

**TOWN OF MANSFIELD
PERSONNEL COMMITTEE**

**Tuesday, January 24, 2012
Mansfield Public Library Program Room
Minutes**

Members Present: Deputy Mayor Toni Moran (Chair), Denise Keane, Paul Shapiro

Staff Present: Matt Hart, Town Manager, Maria Capriola, Assistant to Town
Manager, Dennis O'Brien, Town Attorney

The meeting was called to order at 6:15p.m.

1. APPROVAL OF MINUTES

The meeting minutes of 1/17/12 were moved as presented by Shapiro and seconded by Keane. The minutes were unanimously approved as presented.

2. ETHICS CODE

The Committee continued its review and discussion of the Ethics Code. By consensus the Board agreed to revise definitions of "public employee" and "public official" to clarify the applicability of these terms (section 25-4).

Shapiro made the motion, seconded by Keane, to send the proposed Ethics Ordinance draft dated January 17, 2012, as amended at the January 24, 2012 meeting, to the Council and to recommend it be noticed for public hearing. The motion passed unanimously.

3. PERSONNEL RULES

Item was not needed. No discussion or action taken.

**4. EXECUTIVE SESSION – Personnel in accordance with CGS §1-200(6)(a), Town
Manager Performance Review**

Shapiro made the motion, seconded by Keane to enter into executive session pursuant to personnel in accordance with CGS §1-200(6)(a), Town Manager Performance Review. The motion passed unanimously. Committee members (Keane, Moran, Shapiro) entered into executive session at 7:10p.m.

The meeting adjourned at 7:55 p.m. The next meeting is scheduled for Tuesday, February 21, 2012.

Respectfully Submitted,
Maria E. Capriola, M.P.A.
Assistant to Town Manager