



**TOWN OF MANSFIELD  
TOWN COUNCIL MEETING  
May 9, 2016  
COUNCIL CHAMBERS  
AUDREY P. BECK MUNICIPAL BUILDING  
7:00 p.m.  
AGENDA**

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ROLL CALL	
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**FUTURE AGENDAS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

SPECIAL MEETING – MANSFIELD TOWN COUNCIL

April 21, 2016

DRAFT

Mayor Paul M. Shapiro called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shapiro

Excused: Shaiken

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Fire Chief Dave Dagon

1. Staff Reports/Communications

Mr. Hart and Ms. Trahan reviewed the handouts which included the following:

- Identified future discussion items, requests for information, and flagged items  
Flagged items will be discussed as Item 2 on the agenda.
- Proposed Fire Staffing Analysis  
Ms. Trahan spoke to her analysis of the actual salary cost for staffing for FY 14/15, the Manager's Proposed 15/16 budget, the Adopted FY 15/16 budget and the Proposed FY 16/17 budget. Ms. Trahan noted that the overtime amount for the Adopted 15/16 budget is understated and that actual cost will bring it in line with the Town Manager's Proposed FY 16/17 budget.
- Options to Adjust to the Governor's April 12, 2016 budget proposal  
Staff presented options to accommodate changes to state aid for Mansfield in the Governor's second proposed budget. Adoption of these changes will neither cut services nor increase the mill rate.  
In response to additional potential adjustments suggested by Council members, staff offered possible offsets to accommodate these changes.
- Estimated debt schedule for Vinton boiler and the Middle School Gym  
Staff provided estimated debt schedules for the Vinton boiler and the Middle School Gym and potential offsets if members decide to fund the Vinton boiler from current resources.

Mayor Shapiro thanked Mr. Hart, Ms. Trahan and the budget team for their quick and comprehensive responses to questions raised at previous meetings.

2. Budget Review

- Flagged Items
  - Discussion of SCBA Replacement  
Item discussed at April 20, 2016 meeting.
  - Capital Fund – School Projects  
Superintendent of Schools Kelly Lyman and Mansfield Board of Education Chair Randy Walikonis expressed no objections to the use of bonding for the Mansfield Middle School Gym and the use of other resources for the Vinton boiler.
  - Fire Fighter Position  
Item was discussed earlier in the meeting.
  - Funds for Financial Control Audit

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Ms. Raymond commented on the importance of ongoing rotating audits. Ms. Trahan suggested an audit of the fraud risk controls be undertaken the first year followed by a rotating schedule of one entity per year.

- Grants to Area Agencies

Ms. Moran suggested increasing the grant to Perception House by \$400.

Mr. Kochenburger suggested increasing the grant to the Holy Family Shelter by \$500.

Mr. Ryan noted the error in the grant amount for the Sexual Assault Crisis Service has been addressed in the adjustments suggested by staff.

- Alternatives to Bonding for the Board of Education Projects

Item discussed under Capital Fund – School Projects

- Early Childhood Services Coordinator

Mr. Ryan suggested that if the grant is not awarded that he would like this position to continue at current levels. Ms. Moran noted the amount of community support this position has received.

- Removal of Motor Vehicle Rate Cap

This item was addressed in the adjustments suggested by staff.

- Additions and Reductions

No additional items offered.

### 3. Discussion of Proposed Budget/Council Questions

- Ms. Raymond requested that the Town's contribution to the Parks and Recreation Fund be further discussed at a Finance Committee meeting.
- Mayor Shapiro asked Councilors to forward any questions or requests to the Town Manager as soon as possible. Mr. Hart commented that any questions or scenarios requested by members will be shared with all.
- As a starting point for budget adoption, staff will prepare the Budget Appropriation documents to reflect the changes discussed at this evening's meeting.

## II. ADJOURNMENT

Ms. Moran moved and Ms. Raymond seconded to adjourn the meeting at 8:07 p.m.

Motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

April 21, 2016

SPECIAL MEETING – MANSFIELD TOWN COUNCIL

April 20, 2016

DRAFT

Mayor Paul M. Shapiro called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shapiro

Excused: Shaiken

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Assistant Town Manager Maria Capriola, Director of Information Technology Jamie Russell

1. Staff Reports/Communications

Ms. Trahan reviewed the budget replacement pages, the items identified at the previous meeting, the line item detail pages for the Parks and Recreation Fund, and information on current balances in specific capital projects.

Request for Information – Describe the function of “Zamboni” equipment

2. Budget Review

• Internal Service Funds

Ms. Trahan and Ms. Capriola discussed the Health Insurance Fund and the Workers’ Compensation Fund. Mr. Russell joined Ms. Trahan in the discussion of the Management Services Fund.

Request for Information – Provide information on the number of Open Government website visits.

Future Discussion - Discussion of the Management Services Fund

• Cemetery Fund/Long Term Investments

Ms. Trahan reviewed the investment funds and the revenues and expenditures associated with the maintenance of the cemeteries.

• Eastern Highland Health District Fund

Mr. Hart noted that this material is informational.

Future Discussion – Provide a better understanding of the State’s expectations for the PILOT money given to towns and review the population numbers used to calculate Mansfield’s payment to EHHD

Mr. Hart will invite representatives of the Eastern Highland Health District to a future Council meeting to discuss their work and obligations both in Town and on campus.

• Mansfield Downtown Partnership Fund

Mr. Hart and Ms. Trahan reviewed the Mansfield Downtown Partnership Fund noting that the cost to the Town is reflected in the General Fund.

• Supplementary Data

Mr. Hart and Ms. Trahan commented that supplementary data includes projections many of which are required by CAFIR.

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### 3. Budget Review

- Flagged Items

- Fire CIP and Fire Staffing

Chief Dagon and Ms. Capriola presented information on part-time firefighter recruitment efforts, costs and hours; full time firefighters overtime hours and leave figures; and a comparison of Fire Services staffing costs.

Request for Information - Members requested comparative budgets for the current year if there had been 3 full time fire fighters for the entire year and the proposed FY 2016/17 budget based on 14 full time fire fighters per year.

- Other Flagged Items

No comments offered.

### 4. Discussion of Proposed Budget/Council Questions

At tomorrow's meeting, staff will present suggested budget adjustments using the Governor's most recent budget proposal.

## II. ADJOURNMENT

Ms. Moran moved and Mr. Ryan seconded to adjourn the meeting at 9:20 p.m.

Motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

April 20, 2016

REGULAR MEETING – MANSFIELD TOWN COUNCIL  
April 25, 2016  
DRAFT

Mayor Paul M. Shapiro called the regular meeting of the Mansfield Town Council to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Sargent seconded to approve the minutes of the April 5, 2016 special meeting as presented. Motion passed unanimously. Ms. Moran moved and Mr. Ryan seconded to approve the minutes of the April 7, 2016 special meeting as presented. The motion passed with all in favor except Mr. Kochenburger who abstained. Ms. Moran moved and Mr. Sargent seconded to approve the minutes of the April 11, 2016 regular meeting as presented. The motion passed unanimously. Mr. Ryan moved and Ms. Moran seconded to approve the minutes of the April 14, 2016 special meeting as presented. The motion passed with all in favor except Mr. Kochenburger who abstained.

III. PUBLIC HEARING

1. Proposed Fiscal Year 2016/17 Budget

Ric Hossack, Middle Turnpike, asked the Council to do something about the employees of entities other than the Town, Region 19 and Board of Education who participate in the Town's health insurance program. Mr. Hossack asked that the Council consider the taxpayer.

Tom Levine, Thomas Drive, stated that he moved to Town partly because of the reputation of the schools and that he is appreciative of the Council's work on the budget to support the goals of the Board of Education. Mr. Levine also thanked members for the work they do and the way they approach difficult issues.

Brian Coleman, Centre Street, complimented the work of the Council and urged them to be cognizant of the uncertainty of state revenues and to save money where they can.

Mark Flynn, Jude Lane, noted that some of the figures for replacement equipment in the sewer budgets look too low.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, asked the Council about the bonded items in the budget and asked that any referendum take place 60 days from the town meeting so that only town residents would be available to vote. Mr. Hossack also offered to conduct the Board of Education's facility review for no charge.

Brian Coleman, Centre Street, spoke to the property right of quiet enjoyment of one's property and noted that not all landlords, students and renters are inherently bad.

Rebecca Shafer, Echo Road, commented that Mr. Coleman and his family are excellent landlords and presented an update on the efforts of the Mansfield Neighborhood Preservation Group. (Statement attached)

April 25, 2016

Tom Levine, Thomas Drive, acknowledged the work of the Community School of the Arts and the contribution it has made to the Town. Mr. Levine stated that it is an important issue and is pleased to see that the Town is exploring options.

V. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- In response to Mr. Hossack's public comments, the Town Manager noted that all employees in entities other than the Town, Board of Education and Region 19 pay the full premium to participate in the Town's health insurance program.
- The Chamber of Commerce will be holding its business award dinner next month. The Economic Development Commission has been asked to nominate deserving businesses
- UConn's deputy Chief of Staff Michael Kirk just reported to the Town Manager that Barnes and Noble has been awarded a contract to run the UConn bookstore. As part of the contract the company will continue the store in Storrs Center and will continue to employ the current bookstore employees.
- In response to a question from Mr. Shaiken, Mr. Hart reported that a letter has been sent to all homeowners whose homes were built between 1983 and 2003 regarding the possibility of crumbling foundations. Ms. Raymond noted that she did not receive the communication.
- In response to a question from Mr. Sargent, the Town Manager briefly outlined the CCM sponsored prescription drug program available to all residents. The savings have been substantial.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Shapiro announced that this was the last regular meeting for Councilor Kegler who is moving out of Town. The Mayor thanked Mr. Kegler for his hard work and thoughtful contributions to the Council's work, calling him a friend and a colleague. Council members reiterated the Mayor's comments and thanked Mr. Kegler for his valuable input and leadership.

Mr. Kochenburger, in response to comments made during the opportunity for public comments, stated that there are not 2 types of residents in Town and that it is impermissible to set a referendum with the aim of discouraging a group of voters.

Mayor Shapiro requested that the agenda be adjusted to switch Item 3, Tobacco Free Campus Policy with Item 4, Community School for the Arts. Without objection the agenda was changed.

VII. OLD BUSINESS

2. Transportation for Seniors and Persons with Disabilities

Ellen Grant, WRTD Administrator, provided an overview of the program and the changes that have been made to the Dial-A-Ride program including new software, additional drivers, and a new approach to scheduling. Ms. Grant acknowledged that there have been scheduling problems but is confident that the new operations in place will take care of the

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problems. Council members suggested that the District promote the fact that there have been changes made to the program and ask that residents give Dial-A-Ride another chance.

This item will be carried to the next agenda.

3. Tobacco Free Campus Policy

Ms. Moran, Chair of the Personnel Committee, moved to endorse the Tobacco Free Campus Policy, as presented, which shall be effective July 1, 2016.

Motion passed with all in favor except Mr. Sargent.

VIII. NEW BUSINESS

4. Community School for the Arts Update

Dean Anne d'Alleva of UConn's School of Fine Arts and Parks and Recreation Director Curt Vincente discussed the partnership they have established and the thoughts they have about programming going forward since UConn has cancelled the program. Mr. Vincente envisions continuing to expand the community based arts programming offered by the Parks and Recreation Department. Dean d'Alleva offered to continue to facilitate recruiting graduate students as teachers for the program.

Mr. Vincente will revise the original business plan based on the current situation for Council review. The Finance Committee will review the General Fund contribution to the Parks and Recreation 260 Fund.

Mr. Shaiken moved and Mr. Sargent seconded to recess as the Town Council and convene as the Water Pollution Control Authority.

Motion passed unanimously

5. WPCA, FY 2015/16 Willimantic Sewer Budget

Mr. Ryan moved and Mr. Sargent seconded, effective April 25, 2016, to adopt the FY 2015/16 Willimantic Sewer Budget as prepared by town staff.

Motion passed unanimously.

6. WPC, FY 2015/16 UConn Water and Sewer Budget

Mr. Ryan moved and Mr. Shaiken seconded, effective April 25, 2016, to adopt the FY 2015/16 UConn Water and Sewer budget as prepared by town staff.

Motion passed unanimously.

Mr. Shaiken moved and Mr. Ryan seconded to adjourn as the Water Pollution Control Authority and to reconvene as the Mansfield Town Council.

Motion passed unanimously.

7. Neighborhood Assistance Act Programs

Ms. Moran moved and Mr. Shaiken seconded, to schedule a public hearing for 7:00 PM at the Town Council's regular meeting on May 23, 2016, to solicit public comment regarding potential program applications to the Neighborhood Assistance Program.

Motion passed unanimously.

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IX. REPORTS OF COUNCIL COMMITTEES

The Mayor reported that the Ad Hoc Committee on Ordinance Development and Review met prior to the Council meeting and approved the recommendation of two sets of policies for the Town Square and amendments to Ordinance Regarding Streets and Sidewalks to the Council.

X. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered.

XI. PETITIONS, REQUESTS AND COMMUNICATIONS

8. Mansfield Neighborhood Preservation (04/19/16)
9. M. Rodrigues (04/12/16)
10. LT Smith re: new Commanding Officer of Troop C
11. Celebrate Mansfield Success on Earth Day
12. Mansfield Youth Services Volunteer Recognition
13. Memorial Day Parade and Ceremony
14. Trash & Recycling Updates, etc.
15. Ribbon Cutting: Air Line/Hop River State Park and Willimantic River National Recreation Trails

XII. FUTURE AGENDAS

No items added.

Ms. Moran moved and Mr. Shaiken seconded to move into executive session to discuss the Sale or Purchase of Real Property in accordance with CGS§1-200(6)(D) (including Town Manager Matt Hart, Town Attorney Kevin Deneen, Director of Planning and Development Linda Painter and Natural Resources and Sustainability Coordinator Jennifer Kaufman) and Strategy and Negotiations with Respect to Pending Claims or Litigation (including Town Manager Matt Hart, Town Attorney Kevin Deneen, Director of Planning and Development Linda Painter)

XIII. EXECUTIVE SESSIONS

Sale or purchase of real property, in accordance with CGS§1-200(6) (D)  
Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro  
Also included: Matt Hart, Kevin Deneen, Linda Painter, Jennifer Kaufman

Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CCGS§1-200(6) (B)  
Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro  
Also included: Matt Hart, Kevin Deneen, Linda Painter

April 25, 2016

XIV. ADJOURNMENT

The Council reconvened in regular session.

Ms. Moran moved and Mr. Sargent seconded to adjourn the meeting at 9:45 p.m.

Motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

April 25, 2016

To: Mansfield Town Council, Planning and Zoning Committee  
From: Rebecca Shafer, RShafer@Mansfield Neighborhood Preservation Group  
Date: April 25, 2016

Re: Updates on Rental Housing Mansfield Neighborhood Preservation

### Advertisements for 5+ bedrooms have been eliminated

Mansfield Neighborhood Preservation Group has been working with Ashley Trotter of John Armstrong's office to revise ads on the UConn Off Campus Housing website offering more than the legal number of occupants/bedrooms. Advertisers who do not revise their ads are removed from the website. In the past, we had seen many homes advertising 6 and 7 bedrooms, and the website allows one to select options up to 10+ bedrooms. Now is the season to inform landlords about occupancy limits because this is the active rental season.

This has made additional work for Town staff (Janell Mullen and Mike Nintean) as when UConn hits a roadblock they let Town staff know and town staff then contacts the landlords; we have tried to help eliminate this additional work for town staff by us finding the ads and looking up the number of allowable rentals, then letting Ashley know directly, so contacting Town staff is the last resort. While this has caused more work initially, it will save time and money down the road when staff (and neighbors) are not dealing with an over-occupied rental which has to be policed and cited.

**Results:** All of the 5+ bedroom rentals have been removed, now we are working on the 4 bedroom ads which are supposed to be only 3 bedroom rentals. We have also reviewed listings on Craig's List, Daily Campus, Facebook and a few other rental sources. Neighbors have done a lot of work on this. We are noticing the landlords are now mentioning in ads how many tenants they are legally allowed to have and Janell has indicated that students have been accessing her list to see how many renters are allowed. And, in one case they brought to her attention that their rental was over-occupied. We appreciate the time it has taken to do this and all the work town staff has been doing.

### Reply to University has Two Initial Points of Agreement

I spent a great deal of time considering and replying to the University's letter dated April 6. The reply was really a group effort, not mine alone. The reply is in your packet and I also emailed it to you. If you have any questions or suggestions, please let me know. We were pleased to see that there were **two points** of initial agreement: **identifying local addresses** of students living in town and **buying back** some current rentals and returning them to owner-occupied single family home status.

### Benchmarks and Metrics Considered

We are looking at what benchmarks might be useful to help us validate whether we are going in the right direction. A sample is attached of something from my prior life called a **Lag Time Report** for conceptual consideration. This is for the US Operations of the largest school bus company in the world. This shows for a one month period how long it takes for the claim to be reported to employer and to the insurance company and how long for the employee to return to work. In this case, you can see that in one month there are 1819 work injury claims with 646 reported to the insurance company in <2 days and other time periods. Column 8 shows there are 509 claims in which it took > 30 days to report the claim to insurance company. THAT is a huge problem because all 509 employees are out of work for more than a month, which is very costly. This serves as a tool to identify the cause of the high cost of claims. Having a similar tool might be helpful to help us determine whether the number of rentals is

going up or down and whether having shorter times between reporting and 1<sup>st</sup> citation, or between subsequent citations, helps bring over-occupied rentals into compliance and perhaps even serves to increase the number of owner-occupied homes in town. In one case, we could see that we have gone from a 6 year lag time to 11 days between date of notice of violation and date of citation. We are very appreciative of the town staff for their efforts.

Thank you.

Mansfield Neighborhood Preservation Group  
1-860-786-8286  
@CtNeighbors  
info@mansfieldneighborhoodpreservation.org

Lag Time - Days Lag between DOI and Notice to Cambridge	Line Of Business Code	Total Claims	% of Total
1) 0 - 2	WC	646	35.5
2) 3 - 4	WC	205	11.3
3) 5 - 6	WC	121	6.7
4) 7 - 8	WC	91	5.0
5) 9 - 10	WC	46	2.5
6) 11 - 20	WC	151	8.3
7) 21 - 30	WC	50	2.7
8) 31 +	WC	509	28.0
Total Claims Reported:		1819	100.0
Slowest reporting location (Employer to Cambridge): Unknown at 197 days			
Account average - Loss Date to Employer Delay: 1 days 10 hrs 41 mins			
Account average - Loss Date to Cambridge Delay: 9 days 02 hrs 16 mins			
Account average - Employer to Cambridge Delay: 7 days 09 hrs 12 mins			

SPECIAL MEETING – MANSFIELD TOWN COUNCIL

April 27, 2016

DRAFT

Mayor Paul M. Shapiro called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken (arrived 6:50 p.m.), Shapiro

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan

1. Staff Reports/Communications

Mr. Hart noted that the additional handout incorporates the changes shown on page 2 of the packet in an easy to read format.

2. Adoption of Budget and Recommended Appropriations

Mr. Ryan moved and Ms. Moran seconded to approve the following resolutions:

RESOLVED: That the General Fund Budget for the Town of Mansfield, appended totaling \$41,655,430 is hereby adopted as the proposed operating budget for the Town of Mansfield for the fiscal year July 1, 2016 to June 30, 2017.

RESOLVED: That the Capital Fund Budget for the Town of Mansfield, appended totaling \$4,897,170 is hereby adopted as the capital improvements to be undertaken during fiscal year 2016/17 or later years.

RESOLVED: That the proposed Capital and Non-Recurring Reserve Fund Budget for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$3,145,000 be adopted.

APPROPRIATIONS ACT

It is further resolved, that the following Appropriations Act be recommended for adoption at the annual Town Meeting for budget consideration:

RESOLVED: That the proposed General Fund Budget for the Town of Mansfield for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$41,655,430 which proposed budget was adopted by the Council on April 27, 2016, be adopted and that the sums estimated and set forth in said budget be appropriated for the purpose indicated.

RESOLVED: That in accordance with Connecticut General Statutes Section 10-51, the proportionate share for the Town of Mansfield of the annual budget for Regional School District No. 19 shall be added to the General Fund Budget appropriation for the Town of Mansfield for fiscal year July 1, 2016 to June 30, 2017 and said sums shall be paid by the Town to the Regional School District as they become available.

RESOLVED: That the proposed Capital Projects Budget for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$4,897,170 be adopted provided that the portion proposed to be funded by

April 27, 2016

bonds or notes shall, at the appropriate times, be introduced for action by the Town Council subject to a vote by referendum as required by Section 407 of the Town Charter.

RESOLVED: That the proposed Capital and Non-Recurring Reserve Fund Budget for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$3,145,000 be adopted.

Mr. Ryan moved and Mr. Marcellino seconded to approve the following amendments:  
Based on the Governor's Proposed Budget dated April 12, 2016, reduce estimated Education Cost Sharing Grant Funding by \$387,700 and estimated Municipal Revenue Sharing Funding by \$632,300;  
Reduce the contribution to Fund Balance by \$400,000, from \$900,000 to \$500,000;  
Remove the motor vehicle mill rate cap of 29.36;  
Reduce the General Fund Transfer Out to Capital/CNR by \$325,000, reducing the unappropriated balance in Capital Non-Recurring Fund;  
Reduce the General Fund Transfer Out to Capital/CNR and the CNR Transfer Out to the Storrs Center Reserve account by \$200,000;  
Increase the General Fund budget for Early Childhood Coordinator by \$1,000 to maintain current hours if grant funding is reduced;  
Increase the Legislative budget by \$25,000 for an annual audit of policy & procedure compliance;  
Increase Contribution to Area Agencies as follows: \$400 for Perception Programs, \$500 for Sexual Assault Crisis Services, and \$500 for Holy Family Shelter;  
Reduce the Transfer Out to Capital/CNR by \$27,400 to cover cost of audit, early childhood coordinator, and increases to contributions to area agencies;  
Reduce Transfer Out from CNR to Capital by \$20,000 for the Day Care carpeting project;  
Reduce Transfer Out from CNR to the Management Services Fund by \$7,400 for Town Technology.  
To provide cash funding for the Vinton boiler, increase the Transfer Out from CNR to Capital by \$125,000; reduce the 5 Year CIP plan for Education Information Technology by \$50,000; and the 5 Year CIP plan for School Facilities by \$50,000; and provide \$225,000 in funding from the Management Services Fund Energy Account.

Mr. Kegler moved and Ms. Raymond seconded to amend Mr. Ryan's amendment by striking the increased contributions to area agencies.

Mr. Sargent moved to amend Mr. Kegler's amendment to Mr. Ryan's amendment by reinstating the \$500 for Sexual Assault Crisis Services. The motion failed for lack of a second.

Mr. Kegler's amendment to Mr. Ryan's amendment failed with Kegler and Raymond in favor and Kochenburger, Marcellino, Moran, Ryan, Sargent, and Shapiro opposed. Mr. Shaiken abstained from voting on this specific issue because of his relationship with these agencies. Mr. Shaiken works for the trade association which represents non-profit agencies.

Mayor Shapiro noted that the amendment under consideration addresses the proposed decreases in state revenue as presented in Governor Malloy's second budget.

The Ryan amendment, as presented, passed unanimously.

Mr. Kegler moved and Mr. Sargent seconded to amend the amended motion by striking \$144,045 from the Board of Education budget.

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Mr. Kegler stated that in keeping with the pay as you go policy this amendment will lower the Education budget by the amount it would cost to finance the improvements to the Middle School gym.

The motion failed with Kegler, Raymond and Sargent in favor, and Kochenburger, Marcellino, Moran, Ryan, Shaiken and Shapiro in opposition.

Council members commented on the budget, as amended and thanked Mr. Hart, Ms. Trahan and their staff for their work.

Mr. Kegler requested a three minute recess. Mayor Shapiro recessed the meeting and requested that the Council reconvene at 7:25 p.m.

Mayor Shapiro declared the meeting in order at 7:25 p.m.

Mr. Sargent moved and Mr. Kegler seconded to split the vote on the Town Budget and Board of Education Budget. The Town Manager addressed the process which would require a separate vote on the General Fund Budget and votes on the Capital Fund Budget and the Capital and Non-Recurring Reserve Fund Budget. Mr. Sargent requested the Manager's suggestion be applied to his motion and that there be three separate votes on the three budgets and that the vote on the General Fund Budget be split into two votes.

The motion to split failed with Kegler, Raymond and Sargent in favor and Kochenburger, Marcellino, Moran, Ryan, Shaiken and Shapiro in opposition.

The motion to approve the original motion as amended by the Ryan amendment passed with all in favor except Ms. Raymond who voted against the motion.

### 3. Next Steps

The Council's public information session will be held on May 4, 2016 in the Council Chamber. The Annual Town Meeting for Budget Consideration will take place on May 10, 2016.

## II. ADJOURNMENT

Ms. Moran moved and Mr. Shaiken seconded to adjourn the meeting at 7:25 p.m.

Motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

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PAGE  
BREAK



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Patricia Schneider,  
 Director of Human Services  
**Date:** May 9, 2016  
**Re:** Transportation for Seniors and Persons with Disabilities

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**Subject Matter/Background**

As you will recall, our citizens have identified a number of concerns regarding transportation options available to Mansfield's seniors and persons with disabilities. Some of the challenges they have reported include the limited availability and unreliability of transportation services as well as the length of wait times when using the Dial-A-Ride or state funded programs. In addition, residents have requested improved and expanded services for community and nursing home residents in Mansfield.

On March 28, 2016, Director of Human Services Patricia Schneider made a comprehensive presentation to the Town Council regarding this important subject. As a follow-up to Ms. Schneider's presentation, at your last meeting Ms. Ellen Grant and other representatives of the Windham Regional Transit District (WRTD) reviewed the services that the WRTD provides for this target population. In particular, the WRTD administers the regional Dial-A-Ride program that offers service within Mansfield as well as nine other area towns. This program provides rides anywhere within the district for any purpose including work, medical appointments, shopping, and social/recreational activities. These services are available during program hours to community residents as well as to those living in the Mansfield Nursing and Rehabilitation Center. According to Ms. Grant, the WRTD has made significant strides in improving the quality of the Dial-A-Ride program and is engaged in an outreach effort to increase ridership.

In addition to Dial-A-Ride, the Town provides the Mansfield Senior Center's transportation program, which is funded in part by the State Matching Grant for Elderly and Disabled Demand Responsive Transportation from the Connecticut Department of Transportation (CTDOT). This service provides out-of-district medical transportation as well as in-district service when Dial-A-Ride is not available or impractical to utilize. The grant also supports other transportation efforts such as group van trips for social, educational, and recreational purposes.

### **Financial Impact**

The Town currently appropriates \$121,975 to WRTD as the local cost share for Dial-A-Ride, ADA and the fixed route transportation services. The district leverages these dollars with federal and other grant funds. The Town pays 17% of the cost of Dial-A-Ride services and 50% of the ADA and fixed route services.

The Town supports the Senior Center transportation program by funding 52% of the cost of the part time transportation coordinator's salary as well as the insurance, maintenance, and fuel cost for the 10 passenger handicap-accessible van and the town car used for the program. (The Town's contribution this year totals \$16,500.) The majority of the medical rides are provided by a core of dedicated volunteers. The CTDOT grant is used to fund 48% of the coordinator's salary and 19 hours weekly of paid driver staff time to supplement when volunteers are unavailable for medical transportation and to provide the very popular group van trips offered by the Senior Center. Any expansion of services would require additional Town funds to pay the cost for contractual services or additional paid staff, vehicles, fuel, insurance, and vehicle maintenance.

### **Recommendation**

At this point, staff is looking for direction from the Town Council. One of the questions before you is whether to expand our local transportation program to use the Town's wheelchair accessible van to provide additional transportation services for seniors and persons with disabilities. As Ms. Schneider has explained, this would require additional resources.

At this point, I would caution against an effort to duplicate WRTD's Dial-A-Ride program. As you know, Councilor Marcellino and I have invested considerable time and effort into our service on the WRTD Board of Directors and we have made significant progress over the past two years. More specifically, the WRTD has improved the timeliness and quality of its Dial-A-Ride service. Within the region, the Town of Mansfield makes the largest contribution to the WRTD and needs to maximize that investment. Consequently, at the present time I would recommend that through its representation on the WRTD Board the Town Council regularly monitor the performance of the WRTD and the quality of its services. The WRTD can provide the Council with regular reports. In addition, we can continue to advocate to the state, CRCOG and others for improved service within our region.

### **Attachments**

- 1) 01/11/16 Mansfield Commission on Aging letter to Connecticut Department of Transportation re: public transportation
- 2) 02/03/16 Connecticut Department of Transportation letter to Mansfield Commission on Aging re: public transportation
- 3) 03/28/16 Presentation by P. Schneider



**TOWN OF MANSFIELD**  
**Commission on Aging**

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303 MAPLE ROAD  
MANSFIELD, CT 06268-2599  
Tel: (860) 429-0262  
Fax: (860) 429-3208  
E-Mail: SeniorCenter@mansfieldct.org

January 11, 2016

James P. Redeker, Commissioner  
Connecticut Department of Transportation  
2800 Berlin Turnpike  
Newington, CT 06111

Dear Commissioner Redeker,

Mansfield's Commission on Aging is a commission appointed by the Mansfield Town Council to look into the needs of the Town's elderly population. One of the needs we recently identified is the elderly's lack of access to reliable public transportation that serves their basic needs. For example we know that some elderly residents who due age and failing health cannot drive are unable to obtain transportation for medical appointments.

As a result of this concern, we spoke to Elizabeth Grant, the Administrator for the Windham Regional Transportation District (WRTD) at our January meeting. She kindly answered our questions and informed us about the challenges that they face as an organization.

One issue that was raised was that significant changes to the bus routes and schedules would require a study by the DOT of public transportation needs in the area. The Commission on Aging is well aware of the budgetary pressures felt by all state agencies at this time, but we would like you to know that we strongly support the undertaking of such a study. We would also urge that this study be expedited due to issues of our elderly population particularly related to the lack of medical transportation. We believe that WRTD should create a system of schedules and routes that are more easily used and more responsive to the needs of our community once provided with these resources. We believe that such a study would show that there are unmet needs in the Mansfield/Willimantic area and that resources must be reallocated accordingly.

Thank you for your attention to this issue.

Sincerely,

Wilfred T. Bigl, Chairman  
Mansfield's Commission on Aging

Cc: WRTD  
Mansfield Town Council  
Matt hew Hart, Mansfield Town Manager  
Linda Painter, Director of Planning & Development  
Patricia Schneider, Director of Human Services



STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546

Phone:

February 3, 2016

Mr. Wilfred T. Bigl  
Town of Mansfield  
Commission on Aging  
303 Maple Road  
Mansfield, CT 06268-2599

Dear Mr. Bigl:

Your January 11, 2016 letter to Commissioner Redeker regarding public transportation services in the Mansfield/Willimantic area has been referred to this office for response.

There is already a significant state investment in transportation in your region. The Connecticut Department of Transportation (Department) provides federal and state funding to Windham Region Transit District (District) for the operation of Fixed Route, Dial-a-Ride and ADA transit services in the area. Additional state funding is provided to local towns for transportation of elderly and disabled individuals (which can include medical trips) through the Municipal Grant Program. And the Town of Mansfield has a vehicle provided by our Section 5310 grant program that the Town should be using to provide service for seniors and people with disabilities.

There are several ongoing studies that will affect services in your region. There is the CTfastrak Expansion study which includes the potential for more services to UConn from Hartford and Manchester. A statewide bus study has recently been initiated that will look at services more comprehensively throughout the entire state. And the Capitol Region Council of Governments has another planning study in the works that will include the Mansfield area.

However, very local transportation needs such as you seem to be most concerned with are best planned for and designed at the local level. So your conversation with the District was a good start. The Department has been notified by the District that it is interested in having a separate study of transit services for its service area and they have been told to prepare a formal scope of work and request for funding for our review.

Should you require further information, please feel free to contact Mr. Ricardo Almeida at (860) 594-2839 regarding existing transit operations or Ms. Lisa Rivers at (860) 594-2834 regarding the planning studies.

