

**Personnel Committee**  
**Monday, November 17, 2014**  
**Conference Room B, Beck Municipal Building**

**Minutes**

Members Present: Toni Moran (Chair), Alex Marcellino, Elizabeth Wassmundt

Other Council Members Present: Elizabeth Paterson, Virginia Raymond, Bill Ryan

Staff Present: Maria Capriola, Matt Hart, Town Attorney Kevin Deneen

The meeting was called to order at 4:05pm.

**1. PUBLIC COMMENT**

None.

**2. MINUTES**

The minutes of 9/15/14 were moved by Marcellino, seconded by Wassmundt and unanimously approved as presented.

**3. 2015 MEETING SCHEDULE**

Marcellino made the motion, seconded by Wassmundt to approve the sample 2015 meeting schedule as presented. The motion passed unanimously. For 2015, the Committee will meet at 4pm on the third Tuesday of January and February and at 4pm on the third Mondays of March-December.

**4. ETHICS CODE & GIFT PROVISIONS (MBOE Staff)**

The Committee reviewed and discussed the Ethics Board's memorandum regarding discrepancies between the gift provisions of the Board of Education's Ethics Policy and the Town's Ethics Code. Town Attorney Deneen was present and discussed jurisdictional issues and approaches to finding a resolution between the gift provision discrepancies of the Town Code and MBOE Policy. A number of Ethics Board members and Jay Rueckl, Chair of the MBOE's Policy Committee were in attendance to answer questions of the Committee. Group gifts and individual gifts to teachers were discussed. Town Attorney Deneen suggested that he and the MBOE's legal counsel discuss the issue and submit some draft language for discussion purposes. The Personnel Committee, with staff/legal counsel's assistance, will continue to work on this issue.

**5. REGISTRARS COMPENSATION, 2015-2016 TERM**

The Committee reviewed and discussed compensation for the elected Registrars for the 2015-2016 term. Marcellino made the motion, seconded by Wassmundt to endorse increasing the Registrars compensation by 3.5% beginning January 1, 2015 to \$22.32 per hour and the Deputy Registrars compensation to \$16.74 per hour. The motion passed unanimously and will be submitted to the full Town Council for consideration.

Respectfully submitted,  
Maria E. Capriola  
Assistant Town Manager, Town of Mansfield