

**Personnel Committee  
Wednesday, March 12, 2014  
Council Chambers, Beck Municipal Building**

**Minutes**

Members Present: Toni Moran (Chair), Alex Marcellino

Other Council Members Present: Elizabeth Paterson, Paul Shapiro

Others Present: Maria Capriola, Matthew Hart

The meeting was called to order at 2:02pm.

**1. MINUTES**

The minutes of February 12, 2014 were moved by Marcellino and seconded by Moran. The minutes were unanimously approved as presented.

**2. TOWN ATTORNEY RFQ – FIRM INTERVIEWS**

The following firms were interviewed separately:

- Branse, Willis & Knapp, LLC
- Londregan, Sheehan & Monaco, P.C.

The firms' background, experience, and approach to work were discussed. Branse, Willis & Knapp, LLC distributed a number of samples of their work; Chair Moran asked that the samples be provided as a supplement to the minutes.

The meeting adjourned at 4:40pm.

Respectfully submitted,  
Maria E. Capriola, Assistant Town Manager  
Town of Mansfield