

TOWN OF MANSFIELD
Ethics Board
Thursday, May 6, 2010
Audrey Beck Municipal Building, Conference Room B

Minutes

Members Present: Lena Barry, Nancy Cox (Chair), David Ferrero, Mike Sikoski, Win Smith, Nora Stevens

Staff Present: Maria Capriola, Assistant to Town Manager

The meeting was called to order at 4:32pm.

I. PUBLIC COMMENT

None.

II. UPDATE ON PERSONNEL COMMITTEE REVIEW OF ETHICS CODE

Ms. Capriola provided an update to the Board. The Personnel Committee anticipates bringing the Code to the Town Council on May 24, 2010 for discussion. Several members of the Board anticipate being available to attend the May 24th Council meeting.

III. UPDATE ON PENDING FOI CASES

None.

IV. COMMUNICATIONS

- a. Memo: Policy on Communicating Town Positions – Ms. Capriola provided an overview of the policy to the Board.
- b. Memo: FOI Ethics Statute and Reminders – Ms. Capriola provided a brief overview of the Town's FOI request procedures.
- c. Memo: Vetting Process for Board Members – Ms. Cox offered general remarks. The Board requested Ms. Capriola to send a thank you to the Committee on Committees for their review and consideration of the Board's recommendations. The Board will re-visit this topic at a later date, perhaps January 2011 as it gets closer to the date in which Board vacancies or reappointments may be in order (May 2011).
- d. Ethics Board FAQ - The Board reviewed the final version of its Ethics Board FAQ brochure.
- e. FOI Request and Response – Ms. Capriola provided an update to the Board and informed the Board that the request has been completed.

V. APPROVAL OF 2/4/10 MINUTES

Mr. Smith made a motion, seconded by Mr. Ferrero to adopt the minutes of 2/4/10. The motion passed unanimously with no objections.

VI. ADJOURNMENT

Mr. Ferrero made a motion seconded by Mr. Smith to adjourn the meeting. Motion passed with no objections. The meeting adjourned at 4:55pm.

Respectfully Submitted,
Maria E. Capriola, Assistant to Town Manager