

**TOWN OF MANSFIELD
TOWN COUNCIL
Ad hoc Committee on Ordinance Development and Review
Thursday, September 16, 2010
Audrey P. Beck Municipal Building
Conference Room B
7:30 am**

DRAFT MINUTES

1. Call to Order/Roll Call

Ms. Keane called the meeting to order at 7:35 AM

Members present: D. Keane, M. Lindsey, P. Kochenburger

Guest(s): M. Hart, J. Jackman, C. Trahan

2. Minutes:

M. Lindsey moved and D. Keane seconded that the minutes of September 16th meeting be approved as corrected. The motion carried unanimously

3. Draft Ordinance: Proposed Amendments to the Fee Schedule for Fire Prevention Services

Committee members and staff continued the review of the proposed revisions to the previously distributed draft ordinance. Particular attention was given to: fees as they would impact small businesses and not for profit organizations. In addition, the impact of fees charged by other departments as well as the proposed fees for Fire Prevention Services was discussed.

Deputy Chief/Fire Marshal Jackman review the chart summarizing fees by Use Group and reviewed, by use group the application of the fee schedule.

Committee members continued the discussion on possible means to define small business and or small not for profits.

Director of Finance was asked to provide the committee with the number and types of nonprofit organizations that would be subject to fees as the ordinance is drafted.

After discussing potential next steps, Committee members agreed that they would like to discuss the impact of fees with the Director of Building and Housing and that an additional meeting was needed.

4. Future Meetings

Committee members would schedule the next meeting of the Ad hoc Committee on Ordinance Development and Review for September 30, 2010.

5. Adjournment

The members adjourned the meeting at 8:31 AM.

Respectfully submitted,

John Jackman
Deputy Chief/Fire Marshal