

# Mansfield Board of Education Meeting

September 10, 2015

Council Chambers 7:30 p.m.

**Board Members:** Randy Walikonis, Chair, Jay Rueckl, Vice-Chair; Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

## Agenda

### CALL TO ORDER

### APPROVAL OF MINUTES

- June 11, 2015 Meeting (M) (P. 1)
- June 23, 2015 Special Meeting (M) (P. 4)
- August 18, 2015 Special Meeting (M) (p. 5)

### RECOGNITION AND CELEBRATION

Introduction of New Certified Staff (P. P. 41)

### HEARING FOR VISITORS

### COMMUNICATIONS (P. 7)

### ADDITIONS TO THE PRESENT AGENDA

### BOARD REPORTS

Finance Committee  
Board Retreat

### INFORMATION, PRESENTATIONS, AND ACTIONS

- Transportation (P. 21)
- Challenge Program (P. 27)
- Summer Programs (P. 33)
  - Books on Bus
  - Summer School
  - MMS Achievement & Challenge Camp
- Field Trip Request (M) (P. 35)
- CSDE Bureau of Health/Nutrition Authorized Signature Change Form (ED-099) (M) (P> 37)

### NEW BUSINESS (If needed)

### CONSENT AGENDA (M)

The following items for the Board of Education September 11, 2013 meeting be approved or received for the record, unless removed by a Board member or the Superintendent of Schools.

That the Mansfield Public Schools Board of Education approves the Budget Transfers 2014-2015. (Encl.)

That the Mansfield Public Schools Board of Education accepts the 2014-2015 4<sup>th</sup> Quarter Financial Report. (Encl.)

That the Mansfield Public Schools Board of Education accepts the request for maternity and unpaid childrearing leaves of Kimberly Core, teacher, Southeast School effective approximately September 2, 2015 for 1—12 weeks and Denise Proffer, teacher, Southeast School effective October 12, 2015 through March 6, 2016. (P. 38)

That the Mansfield Public Schools Board of Education approves the employment of: (P. 41)

William Bergan, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$85,750, Level 2, Step 14 of the Teachers' Salary Schedule.

Lindsey Clark, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$48,535, Level 1, Step 1 of the Teachers' Salary Schedule.

Margaret (Pallis) Cofrancesco, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$53,584, Level 2, Step 2 of the Teachers' Salary Schedule.

Kimberly Core, Teacher, Southeast Elementary School, effective August 24, 2015 at an annual salary of \$85,750, Level 2, Step 14 of the Teachers' Salary Schedule.

Margaret Curtis, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$85,750, Level 2, Step 14 of the Teachers' Salary Schedule.

Kaye Jakan, Reading/Language Arts Consultant, Mansfield Public Schools, effective August 24, 2015 at an annual salary of \$75,883, Level 2, Step 13 of the Teachers' Salary Schedule.

Valerie Moseley, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$58,763 , Level 2, Step 5 of the Teachers' Salary Schedule.

Alissa Philopena, School Psychologist, Southeast Elementary School, effective August 24, 2015 at an annual salary of \$53,255, Level 4, Step 1 of the Teachers' Salary Schedule.

Katherine Sutton, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$42,867, Level 2, Step 2 of the Teachers' Salary Schedule.

Joshua Tamosaitis, Teacher, Vinton Elementary School, effective August 24, 2015 at an annual salary of \$51,135, Level 1, Step 2 of the Teachers' Salary Schedule.

#### **HEARING FOR VISITORS**

#### **SUGGESTIONS FOR FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

## Robert's Rules of Order General Guidelines

As outlined in the MBOE By-Laws, Robert's Rules of Order shall govern the proceedings of the Board unless otherwise provided by the by-laws. Following are some general guidelines from Robert's Rules and the By-Laws that should be followed to ensure efficient meetings and the rights of all members, aid decision-making and allow all to be heard.

1. During any discussion, a member must be recognized by the Chair before speaking.
2. A member will not be allowed to speak a second time until all other members wishing to speak have been allowed to do so.
3. Members should refrain from speaking a second time unless they have a new point to make or need to respond to new information.
4. As a general rule during discussion, comments should be directed through the Chair to the whole Board, rather than to other or individual members. All discussion is with the Board as a whole. Questions of the Superintendent or other non-BOE members making presentations should be directed to that individual.
5. Private conversations can be distracting to those speaking and should be limited.
6. During discussion, the Chair should try to provide equal time to those in favor or against a given topic or motion.
7. A majority is more than half of the votes cast, not a majority of the Board. For example: if only 7 members choose to vote, and the result is 4-3 in favor, the motion is adopted. Members who abstain are "refraining from voting".
8. If discussion on a **motion** is lasting a long time, any member can "move the previous question" or "call the question". They must be recognized by the Chair in order to do so. This is not debatable, and a two-thirds vote is required to pass. If two-thirds vote in favor of ending debate, the Board ends all discussion on a motion and then moves to an immediate vote on that motion.
9. Committee reports that recommend action should be submitted in writing. This allows for clear understanding of recommendations.

## Mansfield Public Schools: Board of Education Goals

- I. Engage, motivate and support each student to become confident and successful learners through differentiated instruction and holistic support. Monitor student progress to ensure growth.
  - A. Improve the mathematics, reading, science and writing skills of each student to support college and career readiness.
  - B. Align our current Language Arts/Reading, Science and Mathematics curriculum with the Common Core State Standards (CCSS).
  - C. Promote the cognitive, social, and emotional development of each student while cultivating character and fostering civic engagement.
  - D. Support the full breadth of the district's programs, foster environmental awareness and sustainability, systematically review program offerings, and explore other programs.
  - E. Provide a positive school climate through constructive behavior support systems to ensure student safety, health, physical and emotional well-being.
  - F. Promote the engagement and participation of parents/guardians in the education of their children.
  - G. Integrate relevant technology into the instructional program to enhance student learning of subject matter, technology and its use.
  - H. Help connect students and families with community support services.
  - I. Ensure student transitions are supportive and successful.
  - J. Acknowledge student achievements.
- II. Attract, support and retain qualified, motivated and diverse professional staff by fostering positive, professional learning communities.
  - A. Foster a climate of mutual respect and regularly recognize staff leadership, effort and success.
  - B. Maintain superior educational programs, adjusting staff levels and resources as required.
  - C. Support administrative leadership to maintain and surpass current levels of student achievement.
  - D. Implement, with input and collaboration from certified staff, an effective professional development and evaluation program that supports the growth and confidence of our students and promotes staff success.
  - E. Seek input from staff regarding important issues affecting the district.
- III. Monitor the district's quality of facilities, sufficiency of space, level of security, adequacy of maintenance and efficiency of student transportation.
  - A. Communicate quarterly with Town Council about ongoing needs for infrastructure, security and technology.
  - B. In collaboration with the Town Council, develop and implement a long-term plan, supported by voters, to address prek-8 building needs.
  - C. Implement school security and technology improvements as approved by the Board.
- IV. Increase the effectiveness of the Board of Education.
  - A. Provide Board members with appropriate professional development opportunities to promote effectiveness.
  - B. Encourage communication and collaboration between the Board and our community.
  - C. Collaborate with community members and organizations – including E. O. Smith High School's Region 19 Board -- to support the district's students.
  - D. Review prekindergarten educational opportunities for Mansfield children.
  - E. Evaluate the Board's goal-setting process.
- V. Plan for long-term fiscal sustainability.
  - A. Meet periodically with our state legislators to advocate for continued Education Cost Sharing; develop a plan to address changes to current funding level.
  - B. Continue to explore partnerships with other groups to maximize program effectiveness while containing costs.
  - C. Investigate alternative revenue, including public and private funding sources and grant opportunities.
  - D. Continue to educate ourselves and the public about long-term financial ramifications of balancing Board goals and priorities.
  - E. Improve the readability of our budget.



