



6:45PM: Firefighter Swearing-In Ceremony

TOWN OF MANSFIELD
TOWN COUNCIL MEETING
September 26, 2016
COUNCIL CHAMBERS
AUDREY P. BECK MUNICIPAL BUILDING
7:00 p.m.
AGENDA

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ROLL CALL	
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- 13. Sale or purchase of real property, in accordance with CGS §1-200(6)(D)**
- 14. Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B)**

ADJOURNMENT

REGULAR MEETING – MANSFIELD TOWN COUNCIL
September 12, 2016
DRAFT

Mayor Paul M. Shapiro called the regular meeting of the Mansfield Town Council to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Keane, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro

II. APPROVAL OF MINUTES

Mr. Ryan moved and Mr. Marcellino seconded to approve the minutes of the August 8, 2016 meeting as presented. The motion passed with all in favor except Ms. Keane who abstained. Mr. Shaiken moved and Mr. Kochenburger seconded to approve the minutes of the special meeting of August 30, 2016, as presented. The motion passed unanimously.

III. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

Ric Hossack, Middle Turnpike, disagreed with the recommended name for the town square; urged the Council not to approve the sewer agreement; dismissed the need to restore the tennis courts at the Middle School; and voiced his objections to bonding for Middle School renovations.

Al Hawkins, Spring Hill Road, spoke in favor of restoring the tennis courts at the Middle School and noted that it should be the goal of the Council to maintain the resources in the Town (statement attached)

David Freudmann, Eastwood Road, requested that the Council not support the sewer agreement as it is disadvantageous to the Town.

Cynthia Hirschorn, Davis Road, suggested that instead of naming the town square after Betsy Paterson perhaps a bench could be placed in the town square in her honor. Ms. Hirschorn spoke in favor of refurbishing the tennis courts and advocated for a pickle ball court.

Steve Bacon, Wormwood Hill Road resident and President of the Mansfield Downtown Partnership but speaking as individual, provided a history of Betsy Paterson's contributions to the Storrs Center project. Mr. Bacon commented that without her work and leadership the project would not exist.

Betsy Makuch, Bone Mill Road, stated that the tennis courts should have been maintained and spoke to the game of tennis being a lifelong activity.

Jennifer Mott, Browns Road, remarked that it is important to have the Middle School courts available to residents as the EO Smith courts are used extensively by students. Ms. Mott asked the Council to maintain the resources the Town currently has.

Steve Pfaffle, Storrs Road, urged support for the restoration of the tennis courts. As a tennis player Mr. Pfaffle noted the difficulty in finding a place to play.

Ann Williams, Brookside Lane, used the Middle School tennis courts with her children and noted that tennis is ageless and is an important sport for the body and the mind. Ms.

September 12, 2016

Williams also stated that it is worthwhile to have a place for the community to come together in an activity that is not a big team sport.

Sharry Goldman, Browns Road, congratulated the Town Manager on his report regarding the tennis courts noting that he has identified areas of opportunities in the decision making process including the relationship between the Town Council and the Board of Education, the need for a recreation masterplan, and additional opportunities for public participation in the discussion.

Adrian Garcia-Sierra, Liberty Drive, spoke against the demolition of the tennis courts commenting that tennis is an important family and community activity.

Betty Wassmundt, Old Turnpike Road, asked the Council to listen to Mr. Hossack and Mr. Freudmann regarding their reservations concerning the sewer agreement and stated that Betsy Paterson Square is an appropriate name.

Bill Roe, Echo Road resident and member of the Mansfield Neighborhood Preservation Group but speaking as an individual, commented on the lack of progress in stopping single family homes being made into rentals. Mr. Roe noted that just last month 7 additional homes were converted and urged the Council to send a strong message that conversions will stop.

IV. REPORT OF THE TOWN MANAGER

In addition to his written report the Town Manager offered the following comments:

- The discussion regarding the possible addition of Willington students in the Mansfield School system has been put on hold given the retirement of the Willington Superintendent of Schools.
- Student parties, including a recent large house party on Rte. 195, have presented challenges to law enforcement. State police and UConn police have been working together to address the problems.

Ms. Moran moved and Mr. Ryan seconded to add, Resolution of the Town Council of the Town of Mansfield September 12, 2016, to the agenda as the first item under Old Business.

The motion passed unanimously.

V. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Shapiro reported that he recently attended two ribbon cutting ceremonies – the opening of the Katmandu Nepalese Restaurant and the new Amazon facility. The Mayor also noted the retirement of Pat Michalak who worked in Youth Services for 27 years and touched the lives of so many families in Town.

VI. OLD BUSINESS

.5- Resolution of the Town Council of the Town of Mansfield September 12, 2016

Mr. Kochenburger moved and Ms. Moran seconded the following resolution:

RESOLVED, that section (b) of the resolution entitled “Resolution Establishing A Referendum For The Mansfield Middle School Gymnasium And Related Facilities Renovations Project, And Authorizing The Issue Of Bonds And Notes In The Same Amount To Finance The Appropriation,” adopted at meeting held August 30, 2016, is hereby amended to read as follows:

September 12, 2016

“(b) This resolution shall be placed upon the paper ballots or voting machines under the following heading:

“SHALL THE TOWN OF MANSFIELD APPROPRIATE \$873,000 FOR THE MANSFIELD MIDDLE SCHOOL GYMNASIUM AND RELATED FACILITIES RENOVATIONS PROJECT, AND AUTHORIZE THE ISSUE OF BONDS AND NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION?”

Voters approving the resolution will vote “Yes” and those opposing said resolution shall vote “No”.”

The motion passed with Kochenburger, Marcellino, Moran, Ryan, Shaiken, and Shapiro in favor and Keane, Raymond and Sargent in opposition.

1. Naming of the Town Square

Mr. Ryan moved and Mr. Marcellino seconded to approve the following resolution: RESOLVED, effective September 12, 2016, to approve the recommendation of the Ad Hoc Committee on Naming of Town Square and to name the town square the Betsy Paterson Square.

Motion passed unanimously.

2. WPCA Proposed Sewer Service Agreement between the Town of Mansfield and the University of Connecticut

Ms. Moran moved and Mr. Ryan seconded to approve the following resolution: RESOLVED, to authorize the Town Manager to execute the Sewer Service Agreement (draft dated August 31, 2016) between the Town of Mansfield and the University of Connecticut.

Noting that the Council was not acting as the Water Pollution Control Authority (WPCA) the Mayor declared the motion null and void.

Ms. Raymond moved and Mr. Shaiken seconded to recess as the Town Council and to convene as the Water Pollution Control Authority.

Motion passed unanimously.

Ms. Moran moved and Mr. Ryan seconded to approve the following resolution: RESOLVED, to authorize the Town Manager to execute the Sewer Service Agreement (draft dated August 31, 2016) between the Town of Mansfield and the University of Connecticut.

Attorney Kevin Dineen and Public Works Director John Carrington were on hand to answer questions. Members discussed the terms of the agreement.

The motion passed with Kochenburger, Marcellino, Moran, Ryan, Shaiken, and Shapiro in favor and Keane, Raymond and Sargent in opposition.

Mr. Shaiken moved and Ms. Keane seconded to adjourn as the Water Pollution Control Authority and to reconvene as the Town Council.

Motion passed unanimously.

VII. NEW BUSINESS

3. Presentation Regarding International Town and Gown Association

John Armstrong, Director of Off-Campus Student Services, and Janell Mullen, Assistant Planner and Zoning Enforcement Officer, shared some of the insights and suggestions they gathered at the International Town Gown Association meeting they

September 12, 2016

recently attended. Working together they are developing a multi-pronged approach of education and enforcement involving landlords, property managers and renters.

4. Tennis Courts at Mansfield Middle School

Town Manager Matt Hart reviewed the options outlined in his agenda item summary. By consensus the Council asked the Town Manager and Director of Park and Recreation to put together a budget and a plan to address the restoration of the tennis courts at the Middle School. Additionally, the Council agreed that a master recreation plan should be developed as well as a protocol for the management of facilities jointly used by the Board of Education and the Town.

5. Mobilitie, LLC Permit Application

Linda Painter, Director of Planning and Economic Development, provided what project information she has been able to glean to date including a description of the installations and identified locations. Ms. Painter stated that there seems to be questions as to whether approval is under the jurisdiction of the Connecticut Siting Council or the Public Utilities Regulatory Authority (PURA). The Council thanked the Town Manager and the Director of Planning for bringing the issue to their attention and asked them to gather as much information as possible on the proposal and surrounding legal issues, and to work with the Connecticut Conference of Municipalities (CCM) to better understand the process.

6. Proposed Amendments to Mansfield Housing Code Fee Structures

Mr. Sargent moved and Ms. Moran seconded to refer the proposed amendments to the Mansfield Housing Code Fee Structure to an Ad hoc Ordinance Development and Review Committee.

Motion passed unanimously.

The members of the Committee will be Ms. Keane, Mr. Marcellino and Ms. Moran.

7. Appointment to Windham Region Transit District Board of Directors

Mr. Marcellino moved and Ms. Keane seconded, to appoint Matthew W. Hart to the Windham Region Transit District, for a term commencing on June 9, 2016 and expiring on June 8, 2020.

Motion passed unanimously.

VIII. REPORTS OF COUNCIL COMMITTEES

Mr. Ryan reported that the Finance Committee will be meeting on September 27, 2016

Mr. Kochenburger reported that the Committee on Committees will be meeting on September 13, 2016.

IX. DEPARTMENTAL AND COMMITTEE REPORTS

No comments offered.

X. PETITIONS, REQUESTS AND COMMUNICATIONS

8. M. Hart re: Correction to August 30, 2016 Minutes

9. C. Marcus (08/08/16)

September 12, 2016

10. R. McDonald (08/08/16)
11. T. Mihalopoulos (08/04/16)
12. R. Shafter (08/08/16)
13. P. Tavar (08/04/16)
14. K. Ward (08/23/16)
15. T. Wrubel (08/05/16)
16. Planning and Zoning Commission re: Outdoor Wood Burning Furnaces – The Town Manager will communicate with the organization who brought this subject to the Council’s attention that they should apply directly to the Planning and Zoning Commission for any changes they would like to see.
17. K. Deneen re: Regulating Political Speech at Transfer Station Property – This item will be scheduled as an agenda item for the October 13, 2106 meeting.
18. J. Armstrong/M. Hart re: Letter to Off-Campus Students

XI. FUTURE AGENDAS

Future agenda items identified during the meeting include:

- Discussion of Attorney Dineen’s opinion regarding Regulating Political Speech at Transfer Station Property will be discussed at the October 13, 2016 meeting.
- Reports regarding the restoration of the Mansfield Middle School tennis courts will be provided at a future meeting
- Proposals for a master recreation plan as well as a protocol for the management of facilities jointly used by the Board of Education and the Town will be discussed at a future meeting

Ms. Moran moved and Mr. Kochenburger seconded to move into executive session to discuss Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B) and to include the Town Manager and the Town Attorney in the discussion
 Motion passed unanimously.

XII. EXECUTIVE SESSION

Strategy and Negotiations with Respect to Pending Claims or Litigation, in accordance with CGS §1-200(6)(B)

Present: Keane, Kochenburger, Marcellino, Moran, Raymond, Ryan, Sargent, Shaiken, Shapiro

Also included: Town Attorney Kevin Dineen and Town Manager Matt Hart

XIII. ADJOURNMENT

Following completion of the executive session, Ms. Moran moved and Ms. Keane seconded to adjourn the meeting at 11:02 p.m.

Motion passed unanimously.

Paul M. Shapiro, Mayor

Mary Stanton, Town Clerk

September 12, 2016

To: Mansfield Town Council

September 12, 2016

Recently the tennis courts at E.O. Smith High School were re-surfaced. This work was accomplished with grant money obtained by the town of Mansfield from the United States Tennis Association. While this successful partnership developed between the Region 19 Board of Education and the Town Recreation Director, the courts at the Mansfield Middle School have been allowed to deteriorate well beyond what is reasonable.

The last repair work on the MMS tennis courts was four years ago when surface cracks were filled. Since that time the courts have continued to deteriorate to the point where the nets have been removed and the access gates locked for the past couple of years.

The lack of maintenance of the M.M.S. tennis courts has directly resulted in decisions made by the board of education to re-purpose the area. If these courts had been appropriately maintained I don't believe that we would be discussing this issue. The ownership of these courts seems to be shared by the Mansfield Recreation Department and the Mansfield Board of Education with some repair work being facilitated by the Mansfield Public Works Department. One entity should be charged with maintaining this resource.

The Mansfield Plan of Conservation and Development represents a comprehensive plan. The plan needs a steward. One agency needs to monitor projects for consistency with the plan. I request that the Council confer with P.Z.C. and determine which agency should assume the position of lead agency. That agency should be named in the plan for future reference.

Whatever resources we have in this town, it should be a goal of this body to maintain those resources.

If no one takes responsibility for a plan, you have no plan

A goal without a plan is just a wish

Sincerely,

Alan R. Hawkins

242 Spring Hill Road

Storrs, CT 06268



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager
Date: September 26, 2016
Re: Proclamation in Honor of Michael Beattie and Biking for Vets

Subject Matter/Background

Attached please find a proposed proclamation in honor of Michael Beattie and his nonprofit organization Biking for Vets. Mr. Beattie will return home to a Hero's Welcome event at 12:00 PM on October 2, 2016 at Veteran's Memorial Park in Willimantic after a 6-month, 12,000-mile bike expedition around the perimeter of the United States, raising support and awareness for the plight of hungry veterans and their families. The event will feature live music, several veteran's groups and scores of bicyclists escorting Mr. Beattie to the event. Mayor Shapiro will be in attendance and will present the attached proclamation.

Recommendation

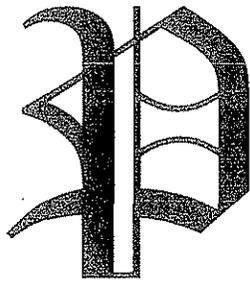
Staff recommends that the Council authorize Mayor Shapiro to issue the attached proclamation.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective September 26, 2016, to authorize the Mayor to issue the attached Proclamation in Honor of Michael Beattie and Biking for Vets.

Attachments

- 1) Proposed Proclamation in Honor of Michael Beattie and Biking for Vets



roclamation

Town of Mansfield, Connecticut

WHEREAS, Mr. Michael Beattie has returned home after a 6-month, 12,000-mile bike expedition around the perimeter of the United States, raising support and awareness for the plight of hungry veterans and their families; and

WHEREAS, Mr. Beattie sold his home to self-fund his trip and courageously accomplished his cross country journey despite three spinal surgeries as well as other major surgeries over the past decade; and

WHEREAS, Mr. Beattie's devotion to his cause of feeding our hungry veterans has led him to establish his own nonprofit Biking for Vets, as well as teaming with food pantries and other similarly missioned philanthropies; and

WHEREAS, Mr. Beattie served in our nation's Navy from 1967-1971, owned and operated his own local locksmith business for 42 years and has been a longtime resident of Mansfield; and

WHEREAS, Mr. Beattie, having no intention of ending his campaign despite returning home, continues to garner support and spread his story to raise awareness for his charitable cause.

NOW, THEREFORE, BE IT PROCLAIMED that the Town of Mansfield does hereby extend to Mr. Michael Beattie its heartfelt congratulations for a successful trip and warm welcome home.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Mansfield to be affixed on this October 2nd in the year 2016.

Paul M. Shapiro, Mayor
Town of Mansfield
October 2, 2016



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: David Dagon, Acting Town Manager; Virginia Walton, Recycling Coordinator
Date: September 26, 2016
Re: Sustainable Landscape Plan for Beck Municipal Building and Mansfield Community Center

Subject Matter/Background

At Monday's meeting, former vice-chair of the Sustainability Committee Kristin Schwab will present a proposal for a sustainable landscape plan for the Beck Municipal Building and Community Center campuses. Sustainability Committee has reviewed and endorsed the proposal and is seeking the support of the Council as well.

From my perspective, the plan is well-thought out and in keeping with *Mansfield Tomorrow*, our plan of conservation and development. The plan does not at this point include costs estimates. Consequently, I suggest that we use the plan as a guide and reference point for future projects involving the Beck Building and Community Center campuses.

I greatly appreciate the work of Professor Schwab and her landscape architecture students.

PAGE
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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: September 26, 2016
Re: Financial Statements dated June 30, 2016

Subject Matter/Background

Attached you will find the quarterly financial statements for the period ending June 30, 2016. The Finance Committee will review this item at its September 22nd meeting.

Recommendation

The following motion is suggested:

Move, effective September 26, 2016, to accept the Financial Statements dated June 30, 2016.

Attachments

1) Financial Statements Dated June 30, 2016

Town of Mansfield

Quarterly Financial Report

(For the Quarter Ending June 30, 2016)

Finance Department
Cherie Trahan
Director of Finance
September 22, 2016

Town of Manfield

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June 30, 2016

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Special Education Recap

Town of Mansfield YTD Revenue Summary by Source

Town of Mansfield Expenditure Summary by Activity.....

Mansfield Board of Education Expenditure Summary by Activity

Town of Mansfield		Memorandum
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To: Mansfield Town Council
From: Cherie Trahan, Director of Finance
Date: September 22, 2016
Subject: Financial Report

Attached please find the financial report for the quarter ending June 30, 2016.

Town of Mansfield
 General Fund
 Schedule of Changes in Fund Balance - Budgetary Basis
 For the Year Ended June 30, 2016

Assigned for 2015/2016 Budget	\$ -
Unassigned	<u>3,852,042</u>
Fund Balance, July 1, 2015	\$ 3,852,042

	Original Budget	Amend.	Final Budget	Actual	Budget Comparison	
Total revenues and transfers in	\$ 48,632,270	\$ -	\$ 48,632,270	\$ 48,713,271	\$ (81,001)	
Appropriation of fund balance						
Total Sources	<u>48,632,270</u>	<u>-</u>	<u>48,632,270</u>	<u>48,713,271</u>	<u>(81,001)</u>	
Total expenditures and transfers:						
Town	16,421,370		16,421,370	16,100,282	321,088	
Mansfield Board of Education	22,022,750		22,022,750	22,021,019	1,731	
Contribution to Region #19	10,188,150		10,188,150	10,188,150	-	
Total expenditures	<u>48,632,270</u>	<u>-</u>	<u>48,632,270</u>	<u>48,309,451</u>	<u>322,819</u>	
Budgetary results	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 403,820</u>	<u>\$ 403,820</u>	<u>403,820</u>
Fund balance, June 30, 2016						<u>\$ 4,255,862</u>
Fund balance:						
Assigned						\$ 100,000
Unassigned						<u>4,155,862</u>
						<u>\$ 4,155,862</u>

Overview – General Fund Budget

Revenues

Tax Collections

The total collection rate through June 30, 2016 and 2015 is 98.8%. Real estate collections, which account for approximately 87% of the levy, are 99% as compared to 99.2% for last year. Collections in motor vehicles are 96.9% as compared to 96.6% for last year.

Licenses and Permits

Conveyance taxes received are \$118,218 or 72.5% of the annual budget. Building permits received (Excl. Storrs Center) are \$173,888 or 86.94% of the annual budget.

Federal Support for General Government

Federal Support for General Government (Social Services Block Grant) is budgeted at \$3,470 for the fiscal year. Payments of \$881 have been received as of June 30, 2016.

State Support for Education

The Education Cost Sharing (ECS) Grant for FY 2015/16 was budgeted at \$10,186,650. Payments received as of June 30, 2016 totaled \$10,169,249, or \$17,401 short of budget. The Transportation Grant was budgeted at \$121,560. Payments received as of June 30, 2016 totaled \$111,600, or \$9,960 short of budget.

State Support for General Government

The PILOT grant is by far the largest single grant within this category. The PILOT grant was budgeted at \$7,275,530. Payments of \$7,192,804 have been received as of June 30, 2016. This is a decrease in expected funds of \$82,726.

Charges for Services

Charges for services are primarily fixed by contract and are normally received during the year. We received \$255,034 or 66% of expected budget due to less than anticipated police service payments.

Fines and Forfeitures

We have currently received \$42,360 or 128% of expected budget.

Miscellaneous

This area is primarily interest income and the telecommunications service payment. Total interest income through June 30, 2016 is \$43,507 as compared to \$19,826 for the same period last year. STIF interest rate for June 2016 was 0.45% as compared to 0.16% for the same period last year.

Expenditures

Town Expenditures

Savings in a number of areas due to the discretionary spending freeze allows for some one-time capital purchases and a contribution to fund balance. Proposed year-end transfers to align the budget with actual expenditures is presented under separate cover.

Day Care Fund

The Day Care Fund ended the year with revenues exceeding expenditures by \$3,091. Fund balance at July 1, 2015 of \$217,608 increased to \$220,699 at June 30, 2016. The full payment of \$52,762 has been received from UConn.

Cafeteria Fund

Expenditures exceeded revenues by \$33,444 for the period. Fund balance at July 1, 2015 decreased from \$224,500 to \$191,056 at June 30, 2016. The loss of the cooperative agreement with Lebanon in Fy14/15 has had a negative \$56,000 impact. We are still working through adjustments to the budget.

Recreation Program Fund

The Recreation Program Fund ended the year with expenditures exceeding revenues by \$24,043. Fund Balance decreased from \$89,842 to \$65,799.

Capital Non-Recurring Fund

CNR began this fiscal year with a fund balance of \$26,569. The adopted budget projects an ending fund balance of \$63,539. However, following the receipt of the FEMA grant for last year's storm costs (\$89,942) and ambulance service fees of \$67,054 in excess of budget, fund balance at June 30, 2016 is \$242,191, an increase of \$215,622.

Town Aid Road Fund

Revenues exceeded expenditures by \$32,500 for the period. Fund balance at July 1, 2015 increased from \$2,101 to \$34,601 at June 30, 2016.

Debt Service Fund

Fund Balance decreased from \$61,751 on July 1, 2015 to \$46,426 at June 30, 2016, as anticipated in the budget.

Enterprise/Internal Service Funds

Solid Waste Fund

Revenues exceeded expenditures by \$148,713. Retained Earnings increased from \$457,661 at July 1, 2015 to \$606,374 at June 30, 2016.

Health Insurance Fund (Town of Mansfield, Mansfield BOE, and Region 19 BOE)

Revenues exceeded expenditures through the year by \$453,008. Fund balance increased from \$729,603 (including contributed capital) at July 1, 2015 to \$1,182,611 at June 30, 2016. Claims through June averaged \$634,798 (on a fiscal year basis) as compared to \$725,239, the average for last fiscal year which represents a 12.5% decrease. To be considered fully funded, the Health Insurance Fund needs to maintain a fund balance of \$2.0 million.

Worker's Compensation Fund

Expenditures exceeded operating revenues by \$14,598 through year end. Retained Earnings decreased from \$33,308 to \$18,710 at June 30, 2016.

Management Services Fund

Management Services Fund revenues through June 30, 2016 exceeded expenditures by \$484,634. Fund Balance increased from \$2,580,287 at July 1, 2015 to \$3,064,920 at June 30, 2016. This is primarily due to the energy costs significantly less than budget (\$262,000); cell tower revenues more than anticipated and a reduction in information technology costs.

Transit Services Fund

The Transit Services Fund ended the year with expenditures exceeding revenues by \$182,162. This reflects a transfer (due to Leyland) into the Capital Projects Fund of the net revenue from the Parking Garage for the payment of Leyland's share of the 7th floor of the parking garage.

Cemetery Fund

Retained earnings in the Cemetery Fund increased from \$265,701 at July 1, 2015 to \$283,381 at June 30, 2016. The major costs for this fund are mowing and cemetery maintenance.

Long Term Investment Pool

The investment pool reflects an overall reduction of \$47,009, primarily due to the sale of securities to reimburse operating cash.

Eastern Highlands Health District

Operating revenues exceeded expenditures by \$40,673. Fund Balance increased from \$254,991 to \$295,664.

Mansfield Downtown Partnership

Revenues exceeded operating expenditures by \$8,489 through June 30, 2016, and Fund balance increased from \$250,054 to \$258,543.