Very truly yours,

Michael Sanders  
Transit and Ridesharing Administrator  
Bureau of Public Transportation



# Transportation Options

## For Senior Residents and Persons with Disabilities

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TOWN COUNCIL MEETING

MARCH 28, 2016

PRESENTED BY: PAT SCHNEIDER, DIRECTOR OF HUMAN SERVICES

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### Current Transportation Services

---

- Public Transit
  - Americans with Disabilities Act
  - Dial-A-Ride
  - Senior Center
  - Logisticare
  - Private
-

## Public Transit: Fixed Route

---

- Open to everyone
  - Wheelchair Accessible Vehicles
  - Evening, Weekend and limited Holiday Hours
  - Special Fare Program
- 

## Public Transit: Fixed Route

---

- Limited Route
  - Stops
  - On time rates
- 

# American's with Disabilities Act Transportation

---

- Serves ADA Certified Passengers including Nursing Home Residents
- Serves ¾ mile radius around Fixed Route Service
- Any Type of Ride or Destination
- Assistance Provided Door to Door
- Evening, Weekend and limited Holiday Hours
- Open all Persons with Qualifying Disabilities Including Residents of Skilled Nursing Facilities

# American's with Disabilities Act Transportation

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- Limited Service Area
- Open to Select Riders
- Double the Fare of Regular Public Transit Rate

## Dial-A-Ride

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- Developed to meet the needs of Senior and Disabled Passengers, but serves everyone
  - Serves Whole Community including Residents of Skilled Nursing Facilities
  - Any Type of Ride or Destination
  - Assistance Provided Door to Door
  - Service Area Includes Anywhere for Any Purpose in the 10 Town Region
  - Free Service
- 

## Dial-A-Ride

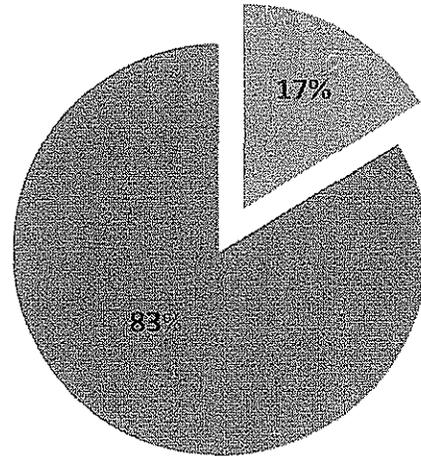
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- Does not Prioritize Rides for Senior and Disabled Passengers
  - Does not Prioritize Type of Rides
  - Routed Service Causing Longer Rides and Longer Wait Times
  - History of Unreliability, Cancellations and Late Pick-ups and Drop-offs
- 

# Dial-A-Ride

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- Town Funding
- Federal, State and Grant Funding

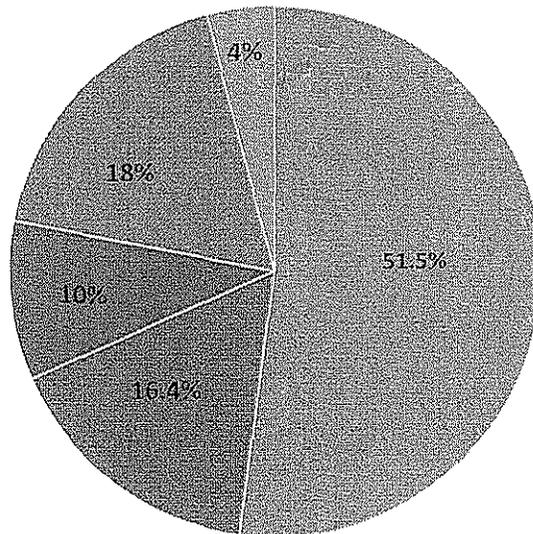


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## Dial-A-Ride Trips: Purpose

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- WORK = 997
- MEDICAL = 312
- SHOPPING = 186
- SOCIAL/RECREATIONAL = 342
- PERSONAL/MISC = 78

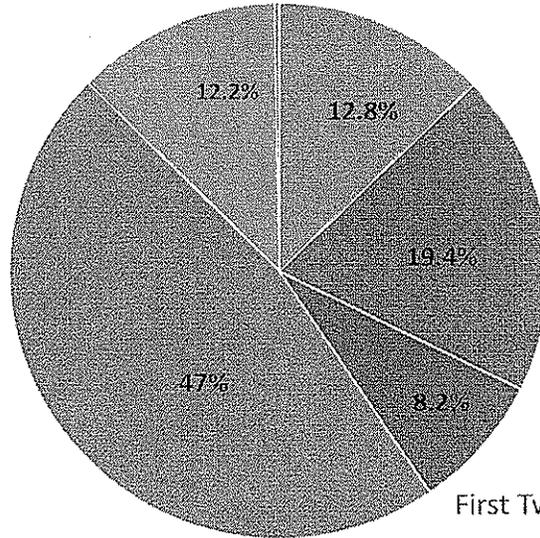


First Two Quarters of FY 2015/16

# Dial-A-Ride Trips: Passenger Category

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- SENIOR
- SENIOR DISABLED/AMBULATORY
- SENIOR DISABLED/NONAMBULATORY
- DISABLED AMBULATORY
- DISABLED NONAMBULATORY
- OTHER >1%



32 Unduplicated Riders

First Two Quarters of FY 2015/16

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## Volunteer Transportation Program

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- Developed to provide out-of-district medical transportation specifically for Senior and Disabled Passengers everyone
- Utilizes Volunteers Complemented by Paid Driver Hours When Volunteers Are Unavailable
- Matches One Volunteer to One Rider
- Door to Door Service
- No Waiting
- Service Area is 30 Mile Radius from the Senior Center
- Free Service
- Grant Funded

# Volunteer Transportation Program

---

- Does not Serve Nursing Home Residents
- Complements, not Supplants Other Service Providers
- Operates During Senior Center Business Hours Only
- Riders Must Pay Parking Fees if Required
- Wheelchair Transportation Provided by Paid Driver Staff



## Volunteer Medical Transportation

---

- Provided 106 Rides
- 20 Unduplicated Passengers
- 12 Volunteers

First Two Quarters of FY 2015/16

## Senior Center Van Trips

---

- Developed to Meet the Needs and Wants of Mansfield Seniors
  - Offers Group Social, Recreational, Cultural and Shopping Trips
  - Leaves From the Senior Center and Other Central Pick Up Areas
  - Free Transportation, Participants Must Pay Program/Entrance Fees
  - Mansfield Residents Are Prioritized
  - Grant Funded
- 

## Senior Center Van Trips

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- Limited to the Number of Seats Available
  - Limited Number of Driver Hours
  - Does Not Provide Door to Door Service
  - Funds to Provide Subject to DOT Grant
  - Fleet Limitations - One 10 Passenger Accessible Van
  - Cannot Meet Individual Group or Facility Requests
- 

# Senior Van Trips

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- Provided 69 Trips
- 702 Rides
- 263 Unduplicated Passengers



First Two Quarters of FY 2015/16

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# Other Services

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- Logisticare
  - ✓ Available to Husky/Medicaid Recipients
  - ✓ Variety of Transportation Options That Can Meet Medical and Assistance Needs
  - ✓ No Cost to Riders
  - ✓ Challenge to Book
  - ✓ Wait Times can be Long

# Other Services

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## ➤ Private Providers

- ✓ Cost
- ✓ Availability
- ✓ Accessibility

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# Town Funded Transportation

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WINDHAM REGIONAL TRANSIT DISTRICT PROPOSED CONTRIBUTION  
FY2016/17 = \$153,975

◦ Dial-A-Ride	\$36,802
◦ ADA	\$18,267
◦ Fixed Route	\$66,906
◦ Special Fare	\$32,000

# Town Funded Transportation

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## SENIOR CENTER PROGRAMS

FY2016/17 =

◦ Coordinator's Salary & Fringe Benefits(52.6%)	\$14,000
◦ Fuel Costs	\$ 1500
◦ Vehicle Maintenance, Insurance	\$ <u>1000</u>
TOTAL:	\$16,500

◦ *The majority of the costs for the program are paid for by the State Matching Grant for Elderly and Disabled Demand Responsive Transportation = \$32,350*

◦ *Annual In-Kind Volunteer Driver Hours (783) equate to \$9396*

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## GAPS IN SERVICE

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1. Rides Beyond Service Hours
2. Rides Beyond Service Areas
3. Wait Times
4. Last Minute Needs
5. Rides Requiring a Higher Level of Assistance/Attendance

# Barriers to Expanding Services

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1. Fleet
  2. Volunteers vs. Paid Drivers
  3. Insurance
  4. Administration and Dispatch
  5. Need for Assistive Transportation
  6. Geographic Size of the Town/District
  7. Lack of Private Service Providers
  8. COST!
  9. Nursing Home Residents
  10. Individual and Group Requests for Customized Service
- 

# Options

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1. Enhance and Improve Dial-A-Ride Services
  2. Fund Additional Transportation through the Senior Center Program
  3. Contract with Outside Transportation Providers
  4. Redistribute Current Resources/Services
- 



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MH*  
**CC:** Maria Capriola, Assistant Town Manager; Cynthia van Zelm, Executive Director of the Mansfield Downtown Partnership, Inc.; Kevin Deneen, Town Attorney  
**Date:** May 9, 2016  
**Re:** Proposed Policies Regarding Public Use of the Mansfield Town Square

---

**Subject Matter/Background**

Attached please find the Proposed Policy Regarding Public Use of the Town Square, as endorsed by the Town Council’s Ordinance Development and Review Subcommittee at its meeting on April 25, 2016. The Subcommittee had previously discussed these policies on January 25, 2016 and March 16, 2016.

The Proposed Policies are a companion to the Ordinance Regarding the Mansfield Town Square approved by the Town Council on January 25, 2016. Once the policies are approved by the Town Council, Town staff and the Mansfield Downtown Partnership will advertise the process for residents to use the Town Square, resulting in additional programming in the Square. The goal is to provide more activities for town residents and visitors, and to generate additional traffic to our downtown businesses.

**Legal Review**

The Town Attorney has reviewed and approved the form of the proposed policies.

**Recommendation**

The Ordinance Development and Review Subcommittee recommends that the Town Council adopt the Proposed Policies Regarding Public Use of the Mansfield Town Square.

If the Council supports this recommendation, the following motion is in order:

*Move, effective May 9, 2016, to adopt the Policies Regarding Public Use of the Mansfield Town Square.*

**Attachments**

- 1) Proposed Regarding Policies for Public Use of the Mansfield Town Square



## Policies Regarding Public Use of the Mansfield Town Square

*Draft dated May 9, 2016*

The Mansfield Town Square (the “Town Square”) has been developed as a unique and vibrant public space, serving as a focal point for community activity. The Mansfield Town Square includes the Town Square and the adjacent sidewalks bordering Dog Lane, Storrs Road, Royce Circle, and Bolton Road Ext.

The Town Square provides a potential venue for activities sponsored by members of the community, the Mansfield Downtown Partnership (the “Partnership”), the Town of Mansfield (the “Town”), the University of Connecticut (“UCONN”), and Downtown Storrs businesses. This policy is intended to provide members of the community with fair access to the Town Square, and to coordinate the various activities so that they do not conflict with each other or with general pedestrian and/or patron activities.

These policies apply to events that are at scheduled days and times; or entail the use of equipment and materials such as sound equipment, chairs, tables; or include a programmed activity; or include invitation/promotion to the general public.

### Policies

1. The Town Square shall be available for events when it is not actively being used, or scheduled to be used, by the Partnership, the Town, or UCONN, or for other previously scheduled events.
2. Events may be scheduled to commence at or after 9:00 AM and shall end no later than 10:00 PM. Exceptions to these hour limitations may be approved by the Town Manager or his or her designee on a case-by-case basis for unique events subject to such conditions as he or she may deem appropriate. Events taking place over consecutive days shall be treated as one event. For events taking place over nonconsecutive days, each calendar day shall be deemed to be a separate event.
3. In order to promote equal access, events will not be scheduled more than six (6) months in advance (unless the event is an annual event or otherwise waived) and no person or group may schedule more than two (2) weekend events per month or four (4) weekday events per month. If individuals are acting in concert to avoid this limitation, the Town or Mansfield Downtown Partnership, Inc. may determine that they are acting as a single group.
4. Town events and scheduled events shall have priority over unscheduled events. If an unscheduled individual or group refuses to relocate or vacate the Mansfield Town Square for a Town event or scheduled event, that individual or group shall be deemed to be trespassing and shall be subject to removal or arrest.
5. Individuals may use the on-street parking spaces in front of Eight Royce Circle to unload and load vehicles. As soon as vehicles are unloaded, all event vehicles must be moved to either



the Storrs Center parking garage or the Dog Lane parking lot. Up to six complimentary parking passes for the Dog Lane parking lot will be issued prior to the event. Neither the Partnership nor the Town is responsible for the loss of any personal property left on, in, or about the user's vehicle regardless of cause and are not responsible for any damage to the user's vehicle while parked in the Storrs Center parking garage or the Dog Lane parking lot. For more information, contact the Mansfield Downtown Partnership at 860.429.2740.

6. Use of the Town Square shall comply, at all times, with the ordinances of the Town (including, without limitation, the Town's noise ordinances) as well as state and federal laws. In addition to any penalties imposed by law, the failure of individuals or groups using the Town Square to comply with the laws of the state and federal governments, and to obtain any other necessary permits or licenses, shall be grounds for cancellation of a scheduled event, and suspension or revocation of any future right to use the Town Square. Scheduling the use of the Town Square shall not be a substitute for obtaining any other permits or licenses which may be necessary. Audiences or participants for events on the Town Square may not spill into the streets or impede pedestrian, bicycle, or vehicle access unless appropriate permits are acquired.
7. Individuals or groups using the Town Square will be responsible for picking up and removing any refuse from their use of the Town Square and shall comply with any additional requirements established as part of the approval process.
8. Sound amplification equipment shall be adjusted to the minimum volume level necessary to be heard within the Town Square. Sound amplification equipment shall be directed toward the interior of the Mansfield Town Square.
9. If public restrooms in the Nash-Zimmer Transportation Center are intended to be utilized for an event, it must be noted on the Request for Use of the Town Square application. Restrooms in commercial businesses are not to be used by event staff or attendees.
10. Prior approval is required from the Partnership or the Town to attach any equipment, signage, or decorations to the stage roof or any other structure on the Town Square. No items may be staked in the lawn, landscaping, or any other surface on the Town Square. No items may be attached to street signs at any time. Users are responsible for repairing any damage to any structures, lawns, plantings, pavers, etc. Failure to repair any such damage may result in the Town performing those repairs and billing the party responsible.
11. Fundraising will be allowed at specific locations on the Town Square by non-profit organizations and government sponsored organizations (e.g. schools), or as otherwise authorized by law.
12. No overnight camping or sleeping is allowed in the Town Square.
13. If alcohol is to be served, all pertinent State permits must be obtained and all Town and State laws and regulations must be followed. A planning meeting shall be set up with Partnership staff to review requirements. Permission to serve alcohol must be secured in writing from the Town Manager prior to the event. An additional list of policies and procedures applies if alcohol is to be served.
14. The Town reserves the right to cancel an event if public safety is at risk.



15. The Town shall not be responsible for injury to any person using the Town Square or for any damage done to property owned by any user of the Town Square.
16. Breach of peace or disorderly conduct by users of the Town Square will not be tolerated.
17. The Town reserves the right to shut down events or to disallow future events by individuals or groups who violate any of these rules.
18. Individuals or groups wishing to schedule the use of any portion of the Town Square may do so by completing and submitting the form entitled Request for the Use of Mansfield Town Square to the Mansfield Downtown Partnership (860.429.2740) not less than six weeks prior to the time for the scheduled event, unless otherwise waived. THE TOWN AND THE PARTNERSHIP SHALL NOT BE RESPONSIBLE FOR STAFFING PERMITTED EVENTS OUTSIDE OF EVENTS THEY ARE SPONSORING. IF POLICE, FIRE, PUBLIC WORKS OR OTHER TOWN DEPARTMENTS ARE NEEDED, THIS MUST BE SHOWN ON THE APPLICATION.

*May 2016*

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MH*  
**CC:** Maria Capriola, Assistant Town Manager; Cynthia van Zelm,  
Executive Director of the Mansfield Downtown Partnership, Inc.;  
Kevin Deneen, Town Attorney  
**Date:** May 9, 2016  
**Re:** Proposed Policies for Use of Alcohol on Town Property

---

**Subject Matter/Background**

Attached please find the Proposed Policies for Use of Alcohol on Town Property, as endorsed by the Town Council's Ordinance Development and Review Subcommittee at its meeting on April 25, 2016. The Subcommittee had previously discussed these policies on January 25, 2016 and March 16, 2016.

The Proposed Policies for Use of Alcohol on Town Property are a companion to the amendments to the Ordinance Regarding Alcoholic Beverages passed by the Town Council on March 14, 2016. Once the policies are approved by the Town Council, a form for a request for a permit for consumption of alcoholic beverage on Town property will be available for applicants.

**Legal Review**

The Town Attorney has reviewed and approved the form of the proposed policies.

**Recommendation**

The Ordinance Development and Review Subcommittee recommends that the Town Council adopt the Proposed Policies for Use of Alcohol on Town Property.

If the Council supports this recommendation, the following motion is in order:

*Move, effective May 9, 2016, to adopt the Policies for Use of Alcohol on Town Property.*

**Attachments**

- 1) Proposed Policies for Use of Alcohol on Town Property



**Town of Mansfield**  
**Policies for the Use of Alcohol on Town Property**

*Draft dated May 9, 2016*

The policies for the use of alcohol on Town property (within a public building, public highway, sidewalk or parking area or on public land, limited to the area of the Storrs Center Special Design District, the campus of the Audrey P. Beck Municipal Building, the campus of the Mansfield Community Center, the campus of the Mansfield Public Library) are intended to allow for the responsible enjoyment of alcoholic beverages as part of an approved event. All required state permits must be obtained, and all Town of Mansfield and state laws and regulations must be followed.

**Policies**

1. As part of the request to host an event, applicants may request to serve alcoholic beverages. Approval is contingent on the applicant securing appropriate State of Connecticut, Department of Consumer Protection, Liquor Control Division permits and approvals. Permission to serve alcoholic beverages at an event on Town property shall be subject to the written approval of the Town Manager pursuant to Section 101-5 of the Mansfield Code of Ordinances.
2. An applicant must have the area where alcoholic beverages is served to be delineated by a fence ("secure area") for selling, serving and consumption of said alcoholic beverages. The fence shall completely enclose the area except for space for ingress and egress.
3. No attendee under twenty one (21) years of age is allowed in the secure area.
4. Food may be brought into the secure area.
5. The applicant is responsible to limit attendance to the maximum number of attendees, as determined by the Town Manager, and with approval of the Mansfield Fire Marshal.
6. Local, state, or University of Connecticut police are authorized to provide additional security if necessary.
7. No alcoholic beverages may be served in glass containers.
8. At least one Connecticut certified bartender shall be present at each outdoor area during all times of operation.
9. A certificate of insurance for "Alcohol Liability" coverage in the minimum amount of \$1,000,000 which specifies the "Town of Mansfield its officers, employees and agents as additional insured" must be submitted to the Town Manager. Some events may be required to carry additional coverage where a high risk factor is anticipated. This insurance requirement may be met through a licensed caterer.
10. If alcoholic beverages are to be served, it must be noted on the appropriate Town Facility Use Form, and discussed as part of a planning meeting with Town or Partnership staff.
11. An applicant must secure the appropriate State of Connecticut, Department of Consumer Protection, Liquor Control Division temporary liquor permit.



12. The applicant shall have an adult member of organization check the identification of all persons entering the alcoholic beverages area.
13. The enclosing fence shall be two four-foot fences placed at least seventy-two (72) inches apart. The fence shall be snow fencing or an equally impenetrable material.
14. One or more security personnel shall be on duty at all times during the operation of the area to prevent entry of minors or intoxicated people into the area and to prevent alcohol beverages from being carried out or passed out of the fenced in area.
15. An applicant shall provide a reasonable number of signs indicating that drinking alcoholic beverages is prohibited on Town and State roads and public ways, and that the Town of Mansfield ordinances prohibit carrying out open containers containing alcoholic beverages from designated areas.
16. A copy of Insurance Coverage must be submitted 15 days prior to the event.

May 2016

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Cynthia van Zelm,  
Executive Director of the Mansfield Downtown Partnership, Inc.;  
Kevin Deneen, Town Attorney  
**Date:** May 9, 2016  
**Re:** Proposed Amendments to Ordinance Regarding Streets and  
Sidewalks

---

**Subject Matter/Background**

Attached please find the Proposed Amendments to Ordinance Regarding Streets and Sidewalks, as revised by the Town Council's Ordinance Development and Review Subcommittee at its meeting on April 25, 2016. The Subcommittee had previously discussed changes to this ordinance at its meetings on November 23, 2015 and December 21, 2015.

The main purpose of the amendments to this ordinance are to clarify the provisions on the removal of snow on public and private sidewalks, walkways, and bikeways; and to add a new article on the use of public spaces (including sidewalks) by persons using bicycles, hover boards, scooters, skates, and skateboards.

**Legal Review**

The Town Attorney has reviewed and approved the form of the proposed ordinance.

**Recommendation**

The Ordinance Development and Review Subcommittee recommends that the Town Council schedule a public hearing to solicit public comment regarding the Proposed Amendments to Ordinance Regarding Streets and Sidewalks.

If the Council supports this recommendation, the following motion is in order:

*Move, to schedule a public hearing for 7:15 PM at the Town Council's regular meeting on May 23, 2016, to solicit public comment regarding the Proposed Amendments to Ordinance Regarding Streets and Sidewalks.*

**Attachments**

- 1) Proposed Amendments to Ordinance Regarding Streets and Sidewalks  
(redline)
- 2) Proposed Amendments to Ordinance Regarding Streets and Sidewalks  
(clean copy)



Town of Mansfield  
Code of Ordinances

“Amendments to Ordinance Regarding Streets and Sidewalks”

*May 9, 2016 ~~October 13, 2015~~ Draft*

**Chapter 166. Streets and Sidewalks**

Scenic Roads- See Ch. 155

**ARTICLE I. Deposit of Snow or Ice on Highways**

**Section 166-1. Legislative Authority.**

This Article is enacted pursuant to the provisions of Sections 7-194, 7-148 and 7-152c of the Connecticut General Statutes.

**Section 166-2. Deposit prohibited.**

No person shall deposit any snow or ice onto any portion of any public highway within the Town of Mansfield.

**Section 166-3. Penalties for offenses.**

Any person violating this articles may be guilty of an infraction.

**ARTICLE II. Sidewalks**

**Section 166-4. Legislative authority.**

This Article is enacted pursuant to the provisions of Sections 7-148, 7-152c, 7-163a and 14-289 of the Connecticut General Statutes.

**Section 166-5. Snow and ice on sidewalks.**

Except for sidewalks, walkways and bikeways actively maintained by the town and connections from single- or two-family residential uses to a sidewalk, the owner, agent of the owner, or occupant of any building or land bordering upon any street, square or public place within the town where there is a sidewalk, graded, or paved or planked, shall cause to be removed therefrom any and all snow sleet and ice within eight hours after the same shall have fallen, been deposited or found, or within three hours after sunrise, when the same shall have fallen in the night season; and whenever any such sidewalk, or any part thereof, shall be covered with ice, the owner, agent, or occupant of the building or lot adjacent thereto shall, within the space of one hour thereafter, during the daytime, cause such sidewalk to be made safe and convenient by removing the ice therefrom, or by covering the same with sand or some other suitable substance.

**Section 166-6 Penalties for Offenses.**

This section is DELETED IN ITS ENTIRETY AND REPLACED BY NEW SECTION 166- 6, below.

**Section 166-6. Removal of snow and ice by town.**

**If any sidewalk shall remain encumbered with snow, ice or sleet for two hours after the**

owner or person having the charge or care of the lot or building bordering on such sidewalk and legally liable to clear the same has been notified by the town to remove the same, the town shall cause the same to be cleared or sanded, as the case may be, and the town shall collect the expense thereof from such owner or other persons.

**Section ~~166-8~~ 166-7. Municipal liability.**

The town shall not be liable to any person injured in person or property caused by the presence of ice or snow on a public sidewalk unless the town is the owner or person in possession and control of land abutting such sidewalk other than land used as a highway or street, or unless the town has actively taken responsibility for maintaining the sidewalk, provided that the town shall be liable for its affirmative acts with respect to such sidewalk. Pursuant to Connecticut General Statutes section 7-163a, unless the town has actively taken responsibility for maintaining the sidewalk, the owner or person in possession and control of land abutting a public sidewalk in the town shall have the same duty of care with respect to the presence of ice or snow on such sidewalk toward the portion of the sidewalk abutting his or her property as the municipality had prior to the effective date of the snow and ice removal provisions of this Article and shall be liable to persons or property where a breach of said duty is the proximate cause of said injury. The town hereby adopts and incorporates said section 7-163a herein.

**Section ~~166-9~~ 166-8. Repair of sidewalks.**

It shall be the duty of the owner, agent of the owner, or occupant of any building on land bordering upon any street, square or public place within the town where there is a sidewalk, paved or planked, to keep such sidewalk in good repair.

**Section ~~166-10~~ 166-9. Notice to owner to repair sidewalks.**

Whenever a sidewalk is found to be dangerous and unsafe to walk upon or in such condition that it is likely to cause or contribute to persons falling or stumbling thereon, the town shall order the owner of property abutting said sidewalk to repair the same in accordance with specifications as shall be deemed reasonable by the town. An order to make such repairs shall be in writing and may be given to the owner in person or by registered or certified mail addressed to him or her at his or her last known place of abode or business as set forth in the records of the Assessor's Office of the Town of Mansfield. Said order shall specify the date by which the repairs shall be made, which in no case shall be less than 30 days after service of said order on the abutting owner as prescribed herein.

**Section ~~166-11~~ 166-10. Performance of sidewalk repairs by town; costs.**

Whenever said abutting owner fails, neglects or refuses to make repairs to a sidewalk ordered by the town, it shall be the duty of the town to repair the same at the expense of the abutting owner. The town may cause the repairs to be made by town employees or by private contractor and shall charge the abutting owner the actual cost thereof plus a sum equal to 20% thereof to help to defray administrative costs incurred to carry out the purposes of this Article.

**Section 166-12 Penalties for Offenses.**

**This section is DELETED IN ITS ENTIRETY AND REPLACED BY NEW SECTION 166-11, below.**

Section 166-11. Enforcement; Penalties for Offenses.

- A. The ordinances, policies, and procedures of this Chapter shall be enforced by local, state or University of Connecticut police. In addition, the Town Manager may designate in writing one or more Town officials or employees or agents empowered to take enforcement action authorized by Articles I and IIA of this Chapter.
- B. Any commission of a prohibited act or omission of required action as set forth in said Articles I and IIA shall be a violation of this Chapter authorizing any such Town official or employee or police officer to issue a written warning to the alleged violator providing notice of the violation and the citation and fine that will be imposed if the violation is continued or repeated beyond a reasonable deadline stated in the written warning and notice.
- C. After said written notice and warning is delivered to the alleged violator, if the prohibited act is continued or repeated or the violator fails to take expressly required action to cure the violation, a citation may be issued calling for a fine of \$100 for each separate act or omission of violation or for each day that any such violation continues after the deadline for acting in response to any such warning. Any such fine shall be payable within ten (10) calendar days of the date of issuance of the citation.
- D. The citation shall also inform the alleged violator that If any such fine issued pursuant to this Article is unpaid beyond the due date, the amount of the fine shall double and the Town may initiate proceedings under the authority of C.G.S. section 7-152c and Chapter 129 of this Code of the Town of Mansfield, the Hearing Procedure for Citations Ordinance, to collect the fine. The alleged violator must also be informed that they may appeal the citation and fine pursuant to section 129-10 of said Hearing Procedure for Citations Ordinance.
- E. The Town Manager may authorize the town department or agency with which the citation issuing town official, employee, or police officer is affiliated to negotiate, compromise or waive any fine that is assessed via a citation issued by such official, employee or officer, but only if compliance by the violator with the violated part of this ordinance is secured in advance of any such action.
- F. Nothing in this Article shall limit the ability of the authorities to initiate and prosecute any, criminal offense or the provisions of any other Town ordinance regarding any of the same circumstances resulting in the application of this Article.

NEW ARTICLE IIB. Use of Sidewalks by Bicycles, Hover boards, Scooters, Skaters and Skateboarders.

Section 166-12. Findings and Purpose.

The Town Council of the Town of Mansfield finds that the improper or careless use of Town sidewalks by bicyclists, skaters and skateboarders can create hazards detrimental to the public welfare, health and safety of the people of the Town. Therefore, pursuant to the

various police, health and public safety powers granted to municipalities per C.G.S. section 7-148 and section 14-289, the Town of Mansfield seeks to protect, preserve and promote the health, safety, welfare and quality of life of the people by carefully regulating the use of Town sidewalks by bicyclists, skaters and skateboarders.

Section 166-13. Sidewalk and public space use restrictions on bicyclists, skaters, and hover board, scooter and skateboard users.

1. Any bicyclist, skater or skateboarder using a sidewalk shall exercise due care and caution to avoid colliding with any other person on the sidewalk. Every bicyclist and skateboarder shall travel on the sidewalk in a consistent and predictable manner, and their speed shall not exceed 10 miles per hour.
2. A bicyclist shall yield to any pedestrian or any other person or vehicle using the sidewalk at any time.
3. A bicyclist, skater or skateboarder must give an audible warning before passing another person, pedestrian bicyclist, or user of any mode on the sidewalk. Said warning may be produced by voice, bell, whistle or horn and must be clearly audible. Such audible warning must be produced prior to executing the passing maneuver. The passer is responsible for safely passing other users on the sidewalk.
4. Any bicyclist using a sidewalk shall travel to the right side of the sidewalk as is safe, except while overtaking and passing another user going in the same direction.
5. Any bicyclist using a sidewalk from one-half hour after sunset to one-half hour before sunrise must be equipped with or carry lights. Bicyclists shall have a headlight visible from 500 feet to the front and a red or amber light visible from 500 feet to the rear.
6. Every person operating a bicycle on a sidewalk shall obey the instructions of any official traffic control sign or device applicable thereto placed in accordance with applicable laws or regulations unless otherwise directed by a police officer.
7. No person shall park, abandon, chain, lock or otherwise leave any bicycle or scooter other than at a designated rack. Under no circumstances shall bicycles or scooters be attached to trees, street signs, light poles, waste receptacles or furniture.
8. No person shall operate any motorized bicycle, hover board, motorized scooter or other motor powered vehicle on any sidewalk or public way or upon the Town Square Area as defined in Chapter 138 Mansfield Town Square Ordinance Section 138-4.
9. No person shall operate or ride any skateboard on any stonewall, retaining wall, railings, stairways, railings, furniture, planting beds, lawn areas or pavers.

10. No person shall operate or ride any bicycle on any stonewall, retaining wall, railing, stairway, furniture, planting bed or lawn area.
11. No person shall operate or ride any hover board, skateboard, skates or bike in any parking garage. Bicyclists who that utilize bicycle racks in any parking garage shall walk bicycles in the parking garage.
12. Nothing in this section shall be interpreted to prohibit wheelchairs or other mobility devices utilized by disabled persons.

Section 166-14. Penalties for Offenses.

Any person violating the provisions of this Article IIB may be issued a citation by a police officer or a Town official or employee or agent designated in writing by the Town Manager to issue such citations. Such citation shall inform the person named therein of the allegations against them and that the amount of the fine shall be \$90.00. The citation shall also inform the offender that that the fine must be paid within ten days of the date of the citation, that the fine will double if not paid by the due date, that the Town may initiate proceedings under the authority of C.G.S. section 7-152c and Chapter 129 of this Code of the Town of Mansfield, the Hearing Procedure for Citations Ordinance, to collect the fine, and that the alleged offender may appeal the citation and fine pursuant to section 129-10 of said Hearing Procedure for Citations Ordinance.



**Town of Mansfield  
Code of Ordinances**

**“Amendments to Ordinance Regarding Streets and Sidewalks”  
May 9, 2016 Draft**

**Chapter 166. Streets and Sidewalks**  
Scenic Roads- See Ch. 155

**ARTICLE I. Deposit of Snow or Ice on Highways**

**Section 166-1. Legislative Authority.**

This Article is enacted pursuant to the provisions of Sections 7-194, 7-148 and 7-152c of the Connecticut General Statutes.

**Section 166-2. Deposit prohibited.**

No person shall deposit any snow or ice onto any portion of any public highway within the Town of Mansfield.

**Section 166-3. Penalties for offenses.**

Any person violating this articles may be guilty of an infraction.

**ARTICLE II. Sidewalks**

**Section 166-4. Legislative authority.**

This Article is enacted pursuant to the provisions of Sections 7-148, 7-152c, 7-163a and 14-289 of the Connecticut General Statutes.

**Section 166-5. Snow and ice on sidewalks.**

Except for sidewalks, walkways and bikeways actively maintained by the town and connections from single- or two-family residential uses to a sidewalk, the owner, agent of the owner, or occupant of any building or land bordering upon any street, square or public place within the town where there is a sidewalk, graded, or paved, shall cause to be removed therefrom any and all snow sleet and ice within eight hours after the same shall have fallen, been deposited or found, or within three hours after sunrise, when the same shall have fallen in the night season; and whenever any such sidewalk, or any part thereof, shall be covered with ice, the owner, agent, or occupant of the building or lot adjacent thereto shall, within the space of one hour thereafter, during the daytime, cause such sidewalk to be made safe and convenient by removing the ice therefrom, or by covering the same with sand or some other suitable substance.

**Section 166-6 Penalties for Offenses.**

This section is DELETED IN ITS ENTIRETY AND REPLACED BY NEW SECTION 166- 6, below.

**Section 166-6. Removal of snow and ice by town.**

If any sidewalk shall remain encumbered with snow, ice or sleet for two hours after the owner or

person having the charge or care of the lot or building bordering on such sidewalk and legally liable to clear the same has been notified by the town to remove the same, the town shall cause the same to be cleared or sanded, as the case may be, and the town shall collect the expense thereof from such owner or other persons.

**Section 166-7. Municipal liability.**

The town shall not be liable to any person injured in person or property caused by the presence of ice or snow on a public sidewalk unless the town is the owner or person in possession and control of land abutting such sidewalk other than land used as a highway or street, or unless the town has actively taken responsibility for maintaining the sidewalk, provided that the town shall be liable for its affirmative acts with respect to such sidewalk. Pursuant to Connecticut General Statutes section 7-163a, unless the town has actively taken responsibility for maintaining the sidewalk, the owner or person in possession and control of land abutting a public sidewalk in the town shall have the same duty of care with respect to the presence of ice or snow on such sidewalk toward the portion of the sidewalk abutting his or her property as the municipality had prior to the effective date of the snow and ice removal provisions of this Article and shall be liable to persons or property where a breach of said duty is the proximate cause of said injury. The town hereby adopts and incorporates said section 7-163a herein.

**Section 166-8. Repair of sidewalks.**

It shall be the duty of the owner, agent of the owner, or occupant of any building on land bordering upon any street, square or public place within the town where there is a sidewalk, paved or planked, to keep such sidewalk in good repair.

**Section 166-9. Notice to owner to repair sidewalks.**

Whenever a sidewalk is found to be dangerous and unsafe to walk upon or in such condition that it is likely to cause or contribute to persons falling or stumbling thereon, the town shall order the owner of property abutting said sidewalk to repair the same in accordance with specifications as shall be deemed reasonable by the town. An order to make such repairs shall be in writing and may be given to the owner in person or by registered or certified mail addressed to him or her at his or her last known place of abode or business as set forth in the records of the Assessor's Office of the Town of Mansfield. Said order shall specify the date by which the repairs shall be made, which in no case shall be less than 30 days after service of said order on the abutting owner as prescribed herein.

**Section 166-10. Performance of sidewalk repairs by town; costs.**

Whenever said abutting owner fails, neglects or refuses to make repairs to a sidewalk ordered by the town, it shall be the duty of the town to repair the same at the expense of the abutting owner. The town may cause the repairs to be made by town employees or by private contractor and shall charge the abutting owner the actual cost thereof plus a sum equal to 20% thereof to help to defray administrative costs incurred to carry out the purposes of this Article.

