



TOWN OF MANSFIELD

DEPARTMENT OF PLANNING AND DEVELOPMENT

Date: November 9, 2017
To: Planning and Zoning Commission (PZC)/Inland Wetlands Agency (IWA)
From: Linda M. Painter, AICP, Director
Subject: 2018 Meeting Schedule

The following meeting schedule is proposed for 2018. Please note the following changes to the normal first Monday/third Monday schedule:

- No meeting scheduled for first Monday in January due to proximity to New Year's holiday
- No meeting scheduled for first Monday in July due to proximity to July 4 holiday
- No meeting scheduled for the third Monday in August per Commission/Agency tradition
- The meeting normally scheduled for the first Monday in November has been moved to the last Monday in October as the Council Chamber is needed by the Registrar's office on November 5th to set up for election day

All meetings will be held in the Council Chamber with a start time of 6:30 p.m. On days where both the IWA and PZC have a scheduled meeting, the PZC meeting will start after the IWA meeting is adjourned.

Meeting Type	Month/Date	Day of Week
IWA and PZC	January 16	Tuesday (due to MLK Holiday)
IWA and PZC	February 5	Monday
PZC	February 20	Tuesday (due to Presidents Day Holiday)
IWA and PZC	March 5	Monday
PZC	March 19	Monday
IWA and PZC	April 2	Monday
PZC	April 16	Monday
IWA and PZC	May 7	Monday
PZC	May 22	Tuesday (due to Shavuot Holiday)
IWA and PZC	June 4	Monday
PZC	June 18	Monday
IWA and PZC	July 16	Monday
IWA and PZC	August 6	Monday
IWA and PZC	September 4	Tuesday (due to Labor Day Holiday)
PZC	September 17	Monday
IWA and PZC	October 2	Tuesday (due to Simchat Torah Holiday)
PZC	October 15	Monday
IWA and PZC	October 29	Monday
PZC	November 19	Monday
IWA and PZC	December 3	Monday
PZC	December 17	Monday

Suggested Motion

If the schedule is acceptable, the following motion would be in order:

MOVE to approve the 2018 Planning and Zoning Commission meeting schedule as presented in the 11/9/2017 memo from the Director of Planning and Development.