

**MANSFIELD DOWNTOWN PARTNERSHIP
FINANCE AND ADMINISTRATION COMMITTEE**

Thursday, FEBRUARY 25, 2010

MINUTES

Present: Tom Callahan (Chair), Phil Barry, Harry Birkenruth, Matt Hart, and Phil Spak

Staff: Cynthia van Zelm

1. Call to Order

Chair Tom Callahan called the meeting to order at 3:05 pm.

2. Approval of Minutes from January 28, 2010

Phil Barry made a motion to approve the January 28, 2010 minutes. Harry Birkenruth seconded the motion. The motion was approved unanimously.

3. Storrs Center – Next Steps

Ms. van Zelm reported on the progress on the infrastructure projects. She said that BL Companies is working actively on Storrs Road design. She said that BL had given a status report to the Planning and Design Committee at its last meeting. A public meeting is required at 30 percent of design after the CT Department of Transportation reviews the design. This is expected this spring. Ms. van Zelm said the Request for Qualifications for the parking facility is in the works and is awaiting feedback from the federal and state funding agencies. She said work is also being done toward the eventual demolition of the former UConn Publications building. She said the first step is an investigations report to be done by BL Companies to determine the environmental conditions in the building.

Ms. van Zelm said the owners of the Vanilla Bean had requested assistance with determining what their new patrons would like to see in a new restaurant in Mansfield. She said she is working on a survey with the Partnership communications team which includes master developer LeylandAlliance.

Mr. Callahan said that LeylandAlliance is continuing its discussions with potential equity and debt partners for Phase 1A.

Mr. Hart said he is continuing to work on a draft term sheet with LeylandAlliance.

4. Update on Grants

Ms. van Zelm said she finalized grants to the Federal Transportation Administration Livability Grant program for the intermodal hub and transit pathway (Village Street) for Storrs Center as well as federal appropriations requests for hardware and software components related to parking, and a new, larger sewer line down part of Route 195/Storrs Road.

5. Update on Four Corners Sewer and Water Advisory Committee

Mr. Spak said the Four Corners Sewer and Water Advisory Committee had not met since the last Finance Committee meeting. They will be meeting next on March 9. Mr. Spak said that local environmental groups have been invited to the next meeting. Meg Reich has been added as a citizen member of the Committee. Mr. Hart said he will be part of a presentation to the League of Women Voters on March 10 on the project.

6. AJ Papanikou Volunteer of the Year Award

Mr. Callahan asked Ms. van Zelm to facilitate the solicitation of volunteers of the year through Committee Chairs. He said the goal would be to have nominees by May.

7. Adjourn

The meeting adjourned at 4:10 pm.

Minutes taken by Cynthia van Zelm