment to fund letters. The CRCOG Transportation Program further assisted in the advancement of additional municipal transportation roadway, enhancement, and congestion-related projects. CRCOG continued to provide technical assistance to towns to solve traffic problems, program federal monies, and worked with CTDOT on design issues through corridor studies and general technical assistance. **CRCOG will continue to work with the Town and other stakeholders to advance a \$540,000 study of gateway corridors to UConn Storrs. Approximately \$32,300 is also expected to be allocated to the Town for the State Matching Grant Program for Elderly and Disabled Demand Responsive Transportation (Municipal Grant Program).**



3 STEPS THAT HELP SAVE HUNDREDS OF LIVES EACH YEAR.



The CRCOG Public Safety Program works to coordinate regional public safety and homeland security activities. These programs help protect our communities and prepare us to respond and recover, as a region, from disasters. Since 2009, CRCOG has received approximately **\$14.8 million** in Public Safety dollars from the State Homeland Security Grant Program, Law Enforcement Terrorism Prevention Program, Metropolitan Medical Response System, Interoperable Emergency Communications, Urban Areas Security Initiative, and the Citizen Corps Program. CRCOG has facilitated numerous regional exercises including table-top, functional and full-scale, contracted for a full capability assessment, conducted various After Action Reviews, established a Long Term Care Facility Mutual Aid Plan and instituted the Get Ready Capitol Region citizen awareness website and campaign. Through CRCOG, regional teams including Special Weapons and Tactics (SWAT), Dive, the Hartford Bomb Squad, Regional Incident Dispatch, Command Post, Special Needs training unit, and the Medical Reserve Corps also received extensive training and equipment. Individual towns have received reimbursement for first responders attending approved training or exercises;

assistance with local training and exercises, SWAT equipment, fingerprint machines, cots, upgrades to local emergency operation centers, credentialing capability, and CAPTAIN Police and Fire equipment and services.

This is only a partial listing of CRCOG projects and benefits. CRCOG also offers other benefits that cannot be measured monetarily including technical assistance in shared services, transportation and land use planning.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

Item #17

January 6, 2016

Matthew W. Hart
Town Manager
Town of Mansfield
4 South Eagleville Road
Mansfield, CT 06268

Dear Mr. Hart:

I am pleased to notify you that Town of Mansfield, Connecticut has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Town Manager's Office, Department of Finance

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

January 6, 2016

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Town of Mansfield, Connecticut** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

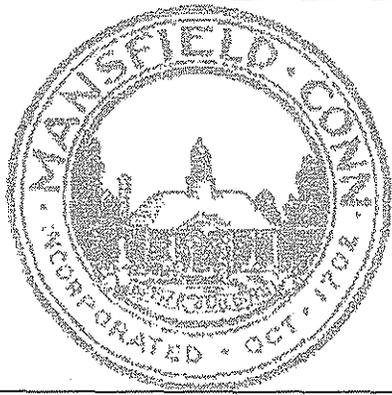
- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Town Manager's Office, Department of Finance**

For budgets beginning in 2014, 1,491 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of 18,300 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



THE MANSFIELD

MINUTE

FEBRUARY 2016

www.mansfieldct.gov

Item #18

- *Town Hall will be closed on February 15 for President's Day.*
- *Mansfield Bicycle/ Pedestrian master planning kick-off meeting takes place at 7 PM, on February 4, at Town Hall.*
- *The town offers an easy and secure way to pay real estate, personal property, vehicle excise taxes, sewer and prior year grand list tax payments, and school lunch bills. Go to www.mansfieldct.gov/content/1938/4328/*



Signs For Sale!

The town is replacing street signs and the old ones are being sold to help those in need.

