

**ARTS ADVISORY COMMITTEE**  
 Meeting of Tuesday, 06 December 2011  
 Mansfield Community Center (MCC) Conference Room

MINUTES

**1.** The meeting was **called to order** at 7:07p by Tom Bruhn. *Members present:* Tom Bruhn, Scott Lehmann, Blanche Serban, Joe Tomanelli (from 7:30p), David Vaughan. *Members absent:* Kim Bova. *Others present:* Jay O’Keefe (staff).

**2.** The draft **minutes** of the 01 November 2011 meeting were approved as written.

**3. Freedom of Information (FOI) workshop.** Jay attended a recent workshop on FOI & summarized some relevant requirements for the Committee: (1) Motions require a quorum; (2) Art displays should be approved or disapproved by a motion; (3) Committee business should be conducted at a scheduled meeting (not by e-mail); (4) Draft minutes should be posted on the Town website within 7 days, approved minutes within 24 hours.

**4. Outdoor performance facilities.** Jay reported that portable outdoor performance facilities can be had for \$35K and up. David thought a simple fixed facility – a covered acoustic shell – would probably cost less and be fine for the performances he has in mind. However, Jay suggested that the Committee talk with others in Town who may have an interest in using an outdoor performance space before it makes any recommendation to the Parks and Recreation Dept. David

**5. Summer band program.** David & Joe have met to begin developing a proposal for a summer band program and had some questions for Jay: (1) Could a school band room be used in the evening? Jay thought this would probably incur a custodial cost of \$40/hr for a minimum of 2 hours. (2) Are Parks and Recreation programs self-supporting? Jay indicated that they were: registrations are expected to cover costs and overhead. The Department works with the program developers to determine direct costs and then adds 25-30% overhead to come up with the minimum amount that must be raised (generally via registrations) for the program to run. In some cases, a start-up program might be subsidized. Bette Stern handles programs, and any proposal for a summer band should be discussed with her.

**6. Art display application form.** David suggested modifying the art display application form so that it is clear whether the applicant is applying to exhibit at the MCC or at the Mansfield Library, the art-display venues the Committee now oversees. The form should also probably require the Librarian’s approval for displays at the Library. David volunteered to propose some new wording.

**7. MCC exhibits.**

- a. Tom Bruhn has not been able to get **Suzu Staubach** to come through with an application to exhibit ceramics.
- b. Blanche reported hearing from a number of Open Studio artists that the 3-month exhibit period at the MCC was too long for them to tie up their work, especially when MCC policies make it difficult to sell displayed pieces.
- c. The **Quiet Corner Photography Club** has applied to exhibit photos of Joshua Trust properties by Club members. A sample of these photos was submitted with the application, and the Committee agreed unanimously that such an exhibit would be suitable, assuming the sample is representative. The next available slot appears to be summer 2012: 01 June to 17 August; it may not be possible to display all the photos – 30 to 45 are mentioned – at once. Scott will contact the Club about its exhibit.

Exhibit Period	Entry cases		Sitting room		Hallway	
	Double-sided	Shelves	Upper (5)	Lower (3)	Long (5)	Short (2)
15 Oct – 14 Jan			<i>Murray Wachman</i> (acrylics)			
15 Jan – 14 Apr	<i>Kenneth Dubay</i> (wooden bowls)		<i>Jan Geoghegan</i> (encaustic & mixed media)			
15 Apr – 31 May	<i>Mansfield School Art?</i>					
01 Jun – 17 Aug	<i>Quiet Corner Photography Club?</i> (photos of Joshua Trust properties)					
27 Aug – 14 Oct	Festival on the Green advertising, Art Show winners?					
15 Oct – 14 Jan	<i>Jim Gabianelli</i> (machine art)					

**8. Adjourned** at 8:12p. Next meeting: 7:00p, Tuesday, 03 January 2012. Possible guests: Kim will invite Cynthia Van Zelm to discuss an arts presence in the Storrs Center development; David will invite the manager of the Greek Orthodox Church to discuss the church's expectations regarding use of its not-yet-completed Greek Theatre on Dog Lane.

Scott Lehmann, Secretary, 07 December 2011; approved 03 January 2012.