

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Monday, April 18, 2011
Mansfield Community Center Conference Room
Minutes**

Members Present: Deputy Mayor Toni Moran (Chair), Peter Kochenburger

Staff Present: Maria Capriola, Assistant to Town Manager, Dennis O'Brien, Town Attorney

The meeting was called to order at 6:30 p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 3/21/11 were moved as presented by Kochenburger, seconded by Moran, and adopted as presented by members present.

2. ETHICS CODE

The Committee continued reviewing the draft version of the Code as prepared by the Town Attorney. An overview of the discussion is as follows:

- The Hatch Act was discussed. Committee members discussed whether limitations should be placed on employees' ability to make political contributions. Through consensus Committee members decided to insert language to 25-6 in the spirit of 25-4B(4) of the Ethics Board draft. Language will be added to state that employees can not participate in political campaigns on town time or with town resources nor shall a supervisor request a subordinate employee to contribute to or participate in a political campaign.
- 25-4, definition of "public official", replace the word "include" with "are."
- The Committee discussed the "one year cooling off period" and "forever ban" concepts. Committee members reviewed sample language from the Massachusetts statutes as well as draft language prepared by the Town Attorney. Through consensus, Committee members endorsed the revised 25-9 language which includes provisions regarding former public officials and employees.

By consensus the Committee adopted the most recent Ethics Code draft, along with the agreed upon changes to the draft (from the April 18th meeting). The Committee asked Ms. Capriola to send the draft to the Ethics Board for comment, with comments due back to the Personnel Committee by July 14th. Personnel Committee members are willing to attend Ethics Board meeting(s) when they discuss the most recent draft. The Committee hopes to bring a draft version of the Ethics Code back to the Council as a whole in August.

The meeting adjourned at 7:15 p.m.

Respectfully Submitted,
Maria E. Capriola, Assistant to Town Manager