**DRAFT**

**Mansfield Board of Education**

**June 11, 2015**

**Minutes**

<b>Attendees:</b>	Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward
<b>Excused:</b>	John Fratiello

The meeting was called to order at 7:33pm by Mr. Walikonis

Special Presentation: Mr. Walikonis honored MMs students, Paul Isaac and Julia Vampatella, with the CABA Student Leadership Award which is designed to honor Connecticut High School and Middle School students who exhibit exemplary leadership skills.

HEARING FOR VISITORS: Betty Wassmundt, Town Council /Personnel Committee member regarding ethics code and her opposition to gift giving of monetary value in the schools

COMMUNICATIONS: Letter from Covenant Soup Kitchen, Resignation letter from Carol Moran to be added to Consent Agenda. Letter from parents of students of Doug and Annie Perkins, MMS teachers.

ADDITIONS TO THE PRESENT AGENDA: Motion by Mr. Rueckl, seconded by Ms. Everett, to add Ms. Moran's resignation request to the Consent agenda. Vote: unanimous in favor

**COMMITTEE REPORTS:**

- Superintendent Search Committee: Mr. Walikonis reported that a finalist will be meeting with teachers, parents, and town representatives on June 16, 2015.
- Personnel Committee: Mrs. Lacombe reported there is a need for an executive session following the meeting.
- Teacher of the Year Committee: Mrs. Paulhus announced that Denise Proffer, Special Education Teacher at Southeast School has been chosen 2016 Mansfield Teacher of the Year.

**REPORT OF THE INTERIM SUPERINTENDENT:**

- Paraeducator of the Year: Dr. Kisiel announced that Andrea Lennon, Southeast School, has been chosen 2016 Paraeducator of the year.
- Class Size/Enrollment: Dr. Kisiel reported on class size for the 2015-16 school year at the middle and elementary schools.
- Professional Learning Schedule 2015-2016: Dr. Kisiel reviewed the completed 2015-2016 Professional Learning Plan that was developed by a committee consisting of teachers, building principals, and district staff.
- Minimum Budget Requirement: Dr. Kisiel reviewed the State Legislature's recently enacted changes in the Minimum Budget Requirements and the potential impact on the district.

**APPROVAL OF MINUTES:**

Motion by Mrs. Paulhus, seconded by Ms. Ward, to adopt the minutes of the May 7, 2015 meeting. Vote: Unanimous in favor.

Motion by Ms. Ward, seconded by Mr. Rueckl, to adopt the minutes of the May 18, 2015 special meeting. Vote: Unanimous in favor.

CONSENT AGENDA: Motion by Mrs. Paulhus, seconded by Mrs. Lacombe that the following item for the Board of Education June 11, 2015 meeting be approved or received for the record. Vote: Unanimous in favor.

That the Mansfield Board of Education accepts the retirement of Marc Kronisch, Physical Education teacher, Vinton School, effective the end of the 2014-2015 school year.

The Mansfield Board of Education accepts the resignation of John Murch, School Psychologist, Southeast School, effective the end of the 2014-2015 school year.

The Mansfield Board of Education accepts the resignation of Carol Moran, 5<sup>th</sup> grade teacher, Mansfield Middle School

OLD BUSINESS: Policy Committee's Proposed Changes to Board's Code of Ethics: Motion by Mr. Rueckl on behalf of the Policy Committee

a) to inform the Town Council of our intention to revise BOE policy to read:

Gift: Anything of value, including entertainment, food, beverage, travel and lodging given or paid to a Board of Education official and Board of Education employee, to the extent that a benefit of equal or greater value is not received. A gift does not include: 1) A political contribution otherwise reported as required by law or a donation or payment as described or defined in subdivision (9) or (11) of subsection (b) of Conn. General Statutes Section 9-601a; 2) Services provided by persons volunteering their time to the school district; 3) A commercially reasonable loan made on terms not more favorable than loans made in the ordinary course of business; 4) A gift received from a Board of Education official or Board of Education employee's spouse, fiancé or fiancée, the parent, brother or sister of such spouse or such individual, or the child of such individual or the spouse of such child; 5) Goods or services which are provided to the school district and facilitate school district action or functions; 6) A certificate, plaque or other ceremonial award costing less than one hundred dollars; 7) A rebate or discount on the price of anything of value made in the ordinary course of a business without regard to that person's status; 8) Printed or recorded informational material germane to school district action or functions; 9) Items of nominal value, not to exceed twenty dollars, containing or displaying promotional material; 10) An honorary degree bestowed upon a Board of Education official or Board of Education employee by a public or private university or college; 11) A meal provided at an event and/or the registration or entrance fee or travel costs to attend such an event, in which the Board of Education official and Board of Education employee participates in his/her official capacity; 12) A meal provided in the home by an individual who resides in Mansfield; **13) Incidental gifts to Board of Education employees from individual students and their parents or guardians, provided that such gifts are less than \$25.00 in value; 14) Gifts to Board of Education employees from groups of students, parents, or guardians, provided that the total value of such gifts in any school year from all donors does not combine to exceed \$150.00, and provided that such gifts are identified only as being from a group and the identity of the givers and amounts given are not identified to the recipient; 15) Gifts given in an employee's name to the classroom or school; or 16) Gifts in-kind of nominal value given to a Board of Education official not to exceed \$25.00 tendered on gift-giving occasions generally recognized by the public, provided the total value of such gifts in any calendar year from all donors do not combine to exceed one hundred dollars.**

b) **To direct the superintendent to establish administrative regulations that guide students, parents, or guardians in making decisions regarding group gifts.**

Vote: In favor: Ms. Everett, Ms. Silver-Bernstein, Mr. Rueckl, Ms. Lacombe, Ms. Ward, Mrs. Paulhus; Opposed: Mrs. Kelly. Motion passed

#### NEW BUSINESS:

- Food Service Lunch Prices: Kariann Gallegos, Food Service Director, reviewed proposed changes in Food Service Lunch Prices for the 2015-2016 school year. Motion by Mr. Rueckl, seconded by Ms. Everett, to approve the increase of \$0.15 for elementary and middle school lunch for the 2015-2016 school year. Vote: Unanimous in favor.
- Healthy Food Certification:  
Motion by Mr. Rueckl, seconded by Mrs. Lacombe that The Mansfield Board of Education hereby certifies that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department meet said standards during the period of July 1, 2015 through June 30, 2016. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored. Vote: Unanimous in favor.  
Motion by Mr. Rueckl, seconded by Ms. Silver-Bernstein that The Board of Education of Mansfield Public Schools excludes from certification food items that do not meet the Connecticut Nutrition Standards if 1) the sale is in connection with an *event* occurring *after the end of the regular school day or on the weekend*, 2) the sale is at the *location* of the event, and 3) the food is *not sold from a vending machine or school store*. Further, the Board grants a general exclusion from the Connecticut Nutrition Guidelines to any after-school or weekend event, provided the event meets the three criteria as set forth above. Vote: Unanimous in favor
- Field Trip Request: Motion by Mrs. Paulhus, seconded by Mrs. Everett, to approve the Mansfield Middle School field trip request to National History Day, June 14 - June 16, 2015. Vote: Unanimous in favor.

