

TOWN OF MANSFIELD  
Ethics Board  
Thursday, May 2, 2013  
Audrey Beck Municipal Building, Conference Room B

**Minutes**

Members Present: Lena Barry, John DeWolf, Saul Nesselroth, Jim Raynor, Win Smith, Nora Stevens (Chair)

Staff Present: Maria Capriola, Assistant Town Manager

The meeting was called to order at 4:33pm.

**I. PUBLIC COMMENT**

None.

**II. APPROVAL OF 4/1/8/2013 MINUTES**

Mr. DeWolf made the motion, seconded by Mr. Smith to adopt the minutes of April 18, 2013 as presented. The minutes were unanimously approved (Barry voted since Mr. Raynor was absent for the vote).

**III. ADVISORY OPINION**

The Board reviewed and discussed Mr. LaPlaca's advisory opinion request regarding referees and volunteer coaches of youth sports and gift provisions of the Code. Mr. Nesselroth made a motion, seconded by Mr. DeWolf, to approve and issue the advisory opinion as amended. Motion passed unanimously. The advisory opinion will be issued to Mr. LaPlaca.

By consensus, the Board has decided to issue a separate advisory opinion to the Mansfield Board of Education regarding gifts for employees and Code applicability to employees. The Board will review and discuss a draft advisory opinion at its July meeting.

**IV. CONFLICT OF INTEREST/DISCLOSURE STATEMENTS**

The Board reviewed an index of disclosure statements and a standard acknowledgement letter that will be sent to individual(s) that submit disclosure statements.

**V. FAQ UPDATE**

The Board, by consensus, agreed to housekeeping updates to its FAQ pamphlet. The revised FAQ pamphlet will be uploaded to the Board's website and provided in hard copy at the Town Clerk and Town Manager's Offices.

Meeting adjourned at 5:22p.m.

Respectfully Submitted,

Maria E. Capriola, Assistant Town Manager *on behalf of Lena Barry, Secretary*