

**Ad Hoc Committee on Police Services  
Thursday, November 10, 2016  
Conference Room B, Audrey Beck Municipal Building**

**Minutes**

Members Present: Toni Moran, Virginia Raymond, Bill Ryan

Other Council Members Present: Paul Shapiro

Staff Present: Matt Hart, Maria Capriola

The meeting was called to order at 5:05 PM.

**I. Public Comment**

None.

**II. Approval of 10/18/16 Minutes**

Ryan made the motion, seconded by Raymond, to approve the minutes of 10/18/16. The motion passed unanimously.

**III. Discussion of Police Services Options**

The Committee reviewed and discussed cost estimates prepared for staff related to hiring Town officers. Ideal staffing levels, as well as potential partners with a Town force (UCONN, Coventry) were discussed. The Committee decided to continue to place the RFQ for a police services study on hold.

**IV. Recent Police Activity**

Staff reported that CSP can't provide the Town with the number of nuisance/disturbance calls for service that did not result in arrests or citations.

**V. Next Steps**

A number of future assignments were identified:

- Invite Sgt. Cournoyer to a future meeting to provide anecdotal "testimony" on responding to calls for service that are nuisance related, but don't rise to the level of an infraction being issued or an arrest taking place. Also to review officer discretion.
- Review pros/cons list for hiring Town officers; staff to prepare.
- Analyze calls for service by type, possible mapping of nuisance type calls; staff to prepare.
- Staff to confirm that the Town is not paying a separate fee to the Trooper Program for "ancillary" services (i.e. dispatch, records, access to holding cells/booking stations, etc).
- Staff to obtain list from CSP of Resident Trooper towns with a Resident Trooper Sergeant overseeing all town officers and/or towns that have a hybrid mix of troopers and town officers working side-by-side.
  - Staff to set-up interviews with some of these towns
- Staff to update cost analysis for Town officers
  - Estimate indirect administrative costs
  - Estimate overtime costs
  - Run staffing configuration scenarios

**Adjournment**

Meeting adjourned at 6:15 PM.

Respectfully submitted,  
Maria E. Capriola, Assistant Town Manager  
Town of Mansfield