**Town of Mansfield
Trial Balance - General Fund
June 30, 2016**

	<u>DR</u>	<u>CR</u>
Cash Equivalent Investments	\$ 8,501,925	\$ -
Working Cash Fund	5,635	-
Accounts Receivable	73,133	-
Taxes Receivable - Current	353,893	-
Taxes Receivable - Delinquent	370,444	-
Prepaid Expenditures	30,408	
Accounts and Other Payables	-	3,473,865
Refundable Deposits	-	427,830
Deferred Revenue - Taxes	-	1,069,295
Encumbrances Payable - Prior Year	-	65,368
Liquidation - Prior Year Encumbrances	58,620	-
Fund Balance - Undesignated	-	3,852,041
Actual Expenditures	48,207,612	-
Actual Revenues	-	48,713,271
Total	<u>\$ 57,601,670</u>	<u>\$ 57,601,670</u>

Town of Mansfield
Day Care Fund - Combined Program
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
 (with comparative totals for June 30, 2015)

	<u>Budget 2015/16</u>	<u>2016</u>	<u>Percent of Adopted Budget</u>	<u>2015</u>
Revenues				
Intergovernmental - Nat'l School Lunch	\$ 24,000	\$ 33,200	138.3%	\$ 29,107
Intergovernmental - Day Care Grant	319,119	335,854	105.2%	346,551
School Readiness Grant	18,024	44,620	247.6%	17,340
UConn	52,500	52,762	100.5%	78,750
Fees	1,060,400	863,067	81.4%	827,478
Subsidies	42,500	71,488	168.2%	65,178
	<u>1,516,543</u>	<u>1,400,991</u>	92.4%	<u>1,364,403</u>
Expenditures				
Administrative	214,368	154,798	72.2%	175,240
Direct Program	1,147,224	1,084,946	94.6%	1,063,196
Professional & Technical Services	2,050	1,895	92.4%	2,509
Purchased Property Services	20,555	22,256	108.3%	19,067
Repairs & Maintenance	6,800	3,973	58.4%	14,904
Insurance	10,833	12,733	117.5%	7,971
Other Purchased Services	13,110	13,955	106.4%	11,947
Food Service Supplies	42,250	41,006	97.1%	879
Energy	51,700	51,700	100.0%	47,000
Supplies & Miscellaneous	16,950	10,638	62.8%	55,619
	<u>1,525,840</u>	<u>1,397,900</u>	91.6%	<u>1,398,331</u>
Excess (Deficiency) of Revenues	(9,297)	3,091		(33,928)
Fund Balance, July 1	<u>217,608</u>	<u>217,608</u>		<u>251,534</u>
Fund Balance plus Cont. Capital, Jun 30	<u>\$ 208,311</u>	<u>\$ 220,699</u>		<u>\$ 217,608</u>

Mansfield Board of Education
Cafeteria Fund
Balance Sheet
June 30, 2016
(with comparative totals for June 30, 2015)

	<u>2016</u>		<u>2015</u>
Assets			
Cash and Cash Equivalents	\$ 158,171	\$	185,263
Accounts Receivable	52,868		53,312
Inventory	16,333		16,072
	<u>227,372</u>		<u>254,647</u>
Liabilities and Fund Balance			
Liabilities			
Accounts Payable	13,035		9,681
Accrued Payroll	1,435		106
Deferred Revenue	21,845		20,360
	<u>36,316</u>		<u>30,147</u>
Fund Balance	191,056		224,500
	<u>227,372</u>		<u>254,647</u>
Total Liabilities and Fund Balance	<u>\$ 227,372</u>	<u>\$</u>	<u>254,647</u>

Mansfield Board of Education
Cafeteria Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
(with comparative totals for June 30, 2015)

	<u>Budget</u> <u>2015/16</u>	<u>2016</u>	<u>Percent of</u> <u>Adopted</u> <u>Budget</u>	<u>2015</u>
Revenues				
Intergovernmental	\$ 336,880	\$ 353,581	105%	\$ 339,614
Sales of Food	631,000	537,688	85%	524,142
Other	-	1,187	-	285
Total Revenues	<u>967,880</u>	<u>892,455</u>	<u>92%</u>	<u>864,041</u>
Expenditures				
Salaries & Benefits	629,050	571,996	91%	546,405
Food & Supplies	400,750	342,507	85%	342,983
Repairs & Maintenance	10,000	3,243	32%	1,510
Equipment	1,000	5,603	560%	135,878
Total Expenditures	<u>1,040,800</u>	<u>923,349</u>	<u>89%</u>	<u>1,026,776</u>
Transfers				
Transfers Out - General Fund	2,500	2,550		2,500
Excess (Deficiency) of Revenues	(75,420)	(33,444)		(165,235)
Fund Balance, July 1	224,500	224,500		389,735
Fund Balance plus Cont. Capital, Jun 30	<u>\$ 149,080</u>	<u>\$ 191,056</u>		<u>\$ 224,500</u>

**Town of Mansfield
Parks and Recreation
Balance Sheet
June 30, 2016**
(with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and Cash Equivalents	\$ 252,155	\$ 269,169
Accounts Receivable	<u>15,994</u>	<u>15,229</u>
Total Assets	<u><u>268,149</u></u>	<u><u>284,398</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	28,277	20,008
Accrued Payroll	34,817	341
Due to Other Funds	10,699	6,765
Deferred Revenue	<u>128,556</u>	<u>167,442</u>
Total Liabilities	<u>202,349</u>	<u>194,556</u>
Fund Balance	<u>65,799</u>	<u>89,842</u>
Total Liabilities and Fund Balance	<u><u>\$ 268,149</u></u>	<u><u>\$ 284,398</u></u>

Town of Mansfield
Parks and Recreation
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
(with comparative totals for June 30, 2015)

	Budget 2015/16	2016	Percent of Adopted Budget	2015
Revenues				
Membership Fees	\$ 899,640	\$ 835,183	93%	\$ 809,079
Program Fees	831,940	792,714	95%	729,970
Fee Waivers	70,220	67,415	96%	64,197
Daily Admission Fees	51,780	56,088	108%	55,353
Rent - Facilities/Parties	38,310	28,062	73%	37,075
Employee Wellness	20,160	15,936	79%	16,473
Rent - E.O. Smith	16,880	18,825	112%	16,875
Charge for Services	10,000	11,732	117%	16,555
Contributions	5,000	11,970	239%	6,831
Sale of Merchandise	4,000	3,113	78%	3,359
Sale of Food	3,400	1,626	48%	2,728
Other	4,400	7,609	173%	6,229
Total Revenues	1,955,730	1,850,273	95%	1,764,724
Operating Transfers				
General Fund - Recreation Administrative	352,450	352,450	100%	325,430
General Fund - Community Programs	75,000	75,000	100%	75,000
General Fund - Summer Challenge	-	5,000	-	7,000
CNR Fund - Bicent. Pond	25,000	25,000	100%	25,000
CNR Fund - Teen Center	25,000	25,000	100%	25,000
Total Operating Transfers	477,450	482,450	101%	457,430
Total Rev & Oper Transfers	2,433,180	2,332,723	96%	2,222,154
Expenditures				
Salaries & Wages	1,367,110	1,362,239	100%	1,334,150
Benefits	321,500	287,760	90%	256,501
Professional & Technical	163,780	187,253	114%	182,781
Purchased Property Services	35,200	31,725	90%	39,441
Repairs & Maintenance	26,000	19,781	76%	25,386
Rentals	3,500	2,862	82%	-
Other Purchased Services	124,270	98,571	79%	108,534
Other Supplies	56,400	45,196	80%	50,739
Energy	176,070	172,070	98%	165,000
Building Supplies	47,360	44,310	94%	29,298
Recreation Supplies	50,390	51,495	102%	59,275
Equipment	55,300	53,504	97%	43,631
Total Expenditures	2,426,880	2,356,767	97%	2,294,734
Excess (Deficiency) of Revenues	6,300	(24,043)		(72,580)
Fund Balance, July 1	89,842	89,842		162,422
Fund Balance, Jun 30	<u>\$ 96,142</u>	<u>\$ 65,799</u>		<u>\$ 89,842</u>

Town of Mansfield
 Capital and Nonrecurring Reserve Fund Budget
 Estimated Revenues, Expenditures and Changes in Fund Balance
 Fiscal Year 2016/17

	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Adopted	FY 17/18 Projected	FY 18/19 Projected	FY 19/20 Projected	FY 20/21 Projected
Sources:							
General Fund Contribution	\$ 2,333,450	\$ 1,780,380	\$ 2,608,240	\$ 3,175,000	\$ 3,175,000	\$ 3,250,000	\$ 3,275,000
Board Contribution	50,000	105,000					
Ambulance User Fees	250,769	342,054	250,000	250,000	250,000	250,000	250,000
Other	38,606	89,942					
Sewer Assessments	913	913	500	500	500	500	500
Pequot Funds	205,662	241,157	205,660	205,660	205,660	205,660	205,660
Total Sources	2,879,400	2,559,446	3,064,400	3,631,160	3,631,160	3,706,160	3,731,160
Uses:							
Operating Transfers Out:							
Management Services Fund	185,000	185,000	192,600	200,000	200,000	200,000	200,000
Capital Fund	2,398,506	1,905,223	2,675,000	3,050,000	3,211,000	3,132,500	3,214,000
Capital Fund - Storrs Center Reserve	228,600	228,600	175,000	325,000	325,000		
Transit Services Fund		25,000					
Total Uses	2,848,106	2,343,823	3,042,600	3,575,000	3,736,000	3,332,500	3,414,000
Excess/(Deficiency)	31,294	215,622	21,800	56,160	(104,840)	373,660	317,160
Fund Balance/(Deficit) July 1	(4,725)	26,569	242,191	263,991	320,151	215,311	588,971
Fund Balance, June 30	\$ 26,569	\$ 242,191	\$ 263,991	\$ 320,151	\$ 215,311	\$ 588,971	\$ 906,131

Capital Projects as of June 30, 2016

General Government

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
81611 Pool Cars	184,194	184,194	-	184,194	-	165,463	18,731
81612 Fleet Vehicle	26,100	26,100	-	26,100	-	23,360	2,740
81820 Financial Software	444,066	444,066	-	444,066	-	362,884	81,182
81919 Strategic Planning	220,000	220,000	-	220,000	-	209,050	10,950
86291 Technology Infrastructure - Schools	650,000	650,000	-	650,000	-	598,738	51,262
86299 Website Design	20,000	20,000	-	20,000	-	-	20,000
Total General Government:	1,544,360	1,544,360	-	1,544,360	-	1,359,495	184,865

Community Development

Revenues

Expenses

Account and Description	Adjusted			Adjusted			
	Budget	Received	Balance	Budget	Encumbrance	Expenses	Balance
83530 Four Corners Sewer/Water Impro	9,830,000	830,000	9,000,000	9,830,000	106,528	693,408	9,030,063
84103 Storrs Center Reserve	3,483,985	3,483,985	-	3,483,985	13,576	3,112,681	357,728
84106 Fern Road Bus Garage	11,347	11,347	-	11,347	-	11,347	-
84107 Mansfield Tomorrow	20,000	20,000	-	20,000	-	-	20,000
84122 Improvements Storrs Rd Urban	2,500,000	1,066,505	1,433,495	2,500,000	-	2,500,000	-
84123 Streetscape/Ped.Improv. DOT	620,000	524,631	95,369	620,000	-	590,762	29,238
84124 Imprvmnts StorrsRd DOT/Lieber	2,552,750	2,406,284	146,466	2,552,750	-	2,552,750	-
84125 StorrsCtr Inter Transp CtrDesign	336,712	336,712	-	336,712	-	336,712	-
84126 Parking Garage Transit Hub	11,328,221	10,635,219	693,002	11,328,221	-	11,328,221	-
84127 DECD STEAP#2 Pha1A+Dog Lane Con	691,985	500,000	191,985	691,985	-	691,985	-
84129 Omnibus Budget Bill Feb2009	781,498	489,226	292,271	781,498	-	781,498	-
84130 Bus Facilities Program (FTA)	5,084,266	5,084,266	-	5,084,266	-	5,084,266	(0)
84131 DECD STEAP 4 Village Street Utilities	493,996	493,996	-	493,996	-	493,996	0
84132 Leyland/EDR Infrastructure (\$3M)	3,000,000	2,244,276	755,724	3,000,000	-	3,000,000	-
84133 DECD Brownfield Remediation	450,000	450,000	-	450,000	-	450,000	-
84135 Town Square	977,302	977,302	-	977,302	-	972,985	4,317
84136 Main Street Investment Grant	499,730	499,730	-	499,730	-	499,730	-
84137 Parking Garage Repairs/Maintenance	100,209	100,209	-	100,209	-	-	100,209
84170 HUD Community Challenge Grant	623,253	623,253	-	623,253	-	623,253	-
Total Community Development:	43,385,253	30,776,941	12,608,312	43,385,253	120,104	33,723,593	9,541,555

Public Safety

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
82801 Fire & Emerg Serv Comm Equipment	50,000	50,000	-	50,000	-	35,493	14,508
82819 Vehicle Key Boxes	16,500	16,500	-	16,500	-	16,350	150
82823 Rescue Equipment	58,000	58,000	-	58,000	45	49,039	8,916
82824 Fire Hose	122,649	80,470	42,179	122,649	51,309	71,340	0
82827 Fire Personal Protective Equipment	101,000	101,000	-	101,000	20,633	46,890	33,477
82829 Replacement ET507	465,000	465,000	-	465,000	456,993	-	8,007
82834 Personnel Accountability Software	13,313	13,313	-	13,313	-	13,313	-
82902 Fire Ponds	56,500	56,500	-	56,500	-	34,960	21,540
Total Public Safety:	882,962	840,783	42,179	882,962	528,980	267,385	86,598

Community Services

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
44120 Mansfield Community Playground	529,944	529,944	-	529,944	800	515,923	13,220
84809 Senior Center Chairs	20,000	20,000	-	20,000	-	20,000	-
85102 BCP Restroom Improvements	13,000	13,000	-	13,000	-	4,500	8,500
85105 Open Space Purchase	3,369,389	3,369,355	34	3,369,389	-	3,297,945	71,444
85107 Open Space - Bonded	1,283,750	243,750	1,040,000	1,283,750	-	423,730	860,020
85804 Community Center Equipment	415,900	415,900	-	415,900	-	412,187	3,713
85811 Playscapes New/Replacements	140,000	140,000	-	140,000	3,200	128,846	7,954
85816 Park Improvements	312,295	312,295	-	312,295	600	308,871	2,824
85824 Playscape Resurfacing	67,000	67,000	-	67,000	-	56,830	10,170
85835 Parks & Preserves Management	35,457	35,457	-	35,457	3,100	6,837	25,520
Total Community Services:	6,186,735	5,146,701	1,040,034	6,186,735	7,700	5,175,669	1,003,366

Capital Projects as of June 30, 2016
Facilities Management

Revenues

Expenses

<u>Account and Description</u>	<u>Adjusted</u>			<u>Adjusted</u>			
	<u>Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
86260 Maintenance Projects	1,073,891	1,073,891	-	1,073,891	22,695	856,735	194,461
86290 Roof Repairs	269,900	269,900	-	269,900	-	234,415	35,485
86292 School Building Maintenance	815,000	815,000	-	815,000	35,349	630,623	149,029
86293 Security Improvements	75,000	75,000	-	75,000	3,287	57,689	14,025
86294 Vault Climate Control	20,000	20,000	-	20,000	-	-	20,000
86295 Emergency Generators	102,025	102,025	-	102,025	-	85,809	16,216
86296 Oil Tank Repairs	40,000	40,000	-	40,000	-	30,505	9,495
86304 Comm Center Repairs & Improvements	45,133	45,133	-	45,133	-	43,921	1,213
86305 Fire Station Repairs & Improvements	133,000	133,000	-	133,000	-	80,415	52,585
86306 Library Bldg Repairs & Improvements	125,000	125,000	-	125,000	-	51,769	73,231
86307 Senior Center Bldg Repairs & Improve	48,000	48,000	-	48,000	-	37,233	10,767
86308 Town Hall Bldg Repairs & Improvemen	64,000	64,000	-	64,000	33,799	9,265	20,936
86309 Furniture & Fixtures	66,500	66,500	-	66,500	21,668	10,129	34,704
86310 Elementary School Cleaning Equipmer	10,000	10,000	-	10,000	-	-	10,000
86315 Day Care Building Repairs	20,000	20,000	-	20,000	-	703	19,297
86316 Joshua's Trust Building Repairs	2,500	2,500	-	2,500	-	800	1,700
86317 Public Works Building Repairs	10,000	10,000	-	10,000	685	6,083	3,232
86318 Facilities Study	103,294	103,294	-	103,294	103,294	-	-
Total Facilities Management:	3,023,243	3,023,243	-	3,023,243	220,776	2,136,093	666,374

Public Works

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
83101 Tree Replacement	85,500	85,500	-	85,500	-	60,242	25,258
83302 Sm Bridges & Culverts	329,084	329,084	-	329,084	-	280,169	48,915
83303 Large Bridge Maintenance	566,286	566,286	-	566,286	-	480,862	85,424
83306 Stone Mill Bridge	1,107,303	1,107,303	-	1,107,303	-	1,107,303	-
83308 Town Walkways/Transp Enhancemnt	952,994	952,994	-	952,994	-	806,368	146,626
83309 Laurel Lane Bridge	1,340,600	1,284,200	56,400	1,340,600	-	1,305,923	34,677
83401 Road Drainage	609,840	609,840	-	609,840	2,375	526,563	80,902
83510 Guide Rails	102,145	102,145	-	102,145	13,107	63,432	25,605
83524 Road Resurfacing	4,083,066	4,083,066	-	4,083,066	43,496	3,884,512	155,058
83638 Small Dump Trucks & Sanders	84,896	84,896	-	84,896	-	84,896	0
83639 Large Dump Trucks	349,161	349,161	-	349,161	-	349,161	-
83640 Gas Pumps	515,000	515,000	-	515,000	391,600	57,480	65,920
83641 Mowers & Attachments	80,128	80,128	-	80,128	-	80,128	-
83644 Street Signs	60,000	60,000	-	60,000	-	50,990	9,010
83646 Public Works Small Equipment	10,798	10,798	-	10,798	-	7,061	3,737
83647 Medium Dump Truck	18,000	18,000	-	18,000	-	-	18,000
83733 Storrs Center Equipment	179,450	179,450	-	179,450	-	165,318	14,132
83734 Small Dump Truck & Sanders	6,000	6,000	-	6,000	-	6,000	-
83735 Transfer Station Truck & Equipment	241,000	96,400	-	241,000	17,450	225,230	(1,680)
83838 Scale for front end loader	10,000	10,000	-	10,000	-	-	10,000
83911 Engineering Cad Upgrades	224,500	224,500	-	224,500	-	209,630	14,870
83917 GPS Units - Additional Units	15,000	-	15,000	15,000	-	15,000	-
Total Public Works:	10,970,751	10,754,751	71,400	10,970,751	468,029	9,766,268	736,454

Capital Projects as of June 30, 2016

Revenue/Expenditure Summary

Revenues

Expenses

Account and Description	Revenues			Expenses			
	<u>Adjusted Budget</u>	<u>Received</u>	<u>Balance</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Expenses</u>	<u>Balance</u>
General Government	1,544,360	1,544,360	-	1,544,360	-	1,359,495	184,865
Community Development	43,385,253	30,776,941	12,608,312	43,385,253	120,104	33,723,593	9,541,555
Public Safety	882,962	840,783	42,179	882,962	528,980	267,385	86,598
Community Services	6,186,735	5,146,701	1,040,034	6,186,735	7,700	5,175,669	1,003,366
Facilities Management	3,023,243	3,023,243	-	3,023,243	220,776	2,136,093	666,374
Public Works	10,970,751	10,754,751	71,400	10,970,751	468,029	9,766,268	736,454
Grand Total:	\$ 65,993,304	\$ 52,086,780	\$ 13,761,925	\$ 65,993,304	\$ 1,345,589	\$ 52,428,503	\$12,219,212

MAINTENANCE PROJECTS - CAPITAL 86260

Date	Project Description	Status	Paid	Encumbered	Total Estimated Project Cost	Account Balance
7/1/2012	12/13 Beginning Balance					101,587
6/30/2013	12/13 Ending Balance					(2,562)
7/1/2013	13/14 Appropriation \$35,000					32,438
6/30/2014	13/14 Ending Balance					21,998
7/1/2014	14/15 Appropriation \$15,000					36,998
6/30/2015	Additional Appropriation \$179,000					192,048
6/30/2015	14/15 Ending Balance					192,048
7/1/2015	15/16 Appropriation \$15,000					207,048
49	Art Signs Library Sign	Completed	2,000	-	2,000	205,048
50	Fiber Optic Plus Repair PW Garage fiber optic line	Completed	2,600		2,600	202,448
51	SB Church Pump repair at Lions Park	Completed	980		980	201,468
52	Aqua Pump Co Pump repair at Lions Park	Completed	3,322		3,322	198,146
53	Glen Mooney Repairs to Senior Center steps and sidewalk	Completed	3,600	-	3,600	194,546
54	Edward Cackowski Repairs to Southeast portable classroom walls	Open	-	6,200	6,200	188,346
55	Harbor Freight Community Center Shed	Completed	60	-	60	188,286
56	RD Home Improvement Community Center shed	Completed	5,600	-	5,600	182,686
57	OL Willards Community Center shed	Completed	2,258	-	2,258	180,428
58	Professional Lock Community Center shed	Completed	10	-	10	180,418
59	ACCU Tec Manufacturing Comm Center Lockers	Open	-	16,495	16,495	163,923
60	Mansfield Historical Society Matching grant funds	Completed	15,000	-	15,000	148,923
6/30/2016	Additional Appropriation \$45,500					194,423
6/30/2016	15/16 Ending Balance					194,423

Town of Mansfield
Town Aid Road Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ 34,392	\$ 1,892
Accounts Receivable	209	209
	34,601	2,101
Total Assets	34,601	2,101
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	34,601	2,101
Total Liabilities and Fund Balance	\$ 34,601	\$ 2,101

Town of Mansfield
Town Aid Road Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
 (with comparative totals for June 30, 2015)

	<u>Budget 2015/16</u>	<u>2016</u>	<u>Percent of Adopted Budget</u>	<u>2015</u>
Revenues				
State Grant	\$ 400,000	\$ 416,521	104%	\$ 415,303
Other	-	4,000	-	-
Total Revenues	<u>400,000</u>	<u>420,521</u>	<u>105%</u>	<u>415,303</u>
Expenditures				
Salaries and Wages	120,000	94,742	79%	56,200
Equipment	160,000	133,800	84%	251,744
Advertising	-	-	-	-
State Trooper Charges	-	488	-	-
Supplies	120,000	158,991	132%	157,455
Total Expenditures	<u>400,000</u>	<u>388,021</u>	<u>97%</u>	<u>465,399</u>
Excess (Deficiency) of Revenues	-	32,500		(50,096)
Fund Balance, July 1	<u>2,101</u>	<u>2,101</u>		<u>52,197</u>
Fund Balance plus Cont. Capital, Jun 30	<u>\$ 2,101</u>	<u>\$ 34,601</u>		<u>\$ 2,101</u>

Town of Mansfield
Debt Service Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ 46,426	\$ 61,751
Total Assets	46,426	61,751
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Fund Balance	46,426	61,751
Total Liabilities and Fund Balance	\$ 46,426	\$ 61,751

Town of Mansfield
Debt Service Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
 (with comparative totals for June 30, 2015)

	Budget 2015/16	2016	Percent of Adopted Budget	2015
Operating Transfers				
General Fund	\$ 285,000	\$ 285,000	100%	\$ 325,000
Total Operating Transfers	285,000	285,000	100%	325,000
Total Rev & Oper Trans	285,000	285,000	100%	325,000
Expenditures				
Principal Payments	220,000	220,000	100%	275,766
Interest Payments	80,325	80,325	100%	89,178
Total Expenditures	300,325	300,325	100%	364,944
Excess (Deficiency) of Revenues	(15,325)	(15,325)		(39,944)
Fund Balance, July 1	61,751	61,751		101,695
Fund Balance plus Cont. Capital, Jun 30	\$ 46,426	\$ 46,426		\$ 61,751

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures and Changes in Fund Balance**

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
	Actual	Projected							
Revenues:									
Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Premium Income	-	-	-	-	-	-	-	-	-
Interest on Unspent Balance	-	-	-	-	-	-	-	-	-
Total Revenues	-								
Operating Transfers In - General Fund	285,000	285,000	285,000	275,000	275,000	275,000	255,000	250,000	250,000
Operating Transfers In - CNR Fund	-	-	-	-	-	-	-	-	-
Operating Transfers In - MS Fund	-	-	-	-	-	-	-	-	-
Total Revenues and Operating Transfers In	285,000	285,000	285,000	275,000	275,000	275,000	255,000	250,000	250,000
Expenditures:									
Principal Retirement	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-
Principal Retirement - GOB 2011	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000
Interest - GOB 2011	80,325	73,725	67,125	60,525	53,925	47,325	40,725	33,850	25,600
Lease Purchase - Co-Gen/Pool Covers	-	-	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 08/09	-	-	-	-	-	-	-	-	-
Lease Purchase - CIP Equip 09/10	-	-	-	-	-	-	-	-	-
Financial/Issuance Costs	-	-	-	-	-	-	-	-	-
Total Expenditures	300,325	293,725	287,125	280,525	273,925	267,325	260,725	253,850	245,600
Revenues and Other Financing Sources Over/(Under) Expend	(15,325)	(8,725)	(2,125)	(5,525)	1,075	7,675	(5,725)	(3,850)	4,400
Fund Balance, July 1	61,751	46,426	37,701	35,576	30,051	31,126	38,801	33,076	29,226
Fund Balance, June 30	\$ 46,426	\$ 37,701	\$ 35,576	\$ 30,051	\$ 31,126	\$ 38,801	\$ 33,076	\$ 29,226	\$ 33,626

**Town of Mansfield
Debt Service Fund
Estimated Revenues, Expenditures and Changes in Fund Balance**

	<u>FY 24/25</u>	<u>FY 25/26</u>
	<u>Projected</u>	<u>Projected</u>
Revenues:		
Bonds	\$ -	\$ -
Premium Income	-	-
Interest on Unspent Balance	-	-
	<hr/>	<hr/>
Total Revenues	-	-
Operating Transfers In - General Fund	240,000	210,000
Operating Transfers In - CNR Fund	-	-
Operating Transfers In - MS Fund	-	-
	<hr/>	<hr/>
Total Revenues and Operating Transfers In	240,000	210,000
 Expenditures:		
Principal Retirement	-	-
Interest	-	-
Principal Retirement - GOB 2011	220,000	200,000
Interest - GOB 2011	16,800	8,000
Lease Purchase - Co-Gen/Pool Covers	-	-
Lease Purchase - CIP Equip 08/09	-	-
Lease Purchase - CIP Equip 09/10	-	-
Financial/Issuance Costs	-	-
	<hr/>	<hr/>
Total Expenditures	236,800	208,000
Revenues and Other Financing Sources Over/(Under) Expend	3,200	2,000
Fund Balance, July 1	<hr/> 33,626	<hr/> 36,826
Fund Balance, June 30	<hr/> <u>\$ 36,826</u>	<hr/> <u>\$ 38,826</u>

Town of Mansfield
Solid Waste Disposal Fund
Balance Sheet
June 30, 2016
(with comparative totals for June 30, 2015)

	2016	2015
Current Assets		
Cash and Cash Equivalents	\$ 517,501	\$ 544,563
Accounts Receivable, net	553	22
	518,053	544,585
Fixed Assets		
Land	8,500	8,500
Buildings & Equipment	635,779	609,135
Less: Accumulated Depreciation	(379,428)	(529,968)
	264,851	87,667
Total Assets	782,904	632,252
Liabilities and Retained Earnings		
Current Liabilities		
Sales Tax Payable	7	-
Accounts Payable	67,986	67,095
Accrued Payroll	3,705	
Accrued Compensated Absences	12,989	13,642
Refundable Deposits	15,843	13,854
	100,530	94,591
Long-Term Liabilities		
Landfill Postclosure Costs	76,000	80,000
	76,000	80,000
Total Liabilities	176,530	174,591
Retained Earnings	606,374	457,661
Total Liabilities and Fund Balance	\$ 782,904	\$ 632,252

Town of Mansfield
Solid Waste Disposal Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
(with comparative totals for June 30, 2015)

