

Mansfield Board of Education Meeting

February 12, 2015

Council Chambers 7:30 p.m.

Board Members: Randy Walikonis, Chair, Jay Rueckl, Vice-Chair; Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

Agenda

7:30 Call to Order

7:45 Hearing for Visitors

7:55 Communications

8:00 Additions to the Present Agenda

Reports:

8:05 Committee Reports: Finance Committee, Personnel Committee, Policy Committee

8:15 Report of the Acting Superintendent

- Mansfield Tomorrow
- Capital Improvement Funds (P. 1)
- District Technology Upgrades to Support Transition to the New Standards Grant Application (M) (P. 3)
- 2015-2016 School Calendar (M) (P. 27)
- 2015-2016 Budget Review and Adoption (M)

APPROVAL OF MINUTES:

January 21, 2015 Special Meeting (M) (P. 29)

January 22, 2015 Meeting (M) (P. 31)

January 29, 2015 Budget Workshop (M) (P. 33)

February 5, 2015 Budget Workshop (M) (P. 35)

NEW BUSINESS

CONSENT AGENDA: (M) (P. 37) The following item for the Board of Education February 12, 2015 meeting be approved or received for the record, unless removed by a Board member or the Acting Superintendent of Schools.

That the Mansfield Board of Education accepts the retirement of Steve Sokoloski, K-4 Computer Education teacher effective the end of the 2014-2015 school year.

That the Mansfield Board of Education accepts the 2014-2015 2nd Quarter Financial Report.

9:20* Hearing for Visitors

9:25 Suggestions for Future Agenda

9:30 Executive Session for the purpose of Interim Superintendent Search

Possible action on Interim Superintendent Search

Adjournment

* Estimate

Robert's Rules of Order General Guidelines

As outlined in the MBOE By-Laws, Robert's Rules of Order shall govern the proceedings of the Board unless otherwise provided by the by-laws. Following are some general guidelines from Robert's Rules and the By-Laws that should be followed to ensure efficient meetings and the rights of all members, aid decision-making and allow all to be heard.

1. During any discussion, a member must be recognized by the Chair before speaking.
2. A member will not be allowed to speak a second time until all other members wishing to speak have been allowed to do so.
3. Members should refrain from speaking a second time unless they have a new point to make or need to respond to new information.
4. As a general rule during discussion, comments should be directed through the Chair to the whole Board, rather than to other or individual members. All discussion is with the Board as a whole. Questions of the Superintendent or other non-BOE members making presentations should be directed to that individual.
5. Private conversations can be distracting to those speaking and should be limited.
6. During discussion, the Chair should try to provide equal time to those in favor or against a given topic or motion.
7. A majority is more than half of the votes cast, not a majority of the Board. For example: if only 7 members choose to vote, and the result is 4-3 in favor, the motion is adopted. Members who abstain are "refraining from voting".
8. If discussion on a *motion* is lasting a long time, any member can "move the previous question" or "call the question". They must be recognized by the Chair in order to do so. This is not debatable, and a two-thirds vote is required to pass. If two-thirds vote in favor of ending debate, the Board ends all discussion on a motion and then moves to an immediate vote on that motion.
9. Committee reports that recommend action should be submitted in writing. This allows for clear understanding of recommendations.

Mansfield Public Schools: Board of Education Goals: 2014-2015

- I. Engage, motivate and support each student to become confident and successful learners through differentiated instruction and holistic support. Monitor student progress to ensure growth.
 - A. Improve the mathematics, reading, science and writing skills of each student to support college and career readiness.
 - B. Align our current Language Arts/Reading, Science and Mathematics curriculum with the Common Core State Standards (CCSS).
 - C. Promote the cognitive, social, and emotional development of each student while cultivating character and fostering civic engagement.
 - D. Support the full breadth of the district's programs, foster environmental awareness and sustainability, systematically review program offerings, and explore other programs.
 - E. Provide a positive school climate through constructive behavior support systems to ensure student safety, health, physical and emotional well-being.
 - F. Promote the engagement and participation of parents/guardians in the education of their children.
 - G. Integrate relevant technology into the instructional program to enhance student learning of subject matter, technology and its use.
 - H. Help connect students and families with community support services.
 - I. Ensure student transitions are supportive and successful.
 - J. Acknowledge student achievements.
- II. Attract, support and retain qualified, motivated and diverse professional staff by fostering positive, professional learning communities.
 - A. Foster a climate of mutual respect and regularly recognize staff leadership, effort and success.
 - B. Maintain superior educational programs, adjusting staff levels and resources as required.
 - C. Support administrative leadership to maintain and surpass current levels of student achievement.
 - D. Implement, with input and collaboration from certified staff, an effective professional development and evaluation program that supports the growth and confidence of our students and promotes staff success.
 - E. Seek input from staff regarding important issues affecting the district.
- III. Monitor the district's quality of facilities, sufficiency of space, level of security, adequacy of maintenance and efficiency of student transportation.
 - A. Communicate quarterly with Town Council about ongoing needs for infrastructure, security and technology.
 - B. In collaboration with the Town Council, develop and implement a long-term plan, supported by voters, to address prek-8 building needs.
 - C. Implement school security and technology improvements as approved by the Board.
- IV. Increase the effectiveness of the Board of Education.
 - A. Provide Board members with appropriate professional development opportunities to promote effectiveness.
 - B. Encourage communication and collaboration between the Board and our community.
 - C. Collaborate with community members and organizations – including E. O. Smith High School's Region 19 Board – to support the district's students.
 - D. Review prekindergarten educational opportunities for Mansfield children.
 - E. Evaluate the Board's goal-setting process.
- V. Plan for long-term fiscal sustainability.
 - A. Meet periodically with our state legislators to advocate for continued Education Cost Sharing; develop a plan to address changes to current funding level.
 - B. Continue to explore partnerships with other groups to maximize program effectiveness while containing costs.
 - C. Investigate alternative revenue, including public and private funding sources and grant opportunities.
 - D. Continue to educate ourselves and the public about long-term financial ramifications of balancing Board goals and priorities.
 - E. Improve the readability of our budget.