HEARING FOR VISITORS: None.

SUGGESTIONS FOR FUTURE AGENDA: Mr. Rueckl requested a discussion of the renovation project under consideration for Region 19 and its potential impact on the district's building plans. Mrs. Kelly requested a report on Student Activity Fund on its use and how the collected funds are monitored.

EXECUTIVE SESSION: Motion by Mrs. Paulhus, seconded by Mr. Rueckl, to move into Executive Session to discuss contract negotiations and non-union wages and salaries at 8:52pm. Vote: Unanimous in favor.

Dr. Kisiel joined the Executive Session.

The Board returned to open session at 9:15pm.

Motion by Mrs. Lacombe on behalf of the Personnel Committee to accept the Personnel Committee's recommendation to ratify the agreement between the Mansfield Board of Education and the Mansfield School Nurses Association as dated July 1, 2015 – June 30, 2018. Vote: Unanimous in favor.

Motion by Mrs. Lacombe on behalf of the Personnel Committee to change the title Administrative Assistant to the Superintendent to the title Administrative Assistant to the Superintendent and the Mansfield Board of Education, with the additional stipend to base salary in the amount of \$1500. Vote: Unanimous in favor.

Motion by Mrs. Lacombe on behalf of the Personnel Committee to change the percentage of insurance premiums paid by the Personnel Assistant to 17.5%, Administrative Assistant to the Superintendent and Board of Education to 17.5%, IT Specialist to 17.5% and Food Service Director to 16.5%, and to increase the salaries of the Personnel Assistant, the Administrative Assistant to the Superintendent and Board of Education, the IT Specialist, and the Food Service Director by 2%. Vote Unanimous in Favor.

Adjournment: Motion by Mrs. Paulhus, seconded by Mr. Rueckl, to adjourn at 9:17pm. Vote: Unanimous in favor.

Respectfully submitted,  
Celeste Griffin, Board Clerk

**DRAFT**

**Mansfield Board of Education  
Special Meeting June 23, 2015**

**Minutes**

<b>Attendees:</b>	Randy Walikonis, Chair, Martha Kelly, Secretary (by phone), Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward
<b>Excused:</b>	Jay Rueckl

The meeting was called to order at 5:30pm by Mr. Walikonis

Discussion and Possible Action Regarding Appointment of New Superintendent: Mr. Walikonis reported the Search Committee has chosen a candidate for the vacant position. Motion by Mr. Walikonis, seconded by Mrs. Lacombe, to appoint Kelly Lyman, Superintendent of Schools. Vote: Unanimous in favor.

Board of Education 2015-2016 Budget: Dr. Kisiel recommended to meet the \$117,400 reduction set by the Town Council following the Town Referendum on June 16, 2015, the Board reduce expenditures in the salary line due to salary savings in filling vacancies by \$62,000; reduce the full time paraeducators in the kindergarten classrooms to half time for a reduction of \$55,400. However, if no additional teacher is need as determined by an enrollment count in our elementary schools by mid to late August, use the contingency funds to reinstate the kindergarten paraeducators. Discussion and questions by Board members followed. Motion by Ms. Silver-Bernstein, seconded by Ms. Everett, to reduce the salary lines for classroom instruction – certified by \$62,000 and to reduce the salary lines for paraeducators by \$55,400. Vote: Unanimous in favor.

Motion by Mrs. Paulhus, seconded by Ms. Everett to adjourn at 6:24pm. Vote: Unanimous in favor.

Respectfully submitted,  
Celeste Griffin, Board Clerk

**DRAFT**

**Mansfield Board of Education  
Special Meeting August 18, 2015  
Minutes**

**Attendees:** Randy Walikonis, Chair, Jay Rueckl, Vice-Chair, Martha Kelly, Secretary, Susannah Everett, John Fratiello, Sarah Lacombe, Katherine Paulhus, Carrie Silver-Bernstein, Kathy Ward

The meeting was called to order at 5:04pm by Mr. Walikonis

Budget Transfer: Mrs. Kelly Lyman, Superintendent of Schools recommended the Board reinstate the 3.5 paraeducator positions. MOTION by Mr. Rueckl, seconded by Mrs. Lacombe, to revise the salary lines by transferring \$55,400 from the certified staff salary line to the paraeducator salary line. Vote: Unanimous in favor.

Board of Education Goal Development Process 2015-2016: Mr. Walikonis reported he is reviewing several opportunities for goal development which will take a number of meetings. The Board will keep the 2014-2015 goals until then.

Motion by Mrs. Paulhus, seconded by Mrs. Everett to adjourn at 5:27pm. Vote: Unanimous in favor.

Respectfully submitted,  
Celeste Griffin, Board Clerk



**Celeste N. Griffin**

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**From:** Ellen Tulman <eldonohue@gmail.com>  
**Sent:** Saturday, August 22, 2015 10:00 AM  
**To:** mboesupt; MBOE\_BOE  
**Cc:** Susan P. Muirhead; Edan Tulman  
**Subject:** Bus Route to Goodwin

We are writing regarding planned changes to bus routes to Goodwin Elementary for the 2015-2016 school year.

We live on Ball Hill Road, which is cul-de-sac on a steep hill. Since our daughter started at Goodwin in 2011, Mini Bus 2 provided driveway pickup for children on the street (currently 2 of our children and 3 others in the neighborhood). While the children have always had a long bus ride (first ones on, last ones off), pick up and arrival times were historically relatively predictable. However, over the entire last school year, Mini Bus 2 experienced issues maintaining a reasonable schedule. The children regularly arrived late to school (after 9am, despite boarding the bus before 8 am) and arrived home many days after 4:35 (an hour or more after school was dismissed).

In light of these concerns, we are gratified to know that there has been a concerted effort to make the bus routes more efficient. However, we now have concerns regarding plans for a bus stop at the corner of Ball Hill Road and Route 275 to service the entire street. All of the children on Ball Hill Road live at the top of the hill (about a quarter of a mile from the intersection with Route 275). The street is steep all the way to the intersection. For most of the winter, much of the hill, especially along the side of the road and the bottom near the proposed bus stop, is covered in ice. In addition, the street is low priority for plowing, and has later plow times that impose considerable risk to anyone walking that distance (there are no sidewalks and no shoulder). These conditions also pose a danger for vehicles waiting for the bus to arrive. We feel that this distance and potential conditions between our homes and the proposed bus stop are inappropriate for our 2<sup>nd</sup> and 4<sup>th</sup> graders.

We ask that you reconsider the bus stop for the five Goodwin students on Ball Hill Road. If you are not familiar with Ball Hill Road, we encourage you to drive the street in order that you may better understand our concerns.

