

TOWN OF MANSFIELD
FINANCE COMMITTEE MEETING
MINUTES OF DECEMBER 10, 2012

Members Present: W. Ryan, D. Freudmann, C. Schaefer

Other Council Members Present: P. Shapiro joined at 6:03pm

Staff Present: C. Trahan, M. Hart

Meeting called to order at 6:00pm.

1. Minutes from 11/13/12 meeting approved as presented.
2. Opportunity for Public Comment – B. Wassmundt, Old Turnpike Road, requested that the Finance Committee take a more active roll in providing direction for the upcoming budget, including reviewing town programs and department efficiencies.
3. The Committee reviewed the proposed salary budget transfers for FY 2012/13 per Cherie Trahan's December 5, 2012 memo to Matt Hart. The majority of the increases are due to the general wage increase budgeted for in Contingency because they were not awarded until after the budget was passed. The net effect is an increase of \$110,690, leaving a balance of \$64,310 in Contingency for the remaining contracts that need to be settled. This should be sufficient to meet our needs.
4. The Committee reviewed the proposed Finance Committee Schedule for calendar year 2013.
5. David Freudmann requested information on the allocation of the cost of the finance department to the following agencies – Town, Board of Education, Region 19, Eastern Highlands Health District, and Mansfield Discovery Depot. David requested what percentage of the workload applies to each agency, what the total cost of the finance department is,; what are we charging the four other agencies; and how are post-employment benefits considered. Cherie will provide an estimate of when this analysis can be provided at the next meeting.
6. Adjournment. The meeting adjourned at 6:55 pm.

Motions:

Motion to approve the November 13, 2012 minutes by David Freudmann. Seconded by Carl Schaefer. Motion so passed.

Motion to recommend approval of the Proposed Budget Transfers for FY 2012/13 by the Town Council by Carl Schaefer. Seconded by David Freudmann. Motion so passed.

Motion to approve the Finance Committee meeting schedule for calendar year 2013 by David Freudmann. Seconded by Carl Schaefer. Motion so passed.

Motion to adjourn.

Respectfully Submitted,
Cherie Trahan
Director of Finance