Mansfield Public Schools: Computer Infrastructure (2013/18)

	Proposed Project Expenditures					(Repair, Replace, and/or Enhance)	Comments/Explanations	
	2013/14	2014/15		2015/16	2016/17			2017/18
		Spent	Future					
Goodwin School								
Electrical	\$4,150			\$1,975			Replace & Enhance Replace insufficient outlets in data closets; Generator access.	
End-User Equipment		\$12,768		\$12,400	\$18,600	\$23,250	Replace & Enhance Replacement cycle; Integrate newer technologies into learning.	
Cabling / Network	\$6,949	\$2,090			\$2,000		Repair/Rep./Enhanc. Replace/repair broken or undersized cabling; Support new technol.	
Flow Cooling in Core Data Closet	\$3,157	\$900					Replace Replace current system which is unable to cope w/ current use.	
Primary Data Rack	\$5,863						Repair/Rep./Enhanc. Replace/repair connections & properly sized for modern technol.	
School Security (technology)	\$14,044	\$4,100					Enhance Enhance technology used by school security (doors; cameras).	
Secondary Data Rack					\$5,000		Replace Replacement for secondary data rack.	
Servers	\$6,842	\$1,045			\$6,100	\$6,100	Replace Replacement for servers.	
Switches / POE		\$11,950		\$3,249			Replace & Enhance Replacement & meet connectivity needs of modern technol.	
Telecommunications (Phone) System	\$7,115	\$10,600					Replace & Enhance Replacement & meet communications needs.	
UPS's	\$245			\$4,550	\$1,100	\$2,710	Replace Replacement for uninterrupt. power supplies units.	
Internet Filter Appliance		\$950					Replacement of outdated/insufficient system.	
Intercom System		\$2,350					Repairs to existing system.	
Wireless Access System		\$1,100					Replace & Enhance Replacement & meet modern wireless connectivity needs.	
Southeast School								
Electrical	\$4,150			\$2,105			Replace & Enhance Replace insufficient outlets in data closets; Generator access.	
End-User Equipment		\$15,408		\$13,200	\$19,800	\$24,750	Replace & Enhance Replacement cycle; Integrate newer technologies into learning.	
Cabling / Network	\$7,401	\$2,410			\$2,000		Repair/Rep./Enhanc. Replace/repair broken or undersized cabling; Support new technol.	
Flow Cooling in Core Data Closet	\$3,182	\$1,750					Replace Replace current system which is unable to cope w/ current use.	
Primary Data Rack	\$5,888						Repair/Rep./Enhanc. Replace/repair connections & properly sized for modern technol.	
School Security (technology)	\$18,906	\$4,100					Enhance Enhance technology used by school security (doors; cameras).	
Secondary Data Rack					\$5,000		Replace Replacement for secondary data rack.	
Servers	\$6,842	\$1,045			\$6,100	\$6,100	Replace Replacement for servers.	
Switches / POE		\$11,950		\$3,249			Replace & Enhance Replacement & meet connectivity needs of modern technol.	
Telecommunications (Phone) System	\$7,385	\$10,600					Replace & Enhance Replacement & meet communications needs.	
UPS's	\$485			\$4,775	\$1,100	\$2,710	Replace Replacement for uninterrupt. power supplies units.	
Internet Filter Appliance		\$950					Replacement of outdated/insufficient system.	
Intercom System		\$2,175					Repairs to existing system.	
Wireless Access System		\$1,100					Replace & Enhance Replacement & meet modern wireless connectivity needs.	
Vinton School								
Electrical	\$4,228			\$2,125			Replace & Enhance Replace insufficient outlets in data closets; Generator access.	
End-User Equipment		\$16,415		\$14,400	\$21,600	\$27,000	Replace & Enhance Replacement cycle; Integrate newer technologies into learning.	
Cabling / Network	\$7,901	\$2,900			\$2,000		Repair/Rep./Enhanc. Replace/repair broken or undersized cabling; Support new technol.	
Flow Cooling in Core Data Closet	\$3,007		\$2,100				Replace Replace current system which is unable to cope w/ current use.	
Primary Data Rack	\$5,953						Repair/Rep./Enhanc. Replace/repair connections & properly sized for modern technol.	
School Security (technology)	\$14,350	\$4,100					Enhance Enhance technology used by school security (doors; cameras).	
Secondary Data Rack					\$5,000		Replace Replacement for secondary data rack.	
Servers	\$6,842	\$1,045			\$6,100	\$6,100	Replace Replacement for servers.	
Switches / POE		\$11,950		\$3,249			Replace & Enhance Replacement & meet connectivity needs of modern technol.	
Telecommunications (Phone) System	\$7,485	\$10,600					Replace & Enhance Replacement & meet communications needs.	
UPS's	\$301			\$5,550	\$1,100	\$2,710	Replace Replacement for uninterrupt. power supplies units.	
Internet Filter Appliance		\$950					Replacement of outdated/insufficient system.	
Intercom System		\$2,518					Repairs to existing system.	
Wireless Access System		\$1,100					Replace & Enhance Replacement & meet modern wireless connectivity needs.	
Middle School								
Electrical					\$2,000	\$2,000	Replace & Enhance Replace insufficient outlets in data closets; Generator access.	
End-User Equipment		\$1,354		\$40,000	\$50,000	\$60,000	Replace & Enhance Replacement cycle; Integrate newer technologies into learning.	
Cabling / Network	\$5,400	\$2,962		\$18,000	\$3,000		Repair/Rep./Enhanc. Replace/repair broken or undersized cabling; Support new technol.	
Primary Data Rack			\$7,650		\$17,000		Repair/Rep./Enhanc. Replace/repair connections & properly sized for modern technol.	
School Security (technology)	\$21,506	\$11,750					Enhance Enhance technology used by school security (doors; cameras).	
Secondary Data Racks				\$10,000	\$10,000		Replace Replacement for secondary data racks.	
Servers	\$10,508	\$1,046		\$11,800	\$15,400	\$8,900	Replace Replacement for servers.	
Switches / POE		\$6,100		\$16,323			Replace & Enhance Replacement & meet connectivity needs of modern technol.	
Telecommunications (Phone) System	\$9,913	\$11,500					Replace & Enhance Replacement & meet communications needs.	
UPS's				\$9,050		\$2,670	Replace Replacement for uninterrupt. power supplies units.	
Internet Filter Appliance		\$2,850					Replacement of outdated/insufficient system.	
Wireless Access System						\$25,000	Replacement & meet modern wireless connectivity needs.	
Intercom System		\$1,770					Repairs to existing system.	
Fiber to MultiGig Connection				\$24,000			Replace & Enhance Replace & increase throughput to meet capacity requirements.	
Total Technology	\$ 200,000	\$ 190,250	\$ 9,750	\$ 200,000	\$ 200,000	\$ 200,000		