**Section 166-12 Penalties for Offenses.**

**This section is DELETED IN ITS ENTIRETY AND REPLACED BY NEW SECTION 166-11, below.**

**Section 166-11. Enforcement; Penalties for Offenses.**

- A. The ordinances, policies, and procedures of this Chapter shall be enforced by local, state or University of Connecticut police. In addition, the Town Manager may designate in writing one or more Town officials or employees or agents empowered to take enforcement action authorized by Articles I and IIA of this Chapter.
  
- B. Any commission of a prohibited act or omission of required action as set forth in said Articles I and IIA shall be a violation of this Chapter authorizing any such Town official or employee or police officer to issue a written warning to the alleged violator providing notice of the violation and the citation and fine that will be imposed if the violation is continued or repeated beyond a reasonable deadline stated in the written warning and notice.
  
- C. After said written notice and warning is delivered to the alleged violator, if the prohibited act is continued or repeated or the violator fails to take expressly required action to cure the violation, a citation may be issued calling for a fine of \$100 for each separate act or omission of violation or for each day that any such violation continues after the deadline for acting in response to any such warning. Any such fine shall be payable within ten (10) calendar days of the date of issuance of the citation.
  
- D. The citation shall also inform the alleged violator that If any such fine issued pursuant to this Article is unpaid beyond the due date, the amount of the fine shall double and the Town may initiate proceedings under the authority of C.G.S. section 7-152c and Chapter 129 of this Code of the Town of Mansfield, the Hearing Procedure for Citations Ordinance, to collect the fine. The alleged violator must also be informed that they may appeal the citation and fine pursuant to section 129-10 of said Hearing Procedure for Citations Ordinance.
  
- E. The Town Manager may authorize the town department or agency with which the citation issuing town official, employee, or police officer is affiliated to negotiate, compromise or waive any fine that is assessed via a citation issued by such official, employee or officer, but only if compliance by the violator with the violated part of this ordinance is secured in advance of any such action.
  
- F. Nothing in this Article shall limit the ability of the authorities to initiate and prosecute any, criminal offense or the provisions of any other Town ordinance regarding any of the same circumstances resulting in the application of this Article.

**NEW ARTICLE IIB. Use of Sidewalks by Bicycles, Hover boards, Scooters, Skaters and Skateboarders.**

**Section 166-12. Findings and Purpose.**

The Town Council of the Town of Mansfield finds that the improper or careless use of Town sidewalks by bicyclists, skaters and skateboarders can create hazards detrimental to the public welfare, health and safety of the people of the Town. Therefore, pursuant to the various police, health and public safety powers granted to municipalities per C.G.S. section 7-148 and section

14-289, the Town of Mansfield seeks to protect, preserve and promote the health, safety, welfare and quality of life of the people by carefully regulating the use of Town sidewalks by bicyclists, skaters and skateboarders.

**Section 166-13. Sidewalk and public space use restrictions on bicyclists, skaters, and hover board, scooter and skateboard users.**

1. Any bicyclist, skater or skateboarder using a sidewalk shall exercise due care and caution to avoid colliding with any other person on the sidewalk. Every bicyclist and skateboarder shall travel on the sidewalk in a consistent and predictable manner, and their speed shall not exceed 10 miles per hour.
2. A bicyclist shall yield to any pedestrian or any other person or vehicle using the sidewalk at any time.
3. A bicyclist, skater or skateboarder must give an audible warning before passing another person, pedestrian bicyclist, or user of any mode on the sidewalk. Said warning may be produced by voice, bell, whistle or horn and must be clearly audible. Such audible warning must be produced prior to executing the passing maneuver. The passer is responsible for safely passing other users on the sidewalk.
4. Any bicyclist using a sidewalk shall travel to the right side of the sidewalk as is safe, except while overtaking and passing another user going in the same direction.
5. Any bicyclist using a sidewalk from one-half hour after sunset to one-half hour before sunrise must be equipped with or carry lights. Bicyclists shall have a headlight visible from 500 feet to the front and a red or amber light visible from 500 feet to the rear.
6. Every person operating a bicycle on a sidewalk shall obey the instructions of any official traffic control sign or device applicable thereto placed in accordance with applicable laws or regulations unless otherwise directed by a police officer.
7. No person shall park, abandon, chain, lock or otherwise leave any bicycle or scooter other than at a designated rack. Under no circumstances shall bicycles or scooters be attached to trees, street signs, light poles, waste receptacles or furniture.
8. No person shall operate any motorized bicycle, hover board, motorized scooter or other motor powered vehicle on any sidewalk or upon the Town Square Area as defined in Chapter 138 Mansfield Town Square Ordinance Section 138-4.
9. No person shall operate or ride any skateboard on any stonewall, retaining wall, railings, stairways, railings, furniture, planting beds, lawn areas or pavers.
10. No person shall operate or ride any bicycle on any stonewall, retaining wall, railing, stairway, furniture, planting bed or lawn area.
11. No person shall operate or ride any hover board, skateboard, skates or bike in any

parking garage. Bicyclists who utilize bicycle racks in any parking garage shall walk bicycles in the parking garage.

12. Nothing in this section shall be interpreted to prohibit wheelchairs or other mobility devices utilized by disabled persons.

**Section 166-14. Penalties for Offenses.**

Any person violating the provisions of this Article IIB may be issued a citation by a police officer or a Town official or employee or agent designated in writing by the Town Manager to issue such citations. Such citation shall inform the person named therein of the allegations against them and that the amount of the fine shall be \$90.00. The citation shall also inform the offender that that the fine must be paid within ten days of the date of the citation, that the fine will double if not paid by the due date, that the Town may initiate proceedings under the authority of C.G.S. section 7-152c and Chapter 129 of this Code of the Town of Mansfield, the Hearing Procedure for Citations Ordinance, to collect the fine, and that the alleged offender may appeal the citation and fine pursuant to section 129-10 of said Hearing Procedure for Citations Ordinance.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance  
**Date:** May 9, 2016  
**Re:** Adopted Fiscal Year 2016/17 Budget

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**Subject Matter/Background**

As you know, at your April 26, 2016 meeting you adopted a FY 2016/17 Budget and Capital Improvement Program for submission to the voters at the annual town meeting scheduled for May 10, 2016. The Council adopted its budget with the knowledge and understanding that state revenue may very well change, given the budget negotiations at the state capitol. In an effort to be conservative, in adopting your budget you relied on the Governor's April 2016 estimates for state aid, which are likely to be somewhat lower than what is ultimately approved by the state legislature.

Attached you will find an update analysis for state aid for FY17, showing an increase of approximately \$373,000 over the Council's adopted budget. These are the numbers included in the budget package negotiated between legislative leadership and the Governor, which the General Assembly will consider in its special budget session scheduled for Thursday, May 12, 2016.

Under the Mansfield Charter, the Town Council has the ability to appropriate additional non-tax revenue. Due to notice requirements, the Council does not have the ability to amend its adopted budget prior to the town meeting.

At this point, I would advise that you proceed to the annual town meeting and make any necessary changes to state revenue once the General Assembly has adopted a budget. I would also hold off on setting the mill rate until that time.

**Attachments**

- 1) Town of Mansfield/MBOE, State Grant Analysis
- 2) CCM, FY17 State Budget Impact on Mansfield
- 3) CCM, No budget to be passed during regular session

Town of Mansfield/Mansfield Board of Education  
State Grant Analysis  
Projections as of May 4, 2016

						Estimated Actual 5/4/16	Council Adopted	General Assembly 5/04/16	Incr/(Decr) Council Adopted
Grant	2011	2012	2013	2014	2015	2016	2017	2017	2017
Pequot Grant	193,911	211,700	231,700	205,985	205,662	242,157	205,528	204,996	(532)
PILOT	7,265,843	7,058,654	7,030,230	6,784,862	7,656,351	7,192,804	7,187,599	7,131,699	(55,900)
ECS	10,070,677	10,065,506	10,189,409	10,168,358	10,181,241	10,186,509	9,798,810	10,053,269	254,459
Transportation	135,357	116,428	132,423	124,527	119,987	111,831	112,398	-	(112,398)
Town Aid	205,727	208,125	212,152	423,034	415,303	416,521	416,521	416,521	-
LoCIP	183,979	183,703	189,462	192,489	184,935	195,109	195,109	195,109	-
Municipal Revenue Sharing		407,710	281,154				123,867	411,164	287,297
MRS Select Payment in Lieu							2,630,447	2,630,447	-
Municipal Aid Adjustment				625,545	319,207				
<b>Total Actual</b>	<b>18,055,494</b>	<b>18,251,826</b>	<b>18,266,530</b>	<b>18,524,800</b>	<b>19,082,686</b>	<b>18,344,931</b>	<b>20,670,279</b>	<b>21,043,205</b>	<b>372,926</b>
\$ Incr (Decr) from Prior	(779,646)	196,332	14,704	258,270	557,886	(737,755)	2,325,348	2,698,274	
% Incr (Decr) from Prior	-4.1%	1.1%	0.1%	1.4%	3.0%	-3.9%	12.7%	14.7%	

Matthew W. Hart

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**From:** GEORGE RAFAEL <GRAFAEL@CCM-CT.ORG>  
**Sent:** Wednesday, May 04, 2016 1:23 PM  
**To:** Matthew W. Hart  
**Subject:** Grant Estimates in Adopted FY 17 State Budget



May 4, 2016

## Adopted FY 17 State Budget Impact on: Mansfield

On May 4, 2016, the General Assembly is expected to adopt the state budget adjustments for FY 17. Below are grant estimates for **Mansfield** for certain key programs.

Please note that the only estimate currently available for MRSA is an aggregate total. We do not know how much of that amount is Motor Vehicle Reimbursement, how much is Select PILOT, or how much is Sales Tax Sharing. Once we have those breakdowns, we will send them to you.

More details on the FY 17 state budget and other legislation impacting municipal finance will be provided in the coming days. Updates will be available at [www.ccm-ct.org](http://www.ccm-ct.org).

Grant:	FY 16	Adopted FY 17	FY 17 v. FY 16	
	(\$)	(\$)	(\$)	(%)
Adult Education	0	0	0	
ECS Grant	10,186,509	10,053,269	-133,240	- 1.3%
Non-Public School Transportation	0	0	0	
Public School Transportation	111,831	0	-111,831	-100.0%
LoCIP	195,109	195,109	0	0.0%
Pequot-Mohegan Grant	242,157	204,996	-37,161	-15.3%
PILOT: Colleges & Hospitals	0	0	0	
PILOT: State-Owned Property	7,192,804	7,131,699	-61,105	- 0.8%
Town Aid Road	416,521	416,521	0	0.0%
Grants for Municipal Projects	6,841	6,841	0	0.0%
MRSA Total	0	3,041,611	3,041,611	
<b>Total</b>	<b>18,351,772</b>	<b>21,050,046</b>	<b>2,698,274</b>	<b>14.7%</b>

If you have any questions, please contact George Rafael at [grafael@ccm-ct.org](mailto:grafael@ccm-ct.org) or 203-498-3063.

**Matthew W. Hart**

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**From:** ALEXANDRA BEAUDOIN <ABEAUDOIN@CCM-CT.ORG>  
**Sent:** Wednesday, May 04, 2016 9:20 PM  
**To:** CCM Public Policy and Advocacy  
**Subject:** No Budget to be Passed During Regular Session

The House has chosen not to run the agreed-upon budget tonight. The House is expected to take up the budget next week, perhaps Tuesday or Thursday.

Speaker Brendan Sharkey offered the following reason for delaying action on the budget: "The time it took to reach an agreement, combined with the challenge of staff to physically get a printed bill to the floor, then achieve passage, would likely require a cutoff of discussions. That scenario would not be fair for the purpose of allowing a complete and reasonable debate, and at this point would be a disservice to House members and the public they represent to move forward tonight."

CCM will let you know when the date for the special session is scheduled.

Thank you.



**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MH*  
**CC:** Maria Capriola, Assistant Town Manager  
**Date:** May 9, 2016  
**Re:** Appointment to Town Council and Council Committees

---

**Subject Matter/Background**

On April 27, 2016, the Mansfield Republican Town Committee nominated Ms. Denise Keane as the Republican replacement for Mr. Stephen Kegler, who has resigned from the Mansfield Town Council. Under Section C206 of the Town Charter, the Town Council has the responsibility to fill this vacancy.

In addition, the Mayor or the Council needs to fill the positions Mr. Kegler held on the following Council committees and other town bodies:

- Personnel Committee (Mayor's appointment)
- Ad hoc Committee on Police Services
- Economic Development Commission (ex-officio/liaison – non-voting member)
- Mansfield Downtown Partnership Board of Directors

**Recommendation**

If the Town Council concurs with the recommendation made by the Republican Town Committee, the following motion is in order:

*Move, effective May 9, 2016, to appoint Ms. Denise Keane to serve as a member of the Town Council, to fill the vacancy created by Mr. Stephen Kegler's resignation from the Council for the term ending November 7, 2017.*

**Attachments**

- 1) S. Kegler re: Resignation from the Mansfield Town Council
- 2) A. Fratoni re: Appointment of Council member

Mary Santon

Town Clerk

Town of Mansfield

4 South Eagleville Road

Storrs, CT 06268

Dear Ms. Stanton:

This letter is to serve as my resignation from the Mansfield Town Council and the related Council Committees on which I serve effective April 29, 2016. Carol and I are moving from Mansfield as of May 6, 2016.

It has been a pleasure to serve the community my family has been a part of these many years. We will always consider Mansfield our adopted home town.



Stephen Kegler

**Mansfield Republican Town Committee  
Mansfield, Connecticut**

**April 28, 2016**

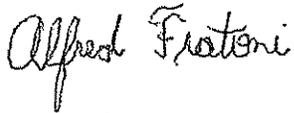
**Mary Stanton, Town Clerk  
Town of Mansfield  
4 South Eagleville Road  
Storrs, CT 06268**

**Dear Ms. Stanton:**

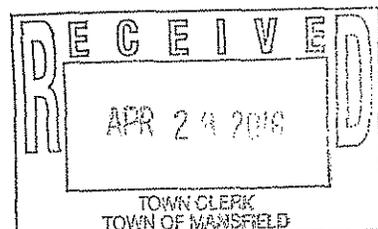
**This letter is to notify you of the Mansfield Republican Town Committee's endorsement of Denise Keane, 96 Atwoodville Road, Mansfield Center, CT 06250, to fill the vacancy of Stephen Kegler on the Town Council.**

**We are sorry to see Steve leave the Town he has served so well but we are sure that Denise will step back in as an able councilor.**

**Very truly yours,**



**Alfred Fratoni  
Chairman  
Mansfield Republican Town Committee  
25 Valley View Drive  
Storrs, CT 06268**



PAGE  
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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager  
**Date:** May 9, 2016  
**Re:** Study Committee to Review Cooperative Arrangements with Willington

---

**Subject Matter/Background**

Attached please find a request from Mansfield Board of Education Chair Randall Walikonis seeking to appoint staff and one or more Council representatives to serve on a study committee to review cooperative arrangements with the Town of Willington. Representatives from the Board of Education will attend Monday's meeting to answer any preliminary questions Council may have.

**Recommendation**

The following motion is suggested:

*Move, effective May 9, to appoint the Town Manager, the Director of Finance, and Councilor(s) \_\_\_\_\_ to a study committee to review cooperative arrangements with the Town of Willington, for an indefinite term.*

**Attachments**

- 1) R. Walikonis re: study committee to review cooperative arrangements with Willington
- 2) D. Harding re: Sustainability/cooperative agreement



## THE MANSFIELD BOARD OF EDUCATION

RANDALL WALIKONIS, CHAIR

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CT 06268  
(860) 429-3350  
Fax: (860) 429-3379

April 29, 2016

Mayor Paul Shapiro  
Town of Mansfield  
4 S. Eagleville Road  
Storrs, CT 06268

Dear Mayor Shapiro:

The Board of Education received a request from the Willington Board of Education to "begin a conversation" to explore the potential of a cooperative arrangement in which children from Willington would be accepted into the Mansfield Schools as tuitioning students (see attached). Upon discussion at our April 28, 2016 Board of Education meeting, I was authorized to form a study committee to begin a conversation with the Willington Board of Education and other legislative bodies to explore a potential cooperative arrangement and report back to the Mansfield Board of Education.

This memo serves as a request for a member(s) of the Mansfield Town Council and the Town Manager to join Board of Education Members, the Superintendent of Schools, and the Finance Director to serve on this committee. The committee will begin conversations with Willington in the coming weeks.

We look forward to exploring the possibilities presented by a cooperative agreement between the two communities.

Sincerely,

Randall Walikonis

# WILLINGTON PUBLIC SCHOOLS

40 Old Farms Road, Suite A, Willington, CT 06279 Phone: 860.487.3130 Fax: 860.487.3132

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David C. Harding, Superintendent  
[dharding@willingtonct.org](mailto:dharding@willingtonct.org)  
<http://www.willingtonpublicschools.org/>

Via Email

To: The Mansfield Board of Education  
From: David C. Harding, Superintendent *DC*  
Date: April 15, 2016  
Re: Request: Sustainability/cooperative agreement

For the past two years the Willington Board of Education has been engaged in exploring options to deal with declining enrollments and the sustainability of our programs. One of the options had been to tuition out students. The former Mansfield superintendent had originally been approached and had responded that there was no room in Mansfield. However, now that Mansfield is conducting a facilities study and looking at ways to maintain the elementary schools it might be worth revisiting the concept.

At the April 12, 2016 Willington Board of Education meeting, the Board authorized me to contact you to see if Mansfield had any interest in opening a dialogue to discuss this option.

Although it might sound like a radical idea, in fact, it could be a very innovative way for both Willington and Mansfield to save money and at the same time maintain high quality academic programming. What I am proposing is that Mansfield considers tuitioning in all of Willington students or at least the fifth through eighth grade students. There are a myriad of issues that would need to be discussed both financially as well as politically. Therefore, let this memo serve as a formal request to begin a conversation between the Boards of Education or other legislative bodies of Willington and Mansfield to further explore this potential cooperative arrangement.

I look forward to your response and thank you for taking the time to consider my request.

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance; Amy Meriwether, Accounting Manager  
**Date:** May 9, 2016  
**Re:** Appointment of Auditor to Conduct Financial Audit for Fiscal Year 2015/16

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**Subject Matter/Background**

Section 7-392(c) and 4-232 of the Connecticut General Statutes, as amended, requires that each municipality annually designate an independent public accounting firm to audit the books and accounts of that government. This audit was performed last year by Blum Shapiro & Company, P.C., as the fourth year of a three year contract (with an option to extend two years).

**Financial Impact**

Funds are included in the proposed 16/17 budget to cover the audit fees of \$47,800.

**Recommendation**

If the Finance Committee wishes to recommend the appointment to the Town Council, the following motion is in order:

*Move, effective May 9, 2016 to appoint Blum Shapiro and Company, P.C. as the auditing firm for the Fiscal Year 2015/16.*

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance; Amy Meriwether, Accounting Manager  
**Date:** May 9, 2016  
**Re:** Quarterly Financial Statements Dated March 31, 2016

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**Subject Matter/Background**

Enclosed please find the third quarter financial statements for the period ending March 31, 2016. The Finance Committee will review this item at its May 9<sup>th</sup> meeting.

**Recommendation**

If the Finance Committee recommends acceptance of the financial statements, the following motion is in order:

*Move, effective May 9, 2016, to accept the Financial Statements dated March 31, 2016.*

**Attachments**

- 1) Financial Statements Dated March 31, 2016

# **Town of Mansfield**

## **Quarterly Financial Report**

(For the Quarter Ending March 31, 2016)

Finance Department  
Cherie Trahan  
Director of Finance  
May 9, 2016

**Town of Manfield**

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<b>Town of Mansfield</b>		<b>Memorandum</b>
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To: Mansfield Town Council  
From: Cherie Trahan, Director of Finance  
Date: May 9, 2016  
Subject: Financial Report

Attached please find the financial report for the quarter ending March 31, 2016.

## Overview – General Fund Budget

### Revenues

#### Tax Collections

The total collection rate through March 31, 2016 and 2015 is 98.3%. Real estate collections, which account for approximately 87% of the levy, are 98.6% as compared to 98.7% for last year. Collections in motor vehicles are 96.1% as compared to 95.9% for last year.

#### Licenses and Permits

Conveyance taxes received are \$67,811 or 41.6% of the annual budget. Depending on spring property transfer activities we may fall short of our budget of \$163,000 for conveyance taxes. Building permits received (Excl. Storrs Center) are \$125,753 or 62.88% of the annual budget.

#### Federal Support for General Government

Federal Support for General Government (Social Services Block Grant) is budgeted at \$3,470 for the fiscal year. Payments of \$1,226 have been received as of March 31, 2016.

#### State Support for Education

The Education Cost Sharing (ECS) Grant for FY 2015/16 was budgeted at \$10,186,650, and is currently estimated at \$10,168,503. The ECS grant is paid in (3) installments – 25% in October, 25% in January and 50% in April. The Transportation Grant was budgeted at \$121,560, and is currently estimated at \$111,831.

#### State Support for General Government

The PILOT grant is by far the largest single grant within this category. The PILOT grant was budgeted at \$7,275,530. Payments of \$7,192,804 have been received as of March 31, 2016. This is a decrease in expected funds of \$82,726.

#### Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. We have currently received \$147,595 or 38% of expected budget due to less than anticipated police service payments.

### Fines and Forfeitures

We have currently received \$57,955 or 175% of expected budget.

### Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through March 31, 2016 is \$25,579 as compared to \$15,837 for the same period last year. STIF interest rate for March 2016 was 0.40% as compared to 0.15% for the same period last year.

### **Expenditures**

#### Town Expenditures

Expenditures are proceeding according to budget at this time. In fact, we have continued to hold back on discretionary spending as there was continued uncertainty in State revenues.

#### Day Care Fund

The Day Care Fund ended the quarter with revenues exceeding expenditures by \$36,632. Fund balance at July 1, 2015 of \$217,608 increased to \$254,239 at March 31, 2016. The full payment of \$52,762 has been received from UConn.

#### Cafeteria Fund

Expenditures exceeded revenues by \$16,775 for the period. Fund balance at July 1, 2015 decreased from \$224,500 to \$207,725 at March 31, 2016. We are analyzing the activity of this fund as it appears expenditures are outpacing revenues at this time.

#### Recreation Program Fund

The Recreation Program Fund ended the period with revenues exceeding expenditures by \$68,505. Fund Balance increased from \$89,842 to \$158,346.

#### Capital Non-Recurring Fund

CNR began this fiscal year with a fund balance of \$26,569. The adopted budget projects an ending fund balance of \$63,539. However, following the receipt of the FEMA grant for last year's storm costs, the new projected ending fund balance is approximately \$120,000.

### Debt Service Fund

Fund Balance decreased from \$61,751 on July 1, 2015 to \$46,426 at March 31, 2016. All debt payments have been made to date.

### Enterprise/Internal Service Funds

#### Solid Waste Fund

Revenues exceeded expenditures by \$31,893. Retained Earnings increased from \$457,661 at July 1, 2015 to \$489,554 at March 31, 2016.

#### Health Insurance Fund (Town of Mansfield, Mansfield BOE, and Region 19 BOE)

Revenues exceeded expenditures through the third quarter by \$497,814. Fund balance increased from \$729,603 (including contributed capital) at July 1, 2015 to \$1,227,417 at March 31, 2016. Claims through March averaged \$629,760 (on a fiscal year basis) as compared to \$725,239, the average for last fiscal year which represents a 13.2% decrease. To be considered fully funded, the Health Insurance Fund needs to maintain a fund balance of \$2.0 million.

#### Worker's Compensation Fund

Expenditures exceeded operating revenues by \$12,795 through the third quarter. Retained Earnings decreased from \$33,308 to \$20,513 at March 31, 2016.

#### Management Services Fund

Management Services Fund revenues through March 31, 2016 exceeded expenditures by \$447,543. Fund Balance increased from \$2,580,287 at July 1, 2015 to \$3,027,829 at March 31, 2016.

#### Transit Services Fund

The Transit Services Fund ended the second quarter with expenditures exceeding revenues by \$210,443. This reflects a transfer (due to Leyland) into the Capital Projects Fund of the net revenue from the Parking Garage for the payment of Leyland's share of the 7<sup>th</sup> floor of the parking garage.

### Cemetery Fund

Retained earnings in the Cemetery Fund increased from \$265,701 at July 1, 2015 to \$275,248 at March 31, 2016. The major costs for this fund are mowing and cemetery maintenance.

### Long Term Investment Pool

The investment pool reflects an overall reduction of \$56,790, primarily due to the sale of securities to reimburse operating cash.

### Eastern Highlands Health District

Operating revenues exceeded expenditures by \$84,940. Fund Balance increased from \$254,991 to \$339,931.

### Mansfield Downtown Partnership

Revenues exceeded operating expenditures by \$52,665 through March 31, 2016, and Fund balance increased from \$250,054 to \$302,719.

Town of Mansfield  
 Trial Balance - General Fund  
 March 31, 2016

	DR	CR
Cash Equivalent Investments	\$ 14,169,278	\$ -
Working Cash Fund	3,635	-
Accounts Receivable	3,400	-
Taxes Receivable - Current	508,232	-
Taxes Receivable - Delinquent	410,289	-
Accounts and Other Payables	-	79,797
Refundable Deposits	-	737,230
Deferred Revenue - Taxes	-	872,487
Encumbrances Payable - Prior Year	-	65,368
Liquidation - Prior Year Encumbrances	57,053	-
Fund Balance - Undesignated	-	3,852,041
Actual Expenditures	33,371,153	-
Actual Revenues	-	42,916,117
Total	\$ 48,523,041	\$ 48,523,041

Town of Mansfield  
Day Care Fund - Combined Program  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2016  
(with comparative totals for March 31, 2015)

	Budget 2015/16	2016	2015
<b>Revenues</b>			
Intergovernmental - Nat'l School Lunch	\$ 24,000	\$ 23,597	\$ 21,109
Intergovernmental - Day Care Grant	319,119	249,406	252,603
School Readiness Grant	18,024	29,746	13,005
UConn	52,500	52,762	78,750
Fees	1,060,400	622,685	585,989
Subsidies	42,500	57,076	51,662
<b>Total Revenues</b>	<u>1,516,543</u>	<u>1,035,273</u>	<u>1,003,118</u>
<b>Expenditures</b>			
Administrative	214,368	109,195	132,513
Direct Program	1,147,224	783,446	774,044
Professional & Technical Services	2,050	463	933
Purchased Property Services	20,555	15,412	13,321
Repairs & Maintenance	6,800	2,894	12,185
Insurance	10,833	8,384	4,512
Other Purchased Services	13,110	7,084	8,745
Food Service Supplies	42,250	26,428	27,090
Energy	51,700	38,775	35,250
Supplies & Miscellaneous	16,950	6,560	9,329
<b>Total Expenditures</b>	<u>1,525,840</u>	<u>998,641</u>	<u>1,017,921</u>
Excess (Deficiency) of Revenues	(9,297)	36,632	(14,804)
Fund Balance, July 1	<u>217,608</u>	<u>217,608</u>	<u>251,534</u>
Fund Balance plus Cont. Capital, Mar 31	<u>\$ 208,311</u>	<u>\$ 254,239</u>	<u>\$ 236,732</u>

**Mansfield Board of Education**  
**Cafeteria Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Assets</b>		
Cash and Cash Equivalents	\$ 175,061	\$ 207,114
Inventory	32,664	15,233
Total Assets	207,725	222,348
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	207,725	222,348
Total Liabilities and Fund Balance	\$ 207,725	\$ 222,348

**Mansfield Board of Education  
Cafeteria Fund  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2016  
(with comparative totals for March 31, 2015)**

	<u>Budget 2015/16</u>	<u>2016</u>	<u>2015</u>
<b>Revenues</b>			
Intergovernmental	\$ 336,880	\$ 187,057	\$ 175,552
Sales of Food	631,000	447,278	420,205
Other	-	154	-
	<u>967,880</u>	<u>634,488</u>	<u>595,757</u>
<b>Expenditures</b>			
Salaries & Benefits	629,050	413,642	392,192
Food & Supplies	400,750	227,357	231,922
Repairs & Maintenance	10,000	2,748	1,354
Equipment	1,000	5,603	135,801
	<u>1,040,800</u>	<u>649,351</u>	<u>761,269</u>
<b>Transfers</b>			
Transfers Out - General Fund	<u>2,500</u>	<u>1,913</u>	<u>1,875</u>
Excess (Deficiency) of Revenues	(75,420)	(16,775)	(167,387)
Fund Balance, July 1	<u>224,500</u>	<u>224,500</u>	<u>389,735</u>
Fund Balance plus Cont. Capital, Mar 31	<u>\$ 149,080</u>	<u>\$ 207,725</u>	<u>\$ 222,348</u>

**Town of Mansfield**  
**Parks and Recreation**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<b>2016</b>	<b>2015</b>
<b>Assets</b>		
Cash and Cash Equivalents	\$ <u>158,346</u>	\$ <u>143,239</u>
Total Assets	<u>158,346</u>	<u>143,239</u>
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	158,346	143,239
Total Liabilities and Fund Balance	\$ <u>158,346</u>	\$ <u>143,239</u>

**Town of Mansfield  
Parks and Recreation  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2016  
(with comparative totals for March 31, 2015)**

	<u>Budget 2015/16</u>	<u>2016</u>	<u>2015</u>
<b>Revenues</b>			
Membership Fees	\$ 899,640	\$ 656,261	\$ 618,882
Program Fees	831,940	630,238	610,149
Fee Waivers	70,220	43,542	38,821
Daily Admission Fees	51,780	43,433	40,582
Rent - Facilities/Parties	38,310	19,475	13,737
Employee Wellness	20,160	-	-
Rent - E.O. Smith	16,880	18,825	-
Charge for Services	10,000	-	-
Contributions	5,000	6,293	5,890
Sale of Merchandise	4,000	2,369	2,581
Sale of Food	3,400	1,363	470
Other	4,400	5,497	3,906
<b>Total Revenues</b>	<u>1,955,730</u>	<u>1,427,296</u>	<u>1,335,017</u>
<b>Operating Transfers</b>			
General Fund - Recreation Administrative	352,450	264,338	247,823
General Fund - Community Programs	75,000	56,250	56,250
General Fund - Summer Challenge	-	3,750	-
CNR Fund - Bicent. Pond	25,000	18,750	18,750
CNR Fund - Teen Center	25,000	18,750	18,750
<b>Total Operating Transfers</b>	<u>477,450</u>	<u>361,838</u>	<u>341,573</u>
<b>Total Rev &amp; Oper Transfers</b>	<u>2,433,180</u>	<u>1,789,133</u>	<u>1,676,590</u>
<b>Expenditures</b>			
Salaries & Wages	1,367,110	975,706	976,236
Benefits	321,500	217,927	189,477
Professional & Technical	163,780	134,428	122,275
Purchased Property Services	35,200	18,564	26,911
Repairs & Maintenance	26,000	12,112	21,093
Rentals	3,500	-	-
Other Purchased Services	124,270	79,299	78,527
Other Supplies	56,400	32,694	41,329
Energy	176,070	130,053	123,750
Building Supplies	47,360	32,686	25,761
Recreation Supplies	50,390	34,483	46,929
Equipment	55,300	52,676	43,483
<b>Total Expenditures</b>	<u>2,426,880</u>	<u>1,720,629</u>	<u>1,695,772</u>
Excess (Deficiency) of Revenues	6,300	68,505	(19,183)
Fund Balance, July 1	89,842	89,842	162,422
Fund Balance, Mar 31	<u>\$ 96,142</u>	<u>\$ 158,346</u>	<u>\$ 143,239</u>

Town of Mansfield  
 Capital and Nonrecurring Reserve Fund Budget  
 Estimated Revenues, Expenditures and Changes in Fund Balance  
 Fiscal Year 2015/16

	FY 14/15 Actual	FY 15/16 Budget	FY 16/17 Proposed	FY 17/18 Projected	FY 18/19 Projected	FY 19/20 Projected
<b>Sources:</b>						
General Fund Contribution	\$ 2,333,450	\$ 1,637,380	\$ 2,608,240	\$ 3,175,000	\$ 3,175,000	\$ 3,250,000
Board Contribution	50,000					
Ambulance User Fees	250,769	275,000	250,000	250,000	250,000	250,000
Other	38,606					
Insurance Refund						
Sewer Assessments	913	500	500	500	500	500
Pequot Funds	205,662	209,560	205,660	205,660	205,660	205,660
<b>Total Sources</b>	<b>2,879,400</b>	<b>2,122,440</b>	<b>3,064,400</b>	<b>3,631,160</b>	<b>3,631,160</b>	<b>3,706,160</b>
<b>Uses:</b>						
<b>Operating Transfers Out:</b>						
Management Services Fund	185,000	185,000	192,600	200,000	200,000	200,000
Capital Fund	2,398,506	1,671,870	2,675,000	3,050,000	3,211,000	3,132,500
Capital Fund - Storrs Center Reserve	228,600	228,600	175,000	325,000	325,000	
Compensated Absences Fund	36,000					
<b>Total Uses</b>	<b>2,848,106</b>	<b>2,085,470</b>	<b>3,042,600</b>	<b>3,575,000</b>	<b>3,736,000</b>	<b>3,332,500</b>
Excess/(Deficiency)	31,294	36,970	21,800	56,160	(104,840)	373,660
Fund Balance/(Deficit) July 1	(4,725)	26,569	63,539	85,339	141,499	36,659
Fund Balance, June 30	<b>\$ 26,569</b>	<b>\$ 63,539</b>	<b>\$ 85,339</b>	<b>\$ 141,499</b>	<b>\$ 36,659</b>	<b>\$ 410,319</b>

General Government

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
81611 Pool Cars	182,194	182,194	-	182,194	-	165,463	16,731
81612 Fleet Vehicle	26,100	26,100	-	26,100	-	23,360	2,740
81820 Financial Software	430,800	444,066	(13,267)	430,800	-	362,884	67,916
81823 Financial Control Review	52,500	52,500	-	52,500	-	52,500	-
81919 Strategic Planning	220,000	220,000	-	220,000	12,575	196,475	10,950
86291 Technology Infrastructure - Schools	600,000	600,000	-	600,000	13,307	578,422	8,271
Total General Government:	1,511,594	1,524,860	(13,267)	1,511,594	25,882	1,379,104	106,608