	<u>Budget 2015/16</u>	<u>2016</u>	<u>Percent of Adopted Budget</u>	<u>2015</u>
Revenues				
Transfer Station Fees	\$ 120,000	\$ 132,323	110%	\$ 115,705
Garbage Collection Fees	1,165,300	1,074,508	92%	1,165,268
Fee Waivers	-	5,342	#DIV/0!	6,834
Sale of Recyclables	4,000	7,421	186%	7,045
Scrap Metals	8,000	11,242	141%	9,362
Capital Contribution		218,524		-
Other Revenues	900	(2,467)	-274%	17,913
Total Revenues	<u>1,298,200</u>	<u>1,446,894</u>	<u>111%</u>	<u>1,322,127</u>
Expenditures				
Hauler's Tipping Fees	166,700	160,999	97%	146,681
Mansfield Tipping Fees	56,300	44,242	79%	41,139
Wage & Fringe Benefits	359,385	327,287	91%	312,455
Computer Software	4,500	4,740	105%	4,440
Trucking Fee	2,800	31,222	1115%	44,655
Recycle Cost	16,900	25,666	152%	6,405
Contract Pickup	573,160	566,131	99%	524,975
Supplies & Services	24,640	23,133	94%	22,081
Depreciation Expense	11,000	33,242	302%	12,338
Hazardous Waste	18,500	13,452	73%	12,791
Equipment Parts/Other	49,950	58,067	116%	24,405
LAN/WAN Expenditures	10,000	10,000	100%	10,000
Total Expenditures	<u>1,293,835</u>	<u>1,298,180</u>	<u>100%</u>	<u>1,162,365</u>
Net Income (Loss)	4,365	148,713		159,763
Retained Earnings, July 1	<u>457,661</u>	<u>457,661</u>		<u>297,898</u>
Retained Earnings, Jun 30	<u>\$ 462,026</u>	<u>\$ 606,374</u>		<u>\$ 457,661</u>

Town of Mansfield
Health Insurance Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	2016		2015
Assets			
Cash and cash equivalents	\$ 1,166,302	\$	778,128
Accounts Receivable	243,045		287,798
Due from Other Funds	367,117		280,347
Total Assets	1,776,464		1,346,273
Liabilities and Fund Equity			
Liabilities			
Accrued Medical Claims	573,000		581,000
Accrued Payroll	4,218		-
Accounts Payable	16,635		35,670
Total Liabilities	593,853		616,670
Fund Balance			
Fund Balance - Available	1,182,611		729,603
Total Fund Balance	1,182,611		729,603
Total Liabilities and Fund Balance	\$ 1,776,464	\$	1,346,273

Town of Mansfield
Health Insurance Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
(with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Revenues		
Premium income	\$ 9,174,989	\$ 7,983,232
Interest income	47,312	3,997
	<u>9,222,302</u>	<u>7,987,230</u>
Expenditures		
Payroll	174,846	140,820
Administrative expenses	890,784	794,730
Medical claims	7,402,790	8,568,832
Consultants	-	66,759
PPACA Fee	54,912	80,892
Employee Wellness Program	103,210	101,240
Payment in lieu of Insurance	81,017	78,614
Medical Supplies	51,734	66,845
LAN/WAN Expenditures	10,000	10,000
	<u>8,769,294</u>	<u>9,908,731</u>
Excess (Deficiency) of Revenues	453,008	(1,921,502)
Fund Balance, July 1	<u>729,603</u>	<u>2,651,105</u>
Fund Balance plus Cont. Capital, Jun 30	<u>\$ 1,182,611</u>	<u>\$ 729,603</u>

ANTHEM BLUE CROSS MONTHLY CLAIMS
ANNUAL BASIS

MONTH	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Avg. '91- Present	5 Yr. Avg. '11-'15
JANUARY	\$ 333,923	\$ 342,476	\$ 358,256	\$ 356,891	\$ 364,331	\$ 508,001	\$ 454,813	\$ 389,841	\$ 497,371	\$ 461,600	\$ 596,583	\$ 684,680	\$ 204,233	\$ 662,815	\$ 313,481	\$ 488,893
FEBRUARY	331,286	340,298	305,259	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	916,556	672,054	365,719	630,366
MARCH	358,881	386,649	409,245	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	703,019	364,259	682,746
APRIL	259,835	402,093	443,382	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	703,022	768,447	335,128	555,604
MAY	387,515	391,287	387,104	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	509,140	566,735	334,663	529,949
JUNE	347,060	357,517	399,827	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	648,834	614,551	334,229	538,222
JULY	353,025	332,653	368,941	409,635	430,780	493,991	534,203	667,615	410,100	471,363	548,338	726,844	670,831		331,337	565,495
AUGUST	296,808	327,584	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	642,551	543,358		338,438	555,406
SEPTEMBER	323,667	302,399	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	807,550	585,211		305,245	538,611
OCTOBER	312,245	275,610	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	804,719	601,860		312,868	568,757
NOVEMBER	342,691	448,834	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	699,223	636,890		306,223	551,370
DECEMBER	415,554	358,577	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	962,302	591,806		319,131	584,740
ANNUAL TOTAL	4,062,490	4,265,977	4,288,835	4,826,866	5,753,767	5,637,258	5,705,441	5,705,685	5,674,774	5,791,031	6,464,352	8,331,006	7,689,638	3,987,621	3,887,135	6,790,160
MONTHLY AVG	\$ 338,541	\$ 355,498	\$ 357,403	\$ 402,239	\$ 479,481	\$ 469,772	\$ 475,453	\$ 475,474	\$ 472,898	\$ 482,586	\$ 538,696	\$ 694,251	\$ 640,803	\$ 664,604	\$ 336,709	\$ 565,847
% OF INCREASE	33.91%	5.01%	0.54%	12.54%	19.20%	-2.02%	1.21%	0.00%	-0.54%	2.05%	11.63%	28.88%	-7.70%	3.71%	10.17%	6.86%

ANTHEM BLUE CROSS MONTHLY CLAIMS
FISCAL YEAR BASIS

MONTH	FY 03/04	FY 05/06	FY 06/07	FY 07/08	FY08/09	FY09/10	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16	Average '92-'16	5 Yr. Average FY'12-'16
JULY	\$ 353,025	\$ 368,941	\$ 409,635	\$ 430,780	\$ 493,991	\$ 534,203	\$ 667,615	\$ 410,100	\$ 471,363	\$ 548,338	\$ 726,844	\$ 670,831	\$ 317,192	\$ 565,495
AUGUST	296,808	323,401	499,754	554,171	567,129	520,970	583,042	443,808	576,008	571,304	642,551	543,358	329,900	555,406
SEPTEMBER	323,667	298,440	415,053	430,908	438,495	438,428	320,452	475,683	386,452	438,160	807,550	585,211	293,580	538,611
OCTOBER	312,245	351,888	370,945	384,033	440,640	518,768	524,875	429,967	526,558	480,679	804,719	601,860	300,827	568,757
NOVEMBER	342,691	299,882	370,405	489,535	383,653	461,484	371,112	419,740	468,559	532,440	699,223	636,890	292,445	551,370
DECEMBER	415,554	343,209	427,447	436,589	358,543	368,522	502,648	451,734	429,097	488,762	962,302	591,806	307,770	584,740
JANUARY	342,476	356,891	364,331	508,001	454,813	389,841	497,371	461,600	596,583	684,680	204,233	662,815	307,874	521,982
FEBRUARY	340,298	492,485	527,867	629,924	521,301	497,159	550,094	480,989	525,952	678,239	916,556	672,054	365,400	654,758
MARCH	386,649	392,138	482,188	399,055	482,221	519,594	600,223	503,600	613,319	618,690	1,077,897	703,019	362,697	703,305
APRIL	402,093	321,969	484,465	476,056	473,587	517,452	513,677	461,016	512,034	588,271	703,022	768,447	328,716	606,558
MAY	391,287	383,505	562,876	516,518	511,932	346,650	398,403	557,547	662,586	522,070	509,140	566,735	336,590	563,616
JUNE	357,517	386,641	606,023	425,253	419,214	465,244	483,975	468,241	494,196	595,866	648,834	614,551	332,845	564,338
ANNUAL TOTAL	4,264,309	4,319,389	5,520,987	5,680,824	5,545,518	5,578,314	6,013,488	5,564,023	6,262,708	6,747,500	8,702,871	7,617,577	4,025,505	6,978,936
MONTHLY AVG	\$ 355,359	\$ 359,949	\$ 460,082	\$ 473,402	\$ 462,127	\$ 464,860	\$ 501,124	\$ 463,669	\$ 521,892	\$ 562,292	\$ 725,239	\$ 634,798	\$ 335,459	\$ 581,578
% OF INCREASE	24.5%	-0.7%	27.8%	2.9%	-2.4%	0.6%	7.8%	-7.5%	12.6%	7.7%	29.0%	-12.5%	-47.2%	5.9%

Town of Mansfield
Workers' Compensation Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	2016	2015
Assets		
Cash and Cash Equivalents	\$ 18,710	\$ 12,542
Prepaid Insurance	-	20,766
Total Assets	18,710	33,308
 Liabilities and Fund Balance		
Liabilities		
Accounts Payable	-	-
Total Liabilities	-	-
Retained Earnings	18,710	33,308
Total Liabilities and Fund Balance	\$ 18,710	\$ 33,308

Town of Mansfield
Workers' Compensation Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
 (with comparative totals for June 30, 2015)

	<u>Budget</u> <u>2015/16</u>	<u>2016</u>	<u>Percent of</u> <u>Adopted</u> <u>Budget</u>	<u>2015</u>
Revenues				
Premium Income	\$ 518,810	\$ 508,760	98%	\$ 522,826
Total Revenues	<u>518,810</u>	<u>508,760</u>	98%	<u>522,826</u>
Expenditures				
Workers' Compensation Insurance	<u>518,810</u>	<u>523,358</u>	101%	<u>502,905</u>
Total Expenditures	<u>518,810</u>	<u>523,358</u>	101%	<u>502,905</u>
Net Income (Loss)	-	(14,598)		19,921
Retained Earnings, July 1	<u>33,308</u>	<u>33,308</u>		<u>13,387</u>
Retained Earnings, Jun 30	<u>\$ 33,308</u>	<u>\$ 18,710</u>		<u>\$ 33,308</u>

Town of Mansfield
Management Services Fund
Balance Sheet
June 30, 2016
(with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Current Assets		
Cash and Cash Equivalents	\$ 1,928,583	\$ 1,385,901
Due From Region/Town	10,573	13,189
Accounts Receivable, net	92,492	58,824
Inventory	<u>-</u>	<u>5,479</u>
Total Current Assets	<u>2,031,648</u>	<u>1,463,394</u>
Fixed Assets		
Land	145,649	145,649
Buildings	226,679	226,679
Office Equipment	2,307,714	2,277,627
Construction in Progress	17,722	-
Less: Accumulated Depreciation	<u>(1,515,251)</u>	<u>(1,378,151)</u>
Total Fixed Assets	<u>1,182,513</u>	<u>1,271,804</u>
Total Assets	<u><u>3,214,160</u></u>	<u><u>2,735,198</u></u>
Liabilities and Retained Earnings		
Liabilities		
Accounts Payable	139,679	151,391
Accrued Payroll	4,560	-
Due to Internal Service Fund	<u>5,001</u>	<u>3,520</u>
Total Liabilities	<u>149,240</u>	<u>154,911</u>
Equity		
Contributed Capital	146,000	146,000
Retained Earnings	<u>2,918,920</u>	<u>2,434,286</u>
Total Equity	<u>3,064,920</u>	<u>2,580,286</u>
Total Liabilities and Fund Balance	<u><u>\$ 3,214,160</u></u>	<u><u>\$ 2,735,198</u></u>

**Town of Mansfield
Management Services Fund
Statement of Revenues, Expenditures
and Changes in Retained Earnings
June 30, 2016**
(with comparative totals for June 30, 2015)

	<u>Budget</u> 2015/16	<u>Actual</u> 2015/16	<u>Percent of</u> <u>Adopted</u> <u>Budget</u>	<u>Actual</u> 2014/15
Revenues				
Mansfield Board of Education	\$ 166,300	\$ 166,300	100%	\$ 101,290
Region 19	114,670	114,670	100%	112,420
Town of Mansfield	11,000	11,000	100%	10,610
Communication Service Fees	223,330	229,612	103%	224,823
Copier Service Fees	215,440	212,957	99%	210,740
Energy Service Fees	1,788,030	1,754,010	98%	1,745,980
Rent	72,450	72,450	100%	72,450
Rent - Telecom Tower	165,000	188,455	114%	173,821
Sale of Supplies	57,000	14,926	26%	43,552
CNR Fund	185,000	185,000	100%	185,000
Health Insurance Fund	10,000	10,000	100%	10,000
Solid Waste Fund	10,000	10,000	100%	10,000
Sewer Operating Fund	3,000	3,000	100%	3,000
Postal Charges	82,040	70,540	86%	87,140
USF Credits	28,340	74,802	264%	38,801
Total Revenues	<u>3,131,600</u>	<u>3,117,722</u>	<u>100%</u>	<u>3,029,626</u>
Expenditures				
Salaries & Benefits	463,770	438,981	95%	419,410
Training	6,750	478	7%	911
Repairs & Maintenance	31,950	17,886	56%	14,109
Professional & Technical	19,450	1,145	6%	28,500
Insurance	-	3,026	-	2,533
System Support	118,912	93,516	79%	93,236
Copier Maintenance Fees	82,000	83,745	102%	80,901
Communication Equipment	178,535	150,467	84%	179,042
Supplies and Software Licensing	15,300	5,596	37%	6,021
Equipment	191,838	189,817	99%	38,161
Postage	60,000	61,567	103%	65,907
Energy	1,668,200	1,476,911	89%	1,875,439
Miscellaneous	85,390	33,865	40%	58,350
Sub-Total Expenditures	<u>2,922,095</u>	<u>2,557,000</u>	<u>88%</u>	<u>2,862,521</u>
Depreciation	223,750	233,790	104%	226,889
Equipment Capitalized	(157,702)	(157,702)	100%	-
Total Expenditures	<u>2,988,143</u>	<u>2,633,089</u>	<u>88%</u>	<u>3,089,410</u>
Net Income (Loss)	143,457	484,634		(59,784)
Retained Earnings, July 1	<u>2,580,287</u>	<u>2,580,287</u>		<u>2,640,070</u>
Retained Earnings, Jun 30	<u>\$ 2,723,744</u>	<u>\$ 3,064,920</u>		<u>\$ 2,580,286</u>

Town of Mansfield
Transit Services Fund
Balance Sheet
June 30, 2016

	<u>Parking Garage 2016</u>	<u>Intermodal Center 2016</u>	<u>WRTD 2016</u>	<u>Total 2016</u>
Assets				
Cash and Cash Equivalents	\$ (10,171)	\$ 52,060	\$ 21,338	\$ 63,230
Accounts Receivable	278,345	-	-	278,345
Infrastructure	11,171,404	2,376,320	-	13,547,724
Capital Assets	55,374	26,455	-	81,829
Accum Depr -Infrastructure	<u>(993,321)</u>	<u>(119,234)</u>	<u>-</u>	<u>(1,112,556)</u>
Total Assets	<u>10,501,631</u>	<u>2,335,601</u>	<u>21,338</u>	<u>12,858,572</u>
Liabilities and Fund Balance				
Liabilities				
Accounts Payable	-	8,193	-	8,193
Accrued Payroll	<u>-</u>	<u>594</u>	<u>-</u>	<u>594</u>
Total Liabilities	<u>-</u>	<u>8,787</u>	<u>-</u>	<u>8,787</u>
Fund Balance	<u>10,501,631</u>	<u>2,326,814</u>	<u>21,338</u>	<u>12,849,785</u>
Total Liabilities and Fund Balance	<u>\$ 10,501,631</u>	<u>\$ 2,335,601</u>	<u>\$ 21,338</u>	<u>\$ 12,858,572</u>

**Town of Mansfield
Transit Services Fund - Combined
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016**

	<u>Parking Garage 2016</u>	<u>Intermodal Center 2016</u>	<u>WRTD 2016</u>	<u>Total 2016</u>
Revenues				
Transient Fees	\$ 204,873	\$ -	\$ -	\$ 204,873
Monthly Fees	326,198	-	-	326,198
Violation Revenue	36,528	-	-	36,528
Capital Contribution	55,374	-	-	55,374
Misc Revenue	(266)	460	-	194
Rental Income	-	19,800	-	19,800
Total Revenues	<u>622,706</u>	<u>20,260</u>	<u>-</u>	<u>642,966</u>
Expenditures				
Salaries & Benefits	100,209	31,970	-	132,179
Purchased Property Services	8,435	23,401	-	31,836
Professional & Technical Services	37,074	-	-	37,074
Repairs & Maintenance	68,535	5,541	-	74,076
Insurance	8,640	7,275	-	15,915
Other Purchased Services	50,760	3,478	-	54,239
Equipment Rental	19,941	-	-	19,941
Office Supplies	353	540	-	893
Energy	-	14,341	-	14,341
Depreciation Expense	248,672	60,808	-	309,480
Incentive Fee	6,766	-	-	6,766
Other General Expense	1,977	1,224	-	3,200
Dial-A-Ride	-	-	55,192	55,192
WRTD - Windham Reg Transit District	-	-	7,896	7,896
WRTD - Pre-Paid Fare	-	-	14,028	14,028
WRTD - Disable Transport	-	-	58,887	58,887
Total Expenditures	<u>551,362</u>	<u>148,578</u>	<u>136,004</u>	<u>835,944</u>
Operating Transfers				
Transfer Out - Capital Projects Fund	(276,235)	-	-	(276,235)
Transfer In - General Fund	-	-	132,050	132,050
Transfer In - Capital Projects Fund	-	130,000	25,000	155,000
Total Operating Transfers	<u>(276,235)</u>	<u>130,000</u>	<u>157,050</u>	<u>10,815</u>
Excess (Deficiency) of Revenues	(204,891)	1,682	21,046	(182,163)
Fund Balance, July 1	<u>10,706,522</u>	<u>2,325,132</u>	<u>293</u>	<u>13,031,947</u>
Fund Balance plus Cont. Capital, Jun 30	<u>\$ 10,501,630</u>	<u>\$ 2,326,814</u>	<u>\$ 21,338</u>	<u>\$ 12,849,785</u>

Town of Mansfield
Cemetery Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and Cash Equivalents	\$ (12,757)	\$ (74,009)
Investments	<u>296,138</u>	<u>342,678</u>
Total Assets	<u><u>283,381</u></u>	<u><u>268,668</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>2,968</u>
Total Liabilities	<u>-</u>	<u>2,968</u>
Fund Balance		
Reserve for Perpetual Care	250,000	250,000
Reserve for Non-Expendable Trust	1,200	1,200
Unreserved	<u>32,181</u>	<u>14,501</u>
Total Fund Balance	<u>283,381</u>	<u>265,701</u>
Total Liabilities and Fund Balance	<u><u>\$ 283,381</u></u>	<u><u>\$ 268,668</u></u>

Town of Mansfield
Cemetery Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
 (with comparative totals for June 30, 2015)

	Budget 2015/16	2016	Percent of Adopted Budget	2015
Revenues				
Investment Income	\$ 12,000	\$ 9,015	75%	\$ 18,732
Unrealized Gain/Loss on Investments	5,000	18,570	371%	(23,861)
Sale of Plots	2,400	3,475	145%	6,300
Total Revenues	19,400	31,060	160%	1,171
Operating Transfers				
Transfer from General Fund	20,000	20,000	100%	36,000
Total Operating Transfers	20,000	20,000	100%	36,000
Total Rev & Oper Transfers	39,400	51,060	130%	37,171
Expenditures				
Salaries	5,200	4,494	86%	5,896
Cemetery Maintenance	12,000	12,146	101%	13,246
Mowing Service	18,750	16,740	89%	12,840
Total Expenditures	35,950	33,379	93%	31,983
Excess (Deficiency) of Revenues	3,450	17,681		5,188
Fund Balance, July 1	265,701	265,701		260,513
Fund Balance, June 30	\$ <u>269,151</u>	\$ <u>283,381</u>		\$ <u>265,701</u>

TOWN OF MANSFIELD
INVESTMENT POOL
AS OF June 30, 2016

	MARKET VALUE JUN 30, 2015	MARKET VALUE SEP 30, 2015	MARKET VALUE DEC 31, 2015	MARKET VALUE MAR 31, 2016	MARKET VALUE JUN 30, 2016	FISCAL 15/16 CHANGE IN VALUE
<u>STOCK FUNDS:</u>						
<u>FIDELITY INVESTMENTS:</u>						
SELECT UTILITIES GROWTH	72,988.51					(72,988.51)
TOTAL STOCK FUNDS	72,988.51					(72,988.51)
<u>BOND FUNDS:</u>						
<u>WELLS FARGO ADVANTAGE</u>						
WELLS FARGO INCOME PLUS-IN	74,368.41	74,698.89	74,349.11	76,831.10	78,975.88	4,607.47
<u>I. ROWE PRICE</u>						
U.S. TREASURY LONG	87,464.83	91,012.64	90,603.48	97,772.14	104,076.13	16,611.30
<u>VANGUARD INVESTMENTS</u>						
GNMA FUND	111,317.28	112,615.41	112,595.24	114,745.23	116,077.25	4,759.97
TOTAL BOND FUNDS	273,150.52	278,326.94	277,547.83	289,348.47	299,129.26	25,978.74
TOTAL INVESTMENTS	346,139.03	278,326.94	277,547.83	289,348.47	299,129.26	(47,009.77)

**Town of Mansfield
Investment Pool
As of June 30, 2016**

	Equity Percentage	Equity In Investments
Cemetery Fund	99.000%	296,137.97
School Non-Expendable Trust Fund	1.000%	2,991.29
Total Equity by Fund	100.000%	299,129.26

Investments	Market Value
<u>Stock Funds:</u>	
Fidelity - Select Utilities Growth	-
Sub-Total Stock Funds	-
<u>Bond Funds:</u>	
Wells Fargo Advantage -Income Plus	78,975.88
T. Rowe Price - U. S. Treasury Long-Term	104,076.13
Vanguard - GNMA Fund	116,077.25
Sub-Total Bond Funds	299,129.26
Total Investments	299,129.26

Allocation	Amount	Percentage
Stocks	0.00	0.00%
Bonds	299,129.26	100.00%
Total Investments	299,129.26	100.00%

Eastern Highlands Health District
General Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and Cash Equivalents	\$ <u>325,998</u>	\$ <u>264,172</u>
Total Assets	<u><u>325,998</u></u>	<u><u>264,172</u></u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>30,334</u>	<u>9,181</u>
Total Liabilities	<u>30,334</u>	<u>9,181</u>
Fund Balance	<u>295,664</u>	<u>254,991</u>
Total Liabilities and Fund Balance	\$ <u><u>325,998</u></u>	\$ <u><u>264,172</u></u>

Eastern Highlands Health District
General Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
(with comparative totals for June 30, 2015)

	Adopted Budget 2015/16	Amended Budget 2015/16	2016	Percent of Adopted Budget	2015
Revenues					
Member Town Contributions	\$ 405,810	\$ 405,810	\$ 405,820	100.0%	\$ 390,841
State Grants	149,850	149,850	142,234	94.9%	149,857
Septic Permits	35,250	35,250	31,285	88.8%	31,655
Well Permits	15,700	15,700	14,345	91.4%	15,535
Soil Testing Service	33,500	33,500	39,710	118.5%	32,965
Food Protection Service	62,330	62,330	65,533	105.1%	63,289
B100a Reviews	26,250	26,250	29,225	111.3%	24,610
Septic Plan Reviews	30,360	30,360	26,215	86.3%	25,235
Other Health Services	2,780	2,780	6,630	238.5%	4,508
Appropriation of Fund Balance	29,861	29,861	-	0.0%	-
Total Revenues	791,691	791,691	760,996	96.1%	738,495
Expenditures					
Salaries & Wages	579,438	579,438	576,971	99.6%	542,858
Grant Deductions	(78,203)	(78,203)	(110,348)	141.1%	(74,249)
Benefits	196,280	196,280	172,120	87.7%	182,158
Miscellaneous Benefits	7,010	7,010	5,887	84.0%	5,293
Insurance	15,800	15,800	15,607	98.8%	15,607
Professional & Technical Services	16,200	16,200	13,162	81.2%	14,961
Vehicle Repairs & Maintenance	3,200	3,200	3,816	119.3%	2,856
Health Reg*Admin Overhead	27,816	27,816	27,816	100.0%	27,405
Other Purchased Services	14,880	14,880	9,006	60.5%	8,148
Other Supplies	7,820	7,820	5,523	70.6%	4,973
Equipment - Minor	1,450	1,450	762	52.6%	645
Total Expenditures	791,691	791,691	720,323	91.0%	730,655
Operating Transfers					
Transfer to CNR Fund	-	-	-	0.0%	-
Total Exp & Oper Trans	791,691	791,691	720,323	91.0%	730,655
Excess (Deficiency) of Revenues	-	-	40,673		7,840
Fund Balance, July 1	254,991	254,991	254,991		247,151
Fund Balance plus Cont. Capital, June 30	\$ 254,991	\$ 254,991	\$ 295,664		\$ 254,991

Eastern Highlands Health District
Capital Non-Recurring Fund
Balance Sheet
June 30, 2016
 (with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Assets		
Cash and Cash Equivalents	\$ 161,565	\$ 205,279
Total Assets	<u>161,565</u>	<u>205,279</u>
Liabilities and Fund Balance		
Liabilities		
Accounts Payable	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
Fund Balance	<u>161,565</u>	<u>205,279</u>
Total Liabilities and Fund Balance	<u>\$ 161,565</u>	<u>\$ 205,279</u>

Eastern Highlands Health District
Capital Non-Recurring Fund
Comparative Statement of Revenues, Expenditures
and Changes in Fund Balance
June 30, 2016
(with comparative totals for June 30, 2015)

	<u>2016</u>	<u>2015</u>
Revenues		
State Grants	\$ -	\$ -
Total Revenues	<u>-</u>	<u>-</u>
Operating Transfers		
General Fund	<u>-</u>	<u>-</u>
Total Operating Transfers	<u>-</u>	<u>-</u>
Total Rev & Oper Trans	<u>-</u>	<u>-</u>
Expenditures		
Professional & Technical Services	-	5,000
Office Equipment	<u>43,714</u>	<u>41,137</u>
Total Expenditures	<u>43,714</u>	<u>46,137</u>
Excess (Deficiency) of Revenues	(43,714)	(46,137)
Fund Balance, July 1	<u>205,279</u>	<u>251,416</u>
Fund Balance plus Cont. Capital, June 30	<u>\$ 161,565</u>	<u>\$ 205,279</u>

Mansfield Downtown Partnership
Statement of Revenues, Expenditures and
Changes in Fund Balance