**Mansfield Public Schools: Facilities Management
2013/18**

	Proposed Project Expenditures					Category (Repair, Replace, and/or Enhance)	
	2013/14	2014/15		2015/16	2016/17		2017/18
	Completed	Completed	Future				
Goodwin School							
Additional heat radiation	\$ 51,000	\$ -	\$ -	\$ -	\$ -	\$ - enhance	
Cafeteria tables	4,100	5,000				replace	
Security (locks, shades, and painting)	4,400	1,200				enhance	
Playgrounds/Ropes course		2,500		2,500	2,500	2,500 repair	
Floor repair Pantry		1,000					
Major roof repairs					100,000	repair	
Improved security panels - Fire	3,000	241					
Misc small things ie divider doors							
Security film on doors	2,500						
Sub-total Goodwin School	\$ 65,000	\$ 9,941	\$ -	\$ 2,500	\$ 102,500	\$ 2,500	
Southeast School							
Outside vestibule	\$ 48,800	\$ -	\$ -	\$ -	\$ -	\$ - enhance	
Security (locks, shades, and painting)	4,400	1,485				enhance	
Cafeteria tables	4,000	3,000		5,000		replace	
Floor repair Pantry		1,000					
playground/Ropes Course		2,500		2,500	2,500	2,500 repair	
Major roof repairs		1,627					
Improved security panels	3,000					100,000 repair	
Security film on doors	2,500						
Misc. small things, ie divider doors							
Sub-total Southeast School	\$ 62,700	\$ 9,612	\$ -	\$ 7,500	\$ 2,500	\$ 102,500	
Vinton School							
Security (locks, shades, and painting)	\$ 4,400	\$ 1,400	\$ -	\$ -	\$ -	\$ - enhance	
Cafeteria tables				5,000		replace	
Floors - (Anderts)	2,500						
Playground/Ropes course	750	2,500		45,000	45,000	replace	
School Sign Repairs		375					
Major roof repairs	13,000			100,000		repair	
Improved security panels	3,000						
Security film on doors	2,500						
Misc. small things, ie divider doors							
Remove underground oil tank and install above ground tank		38,100					
New battery powered floor polisher	7,000						
Sub-total Vinton School	\$ 33,150	\$ 42,375	\$ -	\$ 150,000	\$ 45,000	\$ -	
Middle School							
Roof Repairs	\$ 4,000	\$ 1,325	\$ -	\$ -	\$ -	\$ -	
Security (locks, shades, and painting)	8,800	1,260				enhance	
Repaint lines on Gym floor	6,200					repair	
Ropes Course		2,500					
A/C for library - CO ₂ monitor & drive			85,000	15,000		replace	
Green House Installation	43,015						
Replaced Tile Floor Rooms 303 & 304		10,300					
Replaced carpet in teachers lounge		2,600					
Rebuild Elevator			55,000				
Freezer/refrigerator						replace	
Improved security panels	1,500						
New blower for sawdust collector	2,000						
Repair of gym divider doors	2,600						
Security film on doors	2,500						
Sub-total MMS School	\$ 70,615	\$ 17,985	\$ 140,000	\$ 15,000	\$ -	\$ -	
Unforeseen Repairs/Carryover				25,000	50,000	95,000 Repair/Replace/Enh.	
Reimbursement -School Security Grant	(52,000)						
Total Facilities Management Expenses	\$ 179,465	\$ 79,913	\$ 140,000	\$ 200,000	\$ 200,000	\$ 200,000	
Total Funding	200,000		220,535				
Carryover to Subsequent Year	20,535		622				



CONNECTICUT STATE DEPARTMENT OF EDUCATION
Academic Office

Public Act Number 14-98, Section 9(j)

Request for Proposal

**District Technology Upgrades to Support
Transition to the New Standards**

2014 - 15

PURPOSE: Grants-in-aid for alterations, repairs, improvements, technology, equipment and capital start-up costs, including acquisition costs, to expand the availability of high-quality school models and assist in the implementation of common core state standards and assessments, in accordance with procedures established by the Commissioner of Education.

RFP # 813



Proposal Cover Page

**Connecticut State Department of Education
District Technology Upgrades to Support Transition to the New Standards
2014 - 15**

Applicant: This proposal is submitted on behalf of the following:
LEA: Mansfield Public Schools

Contact Information: Name, title, address, telephone, e-mail
Rachel Leclerc, Acting Superintendent Mansfield Public Schools 4 South Eagleville Road Storrs 06268 860-429-3350 leclercrd@mansfieldct.org

Certification: I hereby certify that the information contained in this proposal is true and accurate to the best of my knowledge and belief and that we will expend our share of project costs as documented herein.
Signature of Superintendent of Schools/Executive Director:
Name and Title (Typed): Rachel Leclerc, Acting Superintendent
Date of Board Acceptance: ##

Proposal Narrative

The Mansfield Schools are seeking funds to improve student achievement by supporting new curriculum implementation based on the Common Core State Standards (CCSS) and by enhancing our ability to administer CCSS aligned online assessments including the Smarter Balanced Assessments (SBAC), the Connecticut Alternative Assessments (CTAA), and the STAR Math and Reading assessments.

Program Need

Common Core Implementation: The District is engaged in a multi-year project to align current curriculum to CCSS standards. In addition to frequent informal collaboration, our teachers formally meet multiple times each month in teams to write, re-write, and share experiences with the new materials for their grade level. A needs assessment of their efforts included a review of curriculum developed, lessons implemented, teacher feedback, and administrator feedback. All four of these sources point to a need for greater student access to online resources, particularly in grades 2 – 8, with the greatest focus in the subject areas of Language Arts, Math, Science, and Social Studies. First, there is a shortage of online capable devices for student learning in our classrooms, which has created a significant barrier to student access. Although teachers have access to Chromebooks carts, they are limited in number and most carts include only 10 Chromebooks for classes of up to 25 students. This limits the extent to which teachers can design curriculum around their use. Second, we have a bandwidth concern at our largest school that creates a further obstacle to online access. The District's Connecticut Education Network (CEN) connection is located at the Central Office, but at our Middle School we need a robust and sustainable method to connect this building to CEN to allow large numbers of students in grades 5 to 8 to concurrently access online resources aligned to CCSS.

SBAC/CTAA/STAR Online Testing: The district has vigorously pursued all available opportunities

to build institutional experience in implementing online assessments. In grades 2 – 8 (the focus of this grant application), all students have participated in STAR testing and last year all students in grades 3 – 8 participated in the SBAC Field Test. Those experiences offer data that informs our needs assessment. Specifically, we have both device and bandwidth challenges in the capacity of existing school technology and space resources to meet the time and logistical needs of online testing. The open-ended nature of adaptive online testing requires multiple testing sessions for students who needed extra time. During last year's field test, each building suspended the use of building level computer labs, restricting their use for classroom instruction for many weeks. Our target grades (2 – 8) include 939 students; however we only have 6 computer labs across the four schools that serve these students. It is not possible to make effective use of online assessments given that ratio of resources. We have added the use of Chromebooks, and we have found the use of the kiosk mode offered by SBAC to be a secure testing environment. Their use has helped, however, we do not have a sufficient amount for all students. Additionally, concurrently testing competes for limited bandwidth on our computer network. Our I.T. staff has assessed our network and finds that the combination of administrative bandwidth needs (VOIP phones, student information system, HVAC, security cameras and doors, financial system, etc.) and instructional bandwidth needs (online assessments, CCSS online resources, Internet research, etc.) is creating an unsustainable growth rate at the Middle School.

Program Plan

Our needs assessment clearly documents the need for a much greater number of online capable devices and an effective bandwidth solution for the Middle School and the Vinton Back Building. As a result, we have developed a comprehensive plan to meet these needs. To address the need for devices, we will purchase Chromebooks that students will regularly use both for CCSS aligned curriculum and for the SBAC, CTAA, and STAR online assessments. Our District has already made

use of some Chromebooks for these purposes in our grade 2 – 8 classrooms, and have found them to be highly effective for CCSS implementation and online assessments. However, the number we have is far below our needs. Our plan requests funds to significantly increase the number Chromebooks available to grade 2 - 8 classrooms. To address bandwidth concerns for the Middle School, we will install a fiber-optic connection between that school and our District's CEN connection. This connection will ensure sustainability with technology growth. Our plan leverages availability of dark fiber recently installed in front of the middle school campus as part of a State of Connecticut initiative to expand available fiber infrastructure. A recent connection to two of our municipal buildings using a similar portion of this dark fiber proved very cost-effective.

