

TOWN OF MANSFIELD
SPECIAL MEETING OF THE FINANCE COMMITTEE
MINUTES OF SEPTEMBER 16, 2014

Members Present: Bill Ryan (Chair), Paul Shapiro, Virginia Raymond

Other Council Members Present: Betty Wassmundt, Toni Moran, Betsy Paterson

Guests Present: Jeff Ziplow, Partner - BlumShapiro

Staff Present: Cherie Trahan

1. Meeting called to order at 6:00pm.
2. Opportunity for Public Comment – Rick Hossack, Middle Turnpike objects to the contract with BlumShapiro as they serve as our audit firm and work with the Finance Department. Arthur Smith, Mulberry Road, questioned whether Matt Hart or Cherie Trahan have been put on notice regarding a criminal investigation and whether they sought legal counsel. David Freudmann, Eastwood Road voiced concerns regarding the cost of shared services and whether other agencies are being charged appropriately.
3. BlumShapiro Proposal to Perform a Financial Operations Controls Assessment – Cherie Trahan reviewed the Purchasing Ordinance with the Committee and explained the Best Value Source Selection and the use of State contracts. Jeff Ziplow, Partner with BlumShapiro answered questions from the Committee regarding conflict of interest, current and ongoing transaction testing, analysis of the agency billings for shared services, and chain of command review. Jeff Ziplow recommended a couple of status meetings with the Finance Committee to review findings and recommendations. The Committee agreed that they would like transaction testing and an analysis of the cost of services to be included in the scope of services. Jeff Ziplow will come back to the Committee at their meeting on October 14th, 2014 with a revised proposal. The Committee agreed to discuss a further review of shared services after this assessment is complete.
4. Adjournment. The meeting adjourned at 7:31pm.

Motions:

Motion to adjourn.

Respectfully Submitted,
Cherie Trahan, Director of Finance