Community Development

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
81920 NEXGEN Conn Comm Impact	94,640	94,640	-	94,640	-	94,640	-
83530 Four Corners Sewer/Water Impro	830,000	830,000	-	830,000	193,221	682,645	(45,865)
84103 Storrs Center Reserve	3,463,777	3,473,099	(9,323)	3,463,777	94,855	2,829,650	539,272
84106 Fern Road Bus Garage	9,834	9,834	-	9,834	-	11,347	(1,513)
84107 Mansfield Tomorrow	20,000	20,000	-	20,000	-	-	20,000
84122 Improvements Storrs Rd Urban	2,500,000	1,066,505	1,433,495	2,500,000	-	2,157,942	342,058
84123 Streetscape/Ped.Improv. DOT	1,474,800	665,874	808,926	1,474,800	1,400	566,462	906,938
84124 Imprvmnts StorrsRd DOT/Lieber	2,250,000	2,228,284	21,716	2,250,000	-	2,885,594	(635,594)
84125 StorrsCtr Inter Transp CtrDesign	612,500	336,712	275,788	612,500	-	343,283	269,217
84126 Parking Garage Transit Hub	10,000,000	10,635,219	(635,219)	10,000,000	-	11,328,221	(1,328,221)
84127 DECD STEAP#2 Pha1A+Dog Lane Con	500,000	500,000	-	500,000	-	881,092	(381,092)
84129 Omnibus Budget Bill Feb2009	552,000	489,226	62,774	552,000	-	781,498	(229,498)
84130 Bus Facilities Program (FTA)	6,175,000	5,084,266	1,090,734	6,175,000	-	5,345,123	829,877
84131 DECD STEAP 4 Village Street Utilities	500,000	493,996	6,004	500,000	-	493,996	6,004
84132 Leyland/EDR Infrastructure (\$3M)	3,000,000	2,244,276	755,724	3,000,000	-	2,600,184	399,816
84133 DECD Brownfield Remediation	450,000	450,000	-	450,000	-	450,000	-
84135 Town Square	978,502	976,302	2,200	978,502	-	916,416	62,086
84136 Main Street Investment Grant	500,000	499,730	270	500,000	-	499,580	420
84137 Parking Garage Repairs/Maintenance	50,063	100,063	(50,000)	50,063	-	-	50,063
84170 HUD Community Challenge Grant	619,780	619,786	(6)	619,780	-	605,643	14,137
Total Community Development:	34,580,895	30,817,811	3,763,084	34,580,895	289,475	33,473,314	818,106

Capital Projects as of 7-20-10  
Public Safety

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
82801 Fire & Emerg Serv Comm Equipment	50,000	50,000	-	50,000	16,687	18,805	14,508
82819 Vehicle Key Boxes	16,500	16,500	-	16,500	-	16,350	150
82823 Rescue Equipment	58,000	58,000	-	58,000	13,273	30,157	14,570
82824 Fire Hose	38,000	38,000	-	38,000	43,461	27,879	(33,340)
82827 Fire Personal Protective Equipment	101,000	101,000	-	101,000	-	44,931	56,069
82829 Replacement ET507	465,000	465,000	-	465,000	456,993	-	8,007
82830 Thermal Imager Cameras	19,500	19,500	-	19,500	-	19,500	-
82834 Personnel Accountability Software	12,000	12,000	-	12,000	3,213	10,076	(1,288)
82837 Automated Chest Compression Units	41,019	41,019	-	41,019	-	41,019	-
82838 Commercial Gear Washer	6,375	6,375	-	6,375	-	6,375	-
82902 Fire Ponds	56,500	56,500	-	56,500	-	34,960	21,540
Total Public Safety:	863,894	863,894	-	863,894	533,627	250,051	80,216

Community Services

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
44120 Mansfield Community Playground	525,404	526,469	(1,064)	525,404	1,166	514,679	9,559
84809 Senior Center Chairs	20,000	20,000	-	20,000	20,000	-	-
85102 BCP Restroom Improvements	13,000	13,000	-	13,000	-	4,500	8,500
85105 Open Space Purchase	3,369,389	3,369,355	34	3,369,389	-	3,297,945	71,444
85107 Open Space - Bonded	1,040,000	-	1,040,000	1,040,000	-	46,900	993,100
85804 Community Center Equipment	415,900	415,900	-	415,900	-	412,187	3,713
85806 Skate Park	130,429	130,429	-	130,429	-	130,429	-
85811 Playscapes New/Replacements	140,000	140,000	-	140,000	3,200	128,846	7,954
85812 Comm Center Facility Upgrades	55,067	55,067	-	55,067	-	55,067	-
85816 Park Improvements	311,795	312,295	(500)	311,795	2,770	300,876	8,149
85824 Playscape Resurfacing	67,000	67,000	-	67,000	-	56,830	10,170
85835 Parks & Preserves Management	35,457	35,457	-	35,457	-	-	35,457
Total Community Services:	6,123,441	5,084,972	1,038,470	6,123,441	27,136	4,948,260	1,148,046

Facilities Management

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
86260 Maintenance Projects	1,028,391	1,028,391	-	1,028,391	6,200	841,735	180,456
86290 Roof Repairs	269,900	269,900	-	269,900	9,200	233,576	27,124
86292 School Building Maintenance	770,000	770,000	-	770,000	49,944	590,704	129,352
86293 Security Improvements	75,000	75,000	-	75,000	2,324	55,377	17,299
86294 Vault Climate Control	20,000	20,000	-	20,000	-	-	20,000
86295 Emergency Generators	102,025	102,025	-	102,025	-	85,809	16,216
86296 Oil Tank Repairs	40,000	40,000	-	40,000	-	30,505	9,495
86298 School Security Competitive Grant	133,828	133,828	-	133,828	-	133,828	-
86304 Comm Center Repairs & Improvements	45,133	45,133	-	45,133	-	43,921	1,213
86305 Fire Station Repairs & Improvements	133,000	133,000	-	133,000	3,245	66,856	62,899
86306 Library Bldg Repairs & Improvements	125,000	125,000	-	125,000	1,861	48,303	74,836
86307 Senior Center Bldg Repairs & Improve	48,000	48,000	-	48,000	8,080	29,391	10,529
86308 Town Hall Bldg Repairs & Improvemen	64,000	64,000	-	64,000	8,364	6,447	49,189
86309 Furniture & Fixtures	25,000	25,000	-	25,000	-	10,129	14,871
86310 Elementary School Cleaning Equipmer	10,000	10,000	-	10,000	-	-	10,000
86311 Tractor Replacement	20,000	20,000	-	20,000	-	20,000	-
86315 Day Care Building Repairs	20,000	20,000	-	20,000	-	-	20,000
86316 Joshua's Trust Building Repairs	2,500	2,500	-	2,500	800	-	1,700
86317 Public Works Building Repairs	10,000	10,000	-	10,000	-	6,083	3,917
86318 Facilities Study	100,000	100,000	-	100,000	103,294	-	(3,294)
<b>Total Facilities Management:</b>	<b>3,041,777</b>	<b>3,041,777</b>	<b>-</b>	<b>3,041,777</b>	<b>193,312</b>	<b>2,202,665</b>	<b>645,800</b>

Capital Projects as of 7/31/19

Public Works

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
83101 Tree Replacement	62,500	62,500	-	62,500	15,000	48,382	(882)
83302 Sm Bridges & Culverts	329,084	329,084	-	329,084	-	278,569	50,515
83303 Large Bridge Maintenance	566,286	566,286	-	566,286	-	480,862	85,424
83306 Stone Mill Bridge	1,151,292	1,128,646	22,646	1,151,292	-	1,107,303	43,989
83308 Town Walkways/Transp Enhancemt	951,644	952,994	(1,350)	951,644	-	806,368	145,276
83309 Laurel Lane Bridge	1,340,600	1,284,200	56,400	1,340,600	-	1,305,923	34,677
83401 Road Drainage	608,811	609,840	(1,029)	608,811	29,346	471,826	107,639
83510 Guide Rails	77,697	79,145	(1,448)	77,697	9,095	55,495	13,107
83524 Road Resurfacing	4,072,887	3,887,957	184,930	4,072,887	61,432	3,631,369	380,086
83531 North Eagleville Walkway	297,164	297,164	-	297,164	-	297,164	-
83638 Small Dump Trucks & Sanders	84,896	84,896	-	84,896	-	84,896	0
83639 Large Dump Trucks	349,000	349,000	-	349,000	-	349,161	(161)
83640 Gas Pumps	515,000	515,000	-	515,000	62,500	15,837	436,663
83641 Mowers & Attachments	80,000	80,000	-	80,000	22,130	57,998	(128)
83642 WINCOG Equipment - Regional	15,319	15,319	-	15,319	-	15,319	-
83643 Pavement Management System	49,950	49,950	-	49,950	-	49,950	-
83644 Street Signs	60,000	60,000	-	60,000	2,826	42,087	15,087
83645 Skid Steer Tractor w/attachments	70,225	70,225	-	70,225	-	70,225	-
83646 Public Works Small Equipment	10,798	10,798	-	10,798	1,056	6,005	3,737
83729 Snowplows	26,500	26,500	-	26,500	-	26,500	-
83733 Storrs Center Equipment	175,000	179,450	(4,450)	175,000	3,577	161,818	9,605
83734 Small Dump Truck & Sanders	6,000	6,000	-	6,000	-	6,000	-
83735 Transfer Station Truck & Equipment	241,000	48,200	-	241,000	17,450	225,230	(1,680)
83836 Vac All Truck	79,681	79,681	-	79,681	-	-	79,681
83838 Scale for front end loader	10,000	10,000	-	10,000	-	-	10,000
83911 Engineering Cad Upgrades	224,500	224,500	-	224,500	2,575	204,745	17,180
83917 GPS Units - Additional Units	15,000	-	15,000	15,000	-	15,000	-
<b>Total Public Works:</b>	<b>11,470,835</b>	<b>11,007,335</b>	<b>270,699</b>	<b>11,470,835</b>	<b>226,987</b>	<b>9,814,032</b>	<b>1,429,816</b>

Revenue/Expenditure Summary

Revenues

Expenses

<u>Account and Description</u>	<u>Revenues</u>			<u>Expenses</u>			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
General Government	1,511,594	1,524,860	(13,267)	1,511,594	25,882	1,379,104	106,608
Community Development	34,580,895	30,817,811	3,763,084	34,580,895	289,475	33,473,314	818,106
Public Safety	863,894	863,894	-	863,894	533,627	250,051	80,216
Community Services	6,123,441	5,084,972	1,038,470	6,123,441	27,136	4,948,260	1,148,046
Facilities Management	3,041,777	3,041,777	-	3,041,777	193,312	2,202,665	645,800
Public Works	11,470,835	11,007,335	270,699	11,470,835	226,987	9,814,032	1,429,816
<b>Grand Total:</b>	<b>\$ 57,592,436</b>	<b>\$ 52,340,650</b>	<b>\$ 5,058,986</b>	<b>\$ 57,592,436</b>	<b>\$ 1,296,418</b>	<b>\$ 52,067,427</b>	<b>\$ 4,228,591</b>

**Town of Mansfield**  
**Debt Service Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<u>2016</u>	<u>2015</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ <u>46,426</u>	\$ <u>119,770</u>
Total Assets	<u>46,426</u>	<u>119,770</u>
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>46,426</u>	<u>119,770</u>
Total Liabilities and Fund Balance	<u>\$ 46,426</u>	<u>\$ 119,770</u>

**Town of Mansfield**  
**Debt Service Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<u>Budget</u>		
	<u>2015/16</u>	<u>2016</u>	<u>2015</u>
<b>Operating Transfers</b>			
General Fund	\$ 285,000	\$ 285,000	\$ 325,000
Total Operating Transfers	<u>285,000</u>	<u>285,000</u>	<u>325,000</u>
Total Rev & Oper Trans	<u>285,000</u>	<u>285,000</u>	<u>325,000</u>
<b>Expenditures</b>			
Principal Payments	220,000	220,000	220,000
Interest Payments	<u>80,325</u>	<u>80,325</u>	<u>86,925</u>
Total Expenditures	<u>300,325</u>	<u>300,325</u>	<u>306,925</u>
Excess (Deficiency) of Revenues	(15,325)	(15,325)	18,075
Fund Balance, July 1	<u>61,751</u>	<u>61,751</u>	<u>101,695</u>
Fund Balance plus Cont. Capital, Mar 31	<u>\$ 46,426</u>	<u>\$ 46,426</u>	<u>\$ 119,770</u>

Town of Mansfield  
Debt Service Fund  
Estimated Revenues, Expenditures and Changes in Fund Balance

	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
	Actual	Actual	Actual	Actual	Actual	Adopted	Projected	Projected	Projected
<b>Revenues:</b>									
Bonds	\$ 133,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	55,542	-	-	-	-	-	-	-	-
Interest on Unspent Balance	-	1,285	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>188,542</b>	<b>1,285</b>	<b>-</b>						
Operating Transfers In - General Fund	760,000	825,000	825,000	675,000	325,000	285,000	285,000	285,000	275,000
Operating Transfers In - CNR Fund	150,000	-	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-	-	-
<b>Total Revenues and Operating Transfers In</b>	<b>1,098,542</b>	<b>826,285</b>	<b>825,000</b>	<b>675,000</b>	<b>325,000</b>	<b>285,000</b>	<b>285,000</b>	<b>285,000</b>	<b>275,000</b>
<b>Expenditures:</b>									
Principal Retirement	455,000	460,000	460,000	365,000	-	-	-	-	-
Interest	64,765	45,656	25,900	5,220	-	-	-	-	-
Principal Retirement - GOB 2011	-	-	-	-	220,000	220,000	220,000	220,000	220,000
Interest - GOB 2011	-	91,706	93,525	93,525	86,925	80,325	73,725	67,125	60,525
Lease Purchase - Co-Gen/Pool Covers	64,129	78,134	78,134	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	113,886	113,886	113,886	113,886	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	87,617	87,617	70,641	58,019	58,019	-	-	-	-
Financial/Issuance Costs	110,206	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>895,603</b>	<b>876,999</b>	<b>842,086</b>	<b>635,650</b>	<b>364,944</b>	<b>300,325</b>	<b>293,725</b>	<b>287,125</b>	<b>280,525</b>
Revenues and Other Financing Sources Over/(Under) Expend	202,939	(50,714)	(17,086)	39,350	(39,944)	(15,325)	(8,725)	(2,125)	(5,525)
Fund Balance, July 1	(72,794)	130,145	79,431	62,345	101,695	61,751	46,426	37,701	35,576
Fund Balance, June 30	\$ 130,145	\$ 79,431	\$ 62,345	\$ 101,695	\$ 61,751	\$ 46,426	\$ 37,701	\$ 35,576	\$ 30,051

Town of Mansfield  
Debt Service Fund  
Estimated Revenues, Expenditures and Changes in Fund Balance

	FY 19/20 Projected	FY 20/21 Projected	FY 21/22 Projected	FY 22/23 Projected	FY 23/24 Projected	FY 24/25 Projected	FY 25/26 Projected
<b>Revenues:</b>							
Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	-	-	-	-	-	-	-
Interest on Unspent Balance	-	-	-	-	-	-	-
<b>Total Revenues</b>	-	-	-	-	-	-	-
Operating Transfers In - General Fund	275,000	275,000	255,000	250,000	250,000	240,000	210,000
Operating Transfers In - CNR Fund	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-
<b>Total Revenues and Operating Transfers In</b>	<b>275,000</b>	<b>275,000</b>	<b>255,000</b>	<b>250,000</b>	<b>250,000</b>	<b>240,000</b>	<b>210,000</b>
<b>Expenditures:</b>							
Principal Retirement	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	220,000	220,000	200,000
Interest - GOB 2011	53,925	47,325	40,725	33,850	25,600	16,800	8,000
Lease Purchase - Co-Gen/Pool Covers	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	-	-	-	-	-	-	-
Financial/Issuance Costs	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>273,925</b>	<b>267,325</b>	<b>260,725</b>	<b>253,850</b>	<b>245,600</b>	<b>236,800</b>	<b>208,000</b>
<b>Revenues and Other Financing Sources Over/(Under) Expend</b>	<b>1,075</b>	<b>7,675</b>	<b>(5,725)</b>	<b>(3,850)</b>	<b>4,400</b>	<b>3,200</b>	<b>2,000</b>
Fund Balance, July 1	30,051	31,126	38,801	33,076	29,226	33,626	36,826
Fund Balance, June 30	<u>\$ 31,126</u>	<u>\$ 38,801</u>	<u>\$ 33,076</u>	<u>\$ 29,226</u>	<u>\$ 33,626</u>	<u>\$ 36,826</u>	<u>\$ 38,826</u>

**Town of Mansfield**  
**Solid Waste Disposal Fund**  
**Balance Sheet**  
**March 31, 2016**  
(with comparative totals for March 31, 2015)

	2016	2015
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 521,702	\$ 516,137
Accounts Receivable, net	-	(2,570)
	521,702	513,567
<b>Fixed Assets</b>		
Land	8,500	8,500
Buildings & Equipment	609,135	578,173
Less: Accumulated Depreciation	(538,218)	(525,880)
	79,417	60,793
Total Assets	601,119	574,360
<b>Liabilities and Retained Earnings</b>		
<b>Current Liabilities</b>		
Sales Tax Payable	355	-
Accrued Compensated Absences	13,642	11,143
Refundable Deposits	17,569	18,951
	31,566	30,095
<b>Long-Term Liabilities</b>		
Landfill Postclosure Costs	80,000	84,000
	80,000	84,000
Total Liabilities	111,566	114,095
Retained Earnings	489,554	460,265
Total Liabilities and Fund Balance	\$ 601,119	\$ 574,360

**Town of Mansfield**  
**Solid Waste Disposal Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	Budget 2015/16	2016	2015
<b>Revenues</b>			
Transfer Station Fees	\$ 120,000	\$ 95,097	\$ 80,719
Garbage Collection Fees	1,165,300	768,562	825,391
Fee Waivers	-	3,780	5,296
Sale of Recyclables	4,000	5,367	5,566
Scrap Metals	8,000	7,215	5,544
Other Revenues	900	3,277	1,336
<b>Total Revenues</b>	<b>1,298,200</b>	<b>883,299</b>	<b>923,851</b>
<b>Expenditures</b>			
Hauler's Tipping Fees	166,700	104,495	93,774
Mansfield Tipping Fees	56,300	27,105	26,567
Wage & Fringe Benefits	359,385	234,695	201,536
Computer Software	4,500	4,740	4,440
Trucking Fee	2,800	30,656	28,800
Recycle Cost	16,900	22,621	6,230
Contract Pickup	573,160	371,065	345,431
Supplies & Services	24,640	16,960	18,999
Depreciation Expense	11,000	8,250	8,250
Hazardous Waste	18,500	13,452	12,791
Equipment Parts/Other	49,950	9,867	7,168
LAN/WAN Expenditures	10,000	7,500	7,500
<b>Total Expenditures</b>	<b>1,293,835</b>	<b>851,406</b>	<b>761,485</b>
Net Income (Loss)	4,365	31,893	162,366
Retained Earnings, July 1	457,661	457,661	297,898
Retained Earnings, Mar 31	\$ 462,026	\$ 489,554	\$ 460,265

**Town of Mansfield**  
**Health Insurance Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Assets</b>		
Cash and cash equivalents	\$ 1,818,417	\$ 1,467,004
Total Assets	1,818,417	1,467,004
<b>Liabilities and Fund Equity</b>		
<b>Liabilities</b>		
Accrued Medical Claims	581,000	440,000
Accounts Payable	10,000	-
Total Liabilities	591,000	440,000
<b>Fund Balance</b>		
Net Contributed Capital	400,000	400,000
Fund Balance - Available	827,417	627,004
Total Fund Balance	1,227,417	1,027,004
Total Liabilities and Fund Balance	\$ 1,818,417	\$ 1,467,004

**Town of Mansfield**  
**Health Insurance Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Revenues</b>		
Premium income	\$ 7,235,554	\$ 6,175,661
Interest income	4,049	2,749
	7,239,602	6,178,410
<b>Expenditures</b>		
Payroll	135,305	105,190
Administrative expenses	740,066	663,070
Medical claims	5,714,674	6,833,818
Consultants	-	36,509
Employee Wellness Program	31,800	30,800
Payment in lieu of Insurance	81,183	77,905
Medical Supplies	31,260	47,719
LAN/WAN Expenditures	7,500	7,500
	6,741,788	7,802,511
Excess (Deficiency) of Revenues	497,814	(1,624,101)
Contributed Capital	400,000	400,000
Fund Balance, July 1	329,603	2,251,105
Fund Balance plus Cont. Capital, Mar 31	\$ 1,227,417	\$ 1,027,004

ANTHEM BLUE CROSS MONTHLY CLAIMS  
ANNUAL BASIS

MONTH	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Avg. '91- Present	5 Yr. Avg. '11-'15
JANUARY	\$ 333,923	\$ 342,476	\$ 358,256	\$ 356,891	\$ 364,331	\$ 508,001	\$ 454,813	\$ 389,841	\$ 497,371	\$ 461,600	\$ 596,583	\$ 684,680	\$ 204,233	\$ 662,815	\$ 313,481	\$ 488,893
FEBRUARY	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	916,556	672,054	365,719	630,366
MARCH	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	703,019	364,259	682,746
APRIL	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	703,022		305,573	555,604
MAY	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	509,140		325,380	529,949
JUNE	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	648,834		323,016	538,222
JULY	355,025	332,653	368,941	409,635	430,780	493,991	534,203	667,615	410,100	471,363	548,338	726,844	670,831		331,337	565,495
AUGUST	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	642,551	543,358		338,438	555,406
SEPTEMBER	323,667	302,399	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	807,550	585,211		305,245	538,611
OCTOBER	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	804,719	601,860		312,868	568,757
NOVEMBER	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	699,223	636,890		306,223	551,370
DECEMBER	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	962,302	591,806		319,131	584,740
ANNUAL TOTAL	4,062,490	4,265,977	4,288,835	4,826,866	5,753,767	5,637,258	5,705,441	5,705,685	5,674,774	5,791,031	6,464,352	8,331,006	7,689,638	2,037,888	3,812,145	6,790,160
MONTHLY AVG	\$ 338,541	\$ 355,498	\$ 357,403	\$ 402,239	\$ 479,481	\$ 469,772	\$ 475,453	\$ 475,474	\$ 472,898	\$ 482,586	\$ 538,696	\$ 694,251	\$ 640,803	\$ 679,296	\$ 337,274	\$ 565,847
INCREASE	33.91%	5.01%	0.54%	12.54%	19.20%	-2.02%	1.21%	0.00%	-0.54%	2.05%	11.63%	28.88%	-7.70%	6.01%	10.26%	6.86%

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ANTHEM BLUE CROSS MONTHLY CLAIMS  
FISCAL YEAR BASIS

MONTH	FY 03/04	FY 05/06	FY 06/07	FY 07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16	Average '92-'14	5 Yr. Average FY'10-'14
JULY	\$ 353,025	\$ 368,941	\$ 409,635	\$ 430,780	\$ 493,991	\$ 534,203	\$ 667,615	\$ 410,100	\$ 471,363	\$ 548,338	\$ 726,844	\$ 670,831	\$ 317,192	\$ 564,852
AUGUST	296,808	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	642,551	543,358	329,900	563,343
SEPTEMBER	323,667	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	807,550	585,211	293,580	485,659
OCTOBER	312,245	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	804,719	601,860	300,827	553,360
NOVEMBER	342,691	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	699,223	636,890	292,445	498,215
DECEMBER	415,554	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	962,302	591,806	307,770	566,909
JANUARY	342,476	356,891	364,331	508,001	454,813	389,841	497,371	461,600	596,583	684,680	204,233	662,815	307,874	488,893
FEBRUARY	340,298	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	916,556	672,054	365,400	630,366
MARCH	386,649	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	703,019	362,697	682,746
APRIL	402,093	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	703,022		328,716	555,604
MAY	391,287	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	509,140		336,590	529,949
JUNE	357,517	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	648,834		332,845	538,222
ANNUAL TOTAL	4,264,309	4,319,389	5,520,987	5,680,824	5,545,518	5,578,314	6,013,488	5,564,023	6,262,708	6,747,500	8,702,871	5,667,844	3,875,836	6,658,118
MONTHLY AVG	\$ 355,359	\$ 359,949	\$ 460,082	\$ 473,402	\$ 462,127	\$ 464,860	\$ 501,124	\$ 463,669	\$ 521,892	\$ 562,292	\$ 725,239	\$ 629,760	\$ 322,986	\$ 554,843
% OF INCREASE	24.5%	-0.7%	27.8%	2.9%	-2.4%	0.6%	7.8%	-7.5%	12.6%	7.7%	29.0%	-13.2%	10%	10%

**Town of Mansfield**  
**Workers' Compensation Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Assets</b>		
Cash and Cash Equivalents	\$ (108,480)	\$ (112,973)
Prepaid Insurance	128,993	125,924
<b>Total Assets</b>	20,513	12,951
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	-	-
<b>Total Liabilities</b>	-	-
Retained Earnings	20,513	12,951
<b>Total Liabilities and Fund Balance</b>	\$ 20,513	\$ 12,951

**Town of Mansfield**  
**Workers' Compensation Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<u>Budget</u> <u>2015/16</u>	<u>2016</u>	<u>2015</u>
<b>Revenues</b>			
Premium Income	\$ 518,810	\$ 381,570	\$ 376,545
Total Revenues	<u>518,810</u>	<u>381,570</u>	<u>376,545</u>
<b>Expenditures</b>			
Workers' Compensation Insurance	<u>518,810</u>	<u>394,365</u>	<u>376,981</u>
Total Expenditures	<u>518,810</u>	<u>394,365</u>	<u>376,981</u>
Net Income (Loss)	-	(12,795)	(436)
Retained Earnings, July 1	<u>33,308</u>	<u>33,308</u>	<u>13,387</u>
Retained Earnings, Mar 31	<u>\$ 33,308</u>	<u>\$ 20,513</u>	<u>\$ 12,951</u>

**Town of Mansfield**  
**Management Services Fund**  
**Balance Sheet**  
**March 31, 2016**  
(with comparative totals for March 31, 2015)

	2016	2015
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 1,786,358	\$ 1,301,138
Due From Region/Town	-	-
Accounts Receivable, net	36,161	32,266
Inventory	1,665	10,071
Total Current Assets	1,824,183	1,343,475
<b>Fixed Assets</b>		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	2,377,281	2,424,972
Less: Accumulated Depreciation	(1,545,964)	(1,448,222)
Total Fixed Assets	1,203,645	1,349,078
Total Assets	3,027,829	2,692,553
<b>Liabilities and Retained Earnings</b>		
<b>Liabilities</b>		
Accounts Payable	-	183,254
Total Liabilities	-	183,254
<b>Equity</b>		
Contributed Capital	146,000	146,000
Retained Earnings	2,881,829	2,363,299
Total Equity	3,027,829	2,509,299
Total Liabilities and Fund Balance	\$ 3,027,829	\$ 2,692,553

**Town of Mansfield  
Management Services Fund  
Estimated Statement of Revenues, Expenditures  
and Changes in Retained Earnings  
March 31, 2016**

	Budget 2015/16	Actual 2015/16	Actual 2014/15
<b>Revenues</b>			
Mansfield Board of Education	\$ 166,300	\$ 124,725	\$ 46,553
Region 19	114,670	86,003	84,315
Town of Mansfield	11,000	8,250	7,958
Communication Service Fees	223,330	172,429	167,992
Copier Service Fees	215,440	159,487	158,006
Energy Service Fees	1,788,030	1,316,508	1,309,485
Rent	72,450	54,999	54,338
Rent - Telecom Tower	165,000	140,260	129,687
Sale of Supplies	57,000	13,207	31,533
CNR Fund	185,000	138,750	138,750
Health Insurance Fund	10,000	7,500	7,500
Solid Waste Fund	10,000	7,500	7,500
Sewer Operating Fund	3,000	2,250	2,250
Postal Charges	82,040	61,530	65,355
USF Credits	28,340	34,435	31,643
<b>Total Revenues</b>	<b>3,131,600</b>	<b>2,327,833</b>	<b>2,242,865</b>
<b>Expenditures</b>			
Salaries & Benefits	463,770	319,892	309,832
Training	6,750	244	550
Repairs & Maintenance	31,950	13,700	6,678
Professional & Technical	19,450	1,145	17,710
Insurance	-	3,026	2,533
System Support	118,912	87,617	84,871
Copier Maintenance Fees	82,000	54,963	114,271
Communication Equipment	178,535	108,437	166,137
Supplies and Software Licensing	15,300	7,109	28,509
Equipment	191,838	99,654	149,903
Postage	60,000	50,226	53,233
Energy	1,668,200	1,042,784	1,358,486
Miscellaneous	85,390	23,333	77,053
<b>Sub-Total Expenditures</b>	<b>2,922,095</b>	<b>1,812,131</b>	<b>2,369,766</b>
Depreciation	223,750	167,813	153,773
Equipment Capitalized	(28,838)	(99,654)	(149,903)
<b>Total Expenditures</b>	<b>3,117,007</b>	<b>1,880,289</b>	<b>2,373,636</b>
<b>Net Income (Loss)</b>	<b>14,593</b>	<b>447,543</b>	<b>(130,771)</b>
Retained Earnings, July 1	2,580,287	2,580,287	2,640,070
Retained Earnings, Mar 31	\$ 2,594,880	\$ 3,027,829	\$ 2,509,299

**Town of Mansfield**  
**Transit Services Fund**  
**Balance Sheet**  
**March 31, 2016**

	<u>Parking Garage 2016</u>	<u>Intermodal Center 2016</u>	<u>WRTD 2016</u>	<u>Total 2016</u>
<b>Assets</b>				
Cash and Cash Equivalents	\$ 2,790	\$ 34,942	\$ (11,674)	\$ 26,060
Accounts Receivable	219,590	-	-	219,590
Infrastructure	11,171,404	2,376,320	-	13,547,724
Accum Depr -Infrastructure	<u>(868,887)</u>	<u>(102,982)</u>	<u>-</u>	<u>(971,869)</u>
<b>Total Assets</b>	<u><u>10,524,897</u></u>	<u><u>2,308,280</u></u>	<u><u>(11,674)</u></u>	<u><u>12,821,505</u></u>
<b>Liabilities and Fund Balance</b>				
<b>Liabilities</b>				
Accounts Payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund Balance</b>	<u><u>10,524,897</u></u>	<u><u>2,308,280</u></u>	<u><u>(11,674)</u></u>	<u><u>12,821,505</u></u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 10,524,897</u></u>	<u><u>\$ 2,308,280</u></u>	<u><u>\$ (11,674)</u></u>	<u><u>\$ 12,821,505</u></u>

Town of Mansfield  
Transit Services Fund - Combined  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2016

	Parking Garage 2016	Intermodal Center 2016	WRTD 2016	Total 2016
<b>Revenues</b>				
Transient Fees	\$ 158,330	\$ -	\$ -	\$ 158,330
Monthly Fees	237,700	-	-	237,700
Violation Revenue	21,814	-	-	21,814
Misc Revenue	(266)	295	-	29
Rental Income	-	16,500	-	16,500
<b>Total Revenues</b>	<b>417,578</b>	<b>16,795</b>	<b>-</b>	<b>434,373</b>
<b>Expenditures</b>				
Salaries & Wages	58,726	21,361	-	80,087
Benefits	13,383	416	-	13,800
Dial-A-Ride	-	-	55,192	55,192
Utilities	28,170	-	-	28,170
WRTD - Windham Reg Transit District	-	-	7,896	7,896
WRTD - Pre-Paid Fare	-	-	14,028	14,028
Cleaning & Maintenance Service	20,393	14,801	-	35,194
WRTD - Disable Transport	-	-	58,887	58,887
Management Fee	11,469	-	-	11,469
Phone Service	8,006	-	-	8,006
Refuse Collection	-	414	-	414
Insurance	6,480	-	-	6,480
Electric	-	12,666	-	12,666
Natural Gas	-	2,873	-	2,873
Credit Card Fees	8,945	-	-	8,945
Office Supplies	341	488	-	829
Professional & Technical Services	8,501	-	-	8,501
Advertising	-	77	-	77
Security	2,304	-	-	2,304
Equipment Expense	13,294	7,865	-	21,159
Depreciation Expense	124,238	44,556	-	168,794
Cable TV Service	-	772	-	772
Miscellaneous	1,458	1,674	-	3,132
Incentive Fee	5,620	-	-	5,620
Building Repairs	-	683	-	683
<b>Total Expenditures</b>	<b>322,967</b>	<b>108,647</b>	<b>136,004</b>	<b>567,618</b>
<b>Operating Transfers</b>				
Transfer Out - Capital Projects Fund	(276,235)	-	-	(276,235)
Transfer In - General Fund	-	-	99,038	99,038
Transfer In - Capital Projects Fund	-	75,000	25,000	100,000
<b>Total Operating Transfers</b>	<b>(276,235)</b>	<b>75,000</b>	<b>124,038</b>	<b>(77,198)</b>
Excess (Deficiency) of Revenues	(181,624)	(16,852)	(11,967)	(210,443)
Fund Balance, July 1	10,706,522	2,325,132	293	13,031,947
Fund Balance plus Cont. Capital, Mar 31	\$ 10,524,896	\$ 2,308,280	\$ (11,674)	\$ 12,821,503

**Town of Mansfield**  
**Cemetery Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Assets</b>		
Cash and Cash Equivalents	\$ (11,207)	\$ (161,176)
Investments	286,455	451,029
<b>Total Assets</b>	<b>275,248</b>	<b>289,853</b>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	-	-
<b>Total Liabilities</b>	-	-
<b>Fund Balance</b>		
Reserve for Perpetual Care	250,000	250,000
Reserve for Non-Expendable Trust	1,200	1,200
Unreserved	24,048	38,653
<b>Total Fund Balance</b>	<b>275,248</b>	<b>289,853</b>
<b>Total Liabilities and Fund Balance</b>	<b>\$ 275,248</b>	<b>\$ 289,853</b>