Teaching and Learning

The grant project will impact teaching and learning by supporting development and implementation of CCSS curriculum, advancing effective usage of CCSS aligned online assessments, and enhancing student technology and collaboration skills. This will be accomplished through delivering effective professional development and support to faculty, providing necessary technology tools to students and staff, and expanding CCSS aligned activities in our classrooms. Specifically, the plan includes:

- Provide a minimum of three hours of ongoing Chromebook and GAFE training to staff through individualized coaching, before/after school training, and portions of PD days and staff meetings. Professional development that is sustained over time is essential to provide staff with the skills to effectively use the technology purchased through this grant.
- Support up to eight teachers who express interest in seeking Google Certified teacher status. The District would allow attendance at a GAFE regional training, access to certification training courses and webinars, and direct support from I.T. staff. These volunteers will be an invaluable resource both during and beyond the life of the grant.
- Participate in the District established CCSS curriculum creation process to develop “technology-

infused” and CCSS based lessons that use the new Chromebooks and bandwidth. Our goal is to establish two new technology-infused units in each of our project target grade levels (2 – 8) with a distribution across the four target subject areas. This will be accomplished through curriculum writing and team-teaching. Establishing units ensures the long-term impact of the project and provides models for further integration both inside and outside of our District.

- Grow the development of student technology skills by integrating two activities into each of the aforementioned units that target grade level appropriate ISTE student technology standards.
- Utilize the Chromebooks and new bandwidth to administer the STAR CCSS aligned online assessments three times annually in each of the target grade levels to inform instruction.

Additionally, prepare students for SBAC and CTAA online testing using the CSDE portal, the SBAC interim assessments, and the Digital Library, as well as to administer those assessments.

Evaluation

This grant project includes an evaluation process with a number of specific components. First, the District will establish a project team that meets formally throughout the process to examine and report monthly on progress relative to the timeline milestones and project components. Second, the District will include feedback from faculty, paraeducators, administrators, and students. We will leverage the survey tools in GAFE and Survey Monkey to collect GAFE and CCSS self-assessment skill data as well as evaluation feedback about successes and challenges in meeting CCSS objectives through project activities, training sessions, and usage. Third, we will gather CCSS artifacts such as lesson plans, curriculum write-ups, and usage statistics to further inform the evaluation process.

Fourth, we will use an Internet blog and accompanying project website to publish information about the project’s progress. This will allow us to share information with our students, staff, parents, local citizens, and Districts throughout the State, while at the same time requesting evaluation feedback from a wide audience. Finally, we are happy to complete any grant reports or activities required by

the CSDE, interim or final. We would be enthusiastic participants in CSDE activities that identify promising practices and welcome opportunities to offer our work as models for replication. In summary, the evaluation process will inform our efforts so that we can best make adjustments during the project as well as provide conclusions at the end of the project to guide our future efforts and hopefully provide helpful data to other Districts as well.

Timeline of Activities

Date	Purchase, Reporting, & Installation	Teaching and Learning / Curriculum Building
May - June 2015	<ul style="list-style-type: none"> - State awards grant. District publicizes award with school and wider community. - Grant project team initiates regular formal meetings, begins producing monthly reports, and publishes to a public project website with ongoing updates to a public project blog. - I.T. seeks vendors & awards contracts. 	<ul style="list-style-type: none"> - District identifies up to eight teachers who express interest in seeking Google Certified teacher status. - Project team approaches and joins District planned summer CCSS curriculum development teams. - Project team publicizes their availability to work with faculty who as part of their natural summer process work on future less plans.
July - Aug 2015	<ul style="list-style-type: none"> - I.T. purchases and configures Chromebooks /Carts & integrates into District GAFE account. - I.T. purchases and installs onsite school bandwidth equipment for MMS. - Fiber vendor begins work on MMS fiber bandwidth connection. - Project team continues to publish monthly reports on grant progress on website and ongoing updates to blog. 	<ul style="list-style-type: none"> - Project team participates in District summer CCSS curriculum development teams to support development of technology-infused lessons and address ISTE standards. - Project team works with faculty who as part of their natural summer process work on future less plans to support development CCSS aligned and technology-infused lessons. - I.T. provides Chromebook/GAFE training to staff through voluntary summer opportunities. - Teachers seeking Google Certification begin their training.
Sep - Oct 2015	<ul style="list-style-type: none"> - Fiber vendor completes work on MMS fiber bandwidth connection. - I.T. tweaks Chromebook, Cart, and bandwidth configurations if needed in response to usage assessments and staff/student input. - Project team continues to publish monthly reports on grant progress on public website and ongoing updates to a public blog. 	<ul style="list-style-type: none"> - I.T. provides Chromebook/GAFE training to staff through individualized coaching, before/after school, and portions of PD and staff meetings. - Project team uses District CCSS curriculum sessions to support development of technology-infused lessons and address ISTE standards. - Teachers seeking Google Certification attend a GAFE regional training. - Grade 2 – 8 classrooms in targeted subject areas make regular use of the new Chromebooks and bandwidth with at least half of their students. Support provided by I.T. and Project Team. - All students in grades 2 – 8 use the new Chromebooks and bandwidth to take the STAR Fall assessment in Math & Reading.
Nov -	<ul style="list-style-type: none"> - Project team continues to publish monthly 	<ul style="list-style-type: none"> - Two of the target grade levels pilot the new CCSS technology-infused

Dec 2015	reports on grant progress on public website and ongoing updates to a public blog.	<p>units, including addressing ISTE standards.</p> <ul style="list-style-type: none"> - Project team partners with faculty to team teach some lessons. - Teachers seeking Google Certification continue their training. - I.T. continues to provide Chromebook/GAFE training. - Project team continues to use District CCSS curriculum sessions. - Grades 2 – 8 classrooms in targeted subject areas make regular use of new Chromebooks/bandwidth with all students. Support provided by I.T.
Jan - Apr 2016	- Project team continues to publish monthly reports on grant progress on public website and ongoing updates to a public blog.	<ul style="list-style-type: none"> - The remaining six target grade levels pilot the new CCSS technology-infused units, including addressing ISTE standards. - Teachers seeking Google Certification complete their training and take certification tests. - I.T. continues to provide provides Chromebook and GAFE training. - Grades 2 – 8 classrooms in targeted subject areas make regular use of new Chromebooks and bandwidth with all students. Support provided I.T.
May - June 2016	<ul style="list-style-type: none"> - Publish final version CCSS Curriculum Units online - Produce final report on grant progress. 	<ul style="list-style-type: none"> - Use Chromebooks & new bandwidth to administer SBAC during the spring testing window. - Produce final version of CCSS Curriculum Units. - Celebrate teachers who have become Google certified. - Project Team, Faculty, and District Administrators review 2015-16 data to inform practices and initiatives for 2016-17.