	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Adopted Budget 2015/16	Actual 6/30/16	Percent of Adopted Budget
Revenues								
Intergovernmental								
Mansfield General Fund/CNR	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	100%
Uconn	125,000	125,000	125,000	125,000	125,000	125,000	125,000	100%
Mansfield Capital Projects	-	-	-	-	-	-	-	-
Leyland Share - Relocation	10,000	-	-	-	-	-	-	-
Membership Fees	16,983	16,778	17,463	19,680	15,490	15,000	19,645	131%
Local Support	-	-	-	-	-	-	-	-
State Support	-	-	-	-	-	-	-	-
Contributions/Other	-	-	-	-	-	-	-	-
Total Revenues	<u>276,983</u>	<u>266,778</u>	<u>267,463</u>	<u>269,680</u>	<u>265,490</u>	<u>265,000</u>	<u>269,645</u>	<u>102%</u>
Operating Expenditures								
Town Square Contribution	-	-	-	100,000	-	-	-	-
Salaries and Benefits	147,126	170,810	182,066	188,736	196,111	209,363	209,272	100%
Professional & Technical	71,561	61,608	78,617	22,937	15,909	32,000	21,969	69%
Office Rental	15,040	8,000	7,810	9,344	12,660	13,840	13,230	96%
Insurance	1,715	1,747	1,545	2,950	3,780	3,920	3,900	99%
Purchased Services	6,612	9,641	8,716	9,253	9,625	10,750	11,505	107%
Supplies & Services	3,000	1,276	1,380	3,768	644	750	1,280	171%
Contingency	-	-	-	-	-	25,000	-	-
Total Operating Expenditures	<u>245,054</u>	<u>253,082</u>	<u>280,134</u>	<u>336,989</u>	<u>238,730</u>	<u>295,623</u>	<u>261,156</u>	<u>88%</u>
Operating Income/(Loss)	31,929	13,696	(12,671)	(67,309)	26,760	(30,623)	8,489	
Fund Balance, July 1	<u>257,649</u>	<u>289,578</u>	<u>303,274</u>	<u>290,603</u>	<u>223,294</u>	<u>250,054</u>	<u>250,054</u>	
Fund Balance, End of Period	<u>\$ 289,578</u>	<u>\$ 303,274</u>	<u>\$ 290,603</u>	<u>\$ 223,294</u>	<u>\$ 250,054</u>	<u>\$ 219,431</u>	<u>\$ 258,543</u>	
Contribution Recap								
	Actual 2010/11	Actual 2011/12	Actual 2012/13	Actual 2013/14	Actual 2014/15	Adopted Budget 2015/16	Actual 6/30/16	
Mansfield	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	
Mansfield Capital Projects	-	-	-	-	-	-	-	
UCONN	125,000	125,000	125,000	125,000	125,000	125,000	125,000	
Total Contributions	<u>\$ 250,000</u>	<u>\$ 250,000</u>						

**Town of Mansfield
Detail of Debt Outstanding
Schools and Town
As of June 30, 2016**

	Original Amount	Estimated Balance 6/30/16
Schools:		
Consists of -		
2004 General Obligation Bonds:		
MMS IRC	\$ 940,000	\$ -
2011 General Obligation Bonds:		
MMS Heating Conversion	1,025,000	793,500
	1,965,000	793,500
Schools Outstanding Debt		
Town:		
Consists of -		
2004 Taxable General Obligation Bonds:		
Community Center	\$ 2,590,000	\$ -
2004 General Obligation Bonds:		
Library Renovations	725,000	-
2011 General Obligation Bonds:		
Community Center Air Conditioning	173,620	134,500
Hunting Lodge Road Bikeway	105,250	80,750
Salt Storage Shed	263,130	203,000
Storrs Rd/Flaherty Rd Streetscape Improvements	302,000	233,000
Various Equipment Purchases	93,000	57,500
Facility Improvements	40,000	25,000
Transportation Facility Improvements	130,000	101,500
Stone Mill Rd/Laurel Lane Bridge Replacements	378,000	292,500
2011 Sewer Purpose Obligation Bonds:		
Four Corners Sewer & Water Design	330,000	258,750
	5,130,000	1,386,500
Town Outstanding Debt		
Total Debt Outstanding	\$ 7,095,000	\$ 2,180,000

**Town of Mansfield
Serial Bonds Summary
Schools and Town
as of June 30, 2016**

	Schools	Town	Total
Balance at July 1, 2015	\$ 871,000	\$ 1,529,000	\$2,400,000
Issued During Period			
Retired During Period	77,500	142,500	220,000
Balance at June 30, 2016	<u>\$ 793,500</u>	<u>\$ 1,386,500</u>	<u>\$2,180,000</u>

Changes in Bonds and Notes Outstanding

	Serial Bonds	BAN's	Promissory Note	Total
Balance at July 1, 2015	\$2,400,000	\$ -	\$ -	\$2,400,000
Debt Issued				
Debt Retired	220,000			220,000
Balance at June 30, 2016	<u>\$2,180,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$2,180,000</u>

Description	Original Amount	Payment Date		Bonds	BAN's	Total
		P & I	I			
2004 Town Taxable Gen. Oblig Bond	\$2,590,000	6/01	12/01	\$ -		\$ -
2004 School General Oblig. Bond	940,000	6/01	12/01	-		-
2004 Town General Oblig. Bond	725,000	6/01	12/01	-		-
2011 Town General Oblig. Bond	1,485,000	3/15	9/15	1,127,750		1,127,750
2011 Town Sewer Purpose Bond	330,000	3/15	9/15	258,750		258,750
2011 School General Oblig. Bond	1,025,000	3/15	9/15	793,500		793,500
	<u>\$7,095,000</u>			<u>\$2,180,000</u>	<u>\$ -</u>	<u>\$2,180,000</u>

Town of Mansfield
 Summary of Investments
 June 30, 2016

Health Insurance Fund

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 6/30/16
State Treasurer	\$ 2,504,669	0.450	Various	Various	\$
Total Accrued Interest @ 6/30/16					\$
Interest Received 7/1/15 - 6/30/16					<u>7,312</u>
Total Interest, Health Insurance Fund @ 6/30/16					<u>\$ 7,312</u>

All Other Funds

Institution	Principal	Rate of Interest	Date of Purchase	Date of Maturity	Accrued Interest @ 6/30/16
State Treasurer	\$ 12,741,349	0.450	Various	Various	\$
Total Accrued Interest @ 6/30/16					\$
Interest Received 7/1/15 - 6/30/16					<u>48,657</u>
Total Interest, General Fund, 6/30/16					<u>\$ 48,657</u>

Town of Mansfield
Memo

DATE: July 27, 2016
 To: Matt Hart, Town Manager
 Cherie Trahan, Director of Finance
 From: Christine Gamache, Collector of Revenue
 Subject: Amounts and % of Collections for 7/1/15 to 06/30/2016 comparable to 7/1/14 to 06/30/2015 and 7/1/13 to 06/30/2014

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2014	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,353,704	(36,284)	24,317,420	(24,077,626)	99.0%	239,793	1.0%
STORRS CENTER RE	1,610,627	68,441	1,679,068	(1,672,078)	99.6%	6,989	0.4%
PER	1,460,800	(198)	1,460,602	(1,453,609)	99.5%	6,993	0.5%
STORRS CENTER PP	134,750	-	134,750	(134,699)	100.0%	51	0.0%
MV	2,291,688	(46,456)	2,245,232	(2,175,753)	96.9%	69,479	3.1%
DUE	29,851,569	(14,498)	29,837,072	(29,513,766)	98.9%	323,305	1.1%
MVS	333,558	(10,739)	322,819	(292,232)	90.5%	30,588	9.5%
TOTAL	30,185,128	(25,237)	30,159,891	(29,805,998)	98.8%	353,893	1.2%
PRIOR YEARS COLLECTION July 1, 2015 to June 30, 2016							
Suspense Collections		6,892		Suspense Interest Less Fees		7,886	
Prior Years Taxes		222,013		Interest and Lien Fees		179,295	
		<u>228,905</u>				<u>187,181</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2013	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,424,734	(11,936)	24,412,799	(24,215,962)	99.2%	196,836	0.8%
STORRS CENTER RE	530,658	73,328	603,986	(603,986)	100.0%	-	0.0%
PER	1,149,415	4,637	1,154,052	(1,141,730)	98.9%	12,322	1.1%
STORRS CENTER PP	-	-	-	-	#DIV/0!	-	#DIV/0!
MV	2,085,479	(37,307)	2,048,172	(1,977,775)	96.6%	70,397	3.4%
DUE	28,190,286	28,723	28,219,009	(27,939,453)	99.0%	279,556	1.0%
MVS	286,558	(2,108)	284,450	(250,380)	88.0%	34,071	12.0%
TOTAL	28,476,845	26,615	28,503,460	(28,189,833)	98.9%	313,627	1.1%
PRIOR YEARS COLLECTION July 1, 2014 to June 30, 2015							
Suspense Collections		10,841		Suspense Interest Less Fees		12,355	
Prior Years Taxes		344,009		Interest and Lien Fees		204,729	
		<u>354,850</u>				<u>217,083</u>	

	GRAND LIST			PAID	% PAID	DELINQUENT	
	2012	ADJUSTMENTS	ADJUSTED LIST			BALANCE	% OPEN
RE	24,454,815	(125,414)	24,329,401	(24,083,849)	99.0%	245,552	1.0%
STORRS CENTER RE	391,674	78,297	469,971	(464,538)	98.8%	5,433	1.2%
PER	1,042,661	(1,984)	1,040,677	(1,024,661)	98.5%	16,016	1.5%
STORRS CENTER PP	465	-	465	(465)	100.0%	-	0.0%
MV	2,060,254	(35,857)	2,024,397	(1,955,482)	96.6%	68,914	3.4%
DUE	27,949,868	(84,959)	27,864,910	(27,528,995)	98.8%	335,915	1.2%
MVS	243,555	(1,445)	242,110	(217,963)	90.0%	24,147	10.0%
TOTAL	28,193,423	(86,404)	28,107,019	(27,746,958)	98.7%	360,061	1.3%
PRIOR YEARS COLLECTION July 1, 2013 to June 30, 2014							
Suspense Collections		16,131		Suspense Interest Less Fees		15,739	
Prior Years Taxes		330,004		Interest and Lien Fees		198,322	
		<u>346,135</u>				<u>214,060</u>	

Town of Mansfield
Capital Projects - Open Space
June 30, 2016

	Acreage	Total Budget	Expended Thru 6/30/2015	Current Year Expenditures	Estimated Unexpended Balance	Anticipated Grants
Expenditures Prior to 92/93	-	\$ 4,409,389	\$ 130,794	-	-	-
UNALLOCATED COSTS:						
Appraisal Fees - Various	-	-	50,266	-	-	-
Financial & Legal Fees	-	-	24,134	-	-	-
Survey, Inspections & Miscellaneous	-	-	51,902	27,075	-	-
Outdoor Maintenance	-	-	13,752	6,896	-	-
Major Additions - Improvements	-	-	3,000	-	-	-
Forest Stewardship-50' Cliff Preserve	-	-	3,852	-	-	-
Parks Coordinator	-	-	103,604	-	-	-
PROPERTY PURCHASES:						
Bassetts Bridge Rd Lots 1,2,3	8.23	-	128,439	-	-	-
Baxter Property	25.80	-	163,330	-	-	-
Bodwell Property	6.50	-	42,703	-	-	-
Boeltiger, Orr, Parish Property	106.00	-	101,579	-	-	-
Dorwart Property	61.00	-	342,482	-	-	-
Dunnack Property	32.00	-	35,161	-	-	-
Eaton Property	8.60	-	162,236	-	-	-
Ferguson Property	1.19	-	31,492	-	-	-
Fesik Property	7.40	-	7,636	-	-	-
Hatch/Skinner Property	35.33	-	291,780	-	-	-
Holinko Property	18.60	-	62,576	-	-	-
Larkin Property	11.70	-	24,202	-	-	-
Laugardia Property - Dodd Rd.	-	-	5,700	-	-	-
Lion's Club Park	-	-	81,871	-	-	-
Malek Property	-	-	25,500	-	-	-
Marshall Property	17.00	-	17,172	-	-	-
McGregor Property	2.10	-	8,804	-	-	-
McShea Property	-	-	1,500	-	-	-
* Merrow Meadow Park Develop.	15.00	-	-	-	-	-
Morneau Property	-	-	4,310	-	-	-
Moss Property	134.50	-	100,000	-	-	-
Mulberry Road (Joshua's Trust)	5.90	-	12,500	-	-	-
Mullane Property (Joshua's Trust)	17.00	-	10,000	-	-	-
Olsen Property	59.75	-	104,133	-	-	-
Ossen - Birchwood Heights Property	-	-	500	-	-	-
Porter Property	6.70	-	135,466	-	-	-
Puddin Lane	9.15	-	20,378.00	-	-	-
Reed Property	23.70	-	69,527	-	-	-
Rich Property	102.00	-	283,322	-	-	-
Sibley Property	50.57	-	90,734	-	-	-
Swanson Property (Browns Rd)	29.00	-	64,423	-	-	-
Thompson/Swaney Prop. (Bone Mill)	-	-	1,500	-	-	-
Torrey Property	29.50	-	91,792	-	-	-
Vernon Property	3.00	-	31,732	-	-	-
Estate of Vernon - Property	68.41	-	257,996	-	-	-
Warren Property	6.80	-	24,638	-	-	-
Watts Property	23.50	-	92,456	-	-	-
	<u>925.93</u>	<u>\$ 4,409,389</u>	<u>\$ 3,310,874</u>	<u>\$ 33,971</u>	<u>\$ 1,064,544</u>	<u>\$ -</u>

Project Name		Breakdown of Expenditures of Prior to 92/93	
85105 - Local Funds 90/91 - 03/04	\$1,902,855	White Cedar Swamp - Purchase	\$50,000
85105 - Local Support June 15, 2001	5,000	Appraisal Fees	250
85105 - State Support - Rich Property	60,000	Financial Fees	5,457
85105 - State Support - Hatch/Skinner Property	126,000	Miscellaneous Costs	605
85105 - State Support - Olsen Property	50,000	Unidentifiable (Prior 89/90)	74,478
85105 - State Support - Vernon Property	113,000		
85105 - State Support - Dorwart Property	112,534		<u>\$130,790</u>
85114 - Bonded Funds	1,000,000		
85107 - Authorized Bonds 2010/11	1,040,000		
	<u>\$4,409,389</u>		

*The Merrow Meadow Park property was donated to us. Funds were expended to improve the property, supported partially by a State grant in the amount of \$63,600.

Mansfield Board of Education
Special Education Tuition & Transportation Budget Analysis

	Actual 2012/13	Actual 2013/14	Actual 2014/15	Actual 2015/16
Gross Expenditures:				
Outplacement Tuition	\$ 163,710	\$ 126,190	\$ 110,637	\$ 474,372
Transportation	177,715	161,370	183,125	237,371
Gross Expenditures	<u>341,425</u>	<u>287,560</u>	<u>293,762</u>	<u>711,743</u>
Less State Grant Funding:				
State Agency & Excess Cost Grant	213,166	149,819	170,999	188,532
Title VIB	60,000	60,000	60,000	60,000
Total State Grant Funding	<u>273,166</u>	<u>209,819</u>	<u>230,999</u>	<u>248,532</u>
Actual Net (Cost)/Revenue	\$ (68,259)	\$ (77,741)	\$ (62,763)	\$ (463,211)
Budget:				
Outplacement Tuition	-	50,000	90,000	175,000
Transportation	112,000	132,000	150,000	150,000
Budgeted Expenditures	<u>112,000</u>	<u>182,000</u>	<u>240,000</u>	<u>325,000</u>
Net Excess/(Shortage)	\$ 43,741	\$ 104,259	\$ 177,237	\$ (138,211)

Note - Some of the excess/(shortage) is used to offset revenues & expenditure fluctuations in other operating budget accounts. The remaining balances are transferred to the Special Education Reserve account at yearend.

Additional Revenues going directly into the Special Education Reserve account are:

	Actual 2012/13	Actual 2013/14	Actual 2014/15	Actual 2015/16
Revenue:				
Medicaid Reimbursement	\$ 18,318	\$ 98,858	\$ 74,186	\$ 47,404
Tuition Income	26,209	22,800	12,000	-
Total Other Revenues	<u>\$ 44,527</u>	<u>\$ 121,658</u>	<u>\$ 86,186</u>	<u>\$ 47,404</u>

Town of Mansfield
Revenue Summary
June 30, 2016

Account Number	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40101 Current Year Levy	(27,675,460.00)	2,549,536.01	30,426,755.44	201,759.43	100.73	27,877,219.43
40102 Prior Year Levy	(200,000.00)	61,826.71	264,963.29	3,136.58	101.57	203,136.58
40103 Interest & Lien Fees	(175,000.00)	2,098.46	181,480.87	4,382.41	102.50	179,382.41
40104 Motor Vehicle Supplement	(220,000.00)	5,450.62	301,404.30	75,953.68	134.52	295,953.68
40105 Susp. Coll. Taxes - Trnsc.	(10,000.00)	13.41	6,905.73	(3,107.68)	68.92	6,892.32
40106 Susp. Coll. Int. - Trnsc.	(13,000.00)	8.72	7,894.83	(5,113.89)	60.66	7,886.11
40109 Collection Fees	(2,000.00)	-	27,577.50	25,577.50	1,378.88	27,577.50
40110 CURRENT YR LEVY - STORRS CTR	(2,351,470.00)	-	2,407,068.00	55,598.00	102.36	2,407,068.00
40111 CURRENT YR LEVY-STORRS CTR-ABATEME	728,000.00	728,000.00	-	-	100.00	(728,000.00)
Total Taxes and Related Items	(29,918,930.00)	3,346,933.93	33,624,049.96	358,186.03	101.20	30,277,116.03
40201 Misc Licenses & Permits	(3,040.00)	-	3,689.00	649.00	121.35	3,689.00
40202 Sport Licenses	(300.00)	36.00	387.00	51.00	117.00	351.00
40203 Dog Licenses	(8,000.00)	(6,308.75)	2,336.00	644.75	108.06	8,644.75
40204 Conveyance Tax	(163,000.00)	-	118,217.68	(44,782.32)	72.53	118,217.68
40210 Subdivision Permits	(2,000.00)	-	225.00	(1,775.00)	11.25	225.00
40211 Zoning/Special Permits	(17,000.00)	420.00	17,015.01	(404.99)	97.62	16,595.01
40212 Zba Applications	(2,000.00)	-	800.00	(1,200.00)	40.00	800.00
40214 Iwa Permits	(2,750.00)	7,788.75	13,558.75	3,020.00	209.82	5,770.00
40224 Road Permits	(1,500.00)	-	1,750.00	250.00	116.67	1,750.00
40230 Building Permits	(200,000.00)	1,442.25	175,330.09	(26,112.16)	86.94	173,887.84
40231 Adm Cost Reimb-permits	(200.00)	2.00	262.00	60.00	130.00	260.00
40232 Housing Code Permits	(117,000.00)	10,350.00	112,515.00	(14,835.00)	87.32	102,165.00
40233 Housing Code Penalties	(1,000.00)	-	-	(1,000.00)	-	-
40234 Landlord Registrations	(2,000.00)	300.00	1,815.00	(485.00)	75.75	1,515.00
Total Licenses and Permits	(519,790.00)	14,030.25	447,900.53	(85,919.72)	83.47	433,870.28
40352 Payment In Lieu Of Taxes	-	-	4,824.00	4,824.00	-	4,824.00
40357 Social Serv Block Grant	(3,470.00)	-	881.00	(2,589.00)	25.39	881.00
Total Fed. Support Gov	(3,470.00)	-	5,705.00	2,235.00	164.41	5,705.00
40401 Education Assistance	(10,186,650.00)	-	10,169,249.00	(17,401.00)	99.83	10,169,249.00
40402 School Transportation	(121,560.00)	-	111,600.00	(9,960.00)	91.81	111,600.00
Total State Support Education	(10,308,210.00)	-	10,280,849.00	(27,361.00)	99.74	10,280,849.00
40451 Pilot - State Property	(7,275,530.00)	-	7,192,803.81	(82,726.19)	98.86	7,192,803.81
40454 Circuit Crt-parking Fines	(500.00)	-	400.00	(100.00)	80.00	400.00
40455 Circuit Breaker	(45,000.00)	-	51,099.30	6,099.30	113.55	51,099.30
40456 Tax Relief For Elderly	(2,000.00)	51,099.30	51,099.30	(2,000.00)	-	-
40457 Library - Connecticut/ill	(12,370.00)	-	10,425.00	(1,945.00)	84.28	10,425.00
40458 Library - Basic Grant	(1,160.00)	-	1,087.00	(73.00)	93.71	1,087.00
40462 Disability Exempt Reimb	(1,200.00)	-	1,338.33	138.33	111.53	1,338.33
40465 Emerg Mgmt Performance Grant	(12,820.00)	26,086.00	38,963.00	57.00	100.45	12,877.00
40469 Veterans Reimb	(6,860.00)	-	7,529.36	669.36	109.76	7,529.36
40470 State Revenue Sharing	(6,840.00)	-	6,841.00	1.00	100.02	6,841.00
40485 State Support - Other	-	6,841.00	6,841.00	-	-	-
40494 Judicial Revenue Distribution	(10,500.00)	-	13,041.50	2,541.50	124.21	13,041.50

Town of Mansfield
Revenue Summary
June 30, 2016

Account Number	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40496 Pilot-hoinko Estates	-	5,000.00	10,000.00	5,000.00	-	5,000.00
40551 Pilot - Senior Housing	-	38,671.67	55,774.67	17,103.00	-	17,103.00
Total State Support Gov	(7,374,780.00)	127,697.97	7,447,243.27	(55,234.70)	99.25	7,319,545.30
40605 Region 19 Financial Serv	(96,530.00)	-	96,530.00	-	100.00	96,530.00
40606 Health District Services	(27,820.00)	-	27,816.00	(4.00)	99.99	27,816.00
40610 Recording	(60,000.00)	-	55,100.00	(4,900.00)	91.83	55,100.00
40611 Copies of Records	(12,580.00)	1.00	13,495.55	914.55	107.27	13,494.55
40612 Vital Statistics	(12,000.00)	-	12,153.00	153.00	101.28	12,153.00
40613 Sale Of Maps/regs	-	125.00	139.00	14.00	-	14.00
40618 Recording-HistoricalDocPresv	-	-	2.00	2.00	-	2.00
40620 Police Service	(111,250.00)	91,452.84	67,191.73	(135,511.11)	(21.81)	(24,261.11)
40622 Redemption/Release Fees	(1,000.00)	-	1,393.00	393.00	139.30	1,393.00
40625 Animal Adoption Fees	(900.00)	-	460.00	(440.00)	51.11	460.00
40640 Lost & Damaged Books/materials	-	-	1,291.41	1,291.41	-	1,291.41
40641 FINES ON OVERDUE BOOKS	(7,610.00)	-	7,792.60	182.60	102.40	7,792.60
40644 PARKING PLAN REVIEW FEE	(2,200.00)	35.00	2,525.00	290.00	113.18	2,490.00
40650 Blue Prints	(200.00)	-	13.00	(187.00)	6.50	13.00
40656 Reg Dist 19 Grnds Mntnce	(17,840.00)	-	17,840.00	-	100.00	17,840.00
40663 Zoning Regulations	(100.00)	-	393.50	293.50	393.50	393.50
40671 Day Care Grounds Maintenance	(12,770.00)	-	12,770.00	-	100.00	12,770.00
40674 Charge for Services	(1,000.00)	3,450.45	10,960.64	6,510.19	751.02	7,510.19
40678 Celeron Sq Assoc Bikepath Main	(2,700.00)	6,037.50	8,737.50	-	100.00	2,700.00
40683 Sale of Merchandise	-	-	50.70	50.70	-	50.70
40684 Cash Overage/Shortage	-	344.07	278.43	(65.64)	-	(65.64)
40699 Fire Safety Code Fees	(20,000.00)	520.00	20,066.82	(453.18)	97.73	19,546.82
Total Charge for Services	(386,500.00)	101,965.86	356,999.88	(131,465.98)	65.99	255,034.02
40702 Parking Tickets - Town	(4,500.00)	3,246.25	5,757.25	(1,989.00)	55.80	2,511.00
40705 TOWN PARKING FINES-STORRS CENTER	-	130,263.29	141,820.19	11,556.90	-	11,556.90
40710 Building Fines	(1,000.00)	-	-	(1,000.00)	-	-
40711 Landlord Registration Penalty	(90.00)	-	-	(90.00)	-	-
40713 NUISANCE ORDINANCE	(9,500.00)	-	16,314.50	6,814.50	171.73	16,314.50
40715 Ordinance Violation Penalty	(2,500.00)	549.00	7,571.75	4,522.75	280.91	7,022.75
40716 Noise Ordinance Violation	(160.00)	-	-	(160.00)	-	-
40717 Possession Alcohol Ordinance	(9,900.00)	-	1,260.00	(8,640.00)	12.73	1,260.00
40718 Open Liquor Container Ordin	(5,400.00)	-	900.00	(4,500.00)	16.67	900.00
40719 Special Public Safety Service	-	-	245.00	245.00	-	245.00
40723 CITATIONS AND FINES	-	-	2,550.00	2,550.00	-	2,550.00
Total Fines and Forfeitures	(33,050.00)	134,058.54	176,418.69	9,310.15	128.17	42,360.15
40804 Rent - Historical Soc	(2,000.00)	6,497.05	8,897.05	400.00	120.00	2,400.00
40807 Rent - Town Hall	(7,580.00)	-	50.00	(7,530.00)	0.66	50.00
40808 Rent - Senior Center	(100.00)	-	-	(100.00)	-	-
40817 Telecom Services Payment	(45,000.00)	-	41,025.27	(3,974.73)	91.17	41,025.27
40820 Interest Income	(25,000.00)	5,225.52	48,732.50	18,506.98	174.03	43,506.98
40824 Sale Of Supplies	(20.00)	-	-	(20.00)	-	-
40825 Rent - R19 Maintenance	(2,790.00)	-	2,790.00	-	100.00	2,790.00

Town of Mansfield
 Revenue Summary
 June 30, 2016

Account Number	Appropriation	Debit Amounts	Credit Amounts	Ending Balance	%Recd	Activity
40890 Other	(2,500.00)	1,164.70	7,633.57	3,968.87	258.76	6,468.87
Total Miscellaneous	(84,990.00)	12,887.27	109,128.39	11,251.12	113.24	96,241.12
40928 School Cafeteria	(2,550.00)	-	2,550.00	-	100.00	2,550.00
Total Operating Transfers In	(2,550.00)	-	2,550.00	-	100.00	2,550.00
Total 111 GENERAL FUND - TOWN	(48,632,270.00)	3,737,573.82	52,450,844.72	81,000.90	100.17	48,713,270.90
**** Grand_Total ****	(48,632,270.00)	3,737,573.82	52,450,844.72	81,000.90	100.17	48,713,270.90