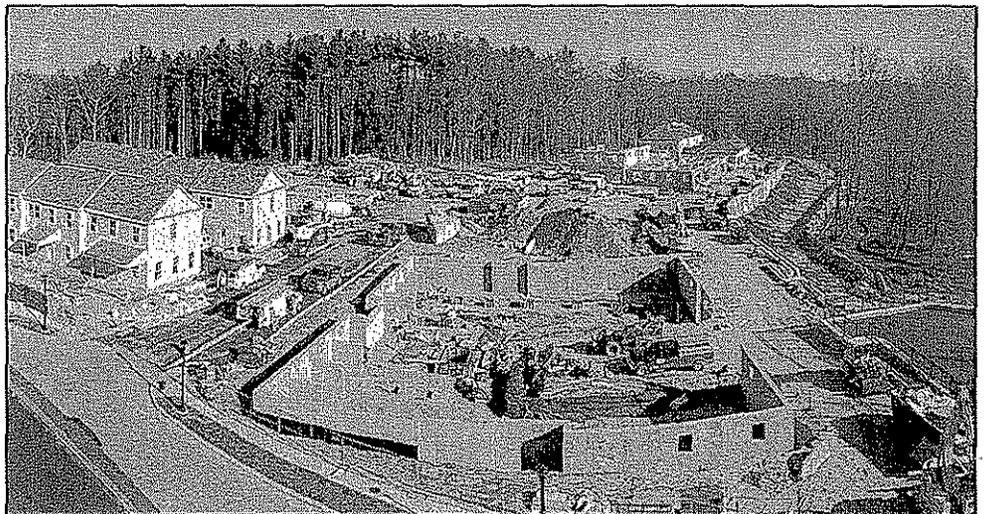
The green signs with white lettering will be sold for a minimum donation of \$20.

The white signs with black lettering will be sold for a minimum donation of \$40.

All proceeds will be placed in a Special Needs fund in support of residents of all ages.

Interested? Call Karen in the Human Services Department at 860-429-3315.

Main Street Homes at Storrs Center to Welcome Its First Residents in March



Main Street Homes at Storrs Center will welcome its first residents early this year, beginning in March and continuing throughout 2016 until all homeowners have settled into their new homes. Main Street Homes is the new residential neighborhood located in Storrs Center and offers the only residences that are available for purchase. The neighborhood is within walking distance of the restaurants, shops, services, lively entertainment, and the many enrichment offerings of Storrs Center, and is close to Town of Mansfield and UConn amenities.

The inclusion of for-sale housing in Storrs Center has always been a priority for the Mansfield Downtown Partnership Board of Directors, and the LeylandAlliance team. The Great Recession did not allow for for-sale housing to be included in the original buildings but with the improvement in the housing market, the timing was right to start the planning process in 2013.

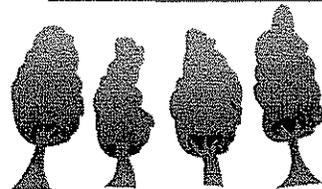
It's an exciting time for everyone – incoming residents, the Mansfield Downtown Partnership, the LeylandAlliance development team, and the sales associates from Weichert Realtors – and one of the last pieces of the walkable downtown to be completed. Residents will move into a mix of 32 townhomes and 10 single-floor condominium homes that are located in the Leyland Building. All residences are expected to be completed this year. Currently the first of eight buildings is receiving its finishing touches and



final preparations are being made for the inaugural residents who will move into the Storrs I and II residences in Buildings 1 and 2 during March and April. Main Street Homes is close to walking trails, the Nash-Zimmer Transportation Center, and offers pocket parks and a resident clubhouse for entertaining and events. The New England architecture was designed by some of the nation's most respected classical architects. All Main Street Homes residences marry modern floor plans with classic design and

quality materials, such as low maintenance HardiePlank clapboard siding, architectural roofing shingles, traditional molding and trim details, and composite decking. The homes are designed to be energy efficient with superior insulation, high efficiency forced air heating and air conditioning, and tankless hot water heaters, among other features. Every residence includes a one- or two-car garage.

To date, 28 of the 42 townhomes and flats are sold, leaving only 14 residences available for purchase. Prices start at \$299,000. For more information, contact Richard Marouski or Peter Millman at 860-429-9700 or visit www.storrscenter.com.



Town Hall Hours:	
<i>Monday</i>	8:15-4:30
<i>Tuesday</i>	8:15-4:30
<i>Wednesday</i>	8:15-4:30
<i>Thursday</i>	8:15-6:30
<i>Friday</i>	8 - 12

Volunteers needed for composting project.

Got lots of food scraps?

