

**MANSFIELD DOWNTOWN PARTNERSHIP
BOARD OF DIRECTORS MEETING
Tuesday, August 5, 2010**

**Mansfield Downtown Partnership, Inc.
1244 Storrs Road**

4:00 PM

Minutes

Present: Steve Bacon, Harry Birkenruth, Tom Callahan, Matthew Hart, Dennis Heffley, David Lindsay, Frank McNabb, Betsy Paterson, Alexandria Roe, Steve Rogers, Bill Simpson, and David Woods

Staff: Cynthia van Zelm

1. Call to Order

Steve Bacon called the meeting to order at 4:10 pm in Board President Philip Lodewick's absence.

2. Opportunity for Public to Comment

There was no public comment.

3. Approval of Minutes

Betsy Paterson made a motion to approve the July 1, 2010 Board minutes. Dennis Heffley seconded the motion. The motion was approved unanimously.

4. Director's Report

Ms. van Zelm noted that the August Open House is at 6 pm tonight. Mr. Bacon said he has referred people to the open houses to hear more about the status of Storrs Center and encouraged other Board members to do the same.

Ms. van Zelm requested assistance with volunteers for the Celebrate Mansfield Weekend events and passed out a sign-up sheet.

5. Storrs Center Action Items

Ms. van Zelm said a Town of Mansfield, University of Connecticut, Windham Region Transit District and Partnership staff team has completed their review of responses to requests for qualifications for design of the parking garage and the intermodal center. Seven firms have been chosen to receive requests for proposals for the garage. The recent grant of \$4.9 million for the Village Street and additional work

on the intermodal center may be incorporated into the \$490,000 intermodal center design.

With respect to Storrs Road, comments by the CT Department of Transportation (CDOT) are being received by Town staff and engineer BL Companies on Storrs Road design. A meeting with CDOT is scheduled for August 27.

The Board received updates and continued to discuss the status of a term sheet between master developer LeylandAlliance and an equity partner, the term sheet between the Town and Leyland, and land use agreements between the University and Leyland.

6. Four Corners Sewer and Water Study Advisory Committee

Ms. van Zelm said the requests for qualifications for the design of the sewer pump station, and water source study, permitting and design has been released by the Town of Mansfield.

7. Report from Committees

Advertising and Promotion

Dean Woods said the Committee met last week and decided to table the proposed arts and crafts fair for next year. Instead the Committee and staff will work on publishing an arts events brochure for April highlighting all the arts events for the spring of 2011.

Dean Woods said the fall newsletter will be published on August 31.

Business Development and Retention

Steve Rogers said he is polling Committee members for a date to meet in September.

Festival on the Green

Ms. Paterson announced that an exciting new piece of the *Festival* will be the puppet making workshop on Sept. 4 and 5. This is a collaborative effort with the Ballard Institute and Museum of Puppetry and the Partnership, with assistance from the Mansfield Historical Society. The workshop will be held at the Community Center and puppets that are made will appear in the Celebrate Mansfield Parade at the *Festival*. Ms. Paterson commended the School of Fine Arts for its great support of the *Festival*.

Ms. Paterson also noted that the Celebrate Mansfield Parade will feature a parade announcer and bleachers this year.

Ms. Paterson also referenced the Moss Sanctuary Walk and Picnicpalooza featuring the band Flamingo, to be held on Saturday, September 11.

Membership Development

Frank McNabb said the Committee's next meeting is August 16.

Planning and Design

Steve Bacon said the Committee's next meeting is August 17 and will feature a presentation by the Mansfield Advocates for Children.

8. Adjourn

Ms. Paterson made a motion to adjourn the meeting. Dean Woods seconded the motion. The motion was approved unanimously and the meeting adjourned at 5:20 pm.

Minutes taken by Cynthia van Zelm.