**Town of Mansfield**  
**Cemetery Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<u>Budget</u> <u>2015/16</u>	<u>2016</u>	<u>2015</u>
<b>Revenues</b>			
Investment Income	\$ 12,000	\$ 7,180	\$ 15,854
Unrealized Gain/Loss on Investments	5,000	10,721	2,021
Sale of Plots	2,400	1,375	4,800
	<u>19,400</u>	<u>19,277</u>	<u>22,674</u>
<b>Operating Transfers</b>			
Transfer from General Fund	<u>20,000</u>	<u>15,000</u>	<u>27,000</u>
Total Operating Transfers	<u>20,000</u>	<u>15,000</u>	<u>27,000</u>
Total Rev & Oper Transfers	<u>39,400</u>	<u>34,277</u>	<u>49,674</u>
<b>Expenditures</b>			
Salaries	5,200	2,964	3,632
Cemetery Maintenance	12,000	11,841	9,296
Mowing Service	18,750	9,925	7,405
Total Expenditures	<u>35,950</u>	<u>24,729</u>	<u>20,334</u>
Excess (Deficiency) of Revenues	3,450	9,547	29,340
Fund Balance, July 1	<u>265,701</u>	<u>265,701</u>	<u>260,513</u>
Fund Balance, Mar 31	<u>\$ 269,151</u>	<u>\$ 275,248</u>	<u>\$ 289,853</u>

**Town of Mansfield  
Investment Pool  
March 31, 2016**

	<u>Market Value June 30, 2015</u>	<u>Market Value Sep 30, 2015</u>	<u>Market Value Dec 31, 2015</u>	<u>Market Value Mar 31, 2016</u>	<u>Fiscal 15/16 Change In Value</u>
<b>Stock Funds</b>					
Fidelity Investments					
Select Utilities Growth	\$ 72,988.51	\$	\$	\$	\$ (72,988.51)
<b>Total Stock Funds</b>	<u>72,988.51</u>	<u></u>	<u></u>	<u></u>	<u>(72,988.51)</u>
<b>Bond Funds</b>					
Wells Fargo Advantage					
Wells Fargo Income Plus - Inv	74,368.41	74,698.89	74,349.11	76,831.10	2,462.69
T. Rowe Price					
U.S. Treasury Long	87,464.83	91,012.64	90,603.48	97,772.14	10,307.31
Vanguard Investments					
GNMA Fund	111,317.28	112,615.41	112,595.24	114,745.23	3,427.95
<b>Total Bond Funds</b>	<u>273,150.52</u>	<u>278,326.94</u>	<u>277,547.83</u>	<u>289,348.47</u>	<u>16,197.95</u>
<b>Total Investments</b>	<u>\$ 346,139.03</u>	<u>\$ 278,326.94</u>	<u>\$ 277,547.83</u>	<u>\$ 289,348.47</u>	<u>\$ (56,790.56)</u>

**Town of Mansfield  
Investment Pool  
March 31, 2016**

	Equity Percentage	Equity In Investments
Cemetery Fund	99.000%	286,454.99
School Non-Expendable Trust Fund	1.000%	2,893.48
Total Equity by Fund	100.000%	289,348.47

Investments	Market Value
<u>Bond Funds:</u>	
Wells Fargo Advantage -Income Plus	76,831.10
T. Rowe Price - U. S. Treasury Long-Term	97,772.14
Vanguard - GNMA Fund	114,745.23
Bond Funds	289,348.47

Allocation	Amount	Percentage
Bonds	289,348.47	100.00%
Total Investments	289,348.47	100.00%

**Eastern Highlands Health District**  
**General Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Assets</b>		
Cash and Cash Equivalents	\$ 339,931	\$ 339,950
Total Assets	339,931	339,950
 <b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	339,931	339,950
Total Liabilities and Fund Balance	\$ 339,931	\$ 339,950

Eastern Highlands Health District  
General Fund  
Comparative Statement of Revenues, Expenditures  
and Changes in Fund Balance  
March 31, 2016  
(with comparative totals for March 31, 2015)

	Adopted Budget 2015/16	Amended Budget 2015/16	Estimated Actuals 2015/16	2016	Percent of Adopted Budget	2015
<b>Revenues</b>						
Member Town Contributions	\$ 405,810	\$ 405,810	\$ 405,810	\$ 304,365	75.0%	\$ 324,069
State Grants	149,850	149,850	142,234	142,234	94.9%	149,857
Septic Permits	35,250	35,250	35,250	24,600	69.8%	25,480
Well Permits	15,700	15,700	15,700	10,770	68.6%	12,380
Soil Testing Service	33,500	33,500	33,500	29,055	86.7%	23,940
Food Protection Service	62,330	62,330	62,330	54,610	87.6%	50,810
B100a Reviews	26,250	26,250	26,250	20,300	77.3%	17,030
Septic Plan Reviews	30,360	30,360	30,360	21,380	70.4%	18,930
Other Health Services	2,780	2,780	2,780	2,783	100.1%	1,469
Appropriation of Fund Balance	29,861	29,861	29,861	-	0.0%	-
<b>Total Revenues</b>	<b>791,691</b>	<b>791,691</b>	<b>784,075</b>	<b>610,096</b>	<b>77.1%</b>	<b>623,965</b>
<b>Expenditures</b>						
Salaries & Wages	579,438	579,438	579,438	413,631	71.4%	385,799
Grant Deductions	(78,203)	(78,203)	(85,819)	(80,918)	103.5%	(48,473)
Benefits	196,280	196,280	196,280	130,377	66.4%	134,345
Miscellaneous Benefits	7,010	7,010	7,010	4,131	58.9%	3,744
Insurance	15,800	15,800	15,800	15,607	98.8%	15,607
Professional & Technical Services	16,200	16,200	16,200	7,662	47.3%	7,046
Vehicle Repairs & Maintenance	3,200	3,200	3,200	2,993	93.5%	1,769
Health Reg*Admin Overhead	27,816	27,816	27,816	20,862	75.0%	20,554
Other Purchased Services	14,880	14,880	14,880	6,596	44.3%	6,788
Other Supplies	7,820	7,820	7,820	3,648	46.6%	3,538
Equipment - Minor	1,450	1,450	1,450	567	39.1%	449
<b>Total Expenditures</b>	<b>791,691</b>	<b>791,691</b>	<b>784,075</b>	<b>525,156</b>	<b>66.3%</b>	<b>531,166</b>
<b>Operating Transfers</b>						
Transfer to CNR Fund	-	-	-	-	0.0%	-
<b>Total Exp &amp; Oper Trans</b>	<b>791,691</b>	<b>791,691</b>	<b>784,075</b>	<b>525,156</b>	<b>66.3%</b>	<b>531,166</b>
Excess (Deficiency) of Revenues	-	-	-	84,940		92,799
Fund Balance, July 1	254,991	254,991	254,991	254,991		247,151
Fund Balance plus Cont. Capital, Mar 31	\$ 254,991	\$ 254,991	\$ 254,991	\$ 339,931		\$ 339,950

**Eastern Highlands Health District**  
**Capital Non-Recurring Fund**  
**Balance Sheet**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<u>2016</u>	<u>2015</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 161,565	\$ 210,279
Total Assets	<u>161,565</u>	<u>210,279</u>
<b>Liabilities and Fund Balance</b>		
<b>Liabilities</b>		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>161,565</u>	<u>210,279</u>
Total Liabilities and Fund Balance	<u>\$ 161,565</u>	<u>\$ 210,279</u>

**Eastern Highlands Health District**  
**Capital Non-Recurring Fund**  
**Comparative Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	<u>2016</u>	<u>2015</u>
<b>Revenues</b>		
State Grants	\$ -	\$ -
Total Revenues	<u>-</u>	<u>-</u>
<b>Operating Transfers</b>		
General Fund	<u>-</u>	<u>-</u>
Total Operating Transfers	<u>-</u>	<u>-</u>
Total Rev & Oper Trans	<u>-</u>	<u>-</u>
<b>Expenditures</b>		
Office Equipment	<u>43,714</u>	<u>41,137</u>
Total Expenditures	<u>43,714</u>	<u>41,137</u>
Excess (Deficiency) of Revenues	(43,714)	(41,137)
Fund Balance, July 1	<u>205,279</u>	<u>251,416</u>
Fund Balance plus Cont. Capital, Mar 31	<u>\$ 161,565</u>	<u>\$ 210,279</u>

**Mansfield Downtown Partnership**  
**Statement of Financial Position**  
**March 31, 2016**  
 (with comparative totals for March 31, 2015)

	2016	2015
<b>Assets</b>		
Cash & Cash Equivalents	\$ 302,719	\$ 253,789
Total Assets	302,719	253,789
<b>Liabilities</b>		
Accounts Payable	-	3,735
Total Liabilities	-	3,735
<b>Fund Balance</b>		
Contributed Capital	51,440	51,440
Unreserved	251,278	198,613
Total Fund Balance	302,719	250,054
<b>Total Liabilities and Fund Balance</b>	\$ 302,719	\$ 253,789

Mansfield Downtown Partnership  
Statement of Revenues, Expenditures and  
Changes in Fund Balance

	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Adopted Budget 2015/16	Actual 3/31/16
<b>Revenues</b>							
Intergovernmental							
Mansfield General Fund/CNR	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 93,750
Uconn	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Mansfield Capital Projects *	-	-	-	-	-	-	-
Leyland Share - Relocation	10,000	-	-	-	-	-	-
Membership Fees	16,983	16,778	17,463	19,680	15,490	15,000	13,185
Local Support	-	-	-	-	-	-	-
State Support	-	-	-	-	-	-	-
Contributions/Other	-	-	-	-	-	-	-
<b>Total Revenues</b>	<u>276,983</u>	<u>266,778</u>	<u>267,463</u>	<u>269,680</u>	<u>265,490</u>	<u>265,000</u>	<u>231,935</u>
<b>Operating Expenditures</b>							
Town Square Contribution	-	-	-	100,000	-	-	-
Salaries and Benefits	147,126	170,810	182,066	188,736	196,111	209,363	153,067
Professional & Technical	71,561	61,608	78,617	22,937	15,909	32,000	3,315
Office Rental	15,040	8,000	7,810	9,344	12,660	13,840	9,930
Insurance	1,715	1,747	1,545	2,950	3,780	3,920	3,900
Purchased Services	6,612	9,641	8,716	9,253	9,625	10,750	8,051
Supplies & Services	3,000	1,276	1,380	3,768	644	750	1,008
Contingency	-	-	-	-	-	25,000	-
<b>Total Operating Expenditures</b>	<u>245,054</u>	<u>253,082</u>	<u>280,134</u>	<u>336,989</u>	<u>238,730</u>	<u>295,623</u>	<u>179,270</u>
Operating Income/(Loss)	31,929	13,696	(12,671)	(67,309)	26,760	(30,623)	52,665
Fund Balance, July 1	<u>257,649</u>	<u>289,578</u>	<u>303,274</u>	<u>290,603</u>	<u>223,294</u>	<u>250,054</u>	<u>250,054</u>
Fund Balance, End of Period	<u>\$ 289,578</u>	<u>\$ 303,274</u>	<u>\$ 290,603</u>	<u>\$ 223,294</u>	<u>\$ 250,054</u>	<u>\$ 219,431</u>	<u>\$ 302,719</u>
<b>Contribution Recap</b>							
	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Adopted Budget 2015/16	Actual 3/31/16
Mansfield	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 93,750
Mansfield Capital Projects	-	-	-	-	-	-	-
UCONN	125,000	125,000	125,000	125,000	125,000	125,000	125,000
<b>Total Contributions</b>	<u>\$ 250,000</u>	<u>\$ 218,750</u>					

Town of Mansfield  
Downtown Revitalization and Enhancement  
Project #84120 through #84134  
Estimated Statement of Revenues, Expenditures and  
Changes in Fund Balance  
Since Inception

	<u>Budget</u>	<u>Actual</u>
Operating Revenues		
Intergovernmental Revenues		
State Support	\$ 13,292,000	\$ 12,992,099
DECD STEAP Grants - I, II, III, IV	1,000,000	993,996
Urban Action Grant	2,500,000	1,066,505
DOT Grant # 77-217	1,622,800	813,874
Federal Transit Authority (Bus Facility)	4,940,000	5,084,266
Local Support (DECD grant)	115,640	55,535
Local Share - Bonds	302,000	302,000
Leyland Share (FTA Match & Other)	2,104,860	368,825
EDR Share	1,765,000	1,872,276
Desman Settlement	-	215,000
Future Revenues	-	6,588
Reserve	372,000	372,000
Other	-	51,394
Total Operating Revenues	<u>28,014,300</u>	<u>24,194,358</u>
Operating Expenditures		
Downtown Revitalization & Enhancement:		
Salaries - Temporary	-	231,835
Legal Services	2,609	9,355
Legal Services - DECD Contract	2,442	2,442
Contracted Services	234,300	10,818
Architects & Engineers	1,758,536	1,657,027
Demolition	930,460	949,631
Environmental Remediation	70,022	92,146
Site Improvements	1,474,800	13,853
Construction Costs	18,452,318	19,105,517
Construction - Storrs Road	2,386,822	1,429,451
Construction - Intermodal Center	-	1,972,688
Construction - Dog Lane/Village Street	2,170,000	2,190,329
Construction - Town Square	30,000	113,742
Construction - Storrs Center	-	14,531
Stone Wall - Route 195	-	34,645
Contingency	500,000	-
Other	1,991	5,384
Total Operating Expenditures	<u>28,014,300</u>	<u>27,833,393</u>
Revenues Over/(Under) Expenditures *	-	(3,639,035)
Fund Balance, July 1	<u>-</u>	<u>-</u>
Fund Balance, End of Period	<u>\$ -</u>	<u>\$ (3,639,035)</u>

\* Due from other agencies (grants)

**Town of Mansfield  
Serial Bonds Summary  
Schools and Town  
as of March 31, 2016**

	<u>Schools</u>	<u>Town</u>	<u>Total</u>
Balance at July 1, 2015	\$ 871,000	\$ 1,529,000	\$2,400,000
Issued During Period			
Retired During Period	77,500	142,500	220,000
Balance at March 31, 2016	<u>\$ 793,500</u>	<u>\$ 1,386,500</u>	<u>\$2,180,000</u>

**Changes in Bonds and Notes Outstanding**

	<u>Serial Bonds</u>	<u>BAN's</u>	<u>Promissory Note</u>	<u>Total</u>
Balance at July 1, 2015	\$2,400,000	\$ -	\$ -	\$2,400,000
Debt Issued				
Debt Retired	220,000			220,000
Balance at March 31, 2016	<u>\$2,180,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$2,180,000</u>

<u>Description</u>	<u>Original Amount</u>	<u>Payment Date</u>		<u>Bonds</u>	<u>BAN's</u>	<u>Total</u>
		<u>P &amp; I</u>	<u>I</u>			
2004 Town Taxable Gen. Oblig Bond	\$2,590,000	6/01	12/01	\$ -		\$ -
2004 School General Oblig. Bond	940,000	6/01	12/01	-		-
2004 Town General Oblig. Bond	725,000	6/01	12/01	-		-
2011 Town General Oblig. Bond	1,485,000	3/15	9/15	1,127,750		1,127,750
2011 Town Sewer Purpose Bond	330,000	3/15	9/15	258,750		258,750
2011 School General Oblig. Bond	1,025,000	3/15	9/15	793,500		793,500
	<u>\$7,095,000</u>			<u>\$2,180,000</u>	<u>\$ -</u>	<u>\$2,180,000</u>

**Town of Mansfield**  
**Estimated Detail of Debt Outstanding**  
**Schools and Town**  
**As of March 31, 2016**

	<b>Original Amount</b>	<b>Estimated Balance 3/31/16</b>
<b>Schools:</b>		
Consists of -		
2004 General Obligation Bonds:		
MMS IRC	\$ 940,000	\$ -
2011 General Obligation Bonds:		
MMS Heating Conversion	1,025,000	793,500
	1,965,000	793,500
Schools Outstanding Debt		
<b>Town:</b>		
Consists of -		
2004 Taxable General Obligation Bonds:		
Community Center	\$ 2,590,000	\$ -
2004 General Obligation Bonds:		
Library Renovations	725,000	-
2011 General Obligation Bonds:		
Community Center Air Conditioning	173,620	134,500
Hunting Lodge Road Bikeway	105,250	80,750
Salt Storage Shed	263,130	203,000
Storrs Rd/Flaherty Rd Streetscape Improvements	302,000	233,000
Various Equipment Purchases	93,000	57,500
Facility Improvements	40,000	25,000
Transportation Facility Improvements	130,000	101,500
Stone Mill Rd/Laurel Lane Bridge Replacements	378,000	292,500
2011 Sewer Purpose Obligation Bonds:		
Four Corners Sewer & Water Design	330,000	258,750
	5,130,000	1,386,500
Town Outstanding Debt		
<b>Total Debt Outstanding</b>	<b>\$ 7,095,000</b>	<b>\$ 2,180,000</b>

Town of Mansfield  
 Summary of Investments  
 March 31, 2016

**Health Insurance Fund**

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 3/31/16
State Treasurer	\$ 2,501,405	0.270	Various	Various	\$ 800
Total Accrued Interest @ 3/31/16					\$ 800
Interest Received 7/1/15 - 3/31/16					<u>4,049</u>
Total Interest, Health Insurance Fund @ 3/31/16					<u>\$ 4,849</u>

**All Other Funds**

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 3/31/16
State Treasurer	\$ 18,094,258	0.270	Various	Various	\$ 6,000
Total Accrued Interest @ 3/31/16					\$ 6,000
Interest Received 7/1/15 - 3/31/16					<u>27,908</u>
Total Interest, General Fund, 3/31/16					<u>\$ 33,908</u>

Town of Mansfield  
Memo

DATE: April 4, 2016  
 To: Matt Hart, Town Manager  
 Cherie Trahan, Director of Finance  
 From: Christine Gamache, Collector of Revenue  
 Subject: Amounts and % of Collections for 7/1/14 to 03/31/2016 comparable to 7/1/13 to 03/31/2015 and 7/1/12 to 03/31/2014

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2014	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,353,704	(36,304)	24,317,399	(23,984,454)	98.6%	332,945	1.4%
STORRS CENTER RE	1,610,627	68,441	1,679,068	(1,641,960)	97.8%	37,108	2.2%
PER	1,460,800	(198)	1,460,602	(1,450,898)	99.3%	9,704	0.7%
STORRS CENTER PP	134,750	-	134,750	(134,518)	99.8%	232	0.2%
MV	2,291,688	(45,395)	2,246,293	(2,159,034)	96.1%	87,259	3.9%
DUE	29,851,569	(13,457)	29,838,113	(29,370,864)	98.4%	467,248	1.6%
MVS	333,558	(10,580)	322,978	(281,995)	87.3%	40,984	12.7%
TOTAL	30,185,128	(24,037)	30,161,091	(29,652,859)	98.3%	508,232	1.7%
PRIOR YEARS COLLECTION July 1, 2015 to June 30, 2016							
Suspense Collections		4,835		Suspense Interest Less Fees		5,520	
Prior Years Taxes		181,932		Interest and Lien Fees		123,776	
		<u>186,767</u>				<u>129,297</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2013	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,424,734	(11,824)	24,412,910	(24,104,209)	98.7%	308,702	1.3%
STORRS CENTER RE	530,658	73,328	603,986	(603,986)	100.0%	-	0.0%
PER	1,103,929	472	1,104,400	(1,085,654)	98.3%	18,746	1.7%
STORRS CENTER PP	45,487	4,165	49,652	(46,008)	92.7%	3,644	7.3%
MV	2,085,479	(37,681)	2,047,798	(1,964,657)	95.9%	83,141	4.1%
DUE	28,190,286	28,461	28,218,747	(27,804,514)	98.5%	414,233	1.5%
MVS	286,558	(780)	285,778	(225,954)	79.1%	59,824	20.9%
TOTAL	28,476,845	27,681	28,504,525	(28,030,469)	98.3%	474,056	1.7%
PRIOR YEARS COLLECTION July 1, 2014 to June 30, 2015							
Suspense Collections		9,009		Suspense Interest Less Fees		10,246	
Prior Years Taxes		306,547		Interest and Lien Fees		169,878	
		<u>315,556</u>				<u>180,124</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2012	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,454,815	(125,302)	24,329,513	(23,938,018)	98.4%	391,495	1.6%
STORRS CENTER RE	391,674	78,297	469,971	(464,538)	98.8%	5,433	1.2%
PER	1,043,126	(1,984)	1,041,141	(1,017,568)	97.7%	23,573	2.3%
MV	2,060,254	(34,736)	2,025,518	(1,929,534)	95.3%	95,984	4.7%
DUE	27,949,868	(83,726)	27,866,142	(27,349,658)	98.1%	516,484	1.9%
MVS	243,555	(860)	242,695	(204,328)	84.2%	38,367	15.8%
TOTAL	28,193,423	(84,586)	28,108,838	(27,553,986)	98.0%	554,852	2.0%
PRIOR YEARS COLLECTION July 1, 2013 to June 30, 2014							
Suspense Collections		12,653		Suspense Interest Less Fees		12,095	
Prior Years Taxes		288,632		Interest and Lien Fees		155,316	
		<u>301,285</u>				<u>167,412</u>	

Collections for the 2015-16 year have rebounded from the trend it was showing in quarter 2. We are now in line with prior year on the current year.

Town of Mansfield  
Capital Projects - Open Space  
March 31, 2016

	Acreage	Total Budget	Expended Thru 6/30/2015	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
Expenditures Prior to 92/93	-	\$ 4,409,389	\$ 130,794	-	-	-
<b>UNALLOCATED COSTS:</b>						
Appraisal Fees - Various	-	-	50,266	-	-	-
Financial & Legal Fees	-	-	24,134	-	-	-
Survey, Inspections & Miscellaneous	-	-	51,902	22,539	-	-
Outdoor Maintenance	-	-	13,752	6,831	-	-
Major Additions - Improvements	-	-	3,000	-	-	-
Forest Stewardship-50' Cliff Preserve	-	-	3,852	-	-	-
Parks Coordinator	-	-	103,604	-	-	-
<b>PROPERTY PURCHASES:</b>						
Bassetts Bridge Rd Lots 1,2,3	8.23	-	128,439	-	-	-
Baxter Property	25.80	-	163,330	-	-	-
Bodwell Property	6.50	-	42,703	-	-	-
Boettiger, Orr, Parish Property	106.00	-	101,579	-	-	-
Dorwart Property	61.00	-	342,482	-	-	-
Dunnack Property	32.00	-	35,161	-	-	-
Eaton Property	8.60	-	162,236	-	-	-
Ferguson Property	1.19	-	31,492	-	-	-
Fesik Property	7.40	-	7,636	-	-	-
Hatch/Skinner Property	35.33	-	291,780	-	-	-
Holinko Property	18.60	-	62,576	-	-	-
Larkin Property	11.70	-	24,202	-	-	-
Laugardia Property - Dodd Rd.	-	-	5,700	-	-	-
Lion's Club Park	-	-	81,871	-	-	-
Malek Property	-	-	25,500	-	-	-
Marshall Property	17.00	-	17,172	-	-	-
McGregor Property	2.10	-	8,804	-	-	-
McShea Property	-	-	1,500	-	-	-
* Merrow Meadow Park Develop.	15.00	-	-	-	-	-
Morneau Property	-	-	4,310	-	-	-
Moss Property	134.50	-	100,000	-	-	-
Mulberry Road (Joshua's Trust)	5.90	-	12,500	-	-	-
Mullane Property (Joshua's Trust)	17.00	-	10,000	-	-	-
Olsen Property	59.75	-	104,133	-	-	-
Ossen - Birchwood Heights Property	-	-	500	-	-	-
Porter Property	6.70	-	135,466	-	-	-
Puddin Lane	9.15	-	20,378.00	-	-	-
Reed Property	23.70	-	69,527	-	-	-
Rich Property	102.00	-	283,322	-	-	-
Sibley Property	50.57	-	90,734	-	-	-
Swanson Property (Browns Rd)	29.00	-	64,423	-	-	-
Thompson/Swaney Prop. (Bone Mill)	-	-	1,500	-	-	-
Torrey Property	29.50	-	91,792	-	-	-
Vernon Property	3.00	-	31,732	-	-	-
Estate of Vernon - Property	68.41	-	257,996	-	-	-
Warren Property	6.80	-	24,638	-	-	-
Watts Property	23.50	-	92,456	-	-	-
	<u>925.93</u>	<u>\$ 4,409,389</u>	<u>\$ 3,310,874</u>	<u>\$ 29,371</u>	<u>\$ 1,069,144</u>	<u>\$ -</u>

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 90/91 - 03/04	\$1,902,855	White Cedar Swamp - Purchase	\$50,000
85105 - Local Support June 15, 2001	5,000	Appraisal Fees	250
85105 - State Support - Rich Property	60,000	Financial Fees	5,457
85105 - State Support - Hatch/Skinner Property	126,000	Miscellaneous Costs	605
85105 - State Support - Olsen Property	50,000	Unidentifiable (Prior 89/90)	74,478
85105 - State Support - Vernon Property	113,000		
85105 - State Support - Dorwart Property	112,534		<u>\$130,790</u>
85114 - Bonded Funds	1,000,000		
85107 - Authorized Bonds 2010/11	<u>1,040,000</u>		
	<u>\$4,409,389</u>		

\*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

TOWN OF MANSFIELD  
 BOARD OF EDUCATION  
 RECAP OF SPECIAL EDUCATION REVENUES AND EXPENDITURES

As of March 31, 2016

REVENUE:

TUITION REVENUE:

RECEIVED TO DATE	-	
OUTSTANDING RECEIVABLE	-	
TOTAL TUITION REVENUE	-	
EXCESS COST & STATE AGENCY GRANT SERVICES FOR THE BLIND	176,275.26	* Capped at 80%
MEDICAID REIMBURSEMENT PROGRAM	33,623.18	
TOTAL REVENUES		209,898.44

EXPENDITURES:

TUITION PAYMENTS 112-61600-xxxxx-52		
BUDGET	130,000.00	
ANTICIPATED EXPENDITURES	(517,422.07)	
	(387,422.07)	
OCCUPATIONAL & PHYSICAL THERAPY 112-62104-xxxxx-52		
BUDGET	230,500.00	
ANTICIPATED EXPENDITURES	(198,012.12)	
	32,487.88	
TRANSPORTATION 112-62802-53910-52		
BUDGET	150,000.00	
ANTICIPATED EXPENDITURES	(207,735.61)	
	(57,735.61)	
TOTAL EXPENDITURES BALANCE - UNDER (OVER)		(412,669.80)
TOTAL BALANCE UNDER (OVER) BUDGET		(202,771.36)

Town of Mansfield  
Revenue Summary  
March 31, 2016

Account and Description	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40101 Current Year Levy	(27,875,460.00)	95,828.54	29,467,158.98	1,695,870.44	106.13	29,371,330.44
40102 Prior Year Levy	(200,000.00)	5,995.97	196,470.25	(9,525.72)	95.24	190,474.28
40103 Interest & Lien Fees	(175,000.00)	1,424.75	129,907.94	(46,516.81)	73.42	128,483.19
40104 Motor Vehicle Supplement	(220,000.00)	2,242.16	283,953.56	61,711.40	128.05	281,711.40
40105 Susp. Coll. Taxes - Trnsc.	(10,000.00)	-	4,848.73	(5,151.27)	48.49	4,848.73
40106 Susp. Coll. Int. - Trnsc.	(13,000.00)	-	5,520.43	(7,479.57)	42.47	5,520.43
40109 Collection Fees	(2,000.00)	-	10,785.00	8,785.00	539.25	10,785.00
40110 CURRENT YR LEVY - STORRS CTR	(2,351,470.00)	-	-	(2,351,470.00)	-	-
40111 CURRENT YR LEVY-STORRS CTR-ABATEMENT	728,000.00	-	-	728,000.00	-	-
<b>_Total_Taxes and Related Items</b>	<b>(29,918,930.00)</b>	<b>105,491.42</b>	<b>30,098,644.89</b>	<b>74,223.47</b>	<b>100.25</b>	<b>29,993,153.47</b>
40201 Misc Licenses & Permits	(3,040.00)	-	2,767.00	(273.00)	91.02	2,767.00
40202 Sport Licenses	(300.00)	36.00	283.00	(53.00)	82.33	247.00
40203 Dog Licenses	(8,000.00)	(6,308.75)	1,429.50	(261.75)	96.73	7,738.25
40204 Conveyance Tax	(163,000.00)	-	67,810.95	(95,189.05)	41.60	67,810.95
40210 Subdivision Permits	(2,000.00)	-	-	(2,000.00)	-	-
40211 Zoning/Special Permits	(17,000.00)	-	13,310.01	(3,689.99)	78.29	13,310.01
40212 Zba Applications	(2,000.00)	-	800.00	(1,200.00)	40.00	800.00
40214 Iwa Permits	(2,750.00)	7,788.75	11,213.75	675.00	124.55	3,425.00
40224 Road Permits	(1,500.00)	-	1,150.00	(350.00)	76.67	1,150.00
40230 Building Permits	(200,000.00)	79.25	125,832.34	(74,246.91)	62.88	125,753.09
40231 Adm Cost Reimb-permits	(200.00)	2.00	176.00	(26.00)	87.00	174.00
40232 Housing Code Permits	(117,000.00)	10,350.00	98,115.00	(29,235.00)	75.01	87,765.00
40233 Housing Code Penalties	(1,000.00)	-	-	(1,000.00)	-	-
40234 Landlord Registrations	(2,000.00)	230.00	1,290.00	(940.00)	53.00	1,060.00
<b>_Total_Licenses and Permits</b>	<b>(519,790.00)</b>	<b>12,177.25</b>	<b>324,177.55</b>	<b>(207,789.70)</b>	<b>60.02</b>	<b>312,000.30</b>
40362 Payment In Lieu Of Taxes	-	-	345.00	345.00	-	345.00
40367 Social Serv Block Grant	(3,470.00)	-	881.00	(2,589.00)	25.39	881.00
<b>_Total_Fed. Support Gov</b>	<b>(3,470.00)</b>	<b>-</b>	<b>1,226.00</b>	<b>(2,244.00)</b>	<b>35.33</b>	<b>1,226.00</b>
40401 Education Assistance	(10,186,660.00)	-	5,093,772.00	(5,092,878.00)	50.00	5,093,772.00
40402 School Transportation	(121,560.00)	-	-	(121,560.00)	-	-
<b>_Total_State Support Education</b>	<b>(10,308,210.00)</b>	<b>-</b>	<b>5,093,772.00</b>	<b>(5,214,438.00)</b>	<b>49.42</b>	<b>5,093,772.00</b>
40451 Pilot - State Property	(7,275,530.00)	-	7,192,803.81	(82,726.19)	98.86	7,192,803.81
40454 Circuit Crt-parking Fines	(500.00)	-	400.00	(100.00)	80.00	400.00
40455 Circuit Breaker	(45,000.00)	-	51,099.30	6,099.30	113.55	51,099.30
40456 Tax Relief For Elderly	(2,000.00)	51,099.30	51,099.30	(2,000.00)	-	-
40457 Library - Connecticut/ill	(12,370.00)	-	-	(12,370.00)	-	-
40458 Library - Basic Grant	(1,160.00)	-	1,087.00	(73.00)	93.71	1,087.00
40462 Disability Exempt Reimb	(1,200.00)	-	1,338.33	138.33	111.53	1,338.33
40465 Emerg Mgmt Performance Grant	(12,820.00)	26,086.00	-	(38,906.00)	(203.48)	(26,086.00)
40469 Veterans Reimb	(6,860.00)	-	7,529.36	669.36	109.76	7,529.36
40470 State Revenue Sharing	(6,840.00)	-	-	(6,840.00)	-	-
40494 Judicial Revenue Distribution	(10,500.00)	-	9,996.50	(503.50)	95.21	9,996.50
40551 Pilot - Senior Housing	-	21,671.67	21,774.67	103.00	-	103.00
<b>_Total_State Support Gov</b>	<b>(7,374,780.00)</b>	<b>98,856.97</b>	<b>7,337,128.27</b>	<b>(136,508.70)</b>	<b>98.15</b>	<b>7,238,271.30</b>
40605 Region 19 Financial Serv	(96,530.00)	-	72,397.50	(24,132.50)	75.00	72,397.50
40606 Health District Services	(27,820.00)	-	20,862.00	(6,958.00)	74.99	20,862.00
40610 Recording	(60,000.00)	-	39,384.00	(20,616.00)	65.64	39,384.00