Thank you for your help in this matter.  
Ellen & Edan Tulman  
74 Ball Hill Road  
(860)477-0637

## Celeste N. Griffin

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**From:** Nancy Barry <nbarry\_1@charter.net>  
**Sent:** Monday, August 24, 2015 6:18 PM  
**To:** Randall S. Walikonis  
**Cc:** mboesupt  
**Subject:** bus routes

Randy Walikonis and Board of Education Members,

Summer has flown again and we are ready to welcome back students and families to our schools. I have the pleasure of not only being a resident (for over 35 years) but also a para-educator at Vinton (23 years). My issue with the bus service over the last several years comes from my positions as tax payer and employee. I was very grateful that Dr. Kiesel was able to at least assure we had the number of buses for which we were paying. However the problem of dismissing at 3:30 wasn't solved. Hoping that this might be addressed over the summer I was very interested in the published routes in the Aug. 15<sup>th</sup> paper. Sadly, the routes don't look as if they have changed; many are still almost an hour long. The length of the routes might not be an issue if it worked with dismissal times-but it doesn't. MMS dismisses at 2:50 and the elementary schools at 3:30. We haven't even started school yet and already we know our days won't be ending on time. My day is supposed to end at 3:45, I stay passed that almost every day. Yes we are supposed to put in the time and get paid, but really, this is ridiculous. In order to get to Vinton for a 3:30 dismissal the bus routes need to be less than 40 minutes; if my math is correct and if all ran perfectly. We moved to Mansfield because of the schools, my three children went all through the Mansfield system. I do not mind paying bigger taxes for a good education, terrific staff, and opportunities for our students. If more buses would solve the problem, we should get them. We seem to have a lot of money for things in our town; check out the town warehouses where there is years of dust covering "stuff". As a tax payer in Mansfield I'd rather have my tax dollars go for keeping and hiring staff, small class sizes, and provide safe, efficient transportation for our students.

I appreciate all the work you do as volunteers for our town. I have very few complaints but do hope this problem can be solved.

Nancy Barry  
14 Juniper Lane  
Mansfield, CT 06250  
860-429-7269

## Celeste N. Griffin

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**From:** Karen DiMarcello Molloy <kjmolloy@gmail.com>  
**Sent:** Wednesday, August 26, 2015 10:19 PM  
**To:** MBOE\_BOE; mboesupt  
**Subject:** Bus Route -Bus 7-MMS  
**Attachments:** Meadowbrook-Adeline Map.PNG

Board of Education Members and Superintendent Lyman

I am writing to ask you to reevaluate a portion of the bus route for Bus 7 to and from MMS. I appreciate that the intention of the route changes this year was to increase efficiency on the bus routes and I agree that was needed. I am certain that every effort was made not to make adjustments that put students at risk. Unfortunately, in my neighborhood that is exactly what happened. The new bus route for Bus 7 has students in my neighborhood waiting at either the corner of Meadowbrook Lane and Michelle Lane or Meadowbrook Lane and Pollack Road. I have attached a google map that shows both of these locations, houses and driveways.

Neither of these locations are on or at a driveway, there are no sidewalks, and there is no yard or cleared area to stand. The students will be standing on the road while waiting for the bus. Both of these areas are wooded/overgrown in the green season and piled with snow in the winter. In many winters this becomes a one-lane roadway due to snow buildup. Regardless of the season these areas are obstructed visually for drivers and VERY dangerous for pedestrians or students standing at a bus stop. Meadowbrook Lane is a cut through from Willimantic to Mansfield and a notorious speeding area as evidenced by the multiple speed-bumps that have been added in recent years. I honestly am very concerned for the safety of students waiting for the bus on the road in either of these locations.

I realize the goal was to cut out cul-de-sacs and multiple stops in one area. As you can see from the map Adeline Place is not a cul-de-sac. It is a short road that makes an easy left hand turn onto Michelle Lane (or vice-versa from the opposite direction). In years past the bus made 5-6 stops in this area alone. I agree that was excessive and unnecessary and inefficient.

I would suggest eliminating one of the stops on Meadowbrook Lane and adding a single stop on Adeline Place at or near the residence of ANY household with a school age child. That will provide an area for students to stand in a driveway off the road and out of harms way. It would also likely provide a covered area for students to stand during inclement weather on a porch or garage. An added benefit would be that students waiting in the new proposed area could be visually supervised by multiple adults rather than standing isolated and away from neighborhood homes at the current stops. This is not about convenience or proximity to any one house. It truly is a matter of safety. I do not believe that a single stop on Adeline Place would have much if any impact on bus arrival times. I do know with certainty that a stop on Adeline Place would greatly impact student safety for the 13+ MMS students in this neighborhood. For the safety of my children and the others in my neighborhood I ask you to evaluate this situation in an expeditious manner.

Thank you for your time and thoughtful consideration.

Karen Molloy  
18 Adeline Place  
860-230-4946



Dorm Room Direct

Michelle Ln

Meadowbrook Ln

Meadowbrook Ln

Academy

## Celeste N. Griffin

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**From:** Michelle Rosado <dmrosado3@yahoo.com>  
**Sent:** Wednesday, August 26, 2015 3:25 PM  
**To:** MBOE\_BOE  
**Subject:** Bus routes

I'm contacting you concerning the new bus route. My family and I have lived on Circle Drive in Mansfield for 13 years and we have three children who have always been picked up at our driveway. To our surprise this morning we were told that everyone needed to wait at the stop sign at the intersection of Meadowbrook and circle drive for high school and middle school. My husband and I along with many other families in the town are very upset by this decision and feel that our children should continue to be picked up and dropped at their own houses. My husband and I do not feel comfortable letting our 15-year-old daughter walk to the end of our road especially in the winter time when it's dark and cold and snowy. And we definitely don't feel comfortable sending our fifth grader and eighth grader either. I'm not sure if anyone on the board took this into consideration but I'm sure there must be a different way to make the bus more time efficient. We hope to see that the bus routes can be changed back to the original route for the safety of our children.

Mr and mrs Rosado

Sent from my iPhone

## Celeste N. Griffin

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**From:** Matt Shepard <mattheweshepard@gmail.com>  
**Sent:** Thursday, August 27, 2015 10:21 AM  
**To:** MBOE\_BOE  
**Subject:** Bus Route, Bus No. 7, Middle School Run

I respectfully request that the Circle Drive loop be added back into Bus No. 7's route.

I found out yesterday that the assumption that I had made upon reading the route - that the bus would be at the intersection of Meadowbrook and Circle at 7:30, as noted, then continue around, as it has for all 6 years of my daughter's education in Mansfield - was incorrect. The new route has the bus stopping only on Meadowbrook, never entering the circle.

I do not believe this is a good idea.

While I understand the need to maximize efficiency, I do not believe that cutting the couple of minutes it takes to get around the circle is the proper way to do so.

My daughter is only 11. I have concerns about traffic on both Meadowbrook and Circle, even in the best of circumstances. I have concerns about inclement weather, and its effect on both children and the aforementioned traffic. And this is now, in the largely lovely weather of late Summer and early Fall. What will this route change mean in the pitch black, iced-over mornings of January and February? This will be particularly so when there are 6 foot snowbanks obscuring any waiting children from view of incoming vehicles. You might say "drive down and sit with her," and that would be fine, except that the road won't be wide enough to idle a vehicle and still allow others to pass.

Please reconsider this change. Let the bus do it's very quick spin around the circle, as it has for all the years we have lived there. If the kids aren't ready and waiting as it gets to their house, by all means instruct the driver to continue on in the name of efficiency, but please let those who ARE ready for it be picked up in the safety of their driveways.

Thank you for your time, and for all you do to make our childrens' education the best it can be.

Sincerely,

Matthew Shepard  
47 Circle Drive  
860-303-5295

**Celeste N. Griffin**

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**From:** Jason Chandler <jasonchandler@hotmail.com>  
**Sent:** Thursday, August 27, 2015 4:51 PM  
**To:** mboesupt  
**Cc:** keripjenkins@gmail.com  
**Subject:** Bus routes  
**Attachments:** Bus safety concerns.pdf

**Importance:** High

ATTN: MBOE and Supt Lyman

Please see my attached letter.