Town of Mansfield
Expenditure Summary
June 30, 2016

Account Number	Appropriations	Txfrs_Supplem	Encumbrances	Expenditures	Account_Balance	Used
11100 Legislative	108,600.00	-	-	98,596.66	10,003.34	90.79
12100 Municipal Management	235,500.00	7,450.00	50.00	241,241.37	1,658.63	99.32
12200 Human Resources	146,510.00	2,400.00	1,000.00	114,912.23	32,997.77	77.84
13100 Town Attorney	53,000.00	-	2,003.75	47,888.60	3,107.65	94.14
13200 Probate	7,010.00	-	-	7,772.20	(762.20)	110.87
14200 Registrars	40,650.00	-	-	41,837.72	(1,187.72)	102.92
15100 Town Clerk	228,600.00	(10,050.00)	-	217,528.02	1,021.98	99.53
15200 General Elections	13,935.00	-	-	26,836.00	(12,901.00)	192.58
16100 Finance Administration	132,560.00	60.00	-	132,730.15	(110.15)	100.08
16200 Accounting & Disbursements	230,795.00	(8,220.00)	-	221,869.18	705.82	99.68
16300 Revenue Collections	167,260.00	470.00	-	169,845.94	(2,115.94)	101.26
16402 Property Assessment	231,100.00	-	-	228,988.05	2,111.95	99.09
16510 Central Copying	39,300.00	-	-	39,040.18	259.82	99.34
16511 Central Services	32,500.00	-	-	32,222.71	277.29	99.15
16600 Information Technology	11,000.00	-	-	11,000.00	-	100.00
_Total_General Government	1,678,320.00	(7,890.00)	3,053.75	1,632,309.01	35,067.24	97.90
21200 Police Services	1,488,840.00	-	1,312.17	1,464,304.18	23,223.65	98.44
21300 Animal Control	94,030.00	(3,110.00)	-	89,275.10	1,644.90	98.19
22101 FIRE PREVENTION	154,075.00	-	-	141,390.80	12,684.20	91.77
22155 Fire & Emerg Services Admin	252,515.00	-	-	249,613.82	2,901.18	98.85
22160 Fire & Emergency Services	1,636,830.00	-	1,899.50	1,614,231.03	20,699.47	98.74
23100 Emergency Management	66,160.00	-	-	63,968.45	2,191.55	96.69
_Total_Public Safety	3,692,450.00	(3,110.00)	3,211.67	3,622,783.38	63,344.95	98.28
30100 Public Works Administration	170,960.00	(6,670.00)	-	161,781.78	2,508.22	98.47
30200 Supervision & Operations	127,170.00	-	-	127,350.55	(180.55)	100.14
30300 Road Services	763,390.00	(17,590.00)	-	737,132.75	8,667.25	98.84
30400 Grounds Maintenance	411,430.00	(6,670.00)	-	366,901.26	37,858.74	90.65
30600 Equipment Maintenance	545,140.00	-	-	523,600.53	21,539.47	96.05
30700 Engineering	203,600.00	-	-	175,614.35	27,985.65	86.26
30900 Facilities Management	798,760.00	(5,040.00)	4,832.55	798,640.24	(9,752.79)	101.23
_Total_Public Works	3,020,450.00	(35,970.00)	4,832.55	2,891,021.46	88,625.99	97.03
41200 Health Regulation & Inspec.	130,800.00	-	-	129,127.76	1,672.24	98.72
42100 ADULT & ADMINISTRATIVE SERVICES	307,380.00	-	-	301,352.13	6,027.87	98.04
42204 Youth Employment - Middle Sch	-	-	-	64.05	(64.05)	-
42210 Youth Services	163,970.00	(16,370.00)	-	122,832.98	24,767.02	83.22
42300 Senior Services	221,290.00	(9,860.00)	165.00	210,926.87	338.13	99.84
43100 Library Services	718,410.00	-	3,440.20	708,949.15	6,020.65	99.16
45000 GRANTS TO AREA AGENCIES	45,050.00	-	-	45,050.00	-	100.00
_Total_Community Services	1,586,900.00	(26,230.00)	3,605.20	1,518,302.94	38,761.86	97.52
30800 Building Inspection	298,340.00	(280.00)	-	284,815.55	13,244.45	95.56
30810 Housing Inspection	-	-	-	-	-	-
51100 PLANNING & DEVELOPMENT	287,100.00	3,490.00	19,914.36	281,016.88	(10,341.24)	103.56
52100 Planning/Zoning Inland/Wetland	11,890.00	-	4,454.26	9,401.17	(1,965.43)	116.53

Town of Mansfield
Expenditure Summary
June 30, 2016

Account Number	Appropriations	Txfrs Supplem	Encumbrances	Expenditures	Account Balance	Used
53100 ECONOMIC DEVELOPMENT	19,200.00	-	-	15,687.50	3,512.50	81.71
58000 Boards and Commissions	6,400.00	-	1,585.00	3,253.46	1,561.54	75.60
Total Community Development	622,930.00	3,210.00	25,953.62	594,174.56	6,011.82	99.04
71000 Employee Benefits	2,757,420.00	-	5,000.00	2,682,568.04	69,851.96	97.47
72000 INSURANCE (LAP)	204,020.00	-	5,000.00	211,585.50	(12,565.50)	106.16
73000 Contingency	105,000.00	69,990.00	-	-	174,990.00	-
Total Town-Wide Expenditures	3,066,440.00	69,990.00	10,000.00	2,894,153.54	232,276.46	92.59
92000 Other Financing Uses	2,753,880.00	-	-	2,896,880.00	(143,000.00)	105.19
Total Other Financing	2,753,880.00	-	-	2,896,880.00	(143,000.00)	105.19
Total 111 GENERAL FUND - TOWN	16,421,370.00	-	50,656.79	16,049,624.89	321,088.32	98.05
Grand Total	16,421,370.00	-	50,656.79	16,049,624.89	321,088.32	98.05

Mansfield Board of Education
Expenditure Summary
June 30, 2016

Account Number	Appropriations	Txfrs Supplem	Encumbrances	Expenditures	Account Balance	Used
61101 Regular Instruction	7,733,800.00	(28,160.00)	-	7,751,427.76	(45,787.76)	100.59
61102 English	50,360.00	-	1,291.74	34,147.78	14,920.48	70.37
61104 World Languages	9,600.00	-	-	5,350.81	4,249.19	55.74
61105 Health & Safety	7,730.00	-	-	4,972.83	2,757.17	64.33
61106 Physical Education	12,690.00	(200.00)	1,919.87	9,209.60	1,360.53	89.11
61107 Art	14,060.00	-	-	11,407.90	2,652.10	81.14
61108 Mathematics	24,450.00	-	2,956.84	14,089.96	7,403.20	69.72
61109 Music	17,840.00	-	-	12,641.58	5,198.42	70.86
61110 Science	30,750.00	-	-	14,389.70	16,360.30	46.80
61111 Social Studies	22,240.00	-	-	9,854.40	12,385.60	44.31
61115 Information Technology	201,250.00	-	3,490.80	166,076.57	31,682.63	84.26
61122 LIFE & CONSUMER SCIENCE	9,080.00	-	-	8,645.50	434.50	95.22
61123 Technology Education	15,210.00	200.00	-	15,098.62	311.38	97.98
_Total_Reg Instructional Prog	8,149,060.00	(28,160.00)	9,659.25	8,057,313.01	53,927.74	99.34
61201 Special Ed Instruction	1,561,430.00	(10,070.00)	-	1,501,425.84	49,934.16	96.78
61202 Enrichment	354,520.00	85,750.00	6,364.00	435,312.52	(1,406.52)	100.32
61204 Preschool	359,230.00	(3,380.00)	-	330,440.91	25,409.09	92.86
_Total_Special Educ. Programs	2,275,180.00	72,300.00	6,364.00	2,267,179.27	73,936.73	96.85
61310 Remedial Reading/Math	406,830.00	21,120.00	-	407,885.17	20,064.83	95.31
_Total_Culturally Disadv Pupil	406,830.00	21,120.00	-	407,885.17	20,064.83	95.31
61400 Summer School	65,900.00	-	-	54,580.44	11,319.56	82.82
_Total_Summer School-Free Only	65,900.00	-	-	54,580.44	11,319.56	82.82
61600 Tuition Payments	175,000.00	-	-	479,890.90	(304,890.90)	274.22
_Total_Tuition Payments	175,000.00	-	-	479,890.90	(304,890.90)	274.22
61900 CENTRAL SERVICES	145,160.00	-	6,420.42	116,800.28	21,939.30	84.89
_Total_Central Serv Instr Supp	145,160.00	-	6,420.42	116,800.28	21,939.30	84.89
62102 Guidance Services	175,060.00	-	-	159,652.74	15,407.26	91.20
62103 Health Services	216,230.00	5,400.00	-	211,599.97	10,030.03	95.47
62104 Outside Eval/Contracted Serv	230,500.00	-	-	195,296.45	35,203.55	84.73
62105 Speech And Hearing Services	176,870.00	9,630.00	-	179,245.72	7,254.28	96.11
62106 Pupil Services - Testing	3,000.00	-	4,823.25	-	(1,823.25)	160.78
62108 Psychological Services	330,710.00	(34,640.00)	-	279,143.39	16,926.61	94.28
_Total_Support Serv-Students	1,132,370.00	(19,610.00)	4,823.25	1,024,938.27	82,998.48	92.54
62201 Curriculum Development	149,620.00	(68,140.00)	3,000.00	101,281.72	(22,801.72)	127.98
62202 Professional Development	36,990.00	-	3,150.00	22,681.63	11,158.37	69.83
_Total_Improv-Instr Services	186,610.00	(68,140.00)	6,150.00	123,963.35	(11,643.35)	109.83
62302 Media Services	71,890.00	110.00	3,450.00	41,740.85	26,809.15	62.77
62310 Library	288,690.00	6,270.00	4,587.24	265,805.20	24,567.56	91.67

Mansfield Board of Education
Expenditure Summary
June 30, 2016

Account Number	Appropriations	Txfrs_Supplem	Encumbrances	Expenditures	Account Balance	Used
_Total_Educ Media Services	360,580.00	6,380.00	8,037.24	307,546.05	51,376.71	86.00
62401 Board Of Education	396,120.00	(67,650.00)	5,591.50	290,644.65	31,233.85	90.46
62402 Superintendent's Office	385,000.00	4,460.00	-	366,090.74	23,369.26	94.00
62404 Special Education Admin	309,370.00	290.00	50.00	287,342.18	22,267.82	92.81
_Total_General Administration	1,089,490.00	(62,900.00)	5,641.50	944,077.57	76,870.93	92.51
62520 Principals' Office Services	1,153,120.00	60,990.00	2,572.80	1,172,844.26	38,692.94	96.81
62521 Support Services - Central	16,490.00	-	-	12,776.16	3,713.84	77.48
62523 Field Studies	13,500.00	-	-	13,428.80	71.20	99.47
_Total_School Based Admin	1,183,110.00	60,990.00	2,572.80	1,199,049.22	42,477.98	96.59
62601 Business Management	368,350.00	2,920.00	-	372,578.38	(1,308.38)	100.35
_Total_Fiscal Serv/Bus Support	368,350.00	2,920.00	-	372,578.38	(1,308.38)	100.35
62710 Plant Operations - Building	1,378,750.00	(24,900.00)	1,313.36	1,401,584.74	(49,048.10)	103.62
_Total_Plant Oper & Maint Serv	1,378,750.00	(24,900.00)	1,313.36	1,401,584.74	(49,048.10)	103.62
62801 Regular Transportation	760,070.00	40,000.00	-	742,156.27	57,913.73	92.76
62802 Spec Ed Transportation	150,000.00	-	-	207,370.98	(57,370.98)	138.25
_Total_Student Transp Service	910,070.00	40,000.00	-	949,527.25	542.75	99.94
63430 After School Program	40,330.00	-	-	36,721.05	3,608.95	91.05
63440 Athletic Program	36,390.00	-	-	40,735.73	(4,345.73)	111.94
_Total_Enterprise Activities	76,720.00	-	-	77,456.78	(736.78)	100.96
68000 Employee Benefits	4,072,720.00	-	200.00	3,994,900.81	77,619.19	98.09
_Total_Employee Benefits	4,072,720.00	-	200.00	3,994,900.81	77,619.19	98.09
69000 Transfers Out To Other Funds	46,850.00	-	-	190,565.53	(143,715.53)	406.76
_Total_Transfer Out-Other Fund	46,850.00	-	-	190,565.53	(143,715.53)	406.76
_Total_112 GENERAL FUND - MANSFIELD	22,022,750.00	-	51,181.82	21,969,837.02	1,731.16	99.99
Grand Total	22,022,750.00	-	51,181.82	21,969,837.02	1,731.16	99.99



**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: September 26, 2016
Re: Proposed Fiscal Year 2015/16 Yearend Transfers

Subject Matter/Background

At its September 22, 2016 meeting, the Finance Committee will review the Yearend Budget Transfers & Appropriations request for 2015/16. The transfers align with the budget with actual expenditures for the year and recommend a transfer to capital projects for one-time expenditures. The attached communication from the Finance Director provides detailed information on the requested transfers.

Financial

The remaining unappropriated excess revenues and remaining expenditure balances will revert back to fund balance. Under staff's proposal, fund balance will increase \$403,820 from \$3,852,042 to \$4,255,862, or 8.2% of the FY 2016/17 budget. Of this amount, \$100,000 will be categorized as "Assigned Fund Balance" for the purpose of tax appeal settlements. This significant increase to fund balance is primarily due to a freeze implemented by management on discretionary spending, and tax collections in excess of budget. This is especially good news as we did not project an increase in fund balance in the FY 2015/16 budget.

Recommendation

Staff recommends that the Town Council approve recommended budget transfers and appropriation.

If the Town Council concurs with this recommendation, the following motion is in order:

Move, effective September 26, 2016, to approve the Yearend Budget Transfers as presented by the Director of Finance in her correspondence dated September 15, 2016.

Attachments

1) Yearend Budget Transfers & Appropriations – FY 2015/16

INTEROFFICE MEMORANDUM

TO: MANSFIELD TOWN COUNCIL
FROM: CHERIE TRAHAN
DATE: 09/15/16
SUBJECT: YEAREND BUDGET TRANSFERS - FY 2015/2016

As you are aware, during fiscal year 2015/16, we were concerned about tax collection levels as well as State revenue receipts. Due to these concerns, the Town Manager instituted a discretionary spending freeze in early 2016 which resulted in savings in nearly all departments. By yearend our tax collections actually exceeded budget and we lost a minimal amount in State aid. These revenues, along with the expenditure savings will allow us to take care of some capital needs as well as put \$403,820 into fund balance. Of this amount, \$100,000 will be put in Assigned Fund Balance for any potential tax appeal settlements and \$303,820 will go into Unassigned Fund Balance.

The yearend transfers align the budget with actual expenditures for the year. In addition, we propose an increase to the Transfers Out to Capital of \$143,000. If approved, the Capital Improvement Budget will be amended with funding for the following projects:

a. Council Chambers Carpeting/Walls	\$ 16,500	Paint & Replace carpeting
b. Historical Society Facilities Study	\$ 15,000	Council approved project needed funding
c. Fire Alarm Panel at MCC	\$ 10,000	Needs repair/replacement
d. Library shelving stabilizers	\$ 4,000	To stabilize free standing units
e. Trees	\$ 25,000	Additional funding for ongoing needs
f. Guiderails	\$ 25,000	Additional funding for ongoing needs
g. Office Furniture	\$ 37,500	File storage units (Bldg/PW); TMO furniture
h. Website Design	\$ 10,000	Design upgrades to Town website

The attached schedule provides a breakdown of all the requested transfers. A brief description of the requested expenditure transfers over \$1,000 follows.

Increase in Appropriations

- Registrars: \$1,188 – This increase is for hours worked by the Registrars in excess of the budget.
- General Elections: \$12,901 – This increase is to cover the cost for the Presidential Primary: Printing and Binding (\$2,266); Election Workers (\$8,594); Phone Service (\$815); Food (\$940).
- Revenue Collections: \$2,116 – This increase is primarily due to additional hours worked by the Revenue Specialist to assist during staff transitions, allowing the Revenue Collector to focus on more difficult collection accounts.
- Facilities Management: \$9,753 – This increase is primarily due to Building Maintenance Service needs at various building locations. Most notable items were: well pump repairs (\$3,990) and

disposal of hazardous waste from the oil separator tanks (\$4,743) at the Public Works garage and disposal of hazardous waste from oil separator tanks at the Fire Station (\$3,108).

- Planning & Development: \$10,341 – The adopted budget anticipated charging staff time to the Small Cities Program (\$5,000). However, programs for this year did not warrant staff time and therefore it could not be charged to the program. The balance was for needed professional & technical services related to the Plan of Conservation & Development.
- Planning/Zoning Inland/Wetland: \$1,965 – This increase is for professional and technical services needed for the Town of Chaplin and Mansfield Boundary study (\$6,235). This was offset with savings in Membership Fees/Prof Dues (\$450); Advertising (\$2,334); Printing & Binding (\$1,306).
- Insurance (LAP): \$12,566 – This increase is primarily due to higher premium costs than estimated during the budget process and paid claim deductibles were more than anticipated.
- Contingency: \$146,098 – This increase reflects the amount of unappropriated funds. These funds will revert to Fund Balance.
- Other Financing Uses: \$143,000 – This increase is for the transfer out to Capital as described above.

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Due to the number of budget reductions, please find a brief description of reductions that were greater than \$10,000.

Major Reductions

- Legislative: \$10,003 – Expenditures in a variety of line items were less than anticipated. Travel/Conference Fees funding for annual conferences was not used (\$2,217); Membership Fees/Prof Dues (\$2,784); Prof & Tech Services (\$1,200); Audit Expense (\$2,310); Printing & Binding (\$3,509).
- Human Resources: \$32,998 –HR related legal services were less than anticipated.
- Police Services: \$23,224 – This is mainly due to a reduction in Reimbursable Overtime expenditures than in the past (\$44,251). This savings was offset by increases in the annual billing for Residential State Troopers Program (\$15,034) for a change in staffing; and non-billable Overtime for Town related business (\$10,129).
- Fire Prevention: \$12,684 – Expenditures in a variety of line items were less than anticipated. Water Hydrants budget was increased in anticipation of additional hydrants in Storrs Center and Route 195 (\$6,004); Travel & Conference Fees (\$780); Protective Clothing (\$473); Printing & Binding (\$1,035); Training (\$826); System Support (\$1,635).
- Fire & Emergency Services: \$20,699 – Expenditures in a variety of line items were less than anticipated. Most notable are Work Clothing (\$6,052) due to reissuing uniforms in stock rather than purchasing new uniforms; Ambulance Repair (\$5,977) is due to a credit being received for repairs paid in 14/15 that were covered by warranty service; Equipment Testing (\$4,266) is due

to changing the testing schedule for hoses and ladder testing; Truck Parts (\$8,901) due to removing two pieces of apparatus from service that had previously required many repairs.

- Grounds Maintenance: \$37,859 – Expenditures in a variety of line items were held back due to the spending freeze: Overtime (\$10,126); Sand/Gravel/Cement (\$6,000); Grounds Supplies (\$9,898); Building Supplies (\$2,927); Paint Supplies (\$6,973).
- Equipment Maintenance: \$21,539 – This decrease is primarily due to expenditures in Truck Parts (\$23,736) being less than anticipated.
- Engineering: \$27,986 – This decrease is primarily due to a portion of the Project Engineer’s salary being charged to the Streetscape Capital Project (\$17,058) and less hours being worked by the Interns (\$8,322).
- Youth Services: \$24,767 – This decrease is primarily due to salary savings from the vacancy of the Youth Services Counselor position not being hired until May 2016 (\$9,960). Professional and Technical Services (\$2,165) expenditures were less than anticipated; Positive Youth Development Programs (\$4,497) anticipated programs were not implemented during the staff transition; Other Program Supplies (\$2,710) expenses were less due to anticipated expenditures were charged to grants; Computer Software (\$1,180) expenditures were less due to not renewing licenses for one program and charging the annual fee for another program to a grant.
- Building Inspection: \$13,244 – Expenditures in a variety of line items were less than planned for. Overtime (\$6,813); Temporary (\$830); Membership Fees & Dues (\$460); Training (\$1,165); Prof & Tech Services (\$1,000); Printing & Binding (\$552); Reference Books & Periodicals (\$1,550); and Non-Capitalized Equipment (\$870).
- Employee Benefits: \$69,852 – This decrease is due to savings in a variety of line items mainly due to vacant positions and salary savings throughout the year.

Town of Mansfield
 Yearend Budget Transfers - General Fund
 FY 2015/2016

EXPENDITURES

<u>Department</u>	<u>Budget</u>	<u>Add'l</u>	<u>Reduction</u>	<u>Approp.</u>	<u>YTD Encum. Expenditures</u>	<u>Balance</u>
11100 Legislative	108,600		(10,003)	98,597	98,597	-
12100 Municipal Management	242,950		(1,659)	241,291	241,291	-
12200 Human Resources	148,910		(32,998)	115,912	115,912	-
13100 Town Attorney	53,000		(3,108)	49,892	49,892	-
13200 Probate	7,010	762		7,772	7,772	-
14200 Registrars	40,650	1,188		41,838	41,838	-
15100 Town Clerk	218,550		(1,022)	217,528	217,528	-
15200 General Elections	13,935	12,901		26,836	26,836	-
16100 Finance Administration	132,620	110		132,730	132,730	-
16200 Accounting & Disbursements	222,575		(706)	221,869	221,869	-
16300 Revenue Collections	167,730	2,116		169,846	169,846	-
16402 Property Assessment	231,100		(2,112)	228,988	228,988	-
16510 Central Copying	39,300		(260)	39,040	39,040	-
16511 Central Services	32,500		(277)	32,223	32,223	-
16600 Information Technology	11,000		-	11,000	11,000	-
Total General Government	1,670,430	17,077	(52,144)	1,635,363	1,635,363	-
21200 Police Services	1,488,840		(23,224)	1,465,616	1,465,616	-
21300 Animal Control	90,920		(1,645)	89,275	89,275	-
22101 Fire Prevention	154,075		(12,684)	141,391	141,391	-
22155 Fire & Emerg Services Admin	252,515		(2,901)	249,614	249,614	-
22160 Fire & Emergency Services	1,636,830		(20,699)	1,616,131	1,616,131	-
23100 Emergency Management	66,160		(2,192)	63,968	63,968	-
Total Public Safety	3,689,340	-	(63,345)	3,625,995	3,625,995	-
30100 Public Works Administration	164,290		(2,508)	161,782	161,782	-
30200 Supervision & Operations	127,170	181		127,351	127,351	-
30300 Road Services	745,800		(8,667)	737,133	737,133	-
30400 Grounds Maintenance	404,760		(37,859)	366,901	366,901	-
30600 Equipment Maintenance	545,140		(21,539)	523,601	523,601	-
30700 Engineering	203,600		(27,986)	175,614	175,614	-
30900 Facilities Management	793,720	9,753		803,473	803,473	-
Total Public Works	2,984,480	9,933	(98,559)	2,895,854	2,895,854	-
41200 Health Regulations & Inspections	130,800		(1,672)	129,128	129,128	-
42100 Human Services Administration	307,380		(6,028)	301,352	301,352	-
42204 Youth Employment -MMS	-	64		64	64	-
42210 Youth Services	147,600		(24,767)	122,833	122,833	-
42300 Senior Services	211,430		(338)	211,092	211,092	-
43100 Library Services Admin	718,410		(6,021)	712,389	712,389	-
45000 Contributions To Area Agency	45,050		-	45,050	45,050	-
Total Community Services	1,560,670	64	(38,826)	1,521,908	1,521,908	-
30800 Building Inspection	298,060		(13,244)	284,816	284,816	-
51100 Planning Administration	290,590	10,341		300,931	300,931	-
52100 Planning/Zoning Inland/Wetlnd	11,890	1,965		13,855	13,855	-
53100 Economic Development	19,200		(3,513)	15,688	15,688	-
58000 Boards and Commissions	6,400		(1,562)	4,838	4,838	-
Total Community Development	626,140	12,307	(18,318)	620,128	620,128	-
71000 Employee Benefits	2,757,420		(69,852)	2,687,568	2,687,568	-
72000 Insurance	204,020	12,566		216,586	216,586	-
73000 Contingency	174,990	146,098		321,088	-	321,088
Total Town Wide Expenditures	3,136,430	158,664	(69,852)	3,225,242	2,904,154	321,088
92000 Other Financing Uses*	2,753,880	143,000		2,896,880	2,896,880	-
Total Other Financing	2,753,880	143,000	-	2,896,880	2,896,880	-
Grand Total	16,421,370	341,045	(341,045)	16,421,370	16,100,282	321,088

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**Town of Mansfield
Agenda Item Summary**

To: Town Council
From: Matt Hart, Town Manager *MWH*
CC: Maria Capriola, Assistant Town Manager; Cherie Trahan, Director of Finance
Date: September 26, 2016
Re: Proposed Fiscal Year 2015/16 Capital Improvement Program Adjustments

Subject Matter/Background

Attached please find correspondence from the Director of Finance recommending adjustments to the Capital Projects Fund. Throughout the fiscal year, we do periodically recommend such adjustments. This adjustment incorporates the additional funding from the Board of Education at year-end. The Finance Committee will review this item at its meeting on September 22nd.

Recommendation

Staff recommends that the Town Council approve the proposed adjustments.

If the Town Council agrees with this recommendation, the following motion is in order:

Move, to approve the adjustments to the Capital Projects Fund as of June 30, 2016, as presented by the Director of Finance in her correspondence dated September 22, 2016.

Attachments

- 1) C. Trahan re: Capital Projects Fund
- 2) Proposed Capital Fund Budget Changes



Town of Mansfield Department of Finance

To: Mansfield Finance Committee
From: Cherie Trahan, Director
CC: Matt Hart, Town Manager, Amy Meriwether, Accounting
Manager/Treasurer
Date: September 22, 2016
Re: Capital Projects Fund Proposed Adjustments

Attached is an analysis of current and proposed Revenue and Expenditure Budgets for specific Capital Projects as of June 30, 2016. If adopted as presented, it will adjust funding and officially close out a number of projects.

Included in these adjustments are our anticipated final cost adjustments for the Storrs Center projects. Additional adjustments may be necessary following the close out of grants by the State Department of Transportation (DOT). You will see a number of significant adjustments for Project #84123 through Project #84130. All of these projects were primarily grant funded and all adjustments fall within the guidelines of the grants. Also included is the appropriation of Storrs Center future tax revenues to pay off cost overruns of \$774,187. This is the final anticipated funding need, subject to closeout out by the DOT.