Town of Mansfield  
Revenue Summary  
March 31, 2016

Account and Description	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40611 Copies Of Records	(12,580.00)	1.00	9,505.50	(3,075.50)	75.55	9,504.50
40612 Vital Statistics	(12,000.00)	-	8,340.00	(3,660.00)	69.50	8,340.00
40613 Sale Of Maps/regs	-	-	137.00	137.00	-	137.00
40620 Police Service	(111,250.00)	91,452.84	29,971.44	(172,731.40)	(55.26)	(61,481.40)
40622 Redemption/Release Fees	(1,000.00)	-	973.00	(27.00)	97.30	973.00
40625 Animal Adoption Fees	(900.00)	-	345.00	(555.00)	38.33	345.00
40640 Lost & Damaged Books/materials	-	-	767.31	767.31	-	767.31
40641 FINES ON OVERDUE BOOKS	(7,610.00)	-	6,054.97	(1,555.03)	79.57	6,054.97
40644 PARKING PLAN REVIEW FEE	(2,200.00)	35.00	2,070.00	(165.00)	92.50	2,035.00
40650 Blue Prints	(200.00)	-	13.00	(187.00)	6.50	13.00
40656 Reg Dist 19 Grnds Mntnce	(17,840.00)	-	13,380.00	(4,460.00)	75.00	13,380.00
40663 Zoning Regulations	(100.00)	-	320.00	220.00	320.00	320.00
40671 Day Care Grounds Maintenance	(12,770.00)	-	9,577.50	(3,192.50)	75.00	9,577.50
40674 Charge for Services	(1,000.00)	3,450.45	8,692.24	4,241.79	524.18	5,241.79
40678 Celeron Sq Assoc Bikepath Main	(2,700.00)	6,037.50	8,737.50	-	100.00	2,700.00
40683 Sale of Merchandise	-	-	50.70	50.70	-	50.70
40684 Cash Overage/Shortage	-	344.07	274.94	(69.13)	-	(69.13)
40699 Fire Safety Code Fees	(20,000.00)	-	17,062.82	(2,937.18)	85.31	17,062.82
<b>_Total_Charge for Services</b>	<b>(386,500.00)</b>	<b>101,320.86</b>	<b>248,916.42</b>	<b>(238,904.44)</b>	<b>38.19</b>	<b>147,595.56</b>
40702 Parking Tickets - Town	(4,500.00)	415.75	2,905.50	(2,010.25)	55.33	2,489.75
40705 TOWN PARKING FINES-STORRS CENTER	-	53,053.29	91,969.45	38,916.16	-	38,916.16
40710 Building Fines	(1,000.00)	-	-	(1,000.00)	-	-
40711 Landlord Registration Penalty	(90.00)	-	-	(90.00)	-	-
40713 NUISANCE ORDINANCE	(9,500.00)	-	13,113.00	3,613.00	138.03	13,113.00
40715 Ordinance Violation Penalty	(2,500.00)	549.00	1,910.50	(1,138.50)	54.46	1,361.50
40716 Noise Ordinance Violation	(160.00)	-	-	(160.00)	-	-
40717 Possession Alcohol Ordinance	(9,900.00)	-	720.00	(9,180.00)	7.27	720.00
40718 Open Liquor Container Ordin	(5,400.00)	-	540.00	(4,860.00)	10.00	540.00
40719 Special Public Safety Service	-	-	215.00	215.00	-	215.00
40723 CITATIONS AND FINES	-	-	600.00	600.00	-	600.00
<b>_Total_Fines and Forfeitures</b>	<b>(33,050.00)</b>	<b>54,018.04</b>	<b>111,973.45</b>	<b>24,905.41</b>	<b>175.36</b>	<b>57,955.41</b>
40804 Rent - Historical Soc	(2,000.00)	6,497.05	8,297.05	(200.00)	90.00	1,800.00
40807 Rent - Town Hall	(7,580.00)	-	50.00	(7,530.00)	0.66	50.00
40808 Rent - Senior Center	(100.00)	-	-	(100.00)	-	-
40817 Telecom Services Payment	(45,000.00)	-	41,025.27	(3,974.73)	91.17	41,025.27
40820 Interest Income	(25,000.00)	2,366.62	27,945.91	579.29	102.32	25,579.29
40824 Sale Of Supplies	(20.00)	-	-	(20.00)	-	-
40825 Rent - R19 Maintenance	(2,790.00)	-	2,092.50	(697.50)	75.00	2,092.50
40890 Other	(2,500.00)	458.02	141.80	(2,816.22)	(12.65)	(316.22)
<b>_Total_Miscellaneous</b>	<b>(84,990.00)</b>	<b>9,321.69</b>	<b>79,552.53</b>	<b>(14,759.16)</b>	<b>82.63</b>	<b>70,230.84</b>
40928 School Cafeteria	(2,550.00)	-	1,912.50	(637.50)	75.00	1,912.50
<b>_Total_Operating Transfers In</b>	<b>(2,550.00)</b>	<b>-</b>	<b>1,912.50</b>	<b>(637.50)</b>	<b>75.00</b>	<b>1,912.50</b>
<b>_Total_111 GENERAL FUND - TOWN</b>	<b>(48,632,270.00)</b>	<b>381,186.23</b>	<b>43,297,303.61</b>	<b>(5,716,152.62)</b>	<b>88.25</b>	<b>42,916,117.38</b>
<b>***_Grand_Total_***</b>	<b>(48,632,270.00)</b>	<b>381,186.23</b>	<b>43,297,303.61</b>	<b>(5,716,152.62)</b>	<b>88.25</b>	<b>42,916,117.38</b>

Town of Mansfield  
Expenditure Summary by Activity  
March 31, 2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	Used
11100 Legislative	108,600.00	-	1,000.00	83,492.87	24,107.13	77.80
12100 Municipal Management	235,500.00	7,450.00	1,770.69	177,690.01	63,489.30	73.87
12200 Human Resources	146,510.00	2,400.00	34,019.00	85,146.01	29,744.99	80.03
13100 Town Attorney	53,000.00	-	19,156.45	30,814.84	3,028.71	94.29
13200 Probate	7,010.00	-	-	7,772.20	(762.20)	110.87
14200 Registrars	40,650.00	-	-	26,150.61	14,499.39	64.33
15100 Town Clerk	228,600.00	(10,050.00)	6,752.02	151,909.68	59,888.30	72.60
15200 General Elections	13,935.00	-	2,954.72	13,529.86	(2,549.58)	118.30
16100 Finance Administration	132,560.00	60.00	-	94,110.46	38,509.54	70.96
16200 Accounting & Disbursements	230,795.00	(8,220.00)	-	192,250.76	30,324.24	86.38
16300 Revenue Collections	167,260.00	470.00	1,082.53	129,388.67	37,258.80	77.79
16402 Property Assessment	231,100.00	-	-	169,972.82	61,127.18	73.55
16510 Central Copying	39,300.00	-	299.90	29,347.17	9,652.93	75.44
16511 Central Services	32,500.00	-	1,330.00	20,527.26	10,642.74	67.25
16600 Information Technology	11,000.00	-	-	8,250.00	2,750.00	75.00
<b>_Total_General Government</b>	<b>1,678,320.00</b>	<b>(7,890.00)</b>	<b>68,365.31</b>	<b>1,220,353.22</b>	<b>381,711.47</b>	<b>77.15</b>
21200 Police Services	1,488,840.00	-	417.64	154,523.44	1,333,898.92	10.41
21300 Animal Control	94,030.00	(3,110.00)	-	62,648.09	28,271.91	68.91
22101 FIRE PREVENTION	154,075.00	-	1,318.75	121,184.30	31,571.95	79.51
22155 Fire & Emerg Services Admin	252,515.00	-	115.42	196,319.03	56,080.55	77.79
22160 Fire & Emergency Services	1,636,830.00	-	31,199.19	1,166,533.34	439,097.47	73.17
23100 Emergency Management	66,160.00	-	-	46,434.38	19,725.62	70.19
<b>_Total_Public Safety</b>	<b>3,692,450.00</b>	<b>(3,110.00)</b>	<b>33,051.00</b>	<b>1,747,642.58</b>	<b>1,908,646.42</b>	<b>48.27</b>
30100 Public Works Administration	170,960.00	(6,670.00)	132.13	111,844.81	52,313.06	68.16
30200 Supervision & Operations	127,170.00	-	780.00	90,242.05	36,147.95	71.58
30300 Road Services	763,390.00	(17,590.00)	10,023.62	543,448.02	192,328.36	74.21
30400 Grounds Maintenance	411,430.00	(6,670.00)	36,575.99	245,025.46	123,158.55	69.57
30600 Equipment Maintenance	545,140.00	-	85,698.02	379,987.01	79,454.97	85.43
30700 Engineering	203,600.00	-	1,992.15	157,022.08	44,585.77	78.10
30900 Facilities Management	798,760.00	(5,040.00)	41,804.68	562,936.31	188,979.01	76.19
<b>_Total_Public Works</b>	<b>3,020,450.00</b>	<b>(35,970.00)</b>	<b>177,006.59</b>	<b>2,090,505.74</b>	<b>716,967.67</b>	<b>75.98</b>
41200 Health Regulation & Inspec.	130,800.00	-	-	96,845.82	33,954.18	74.04
42100 ADULT & ADMINISTRATIVE SER	307,380.00	-	325.00	210,152.60	96,902.40	68.48
42204 Youth Employment - Middle Sch	-	-	-	64.05	(64.05)	-

Town of Mansfield  
Expenditure Summary by Activity  
March 31, 2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	Used
42210 Youth Services	163,970.00	(16,370.00)	3,920.00	91,788.88	51,891.12	64.84
42300 Senior Services	221,290.00	(9,860.00)	585.61	162,244.04	48,600.35	77.01
43100 Library Services	718,410.00	-	27,869.44	498,127.91	192,412.65	73.22
45000 GRANTS TO AREA AGENCIES	45,050.00	-	-	45,050.00	-	100.00
<b>_Total_ Community Services</b>	<b>1,586,900.00</b>	<b>(26,230.00)</b>	<b>32,700.05</b>	<b>1,104,273.30</b>	<b>423,696.65</b>	<b>72.85</b>
30800 Building Inspection	298,340.00	(280.00)	933.10	217,684.57	79,442.33	73.35
30810 Housing Inspection	-	-	-	-	-	-
51100 PLANNING & DEVELOPMENT	287,100.00	3,490.00	24,025.00	211,130.91	55,434.09	80.92
52100 Planning/Zoning Inland/Wetlnd	11,890.00	-	10,750.00	711.46	428.54	96.40
53100 ECONOMIC DEVELOPMENT	19,200.00	-	-	15,687.50	3,512.50	81.71
58000 Boards and Commissions	6,400.00	-	230.03	1,210.63	4,959.34	22.51
<b>_Total_ Community Development</b>	<b>622,930.00</b>	<b>3,210.00</b>	<b>35,938.13</b>	<b>446,425.07</b>	<b>143,776.80</b>	<b>77.04</b>
71000 Employee Benefits	2,757,420.00	-	27,682.44	1,948,494.23	781,243.33	71.67
72000 INSURANCE (LAP)	204,020.00	-	80.00	212,718.38	(8,778.38)	104.30
73000 Contingency	105,000.00	69,990.00	-	-	174,990.00	-
<b>_Total_ Town-Wide Expenditures</b>	<b>3,066,440.00</b>	<b>69,990.00</b>	<b>27,762.44</b>	<b>2,161,212.61</b>	<b>947,454.95</b>	<b>69.79</b>
92000 Other Financing Uses	2,753,880.00	-	-	2,065,410.00	688,470.00	75.00
<b>_Total_ Other Financing</b>	<b>2,753,880.00</b>	<b>-</b>	<b>-</b>	<b>2,065,410.00</b>	<b>688,470.00</b>	<b>75.00</b>
<b>_Total_ 111 GENERAL FUND - TOWN</b>	<b>16,421,370.00</b>	<b>-</b>	<b>374,823.52</b>	<b>10,835,822.52</b>	<b>5,210,723.96</b>	<b>68.27</b>
<b>***Total***</b>	<b>16,421,370.00</b>	<b>-</b>	<b>374,823.52</b>	<b>10,835,822.52</b>	<b>5,210,723.96</b>	<b>68.27</b>

Mansfield Board of Education  
Expenditure Summary  
March 31, 2016

<u>Account and Description</u>	<u>Appropriation</u>	<u>Appropriation Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Remaining Balance</u>	<u>Used</u>
61101 Regular Instruction	7,733,800.00	(28,160.00)	-	4,659,828.44	3,045,811.56	60.47
61102 English	50,360.00	-	5,242.88	27,461.37	17,655.75	64.94
61104 World Languages	9,600.00	-	20.09	5,191.61	4,388.30	54.29
61105 Health & Safety	7,730.00	-	-	4,972.83	2,757.17	64.33
61106 Physical Education	12,690.00	(200.00)	-	8,989.00	3,501.00	71.97
61107 Art	14,060.00	-	787.24	10,468.92	2,803.84	80.06
61108 Mathematics	24,450.00	-	135.48	13,955.95	10,358.57	57.63
61109 Music	17,840.00	-	821.91	11,198.58	5,819.51	67.38
61110 Science	30,750.00	-	918.42	9,716.73	20,114.85	34.59
61111 Social Studies	22,240.00	-	105.14	9,756.80	12,378.06	44.34
61115 Information Technology	201,250.00	-	3,807.29	151,018.17	46,424.54	76.93
61122 LIFE & CONSUMER SCIENCE	9,080.00	-	709.60	7,466.79	903.61	90.05
61123 Technology Education	15,210.00	200.00	841.20	10,189.87	4,378.93	71.58
<b>_Total_Reg Instructional Prog</b>	<b>8,149,060.00</b>	<b>(28,160.00)</b>	<b>13,389.25</b>	<b>4,930,215.06</b>	<b>3,177,295.69</b>	<b>60.88</b>
61201 Special Ed Instruction	1,561,430.00	(10,070.00)	709.20	970,026.07	580,624.73	62.57
61202 Enrichment	354,520.00	85,750.00	1,407.76	253,145.80	185,716.44	57.82
61204 Preschool	359,230.00	(3,380.00)	73.72	207,339.66	148,436.62	58.29
<b>Total_Special Educ. Programs</b>	<b>2,275,180.00</b>	<b>72,300.00</b>	<b>2,190.68</b>	<b>1,430,511.53</b>	<b>914,777.79</b>	<b>61.03</b>
61310 Remedial Reading/Math	406,830.00	21,120.00	-	261,686.49	166,263.51	61.15
<b>_Total_Culturally Disadv Pupil</b>	<b>406,830.00</b>	<b>21,120.00</b>	<b>-</b>	<b>261,686.49</b>	<b>166,263.51</b>	<b>61.15</b>
61400 Summer School	65,900.00	-	-	54,580.44	11,319.56	82.82
<b>_Total_Summer School-Free Only</b>	<b>65,900.00</b>	<b>-</b>	<b>-</b>	<b>54,580.44</b>	<b>11,319.56</b>	<b>82.82</b>
61600 Tuition Payments	175,000.00	-	131,010.24	471,930.01	(427,940.25)	344.54
<b>_Total_Tuition Payments</b>	<b>175,000.00</b>	<b>-</b>	<b>131,010.24</b>	<b>471,930.01</b>	<b>(427,940.25)</b>	<b>344.54</b>
61900 CENTRAL SERVICES	145,160.00	-	611.18	93,128.17	51,420.65	64.58
<b>_Total_Central Serv Instr Supp</b>	<b>145,160.00</b>	<b>-</b>	<b>611.18</b>	<b>93,128.17</b>	<b>51,420.65</b>	<b>64.58</b>
62102 Guidance Services	175,060.00	-	3,132.50	114,545.59	57,381.91	67.22
62103 Health Services	216,230.00	5,400.00	300.00	127,190.50	94,139.50	57.52
62104 Outside Eval/Contracted Serv	230,500.00	-	43,336.35	154,663.37	32,500.28	85.90
62105 Speech And Hearing Services	176,870.00	9,630.00	269.00	141,262.29	44,968.71	75.89
62106 Pupil Services - Testing	3,000.00	-	-	-	3,000.00	-
62108 Psychological Services	330,710.00	(34,640.00)	520.12	169,541.99	126,007.89	57.44
<b>_Total_Support Serv-Students</b>	<b>1,132,370.00</b>	<b>(19,610.00)</b>	<b>47,557.97</b>	<b>707,203.74</b>	<b>357,998.29</b>	<b>67.83</b>
62201 Curriculum Development	149,620.00	(68,140.00)	6,599.15	55,633.07	19,247.78	76.38
62202 Professional Development	36,990.00	-	1,044.71	16,262.45	19,682.84	46.79
<b>Total_Improv-Instr Services</b>	<b>186,610.00</b>	<b>(68,140.00)</b>	<b>7,643.86</b>	<b>71,895.52</b>	<b>38,930.62</b>	<b>67.14</b>

Mansfield Board of Education  
Expenditure Summary  
March 31, 2016

Account and Description	Appropriation	Appropriation Adj	Encumbrances	Expenditures	Remaining Balance	Used
62302 Media Services	71,890.00	110.00	3,763.00	30,324.31	37,912.69	47.34
62310 Library	288,690.00	6,270.00	3,198.94	187,201.86	104,559.20	64.55
<b>_Total_Educ Media Services</b>	<b>360,580.00</b>	<b>6,380.00</b>	<b>6,961.94</b>	<b>217,526.17</b>	<b>142,471.89</b>	<b>61.18</b>
62401 Board Of Education	395,120.00	(67,650.00)	21,727.20	267,950.52	37,792.28	88.46
62402 Superintendent's Office	385,000.00	4,460.00	-	270,616.54	118,843.46	69.49
62404 Special Education Admin	309,370.00	290.00	9,496.38	210,622.69	89,540.93	71.08
<b>_Total_General Administration</b>	<b>1,089,490.00</b>	<b>(62,900.00)</b>	<b>31,223.58</b>	<b>749,189.75</b>	<b>246,176.67</b>	<b>76.02</b>
62520 Principals' Office Services	1,153,120.00	60,990.00	18,611.39	842,203.98	353,294.63	70.90
62521 Support Services - Central	16,490.00	-	2,865.61	7,757.36	5,867.03	64.42
62523 Field Studies	13,500.00	-	734.25	7,852.25	4,913.50	63.60
<b>_Total_School Based Admin</b>	<b>1,183,110.00</b>	<b>60,990.00</b>	<b>22,211.25</b>	<b>857,813.59</b>	<b>364,075.16</b>	<b>70.74</b>
62601 Business Management	368,350.00	2,920.00	-	281,888.22	89,381.78	75.93
<b>_Total_Fiscal Serv/Bus Support</b>	<b>368,350.00</b>	<b>2,920.00</b>	<b>-</b>	<b>281,888.22</b>	<b>89,381.78</b>	<b>75.93</b>
62710 Plant Operations - Building	1,378,750.00	(24,900.00)	39,807.53	1,048,630.49	265,411.98	80.40
<b>_Total_Plant Oper &amp; Maint Serv</b>	<b>1,378,750.00</b>	<b>(24,900.00)</b>	<b>39,807.53</b>	<b>1,048,630.49</b>	<b>265,411.98</b>	<b>80.40</b>
62801 Regular Transportation	760,070.00	40,000.00	284,508.22	557,182.10	(41,620.32)	105.20
62802 Spec Ed Transportation	150,000.00	-	62,055.14	145,723.66	(57,778.80)	138.52
<b>_Total_Student Transp Service</b>	<b>910,070.00</b>	<b>40,000.00</b>	<b>346,563.36</b>	<b>702,905.76</b>	<b>(99,399.12)</b>	<b>110.46</b>
63430 After School Program	40,330.00	-	301.00	19,117.78	20,911.22	48.15
63440 Athletic Program	36,390.00	-	3,275.40	27,379.67	5,734.93	84.24
<b>_Total_Enterprise Activities</b>	<b>76,720.00</b>	<b>-</b>	<b>3,576.40</b>	<b>46,497.45</b>	<b>26,646.15</b>	<b>65.27</b>
68000 Employee Benefits	4,072,720.00	-	45,215.63	2,994,190.30	1,033,314.07	74.63
<b>_Total_Employee Benefits</b>	<b>4,072,720.00</b>	<b>-</b>	<b>45,215.63</b>	<b>2,994,190.30</b>	<b>1,033,314.07</b>	<b>74.63</b>
69000 Transfers Out To Other Funds	46,850.00	-	-	35,137.50	11,712.50	75.00
<b>_Total_Transfer Out-Other Fund</b>	<b>46,850.00</b>	<b>-</b>	<b>-</b>	<b>35,137.50</b>	<b>11,712.50</b>	<b>75.00</b>
<b>_Total_112 GENERAL FUND - MANSFIELD BO</b>	<b>22,022,750.00</b>	<b>-</b>	<b>697,962.87</b>	<b>14,954,930.19</b>	<b>6,369,856.94</b>	<b>71.08</b>
<b>***Total***</b>	<b>22,022,750.00</b>	<b>-</b>	<b>697,962.87</b>	<b>14,954,930.19</b>	<b>6,369,856.94</b>	<b>71.08</b>

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**Town of Mansfield  
Agenda Item Summary**

**To:** Town Council  
**From:** Matt Hart, Town Manager *MWH*  
**CC:** Maria Capriola, Assistant Town Manager  
**Date:** May 9, 2016  
**Re:** Memorial Day Ceremonial Presentation Planning Subcommittee

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**Subject Matter/Background**

Staff has placed this item on the agenda so the Council may appoint members to the planning subcommittee for the Memorial Day ceremonial presentation.

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**NOTICE AND WARNING OF ANNUAL TOWN MEETING  
TOWN OF MANSFIELD**

The Electors of the Town of Mansfield and all persons who are entitled to vote in Town Meeting mentioned in the following warning are hereby warned and notified that the Annual Town Meeting for Budget Consideration will be held on Tuesday, May 10, 2016 at the Mansfield Middle School Auditorium, at 7:00 p.m. for the following purpose:

To act upon the Proposed Budgets for the Town's fiscal year of July 1, 2016 to June 30, 2017, which Proposed Budgets were adopted by the Town Council on April 27, 2016 and to appropriate the sums estimated and set forth in said Budgets to the purposes indicated.

Dated and signed at Mansfield, Connecticut this 29th day of April 2016.  
Mary Stanton, Town Clerk

RESOLVED: That the General Fund Budget for the Town of Mansfield, appended totaling \$41,130,430 is hereby adopted as the proposed operating budget for the Town of Mansfield for the fiscal year July 1, 2016 to June 30, 2017.

TOWN OF MANSFIELD/MANSFIELD BOARD OF EDUCATION  
EXPENDITURE BUDGET SUMMARY

	Actual 14/15	Adj Approp. 15/16	Town Council Proposed 16/17
General Government	\$ 1,548,286	\$ 1,670,430	\$ 1,728,130
Public Safety	3,582,268	3,689,340	3,827,740
Public Works	2,943,991	2,984,480	3,095,010
Community Services	1,529,242	1,560,670	1,641,010
Community Development	520,351	626,140	615,600
Mansfield Board of Education	21,251,885	22,022,750	22,980,500
Town-Wide Expenditures	2,757,268	3,136,430	3,467,200
Other Financing Uses	3,485,440	2,753,880	3,775,240
Sub-Total	37,618,731	38,444,120	41,130,430
Education - Region 19	10,045,920	10,188,150	10,493,480
Total Expenditures	<u>\$ 47,664,651</u>	<u>\$48,632,270</u>	<u>\$51,623,910</u>

TOWN OF MANSFIELD/MANSFIELD BOARD OF EDUCATION  
REVENUE BUDGET SUMMARY

	Actual 14/15	Adj Approp. 15/16	Town Council Proposed 16/17
Taxes and Related Items	\$ 28,725,801	\$ 29,918,930	\$ 31,216,750
Licenses and Permits	541,140	519,790	513,120
Federal Support - Gen Gov't	7,579	3,470	-
State Support - Education	10,301,228	10,308,210	9,911,210
State Support - Gen Gov't	8,121,334	7,374,780	10,044,130
Charges for Services	375,099	386,500	318,760
Fines & Forfeitures	48,501	33,050	25,400
Miscellaneous	86,574	84,990	91,990
Operating Transfers In	2,500	2,550	2,550
<b>Total Revenues</b>	<b>\$ 48,209,756</b>	<b>\$ 48,632,270</b>	<b>\$ 52,123,910</b>

RESOLVED: That the Capital Fund Budget for the Town of Mansfield, appended totaling \$4,597,170 is hereby adopted as the capital improvements to be undertaken during fiscal year 2016/17 or later years.

TOWN OF MANSFIELD  
CAPITAL FUND BUDGET SUMMARY  
2016/17

	Amended Budget 15/16	Town Council Proposed 16/17
Estimated Revenues:		
Capital Non-Recurring Reserve Fund (CNR)	\$ 1,900,470	\$ 2,850,000
Federal and State Grants		269,380
Infrastructure Grant (LOCIP)	184,930	184,000
Town Aid Road Grant	130,000	130,000
Bonds		873,000
Other	108,500	290,790
	<b>\$ 2,323,900</b>	<b>\$ 4,597,170</b>
	Amended Budget 15/16	Town Council Proposed 16/17
Estimated Expenditures:		
Facilities Management	\$ 616,700	\$ 2,052,000

Public Works	969,000	1,358,000
Public Safety	130,000	578,550
Community Development	228,600	175,000
General Government	91,100	163,830
Community Services	88,500	119,790
Education (Technology)	200,000	150,000
	<u>\$ 2,323,900</u>	<u>\$ 4,597,170</u>

RESOLVED: That the proposed Capital and Non-Recurring Reserve Fund Budget for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$3,042,600 be adopted.

TOWN OF MANSFIELD  
CAPITAL AND NONRECURRING RESERVE FUND BUDGET  
ESTIMATED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FISCAL YEAR 2016/7

	Actual 14/15	Adopted Budget 15/16	Estimated 15/16	Town Council Proposed 16/17
<b>SOURCES:</b>				
Revenues:				
General Fund Contribution (Town)	\$ 2,333,450	\$ 1,637,380	\$ 1,637,380	\$ 2,608,240
General Fund Contribution (Board)	50,000			
Ambulance User Fees	250,769	275,000	275,000	250,000
Sewer Assessments	913	500	500	500
Other	38,606			
Pequot Funds	205,662	209,560	209,560	205,660
<b>Total Sources</b>	<u>2,879,400</u>	<u>2,122,440</u>	<u>2,122,440</u>	<u>3,064,400</u>
<b>USES:</b>				
Operating Transfers Out:				
Management Services Fund	185,000	185,000	185,000	192,600
Capital Fund	2,398,506	1,671,870	1,671,870	2,675,000
Capital Fund - Storrs Center Reserve	228,600	228,600	228,600	175,000
Compensated Absences Fund	36,000			
<b>Total Uses</b>	<u>2,848,106</u>	<u>2,085,470</u>	<u>2,085,470</u>	<u>3,042,600</u>
Excess/(Deficiency)	31,294	36,970	36,970	21,800
Fund Balance/(Deficit) July 1	(4,725)	26,569	26,569	63,539
Fund Balance, June 30	<u>\$ 26,569</u>	<u>\$ 63,539</u>	<u>\$ 63,539</u>	<u>\$ 85,339</u>

## APPROPRIATIONS ACT

It is further resolved, that the following Appropriations Act be recommended for adoption at the annual Town Meeting for budget consideration:

RESOLVED: That the proposed General Fund Budget for the Town of Mansfield for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$41,130,430 which proposed budget was adopted by the Council on April 27, 2016, be adopted and that the sums estimated and set forth in said budget be appropriated for the purpose indicated.

RESOLVED: That in accordance with Connecticut General Statutes Section 10-51, the proportionate share for the Town of Mansfield of the annual budget for Regional School District No. 19 shall be added to the General Fund Budget appropriation for the Town of Mansfield for fiscal year July 1, 2016 to June 30, 2017 and said sums shall be paid by the Town to the Regional School District as they become available.

RESOLVED: That the proposed Capital Projects Budget for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$4,597,170 be adopted provided that the portion proposed to be funded by bonds or notes shall, at the appropriate times, be introduced for action by the Town Council subject to a vote by referendum as required by Section 407 of the Town Charter.

RESOLVED: That the proposed Capital and Non-Recurring Reserve Fund Budget for fiscal year July 1, 2016 to June 30, 2017 in the amount of \$3,042,600 be adopted.



PLANNING AND ZONING COMMISSION  
TOWN OF MANSFIELD

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CONNECTICUT 06268  
(860) 429-3330

Item #12

To: Town Council  
From: Planning and Zoning Commission  
Date: Thursday, May 05, 2016  
Re: 8-24 Referral; 2016-17 Capital Improvement Budget

At a meeting held on 5/2/16, the Mansfield Planning and Zoning Commission adopted the following motion unanimously:

“That the PZC make a finding that the proposed FY2016-2017 Capital Improvement Program Budget and the proposed projects contained therein are consistent with the Mansfield Tomorrow Plan of Conservation and Development. Nothing herein shall imply PZC approval for any proposed projects. Departments involved with land use projects and site improvements must coordinate plans with the Director of Planning and Development and/or the Inland Wetlands Agent, and make such applications to the PZC or IWA as is required by the Mansfield Zoning and Inland Wetlands Watercourse Regulations.”

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**Sara-Ann Chaine**

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**From:** Jessie Richard  
**Sent:** Tuesday, May 03, 2016 2:32 PM  
**To:** Kevin Deneen; Sara-Ann Chaine; Economic Development Commission  
**Subject:** Referral: Zoning Regulation Revisions  
**Attachments:** Draft Regulations-Alcohol and Music Regulations-PH Draft.pdf

Please see the attached **DRAFT** Zoning Regulation Revisions related to alcohol and live/amplified music. The Public Hearing will be held on 6/20/16 at 6:30 p.m. Any comments should be received in this office by June 6<sup>th</sup>.

Should you have any questions or comments, please contact the Mansfield Planning and Zoning Office.

Jessie L. Richard  
Town of Mansfield  
Planning and Community Development  
4 South Eagleville Road  
Storrs, CT 06268  
(860)429-3330

# DRAFT ALCOHOL AND LIVE MUSIC REGULATIONS

MANSFIELD DEPARTMENT OF PLANNING AND DEVELOPMENT ■ APRIL 28, 2016

## OVERVIEW

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### ALCOHOLIC LIQUOR REGULATIONS

The proposed changes:

- Change liquor permits from a principal to an accessory use for all liquor permits other than temporary permits.
- Eliminate requirement for site plan approval for temporary liquor permits provided certain conditions are met. (A list of temporary permits is attached at the end of the document for reference purposes.)
- Eliminate separation distance requirements between sales/manufacture of alcohol and certain uses.
- Eliminate references to specific state liquor permit types, thereby deferring to permits allowed by Code of Ordinances
- Allow brew pubs and brewpub/restaurants (alcohol manufacturing) by special permit in the PB-1, PB-2, PB-3, PB-4 zones, and by-right in the SC-SDD zone provided sewer and water infrastructure is available.\*
- Allow breweries (alcohol manufacturing) by special permit in the PB-1 and PB-3 zones provided sewer and water infrastructure is available.\*
- Allow farm wineries (manufacture of alcohol) in the RAR-90, PVRA and PVCA zones.\*

\*These uses would not be authorized unless/until the Code of Ordinances was changed to allow for these types of alcohol permits.

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### LIVE MUSIC REGULATIONS

The proposed changes:

- Change live music permits from a principal to an accessory use for live and/or amplified music associated with a business that meet the standards identified in the regulations.
- Zoning permit required; permit may be revoked if there are two or more noise/nuisance violations within a 12-month period.
- Allow outdoor music subject to day/time restrictions.
- Require special permit approval for proposed music venues that deviate from the defined standards.

AMENDMENTS TO ARTICLE FOUR- RULES AND DEFINITIONS

AMEND SECTION B – DEFINITIONS

Add the following definitions (alphabetic order) and renumber subsequent definitions accordingly.

6. Brewpub/restaurant – A restaurant where beer is manufactured, stored, bottled and sold to be consumed on premises. A limited amount of beer may be sold at retail in sealed containers for consumption off premises as accessory to the restaurant use.
7. Brewpub – A facility where beer can be manufactured, stored, bottled, sold at wholesale or at retail in sealed bottles or other sealed containers for consumption off premises, or sold to be consumed on premises in a room that is ancillary to the production of beer, with or without the sale of food.
8. Brewery – A facility where beer can be manufactured, stored, bottled and sold at wholesale or at retail in sealed containers for consumption off premises or offered for on-site tasting.

AMENDMENTS TO ARTICLE SEVEN- PERMITTED USES

AMEND SECTION D – USES PERMITTED IN ALL ZONES EXCEPT IN THE FLOOD HAZARD ZONE

Amend Section D.7, Accessory Buildings and Uses to add new subsections (g) and (h) as follows:

7. Accessory buildings and uses (see definition in Article IV), provided the following conditions are met:

\* \* \* \* \*

g. The sale of alcoholic liquor shall be permitted as accessory to the following uses provided the liquor permit type is authorized pursuant to Chapter 101 of the Mansfield Code of Ordinances:

- ☐ Retail
- ☐ Restaurant
- ☐ Hotel
- ☐ Place of Assembly-Banquet Hall
- ☐ Commercial recreation facility
- ☐ Brewpub/Restaurant, Brewpub, and Brewery
- ☐ Farm Winery

h. Live and/or amplified music shall be permitted provided the standards of Article Ten, Section I are met.

\* \* \* \* \*

Amend Section D.15, Temporary Special Events involving the sale and consumption of alcoholic liquor as follows:

15. Temporary special events involving the sale and consumption of alcoholic liquor pursuant to Sec. 30-25, 30-35, 30-37b and 30-37h, C.G.S., provided site plan approval is obtained in accordance with Article V, Section A and the following requirements of Article X, Section 1.5 are met:

- a. A Zoning Permit shall be obtained for proposed events unless the property meets one of the following criteria:
  1. The property is owned or leased by a public agency; or
  2. The property has received prior zoning approval for a public assembly use.
- b. Proposed plans for parking, traffic control, crowd control, hours of operation and protection of minors shall be submitted with the Zoning Permit Application and approved by the Mansfield Police Department;
- c. Proposed plans for providing sanitary facilities for the subject event shall be submitted with the Zoning Permit application and found to be sufficient by the Zoning Agent in consultation with the local health district.

AMEND SECTION G – USES PERMITTED IN THE RAR-90 ZONE

*Amend Section G to add new section G.15 as follows:*

15. Farm Wineries provided special permit approval is obtained in accordance with Article V, Section B.

AMEND SECTION K – USES PERMITTED IN THE PVRA (PLEASANT VALLEY RESIDENCE/AGRICULTURE) ZONE (LAND SOUTH OF PLEASANT VALLEY ROAD AND WEST OF MANSFIELD CITY ROAD)

*Amend Section 3 to add new Section 3.g as follows:*

3. Categories of Permitted Uses in the Pleasant Valley Residence/Agriculture Zone Requiring Special Permit Approval as per the Provisions of Article V, Section B and Applicable Provisions of Article X, Section A:

\* \* \* \* \*

- g. Farm Wineries

\* \* \* \* \*

AMEND SECTION L – USES PERMITTED IN THE PLANNED BUSINESS 1 ZONE (ROUTE 195/ROUTE 6 AREA)

*Amend Section L as follows:*

2. Categories of permitted uses in the Planned Business 1 zone requiring special permit approval as per the provisions of Article V, Section B:

- a. Category A

1. Retail uses that comply with the following criteria:

- the use results in a maximum of four separate stores, shops or businesses on the subject lot; and
- the use involves a maximum of two distinct or independent retail operations per store, shop or outdoor area
- any retail store selling alcoholic liquors shall comply with the provisions of Article VII, Section L.2.i. and Article X, Section I

\* \* \* \* \*

e. Category E

1. Retail uses that comply with the following criteria:

- The use results in five or more separate stores or shops or businesses on the subject lot; or
- The use involves more than two distinct or independent retail operations per store, shop or outdoor area. (For example: a marketing operation where more than two independent merchants utilize a particular area)
- ~~any retail store selling alcoholic liquors shall comply with the provisions of Article VII, Section L.2.i. and Article X, Section I~~

\* \* \* \* \*

f. Category F

Commercial recreation facilities such as theaters, racquetball, tennis and physical fitness centers; and bowling alleys. All changes in use within this subsection require special permit approval. ~~Any commercial recreation facility selling alcoholic liquor shall comply with the provisions of Article VII, Section L.2.i. and Article X, Section I.~~

g. Category G

Game arcades as a primary (more than 3 games) and not accessory use, provided the following conditions are met:

1. ~~there is no sale or consumption of alcoholic beverages on the arcade premises;~~

*Renumber subsequent provisions accordingly*

\* \* \* \* \*

h. Category H

Reserved.