The Mansfield food scrap compost pilot is well underway with 40 households contributing their food scraps. Since the pilot began in August 2015, over 2,267 pounds of residential food scraps have been composted. Leaves and wood chips are used to cover the daily food additions.

Recently, some of Southeast Elementary School's partially composted lunchtime food scraps were added to the pile. Like all of the finished leaf compost, when this pile is transformed into a stable crumbly finished "soil", town residents may take it for free.

We can still use more participants.

Participating households collect their food scraps and bring them to the transfer station as frequently as they wish. The transfer station is open on Tuesdays and Saturdays 8:30 AM to 4 PM, and Thursdays Noon to 4 PM. Repurposed paint buckets and guidance on what is accepted are provided to participants. If you would like to contribute your household's food scraps, contact Virginia Walton, Recycling

Coordinator at 860-429-3333 or email waltonvd@mansfieldct.org.

How do I recycle plastic grocery bags?

Big Y and Price Chopper accept CLEAN plastic bags. The transfer station no longer takes them (animals have been getting into them there). Try to keep a few reusable canvas bags in your car

It's Electric! Charge Up at the Library.



We've got a new electric vehicle charging station in the library parking lot (by the Buchanan Auditorium). It's on the wall of the brick garage, and is available to the public at *no cost*. This charging station was installed through a modest grant from Connecticut Department of Energy and Environmental Protection.

The Town purchased an all-electric Ford Focus in 2015, which is used by library staff for outreach programs and delivery services (and Marigold, the library guinea pig, likes to go for spin sometimes).

The charging station keeps the Focus "fueled up" and ready to go. The library's solar panels help offset the additional electricity that is needed to charge the Ford Focus, bringing it close to a zero emissions mode of transportation.

There are several charging stations in Mansfield – one located by the Community Center (\$1.00/hour charge), four located in the downtown Storrs parking garage (\$1.00/hour charge), a couple at Price Chopper (free) and a few located around the University (free).



Open Mansfield
open.mansfieldct.gov

Do you have questions about the town's budget?

Go to Open Mansfield
and get answers!

**Not sure how to use
Open Mansfield?**

Come to the library for training:

Thursday, Feb. 4, 6:30 PM

Can't make it to a class?

Call the library, and our friendly librarians will make an appointment with you to go over how to use the site.

More classes will be scheduled soon!

PLAYGROUND PICKETS FOR PURCHASE

We're selling more pickets to surround the Jeffrey P. Ossen Family Foundation Community Playground. Help support the maintenance and improvement of the playground by purchasing a picket!

For only \$35, the name of your choice will be engraved on a picket in the fence at the playground, which will be enjoyed by families for years to come. Put your business name on a picket, or buy one for each member of your family! They make great gifts!

Order forms can be found at online at www.mansfieldcommunityplayground.org and at the Community Center. The pickets will be ordered and installed when there are a enough orders to justify the cost to ship the pickets.

The Jeffrey P. Ossen Family Foundation Community Playground is located behind the Community Center at 10 South Eagleville Road, and has already become a popular spot for families to bring their children.

If you have questions about component sponsorship, pickets, or other playground matters, contact Maggie Ferron, ferronmb@mansfieldct.org or 860 429-3338.

SUPERCALIFRAGILISTICEXPIALIDOCIOUS!

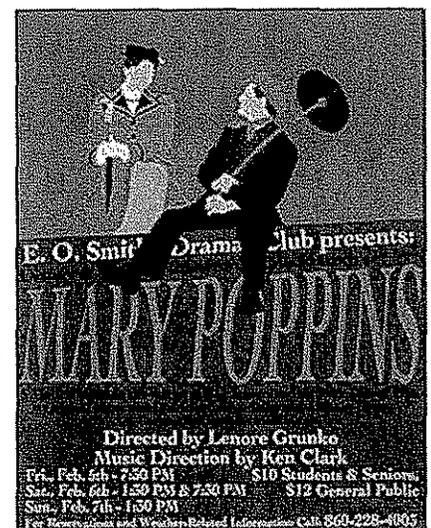
Don't miss the E.O. Smith High School Drama Club's practically perfect production of

Mary Poppins

An enchanting show for people of all ages,
and yes, there will be flying!