BUDGET NARRATIVE

The included budget for additional Chromebooks is based on our quotes from Software Hardware Integration (SHI), which includes ChromeOS Management Service and the white glove service to make sure the devices are ready to be used as soon as possible. These additional Chromebooks will provide ample availability for students and educational staff. Our district currently uses Chromebooks at an increasing frequency, but has been limited in their availability, mainly due to scheduling conflicts. As we grow with Google Apps for Education and our use of technology in classrooms, it is clear that these devices are our most efficient solution for cost, classroom integration, and ease of use.

At the middle school, an additional 300 Chromebooks and 2 Chromebook carts would give each core classroom at least 20 Chromebooks. This would meet our goal to test synchronously and allow uninhibited classroom instruction.

The elementary schools are in a similar situation, with the goal of adding 285 Chromebooks and 13 Chromebook carts. This would allow each classroom in grades 2-4 access to a Chromebook cart, alleviating scheduling conflicts.

Sustainability for our Chromebooks is evident by our technology budget, available IT Staff, training, and enthusiasm from staff and students. Our budget allocates funds for repair in the event that devices are damaged. There are also funds available for technology equipment so that we may keep on pace with a reasonable replacement cycle. Our IT staff is available for the maintenance and support of this technology. We have a dedicated IT Specialist for the Middle School, as well as a Coordinator for the Elementary schools. There are also network specialists and level 1 support technicians available. The IT Staff have and continue to provide end user support, as well as manage our Google Apps domain on site. The IT staff's utilization of Google Apps Domain has

proven to be invaluable at delivering a variety of educational tools promptly and efficiently. In addition to IT Staff, we have seen educational staff embrace Google Apps, and continue to learn the advantages of its use in the classroom. Professional Development for Google and Chromebooks is becoming commonplace in the schools, and we intend on expanding this training to continue fostering this initiative.

The included budget for our upgrades in data fiber to meet a consistent 10Gb connection is based on our quotes from FiberTech Networks and SHI. We request the non-recurring charge of \$49,400.00 for the dark fiber. FiberTech will provide the connection between buildings. Modules will need to be installed at MMS and the town hall (SHI quote).

With the growing number of resources utilizing our data consumption across buildings, we understand the necessity to offer bandwidth that will allow clients and servers to remain uninhibited in their connections. We have implemented a VOIP system district wide this school year, which is just one example of resources that need to share our bandwidth. Our plan to upgrade our connections to 10GB will not only alleviate concerns for classroom use and concurrent testing, it will also keep us on course to upgrade infrastructure in the future.

Our plan to utilize FiberTech's quote will provide sustainability with a significant upgrade to bandwidth. Moreover, this will be a much more cost effective, long term solution. Our current cost for a 1Gb connection to the Middle School is \$6,312.60 a year. Using FiberTech, we would see only a \$900 yearly maintenance fee for the next twenty years.

ED 114 Budget Form

GRANTEE NAME: <u>Mansfield Public Schools</u>	TOWN CODE: <u>078</u>
GRANT TITLE: <u>District Technology Upgrades to Support Transition to the New Standards</u>	
ACCOUNTING	BUDGET
CLASSIFICATION: _____	FUND: _____ SPID: _____ REFERENCE: _____
PROGRAM: _____	CHARTFIELD1: _____ CHARTFIELD2: _____

GRANT PERIOD: APRIL 2015-June 30, 2016	AUTHORIZED	
	AMOUNT:	

CODE	DESCRIPTION	CSDE State Funds	Local Funds Match	Total Budget
340	Other Professional Services			
530	Communication	\$36,872.16	\$12,527.84	\$49,400.00
	1) Fibertech connections (Non-Recurring Charge \$49,400)			
650	Supplies-Technology Related			
734	Technology-Related Hardware	\$156,743.55	\$53,255.85	\$209,999.40
	1) PK4 Chromebooks (285 units X \$320 ea = \$91,200)			
	2) MMS Chromebooks (300 units X \$300.80 ea = \$90,240)			
	3) PK4 Basic charging carts (13 units X \$1400 = \$18,200)			
	4) MMS Basic charging carts (2 units X \$1,089 = \$2,178)			
	5) MMS Module, HP J9536A (1 unit X \$2669.50)			
	6) Town Hall Module, HP J9538A (1 unit X \$2979.90)			
	TOTAL	\$191,725.83	\$65,141.57	\$256,867.40

ORIGINAL REQUEST DATE	STATE DEPARTMENT OF EDUCATION	DATE OF APPROVAL
REVISED REQUEST DATE	PROGRAM MANAGER AUTHORIZATION	

Budget Codes

340 Other Professional Services

Professional services other than educational services that support the operation of the school district. Included, for example, are medical doctors, lawyers, architects, auditors, accountants, therapists, audiologists, dieticians, editors, negotiations specialists, paying agents, systems analysts and planners.

530 Communication

Services provided by persons or businesses to assist in transmitting and receiving messages or information. This category includes telephone and voice communication services; data communication services to establish or maintain computer based communications, networking, and Internet services; video communications services to establish or maintain one-way or two-way video communications via satellite, cable or other devices; postal communications services to establish or maintain postage machine rentals, postage, express delivery services and couriers. Include licenses and fees for services such as subscriptions to research materials over the Internet software, both 'downloaded' and 'off-the shelf,' should be coded to objects 650 or 735.

650 Supplies - Technology Related

Technology-related supplies include supplies that are typically used in conjunction with technology related hardware or software. Some examples are CDs, flash or jump drives, parallel cables and monitor stands. Software costs below the capitalization threshold should be reported here.

734 Technology - Related Hardware

Expenditures for technology-related equipment and technology infrastructure. These costs include those associated with the purchase of network equipment, servers, PCs, printers, other peripherals and devices. Technology-related supplies should be coded to object code 650, Supplies—Technology Related.

STATEMENT OF ASSURANCES

CONNECTICUT STATE DEPARTMENT OF EDUCATION
STANDARD STATEMENT OF ASSURANCES
GRANT PROGRAMS

PROJECT TITLE:

District Technology Upgrades to Support Transition
to the New Standards

THE APPLICANT:

Rachel D. Leclerc

HEREBY ASSURES THAT:

Mansfield Public Schools

(insert Agency/School/CBO Name)

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the State Board of Education and the Connecticut State Department of Education;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education, including information relating to the project records and access thereto as the Connecticut State Department of Education may find necessary;
- H. The Connecticut State Department of Education reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;
- J. The applicant will protect and save harmless the State Board of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;
- K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General

Statutes, and the applicant shall return to the Connecticut State Department of Education any moneys not expended in accordance with the approved program/operation budget as determined by the audit;

L. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

(a) For purposes of this Section, the following terms are defined as follows:

- i. "Commission" means the Commission on Human Rights and Opportunities;
- ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
- iii. "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- iv. "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- vi. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- vii. "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- viii. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- ix. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and
- x. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.
- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

(g)(1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

M. The grant award is subject to approval of the Connecticut State Department of Education and availability of state or federal funds.

N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.

I, the undersigned authorized official; hereby certify that these assurances shall be fully implemented.