Also included in these adjustments is the project appropriation for (3) Board of Education funded projects: Technology Infrastructure \$50,000, School Building Maintenance \$45,000, and Website Design \$10,000. The Board of Education approved the transfer of \$105,000 of their yearend funds to the Capital Improvement Program for these projects. The Council's action would appropriate these funds into the individual projects.

The net result of all of the adjustments is a reduction in the CNR Fund contribution to Capital of \$9,180.

The table below provides the total adjustment and a brief explanation of the change. The attached analysis details the project revenue and expenditure budgets, including the proposed adjustments.

Close Project	Project	Funding Adjustment	Notes
			Appropriate contributions, transfer balance of
Close	44120 Mansfield Community Playground	\$ 4,539	\$14,020 to 270 fund for operating costs
	81611 Pool Cars	2,000	Appropriate State grant funding for charging station
	81820 Financial Software	13,267	Appropriate permitting fee allocation
	82824 Fire Hose	84,649	Appropriate AFG grant funding
Close	82834 Personnel Accountablility Sftwre	1,313	Higher cost than projected
Close	83306 Stone Mill Bridge	(43,989)	Lower cost than projected
	83308 Town Walkways/Transp Enh.	1,350	Appropriate miscellaneous revenue
	83401 Road Drainage	1,029	Appropriate miscellaneous revenue
	83510 Guide Rails	1,448	Appropriate Insurance reimbursement
	83524 Road Resurfacing	10,179	Appropriate additional LOCIP grant funding
	83639 Large Dump Truck	161	Higher cost than projected
	83641 Mowers & Attachments	128	Higher cost than projected
	83647 Medium Dump Truck	18,000	Cost was underestimated in original budget
	83733 Storrs Center Equipment	4,450	Appropriate Insurance reimbursement (lightpoles)
	83735 Transfer Station Truck & Equip.	1,880	Higher cost than projected
	84103 Storrs Center Reserve	20,209	Appropriate inspection fee revenue
Close	84106 Fern Road Bus Garage	1,513	Higher cost than projected
	84123 Streetscape	(854,800)	Lower cost than projected
			Adjust appropriations to preliminary estimates & appropriate \$54,680 in future revenues
	84124 Improvements to Storrs Road	302,750	Adjust appropriations to actuals to closeout project & appropriate \$6,588 of future revenues
Close	84125 Storrs Ctr Intermodal Center	(484,339)	Adjust appropriations to actual expenditures & appropriate local revenues and \$291,436 of future revenues
	84126 Parking Garage	1,328,221	Adjust appropriations to actual costs & appropriate \$191,985 of future revenues
	84127 STEAP 2	191,985	Adjust appropriations to actual costs & appropriate \$229,498 of future revenues
	84129 Omnibus	229,498	Adjust appropriations to actuals to closeout project; portion of these costs were transferred to the \$3mil abatement fund
Close	84130 Bus Facilities Program	(1,090,734)	Adjust appropriations to actuals to closeout project Funding adjustment & transfer to 270 fund for ongoing costs
Close	84131 STEAP 4 Village Street Utilities	(6,004)	Adjust appropriations to actuals to closeout project
Close	84135 Town Square	(1,200)	Funding adjustment & transfer to 270 fund for ongoing costs
Close	84136 Main Street Investment Grant	(270)	Adjust appropriations to actuals to closeout project
	84137 Parking Garage Repairs/Maint.	50,146	Appropriate payment from Parking Garage Operations for Reserve
Close	84170 HUD Community Challenge Gran	3,473	Funding adjustment, Higher cost than projected
Close	84809 Senior Center Chairs		Close project; no funding adjustment
	85107 Open Space	243,750	Appropriate DEEP grant funding
	85816 Park Improvements	500	Appropriate contributions received
	86291 Technology Infrastructure	50,000	Appropriate MBOE yearend contribution
	86292 School Building Maintenance	45,000	Appropriate MBOE yearend contribution
	86299 Website Design	10,000	Appropriate MBOE yearend contribution
	86318 Facilities Study	3,294	Higher cost than projected

PROPOSED CAPITAL FUND BUDGET CHANGES
JUNE 30, 2016

JOB #	DESCRIPTION	FUNDING SOURCE	REVENUE BUDGET				OVER/ (UNDER) PROPOSED	EXPENDITURE BUDGET				BALANCE TO SPEND (OVERSPENT)
			CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL REVENUES		CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL EXPEND.	
* 44120	Mansfield Community Playground	State Grant	100,000	-	100,000	100,000	-	-	-	-	-	-
		Contributions	293,334	4,539	297,874	297,874	-	-	-	-	-	-
		CNR	132,070	-	132,070	132,070	-	-	-	-	-	-
			525,404	4,539	529,944	529,944	-	525,404	4,539	529,944	515,923	14,020
81611	Pool Cars	State Support	30,977	2,000	32,977	32,977	-	-	-	-	-	-
		Other	13,140	-	13,140	13,140	-	-	-	-	-	-
		CNR	138,077	-	138,077	138,077	-	-	-	-	-	-
			182,194	2,000	184,194	184,194	-	182,194	2,000	184,194	165,463	18,731
81820	Financial Software	Other - 270 Fund	-	13,267	13,267	13,267	-	-	-	-	-	-
		CNR	283,400	-	283,400	283,400	-	-	-	-	-	-
		Lease/Purchase	147,400	-	147,400	147,400	-	-	-	-	-	-
			430,800	13,267	444,066	444,066	-	430,800	13,267	444,066	362,884	81,182
82824	Fire Hose	FEMA Grant	-	83,467	83,467	41,288	(42,179)	-	-	-	-	-
		CNR	38,000	1,182	39,182	38,000	(1,182)	-	-	-	-	-
			38,000	84,649	122,649	79,288	(43,361)	38,000	84,649	122,649	71,340	51,309
* 82834	Personnel Accountability Software	CNR	12,000	1,313	13,313	12,000	(1,313)	-	-	-	-	-
			12,000	1,313	13,313	12,000	(1,313)	12,000	1,313	13,313	13,313	-
* 83306	Stone Mill Bridge	State Grant	885,842	(5,751)	880,091	880,091	-	-	-	-	-	-
		Bonds	185,000	-	185,000	185,000	-	-	-	-	-	-
		Other	1,100	-	1,100	1,100	-	-	-	-	-	-
		CNR	79,350	(38,238)	41,112	79,350	38,238	-	-	-	-	-
			1,151,292	(43,989)	1,107,303	1,145,541	38,238	1,151,292	(43,989)	1,107,303	1,107,303	-
83308	Town Walkways/Transp Enhancem	State Grant	17,909	-	17,909	17,909	-	-	-	-	-	-
		Bonds	60,000	-	60,000	60,000	-	-	-	-	-	-
		Other	13,453	1,350	14,803	14,803	-	-	-	-	-	-
		CNR	860,281	-	860,281	860,281	-	-	-	-	-	-
			951,644	1,350	952,994	952,994	-	951,644	1,350	952,994	806,368	146,626
83401	Road Drainage	Bonds	50,000	-	50,000	50,000	-	-	-	-	-	-
		Other	-	1,029	1,029	1,029	-	-	-	-	-	-
		Town Aid Road Fund	142,000	-	142,000	142,000	-	-	-	-	-	-
		CNR	416,811	-	416,811	416,811	-	-	-	-	-	-
			608,811	1,029	609,840	609,840	-	608,811	1,029	609,840	526,563	83,278
83510	Guide Rails	Other	-	1,448	1,448	1,448	-	-	-	-	-	-
		CNR	100,697	-	100,697	100,697	-	-	-	-	-	-
			100,697	1,448	102,145	102,145	-	100,697	1,448	102,145	63,432	38,713
83524	Road Resurfacing	LoCIP	2,494,491	10,179	2,504,670	2,504,670	-	-	-	-	-	-
		Other	1,323	-	1,323	1,323	-	-	-	-	-	-
		Town Aid Road Fund	181,000	-	181,000	181,000	-	-	-	-	-	-
		CNR	1,396,073	-	1,396,073	1,396,073	-	-	-	-	-	-
			4,072,887	10,179	4,083,066	4,083,066	-	4,072,887	10,179	4,083,066	3,884,512	198,554
83639	Large Dump Truck	Town Aid Road Fund	330,000	-	330,000	330,000	-	-	-	-	-	-
		CNR	19,000	161	19,161	19,000	(161)	-	-	-	-	-
			349,000	161	349,161	349,000	(161)	349,000	161	349,161	349,161	-

PROPOSED CAPITAL FUND BUDGET CHANGES
JUNE 30, 2016

JOB #	DESCRIPTION	FUNDING SOURCE	REVENUE BUDGET				OVER/ (UNDER) PROPOSED	EXPENDITURE BUDGET				BALANCE TO SPEND (OVERSPENT)
			CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL REVENUES		CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL EXPEND.	
83641	Mowers & Attachments	Town Aid Road Fund CNR	65,000 15,000 80,000	128 128	65,000 15,128 80,128	65,000 15,000 80,000	- (128) (128)	- - 80,128	- - 80,128	- - 80,128	- - -	
83647	Medium Dump Truck	CNR	- -	18,000 18,000	18,000 18,000	- -	(18,000) (18,000)	- 18,000	- 18,000	- -	- 18,000	
83733	Storrs Center Equipment	Other CNR	75,000 100,000 175,000	4,450 - 4,450	79,450 100,000 179,450	79,450 100,000 179,450	- - -	- - 179,450	- - 179,450	- - 165,318	- - 14,132	
83735	Transfer Station Truck & Equip.	Solid Waste Enterprise	241,000 241,000	1,880 1,880	242,880 242,880	96,400 96,400	(146,480) (146,480)	- 1,880	- 242,880	- 225,430	- 17,450	
84103	Storrs Center Reserve	Permit Fees Local Support Local Support - Leyland Fire Safety Fees Other - Insurance Reimb CNR	1,163,156 13,287 326,220 569,908 20,829 1,370,376 3,463,777	17,391 - - 2,818 - 20,209	1,180,547 13,287 326,220 572,726 20,829 1,370,376 3,483,985	1,180,547 13,287 326,220 572,726 20,829 1,370,376 3,483,985	- - - - - - -	- - - - - - -	- - - - - - -	3,112,681	371,304	
* 84106	Fern Road Bus Garage	CNR	9,834 9,834	1,513 1,513	11,347 11,347	9,834 9,834	(1,513) (1,513)	- 11,347	- 11,347	- -	- -	
84123	Streetscape	State Support Bonds	1,172,800 302,000 1,474,800	(676,800) (178,000) (854,800)	496,000 124,000 620,000	400,631 302,000 702,631	(95,369) 178,000 82,631	- - 620,000	- - 590,762	- -	- 29,238	
84124	Improvements to Storrs Road	State Support Storrs Ctr-Future Revenues Bonds	2,250,000 - - 2,250,000	70,070 54,680 178,000 302,750	2,320,070 54,680 178,000 2,552,750	2,228,284 - 178,000 2,406,284	(91,786) (54,680) - (146,466)	- - - 2,552,750	- - -	- -	- -	
* 84125	Storrs Ctr Intermodal Center	State Support Storrs Ctr-Future Revenues	821,051 - 821,051	(490,927) 6,588 (484,339)	330,124 6,588 336,712	330,124 6,588 336,712	- - -	- - (484,339)	- - 336,712	- -	- -	
84126	Parking Garage	State Support Leyland - 7th Floor Storrs Ctr-Future Revenues Desman Settlement Interest Income Other	10,000,000 - - - - - 10,000,000	- 770,391 291,436 215,000 36,274 15,120 1,328,221	10,000,000 770,391 291,436 215,000 36,274 15,120 11,328,221	10,000,000 368,825 - 215,000 36,274 15,120 10,635,219	- (401,566) (291,436) - - - (693,002)	- - 1,328,221 - -	- - 11,328,221 -	- -	- -	
84127	DECD STEAP 2	State Support Storrs Ctr-Future Revenues	500,000 - 500,000	- 191,985 191,985	500,000 191,985 691,985	500,000 - 500,000	- (191,985) (191,985)	- 191,985 691,985	- - 691,985	- -	- -	
84129	OMNIBUS	State Support Storrs Ctr-Future Revenues	552,000 - 552,000	- 229,498 229,498	552,000 229,498 781,498	500,000 - 500,000	(52,000) (229,498) (281,498)	- - 781,498	- -	- 781,498	- -	

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PROPOSED CAPITAL FUND BUDGET CHANGES
JUNE 30, 2016

JOB #	DESCRIPTION	FUNDING SOURCE	REVENUE BUDGET					EXPENDITURE BUDGET				BALANCE TO SPEND (OVERSPENT)
			CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL REVENUES	OVER/ (UNDER) PROPOSED	CURRENT BUDGET	PROPOSED CHANGE	AMENDED BUDGET	ACTUAL EXPEND.	
* 84130	Bus Facilities Program	State Support	4,940,000	144,266	5,084,266	5,084,266	-	-	-	-	-	-
		Local Support - Leyland	1,235,000	(1,235,000)	-	-	-	-	-	-	-	-
			6,175,000	(1,090,734)	5,084,266	5,084,266	-	6,175,000	(1,090,734)	5,084,266	5,084,266	-
* 84131	STEAP 4 Village Street Utilities	State Support	500,000	(6,004)	493,996	493,996	-	-	-	-	-	-
			500,000	(6,004)	493,996	493,996	-	500,000	(6,004)	493,996	493,996	-
* 84135	Town Square	Local Support - Leyland	125,000	-	125,000	125,000	-	-	-	-	-	-
		Local Support - EDR	125,000	-	125,000	125,000	-	-	-	-	-	-
		Local Support - UCONN	250,000	-	250,000	250,000	-	-	-	-	-	-
		Local Support - MDP	100,000	-	100,000	100,000	-	-	-	-	-	-
		Contributions	378,502	(1,200)	377,302	377,302	-	-	-	-	-	-
			978,502	(1,200)	977,302	977,302	-	978,502	(1,200)	977,302	972,985	4,317
* 84136	Main Street Investment Grant	State Support	500,000	(270)	499,730	499,730	-	-	-	-	-	-
			500,000	(270)	499,730	499,730	-	500,000	(270)	499,730	499,730	-
84137	Parking Garage Repairs/Maint.	Local Support - Leyland	50,000	50,000	100,000	79,450	(20,550)	-	-	-	-	-
		Interest Income	63	146	209	100,000	99,791	-	-	-	-	-
			50,063	50,146	100,209	179,450	79,241	50,063	50,146	100,209	-	100,209
* 84170	HUD Community Challenge Grant	State Support	610,590	6	610,596	610,596	-	-	-	-	-	-
		CNR	9,190	3,467	12,657	9,190	(3,467)	-	-	-	-	-
			619,780	3,473	623,253	619,786	(3,467)	619,780	3,473	623,253	623,253	-
84809	Senior Center Chairs	CNR	20,000	-	20,000	20,000	-	-	-	-	-	-
			20,000	-	20,000	20,000	-	20,000	-	20,000	20,000	-
85107	Open Space Purchase	State Support	-	243,750	243,750	243,750	-	-	-	-	-	-
		Bonds	1,040,000	-	1,040,000	-	(1,040,000)	-	-	-	-	-
			1,040,000	243,750	1,283,750	243,750	(1,040,000)	1,040,000	243,750	1,283,750	423,730	860,020
85816	Park Improvements	Contributions	-	500	500	500	-	-	-	-	-	-
		Bonds	20,000	-	20,000	20,000	-	-	-	-	-	-
		CNR	291,795	-	291,795	291,795	-	-	-	-	-	-
			311,795	500	312,295	312,295	-	311,795	500	312,295	308,871	3,424
86291	Technology Infrastructure-Schools	General Fund - Board	-	50,000	50,000	50,000	-	-	-	-	-	-
		CNR	600,000	-	600,000	600,000	-	-	-	-	-	-
			600,000	50,000	650,000	650,000	-	600,000	50,000	650,000	598,738	51,262
86292	School Building Maintenance	General Fund - Board	120,000	45,000	165,000	165,000	-	-	-	-	-	-
		CNR	650,000	-	650,000	650,000	-	-	-	-	-	-
			770,000	45,000	815,000	815,000	-	770,000	45,000	815,000	630,623	184,377
86299	Website Design	General Fund - Board	-	10,000	10,000	10,000	-	-	-	-	-	-
		CNR	10,000	-	10,000	10,000	-	-	-	-	-	-
			10,000	10,000	20,000	20,000	-	10,000	10,000	20,000	630,623	(610,623)
86318	Facilities Study	CNR	100,000	3,294	103,294	100,000	(3,294)	-	-	-	-	-
			100,000	3,294	103,294	100,000	(3,294)	100,000	3,294	103,294	-	103,294
			39,665,330	143,394	39,808,724	37,438,167	(2,370,557)	39,665,330	143,394	39,808,724	38,029,907	1,778,817

Committee on Committees

September 13, 2016

At the September 13, 2016 special meeting of the Committee on Committees, the following recommendations were approved:

Suzanne Singer Bansal as an alternate on Board of Ethics for a term ending June 30, 2017

Rebecca Shafer to the Town-University Relations Committee for a term ending March 13, 2018

Natalie Miniutti to the Historic District Commission for a term ending January 1, 2020

Heidi Groeger as an alternate on the Open Space Preservation Committee for a term ending December 31, 2019

PAGE
BREAK

Mary L. Stanton

Item #6

From: Marla Hauslaib <marlahauslaib@yahoo.com>
Sent: Thursday, September 08, 2016 5:18 PM
To: Town Clerk
Subject: Middle School Tennis Courts

I was so happy to hear the above is on the Council Meeting agenda this Monday. Wouldn't it be wonderful if the Town had available combined outdoor tennis/ pickleball courts. This has been so lacking for a Town like Mansfield. This is an opportunity to have this resource in a centralized area for all to enjoy. I would be happy to assist this valuable Town endeavor.

Sent from my iPhone

PAGE
BREAK

From: tulay luciano <tulayluciano@yahoo.com>
Sent: Monday, September 12, 2016 12:28 PM
To: Town Council; Town Mngr; Town Clerk
Subject: Naming town Square

Dear town Manager Hart and the Town council Members:

I do not think that it is a good idea to name any part of the town be named after a living person; nobody can predict what the future will be.

My other concern is although she served the town for a long time, Ms. Patterson is a controversial figure to some and her voting records show it.

Therefore I would recommend that name of our postage stamp size town square remain as "town square".

Warm regards,
Tulay Luciano
808 Warrenville Rd.
Mansfield Ctr. 06250

PAGE
BREAK

To: Town Council, Planning and Zoning Committee
 From: Bill Roe
 Date: 9/12/2016

RE: Single Family Home Rental Conversions in Mansfield

Thank you for allowing me to speak at this meeting. After attending many meetings in the last year, I see that many of the speakers have an agenda. It could be for personal monetary gain, or a political stepping stone, or just to disagree with a policy. Let me state that the Mansfield Neighborhood Preservation Group does not have a monetary gain, political interest or desire to be in the press. Being over 350 strong, we just want Mansfield to be a great community with an excellent quality of life for our neighbors. We are putting in all these hours, putting in thousands of dollars of our own money, attending meetings several times/week to build up our community and make it better. I am speaking on behalf of myself but I think most of the group would agree, I just did not have time to poll them.

In the New York Times article Nov 27, 1988, *The View From Storrs*, <http://www.nytimes.com/1988/11/27/nyregion/the-view-from-storrs-housing-problems-on-campus-spill-over-into-neighborhoods.html> the neighbors asked that the conversion of their homes to rental businesses be stopped. When we took on this project last year, many people said it was tried before and nothing will be done about stopping the conversion of single family homes to rental businesses. Well, here we are. For us, it's been a year. Last month there were 7 more rentals approved in our community, making it over 426 rentals in our neighborhoods. . Virtually every neighborhood has rentals. I have yet to see any progress to stop more rentals in our neighborhoods. As far as I can see since 1988 to now, nothing has been done to stop the rentals. If anything, rental permits are streamlined through, helping landlords, good or bad, getting approval and rubber stamping the paperwork.

I think that about 10 years ago, a rental department was started to curtail and control the rental problem which was mostly on Hunting Lodge Rd. Now, Hunting Lodge Rd has gotten worse and many neighborhoods are in the same situation as Hunting Lodge Rd. was 5-7 years ago. *Mansfield Tomorrow: Plan of Conservation and Development* states that the rental businesses in family neighborhoods are a major problem for residents of Mansfield. Remember, the **whole community** (not Mansfield Neighborhood Preservation Group) wrote *Mansfield Tomorrow*. Almost no one wants a rental to move in next to their house. Now is the time... the residents need a **strong statement from the Town Council** that you will support and find a solution to stop the conversion of single-family homes to rental businesses. This needs to be done right away. The alternative is to admit that you support Mansfield turning into a rental community, taking over the responsibility of UConn for housing their students.

I know this a tough speech but this is so important. As far as quality of neighborhoods goes, so goes the community. Please support your neighbors and protect your own homes. Thank you for your time.

Bill Roe

The New York Times

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November 27, 1988

THE VIEW FROM: STORRS

THE VIEW FROM: STORRS; Housing Problems on Campus Spill Over Into Neighborhoods

By ROBERT A. HAMILTON

IN most towns, zoning violations consist of an occasional garage going up without a permit or a tennis court too close to the property line. But when you plunk the 25,000-student University of Connecticut down in the middle of a rural area, zoning officials are faced with a new problem: illegal boarding houses.

The university is in Storrs, in the town of Mansfield, a town where a hastily converted attic or basement can bring several hundred dollars a month, where a house that would rent to a family for \$1,200 might bring twice that from a group of students.

So, for the second time in 18 months, the Mansfield Planning and Zoning Commission has ordered its zoning agent, Curt Hirsch, to crack down on efficiency apartments and fraternity houses operating without permission and near the university in the Storrs section of the town.

For Mr. Hirsch, it means weeks of work talking with neighbors, postal carriers and others who might have a clue as to how many people are living in a particular house.

"It's a frustrating enforcement issue, proving who actually lives in a house," Mr. Hirsch said. "Most of the time, you have to do it without ever setting foot inside."

Because some of the cases will end up in court, Mr. Hirsch does not want to taint them with an illegal search.

So far he has issued two citations, both for cases he has investigated for many months before the commission order, but he has his eye on several other suspect dwellings.

Aline L. Booth, chairman of the commission, said health and safety issues prompted the crackdown, "but it's also because students' life styles are different from what people have come to expect in single-family neighborhoods."

Houses rented to students generally have cars parked on the street and the lawn most of the time, there is trash left around the house, and there is more traffic as the tenants come and go to classes.

"And it's pretty well known in our community that students have parties," Mrs. Booth said. "Of course, families have parties, too, but they tend to be on a different scale and a lot louder when students are involved."

"We're not trying to discriminate against students, we realize they need a place to live," she continued. "But we also have a responsibility to our full-time residents."

Jane E. Lowell, the assignments director of the university's Office of Residential Life, said, "We have a continuing housing shortage, and no indication it's going to improve anytime soon."

The dormitories have a rated capacity of 8,633 students, although since 1980 that has been "enhanced," by converting large double rooms into triples, and converting study halls and lounges in the dorms to bedrooms.

Currently, Ms. Lowell said, the university is 281 students over even its enhanced capacity, and it has a waiting list of more than 500 students who would like to live on campus.

"We house 76 percent of our undergraduate students, which gives us one of the highest proportions in the country living on campus," she said.

UConn is ranked 12th nationally in the number of dormitory rooms available.

The university has approval from the state's Board of Higher Education to begin planning for a new 450-bed dormitory, but it is likely to be eight years before that is completed, and even that might not be enough.

"You're talking about a need for 1,100 or 1,200 beds, anyway," Ms. Lowell said. "Of course, there are so many other considerations, I would never recommend we build that many, but that's how many we could use."

So, Ms. Lowell said, thousands of students are forced to seek off-campus housing each year, and because it is a rural area, there are few apartment complexes nearby.

"Off-campus housing is tight, it's expensive, and it's inconvenient because students usually have to drive some distance and it's not down a well-lit sidewalk," Ms. Lowell said.

To assist students in finding a place to live, Ms. Lowell's office operates a listing service for rooms and apartments, but does not screen the listings to make sure they have all applicable permits.

"We make it clear to the students that this is only a list, that the university is not making any judgment

or recommendation with regard to the housing," Ms. Lowell said.

Mr. Hirsch, the Mansfield zoning agent, said that attitude has contributed to the problem in Storrs. "The university has a real housing crunch, and they're not taking care of it, so the students move out into the community and it becomes our problem," he said. "There's probably dozens of homes with illegal apartments." Mr. Hirsch said he has issued two citations so far, one for the Sigma Alpha Epsilon fraternity house at 17 King Hill Road, the other for the Kappa Sigma fraternity house at 188 North Eagleville Road.

Mr. Hirsch said that he tried to find out through the post office how many people were living at the Kappa Sigma house and that a postal carrier told him there were deliveries for at least a dozen people.

The owner of the house, John Mihalopoulos, has denied that the house is used as a boarding operation, and the case has been turned over to the Town Attorney, Mr. Hirsch said.

In the other case, the owner, Owen Mark Sanderson, has asked for zoning approval to operate a boarding house.

"I have no choice, at this point, but to issue him a citation and turn it over to counsel," Mr. Hirsch said.

"They're both normal-sized, single-family houses, maybe 1,500 to 2,000 square feet," Mr. Hirsch said. "They should not have that many adults living in them."

Mrs. Booth, the head of the Planning and Zoning Commission, said the problems of overcrowding were more serious than noise and parties. For instance, she said, overworked septic systems in single-family houses can fail, creating a health hazard for an entire neighborhood. In addition, illegal conversions might not meet fire and safety codes, she pointed out.

Apartment houses cannot be built in most areas of the town, she said, because there are no municipal sewers or city water for large projects. Mrs. Booth said there have been suggestions that UConn extend its sewer system to areas adjacent to its campus, which would allow the town to rezone those areas for apartments.

The university is set to undertake a study to determine if there is sufficient capacity in its system to allow for expansion.

Another possibility is to convert buildings at the nearby Mansfield Training School, a center for the retarded that is nearly vacant because of a state program to transfer its residents into community group homes. The center has one of the most advanced sewage treatment systems in the state, so it could accommodate a large population.

Though the center is about three miles from UConn, shuttle buses that operate on campus could make

regular swings through the complex, said Mrs. Booth, who serves on a task force considering uses for the training school.

"We are all aware of the university's severe housing problem, and we're sensitive to it," Mrs. Booth said. "But at the same time, it shouldn't be foisted off onto the town."