Respectfully,

Jason Chandler



TO: Kelly Lyman, Mansfield Superintendent  
Mansfield Public Schools  
4 S Eagleville Rd  
Storrs CT

FROM: Jason Chandler & Keri Jenkins  
110 Wildwood Rd  
Mansfield CT

SUBJECT: Mini Bus #1 Route

Dear Ms. Lyman

I am writing due to concerns about the changes that have occurred this year with the bus route that was supposed to pick up my daughter Madelyn a 3<sup>rd</sup> grader at Dorothy Goodwin Elementary School. In years past the bus would travel through Woodland Rd and Wildwood road to pick up students. Changes this year put 2 bus stops at not even close to the children's residences on these two roads.

I was told by your office that the stop on Chaffeeville Rd was within 1 mile of our residence and met the threshold for a bus stop in terms of distance from a residence. The stop is .7 miles from our residence. In terms of distance it meets the criteria to walk. In terms of safety it does not. The road has no lighting, sidewalk or shoulder. We cannot permit our 8 year old to walk to the stop.

This situation puts us in the predicament of having to drive my daughter each day to a bus stop at the end of the road. There are at least two families that would have to do the same. This raises further safety concerns. There is no parking available at the stop. One car was there yesterday and had to be parked partly in the road to wait. A second or third car is going to increase risk of accidents further. Additionally, there is nowhere for students to wait for the bus or to be picked up.

Furthermore, we have an infant at home. I, Jason will be at work at the time of pickup in the mornings. This forces Keri to have to get an infant ready to drive to the bus stop with Madelyn each day and pick her up. If there is illness with the baby or Keri Madelyn will not have the ability to get to school causing an absence.

I am not sure of the decision making process on this change, but was told that your office didn't want the bus on dirt roads anymore due to safety. I would like see the list of safety incidents that have occurred on Woodland Rd when possible, and what had occurred to make a change to the same route that had run for years. If the bus driver travels at a safe speed, there should not be safety concerns.

We moved to this house about one month ago and would not had even lived there had we known the hardship that would be imposed by the bus situation on this road. We understood at the time we had a contract that the bus would be picking our daughter up at our residence, not .7 miles away.

We invite you to see the road and stop that the bus is currently using and I believe you will understand the unacceptable risk that is being created. I believe that the risk to everyone is much lower with the route returning to where it ran in years past.

Please reconsider this route as soon as possible.

Respectfully,

Jason Chandler and Keri Jenkins

110 Wildwood Rd

Mansfield

505-610-4832

## Celeste N. Griffin

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**From:** Alicia <amalmagro@yahoo.com>  
**Sent:** Sunday, August 30, 2015 1:10 PM  
**To:** mboesupt; MBOE\_BOE  
**Cc:** Elizabeth Paterson; Alicia Almagro; Brenda Barney; Gregory Haddad; Molly.Hart@nationalexpresscorp.com; Melinda Walencewicz; Rick Todd; Ana Diaz; Ann Marie Ternullo; Doug Murphy; Tony Rash; Beth DeRicco; carol.atkinson-palombo@uconn.edu; Jeniffer Baer; Heather Meehan; Tim Weinland; Jennifer Scanlon; supt@eosmith.org; jrmark@snet.net; Ronald Schurin; Nancy Silander; Paul Kozelka  
**Subject:** Safety Issue - Bus Stop Freedom Green

Dear Superintendent Lyman,

Thank you for getting back to me promptly and listening to my concerns on Friday. I appreciate that you have inherited many issues and need time to investigate, but I can see no reason to **wait two weeks** to resolve a serious **safety issue**. I am worried about the safety of my 10 year old son and my mother who is supervising him at the bus stop.

As a parent, resident, middle school educator, former Corporate Risk Management Director, and Freedom Green Board member, I know that we are **not providing a safe environment** for at least 25 middle school students and high school students; in an effort to educate my child on bus safety, I have driven and "walked" to the new bus stop. **There is no safe place for 14 children to wait at the Puddin Lane /Liberty Drive bus stop. It is not acceptable to have 14 middle school children crossing Puddin Lane.** The new bus stop is in a dangerous place and has put our children in harm's way for the past three school days, and it is irresponsible to allow this to continue until someone gets injured.

The decision to change the route was not made by the same individuals who established bus stops to safer locations around ten years ago. The Boards of the Freedom Green were not contacted to make them aware of the change and the possible effects on **over 250 homes**. I was able to discuss the situation with former Villages at Freedom Green Board members who explained there was a **conscious informed decision made to create and provide signage** for bus stops **inside the Freedom Green complex for the safety of people driving on Mansfield City Road /Puddin Lane AND the children**. Ten years ago the complex had fewer homes and there was less traffic on the "feeder roads". The previous decision was also made to limit the liability of the Association, the bus company AND the Community.

The bus for Freedom Green students' needs to resume use of the bus stops at Freedom Green and the Villages at Freedom green, which have been safely and effectively used for years. There are knowledgeable individuals within our UCONN community who have offered to meet with you to address this issue. **This change needs to be made immediately, not in two weeks, because the safety of our children should be your highest priority.**

Respectfully,

Alicia Almagro

## Celeste N. Griffin

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**From:** bbarney1950@charter.net  
**Sent:** Monday, August 31, 2015 1:13 PM  
**To:** mboesupt; mboesupt; MBOE\_BOE; MBOE\_BOE  
**Cc:** Elizabeth Paterson; Elizabeth Paterson; 'alicia\_almagro@whps.org'  
**Subject:** Middle & High School School Bus #2 Route

Dear Supt Lyman,

Welcome to Mansfield and I wish you well in your new position!

I would like to add my comments to those in Alicia Almagro's email to you dated Aug 30.

An agreement between the Villages of Freedom Green, the Mansfield Supt of Schools and the Durham Bus Co. has been in place for 8+ years that all public school students would be picked up and dropped off at a centrally located bus stop, near a parking lot, on the Villages property. Signage was installed near the Villages clubhouse for the bus stop. The agreement was driven by concerns about student safety for up to 15 students and traffic congestion at the entrances to the Villages condominium complex.

Without any notice to parents, the bus stop has been changed and the issue of safety is again on the minds of several concerned parents.

I urge you to revisit this issue with the bus company as soon as possible. Thank you for any assistance you can provide!

Brenda Barney  
President  
Board of Directors  
The Villages of Freedom Green Association, Inc.  
Mansfield, CT



*Mansfield Board of Education Policy*

**Section:** SUPPORT SERVICES

**TRANSPORTATION OF STUDENTS**

Statement of Policy

The Board of Education will provide transportation for students under provisions of state law and regulations. In determining the provision of transportation, the superintendent of schools shall consider the guidelines contained in this policy and shall administer the operation so as to:

1. provide for the safety of students, including consideration of hazardous conditions whether or not described in this policy;
2. provide for appropriate supervision for students while on school transportation, consistent with the Board's student discipline policy; and
3. assist disabled students by providing appropriate specialized transportation when required by law.

Definitions

1. "School transportation" means the procedure, program, or implemented plan by which a pupil is transported to and/or from school from his/her residence or the bus stop at public expense, whether by use of publicly owned equipment or by contract. Such transportation shall be over public roads approved by the municipality or private roads approved pursuant to C.G.S. Section 10-220c.
2. "Walking distance" means the linear measure of a prescribed or authorized pedestrian route between the pupil's residence and his/her school from a point at the curb or edge of a public or private road nearest the pupil's residence to a point at the entrance of the school, or a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area, or the route from the point on the public thoroughfare nearest the residence to the school bus or vehicle embarkation point established by the Mansfield Board of Education.
3. "One mile walking distance" means a reasonable measurement of a route to be traversed extending from the point of measurement at least 5,280 feet, but not more than 5,380 feet.
4. "Grade K" means kindergarten, or a school program appropriate to a beginning pupil.

