

DRAFT

**Mansfield Board of Education
September 11, 2014
Minutes**

Attendees: Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein

The meeting was called to order at 7:30pm by Mr. Walikonis.

Mr. Walikonis asked for a moment of silence in memory of lives lost on September 11th, thirteen years ago.

APPOINTMENT OF NEW BOARD MEMBER: Communication from Toni Moran, on behalf of the Mansfield Democratic Town Committee nominating Kathleen Ward to fill the vacancy created by the resignation of Mark LaPlaca. Motion by Mr. Rueckl, seconded by Mrs. Paulhus, to appoint Kathleen Ward to fill the Board's vacancy until the next municipal election. **VOTE:** Unanimous in favor. Mr. Walikonis invited Ms. Ward to join the Board without voting privileges until she is sworn in by the Mansfield Town Clerk.

INTRODUCTION OF NEW CERTIFIED STAFF: The administrators introduced the new staff for the 2014-2015 school year.

HEARING FOR VISITORS: Betty Wassmundt (Town Councilor) spoke regarding Board Policy and executive session. Ric Hossack spoke regarding superintendent's mileage and budget. David Freudmann spoke regarding superintendent's mileage.

COMMUNICATIONS: Letter from Elyse Poller, MMS teachers, regarding 2013-2014 leave of absence. Letter of thanks from Coventry Village Improvement for contribution in memory of Rose Fowler.

ADDITIONS TO THE PRESENT AGENDA: Motion by Mrs. Kelly, seconded by Mrs. Paulhus, to discuss receiving correspondence regarding Town Council and Town Council sub-committee meeting dates. **Vote:** Unanimous in favor. Motion by Mrs. Kelly, seconded by Mrs. Paulhus, to discuss Town Council Finance Committee meeting last Monday and events that will affect the Board of Education. **Vote:** Unanimous in favor. Motion by Mr. Fratiello, seconded by Ms. Silver-Bernstein, to discuss school celebrations at Board meetings.

COMMITTEE REPORTS:

Committee Assignments: Mr. Walikonis distributed 2014-2015 Committee assignments.

Finance Committee: Mr. Walikonis reported the Finance Committee met prior to the meeting to review the Budget Transfers and 4th Quarter Financial Report.

Personnel Committee: Mr. Walikonis reported there will be an Executive Session at the end of the meeting.

Policy Committee: Mr. Rueckl reported the committee asks the Board to review the proposed revisions to the MBOE Policies and will seek adoption at the October 9, 2014 meeting. He also reported the committee is reviewing the Board's Ethics Code.

Sustainability Committee: Ms. Everett reported the Town Sustainability Committee is interested in schools' holding a science fair around sustainability. This was referred to the Administrators.

BOARD RETREAT: The agenda will be to discuss Goals for the 2014-2015 school year.

REPORT OF THE SUPERINTENDENT:

- **Budget Transfers 2013-2014:** Motion by Mr. Rueckl, seconded by Mr. Fratiello to approve the 2013-2014 Budget Transfers. **Vote:** Unanimous in favor
- **2013-2014 4th Quarter Financial Report:** Cherie Trahan, Director of Finance, reported on the Board's 4th quarter financials, noting that the Board finished the fiscal under budget by \$1,254. Motion by Mr. Rueckl, seconded by Mrs. Kelly, to accept the 2013-2014 4th Quarter Financial Report. **Vote:** Unanimous in favor.
- **Field Trip Requests:** Mrs. Morell, Mansfield Middle School Principal, reviewed requests for bi-annual German Exchange Field Trip and annual Fiddlehike trip to New Hampshire. Motion by Mrs. Paulhus, seconded by Ms. Everett, to approve the Mansfield Middle School German Exchange Field Trip. **Vote:** Unanimous in favor. Motion by Ms. Everett, seconded by Ms. Silver-Bernstein to approve the Mansfield Middle School Fiddlehike Field Trip. **Vote:** Unanimous in favor.
- **Summer Programs:** Dr. Leclerc, Dr. Robinson, and Mrs. Morell reviewed the success of the summer programs.
 - Books on Bus
 - Summer School
 - Summer Online Programs
- **Class Size/Enrollment:** Dr. Leclerc reported on the opening day enrollments and compared them to end of year 2014-2015.

APPROVAL OF MINUTES:

- Motion by Mrs. Lacombe, seconded by Ms. Silver-Bernstein, to approve the minutes of the June 12, 2014 Meeting. Vote: Unanimous in favor with Mr. Rueckl abstaining.
- Motion by Ms. Everett, seconded by Mrs. Lacombe, to approve the minutes of the July 23, 2014 Special Meeting. Vote: Unanimous in favor.
- Motion by Mr. Rueckl, seconded by Mrs. Lacombe, to approve the minutes of the July 23, 2014 Retreat. Vote: Unanimous in favor

NEW BUSINESS: Approved Agenda Items:

Receiving correspondence regarding Town Council and Town Council sub-committee meeting dates: After discussion, it was determined Board members can sign up for QNotify to receive this information.

Town Council Finance Committee: Mrs. Kelly reviewed discussion at the most recent Town Council Finance Committee meeting.

School Celebrations at Board Meetings: Discussion regarding having celebrations at all meetings. The Board will continue to discuss school celebrations at a future meeting.

HEARING FOR VISITORS: None

SUGGESTIONS FOR FUTURE AGENDA: Ms. Silver-Bernstein requested a report on the Food Service Program.

Motion by Mr. Rueckl, seconded by Ms. Silver-Bernstein, to move into Executive Session for the purpose of adjusting Director of Special Education and Student Support Services salary while serving as Acting Superintendent at 9:34pm.

Vote: Unanimous in favor.

Ms. Ward joined the Executive Session.

The Board returned to regular session at 10:28pm.

Motion by Mrs. Lacombe, seconded by Mr. Fratiello, to supplement the salary of the Director of Special Education and Student Support Services by \$100 a day while serving as acting superintendent, retroactive to July 24, 2014. Vote:

Unanimous in favor.

Motion by Ms. Everett to adjourn at 10:36pm. Vote: Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk