

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
April 21, 2016

Mayor Paul M. Shapiro called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shapiro

Excused: Shaiken

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Fire Chief Dave Dagon

1. Staff Reports/Communications

Mr. Hart and Ms. Trahan reviewed the handouts which included the following:

- Identified future discussion items, requests for information, and flagged items
Flagged items will be discussed as Item 2 on the agenda.
- Proposed Fire Staffing Analysis
Ms. Trahan spoke to her analysis of the actual salary cost for staffing for FY 14/15, the Manager's Proposed 15/16 budget, the Adopted FY 15/16 budget and the Proposed FY 16/17 budget. Ms. Trahan noted that the overtime amount for the Adopted 15/16 budget is understated and that actual cost will bring it in line with the Town Manager's Proposed FY 16/17 budget.
- Options to Adjust to the Governor's April 12, 2016 budget proposal
Staff presented options to accommodate changes to state aid for Mansfield in the Governor's second proposed budget. Adoption of these changes will neither cut services nor increase the mill rate.
In response to additional potential adjustments suggested by Council members, staff offered possible offsets to accommodate these changes.
- Estimated debt schedule for Vinton boiler and the Middle School Gym
Staff provided estimated debt schedules for the Vinton boiler and the Middle School Gym and potential offsets if members decide to fund the Vinton boiler from current resources.

Mayor Shapiro thanked Mr. Hart, Ms. Trahan and the budget team for their quick and comprehensive responses to questions raised at previous meetings.

2. Budget Review

- Flagged Items
 - Discussion of SCBA Replacement
Item discussed at April 20, 2016 meeting.
 - Capital Fund – School Projects
Superintendent of Schools Kelly Lyman and Mansfield Board of Education Chair Randy Walikonis expressed no objections to the use of bonding for the Mansfield Middle School Gym and the use of other resources for the Vinton boiler.
 - Fire Fighter Position
Item was discussed earlier in the meeting.
 - Funds for Financial Control Audit

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Ms. Raymond commented on the importance of ongoing rotating audits. Ms. Trahan suggested an audit of the fraud risk controls be undertaken the first year followed by a rotating schedule of one entity per year.

- Grants to Area Agencies

Ms. Moran suggested increasing the grant to Perception House by \$400.

Mr. Kochenburger suggested increasing the grant to the Holy Family Shelter by \$500.

Mr. Ryan noted the error in the grant amount for the Sexual Assault Crisis Service has been addressed in the adjustments suggested by staff.

- Alternatives to Bonding for the Board of Education Projects

Item discussed under Capital Fund – School Projects

- Early Childhood Services Coordinator

Mr. Ryan suggested that if the grant is not awarded that he would like this position to continue at current levels. Ms. Moran noted the amount of community support this position has received.

- Removal of Motor Vehicle Rate Cap

This item was addressed in the adjustments suggested by staff.

- Additions and Reductions

No additional items offered.

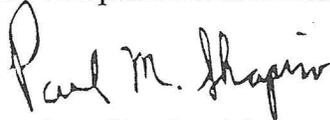
3. Discussion of Proposed Budget/Council Questions

- Ms. Raymond requested that the Town's contribution to the Parks and Recreation Fund be further discussed at a Finance Committee meeting.
- Mayor Shapiro asked Councilors to forward any questions or requests to the Town Manager as soon as possible. Mr. Hart commented that any questions or scenarios requested by members will be shared with all.
- As a starting point for budget adoption, staff will prepare the Budget Appropriation documents to reflect the changes discussed at this evening's meeting.

II. ADJOURNMENT

Ms. Moran moved and Ms. Raymond seconded to adjourn the meeting at 8:07 p.m.

Motion passed unanimously.



Paul M. Shapiro, Mayor



Mary Stanton, Town Clerk