

MINUTES
MANSFIELD PLANNING AND ZONING COMMISSION
Special Meeting
Monday, November 21, 2011
Council Chamber, Audrey P. Beck Municipal Building

Members present: J. Goodwin (Chairman), K. Holt, G. Lewis, P. Plante, B. Pociask, K. Rawn
Members absent: M. Beal, R. Hall, B. Ryan,
Alternates present: B. Chandy, V. Ward
Staff Present: Linda M. Painter, Director of Planning and Development

Vice Chairman Goodwin called the meeting to order at 7:02 p.m. and appointed alternates Chandy and Ward to act in members absence.

Introduction of New Member

- Goodwin introduced and welcomed newly elected alternate Binu Chandy and thanked her for volunteering her time.

Election of Officers

- Holt MOVED, Plante seconded, to nominate JoAnn Goodwin as Chairman of the Mansfield Planning and Zoning Commission. MOTION PASSED UNANIMOUSLY.
- Pociask MOVED, Holt seconded, to nominate Bonnie Ryan as Vice Chairman of the Mansfield Planning and Zoning Commission. MOTION PASSED UNANIMOUSLY.
- Ward MOVED, Rawn seconded, to nominate Kay Holt as Secretary of the Mansfield Planning and Zoning Commission. MOTION PASSED UNANIMOUSLY.

Committee Appointments

Holt MOVED, Rawn seconded, to add Sustainability Committee to the list of Committee Appointments. MOTION PASSED UNANIMOUSLY.

By Commission consensus it was agreed that members current serving on the following committees will remain. Vera Stearns volunteered to be the PZC/IWA representative on the Sustainability Committee.

- Town University Relations Committee- Michael Beal
- Transportation Advisory Committee-Roswell Hall III
- Regional Planning Agency-Kay Holt and Ken Rawn (alternate)
- Four Corners Water and Sewer Advisory Committee-Ken Rawn and Peter Plante
- Sustainability Committee- Vera Stearns

Review of By-Laws

Planning and Zoning Commission:

- Article IV, Section 3: needs to be cleared regarding when alternates participate.
- Article IX, Section 1: Painter pointed out that the Zoning Agents Report is not listed as an Agenda Item in the by-laws and suggested adding. Holt MOVED, Pociask seconded, to add the Zoning Agents Report to the by-laws after the approval of minutes. MOTION PASSED UNANIMOUSLY.
- Article XI, Section 4: It was noted that there are two Section 4's and they do not read the same. Staff agreed to look back to when the change was made to correct this.

Inland Wetlands Agency:

- Holt noted that wherever it is listed, the "Inland Wetland Agency" needs to have an "s" on the end of Wetland.

Chairman Goodwin asked that staff prepare a draft of the By-Laws with the changes discussed tonight and distribute for discussion for the next meeting.

Adjournment

Chairman Goodwin adjourned the special meeting at 7:15 p.m.

Respectfully submitted,

Katherine Holt, Secretary