Friday, Feb. 5, 7:30 PM, Saturday, Feb. 6, 1:30 &
7:30 PM, Sunday, Feb. 7, 1:30 PM

Directed by Lenore Grunko with music direction by Ken Clark, all shows will be in the high school's auditorium, 1235 Storrs Road, 06268. Tickets are \$12 general admission; \$10 for students and seniors. For reservations and weather-related info, call 860-228-4003.





February Events and Activities in Mansfield



Parks and Recreation

Annual Valentine's Dance

Friday, Feb. 5, 7—9 PM

UConn Rome Ballroom

Open to any Parent or Guardian and daughter.

Pre-registration is encouraged.

Daughters are free!

Winter Family Fun Nights

Friday, Feb. 12, 5:30-8:30 PM

Giant inflatables in the gym & pool, ping pong, tot toys, puzzles,

games, open gym & poolside

basket ball! No fee for members, daily fee for non-members.

Free Mansfield Days

Friday, Feb. 12, 5:30-8:30 PM

Mansfield residents visit for free with proof of residency.

Family Friday

Paint Nights

Friday, Feb. 26,

6:30-8:30 PM

Acrylic paint so dress for a mess!

Each participant paints a 16" x 20" canvas. Supplies and step-by-step instruction provided. Fee.



Storrs Winter Farmers Market

Open twice a month from

December through April.

The Market is held from

3 to 5 PM at the library.

2016 Winter dates:

February 13 and 27

March 12 and 26

April 9 and 23

For more info:

storrsfarmersmarket.org



Town of Mansfield, Connecticut

Audrey P. Beck Municipal Building

4 South Eagleville Road, Mansfield, CT 06268

mansfieldct.gov

860.429.3336

Mansfield Public Library

Phoenix Performing Arts

Chinese Dance

Saturday, Feb. 6, 10:30–11:30 AM

Celebrate the Lunar New Year with a performance of classical and traditional Chinese dances. Dance

members strive to present a diverse program of dance and music that

opens an exciting window onto Chinese culture. Fun for the whole

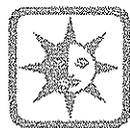
family, takes the place of Saturday Family Storytime.

Beat the Winter Blues

Monday, Feb. 8, 1–2 PM

Presented by Jo Anne

Harrison-Becker



Winter means shorter and grayer days, longer

nights but there is a lot we can do to stay creative, bright, active and

cheerful. Learn more about

Seasonal Affective Disorder and the winter blues. Handouts and

assessments included. Free.

Valentine Crafts for Kids

Thursday, Feb. 11, 4 – 5:30 PM

Drop in after school for some sparkly fun, and make a valentine

for everyone you love.

All ages welcome!



Opera For Kids!

The Bremen Town Musicians

Tuesday, Feb. 16, 2 – 3 PM

UConn's Opera Outreach program presents a one-act opera based on

the German folktale about 4 misfit animals looking for a place to fit in.

A fun frolic through the German countryside that delivers a message

of acceptance along the way.

Library programs are always free.

Mansfield Senior Center

Disabled/Elderly Homeowners

Tax Credit Program

February 1 thru May 1

Call Kathy Ann Easley at

860-487-9873

for more information.

AARP Tax-Aide Assistance

AARP's Tax-Aide program

provides free tax preparation to

taxpayers with low to moderate income, with special attention to

those 60 and older. Appointments available Tuesdays and Thursdays

from February 2 through April 7.

Call 860-429-0262

for appointment.



FoodShare Distribution

Thursday, Feb. 4 and 18

11:30–12:15

Parking Lot of 303 Maple Rd.

Bring your own shopping bag!

Chinese New Year Luncheon

Wednesday, Feb. 10, 12 PM

Celebrate Chinese New Year with a festive Chinese meal! Purchase

your ticket at the Senior Center by February 8.

MSCA Luncheon &

Entertainment

Wednesday, Feb. 17, 12 PM

Meatballs and Penne and then

The Jim and Dave Duo at 1 PM.

Call 860-429-0262 ext. 0

to register.

Drop the Base

Friday, Feb. 26, 1 PM

Join us for a concert by UConn's newest female acapella group!

Light refreshments.

Call 860-487-9870 to register.