~~The use of live music associated with any hotel, motel, commercial recreation facility or restaurant, provided no outside speakers shall be used in conjunction with the use of such music and provided no music associated with the use is objectionable at the site's property lines. Any special permit issued pursuant to this subsection shall expire on November 1 of each year and, upon application and Public Hearing, may be renewed. As an exception to this requirement for Special Permit approval, limited live music uses may be authorized with Zoning Permit approval provided the following standards are met:~~

1. ~~The subject live music shall be limited to singing or the playing of musical instruments that, in the opinion of the Zoning Agent, are accessory to an authorized use (such as background music to enhance a dining experience) and not a primary use, (such as a separate concert event).~~
2. ~~The subject live music shall be unamplified or amplified at volume levels that, in the opinion of the Zoning Agent, would have low potential for causing noise issues for neighboring property owners. If neighborhood noise problems occur, the subject live music authorization may be altered or revoked.~~

~~3. No live music use authorized under this Zoning Permit provision shall take place after 10 pm on weekdays and 11pm on weekends.~~

~~4. Zoning Permits issued for live music under this provision shall be valid for an initial period ending on November 1 of an even numbered year and may, upon application of the holder of such permit, be renewed for additional periods of two (2) years each provided the requirement of this section are continually met. Such permit shall not be transferable.~~

~~Any questions regarding the appropriate permit process for authorizing live music uses, shall be resolved by the Planning and Zoning Commission.~~

**i. Category I**

~~The sale of alcoholic liquor subject to the provisions of Article X, Section I Brewpub/restaurant, Brewpub and Brewery uses provided the site is served by public water and sanitary sewer systems.~~

\* \* \* \* \*

**k. Category K**

**1. Restaurants, provided the following conditions are met:**

- a. all structures and parking areas are a minimum of 100 feet from residential zone boundaries or 100 feet from the property lines of an existing residence on an adjacent lot. This setback requirement may be reduced if the applicant can demonstrate to the satisfaction of the PZC that the subject uses will be effectively buffered from adjacent properties by existing or proposed vegetation, topographic features, walls, fences or other measures.
- b. There shall be no drive-through food service.
- ~~c. Any restaurant selling alcoholic liquor shall comply with the provisions of Article VII, Section L.2.i and Article X, Section I.~~

\* \* \* \* \*

**m. Category M**

~~Hotels, motels, tourist homes. Any associated restaurant selling alcoholic liquors shall comply with the provisions of Article VII, Section L.2.i and Article X, Section I.~~

\* \* \* \* \*

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**AMEND SECTION M-USSES PERMITTED IN THE PLANNED BUSINESS 2 ZONE (ROUTE 195/DOG LANE AREA)**

*Amend Section M.2 as follows:*

- 2. Categories of permitted uses in the Planned Business 2 zone requiring special permit approval as per the provisions of Article V, Section B:**

\* \* \* \* \*

f. **Category F**

Commercial recreation facilities such as theaters, racquetball, tennis and physical fitness centers, and bowling alleys. All changes in use within this subsection require special permit approval. ~~Any commercial recreation facility selling alcoholic liquor shall comply with the provisions of Article VII, Section L.2.i. and Article X, Section I.~~

\* \* \* \* \*

j. **Category J**

Hotels, motels, tourist homes. ~~Any associated restaurant selling alcoholic liquors shall comply with the provisions of Article VII, Section L.2.1 and Article X, Section I.~~

\* \* \* \* \*

k. **Category K**

Reserved.

~~The use of live music associated with any restaurant or commercial recreation facility subject to the standards and requirements cited in Article VII, Section L.2.h~~

l. **Category L**

~~The sale of alcoholic liquor subject to the provisions of Article X, Section I~~

Brewpub/restaurant and Brewpub uses provided the site is served by public water and sanitary sewer systems.

\* \* \* \* \*

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AMEND SECTION N – USES PERMITTED IN THE PLANNED BUSINESS 3 ZONE (ROUTE 195/ROUTE 44 FOUR CORNERS AREA)

*Amend Section N as follows:*

3. **Categories of permitted uses in the Planned Business 3 zone requiring special permit approval as per the provisions of Article V, Section B:**

\* \* \* \* \*

f. **Category F**

Commercial recreation facilities such as theaters, racquetball, tennis and physical fitness centers; and bowling alleys. All changes in use within this subsection require special permit approval. ~~Any commercial recreation facility selling alcoholic liquor shall comply with the provisions of Article VII, Section L.2.i. and Article X, Section I.~~

\* \* \* \* \*

i. **Category I**

Reserved.

~~The use of live music associated with any hotel, motel, restaurant or commercial recreation facility subject to the standards and requirements cited in Article VII, Section L.2.h~~

**j. Category J**

~~The sale of alcoholic liquor subject to the provisions of Article X, Section I  
Brewpub/restaurant, Brewpub and Brewery uses provided the site is served by public water and sanitary sewer systems.~~

**k. Category K**

1. Restaurants, provided the following conditions are met:

- a. the site is served by adequate public water and sewer systems;
- b. all structures and parking areas are a minimum of 100 feet from residential zone boundaries or 100 feet from the property lines of an existing residence on an adjacent lot. This setback requirement may be reduced if the applicant can demonstrate to the satisfaction of the PZC that the subject uses will be effectively buffered from adjacent properties by existing or proposed vegetation, topographic features, walls, fences or other measures.
- c. There shall be no drive-through food service.
- d. ~~Any restaurant selling alcoholic liquor shall comply with the provisions of Article VII, Section L.2.i. and Article X, Section I.~~

**l. Category L**

~~Hotels, motels, tourist homes. Any associated restaurant selling alcoholic liquors shall comply with the provisions of Article VII, Section L.2.1 and Article X, Section I.~~

\* \* \* \* \*

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**AMEND SECTION O – USES PERMITTED IN THE PLANNED BUSINESS 4 ZONE (NORTH EAGLEVILLE RD./KING HILL RD. AREA)**

*Amend Section O.2 as follows:*

2. **Categories of Permitted Uses in the Planned Business 4 Zone Requiring Special Permit Approval as per the Provisions of Article V, Section B:**

\* \* \* \* \*

**l. Category L**

Reserved.

~~The use of live music associated with any restaurant or commercial recreation facility subject to the standards and requirements cited in Article VII, Section L.2.h;~~

m. Category M

~~The sale of alcoholic liquor subject to the provisions of Article X, Section I;  
Brewpub/restaurant and Brewpub uses provided the site is served by public water and sanitary sewer  
systems.~~

\* \* \* \* \*

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AMEND SECTION P – USES PERMITTED IN THE PLANNED BUSINESS 5 ZONE (ROUTE 32/ROUTE 31  
AREA)

*Amend Section P.2 as follows:*

2. Categories of Permitted Uses in the Planned Business 5 Zone Requiring Special Permit approval as per the  
Provisions of Article V, Section B:

\* \* \* \* \*

f. Category F

Commercial recreation facilities such as theaters, racquetball, tennis and physical fitness centers; and  
bowling alleys. All changes in use within this subsection require special permit approval. ~~Any commercial  
recreation facility selling alcoholic liquor shall comply with the provisions of Article VII, Section L.2.i. and  
Article X, Section I.~~

\* \* \* \* \*

h. Category H

Reserved.

~~The use of live music associated with any commercial recreation facility or restaurant, provided no  
outside speakers shall be used in conjunction with the use of such music and provided no noise  
associated with the use is objectionable at the site's property lines. Any special permit issued pursuant to  
this subsection shall expire on November 1 of each year and, upon application and Public Hearing, may be  
renewed.~~

i. Category I

~~The sale of alcoholic liquor subject to the provisions of Article X, Section~~

\* \* \* \* \*

m. Category M

Reserved.

~~The use of live music associated with any restaurant or commercial recreation facility subject to the  
standards and requirements cited in Article VII, Section L.2.h;~~

n. Category N

Reserved.

~~The sale of alcoholic liquor subject to the provisions of Article X, Section I;~~

\* \* \* \* \*

---

AMEND SECTION Q – USES PERMITTED IN THE BUSINESS ZONE

*Amend Section Q.3.c as follows:*

c. Category C

Game arcades as a primary (more than 3 games) and not accessory use, provided the following conditions are met:

1. ~~There is no sale or consumption of alcoholic beverages on the arcade premises;~~

*Renumber subsequent provisions accordingly*

\* \* \* \* \*

h. Category H

Reserved.

~~The use of live music within the building confines of any hotel, motel, and restaurant, provided no outside speakers shall be used in conjunction with the use of such music and provided no music associated with the use is objectionable at the site's property lines. Any special permit issued pursuant to this subsection, shall expire on November 1, of each year and, upon application and Public Hearing, may be renewed.~~

\* \* \* \* \*

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AMEND SECTION R – USES PERMITTED IN THE NEIGHBORHOOD BUSINESS 1 ZONES (ROUTE 44/MANSFIELD DEPOT AREA; ROUTE 195/32 AREA; ROUTE 195/SPRING HILL RD AREA; ROUTE 32/EAGLEVILLE AREA)

*Amend Section R.2 as follows:*

2. Categories of Permitted Uses in the Neighborhood Business 1 Zones requiring special permit approval as per the provisions of Article V, Section B:

\* \* \* \* \*

a. Category A

1. Retail stores that comply with the following criteria:

- a. There is a maximum of four separate stores, shops or businesses on the subject lot;
- b. There is a maximum of two distinct or independent retail operations per store, shop or outdoor area;
- c. ~~Any retail use selling alcoholic liquors shall comply with the provisions of Article VII, Section Q.2.g and Article X, Section I;~~

\* \* \* \* \*

g. Category G

Reserved.

The sale of alcoholic liquor, subject to the provisions of Article X, Section I

h. Category H

Restaurants, provided the following conditions are met:

1. All structures and parking areas are a minimum of 100 feet from residential zone boundaries or 100 feet from the property lines of an existing residence on an adjacent lot. This setback requirement may be reduced if the applicant can demonstrate to the satisfaction of the PZC that the subject uses will be effectively buffered from adjacent properties by existing or proposed vegetation, topographic features, walls, fences or other measures.
2. There shall be no drive-through food service.
3. Any restaurant selling alcoholic liquor shall comply with the provisions of Article VII, Section Q.2.g and Article X, Section I.

~~i. Category I~~

~~The use of live music within the building confines of any restaurant, provided no outside speakers shall be used in conjunction with the use of such music and provided no noise associated with the use is objectionable at the site's property lines. Any special permit issued pursuant to this subsection shall expire on November 1 of each year and may be renewed upon application and Public Hearing.~~

\* \* \* \* \*

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AMEND SECTION S -- USES PERMITTED IN THE NEIGHBORHOOD BUSINESS 2 ZONE (ROUTE 195/MANSFIELD CENTER AREA)

*Amend Section S.2 as follows:*

2. Categories of Permitted Uses in the Neighborhood Business 2 zones requiring special permit approval as per the provisions of Article V, Section B:

\* \* \* \* \*

g. Category G

Reserved.

The sale of alcoholic liquor subject to the provisions of Article X, Section I

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AMEND SECTION U -- USES PERMITTED IN THE PVCA (PLEASANT VALLEY COMMERCIAL/AGRICULTURE) ZONE (LAND SOUTH OF PLEASANT VALLEY ROAD AND EAST OF MANSFIELD AVENUE)

*Amend Section 3 to add new Section 3.m as follows:*

3. Categories of Permitted Uses in the Pleasant Valley Commercial/Agriculture Zone Requiring Special Permit Approval as per the Provisions of Article V, Section B and Applicable Provisions of Article X, Section A:

\* \* \* \* \*

m. Farm Wineries

\* \* \* \* \*

AMEND SECTION V – USES PERMITTED IN THE RD/LI (RESEARCH AND DEVELOPMENT/LIMITED INDUSTRIAL) ZONE (ROUTE 44/NORTH EAGLEVILLE RD AREA)

Amend Section V.3 as follows:

3. Permitted Uses in the RD/LI Zone requiring Special Permit Approval as per the Provisions of Article V, Section B

\* \* \* \* \*

i. ~~The use of live music within the building confines of any hotel or restaurant provided no outside speakers shall be used in conjunction with the use of such music and provided no music associated with the use is objectionable at the site's property lines. Any special permit issued pursuant to this subsection shall expire on November 1, of each year and, upon application and Public Hearing, may be renewed.~~

j. ~~The sale of alcoholic liquor associated with a permitted restaurant, hotel, or commercial recreation facility subject to the provisions of Article X, Section i;~~

\* \* \* \* \*

AMENDMENTS TO ARTICLE TEN

DELETE SECTION I – SALE OF ALCOHOLIC LIQUOR AND REPLACE WITH LIVE AND/OR AMPLIFIED MUSIC

Delete Section I in its entirety and replace with the following:

1. Live and/or Amplified Music

1. Purpose. The purpose of these regulations is to allow for amplified and live music as accessory to certain assembly related uses while establishing minimum standards to protect adjacent neighborhoods from noise impacts.

2. Applicability.

a. Live and/or amplified music shall be permitted with Zoning Permit approval as an accessory use to the following uses pursuant to the requirements of this Section:

- Restaurant
- Hotel
- Place of Assembly-Banquet Hall
- Commercial recreation facility
- Brewpub/Restaurant, Brewpub, and Brewery

b. The Zoning Permit requirements and restrictions on outdoor music contained in this section shall not apply to public property and properties in the SC-SDD.

3. Outdoor Music. Outdoor music will be allowed during the following days and times.

	<u>Outdoor Music Permitted</u>
<u>Thursday-Saturday</u>	<u>12:00 pm – 10 pm</u>
<u>Sunday</u>	<u>12 pm – 6 pm</u>

Outdoor music on days or times other than those identified in the above table may be authorized by Special Permit approval.

4. Noise and Nuisance Regulations. All events involving live and/or amplified music shall comply with the noise and nuisance regulations contained in Chapters 134 and 135 of the Code of Ordinances.

5. Violations. In addition to penalties for violation identified in Article Eleven, Section F of these regulations and Chapters 134 and 189 of the Mansfield Code of Ordinances, the Zoning Permit for any live/amplified music use may be revoked by the Zoning Agent if there are two or more noise and/or nuisance violations within a 12 month period. Special Permit approval shall be required for reinstatement of any Live/Amplified Music Permit that has been revoked.

---

AMEND SECTION S.4 – USES PERMITTED IN THE STORRS CENTER SPECIAL DESIGN DISTRICT

*Amend Section S.4.a to add the following use:*

(xxvii) Brewpub and Brewpub/restaurant as defined in Article IV

\* \* \* \* \*

AMENDMENTS TO ARTICLE ELEVEN

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AMEND SECTION C-ZONING PERMITS

Amend Section C.1.a as follows:

a. The following provisions for Zoning Permits are in addition to any application requirements associated with uses and/or construction activities that also require the review and approval of the Planning and Zoning Commission. All proposed uses and/or construction activities shall comply with permitted use provisions and all other applicable regulatory provisions. Except as noted below in subsection b, Zoning Permits shall be required for the following ~~construction~~ activities:

\* \* \* \* \*

6. ~~Limited Live Music Uses pursuant to Article VII, Section L.2.h.~~ Temporary Special Outing Liquor Permits pursuant to Article VII, Section D.15.

\* \* \* \* \*

# TEMPORARY LIQUOR PERMIT TYPES

*This page is provided for reference only and is not part of the proposed changes to the Zoning Regulations.*

PURSUANT TO DEPARTMENT OF LIQUOR CONTROL TEMPORARY LIQUOR PERMIT APPLICATION  
▪ EXCERPTS FROM STATE STATUTES

**Sec. 30-25. Special club permit for picnics.** (a) A special club permit shall allow the sale of alcoholic liquor by the drink at retail to be consumed at the grounds of an outdoor picnic conducted by a club or golf country club. Such permits shall be issued only to holders of club or golf country club permits and shall be issued on a daily basis subject to the hours of sale in section 30-91, and shall be the same as provided therein for clubs and golf country clubs. The exception that applies to railroad and boat permits in section 30-48 shall apply to such a special club permit. No such club or golf country club shall be granted more than four such special club permits during any one calendar year.

(b) The Department of Consumer Protection shall have full discretion in the issuance of such special club permits as to suitability of place and may make any regulations with respect thereto.

(c) The fee for such a special club permit shall be fifty dollars per day.

**Sec. 30-35. Temporary permit for outings, picnics or social gatherings.** A temporary beer permit shall allow the sale of beer and a temporary liquor permit shall allow the sale of alcoholic liquor at any outing, picnic or social gathering conducted by a bona fide noncommercial organization, which organization shall be the backer of the permittee under such permit. The profits from the sale of such beer or alcoholic liquor shall be retained by the organization conducting such outing, picnic or social gathering and no portion of such profits shall be paid, directly or indirectly, to any individual or other corporation. Such permit shall be issued subject to the approval of the Department of Consumer Protection and shall be effective only for specified dates and times limited by the department. The combined total of outings, picnics or social gatherings, for which a temporary beer permit or temporary liquor permit is issued pursuant to this section, shall not exceed twelve in any calendar year and the approved dates and times for each such outing, picnic or social gathering shall be displayed on such permit. The fee for a temporary beer permit shall be thirty dollars per day and for a temporary liquor permit shall be fifty dollars per day.

**Sec. 30-37b. Charitable organization permit.** A charitable organization permit shall allow the retail sale of alcoholic liquor by the drink to be consumed on the premises owned or leased by the organization. Such permit shall be issued subject to the hours of sale in section 30-91 and the combined total of days for which such permit shall be issued shall not exceed twelve days in any calendar year. The dates for which such permit is issued shall be displayed on such permit. The fee for a charitable organization permit shall be fifty dollars.

**Sec. 30-37h. Nonprofit corporation permit.** A nonprofit corporation permit shall allow the retail sale of wine at auction, provided the auction is held as part of a fund-raising event to benefit the tax-exempt activities of the nonprofit corporation. Each permit shall allow the sale of wine at a maximum of twelve such auctions in any calendar year, except as provided in section 30-37d. The fee for a nonprofit corporation permit shall be twenty-five dollars.

**Sara-Ann Chaine**

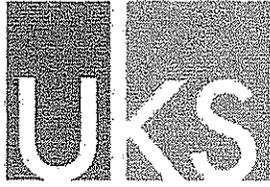
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**From:** Jessie Richard  
**Sent:** Tuesday, May 03, 2016 2:55 PM  
**To:** Kevin Deneen; Sara-Ann Chaine  
**Subject:** Referral: Zoning Regulation Revisions  
**Attachments:** 11 Flaherty Application.pdf

Please see the attached **DRAFT** Zoning Regulation Revisions proposed by Attorney Samuel L. Schrager for changes to the Business Zone. The Public Hearing will be held on 6/20/16 at 6:30 p.m. Any comments should be received in this office by June 6<sup>th</sup>.

Should you have any questions or comments, please contact the Mansfield Planning and Zoning Office.

Jessie L. Richard  
Town of Mansfield  
Planning and Community Development  
4 South Eagleville Road  
Storrs, CT 06268  
(860)429-3330



TTT MERITAS LAW FIRMS WORLDWIDE

Samuel L. Schragger  
(t) 860.548.2656  
(f) 860.487.0030  
sschragger@uks.com

April 25, 2016

Linda A. Painter, Town Planner  
Janell M. Mullen, Assistant Town Planner and Zoning Enforcement Officer  
Town of Mansfield  
4 South Eagleville Road  
Storrs, Connecticut 06268

Re: 17 Flaherty Road  
Storrs, Connecticut

Dear Ms. Painter and Ms. Mullen:

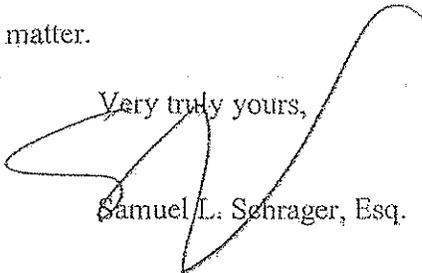
Enclosed please find an application for a change of zoning text with regard to the above referenced property. This application is made on behalf of my client, Makuch and Company, owner of the property. The application seeks the addition of residential uses for the Business Zone. I have provided two (2) alternative changes, the first under Article VII. Q. 2 allowing the use with site plan approval and the second under Article VII. Q. 3 allowing the use with special permit approval.

This application includes the required filing fee of \$560.00, a Statement of Justification, a Notice to Property Owners within 500 feet of the Business Zone, a copy of the zoning regulations regarding approval considerations for amendments and adoption/protests, a list of the property owners within 500 feet of the Business Zone, and a map showing the Business Zone.

I respectfully request that this matter be placed on the agenda of the Planning and Zoning Commission for its June 6, 2016 meeting.

Thank you for your assistance in this matter.

Very truly yours,

  
Samuel L. Schragger, Esq.

enclosures

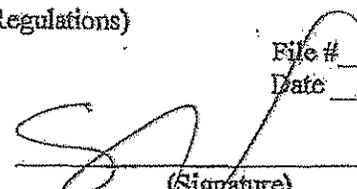
Updike, Kelly & Spellacy, P.C.  
1733 Storrs Road • Storrs, CT 06268 (t) 860.548.2600 (f) 860.487.0030 www.uks.com

1246952

#5700

APPLICATION TO AMEND THE ZONING REGULATIONS  
(See Article XIII of the Zoning Regulations)

File # \_\_\_\_\_  
Date \_\_\_\_\_

1. APPLICANT Samuel L. Schragar, Esq.  
(Please PRINT)   
Street Address 1733 Storrs Road Telephone 860/548-2656  
Town Storrs, CT Zip Code 06268

2. AGENT who may be contacted directly regarding this application:

\_\_\_\_\_  
Name (please PRINT) Address  
\_\_\_\_\_  
Telephone number

3. List article(s)/section(s) of Zoning Regulations to be amended:  
(Consideration should be given to interrelated sections that must also be modified to ensure consistency within the Regulations)

Art. VII.Q.2 or in the alternative Art. VII.Q.3

4. Exact wording of proposed amendment(s) - use separate sheet if necessary:

See attached

5. Statement of Justification addressing approval considerations of Article XIII, Section C and  
(1) substantiating the proposal's compatibility with Mansfield's Plan of Development;  
(2) the reasons for the proposed amendment (including any circumstances or changed conditions that justify the proposal and how the amendment would clarify or improve the Zoning Regulations);  
(3) the effect the change would have on the health, safety, welfare and property values of Mansfield residents

(use separate sheet if necessary)

see attached

(over)

6. The following have been submitted as part of this application:

  X   Application fee

       Reports or other information supporting the proposed amendment (list or explain):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(end of applicant's section)

\*\*\*\*\*

(for office use only)

Date application was received by PZC: \_\_\_\_\_ Fee submitted \_\_\_\_\_

Date of Public Hearing \_\_\_\_\_ Date of PZC action \_\_\_\_\_

Action: Approved \_\_\_\_\_ Effective \_\_\_\_\_

Denied \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Chairman, Mansfield Planning & Zoning Commission

\_\_\_\_\_  
Date

Posted 1/2007

# Alternative 1

## ARTICLE VII

### Q. Uses Permitted in the Business Zone

#### 1. General

The uses listed below in Sections Q.2 and Q.3 in separate categories and associated site improvements are permitted in the Business zones, provided any special requirements associated with the particular use are met and provided either site plan or special permit approval is obtained (distinguished below in Sections Q.2 and Q.3) for any of the activities delineated in Article VII, Section A.2. Article VII, Sections A.3 and A.4 also include or reference provisions authorizing the Zoning Agent to approve changes in the use of existing structures or lots and authorizing the PZC Chairman and Zoning Agent to approve minor modifications of existing or approved site improvements.

#### 2. Categories of permitted uses in the Business Zone requiring the site plan approval as per the provisions of Article V, Section A.

##### a. Category A

##### 1. Retail uses that comply with the following criteria:

- the use results in a maximum of four separate stores, shops or businesses on the subject lot; and
- the use involves a maximum of two distinct or independent retail operations per store, shop or outdoor area
- any retail use selling food items also shall be considered and reviewed as a restaurant use if said use includes any seats or counter space or other provisions designed for food consumption within the subject building or on the subject site. Review features such as adequacy of sanitary systems and parking and waste disposal/litter issues shall be considered.

Any uses initiating or promoting on-premises or onsite food consumption or on-premises food preparation shall obtain Planning and Zoning Commission approval as per the procedures contained in Article V, Section B.9.

Depending on the nature of the food service use, special permit approval may be required by the Planning and Zoning Commission.

2. Banks

b. Category B

1. professional offices and personal services such as studios, beauty salons, barbers;
2. repair services or businesses, including the repair of bicycles, radios, televisions, home appliances, office equipment, computers, watches, clocks, shoes and similar uses, but excluding the repair of internal combustion

c. Category C

Schools, libraries, State-licensed group day care homes or State-licensed child day care centers as defined by the State Statutes, and other educational facilities. State-licensed family day care homes are specifically authorized in Article VII, Section D.

d. Category D

commercial printing or production accessory to an onsite retail business, provided the following conditions are met:

- the floor area used for such printing or production shall be limited to 3,000 square feet;
- not more than 5 employees shall be engaged in such printing or production;
- only manually or electrically driven machinery shall be used;
- all goods prepared shall be sold to customers on the premises

e. Category E

commercial parking lots, provided the provisions of Article X, Section D are met

f. Category F

One single or one two-family dwelling per 8,000 square foot lot

## Alternative 2

### ARTICLE VII

#### Q. Uses Permitted in the Business Zone

##### 1. General

The uses listed below in Sections Q.2 and Q.3 in separate categories and associated site improvements are permitted in the Business zones, provided any special requirements associated with the particular use are met and provided either site plan or special permit approval is obtained (distinguished below in Sections Q.2 and Q.3) for any of the activities delineated in Article VII, Section A.2. Article VII, Sections A.3 and A.4 also include or reference provisions authorizing the Zoning Agent to approve changes in the use of existing structures or lots and authorizing the PZC Chairman and Zoning Agent to approve minor modifications of existing or approved site improvements.

##### 2. Categories of permitted uses in the Business Zone requiring the site plan approval as per the provisions of Article V, Section A.

###### a. Category A

###### 1. Retail uses that comply with the following criteria:

- the use results in a maximum of four separate stores, shops or businesses on the subject lot; and
- the use involves a maximum of two distinct or independent retail operations per store, shop or outdoor area
- any retail use selling food items also shall be considered and reviewed as a restaurant use if said use includes any seats or counter space or other provisions designed for food consumption within the subject building or on the subject site. Review features such as adequacy of sanitary systems and parking and waste disposal/litter issues shall be considered.

Any uses initiating or promoting on-premises or onsite food consumption or on-premises food preparation shall obtain Planning and Zoning Commission approval as per the procedures contained in Article V, Section B.9.

Depending on the nature of the food service use, special permit approval may be required by the Planning and Zoning Commission.

2. Banks

b. **Category B**

1. professional offices and personal services such as studios, beauty salons, barbers;
2. repair services or businesses, including the repair of bicycles, radios, televisions, home appliances, office equipment, computers, watches, clocks, shoes and similar uses, but excluding the repair of internal combustion

c. **Category C**

Schools, libraries, State-licensed group day care homes or State-licensed child day care centers as defined by the State Statutes, and other educational facilities. State-licensed family day care homes are specifically authorized in Article VII, Section D.

d. **Category D**

commercial printing or production accessory to an onsite retail business, provided the following conditions are met:

- the floor area used for such printing or production shall be limited to 3,000 square feet;
- not more than 5 employees shall be engaged in such printing or production;
- only manually or electrically driven machinery shall be used;
- all goods prepared shall be sold to customers on the premises

e. **Category E**

commercial parking lots, provided the provisions of Article X, Section D are met

3. **Categories of permitted uses in the Business Zone requiring special permit approval as per the provisions of Article V, Section B.**

**a. Category A**

1. Retail uses that comply with the following criteria:

- the use results in five or more separate stores, shops or businesses on the subject lot; and
- the use involves more than two distinct or independent retail operations per store, shop or outdoor area. (For example: a flea market operation where more than two independent merchants utilize a particular area.)
- any retail use selling food items also shall be considered and reviewed as a restaurant use if said use includes any seats or counter space or other provisions designed for food consumption within the subject building or on the subject site. Review features such as adequacy of sanitary systems and parking and waste disposal/litter issues shall be considered.

Any uses initiating or promoting on-premises or onsite food consumption or on-premises food preparation shall obtain Planning and Zoning Commission approval as per the procedures contained in Article V, Section B.9.

Depending on the nature of the food service use, special permit approval may be required by the Planning and Zoning Commission.

2. See Article VII, Section L.4 for special provisions for changes in use of existing shopping centers.

**b. Category B**

Commercial recreation facilities such as theaters, racquetball, tennis and physical fitness centers; and bowling alleys. All changes in use within this subsection require special permit approval.

**c. Category C**

**d. Category D**

1. Automotive sales

2. Automotive service stations and garages including the sale of gasoline and other automotive fuels
3. The sales and repair of motorcycles and small internal combustion engines such as lawn mowers, snowmobiles and chainsaws.

e. **Category E**

f. **Category F**

Dry cleaning establishments, including self-service, provided the use is served by public sewers.

g. **Category G**

1. Hotels, motels, tourist homes
2. Boarding Houses, Fraternity and Sorority Houses

h. **Category H**

i. **Category I**

Expansions of existing mobile manufactured housing parks provided special permit approval is obtained in accordance with the provisions of Art. X, Sec. F and Art. V, Sec. B.

j. **Category J**

One single or one two-family dwelling per 8,000 square foot lot.

**ZONING REGULATION AMENDMENT APPLICATION**

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**ARTICLE VII. Q. USES PERMITTED IN THE BUSINESS  
ZONE**

**Town of Mansfield Planning and Zoning Commission**

**STATEMENT OF JUSTIFICATION**

**April 25, 2016**

***Project Applicant:*  
Samuel L. Schrager, Esq.  
1733 Storrs Road  
Storrs, Connecticut 06268**

## INTRODUCTION

The property which is the subject of this application contains approximately 1 ½ acres of land and is situated between the easterly side of Storrs Road and the westerly side of Flaherty Road. There are three (3) parcels within the Business Zone.

The parcel designated as 16.61.5 and known as 11 Flaherty Road is used as a single family residence with a detached two (2) car garage. This residence is one of the oldest homes in Mansfield, built in 1763. It has been used as a residence since the inception of zoning. The parcel contains .3 acres of land, is triangular in shape, and fronts on Flaherty and Storrs Roads. The entrance to the property is entirely on Flaherty Road. This property is owned by Mr. Beheshti.

The parcel designated as 16.61.4 and known as 17 Flaherty Road is currently used as a residence. Originally the structure was a barn-type building used as a welding shop for the individual living across Flaherty Road prior to and after the inception of zoning. In the 1990's the building was improved and converted into a professional office. This parcel contains .2 acres of land, fronting on Flaherty and Storrs Roads. A large retaining wall separates the building site of the parcel from the remainder of the land which is at or near grade with Storrs Road. The building is accessible only from Flaherty Road. This property is owned by Makuch and Company.

The parcel designated as 16.61.3 and known as 1132 Storrs Road is used primarily as a bank and owned by Liberty Bank. The lot is approximately 1.5 acres in area and the zoning boundary divides the property with the northerly portion being in an RAR 90 zone. The structure was originally built in 1946 and used as a gasoline station and automotive repair shop. Liberty Bank purchased the property and re-built it for banking purposes with two (2) additional retail spaces.

The subject application expands the allowable uses permitted in the Business Zone. All present uses remain a part of the regulation and residential uses are added. The application presents two (2) alternatives with respect to residential uses. Section Q.2. concerns uses permitted with site

plan approval. Section Q.3. concerns uses permitted with special permit approval.

## **COMPATIBILITY OF ZONING REGULATION AMENDMENT WITH MANSFIELD PLAN OF DEVELOPMENT**

The October 8, 2015 Mansfield Plan of Conservation and Development provided for a number of policy goals including natural systems, open space, parks and agricultural lands, community heritage and sense of place, and community life. The Plan also specifically addresses housing and future land use and community design.

Goals for housing place concentration on affordability and transportation concerns. The land within the Business Zone is comprised for small lots which are not served by public utilities. These parcels, even if combined into a single lot will be too small for major housing development. Rather they will continue to serve as individual properties with limited housing options. Therefore, it is reasonable to conclude that each will only be able to support single structures similar to what currently exists and of a more modest nature. The Town of Mansfield has recently constructed sidewalks along Storrs Road and Flaherty Road which create better and safer pedestrian access from the Business Zone to the University of Connecticut and Storrs Center.

Goal 7.1 of the Plan calls for greater housing for low and moderate income individuals and families. The proposed text amendment will help in small measure to achieve this goal based on the nature of the neighborhood which includes those properties on the easterly side of Flaherty Road opposite the Business Zone. Goal 7.4 of the Plan seeks opportunities for a wide range of housing options. Generally new housing in the Town of Mansfield includes single-family residences and large apartment complexes. The addition of residential uses in the Business Zone will provide smaller individual housing options.

The Plan specifically addresses the Route 195/Flaherty Road area where the Business Zone is situated. Design objectives for this area include providing appropriate transitions to adjacent residential areas and walkable environment on public streets. As noted above, residential options for the

Business Zone are compatible with its neighborhood and sidewalks nearby help to achieve this objective.