Superintendent Signature: _____

Name: *(typed)* Rachel D. Leclerc _____

Title: *(typed)* Acting Superintendent, Mansfield Public Schools _____

Date: February XX, 2015 _____

APPENDIX B**Reimbursement Rates****2014-2015 Preliminary Reimbursement Percentages**

Town	Name	School Construction
1	ANDOVER	56.07
2	ANSONIA	76.79
3	ASHFORD	65
4	AVON	28.93
5	BARKHAMSTED	51.43
7	BERLIN	42.86
8	BETHANY	40.36
9	BETHEL	46.43
11	BLOOMFIELD	46.79
12	BOLTON	48.93
13	BOZRAH	57.5
14	BRANFORD	36.43
15	BRIDGEPORT	78.93
17	BRISTOL	70
18	BROOKFIELD	31.79
19	BROOKLYN	74.29
21	CANAAN	32.5
22	CANTERBURY	67.86
23	CANTON	38.93
24	CHAPLIN	64.64
25	CHESHIRE	45.36
26	CHESTER	39.29
27	CLINTON	41.43
28	COLCHESTER	61.43
29	COLEBROOK	37.5
30	COLUMBIA	53.21
31	CORNWALL	24.64
32	COVENTRY	62.86
33	CROMWELL	41.07
34	DANBURY	63.21
35	DARIEN	20.71
36	DEEP RIVER	47.14
37	DERBY	73.93
39	EASTFORD	62.14
40	EAST GRANBY	42.5
41	EAST HADDAM	48.57
42	EAST HAMPTON	53.93
43	EAST HARTFORD	76.43

**2014-2015 Preliminary Reimbursement
Percentages**

44	EAST HAVEN	69.29
45	EAST LYME	44.64
46	EASTON	25.71
47	EAST WINDSOR	61.07
48	ELLINGTON	57.14
49	ENFIELD	70.36
50	ESSEX	26.79
51	FAIRFIELD	26.07
52	FARMINGTON	30.71
53	FRANKLIN	53.57
54	GLASTONBURY	33.57
56	GRANBY	39.64
57	GREENWICH	20
58	GRISWOLD	71.43
59	GROTON	58.57
60	GUILFORD	30.36
62	HAMDEN	66.79
63	HAMPTON	59.64
64	HARTFORD	80
65	HARTLAND	55.71
67	HEBRON	54.29
68	KENT	28.21
69	KILLINGLY	73.21
71	LEBANON	61.79
72	LEDYARD	62.5
73	LISBON	60
74	LITCHFIELD	36.79
76	MADISON	28.57
77	MANCHESTER	67.14
78	MANSFIELD	74.64
79	MARLBOROUGH	47.86
80	MERIDEN	76.07
83	MIDDLETOWN	66.43
84	MILFORD	50.71
85	MONROE	35.71
86	MONTVILLE	68.21
88	NAUGATUCK	75.36
89	NEW BRITAIN	79.64
90	NEW CANAAN	20.36
91	NEW FAIRFIELD	38.21
92	NEW HARTFORD	43.57
93	NEW HAVEN	79.29
94	NEWINGTON	56.79
95	NEW LONDON	77.86

2014-2015 Preliminary Reimbursement

Percentages

96	NEW MILFORD	41.79
97	NEWTOWN	34.64
98	NORFOLK	29.64
99	NORTH BRANFORD	52.5
100	NORTH CANAAN	67.5
101	NORTH HAVEN	40.71
102	NORTH STONINGTON	46.07
103	NORWALK	32.86
104	NORWICH	77.14
106	OLD SAYBROOK	27.86
107	ORANGE	36.07
108	OXFORD	38.57
109	PLAINFIELD	75.71
110	PLAINVILLE	64.29
111	PLYMOUTH	70.71
112	POMFRET	58.21
113	PORTLAND	52.86
114	PRESTON	60.71
116	PUTNAM	75
117	REDDING	25.36
118	RIDGEFIELD	23.93
119	ROCKY HILL	49.29
121	SALEM	45
122	SALISBURY	22.86
123	SCOTLAND	69.64
124	SEYMOUR	63.57
125	SHARON	24.29
126	SHELTON	40
127	SHERMAN	27.14
128	SIMSBURY	33.21
129	SOMERS	65.71
131	SOUTHINGTON	54.64
132	SOUTH WINDSOR	48.21
133	SPRAGUE	72.14
134	STAFFORD	71.07
135	STAMFORD	30
136	STERLING	73.57
137	STONINGTON	31.43
138	STRATFORD	60.36
139	SUFFIELD	51.79
140	THOMASTON	68.57
141	THOMPSON	72.5
142	TOLLAND	50

**2014-2015 Preliminary Reimbursement
Percentages**

143	TORRINGTON	72.86
144	TRUMBULL	33.93
145	UNION	45.71
146	VERNON	68.93
147	VOLUNTOWN	63.93
148	WALLINGFORD	55
151	WATERBURY	78.57
152	WATERFORD	32.14
153	WATERTOWN	58.93
154	WESTBROOK	31.07
155	WEST HARTFORD	50.36
156	WEST HAVEN	77.5
157	WESTON	21.43
158	WESTPORT	21.07
159	WETHERSFIELD	56.43
160	WILLINGTON	66.07
161	WILTON	22.14
162	WINCHESTER	71.79
163	WINDHAM	78.21
164	WINDSOR	52.14
165	WINDSOR LOCKS	57.86
166	WOLCOTT	59.29
167	WOODBIDGE	27.5
169	WOODSTOCK	55.36
201	DISTRICT NO. 1	44.64
204	DISTRICT NO. 4	46.43
205	DISTRICT NO. 5	44.29
206	DISTRICT NO. 6	40.36
207	DISTRICT NO. 7	53.57
208	DISTRICT NO. 8	62.5
209	DISTRICT NO. 9	35.71
210	DISTRICT NO. 10	55.71
211	DISTRICT NO. 11	74.64
212	DISTRICT NO. 12	33.21
213	DISTRICT NO. 13	56.07
214	DISTRICT NO. 14	48.57
215	DISTRICT NO. 15	47.14
216	DISTRICT NO. 16	66.79
217	DISTRICT NO. 17	50
218	DISTRICT NO. 18	35.71
219	DISTRICT NO. 19	81.07
241	CREC	60

**2014-2015 Preliminary Reimbursement
Percentages**

EDUCATION		
242	CONNECTION	50
243	C.E.S	40.36
244	ACES	66.07
245	LEARN	50.36
253	EASTCONN	66.79
901	NORWICH FREE ACD	77.14
902	GILBERT SCHOOL	74.29
903	WOODSTOCK ACDMY.	69.29

Scoring Rubric

District Technology Upgrades to Support Transition to the New Standards Rubric											
	<u>0</u>	1	2	<u>3</u>	4	5	<u>6</u>	7	8	<u>9</u>	Point Value
Completeness and Clarity of the Proposal	The proposal is incomplete.			The proposal is complete; however, lacks clarity.			The proposal is complete and shows sufficient clarity.			The proposal is complete and shows excellent clarity.	__ / 9
Proposal Narrative	Proposal narrative is lacking in needs, plans, teaching and learning component, timeline and/or program evaluation. Components are missing or very poorly addressed.			Proposal narrative is outlined but not clear <u>and</u> not achievable. Some of the needs, plans, teaching and learning component, timeline and program evaluation are addressed.			Proposal narrative is outlined but either not clear <u>or</u> not achievable. All of the needs, plans, teaching and learning component, timeline and program evaluation are sufficiently addressed.			Clear proposal narrative with an achievable set of goals. All of the needs, plans, teaching and learning component, timeline and program evaluation are exceptionally addressed.	__ / 9
Comments on Proposal Narrative											
Proposal Budget	Budget lacks alignment, details and justification.			Budget is presented but lacks two of the following: details, alignment or justification.			Budget is presented but lacks one of the following: details, alignment or justification.			Budget is presented and contains details, alignment and justification.	__ / 9
Sustainability	No sustainability plan.			Adequate sustainability plan.			Detailed sustainability plan.				__ / 6
Comments on Budget and Sustainability											
Total Points											__ / 33

Technology Grant Application

A motion is in order if the Board approves the Technology Grant application.