5. "Hazard" means a thing or condition, as prescribed in this policy under "Hazardous Conditions" that affects the safety of pupils walking to and from school and/or a designated bus pick-up area.
6. "Sidewalk" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any white line safety markings along the street pavement.
7. "Raised walk area" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, distinguished by some elevation above the street pavement level and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any painted safety markings along the street pavement.
8. "Pupil" means any individual of school age enrolled in a public or nonprofit private school located within the school district or contiguous school district as the case may be.

Provision of Transportation

Transportation by private carrier may be provided whenever such practice is more economical than using school district-owned/leased facilities. If parents volunteer, and the administration permits, parents may be reimbursed for transportation of eligible students whenever such practice is more economical or convenient for the school district.

In determining the provision of transportation for resident public and eligible private school students, the following guidelines regarding walking distances will be considered. Distance measurements will be based on the most direct route from the student's home beginning at a point at the curb or edge of a public road or highway nearest the home to the edge of the school property or bus pickup areas.

<u>Grade</u>	<u>Limit</u>
K	1 mile
1-3	1 mile
4-8	1 1/2 miles
9-12	2 miles

Students living within the stated distance limits will receive transportation when, in the opinion of the Board, it is in the best interests of the district to provide transportation.

Access to Bus Stops/Transportation

Parents and/or guardians are responsible for ensuring the safety of their children up until the point when students board the school bus or other school provided transportation, and after students get off the bus after school. This responsibility includes the selection of walking routes to/from any bus stop and/or the school building and the provision of supervision that is appropriate to the student's age, maturity and conditions along the walking route and/or at the

bus stop at all times. Given that bus pick up times may vary, the Board expects that parents and/or guardians will ensure that their children arrive at the bus stop in advance of any scheduled pick up time.

### Hazardous Conditions

The administration shall consider the following guidelines for hazardous conditions when making decisions regarding the transportation of children:

1. A street or road having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exist:
  - a) For pupils under age ten, or enrolled in grades K through 3:
    - (i) the absence of a pedestrian crossing light or crossing guard where three or more streets intersect, and a pupil is expected to cross the street; OR
    - (ii) street crossings where there are no stop signs or crossing guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection, and a pupil is expected to cross the street.
  - b) For pupils over age ten, or enrolled in grades 4 through 12, the absence of a traffic light or stop signs or crossing guard at an intersection where three or more streets intersect which has a traffic count which exceeds ninety vehicles per hour during the time that pupils are walking to or from school, and such pupils are expected to cross the street;
  - c) For all pupils:
    - (i) any street, road, or highway with speed limits in excess of forty miles per hour which does not have pedestrian crossing lights or crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop; OR
    - (ii) the usual or frequent presence of any nuisance such as open man-holes, construction, snow plowed or piled on the walk area making walkways unusable, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisances which are hazardous or attractive to children.
2. Any street, road, or highway that has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:
  - a) For pupils under age ten, or enrolled in grade K through 3:
    - (i) any street, road, or highway possessing a traffic count of sixty or more vehicles per hour at the time that pupils are walking to or from school; OR

- (ii) any street, road, or highway possessing a speed limit in excess of thirty miles per hour.
  - b) For all pupils:
    - (i) the presence of man-made hazards including attractive nuisances, as stated in 1(c)(ii) above; OR
    - (ii) any roadway available to vehicles that does not have a minimum width of approximately twenty-two feet; OR
    - (iii) any roadway available to vehicles that, when plowed free of snow accumulations, does not have a minimum width of approximately twenty feet; OR
    - (iv) any street, road, or highway where the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with the Connecticut Drivers Manual or Department of Transportation, Division of Design Standard, or other reasonable standard.
3. Any walkway, path, or bridge in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the track; and any crossing of railroad tracks carrying moving trains during hours that pupils are walking to or from school or to and from a designated bus pick-up area shall be deemed hazardous unless:
- a) a crossing guard is present; OR
  - b) for pupil under age ten, an automatic control bar is present at crossings; OR
  - c) for pupils over age ten, a bar or red flashing signal light is operational.
4. For pupils in grades K through 4, the following conditions shall be deemed hazardous:
- a) a lake, pond, stream, culvert, water-way, or bridge shall be deemed a hazard in the absence of a fence or other suitable barrier fixed between the pupil and the water; OR
  - b) any area adjacent to a roadway, sidewalk, or bridge having a drop of three or more feet per four feet of travel length on either side of the established lanes, in the absence of a fence or other suitable barrier.
5. For pupils in grades K through 8, walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous.
6. For all students, walking along any street, road, walkway, sidewalk, or path designated as a walking route which passes through an area which has a history of aggressive acts of molestation resulting in actual or threatened physical harm or

moral degradation during the hours when pupils ordinarily walk to or from school shall be deemed hazardous.

### Applicability and Exceptions

1. This policy is applicable to private roads approved for passage of school transportation vehicles in accordance with C.G.S. Section 10-220c.
2. Special Education pupils and pupils eligible for accommodations under Section 504 of the Rehabilitation Act shall be judged on an individual basis, and appropriate transportation provided.
3. The Superintendent of Schools may grant an exception to any guideline set forth in this policy where a peculiar condition or combination of conditions renders such condition(s) a hazard based upon reasonable judgment; or where under the circumstances, other conditions exist under which the safety of students necessitates a variance with the guidelines within this policy.

### Complaint Procedure

All complaints concerning school transportation safety shall be made in writing to the Superintendent of Schools or designee. The Superintendent or designee shall maintain a written record of all such complaints, and shall conduct appropriate investigations of the allegations in a timely manner. The investigation shall include 1) the review of the complaint raised with appropriate personnel responsible for transportation of students and 2) the opportunity for the parent or other person making the complaint to meet with the Superintendent to discuss the complaint and any possible resolution thereof. If a complaint covered by Section 10-186 of the Connecticut General Statutes, and is not resolved by the Superintendent, the Superintendent shall inform parent or guardian, or an emancipated minor or a pupil eighteen years of age or older, of his or her right to request a hearing regarding the complaint. Such hearing, if requested, shall be held in accordance with Section 10-186 of the Connecticut General Statutes, as it may be amended from time to time.

### Legal Reference: Connecticut General Statutes

- 10-186 Duties of local and regional boards of education.
- 10-220 Duties of boards of education.
- 10-221c Development of policy for reporting complaints regarding school transportation safety
- 14-275b Transportation of mobility impaired students.
- 14-275c Regulations re: school buses and motor vehicles used to transport special education students.

