

SPECIAL MEETING – ORDINANCE DEVELOPMENT AND REVIEW SUBCOMMITTEE
April 25, 2016

1. CALL TO ORDER

Mayor Paul Shapiro called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: Moran, Raymond, Shapiro (Chair)

Excused: Kegler, Kochenburger

Ex Officio: Marcellino, Sargent

Staff Present: Town Manager Matt Hart, Downtown Partnership Director Cynthia van Zelm

3. APPROVAL OF MINUTES

Ms. Moran moved and Ms. Raymond seconded to approve the minutes of the March 16, 2016 meeting as presented. Motion passed with all in favor.

4. PROPOSED POLICIES AND PROCEDURES REGARDING THE MANSFIELD TOWN SQUARE

a. Proposed Policies and Procedures Regarding Public Use of the Mansfield Town Square

Town Manager Matt Hart reviewed the revisions which are consistent with the comments offered at the last meeting.

Ms. Raymond suggested that in the last sentence in #2 of the Policies, reference should be made indicating that an event held over consecutive days shall be considered one event. The Town Manager will revise the language to incorporate the suggestion.

Ms. Moran moved and Ms. Raymond seconded to refer the Policies Regarding Public Use of the Town Square, as amended, to the Town Council for review and approval. The motion passed unanimously.

b. Proposed Policies and Procedures for the Use of Alcohol on the Mansfield Town Square

Mr. Sargent suggested wording in #7 of the Policies be restated to read, "No alcoholic beverages shall be served in glass containers."

Ms. Moran moved and Ms. Raymond seconded to refer the Policies for the Use of Alcohol on Town Property, as amended, to the Town Council for review and approval.

The motion passed unanimously.

c. Proposed Policies Regarding Street Performers in Mansfield Town Square
Discussion postponed until a history of use has been established.

5. PROPOSED AMENDMENTS TO ORDINANCE REGARDING STREETS AND SIDEWALKS

The Town Manager reviewed the changes made to the proposed amendment.
Ms. Moran suggested “public way” be removed from Section 166-13(8).
Ms. Raymond suggested the removal of “scooter users” from Section 166-13(11) and the
Chair recommended changing “that” to “who” in the same section.
Ms. Moran moved and Ms. Raymond seconded to recommend the amendments to
Ordinance Regarding Streets and Sidewalks, as amended, to the Council for review and
to schedule a public hearing.

The motion passed unanimously.

6. PUBLIC COMMENT

No members of the public offered comments.

7. ADJOURNMENT

Ms. Moran moved and Ms. Raymond seconded to adjourn the meeting at 6:15 p.m.
The motion passed by all members present.

Respectfully submitted,

Mary Stanton, Mansfield Town Clerk.