Photo of Salvatore Vinci and Sean Murphy in one of the new dormitory rooms at the University of Connecticut in Storrs (NYT/Steve Miller)

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PAGE
BREAK

Mary L. Stanton

From: Jonathan Sgro <jonsgro@gmail.com> on behalf of Jonathan Sgro <jon@sgro.com>
Sent: Friday, September 09, 2016 11:49 AM
To: Town Clerk
Subject: letter to Town Council - MMS Tennis Courts

Mansfield Town Council,

I've known about the plan to demolish the Tennis Courts at the Middle School for some time and I'm glad it's now getting some attention.

As a parent of a MMS student and as someone who has personally made use of those courts in the past, I feel we should repair the courts. There are not enough courts available in town and the students of MMS should have outdoor tennis as an option.

Please reconsider the plan for that property.

Thanks.

Jonathan Sgro
57 Browns Rd

PAGE
BREAK

Sara-Ann Chaine

From: Jessie Richard
Sent: Friday, September 09, 2016 11:43 AM
To: Derek M. Dilaj; Robert L. Miller; Francis P. Raiola; Jennifer S. Kaufman; Sara-Ann Chaine
Subject: PZC Referral-Mountain View Acres 9-Lot Subdivision
Attachments: STEARNS REFERRAL.pdf

Attached is a referral for a 9-Lot Subdivision on land owned by the Stearns Family called Mountain View Acres. Please pass along to your appropriate staff/committees. Full size plans and reports are available for you to view in our office. Below is a link to view the material online:

<http://www.mansfieldct.gov/content/1904/1932/14344.aspx>

Please have any comments forwarded to our office by October 17th.

Jessie L. Richard
Town of Mansfield
Planning and Community Development
4 South Eagleville Road
Storrs, CT 06268
(860)429-3330

APPLICATION REFERRAL
Mansfield Planning and Zoning Commission

- TO:
- Public Works Dept. (c/o Asst. Town Engineer)
 - Health Officer (c/o R. Miller, EHHD)
 - Design Review Panel
 - Committee on Needs of Persons with Disabilities
 - Fire Marshal
 - Traffic Authority
 - Recreation Advisory Committee
 - Open Space Preservation Committee
 - Parks Advisory Committee
 - Town Council
 - Conservation Commission
 - Agricultural Committee
 - Sustainability Committee
 - Economic Development Commission
 - Town University Relations Committee
 - Police (c/o Resident Trooper)

The Planning and Zoning Commission has received a **9-Lot Subdivision Application** and will consider the application at a Public Hearing/regular meeting on **11/2/16**. Please review the application and reply with any comments to the Planning Office before **10/17/16**. For more information, please contact the Planning Office at 429-3330.

APPLICATION INFORMATION

Applicant: Willard J. Stearns & Sons, Inc.
Owner: Willard J. Stearns & Sons, Inc.
Agent(s): Gardner and Peterson
Proposed Use: 9-Lot Subdivision
Location: Southwest Corner of Coventry Road and Browns Road
Zone Classification: RAR-90

Other Pertinent Information:

- o All documents for this project can be viewed in the Mansfield Planning Office or online at <http://www.mansfieldct.gov/content/1904/1932/14344.aspx>
- o
- o

Jessie L. Richard

Signed: _____

Date: 9/9/16



TOWN OF MANSFIELD

DEPARTMENT OF PLANNING AND DEVELOPMENT

Item # 11

Date: September 20, 2016

To: Mansfield Town Council; Mansfield Planning and Zoning Commission;
Mansfield Economic Development Commission

From: Linda M. Painter, AICP, Director

Subject: CTNext Innovation Places: Application for a Northeast Connecticut Innovation Hub

Earlier this year, the Connecticut General Assembly authorized the creation of a program to facilitate the creation of Innovation Places through Public Act 16-3. According to the project website <http://ctnext.com/innovation-places/>, the purpose of the program is to

“support entrepreneurs and leaders developing places that will attract the talent high-growth enterprises need. Think of an area you can walk to, bike to or take a train to where your mind comes alive with possibilities; where you run into brilliant people solving big problems and inventing new technology; where the sidewalks and cafes are full of conversation; where art events and music venues brim with people making new friends – a place full of ideas.

Such places attract talent like magnets. And they produce new solutions, products and businesses that create jobs – high-skill, mid-skill, and low-skill jobs – quickly. Young people and innovative organizations want to be in dense, vibrant, walkable places with public transportation and a mix of uses. Enterprises often grow quickly in areas with anchor institutions and where cutting edge research is taking place.”

The Innovation Places program includes 3 main components:

- Planning grants to assist in development of an Innovation Places Master Plan as well as applications for an Implementation Grant;
- Implementation grants to help fund activities recommended by the Innovation Places Master Plan; and
- Encouraging state agencies to support applications for projects in designated Innovation Places.

State Senator Mae Flexer convened a regional working group in August 2016 with the goal of developing a planning grant application for the eastern Connecticut Region. The attached grant application was submitted by CME Associates on September 12, 2016. The Town Manager is identified as a partner in the application; and the Town has committed \$1,000 to the project from the Department of Planning and Development’s FY16-17 program activities budget if the grant is awarded.

CTNext plans on notifying planning grant awardees the week of October 24, 2016. If the application is selected for funding, the planning process will take place between November 1, 2016 and February 28, 2017.

CT NEXT Innovation Places

Project Name

Northeast Connecticut Innovation Hub

Contact Person

John P. Guskowski, AICP, LEED-AP, ENV-SP
Director of Planning & Real Estate Development

Affiliation/ Company

CME Associates, Inc.

Phone

860-928-7848

Email

jguskowski@cmeengineering.com

Please list all Partners

Organization	Name	Sector	Phone	Email
Cafemantic	Andrew Gutt	Private	860-423-4243	agutt@cafemantic.com
CME Associates, Inc.	John Guskowski	Private - Engineering/Design	860-928-7848	jguskowski@cmeengineering.com
Connecticut Innovations	Glendowlyn Thames	Quasi-Public	860.257.2332	Glendowlyn.Thames@ctinnovations.com
Connecticut Small Business Development Center	Greg Lewis	Nonprofit - Business Development	860-942-0701	gregory.v.lewis@uconn.edu
Connecticut Transportation Institute	James Mahoney	Research and Education	860-486-9299	JAMES.MAHONEY@uconn.edu
Day Kimball Healthcare	Robert Smanik	Hospital/ Healthcare	860-486-2166	hadi.bozorgmanesh@uconn.edu
EASTCONN	Maureen Crowley	Education	860-455-1513	mcrowley@eastconn.org
Eastern Advanced Manufacturing Alliance	Kelli Vallieres, President	Private - Manufacturing Coalition	860-859-4100	KVallieres@soundmfg.com
Eastern Connecticut State University	Dr. Polly Silva	Higher Education	860-465-0655	silvap@easternct.edu

Eastern CT Workforce Investment Board	John Beauregard, President	Workforce Development	860-859-4100	beauregardj@ewib.org
Innovative-Diffusion	David Oyanadel, CTO	Technology, Entrepreneur	860-455-6123	innovativediffusion@outlook.com
Mansfield Downtown Partnership	Cynthia van Zelm, Exec. Director	Nonprofit-Downtown organization	860-429-2740	vanzelmca@mansfieldct.org
Mechatronic Energy Systems	Sam Shifrin, CEO	Technology Entrepreneur	860-423-7800	sam@mechaenergy.com
NECCOG	John Filchak, Exec. Director	Regional Council of Governments	860-774-1253	john.filchak@neccog.org
Nerac & XcellR8	Kevin Bouley, CEO	Private - Technology/Entrepreneur	860-872-7000	kbouley@nerac.com
Northeast Connecticut Economic Alliance	Ellen Parent	Nonprofit- Small Business Lender	860-465-5141	eparent@nealliance.com
Northeastern Connecticut Chamber of Commerce	Betti Kuszaj, Exec. Director	Nonprofit - Business Network	860-774-8001	elizabeth.kuszaj@snet.net
Quinebaug Valley Community College Advanced Manufacturing Initiative	Andrew Morrison	Higher Education & Workforce Training	860-932-4177	amorrison@qvcc.com mnet.edu
State Representative	Greg Haddad	State Government	860-240-8585	gregory.haddad@cga.ct.gov
State Representative	Christine Rosati Randall	State Government	860-240-8585	christine.randall@cga.ct.gov
State Representative	Susan Johnson	State Government	860-240-8585	Susan.Johnson@cga.ct.gov
State Representative	Danny Rovero	State Government	860-240-8585	danny.rovero@cga.ct.gov
State Senator/CGA	Mae Flexer	State Government	860-240-8600	mae.flexer@cga.ct.gov
The STEMIE Coalition	Danny Briere, CEO	Private - Entrepreneur	860-429-0100	dbriere@telechoice.com
Town of Killingly Economic Development	Elsie Bisset	Municipal	860-779-5350	ebisset@killinglyct.gov
Town of Mansfield	Matthew Hart, Town Manager	Municipal	860-429-3336	hartmw@mansfieldct.org
Town of Putnam Economic & Community Development	Delpha Very	Municipal	860-963-6834	delpha.very@putnamct.us
Town of Tolland	Heidi Samokar	Municipal	860-871-3601	hsamokar@tolland.org

Town of Windham Economic Development	Jim Bellano	Municipal	860-465-3045	jbellano@windhamct.com
UConn Entrepreneurship & Innovation Consortium	Hadi Bozorgmanesh	Higher Education	860-486-2166	hadi.bozorgmanesh@uconn.edu
UConn Innovation Society (Student Organization)	Justin Hall	Millennials	860-486-2166	justin.hall@uconn.edu
UConn Office of the Vice Provost for Research	Andrew Zehner	Higher Education and Research	860-486-1339	andrew.zehner@uconn.edu
UConn School of Engineering and Research Centers	Michael Accorsi	Higher Education and Research	860-486-4198	michael.accorsi@uconn.edu
UConn Technology Park	Radenka Maric	Innovation and Technology Development	860-486-1450	radenka.maric@uconn.edu
Updike, Kelly & Spellacy	Ben Wiles	Private - Attorney	860-548-2657	bwiles@uks.com
Windham Region Chamber of Commerce	Diane Nadeau	Nonprofit - Business Network	860-423-6389	diane@windhamchamber.com

Overview

1. Vision

Inspired by Silicon Valley and North Carolina's Research Triangle, Northeast Connecticut (NECT) is a leader in research, technology, and innovation. Comprising a similarly-sized area, NECT is home to a full spectrum of higher education institutions, including Connecticut's flagship university, and a dense cluster of small- and medium-size advanced manufacturing businesses. More importantly, NECT expands the Innovation Place concept to include a network of culturally and historically rich communities with assets unique in the state. Together, the municipalities, educational institutions, and private sector partners, such as the companies of the Eastern Advanced Manufacturing Alliance (EAMA), offer the collective potential to attract and retain talent. With exceptional regional assets in research, education, and workforce training, a vibrant entrepreneurship and innovation community, an important business sector (including manufacturing companies and entrepreneurial ventures), and a variety of classic, charming urban spaces, NECT has the foundation to become a nationally-recognized Innovation Place. The planning phase will result in an action plan for a Hub that is both a physical space for convening, networking, and innovation and an organizational construct to move the region forward as an Innovation Place. (See Appendix A for a detailed vision statement.)

2. Private-sector leadership (pre-requisite)

Representatives from key private sector groups, including EAMA, technology and manufacturing companies, and entrepreneurs (see partner list), will be involved in the planning process as members of the steering committee and as contributors through the collective engagement model to be

implemented during the planning process (see sections 10, 12, and 13). The engineering and design firm CME Associates, headquartered in Storrs Center, will lead the project.

3. Public-sector experience (pre-requisite)

This project's public sector partners, including municipalities, UConn, ECSU, and QVCC, rely on public sector funding for their daily operations and routinely participate in multi-stakeholder processes using public funding. The municipal partners are transparent public entities that work to serve the populations and businesses of NECT. In addition, the Eastern Connecticut Workforce Investment Board (EWIB) received nearly \$20 million in funding from the US Department of Labor and State of Connecticut to support programs that deliver innovative workforce support. CME Associates has managed many projects supported by public funding, including dozens of federally-funded bridge replacements for the Connecticut DOT and a well-field replacement for Putnam.

4. Entrepreneurial experience (highly-weighted)

The NECT Innovation Hub engages individuals and organizations that have extensive experience promoting successful entrepreneurial ventures, including the Connecticut Innovation and Entrepreneurship Consortium (UConn), Nerac, the Quiet Corner Innovation Cluster (QCIC), and Connecticut Innovations. QCIC and the Connecticut Manufacturing Simulation Center at the UConn TechPark bring innovation and entrepreneurship to the region's Small and Medium-sized Enterprises (SMEs). Institutional partners at UConn have supported the establishment of several hundred companies based on research discoveries. In addition, UConn offers several dozen courses in innovation and entrepreneurship. Nerac, a key member of the planning team, is a global research and advisory firm supporting companies developing innovative products and technologies.

5. Research experience

UConn provides scientific capital and research experience to spur technology-based innovation. The planning team will engage the UConn Tech Park, the School of Engineering, the UConn Entrepreneurship & Innovation Consortium, and the newly-established QCIC and Connecticut Manufacturing Simulation Center, which have experience translating research outcomes to innovative products and processes. Through its Sustainable Energy Institute, ECSU is a leader in sustainable energy technology and policy.

The many research centers of excellence at UConn receive support from major companies and federal research contracts. These centers include: the Additive Manufacturing Innovation Center, Center for Clean Energy Engineering, Center for Transportation and Livable Systems, the Connecticut Transportation Institute, UTC Institute for Advanced Systems Engineering, the Institute of Materials Science, Pratt & Whitney Center of Excellence in Aerospace Systems, the Comcast Center of Excellence for Security Innovation (CSI), the Eversource Energy Center, and the FEI Center for Advanced Microscopy and Materials Analysis.

6. Planning process experience

This is a deeply experienced and diverse planning team. This project's lead, CME Associates, has been one of the most prominent planning and design firms in NECT for over 40 years. CME has led multi-stakeholder planning processes, including recent master plans for Brooklyn, Essex, and Clinton, and downtown revitalization planning for Putnam and Manchester. Each of the project's municipalities has undertaken numerous planning initiatives, including municipal master plans, and two joint studies, the WINCOG/NECCOG joint Comprehensive Economic Development Strategy (CEDS) and the HUD-funded "Sustainable Eastern Connecticut" plan. The multi-stakeholder Advanced Manufacturing Initiative was the result of planning efforts by partners including QVCC, EAMA, and EWIB.

7. Diversity and representation of population to be impacted

The participants represent the perspectives and experiences needed to build an innovation place that leverages the assets of the community, responds to the needs and preferences of Millennials, and is grounded in sound, experience-based community planning (See Appendix B). The planning team includes members of the 18-44 target demographic, and the planning process engagement strategy seeks out the ideas and input of millennials, for example by engaging students at QCIC, ECSU, and UConn. Equally important, the planning team includes heavy representation from entrepreneurs and business leaders, including young graduates, who can advise on the conditions required for a thriving business and innovation community.

8. Planning process funding match (highly weighted)

Within successful complex, multi-stakeholder planning processes, the most valuable contribution and commitment that project partners can make is that of time, not money. The commitment and dedication of time and energy from the broad group of stakeholders is what will yield an exceptional product. Each of the project team members is prepared to make a substantial commitment of staff time, including approximately 40-50 hours per Steering Committee member. The value of these hours is included in the attached budget worksheet.

In addition to the substantial in-kind expenditure, several team members are contributing funds from, in many cases, very limited government and non-profit budgets. The Towns of Killingly and Putnam, through the Eastern Connecticut Enterprise Corridor (ECEC) will be contributing \$2500 and the Towns of Mansfield and Windham will be contributing \$1,000 each.

PLANNING PROCESS

9. Budget attachment (separate)

10. Quality of strategy development process (highly weighted)

The strategy development process follows a collective action model engaging all partners and stakeholders. A first-week meeting of the stakeholders will be held to begin the dialogue and to select representatives from each sector to serve on a steering committee.

The first responsibility of the steering committee will be to form working groups to investigate and address priority areas for realizing the economic development potential of the Innovation Place. Priority areas are envisioned to cluster around sectors, such as municipalities, technology companies, education, and entrepreneurship resources, but could also target topics such as attracting millennials and talent to the region, leveraging unique regional assets related to quality of place, transportation, or other priorities.

The working groups will produce plans for their sectors or priority areas. These plans will be subject to analysis of emerging conditions, aligned capabilities and identification of the scope of the opportunity to develop businesses, technology, and housing, transit, and community development upgrades in the urban cores. This analysis will help the teams identify strategies to convert weaknesses to opportunities.

Next, the steering committee led by CME will integrate the plan elements developed by working groups. In the final three weeks of the planning phase, the plan will be refined, written, and submitted to CTNext. See Appendix D for project timeline and engagement process diagram.

To facilitate collective action, CME will establish a web/social media platform that will serve as a virtual meeting place and message board where partners can contribute ideas and participate in the planning process. The web platform will supplement face-to-face meetings, video conferences and conference calls among the stakeholders.

11. Baseline data collection plan

The development of a solid understanding of the entrepreneurial environment, R&D capacity, demographic, economic, employment, and geographic nature of the place is a critical early step. Rather than attempt to undertake a new analysis, the team will collect and organize recently-developed databases. The CEDS study, the NECCOG and CRCOG regional Plans, the Sustainable Eastern Connecticut Study, EWIB's employment studies, UConn Extension's GIS and CLEAR databases, town data, and the SBDC resources will all be collected. These data will provide context and background to early conversations about risks, opportunities, and capabilities of the region, and "ground truth" regarding the ability of the region or individual places within the region, to support a dynamic Innovation Place.

12. Governance structure for planning process (highly weighted)

CME will act as the convener and moderator of the planning process. As described in section 10, A steering committee selected at a meeting of all participants and stakeholders will provide strategic leadership and guidance.

The participants and stakeholders will be convened very early in the planning phase to select a steering committee consisting of representatives from each sector impacted by the Innovation Place. Based on discussions, the steering committee will form working groups to address priority impact areas and sectors (such as municipalities, urban spaces, millennials, entrepreneurs) as well as cross-sector interactions. The reports of the working groups will form the backbone of the plan for the Hub. The steering committee members will provide strategic direction to the working groups, will guide planning processes, will facilitate collection of ideas and information from their respective sectors, will participate in vetting ideas and completing analysis of emerging conditions and aligned capabilities, developing a model for the innovation place, facilitate completion of an organizational business, and provide input on the implementation plan. The aim is to actively engage all sectors to maximize the potential of the Innovation Place to revitalize the urban centers of NECT and to ensure buy in from communities, institutions, and individuals affected by the plan.

A description of the engagement process and a project timeline is provided in the appendix.

13. Quality of stakeholder and community engagement (highly weighted)

The steering committee is responsible for engaging the broad spectrum of perspectives held by the large and diverse stakeholder group. The steering committee will coordinate outreach initiatives throughout the area. A hub-and-satellite constellation model will be employed to facilitate community-level and cross-sector communications (See Appendix). Outreach meetings, beginning with the Steering Committee and radiating out to businesses, community leaders, and service providers will seek to develop a vision for the Hub. From these meetings, commitments to participate will be made and other stakeholders and resources identified. Numerous methods of stakeholder outreach will be employed, including website/social media, online polling and scheduling, in-person forum events and open committee meetings.

PLACE

14. Intent to have zoning for mixed-use development (20%) (pre-requisite)

All of the primary communities involved in this project have made significant investment in making their urban community cores available for higher-density, mixed use development- and critically, for redevelopment. Putnam's Industrial Heritage Overlay District (IHOD) and Killingly's Mill Mixed Use Development District (MMUDD) promote the mixed-use redevelopment of the many mill complexes in the downtown areas of those communities. Similarly, Windham's Planned Development Districts, such as ArtSpace and the Frog Bridge District, promote mixed-use redevelopment. Mansfield's new downtown, Storrs Center, is an innovative design district, and the Four Corners area adjacent to the UConn Tech Park has been identified for redevelopment into a compact mixed-use district. The commitment of partnering municipalities to pursuing mixed use (re)development is strong and evident in municipal master plans and regulations.

15. Public transportation accessibility (pre-requisite)

The Nash-Zimmer Transportation Center in Storrs serves as a gateway between NECT, Hartford and other major cities by functioning as a central hub with connections between the UConn shuttle system, Windham Region Transit, Peter Pan interstate bus service and the planned easterly expansion of CTfastrak. Circulation within NECT itself is provided by both the Windham Transit District and the NECT Transit District. Strengthening transportation linkages between the urban centers of the Hub, including rail lines, is anticipated to be a significant focus of this initiative, as is the commitment to improving in-town pedestrian networks.

16. Presence of anchor institutions (pre-requisite) -

NECT is home to the full spectrum of higher education institutions including UConn, ECSU and QVCC as well as healthcare institutions such as Day-Kimball and Windham Hospitals. Other anchor institutions in the private and entrepreneurial sectors include the QCIC (UConn), the UConn Entrepreneurship and Innovation Consortium, Nerac, EAMA, and the Northeast Connecticut Economic Alliance. These institutions are further supported by numerous community economic development agencies and chambers of commerce.

17. Existing research and/or entrepreneurship activity (prerequisite)*

NECT draws talent from across the state, nation, and the world, and is an emerging hub for innovation, entrepreneurship, and technology-based enterprises. UConn supports annual research expenditures in excess of \$250M and entrepreneurship and technology development through the Technology Park, the Entrepreneurship and Innovation Consortium, the Technology Incubation Program, and through the Office of the Vice President for Research. ECSU is a leader in sustainable energy technology and policy, and supports education and innovation that attracts talent to Willimantic and its entrepreneur-ready repurposed space in its mill district. QVCC supports educational initiatives that are tailored to staff the changing needs of technology employers in the region.

In the private sector, Nerac has contributed to the development of several hundred innovative companies and holds conferences with entrepreneurs that accelerate innovation by connecting venture capital and industry mentors to aspiring technology entrepreneurs. Nerac also provides seed funding, houses startups, and has extensive consulting capabilities that support entrepreneurs and innovation-based enterprises.

18. Quality of amenities (e.g., vibrancy, streetscape, meeting places, entertainment, arts)*

NECT offers exceptional quality of place amenities. The towns involved in this project offer downtown infrastructure; theater, music, and arts and entertainment venues; walkable spaces, and cafes and restaurants. Uniquely, NECT offers parks and green spaces, recreation opportunities, as well as community-supported agriculture and farmers markets that significantly enhance livability and quality of place. These amenities are further described in the Appendix E.

19. High-speed Internet/broadband access*

Mansfield, the likely physical home for the NECT Innovation Hub, is served by numerous data infrastructure options. The Frontier Fiber network is available with a 20MB internet line with potential for expansion; Lighttower has recently added Storrs Center and the Four Corners to its Dark Fiber network, and Charter Spectrum is also exploring expanded options for the area, providing high-speed service for businesses and individual consumers. As a leading research university, UConn has computing infrastructure adequate to support data-intensive distributed research and multi-site collaborations.

20. Mixed-income housing accessibility*

NECT offers some of the most affordable housing in the state, including urban residential districts and walkable communities. The home prices of the three traditional urban areas in this project are substantially below State levels: median home sales price for Putnam, Killingly, and Windham are 35%, 30%, and 40% below the State median, respectively. The home, rent, and development land prices in Windham County are easily the lowest in the State, making development costs for additional residential real estate comparatively attractive. In addition to these baseline advantages, the communities have been striving to add more residential development in their urban cores. See Appendix E for more detail.

21. Relation to larger region and leverage of regional assets*

Silicon Valley and the Research Triangle are commonly thought of as single “places,” but, like NECT, are really collections of numerous places, businesses, gathering spots, and communities scattered across multiple municipalities and anchored by large, keystone institutions. This project will bring together the stakeholders, innovators, investors, experts, and partners across the region to plan and act more as a single “place” and ultimately form a collaborative network that supports business development, employment expansion, transit connections, housing growth, and commercial investment throughout the region. With regional assets such as UConn and the companies of EAMA leading the way and a variety of classic, charming urban spaces, NECT has a real opportunity to become a nationally-recognized Innovation Place.

Project Budget: Northeast Connecticut Innovation Hub

Applicant: CME Associates, Inc.

Section A. - Summary

	Use of Funds (populated from Section B)	Sources of Support			Total
		CTNext	Cash	In-kind	
Planning Process	\$40,600	\$40,600		\$108,000	\$148,600
Meeting/Event costs	\$4,500		\$4,500		\$4,500
Data Compilation	\$3,400	\$3,400		\$10,000	\$13,400
Report Generation	\$6,000	\$6,000		\$10,000	\$16,000
Other					\$0
Total	\$54,500	\$50,000	\$4,500	\$128,000	\$182,500

Section B. - Use details

Planning Consultant					
Name	Hourly Rate	Hours/month	mos. in contract	Total	
John Guskowski (CME Associates)	\$155.00	60	4	\$37,200	
Suzannah Judd (CME Associates)	\$85.00	10	4	\$3,400	
Total				\$40,600	

Meeting/Event Costs		
Event	Purpose	Amount
Steering Committee	Meeting expenses	\$3,000
Outreach Meetings	Stakeholder outreach	\$1,500
Total		\$4,500

Data Compilation & Analysis	
Description	Amount
Uconn Resources	\$3,400
Total	\$3,400

Report Development & Graphics	
Description	Amount
Uconn Resources	\$6,000
Total	\$6,000

Section C. - Source details

Cash			
Source Entity	Role in Applicant Group	Purpose of Support	Support Amount
NE CT Enterprise Corridor	Steering Committee	Meeting/Event costs	\$2,500
Town of Mansfield	Steering Committee	Meeting/Event costs	\$1,000
Town of Windham	Meeting/Outreach	Meeting/Event costs	\$1,000
Total			\$4,500

In-kind			
Source Entity	Role in Applicant Group	Description of Support	Amount
Stakeholder Representative*	Meeting/Outreach	In-Kind (time/overhead)	\$ 48,000.00
Steering Committee Member**	Meeting/Planning	In-Kind (time/overhead)	\$ 60,000.00
CME & Uconn Organization	Project Management	Additional time/resources	\$20,000
Total			\$128,000

* Assume 24 stakeholder representative participating at 20 total hours each for Planning Phase

** Assume 12 Steering Committee representatives participating at 40 total hours each in Planning Phase

Northeast Connecticut Innovation Hub

Appendix A

VISION

Why Northeast Connecticut?

Northeast Connecticut offers unique regional assets that support innovation and entrepreneurship as well as quality of place. Home to many small and medium sized companies and a strong higher-education infrastructure, NECT provides ample opportunities for high-quality employment and a dedication to growing innovation, investment, and connectivity. The region also offers a wide variety of lifestyle options, from small-scale urban to rural, that appeal to young professionals who are not interested in the larger-city, urban experience, a group that includes approximately one-third of millennials according to a Rockefeller Foundation and Smart Growth America study.