ADOPTED: 7/13/67

REVISED: 6/25/74; 10/24/84; 6/26/86; 10/24/91; 1/27/05; 12/14/06; \_\_/\_\_/08; 9/10; 9/13/12; 10/10/13

REVIEWED: 9/10/09; 10/13/11





**Mansfield**  
Parks & Recreation  
*Family, Fitness & Fun!*



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*Curt A. Vincente, Director*

10 South Eagleville Road  
Storrs/Mansfield,  
Connecticut 06268  
Tel: (860) 429-3015

May 22, 2015

To the Parents/Guardian of

Your son/daughter is being considered for participation in the **Mansfield Challenge 38** wilderness program sponsored by the Mansfield Parks and Recreation Department in cooperation with Mansfield Public Schools. The program consists of a five-day/four-night wilderness experience, which includes a 20-mile group backpacking and camping trip on the Appalachian Trail, a ten-mile white water canoe trip on the Housatonic River and a day of rock climbing and rappelling at St. John's Ledges in Kent, CT. **The dates for the trip will be Sunday, June 21, 2015 through Thursday, June 25, 2015.** The Mansfield Middle School Administration has excused Challenge participants from the half day of school on Monday, June 22<sup>nd</sup>. We will meet at E.O. Smith High School to pack on the evening before the trip on **Saturday June 20<sup>th</sup> at 5:00 pm** and will depart from E.O. Smith the next morning on **Sunday, June 21<sup>st</sup> at 8:00 am.**

The program is designed to challenge youth in a wilderness setting and is physically and emotionally demanding. In the past 37 years, the program has been successful in increasing self-understanding, self-confidence and the ability to work with others in a group setting. As part of the pre-Challenge program, participants will receive canoe instruction at Bicentennial Pond after school on **Wednesday June 10<sup>th</sup> from 2:45 until 4:30pm.** Students will need to be picked up at Bicentennial pond at 4:30. If there are any problems with transportation on that day, please call me in advance at E.O. Smith at 860-487-2213.

The staff of Mansfield's **Challenge 38** program consists of teachers and counselors who are presently working in the Mansfield or E.O. Smith school systems or who have worked in our system in the past. I work at E.O. Smith as the Support Services Counselor and will provide the overall coordination of the program and participate directly in the canoeing and rock climbing segments of the trip. Mr. John Hodgson, a guidance counselor at E.O. Smith will direct the hiking/backpacking segment and will participate in the entire trip. Mr. Andy Bourquin, a Spanish teacher at E.O. Smith and Ms. Patricia Hamlin, the school psychologist at MMS, will participate in the hiking/backpacking segment of the trip. Ms. Jennifer McMunn, a teacher at MMS, Ms. Kate Bohannon, a counselor at Mansfield Youth Services, Mr. Michael Miller, a former track coach and instructional assistant at E.O. Smith and Mr. Carl Stensland, a former Challenge participant and currently an instructional assistant at E.O. Smith will serve as staff members for the entire trip. The white water canoe trip will be coordinated through Clark Outdoors of West Cornwall, CT. and the rock climbing segment will be directed by Mr. Alex Rivera, an outdoor educator with the Met Center School in Providence, R.I.

Enclosed please find the Town of Mansfield Activity Registration Form, the Student Statement of Goals and Commitment Form, program Itinerary and Schedule, and Participant Equipment List. The completed Activity Registration Form and Student Statement of Goals and Commitment form must be returned to Ms. Candace Morell, the principal at MMS, as soon as possible but no later than **Friday, June 5th**.

There will be an informational meeting for all participants and parents on **Tuesday, June 9<sup>th</sup> at 7:00pm in the Chorus room at E.O. Smith**. The purpose of this meeting will be to explain the program in more detail and answer any questions or address any concerns. If you have any questions prior to the informational meeting, please contact me at E.O. Smith at **860-487-2213** during the day, or at **860-456-4958** in the evening.

Sincerely,

A handwritten signature in cursive script that reads "Chuck Leavens". The signature is written in black ink and is positioned above the typed name and title.

Chuck Leavens, Director  
Mansfield Challenge Program



MANSFIELD CHALLENGE 38 PROGRAM - 2015

~SCHEDULE AND ITINERARY~

- Friday June 5 CHALLENGE 38-Permission Slips due to Ms. Morell
- Tues. June 9 7:00-8:00 PM - CHALLENGE 38 Informational Meeting in the Chorus Room at E.O. Smith
- Weds. June 10 2:45-4:30 PM - Canoe Clinic at Bicentennial Pond  
(Meet in the main lobby of MMS at the end of school)  
4:30 - Parents pick up students at Bicentennial Pond
- Sat. June 20 5:00 PM - Meet at E.O.Smith South Parking Lot to pack for CHALLENGE 38.
- Sun. June 21 8:00 AM at E.O.Smith - CHALLENGE 38 departs for Great Barrington, Mass. to begin 20-mile backpack trip on the Appalachian Trail. Hike and camp on trail
- Mon. June 22 Appalachian Trail Hike - Day 2  
Camp on trail
- Tues. June 23 Appalachian Trail Hike - Day 3.  
Transport to High Bank Youth Group Campground in Kent CT.
- Wed. June 24 Whitewater Canoe Trip on the Housatonic River starting in Falls Village and ending in Cornwall CT.  
Camp at High Bank Youth Group Campground
- Thurs. June 25 Rock Climbing and Rappelling at Mt. St. John's Ledges.  
Challenge 2-mile run and return to Mansfield.  
Parents pick up Challenge participants at approximately 8:00 pm at the E.O. Smith south parking lot.

MANSFIELD CHALLENGE 38- EQUIPMENT LIST

Chapstick

Sunscreen

Insect repellent — no spray cans

1 Canteen/water bottle and mess kit (or spoon, unbreakable cup and bowl)

Flashlight — small (no 6 Volt) — new batteries

2 Plastic garbage bags

1 Pair Pants

2 Pairs shorts

5 Pairs underwear

3 Pairs socks

1 Warm jacket

1 Sweatshirt or thermal layers

1 summer cap and 1 knit hat

3 T-shirts

1 Rain jacket/Poncho

Bathing suit

Good sneakers or hiking boots (must be in good shape)

Old sneakers (that can get wet) or, water shoes for the canoe trip

Towel

Toothbrush/Paste



## **Mansfield Public Schools 2015 Summer Programs**

### **Books on Bus: June 30, 2015- August 6, 2015**

- Schedule:
  - Southeast on Tuesdays late afternoon – early evening
  - Vinton on Wednesdays late afternoon – early evening
  - Goodwin on Thursday mornings
- Items circulated during the summer = 1,859
- Adults and children getting on the bus = 588
- New MPL library card registrations = 4

### **Special Education Summer School: July 13, 2015 – August 7, 2015**

Pk-4 at Goodwin: 22 students

5-8 at MMS: 7 students

### **MMS Achievement & Challenge Camp: July 13, 2015 – August 7, 2015**

5-8 at MMS: 26 students



**Mansfield Public Schools  
School Trip Request Form**

Type of Trip:

<input type="checkbox"/>	Field Trip	<input type="checkbox"/>	Extracurricular/Club Trip	<input type="checkbox"/>	Day Trip
<input type="checkbox"/>	Enrichment Trip	<input type="checkbox"/>	International Trip	<input checked="" type="checkbox"/>	Overnight Trip

**Class, Club, or Organization:** Mansfield Middle School Fiddlehike

**Requested by:** Lindsey Clark    **Date Requested:** Friday, September 25<sup>th</sup> – Sunday, September 27<sup>th</sup>, 2015

**Destination (Be Specific):** MMS string players will join Ms. Clark on a music enrichment trip to the White Mountains in New Hampshire, where they will hike well marked, established trails in the area and stay in several Appalachian Mountain Club lodges/full service AMC huts. The violinists and cellists also have two opportunities to play for appreciative audiences at an Appalachian Mountain Club lodge and at the historic Mount Washington Hotel, both in Bretton Woods, New Hampshire.