#### **REASONS FOR ZONE TEXT CHANGE**

Two of the three parcels within the Business Zone have structures of a residential style and nature. One is of historic significance and although used for residential use since before zoning, such a use is compatible with neighboring properties. Likewise, the structure with a professional office designation also blends well with the neighboring residential uses. The current business uses are not likely to be employed for the two parcels fronting on Flaherty Road as they present traffic and access concerns as commercial properties.

#### **EFFECTS ON HEALTH, SAFETY, WELFARE, AND PROPERTY VALUES**

The amendment of the zoning regulations as to the Business Zone will not adversely impact the health, safety, welfare and property values for neighboring land or the Town of Mansfield.

Residential uses rarely have adverse effects to neighboring residential properties. In the case of the Business Zone the inclusion of residential uses will be consistent with the neighborhood and the current non-conformities they presently include.



PLANNING AND ZONING COMMISSION  
TOWN OF MANSFIELD

AUDREY P. BECK BUILDING  
FOUR SOUTH EAGLEVILLE ROAD  
MANSFIELD, CONNECTICUT 06268  
(860) 429-3330

Item #15

To: Town Council  
From: Planning and Zoning Commission  
Date: Tuesday, May 03, 2016  
Re: 8-24 Referral: Schoolhouse Brook Park Universal Access Trail

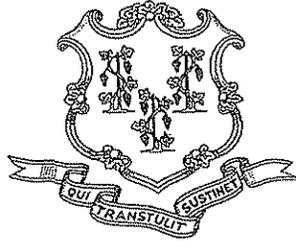
At a meeting held on 5/2/16, the Mansfield Planning and Zoning Commission adopted the following motion:

“That the PZC notify the Town Council that the proposed universal access trail at Schoolhouse Brook Park Bicentennial Pond Recreation Area is consistent with the Mansfield Tomorrow Plan of Conservation and Development, particularly Goal 3.3, Strategy B, Action 3 and Goal 5.5, Strategy A, Action 3.”

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Town Council

STATE OF CONNECTICUT



Item #16

Accredited Since 1988

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
DIVISION OF STATE POLICE  
TROOP C

Lt. Alexander Rios  
Commanding Officer

M/Sgt. Donna Tadiello  
Executive Officer

April 14, 2016

Mr. Matthew Hart  
Town Manager  
4 S. Eagleville Rd.  
Mansfield, CT 06268

Dear Mr. Hart,

I would like to take this opportunity to introduce myself to you as the new Commanding Officer of Troop C in Tolland as of April 11, 2016. In the near future, I would like to meet with you and personally introduce myself.

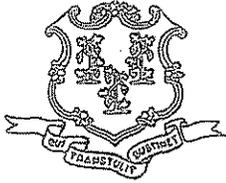
I plan to continue the practice of forwarding you a copy of the monthly calls for service that apply to your town for the previous month. It is my sincere hope that this report will enable you to better serve your community. If you have any questions or require further information regarding this report please feel free to contact me at Troop C.

Very truly yours,

Lieutenant Alexander Rios #054  
Commanding Officer, Troop C  
Office: (860) 896-3221  
E-mail: alexander.rios@ct.gov

Phone: (860) 896-3200 FAX: (860) 318-7633  
1320 Tolland Stage Road Tolland, CT 06084-3111  
*An Equal Opportunity Employer*

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STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION



2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546

Phone:

Item #17

April 21, 2016

The Honorable Paul Shapiro  
Mayor  
Town of Mansfield  
Audrey P. Beck Municipal Building  
4 South Eagleville Road  
Mansfield, CT 06268

Dear Mayor Shapiro:

Subject: State Project No. 170-3346  
Roadway Weather Implementation System – Statewide

The Connecticut Department of Transportation (Department) currently has thirteen (13) Roadway Weather Information System (RWIS) sites covering the state's seven (7) weather zones. The RWIS sites provide real-time weather information to the Department which is used to manage winter maintenance and weather related activities.

The Department is developing plans for installation of twenty-five (25) additional sites which will expand the geographic coverage of the RWIS and offer improved responses by the Department maintenance crews to provide safe roadway conditions. As shown on the enclosed sketch, a RWIS site will include a fenced-in tower and an illumination pole close to the roadway that holds atmospheric sensors and road pavement sensors. The proposed RWIS site in Mansfield is located on Route 6 WB at Mansfield City Road. A table that lists the locations of the other proposed sites is enclosed for your information.

The present schedule indicates that the design will be completed by the end of 2016, with construction anticipated to start in early 2017, assuming acceptance of the project and the availability of funding. This project will be undertaken with one hundred percent (100%) state funds.

An ad will be published in local newspapers to advise the public of the project and to solicit any questions or comments. The project information is available on the Department's website [www.ct.gov/dot/RWIS](http://www.ct.gov/dot/RWIS) or by contacting Mr. John Korte at (860) 594-3459 or by email at [John.Korte@ct.gov](mailto:John.Korte@ct.gov). At this time a Public Informational Meeting

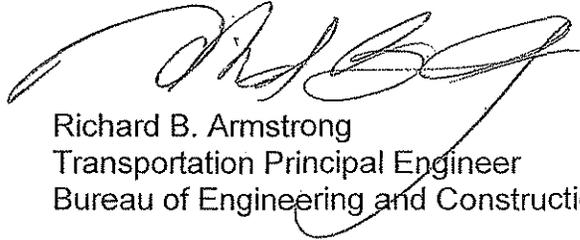
The Honorable Paul Shapiro

April 21, 2016

will not be scheduled unless requested by the Municipality.

If you have any questions, please contact me at (860) 594-3191.

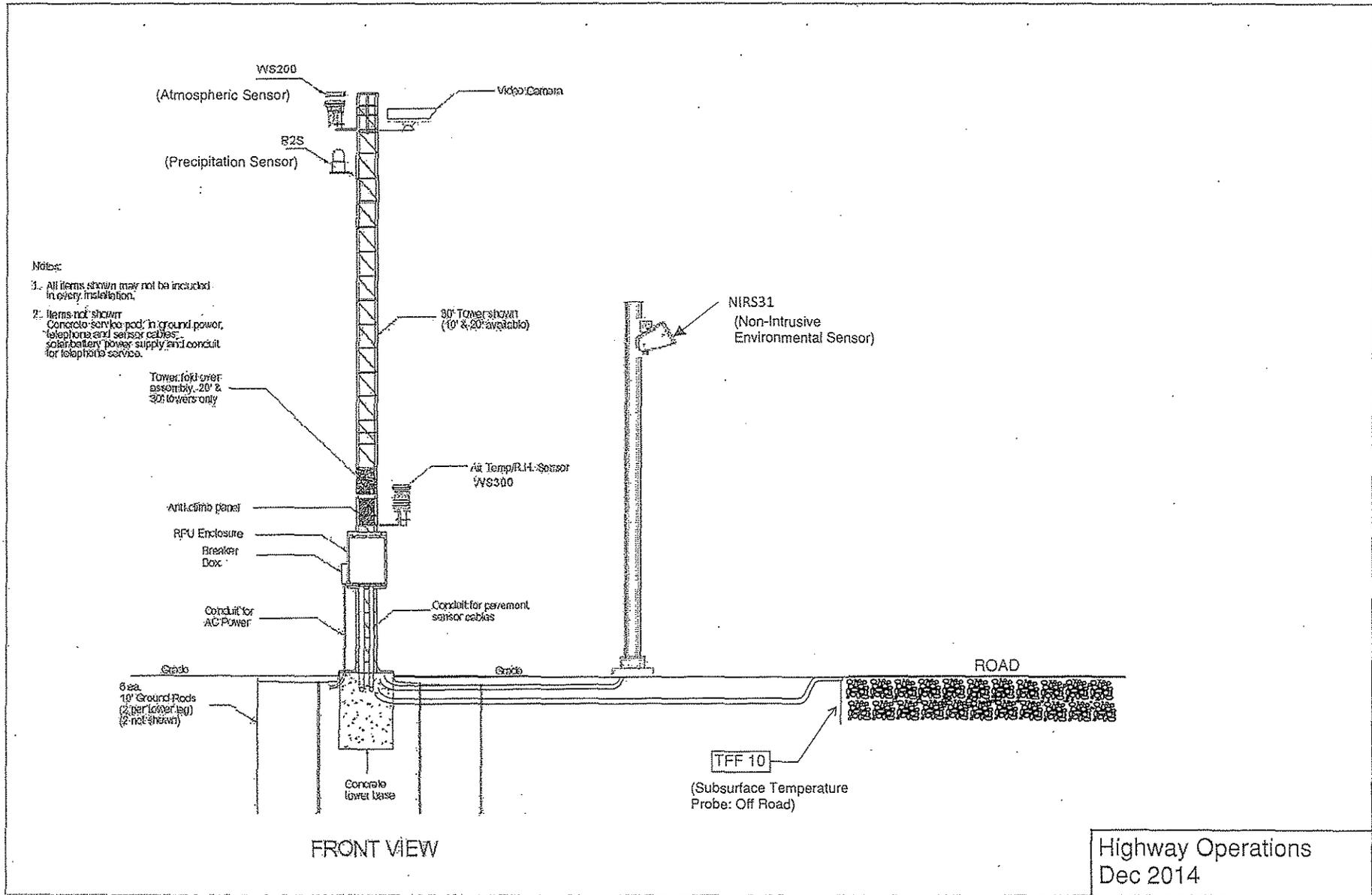
Very truly yours,

A handwritten signature in black ink, appearing to read 'R. B. Armstrong', written in a cursive style.

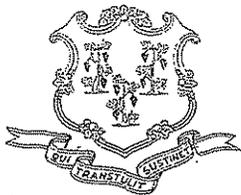
Richard B. Armstrong  
Transportation Principal Engineer  
Bureau of Engineering and Construction

Enclosures

cc: Lyle Wray, Capitol Region Council of Governments  
John Carrington, Director of Public Works



Town of Proposed Site	Location of Proposed Site
Cheshire	On I-84 WB @ Route 70
Enfield	On I-91 SB @ Elm St
Fairfield	On I-95 SB @ Mill Plain Rd
Greenwich	At CTDOT Facility on Route 15 SB
Haddam	On Route 9 SB @ Beaver Meadow Rd
Madison	On I-95 SB @ Hammonasset Con
Mansfield	On Route 6 WB @ Mansfield City Rd
Marlborough	On Route 2 EB @ W Rd
Meriden	On I-691 EB @ N Broad St
Middlebury	On I-84 WB @ South St
New Milford	On Route 7 @ Webatuck Rd
Newington	At CTDOT Headquarters on Berlin Turnpike
Norfolk	On Route 44 @ Laurel Way
North Haven	At Rest Area on Route 15 NB
North Stonington	On I-95 SB @ Clark Falls Rd
Norwich	On I-395 NB @ Taftville- Occum Rd
Old Saybrook	On I-95 SB @ Ferry Rd
Plainfield	At Rest Area On I-395 NB
Plainville	On I-84 EB @ Woodford Ave
Sharon	At CTDOT Facility on Sharon Valley Rd
Tolland	On I-84 WB @ Old Cathole Rd N
Trumbull	On Route 25 @ Whitney Ave
Union	At Weigh Station On I-84 WB
Windsor	On I-91 SB @ Poquonock Ave
Wolcott	At CTDOT Facility on Wolcott Rd



STATE OF CONNECTICUT  
OFFICE OF POLICY AND MANAGEMENT

Item #18

April 29, 2016

Dear Chief Executive Officers and Assessors:

Pursuant to Section 10-261a(c) of the Connecticut General Statutes, we hereby notify you that the 2014 Equalized Net Grand List (ENGL) for your municipality has been computed and a copy is enclosed. We want to thank you and your staff for your cooperation during our preparation of the 2014 Sales/Assessment Ratio Study and Equalized Net Grand List.

As you know, the Equalized Net Grand List is an estimate of the one hundred percent (100%) value of all taxable property in a municipality. The sales/assessment ratios used to equalize your 2014 net real property grand list were calculated from all fair market sales of real property occurring between October 1, 2014 and September 30, 2015. The median ratio was used to produce the sales/assessment ratio for each property use class with three or more sales during the applicable period. In a use class with less than three sales, the total median sales/assessment ratio for all property classes was used to compute the equalized net assessment.

Within fifteen (15) days following receipt of this notification, a town may appeal to the Secretary of the Office of Policy and Management. Pursuant to Section 10-261a(c), the appeal must be in writing and include a statement as to the reason(s) for the appeal.

If you have any questions, please contact Shirley Corona of my staff at (860) 418-6221 or via e-mail at [Shirley.corona@ct.gov](mailto:Shirley.corona@ct.gov).

Very truly yours,

A handwritten signature in black ink, appearing to read "W. David LeVasseur".

W. David LeVasseur  
Acting Undersecretary

Enclosures

**2014 EQUALIZED NET GRAND LIST  
MANSFIELD**

CLASSIFICATION	NET ASSESSMENT	RATIO	EQUALIZED
Net Residential	682,315,120	70.00	974,735,886
Apartments	26,886,500	70.00	38,409,286
Comm/Ind/Utilities	183,909,750	70.00	262,728,214
Vacant	2,006,500	70.00	2,866,429
Land Use	975,800	70.00	1,394,000
TenMills	2,300	100.00	2,300
Total Real Property	896,095,970		1,280,136,114
Total Personal Property	131,059,907	70.00	187,228,439
<b>Total Grand List</b>	<b>\$1,027,155,877</b>		<b>\$1,467,364,553</b>



900 CHAPEL STREET, 9th FLOOR, NEW HAVEN, CT 06510 • (203) 498-3000

Your source for local government management information [www.ccm-ct.org](http://www.ccm-ct.org)

## General Assembly Goes into Special Session Next Week

### *Budget Must Contain Structural Mandates Reform*

#### Your Action Needed

The General Assembly adjourned late last night without passing a budget for FY 17. The House and Senate are expected to return next week for a Special Session of the Legislature to enact a budget.

CCM sent members a town-by-town analysis of the budget agreement between the Governor and Democratic leadership. We are not 100% certain that the numbers will hold for next week. However, the Governor has warned legislators against tinkering with the agreed-upon budget proposal, saying this regarding delaying a budget vote: "... if this delay begins a discussion about re-opening the agreement in order to find a way to avoid difficult decisions, that's unacceptable. I will not move from the principles we've agreed to. I want to reassure the citizens of Connecticut that if we don't take the necessary action together, I will take whatever steps necessary to bring our budget into balance." At this time, we still do not have a complete picture of what is happening with funding in the Municipal Revenue Sharing Account (MRSA) and how it will impact grants such as the Motor Vehicle Reimbursement, Select PILOT, and Sales Tax Sharing. CCM will provide you with additional information on the budget, once we receive it.

CCM is concerned that the budget proposal appears to contain no structural mandates reform. Mandates reform must be a part of a package that contains such significant cuts in aid to municipalities.

#### CCM Press Conference on Structural Mandates Reform

CCM is holding a press conference after our Legislative Committee meeting on Tuesday, May 10, at 11 am, at the Crowne Plaza Hotel, Cromwell (the meeting starts at 9am). We urge you to attend to show the press, the Governor and state legislators that municipal officials are serious about the need for structural mandates reform – especially considering state budget cuts to towns and cities.

#### YOUR ACTION NEEDED

In advance of the press conference, please contact your state legislators right away.

#### TELL THEM:

Municipalities are having to absorb big cuts in state aid. Property taxpayers deserve structural mandates relief, especially considering such cuts. The budget package should, at a minimum:

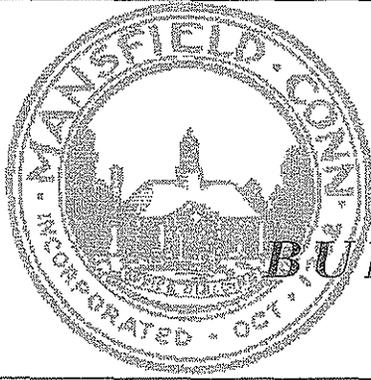
- ◆ Allow Local Legislative Bodies (LLBs) the authority to initiate and implement back-office sharing (for noneducational expenditures) with boards of education.
- ◆ Allow LLBs to a) increase, b) decrease or c) eliminate noneducational line items in a proposed BOE budget.
- ◆ Permit true Home Rule and local revenue diversification by allowing towns and/or regions to implement entertainment, hotel, car rental, restaurant and other related taxes and fees, like the vast majority of local governments in other states.
- ◆ Permit towns and cities to reduce the Minimum Budget Requirement by the amount of any reduction in ECS funding.
- ◆ Create parity with the State by amending the Municipal Employee Retirement System (MERS).
- ◆ Reform the Municipal Spending Cap.

###

If you have any questions, please contact Ron Thomas ([rthomas@ccm-ct.org](mailto:rthomas@ccm-ct.org); 203-430-5537).

**For the most up-to-date news on legislative issues affecting municipalities – see CCM's *Legislative Action Center* at [www.ccm-ct.org/legislative-action-center](http://www.ccm-ct.org/legislative-action-center)**

PAGE  
BREAK



# THE MANSFIELD MINUTE

BUDGET EDITION ~ MAY 2016

[www.mansfieldct.gov](http://www.mansfieldct.gov)

## General Fund Budget Summary Town Council Adopted Budget, As Proposed for FY 16/17

	FY 15/16	Proposed FY 16/17	\$ Change	% Change
Town Operations	\$16,421,370	\$18,149,930	\$ 1,728,560	10.5%
Mansfield Board of Education	\$22,022,750	\$22,980,500	\$ 957,750	4.3%
<i>Town/MBOE Budget Subtotal</i>	\$38,444,120	\$ 41,130,430	\$ 2,686,310	7.0%
Regional School District #19	\$10,188,150	\$ 10,493,480	\$ 305,330	3.0%
<b>GRAND TOTAL</b>	<b>\$48,632,270</b>	<b>\$51,623,910</b>	<b>\$2,991,640</b>	<b>6.2%</b>

### FY 16/17 Budget Highlights

**Revenues:**

- Significant growth in value of commercial properties and unprecedented growth in personal property generating over \$1.3 million dollars in tax revenue for the town; the Grand List has increased by 4.41% to \$1,072,179,179.
- Anticipated net increase in total intergovernmental revenue of \$2,325,350. Base PILOT (payment in lieu of taxes) decreasing \$87,931. New "Select Payment" PILOT grant providing \$2,630,450 in new funding to Mansfield.
- Education Cost Sharing Grant expected to decrease \$387,700.

**Expenditures:**

- \$970,860 increase for capital projects (gen gov't and schools).
- \$957,750 increase for Mansfield Board of Education.
- \$305,330 increase in Mansfield's share of Region 19 budget.
- \$260,745 increase for employee benefits, primarily health insurance (general gov't only).
- \$214,625 increase in contractual salaries and proposed staffing (general gov't only).
- \$93,190 increase for Resident State Trooper program.

### Town Council Adopted Budget

The Town Council voted at its April 27 meeting to adopt a General Fund budget of \$51,623,910 (including the Region 19 contribution of \$10,493,480), a Capital Fund budget of \$4,597,170, and a Capital Nonrecurring Fund budget of \$3,042,600. If state revenue holds as projected in the Governor's April 12, 2016 budget proposal, no mill rate increase would be necessary. The mill rate would remain 29.87 and the taxes on the median single family home with an assessed value of \$155,700 would be \$4,651. Significant growth in value of commercial properties and unprecedented growth in personal property generating over \$1.3 million dollars in tax revenue for the town. The Town Council's adopted budget will be presented to voters at the annual Town Meeting on May 10, 2016.

### Town of Mansfield Annual Town Meeting for Budget Consideration

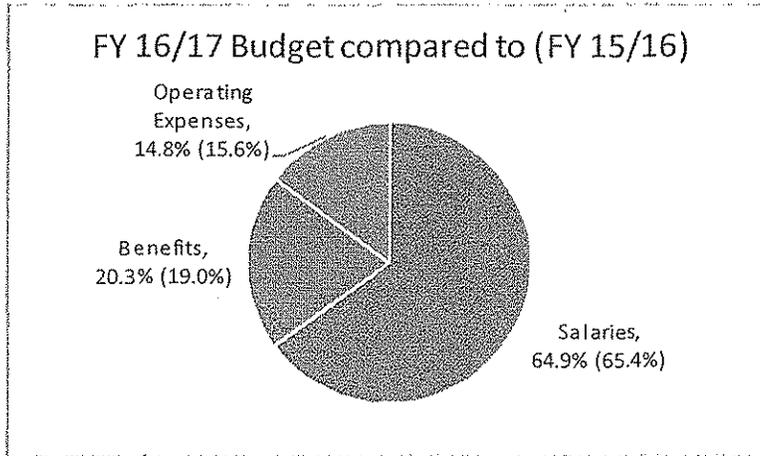
Tuesday, May 10, 2016, 7 PM  
Mansfield Middle School Auditorium

*Please arrive early to check in, and bring a form of identification to verify your eligibility to vote.*

## Mansfield Public Schools 2016/17 Budget

The total budget for the Mansfield Public Schools is \$22,980,500, a \$957,750 or 4.3% increase over 2015/16.

The budget breaks down as follows:



The major cost drivers for the school budget, as shown in the chart below, are negotiated salary increases and benefits, primarily health insurance. Savings of \$223,750 is primarily fuel and utilities.

Major Cost Drivers	Amount	Reductions	Amount
Negotiated Salaries	\$ 395,500	Diesel Fuel	\$ 75,000
Benefits	\$ 472,905	Utilities	\$ 60,980
Grade 5 Teacher	\$ 70,590	Advertising	\$ 5,000
Shared Maintainer	\$ 37,010	Copier Fees	\$ 15,400
.5 Librarian	\$ 18,260	Unemp. Compensation	\$ 58,550
.2 World Language Teacher	\$ 11,400	Instructional Programs	\$ 8,820
<b>Total</b>	<b>\$ 1,005,665</b>	<b>Total</b>	<b>\$ 223,750</b>

The average budget increase for the past five years is 1.4%, with a total net reduction of 64 students for the same period.

Budget History		
Year	Budget	% Incr/(Decr)
2010/11	\$ 20,588,160	
2011/12	\$ 20,588,160	0.00%
2012/13	\$ 20,588,160	0.00%
2013/14	\$ 20,688,160	0.49%
2014/15	\$ 21,193,884	2.44%
2015/16	\$ 22,022,750	3.91%
<b>Average Budget Increase</b>		<b>1.4%</b>

Enrollment History		
Year	Enrollment	Incr/(Decr)
2010/11	1330	
2011/12	1330	0
2012/13	1321	(9)
2013/14	1260	(61)
2014/15	1260	0
2015/16	1266	6
<b>Change in Enrollment</b>		<b>(64)</b>

## Questions?

Visit [open.mansfieldct.gov](http://open.mansfieldct.gov)

### Mansfield Town Council

Paul M. Shapiro, Mayor  
 William Ryan, Deputy Mayor  
 Stephen Kegler  
 Peter Kochenburger  
 Alexander Marcellino  
 Antonia Moran  
 Virginia Raymond  
 Mark R. Sargent  
 Ben Shaiken  
 Matthew Hart, Town Manager

Email the Town Council at  
[TownCouncil@mansfieldct.org](mailto:TownCouncil@mansfieldct.org)



### Board of Education

Randall Walikonis, Chair  
 Jay Rueckl, Vice Chair  
 Susannah Everett  
 Martha Kelly  
 John Fratiello  
 Sarah Lacombe  
 Katherine Paulhus  
 Carrie Silver-Bernstein  
 Kathleen Ward  
 Kelly M. Lyman, Superintendent

Email the School Board at  
[MBOE\\_BOE@mansfieldct.org](mailto:MBOE_BOE@mansfieldct.org)



## Where Do Your Tax Dollars Go?

Here is what a person who owns a median valued single family home will pay:

- \$2,987 Education
- \$691 Town-wide, Capital Contribution, Debt Service, Fund Balance Reserve
- \$342 Public Safety Operations
- \$276 Public Works Operations (including energy & building maintenance)
- \$201 Community Services & Development Operations
- \$154 General Government
- \$4,651 TOTAL**



## Grand List Growth

- The Grand List for October 1, 2015 increased \$45,322,873 or 4.4%, considered significant growth even in good economic times.
- Real Estate increased \$28,589,430 or 3.2% primarily due to new commercial properties in Storrs Center.
- Personal Property increased \$16,596,000 or 31%, an unprecedented increase due to the transmission line project in Mansfield Center.
- Motor Vehicles reflect a small increase of \$137,443 or 0.2%.
- Total increase in tax revenue at the current mill rate is \$1,353,794.

## General Assembly's Effect On Budget

Why are state revenues to Mansfield in flux? State aid is projected to increase by \$2,325,350 for FY 2016/17, primarily due to the new "Select" PILOT payment which would provide \$2,630,450 to Mansfield. However, this would be offset by an anticipated \$387,700 reduction in the Education Cost Sharing grant. The General Assembly is expected to vote on the budget in early May, but an additional session may be needed. Changes to state aid could impact the Council's adopted budget or the mill rate necessary to support that budget.

## Property Tax Relief

Mansfield offers some property tax abatement programs. Taxpayers who may be eligible for property tax relief include veterans, seniors, disabled persons and farm owners. Information about tax abatement programs in Mansfield, including eligibility requirements, can be obtained by contacting our Assessor's Office at 860-429-3311, our Human Services Department at 860-429-3315 or on the web at [www.mansfieldct.gov](http://www.mansfieldct.gov).

## Capital Fund

The Capital Fund includes two school facility projects - renovations to the Middle School gymnasium and replacement of the Vinton School boiler. Other school projects include \$150,000 for repairs to school facilities and an additional \$150,000 for educational technology needs. Other major capital projects include: transportation projects such as road resurfacing, bridges and walkways; building maintenance projects; and fire services equipment and ambulance replacement.

The Capital and Nonrecurring (CNR) Fund is used to transfer revenues between funds. The CNR Fund is primarily used for capital and one-time expenditures.

Capital Fund	
Planned Expenditures	
Facilities (Town & schools) Projects	\$2,052,000
Public Works Projects	\$1,358,000
Public Safety	\$ 578,550
Community Development	\$ 175,000
General Government Projects	\$ 163,830
Education Technology	\$ 150,000
Community Services Projects	\$ 119,790
<b>TOTAL</b>	<b>\$4,597,170</b>



## Participation is encouraged!

Mansfield voters can comment on the budget and make a motion to raise or lower a program in the budget. Come make your voice heard and vote on your Town Budget. The Town Council's adopted budget can be found at [www.mansfieldct.gov](http://www.mansfieldct.gov).

INSERT NAME AND ADDRESS OF RECIPIENT

Town of Mansfield  
4 South Eagleville Road  
Mansfield, CT 06268



# OpenMansfield

Be an informed citizen!



Review the Proposed FY  
2016/17 Budget  
before you vote at the  
Town Meeting.

Visit [open.mansfieldct.gov](http://open.mansfieldct.gov).

*Open books, open government, informed citizens.*

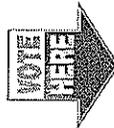
## Who may vote at the Town Meeting?

Any person who is registered to vote and any citizen of the United States over the age of 18 who owns property (motor vehicle or land) in Mansfield valued at \$1,000 or more.

Citizens may register to vote by contacting the Registrars of Voters, Jeanne Mogayzel and Bev Miela at 860-429-3368.

## Important Budget Dates

**Regional District 19  
Annual Meeting on Budget**  
Monday, May 2, 7 PM  
E.O. Smith High School Media Center



## Regional District 19 Budget Referendum

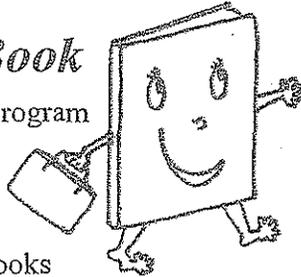
Tuesday, May 3  
The voting hours will be from 6 AM to 8 PM  
All voting will take place in Council Chamber  
at Mansfield Town Hall.



**Annual Town Meeting for  
Budget Consideration**  
Tuesday, May 10, 7 PM  
Mansfield Middle School Auditorium

## Travels with a Book

Library Summer Reading Program  
Begins June 17 with our  
Family Kick-off Party



No matter where you travel this summer, be sure that books are part of the journey. Kids, teens and adults are all invited to join, with plenty of special events, incentives and reading for all ages.

We'll kick off our activities with a Family Party on Friday, June 17 from 6 – 7:30 PM. The rest of the summer features great performers (magic, mime, music, puppets!) storytimes, crafts, outside play and fun in the Children's Garden, special teen/tween programs, plus our annual Ice Cream Social on August 11.

Details about all our programs will be available in forthcoming Library newsletters as well as on our online calendar. Be sure to contact us if you want to sign up for email alerts about our programs. Email [mansfieldlibrary@mansfieldct.org](mailto:mansfieldlibrary@mansfieldct.org) or call 423-2501.

*See you at the Library!*

## Organic Land Care Workshops

### Backyard Composting

Saturday, May 7, 10 - 11 AM  
Town Hall Council Chamber

Register by May 5. Learn about the inner workings of a compost pile and how it is an integral part of organic land care. Presented by Virginia Walton, Recycling Coordinator.

### Rain Gardens/Rain Harvesting

Saturday, May 14, 2016 10 am - 11 am  
Town Hall Council Chamber

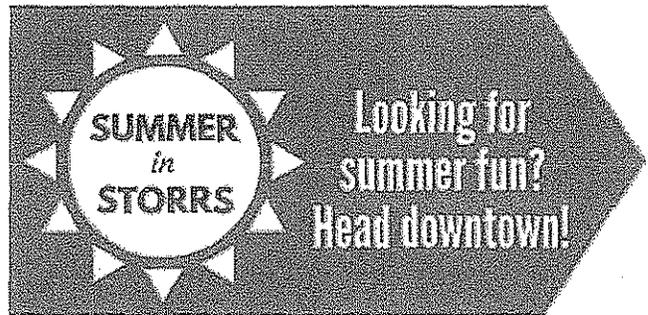
Register by May 12. Explore the water resources on your property and learn interesting ways to use them.

Participants will learn about the benefits of rain barrels and how to create a landscaped rain garden from Judy Rondeau, Natural Resource Specialist with the Eastern Connecticut Conservation District.

### Discount Compost Bins For Sale

Mansfield residents can purchase a discounted Garden Gourmet compost bin for \$25.

One bin per household. To purchase a bin, call 429-3333 or e-mail [waltonvd@mansfieldct.org](mailto:waltonvd@mansfieldct.org).



## SUMMER CONCERTS on the SQUARE

*Thursdays in June & July*

## KIDSVILLE SUMMER KICKOFF!

*Wednesday, June 15*

## JOHN E. JACKMAN TOUR de MANSFIELD

*Saturday, June 18*

## MOONLIGHT MOVIES

*Friday, June 24; July 29; & August 19*

**For more info: [mansfieldct.gov/summer](http://mansfieldct.gov/summer)**

Mansfield Downtown Partnership, Inc.

@MansfieldDowntownPartnership @DowntownStorrs @DowntownStorrs

## Pool Safety

### Planning a new pool?



You must have a permit if it's over 24" deep, even if it's one of those "instant" pop up pools. And you will still need to have a fence and a gate, no matter what.

### Already have a pool?

Make sure the electrical components are working properly (a GFI outlet is a MUST!). And don't forget to make sure your fence is in good shape and the gate really does close and latch itself.

### Questions?

Call the Building Department  
at 429-3324.

*The greatest glory of a free-born people is to transmit that freedom to their children.*

*—William Havard*

## Memorial Day Parade and Ceremony

Monday, May 30, 9 AM.

We are honored to invite our veterans and active duty personnel to join us on Bassetts Bridge Road at 8:30 AM to march at the head of the parade.

The parade will travel from the intersection of Route 195 and Bassetts Bridge Road in Mansfield Center down Cemetery Road to the ceremony site at the new Mansfield Center Cemetery.

In the event of inclement weather, a short ceremony will be held in the Mansfield Middle School Gym.

Call 860-429-3336 x5 for more information.

*On Memorial Day we pay our respect to those who died protecting and preserving the freedoms we enjoy. Please join us in honoring our fallen.*

## Mansfield Senior Center Open House and Art Show

Thursday, May 26, 4-7 PM



Stop by and get to know our staff, meet some of our instructors and enjoy the talents of our Photography Club, Woodcarvers, Knitters & more! Giveaways and refreshments provided.



For questions call 860-487-9870

### Volunteers Needed!

We have a volunteer driver program here in town! This is a FREE service to all Mansfield residents.

Mansfield Volunteer Senior Transportation provides time specific transportation to residents age 60+ and adults (age 18+) who receive Social Security Disability benefits.

Our volunteers use a town vehicle or his/her own automobile. A mileage reimbursement plan is available. The program runs Monday - Friday 8:30AM to 4:30 PM, except on holidays or during bad weather. We travel within a 30-mile radius.

If you are interested in volunteering or would like more information about the program, please contact our Transportation Coordinator, Gianna Stebbins at 860/429-0262 x2.

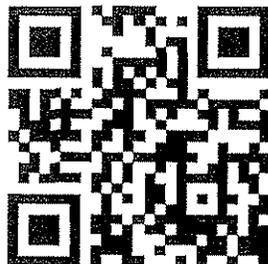
## Lyme Disease Awareness

Sunday, May 22, 3:30-5PM  
Town Hall Council Chambers

Lyme is an ever-present concern in Eastern Connecticut. This is an informational panel for all ages including parents of young children and seniors, featuring local experts who will share the latest research on Lyme, discuss best practices including "tick-deterrent" yard care and tick testing, and share practical tips on keeping you and your family safe. Register at [www.ehhd.org/lymeevent](http://www.ehhd.org/lymeevent) or use the QR code below.

Questions?

Contact Maggie Ferron,  
Youth Services,  
860-429-3338



## Summer is coming... help send a child to camp!



*Donate to the Betsy Hamill  
Memorial Campership Fund*

Many parents in town have to make choices between paying for basic needs with limited funds and providing a summer experience for their children. Through generous donations from the community, the *Betsy Hamill Memorial Campership Fund* enables local children, regardless of their economic status, to go to camp.

Your donation makes a difference!

If you would like to help send a kid to camp, please donate to this wonderful program. All contributions are fully tax deductible.

Make your checks out to the "Town of Mansfield/B.H.M.C.F." and mail them to:

The Betsy Hamill Memorial Campership Fund  
c/o The Mansfield Human Services Department  
4 South Eagleville Road  
Mansfield, CT 06268-2599