

**MANSFIELD DOWNTOWN PARTNERSHIP
ADVERTISING AND PROMOTION COMMITTEE
Festival on the Green Subcommittee
Monday, July 20, 2009
Partnership Offices
1244 Storrs Road (Storrs Commons)
(860) 429-2740**

5:00 p.m.

AGENDA

1. Call to order
2. Public comment
3. Approval of Minutes from June 15, 2009 (Attached)
4. Review Task List (Attached)
 - Advertising – Michelle/Cynthia
 - T-shirts – All
 - Art – Kim/Kathleen
 - Set-up needs – All
 - Children's – All
 - Food – Janet/Kathleen
 - Music – Bruce
 - Local Performers – Bruce/Kathleen
 - Parade – All
 - Recycling – Ginny
 - Set-up – Kristin
 - Review of preliminary site plan – All
 - Sponsors – Cynthia
 - Vendors – Kathleen
 - Volunteers – Kathleen
 - Volunteer Assistance & Area Captains – All
 - Volunteer Needs List – All (Attached)
5. Update on Celebrate Mansfield Weekend
 - Wine-tasting – Janet
 - Picnicpalooza – Sara-Ann
 - Brochure (Final edits) – All
6. Other
7. Next meeting date – August 3, 2009, 5pm in the Partnership office
8. Adjourn