What we have to offer

A regional quadrangle anchored by Mansfield, Putnam, Killingly, and Windham at its vertices, the Northeast Connecticut Innovation Hub affords numerous opportunities for creators and innovators to mix, mingle and collaborate in a low-key, amenity rich environment. Key assets include:

- Full spectrum of higher education institutions including UConn, Eastern Connecticut State University (ECSU), and Quinebaug Valley Community College (QVCC).
- Vibrant and culturally rich downtowns including the historic urban centers of Putnam, Danielson, and Willimantic as well as the new Storrs Center development in Mansfield.
- A dense cluster of small- and medium-size advanced manufacturing businesses supported in their efforts by workforce development organizations such as the [Eastern Advanced Manufacturing Association \(EAMA\)](#), the [QVCC Advanced Manufacturing Technology Center](#) and the [Eastern Workforce Investment Board \(EWIB\)](#).
- The research and technology transfer assets of the University of Connecticut, including the [UConn Entrepreneurship & Innovation Consortium](#) and the [UConn Tech Park](#).
- An entrepreneurial environment that includes the CEOs of [Nerac](#) and [The Stemie Coalition](#), financial and technical support from a network of attorneys, venture and traditional funders, and micro-lending through the [Northeast CT Economic Alliance](#), and business support services from area Chambers of Commerce and Connecticut's Small Business Development Center.
- Strong municipal and regional commitment from the towns of Mansfield, Putnam, Killingly, Windham and Tolland to providing the types of places that will foster and support the growth of an innovation economy.
- A strong connection to nature with endless opportunities for recreation and enjoying fresh, local food from our abundant farms.

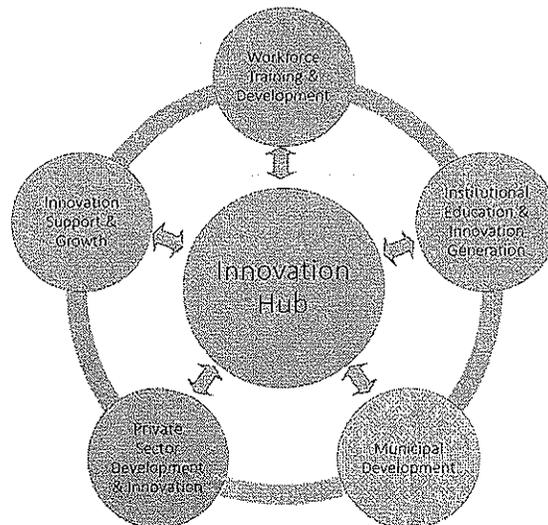
Creating a Hub

As Northeast Connecticut comprises a similarly-sized area to both Silicon Valley and the Research Triangle, a strong focus of this Innovation Places project will be to strengthen connections between our communities and anchor institutions. Enhancements to transportation, infrastructure and communication systems will help to promote the continued revitalization of the technology, business, workforce, housing, and cultural centers of this region.

To facilitate the actions that will be needed to transform Northeast Connecticut into a dynamic leader in research and innovation, we envision the development of an Innovation Hub that brings together the collective knowledge, experience and commitment of several key sectors.

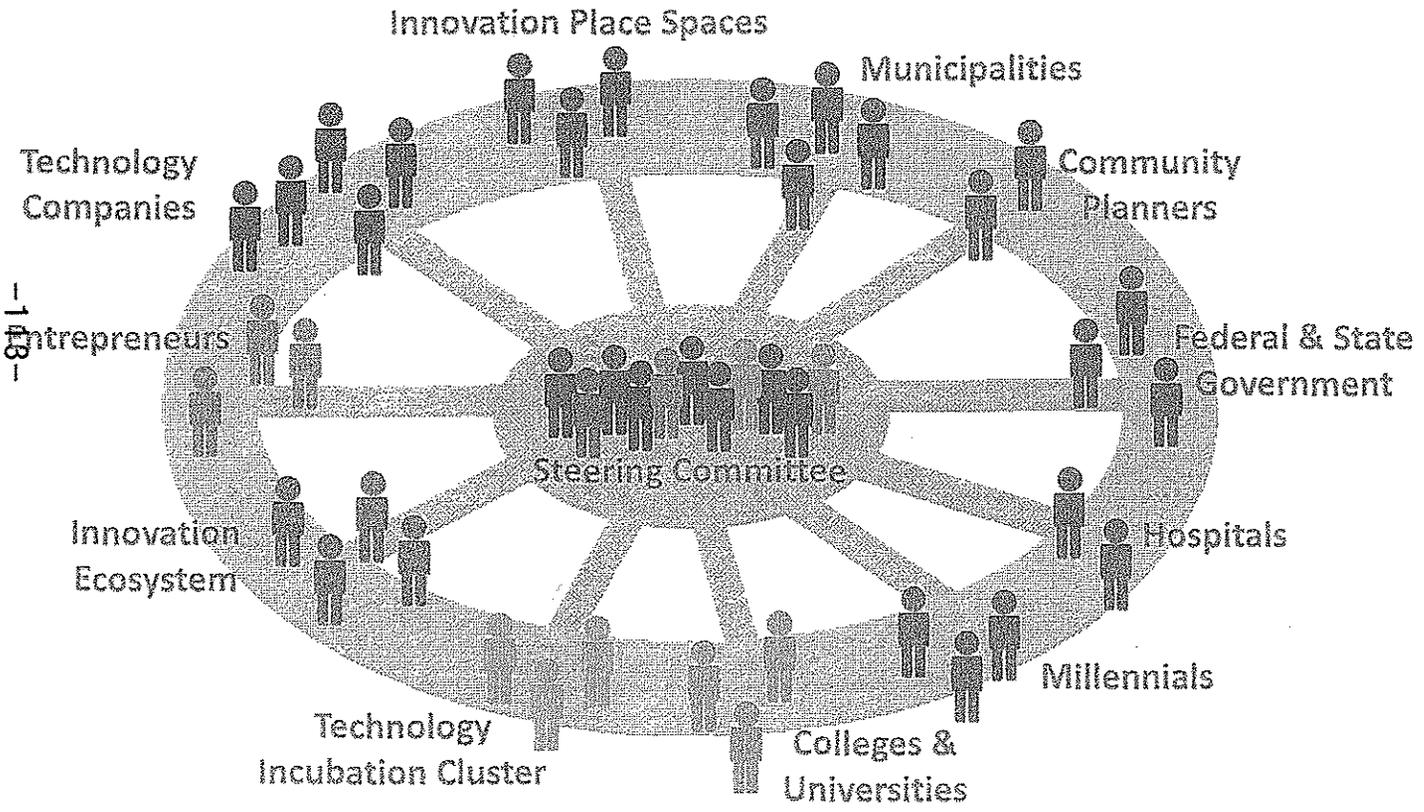
The Hub is envisioned to be both a physical space and an organizational construct. The organizational construct will be a formal network with a membership and management structure, based on a collective impact model to ensure that the shared vision of the group fosters collaboration within sectors and deep and active connections between sectors. All elements will seek to be mutually supporting to benefit students, entrepreneurs, workers, businesses, and communities.

The physical space will be a Hub headquarters, located within one of the vibrant urban centers, where partners, entrepreneurs, resources, and processes can connect, meet, work, and drive innovation and growth forward. At the end of the Planning Grant phase, which will be driven by extensive outreach and collaboration, a plan for a physical location and space for the Hub and an organizational/business structure for the Hub will be delivered.



Northeast Connecticut Innovation Hub Planning Partners

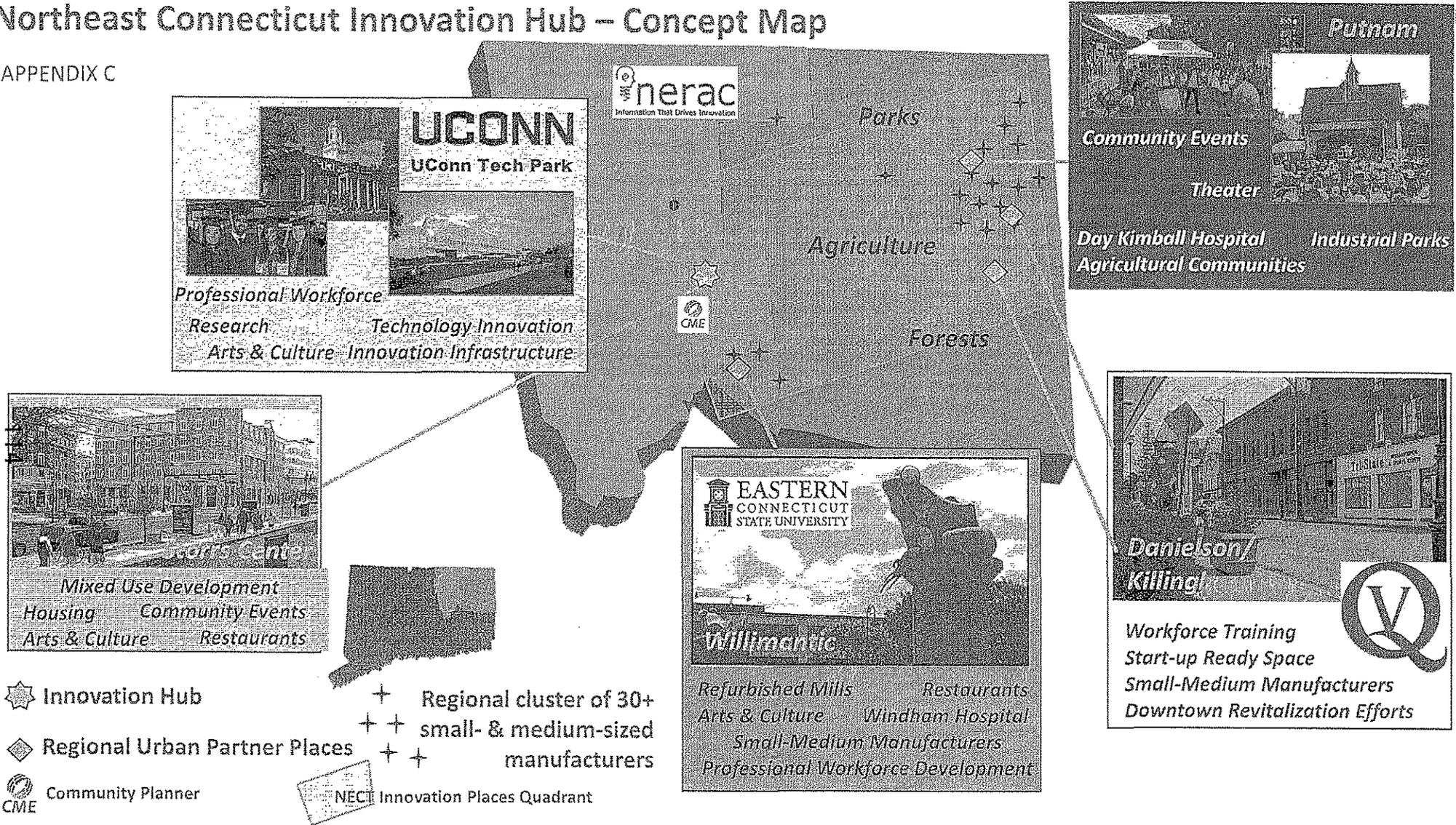
APPENDIX B



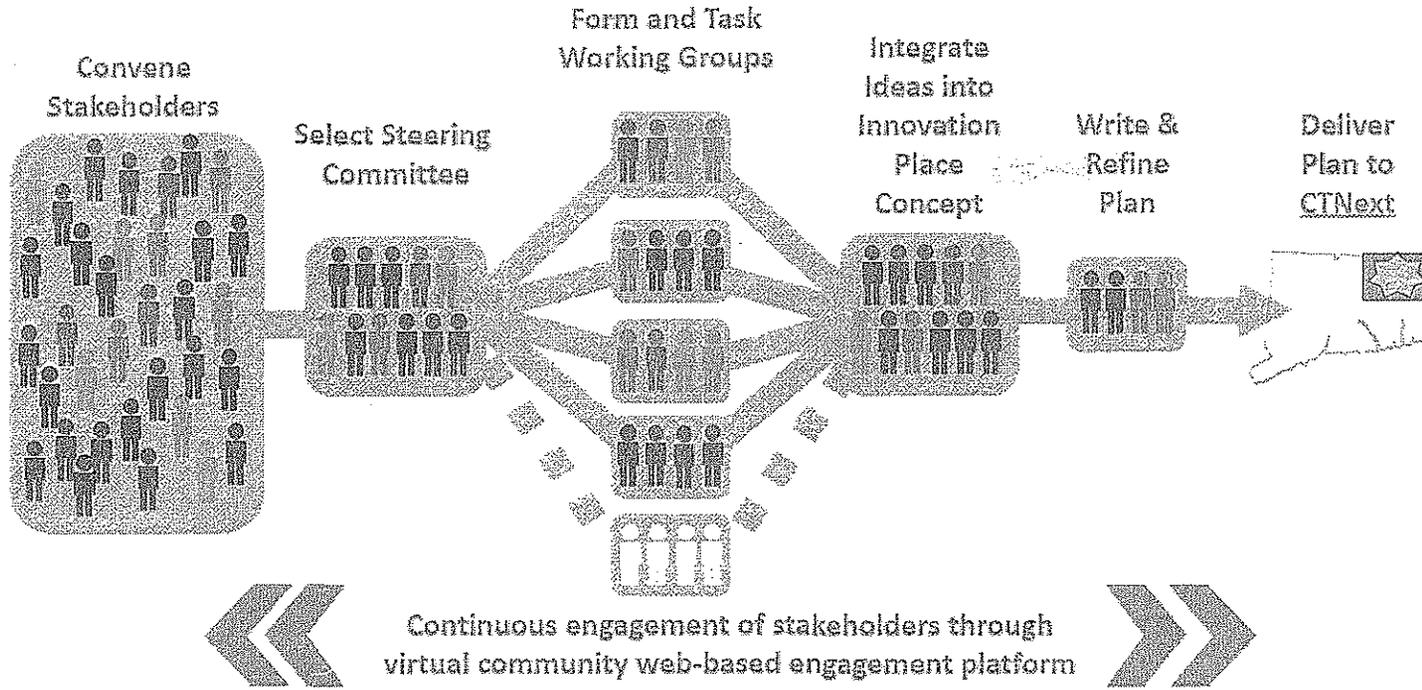
-  Towns of Killingly, Mansfield Putnam, Tolland, Windham
-  Industry Parks, Repurposed Mills, Small Urban Centers
-  Eastern Advanced Manufacturing Alliance, SMEs, OEMs
-  NERAC, Entrepreneurs, Start-up Companies
-  CT Small Business Dev. Center, NE CT Economic Alliance, Accountants, Legal Services, Venture Capital, Mentors, etc.
-  Technology Park, Proof of Concept Center, Technology Incubators, Simulation Center, NERAC
-  UConn, ECSU, QVCC
-  Student Leaders
Sector Representatives Age 18-44
-  Day Kimball Hospital, Windham Hospital
-  State and Federal Elected Officials, DECD, Connecticut Innovations
-  CME Associates, Inc., Municipal Planning Officers, UConn School of Business

Northeast Connecticut Innovation Hub – Concept Map

APPENDIX C



Northeast Connecticut Innovation Hub Planning Process



Northeast Connecticut Innovation Hub –DRAFT Planning Phase Time Line

Action	Week-ending	November 2016				December 2016				January 2017				February 2017					
		11/4	11/11	11/18	11/25	12/2	12/9	12/16	12/23	12/30	1/6	1/13	1/20	1/27	2/3	2/10	2/17	2/24	3/3
Establish web/social media collective action project platform																			
Convene stakeholder meeting																			
Select steering committee																			
Form sector-based working groups																			
Working groups develop plans for networking and tasks																			
Review working group plans and seek aligned capability																			
Steering committee retreat to review plans and progress																			
Working groups formalize recommendations and identify resources needed to implement tasks																			
Review and integrate working group plans into concept for Innovation Hub and Hub network organizational structure																			
Refine and write plan for submission																			
Submit plan to CTNext																			*

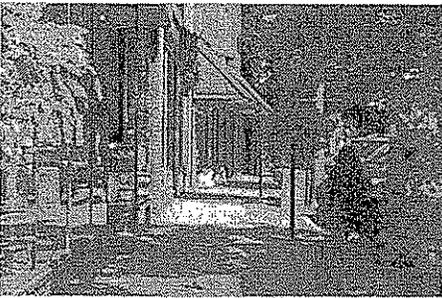
KEY: Full Stakeholder Group Activities Working Group Activities Steering Committee Activities Organizational Activities



Mansfield

Storrs Center, Mansfield's new downtown, includes numerous dining and shopping opportunities as well as cultural amenities such as the Baillard Institute and Museum of Puppetry and a town square with concert venue that complement the activities found across the street on UConn's campus such as sporting events and the Connecticut Repertory Theatre. These amenities combined with the presence of an anchor grocery store and the project's convenient location near the Mansfield Community Center and the site of the Storrs Farmers Market have led to the rapid lease-up of both residential and retail space. This project has added 619 rental units, 42 ownership units and over 168,000 square feet of commercial and office space since 2012.

Additional mixed-use development is anticipated in the Four Corners area adjacent to the UConn Tech Park upon completion of water and sewer service extension projects. Mansfield is also in the process of updating its multi-family regulations to strengthen minimum affordability requirements to promote a wider range of price points.



Putnam

Downtown Putnam is home to a unique restaurant row featuring popular outdoor 'piazza' style dining; the landmark Bradley Playhouse; a hugely popular riverside park with an outdoor concert venue; and a riverside trail system that connects Downtown to a Farmer's Market Pavilion and new regional YMCA facility. These amenities and vibrant downtown spirit have led to a recent decision by 1st Alliance Lending to move 40+ employees to a historic building downtown.

Downtown Putnam has 1,964 housing units within its 2.6 square mile area. Another 80 mixed-income units will be added to this inventory in a reuse project for the Cargill Falls Mill, which is located less than a quarter mile walk from the center of Downtown.



Killingly

Killingly's historic Borough of Danielson has a classic Main Street, which has been the subject of extensive streetscape upgrades, including sidewalks, streetlights, benches, and plantings. It is also in the process of rolling out a \$1 million+ facade improvement program to continue to expand attractiveness to residents and businesses.

The Central Business District has 79 parcels, of which 27 are developed with residential uses. Apartments are allowed by-right in downtown commercial buildings, a fact that the Town is actively promoting. Over the next two years, a historic mill on the south side of Downtown will be transformed into The Lofts at Killingly with 32 mixed-income housing units.



Windham

Downtown Willimantic features numerous quirky dining and gathering places including the Willimantic Brewing Company and CafeMantic. These venues supplement a lively street scene anchored by the 3rd Thursday Street Fest, a weekly street festival held from May to September and the Willimantic Farmers Market. The nearby presence of ECSU and ArtSpace Windham provides a mix of both student and artist populations.

Willimantic has over 113,000 square feet of residential space in the city center, including ArtSpace Windham which converted a historic mill building into 48 units of mixed-income housing. Additional residential development is anticipated along Main Street, including 20 units at 669 Main.

Photo Credit: www.willimanticstreetfest.com



TOWN OF MANSFIELD

DEPARTMENT OF PLANNING AND DEVELOPMENT

Date: September 20, 2016

To: Mansfield Town Council; Mansfield Planning and Zoning Commission

From: Linda M. Painter, AICP, Director

Subject: Proposed Mobilitie Wireless Communication Towers

Town staff and representatives from UConn will be meeting with a representative from Mobilitie the week of September 26th for an informal introduction to the proposed installations. Mobilitie has also requested that a formal consultation meeting pursuant to the requirements of Section 16-50I CGS be scheduled for the first week in October. Staff will coordinate with the Mayor and Town Manager to schedule that meeting.

We are also monitoring proceedings at the state level. Attached is a copy of an article that appeared in the Hartford Courant regarding Mobilitie applications in other communities.

California Company Alarms CT Towns With Letters Proposing 120-Foot 'Utility Poles'

Mobilitie wants to build new cell towers across the state, including in Simsbury.



By Jordan Otero . Contact Reporter

SEPTEMBER 19, 2016, 6:44 AM

When the letter arrived in late July, Cheshire Town Manager Michael Milone was taken aback by its contents.

The letter was from a California company named Mobilitie, notifying the town that it intended to deploy a network of hybrid data-specific cell towers in an expansion that included Cheshire.

"It was a very offensive letter," Milone said. "They just basically said, '[We] have this authority, but we want to know who we can work with in your town so we can collaborate efforts. ... It was out of nowhere. ... The way they did it, as much as anything else, made it suspicious and made it distrustful."

And there were other letters, to other towns across Connecticut, from Mobilitie. In many, the company detailed plans to install 120-foot "utility poles" at precise locations.

In a 17-page letter, dated July 25 and addressed to Simsbury Director of Public Works Thomas Roy, Mobilitie proposed a 120-foot "micro-cell utility pole" at the intersection of Hoskins Road and Ely Lane, off Hopmeadow Street. The intersection abuts the Ely Place apartment complex.

"As they will not be used for voice transmission [Mobilitie is] attempting to circumvent the CT Siting Council's jurisdiction over cellular telephone towers," Roy said in a letter of his own to town officials. "Further, they believe that these towers are utility poles and can therefore be placed in the town's [right-of-way]. These towers are not telephone poles and will be made of steel with a height of 120' and a base diameter of 40'."

The average height of utility poles in Connecticut range from 40- to 45-feet tall.

The Mobilitie letter said the new structure is intended "to meet the growing demand for connectivity" by improving data connection.

Roy said Simsbury wouldn't necessarily oppose such a plan, but there might be better locations for the poles. "We're not against cell phones, we're not against cell communications," Roy said. "We want to make sure that everybody's property is essentially protected and that we don't have unsightly infrastructure."

Mobilitie, which builds cell towers and partners with wireless service carriers, categorizes the structures as utility poles, which under Connecticut law can be placed in the public right-of-way as needed and wouldn't fall under the jurisdiction of local or state authority, similar to public utilities such as Eversource and United Illuminating.

However, any new tower proposed to be constructed in the state, regardless of its location, falls under the jurisdiction of the Connecticut Siting Council, Executive Director Melanie Bachman said.

"Telecommunications companies do not enjoy eminent domain power in the state," she said.

In its letter to Simsbury, Mobilitie describes itself as "the nation's largest privately-held public utility ... [that] constructs facilities in the public rights-of-way and/or utility easement corridors." Multiple press releases on its website classify the company as a "wireless infrastructure provider."

In 2011, Mobilitie was granted a Certificate of Public Convenience and Necessity from PURA to provide telecommunications services, but that does not constitute any sort of pre-approval to build new structures, Bachman said.

"[Mobilitie] may have been under the erroneous impression that that certificate itself is a free, do as

you will and want card, which certainly it's not," Bachman said. "But ... if you're not familiar with a state's regulatory environment, certainly there's a lot of room for misunderstanding."

Randy Collins, an advocacy manager for the Connecticut Conference of Municipalities, said at least 20 municipalities received such letters this summer. The organization is gathering more information to determine how many more have been contacted.

"CCM's position is [that] we are not opposed to the siting of new towers and infrastructure in our communities," he said. "There are benefits, but there has to be a clear process. Before you can install a 120-foot tower in the right-of-way in a public area, there needs to be the opportunity for municipal officials and the public to weigh in on the siting of these."

"There is a wide interest in municipalities of increasing high-speed broadband access, but there is that process that balances everybody's needs," he added.

Mobilitie appears to have issued similar requests in other parts of the country since the beginning of August, judging from articles in such newspapers as The Telegraph in Macon, Ga.; The Peru Tribune in Indiana; and the Green Bay Press-Gazette in Winsconsin.

Those projects range from placing small antennas atop pre-existing streetlights to erecting the same 120-foot poles proposed across Connecticut.

Mobilitie has not responded to The Courant's repeated requests to discuss its Connecticut-specific plans, but in an emailed statement, company CEO Gary Jabara said: "Small cells are the future for communities that seek non-obtrusive and concealed ways to increase coverage and capacity for citizens. ... Our goal is to help bring greater wireless connectivity to cities in order to deliver a better mobile experience to citizens, help communities bridge the digital divide and enable technology-driven economic growth opportunities."

A June article by the Wall Street Journal reports that Sprint is working with Mobilitie to improve its network by installing new poles or attaching antennas to existing poles. In the article, Jabara said the company would be willing to revise its proposals to avoid conflict, saying, "It's more important to be a good citizen. ... You have to do the right thing."

Mobilitie's proposal in Cheshire would involve installing a box on an existing telephone pole to increase service, Milone, the town manager, said, but the company mentioned the possibility of adding new poles in the public right-of-way.

"I don't think they really understood the Connecticut landscape too well," Milone said. "The whole approach was very abrupt and it really hurt their cause. They may have a wonderful cause ... but to

come in and basically tell you they have the right to do something we don't understand or know about is a little overbearing and heavy handed. I don't think they expected the reaction they got. I don't think they ever thought about fact that we would mobilize."

Manchester also got a letter, near the beginning of August, announcing plans for a 120-foot pole in that town, said General Manager Scott Shanley. He said they were shocked by the proposal and, like Simsbury and Cheshire, plan to work closely with CCM as the process moves forward.

"We have an interest in ensuring that our residents have the technology that they want and need at the speeds that they want and need," Shanley said. "Whether or not this is the way to do it, I don't know, but we need to understand who has authority over what before we react."

The Glastonbury town council last week took up the issue at its Tuesday meeting after receiving a similar request for a 120-foot pole. The council unanimously agreed to send letters to state legislators requesting guidance.

Bachman, of the Connecticut Siting Council, said Mobilitie met with the council and the Public Utilities Regulatory Authority last spring, during which the approval process was explained. Months later, she said, the concerned calls from cities and towns started flooding in.

Bachman said the letters appeared to be identical except for details regarding the precise, community-specific locations for the towers. However, she said, they failed to explain how Mobilitie would approach the process and were missing details about the company's partnership with service providers.

"Mobilitie is under the regulatory authority of both PURA and the Siting Council and they're not just going to start constructing these towers next week, because they need to get regulatory approval to do so," Bachman said. "They have to go through the process like everyone else."

A joint technical meeting between Mobilitie, the council, PURA and the Office of Consumer Counsel is scheduled for Wednesday, Sept. 28, at 1 p.m. Bachman said many concerns should be addressed at that time.

"This meeting is important and I hope that it accomplishes what it needs to accomplish in bringing Mobilitie to the table and providing an understanding as to how they are supposed to apply for these type of installations properly."

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