That the Mansfield Public Schools Board of Education authorizes the Superintendent to apply for the State Department of Education grant for District Technology Upgrades to Support Transition to the New Standards.

Mansfield Public Schools 2015-2016

DRAFT 1/12/15

Notes

August 15 (3)						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	PD	PD	26	27	28	29
30	31					

September 15 (21)						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 15 (20)						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	H	PD	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 15 (18)						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	H	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	V	28
29	30					

December 15 (17)						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	V	H	26
27	V	V	V	V		

January 16 (18)						
Su	M	Tu	W	Th	F	Sa
					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	PD	20	21	22	23
24	25	26	27	28	29	30
31						

February 16 (19)						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	H	V	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 16 (21)						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	PD	H	26
27	28	29	30	31		

April 16 (16)						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	V	V	V	V	V	23
24	25	26	27	28	29	30

May 16 (21)						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	H	31				

June 16 (14)						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	PD	22	23	24	25
26	27	28	29	30		

 Early Closing
 Holiday

 Professional Development Day for Teachers
 Vacation

*Last day for students includes 5 built-in weather related closings. If these days are not needed, the last school day will be adjusted accordingly. If the district uses all 5 built-in weather days and requires additional days, consideration will be given to Professional Development Days in March, November, and October. Total Instructional Days will not exceed 183.

Adopted by the Mansfield Board of Education on _____. Also available on line @ <http://www.mansfieldct.gov/MBOE>

August:
24-25: Certified/Non-Certified Staff Prof. Day
26: First Day - Students
September:
7: Labor Day Holiday
October:
12: Columbus Day: No School
13: Certified/Non-Certified Staff Prof. Day
November:
11: Veterans' Day: No School
24-26: Early Closing
27-28: Thanksgiving Holiday
December:
24-31: Winter Vacation
January:
1: New Year's Holiday
18: Martin Luther King, Jr. Holiday
19: Certified Staff Professional Day
February:
15: Presidents' Day
16: Vacation Day
March:
24: Certified Staff Professional Day
25: Good Friday
April:
18-22: Spring Vacation
May:
30: Memorial Day Holiday
June:
20: Last Day for Students (Early Closing)*
21: Certified Staff Professional Day

School Calendar 2015-2016

A motion is in order if the Board approves the calendar.

Motion to approve the proposed 2015-2016 School Calendar.

DRAFT

**Mansfield Board of Education
Special Meeting
January 21, 2015
Minutes**

Attendees: Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

The meeting was called to order at 7:30pm by Mr. Walikonis.

Motion by Mr. Rueckl, seconded by Mrs. Lacombe, to move into Executive Session with respect to personnel matter related to forensic audit and performance of Superintendent of Schools. Vote: Unanimous in favor. The Board invited Kevin Roy, Board Attorney and Joseph Centofanti, Partner Cohn Reznick to attend the session.

The meeting was reconvened at 8:51pm by Mr. Rueckl.

Public Report of Audits: Mr. Joseph Centofanti, reported on the audit performed by Cohn Reznick of the Superintendent's Mileage Reimbursement Requests. The report found no sufficient business justification for certain reimbursements requested by and paid to the Superintendent of Schools.

Motion by Ms. Everett, seconded by Mrs. Lacombe, that the Board acknowledges the Superintendent's resignation effective January 23, 2015. Also move that the Board appoints and provides authority to the Board Chair, Randy Walikonis, to work with legal counsel to seek restitution for reimbursements received by the Superintendent consistent with the Cohn Reznick report of the Review of the Superintendent's Mileage Reimbursement Requests and associated costs. Vote: Unanimous in favor.

Motion by Mr. Fratiello, seconded by Ms. Silver-Bernstein to adjourn at 9:02pm. Vote: Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk

DRAFT

**Mansfield Board of Education
January 22, 2014
Minutes**

Attendees: Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

The meeting was called to order at 7:33pm by Mr. Walikonis. Mr. Walikonis read a statement regarding the resignation of the Superintendent.

Ms. Silver-Bernstein attended via conference phone.

HEARING FOR VISITORS: Ric Hossack regarding cost of audit process and superintendent process. Toni Moran (Town Council) regarding the superintendent issue. David Freudmann regarding superintendent issue. Arthur Smith regarding superintendent issue. Betsy Paterson (Mayor) regarding superintendent process. Virginia Raymond (Town Council) regarding forensic report.

COMMUNICATIONS: Letter from Mansfield Education Association regarding district professional days.

ADDITIONS TO THE PRESENT AGENDA: Motion by Mr. Rueckl, seconded by Mrs. Lacombe to add to the agenda a discussion of the actions the Board should take in light of the investigation of the superintendent's travel practices and mileage reimbursement and his resignation. Vote: Unanimous in favor

COMMITTEE REPORTS:

Personnel Committee: Mrs. Lacombe reported there will be an Executive Session following the meeting.

Policy Committee: Mr. Rueckl reported the Town Personnel Committee met regarding the Ethics Code and Gift Giving. Next step is for Policy Committee to review recommendations regarding gifts and invite the administrators and teachers to provide input.

REPORT OF THE ACTING SUPERINTENDENT: Dr. Leclerc thanked all Mansfield Board of Education staff for their support during this time.

- 2015-2016 School Calendar: Dr. Leclerc distributed the draft calendar and asked the Board to review. Calendar will be approved at the February 12th meeting.
- Enhancing Student Achievement: Dr. Leclerc reported three new activities supported by the fund.
- Class Size/Enrollment: The administrators reported no significant change in class size or enrollment.
- 2015-2016 Proposed Budget -- Introduction and Overview: Dr. Leclerc and Mrs. Cherie Trahan, Director of Finance, reviewed sections one and two of the proposed budget. The proposed budget is \$21,996,750 representing a 3.79% increase from the adopted 2014-2015 budget.

APPROVAL OF MINUTES:

Motion by Mrs. Paulhus, seconded by Ms. Everett, to approve the minutes of the December 11, 2014 Meeting. Vote: Unanimous in favor with Mrs. Lacombe in abstention.

NEW BUSINESS: Discussion of the actions the Board should take in light of the investigation of the superintendent's travel practices and mileage reimbursement and his resignation.

