

Personnel Committee
Wednesday, April 21, 2014
Council Chambers, Beck Municipal Building

Minutes

Members Present: Toni Moran (Chair), Alex Marcellino, Elizabeth Wassmundt

Other Council Members Present: Elizabeth Paterson, Paul Shapiro, Bill Ryan

Others Present: Maria Capriola, Matthew Hart

The meeting was called to order at 4:00pm.

1. PUBLIC COMMENT

None.

2. MINUTES

The minutes of April 7, 2014 were moved by Marcellino and seconded by Wassmundt. The minutes were unanimously approved as presented.

3. TOWN ATTORNEY RFQ – INTERVIEW DEBRIEF & FIRM SELECTION

The second round interviews, firm strengths, and reference checks for the selected finalists were discussed. Marcellino made the motion, seconded by Wassmundt to refer the recommendation and selection of O'Malley, Deneen, Leary, Messina, & Oswecki as Town Attorney to the Town Council for its next meeting. The motion passed unanimously. The Personnel Committee has asked staff to coordinate the drafting of an agreement for services (for review) and inviting the firm to an upcoming Town Council meeting.

4. FY 13-14 TOWN MANAGER COMPENSATION

Marcellino made the motion, seconded by Wassmundt to recommend to the Town Council a 1.5% general wage increase applied to the Town Manager's salary retroactive to July 1, 2013. The motion passed unanimously.

5. TOWN MANAGER PERFORMANCE REVIEW PROCESS AND TIMELINE

The Town Manager performance review process, timeline, and form were discussed for FY 14-15. Staff has been asked to update the documents with 2014 dates and FY 13-14 adopted goals.

The meeting adjourned at 4:43pm.

Respectfully submitted,
Maria E. Capriola, Assistant Town Manager
Town of Mansfield