Motion by Ms. Lacombe, seconded by Mr. Fratiello, that the Personnel Committee begins the process of finding an interim superintendent. Vote: Unanimous in favor.

Mr. Walikonis will contact CABA regarding a meeting on how to have oversight of a superintendent and how to conduct a superintendent search.

Motion by Mr. Rueckl, seconded by Ms. Ward, that the Finance Committee draft a summary of proceedings of the superintendent agenda. Vote: Unanimous in favor.

CONSENT AGENDA: Motion by Mrs. Paulhus, seconded by Ms. Everett that the following item for the Board of Education January 22, 2015 meeting be approved or received for the record with reluctance to accept the retirements of staff members. Vote: Unanimous in favor.

That the Mansfield Public Schools accepts the retirement of Terri Beck, Mansfield Middle School Support Services teacher effective the end of the 2014-2015 school year.

That the Mansfield Public Schools accepts the retirement of Gayle Hightower, Mansfield Middle School Latin teacher, effective the end of the 2014-2015 school year.

That the Mansfield Public Schools accepts the retirement of Barbara Hunter, Mansfield Middle School seventh grade science teacher effective the end of the 2014-2015 school year.

That the Mansfield Public Schools accepts the retirement of Dona Stratton, Mansfield Middle School eighth grade social studies teacher, effective the end of the 2014-2015 school year.

That the Mansfield Public Schools accepts the retirement of Deborah Csere, Vinton School third grade teacher effective the end of the 2014-2015 school year.

That the Mansfield Public Schools approves the request for maternity leave effective March 1, 2015 through the end of the 2014-2015 by Sara Sroka, Goodwin School grade 2 teacher.

That the Mansfield Public Schools approves the request for maternity and unpaid childrearing leave effective February 4, 2015 through May 8, 2015 school year by Jessica Hodge, Goodwin School grade 4 teacher.

HEARING FOR VISITORS: Arthur Smith regarding interim superintendent and special education budget. David Freudmann regarding budget.

SUGGESTIONS FOR FUTURE AGENDA: Mrs. Kelly requested report on Mansfield Tomorrow and NAEP testing. Ms. Ward requested discussion on professional development.

Motion by Mrs. Lacombe, seconded by Mrs. Everett, to move into Executive Session for the purpose of strategy with respect to collective bargaining. Vote: Unanimous in favor.

Ms. Silver-Bernstein joined by phone.

The Board returned to regular session at 9:41pm

Motion by Mrs. Lacombe on behalf of the Personnel Committee to ratify the agreement of the Mansfield Board of Education with CSEA/SEIU, Local 2001, CTW on Behalf of the Mansfield Paraeducators, July 1, 2014 – June 30, 2017.

Vote: Unanimous in favor

Motion by Ms. Everett, seconded by Mr. Fratiello to adjourn at 9:45pm. Vote: Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk

DRAFT

**Mansfield Board of Education
Budget Workshop
January 29, 2015
Minutes**

Attendees:	Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward
Absent:	Susannah Everett, John Fratiello, Katherine Paulhus

The meeting was called to order at 7:31pm by Mr. Walikonis.

HEARING FOR VISITORS:

Michael DiCicco, Teacher, Mansfield Middle School regarding Math Consultant position.

Ms. Everett arrived at 7:35.

Jon Hand, Teacher, Mansfield Middle School, resident regarding Math Consultant position, substitutes

Mr. Fratiello and Mrs. Paulhus arrived at 7:39pm

Robin Blomstrann, Teacher, Mansfield Middle School, resident regarding class size, Paraeducators

John Blomstrann, resident, regarding supporting the budget and Mansfield education

Jeanette Picard-Busky, resident, regarding supporting the budget and Mansfield education

Alan Marcus, resident, regarding continue to improve schools and increase the budget

Curt Brand, resident, regarding supporting the budget and schools

Carrie Holman, President MEA and MMS teacher, regarding class size, programming, math and language arts consultants

Donna Koropatkin, MMS teacher, regarding class size and technology

Adam Ramsdell, MMS teacher, resident, and Brenda Bissell, MMS teacher, read by Rochelle Marcus, regarding class size

Kacee Erhard, resident, read by Rochelle Marcus, regarding class size and funding schools

Al Fratoni, resident, regarding keeping up the good work

Janet Pagoni, Goodwin teacher, regarding math and reading consultants

Jason Courtmanche, resident, regarding increasing the school budget, class size, specials

Tom Levine, resident, regarding increasing the budget, specials

Wayne Trembly, resident, read by Rochelle Marcus, regarding support of the budget

Amanda Hanzlik, resident, regarding appreciation for the depth and breadth of programs

Elyse Poller, MMS teacher, resident, regarding class size, Paraeducators, budget

Kim Paret-Girard, resident, regarding supporting the continued excellence of Mansfield Schools

Esther Soffer-Roberts, resident, regarding support of the teachers.

BUDGET REVIEW: The administrators reviewed the regular programs and the proposed 2015-2016 budget.

DISCUSSION OF PROPOSED BUDGET/BOARD QUESTIONS: Dr. Leclerc and the administrators answered questions by Board Members regarding the proposed budget.

Motion by Mr. Fratiello, seconded by Mrs. Paulhus to adjourn at 11:20pm. Vote: Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk

DRAFT

**Mansfield Board of Education
Budget Workshop
February 5, 2015
Minutes**

Attendees: Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

The meeting was called to order at 7:33pm by Mr. Walikonis.

BUDGET REVIEW: Dr. Rachel Leclerc, Acting Superintendent, Mrs. Cherie Trahan, Director of Finance, Dr. Linda Robinson, Library/Media Coordinator, Mr. Allen Corson, Director of Facilities Maintenance reviewed District Management, Support Services, Special Education, and Other sections of the proposed 2015-2016 budget.

DISCUSSION OF PROPOSED BUDGET/BOARD QUESTIONS: The Board asked questions of the above regarding the sections reviewed.

Motion by Mrs. Paulhus, seconded by Mr. Fratiello to adjourn at 9:27pm. Vote: Unanimous in favor.

Respectfully submitted,
Celeste Griffin, Board Clerk

February 2, 2015

Mansfield Board Of Education

c/o Rachel Leclerc
Acting Superintendent
4 South Eagleville Road
Storrs, CT 06268

2015 FEB 3 PM 3:04

Dear Rachel and Members of the Board,

I write to inform you of my decision to retire at the end of the current school year, effective June 30, 2015 in accordance with the provisions of the Connecticut State Teachers Retirement System and consistent with benefits outlined in our current MEA contract.

I have been an educator for thirty-three years and consider myself blessed to have spent the last eighteen of them working for the Mansfield Public Schools. I will miss the daily contact with my colleagues and the smiles of the students. However, I look forward to the promise of doing some long anticipated travelling with my recently retired Biology teacher wife.

Thank you for the opportunity to serve the families of Mansfield.

Sincerely,



Steve Sokoloski
PK-4 Technology Coordinator
Mansfield Public Schools

cc: Russell, Muirhead, Palmer, Rodriguez, Beers