**List academic, social, and/or civic expectations from the Mission Statement that will be met by taking this trip: Academic and social expectations:**

- "Not only mastery of basic skills, but also higher level thinking and learning."
- "We want students to become responsible citizens"
- "We emphasize cooperation and concern for others, and respect for individual and cultural differences."
- "Children have the opportunity to explore a wide range of school activities."

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**Date(s) of Trip:** Friday, September 25<sup>th</sup> – Sunday, September 27<sup>th</sup>, 2015

**Number of School Days to be Missed:** Students leave school late Friday morning

**Time of Departure:** 10:00 Friday morning    **Time Returning to School:** Monday-regular time for a full day

**Number Attending:**

Students  Faculty  Staff  Parents  Others  (Mike Carbonneau)

**If the date(s) requested impact(s) instructional time, please give valid rationale why the trip cannot be taken during a non-instructional period:** A scheduled Friday evening performance of the group requires travel time and setup time beforehand. The performances are an integral part of the experience.

**If substitute coverage will be provided, please describe how classroom instruction is likely to be affected:** no substitute time is requested.

**School Trip Request: Cost Detail -** The cost for each student is a single lump sum of \$160.00, and it includes all food, lodging, and transportation. Students are asked not to bring more than \$10 for extra spending money. We will be traveling in Mansfield's Town Van. Mike Carbonneau has a special driving license certifying him to operate this vehicle. The cost of the trip is substantially reduced because a conventional hourly paid bus driver does not have to be hired for this extended time period.

Expense Detail	District Share (total)	Student Share (per)	Chaperone Share (per)
Substitutes	0		
Admission Fees	0		
Transportation	0		
Lodging	0	\$160.00	
Meals	0	All inclusive	
Other	0	All inclusive	
TOTAL	0	\$1,440.00	none

How have students/parents been informed that financial assistance is available for students in need?

This is an annual culminating trip of MMS's Country Fiddle String Band, and families are advised throughout the year on how to finance the trip.

Are funds available to support students in need? Yes

MMS has several sources available to help families of participating students. The most commonly used is the Hodovan Fund, which has a flexible structure, allowing funding to get to deserving students when needed.

**Section Below Completed By Administrator Only:**

Is the itinerary required to be sent home to parents?  Yes  No

Number of chaperones required: Staff Members  Outside Personnel

This will be forwarded to the Mansfield Board of Education for approval.

Approved  Denied  Trip Itinerary required and attached

Administrators Signature: Candace Morell Print Name: Candace Morell

Date of Board Approval if Applicable: \_\_\_\_\_

Nurse's signature indicating that the names of students attending have been submitted 10 school days in advance of the trip: [Signature]



Connecticut State Department of Education  
 Bureau of Health/Nutrition, Family  
 Services and Adult Education  
 25 Industrial Park Road  
 Middletown, CT 06457-1543

FOR STATE USE ONLY	
Effective Date:	_____
<b>AGREEMENT NUMBERS:</b>	
School Programs	_____
Child Day Care Centers	_____
Adult Day Care Centers	_____
Day Care Homes	_____
Summer Food Service	_____

**AUTHORIZED SIGNATURES CHANGE FORM**

Read the *Instructions to Complete the Authorized Signatures Change Form* before completing the form. Return this form to the CSDE Child Nutrition Programs at the address above.

This is to certify that on September 10, 2015, as shown in the minutes of  
Date

Mansfield Board of Education  
Name of Corporation, Board of Education or Governing Body

the following action was taken to revise the Authorized Signers of the **ED-099 Agreement for Child Nutrition Programs**.

1. The person designated below is authorized to sign this agreement and to sign claims for reimbursement.

<p>_____  <small>Signature</small>  <u>Superintendent of Schools</u>  <small>Title (Superintendent of Schools, Mayor, Selectman, President or Chairperson of the Board, Pastor or Commissioner)</small></p>	<p><u>Kelly M. Lyman</u>  <small>Printed Name</small>        _____  <small>Date</small></p>
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2. In the absence or incapacity of the first designated individual, the second person designated below is authorized to sign claims for reimbursement.

<p>_____  <small>Signature</small>  <u>Director of Finance</u>  <small>Title (Assistant Superintendent, Business Official, Principal, Headmaster, City or Town Manager, Executive Director or Deputy Commissioner)</small></p>	<p><u>Cheryl A. Trahan</u>  <small>Printed Name</small>        _____  <small>Date</small></p>
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3. The signature below certifies the above action.

<p>_____  <small>Signature</small></p>	<p>_____  <small>Title (Secretary of Corporation, Town Clerk, Secretary of the Board)</small></p>
--	---

This form is available at [www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/sigchange.pdf](http://www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/sigchange.pdf).  
 The instructions are available at [www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/sigchangeinstr.pdf](http://www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/sigchangeinstr.pdf)

## Instructions to Complete the Connecticut State Department of Education (CSDE)

### AUTHORIZED SIGNATURES CHANGE FORM

The *ED-099 Agreement for Child Nutrition Programs* is the formal agreement between a sponsoring organization and the CSDE to operate one or more of the U.S. Department of Agriculture (USDA) Child Nutrition Programs. When the sponsoring organization's *Agreement* was approved, two originals were signed by the sponsoring organization and the CSDE. One original was returned to the sponsoring organization.

Page 4 of the *Agreement* designates representatives authorized to enter into an agreement with the CSDE and to sign the claim for reimbursement. The *Agreement* is permanent and amended as changes occur. The CSDE recognizes that one or both of the authorized signers will change periodically. **The *Authorized Signatures Change Form* must be executed whenever one of the two authorized signers changes.** Claims for reimbursement are valid only when signed by authorized signers on file with the CSDE. Board action must occur to make changes to authorized signers so that claims can be signed and submitted, and reimbursement delays are avoided.

- **Date** of the board meeting is when the governing body of the sponsoring organization took action to change one or both of the authorized signers.
- **Signature 1** is the designated representative authorized to sign the *Agreement for Child Nutrition Programs* and to sign claims for reimbursement. The person is head of the governing body, e.g. the chief officer elected or appointed to assume legal responsibility for the organization (Superintendent of Schools, Mayor, Selectman, Corporate President, Chairperson of the Board, Pastor or Commissioner).
- **Signature 2** is authorized only to sign the claims for reimbursement in the absence or incapacity of the first designated individual (Assistant Superintendent, Business Official, Principal, Headmaster, City or Town Manager, Executive Director or Deputy Commissioner).
- **Signature 3** certifies the board action and is not authorized to sign the claim. This must be a different person from signatures 1 and 2 (Secretary of the Board, Town Clerk or Secretary of the Corporation).

Mail the original signed and dated *Authorized Signature Change Form* to:



Child Nutrition Programs  
Connecticut State Department of Education  
Bureau of Health/Nutrition, Family Services and Adult Education  
25 Industrial Park Road  
Middletown, CT 06457-154.

Questions may be directed to Child Nutrition Programs.

These instructions are available at [www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/signchangeinstr.pdf](http://www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/signchangeinstr.pdf).  
The *Authorized Signature Change Form* is available at [www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/sigchange.pdf](http://www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/forms/sigchange.pdf).

2015 JUL 22 PM 1:43

July 21, 2015

Office of the Superintendent  
4 South Eagleville Road  
Storrs, CT 06268

Dear Mrs. Lyman,

I am writing to inform you that my husband and I are expecting a child in September. Based upon the advice of my physician, I intend to use the maternity leave as outlined in Article 11, E 2 of the Mea/Board of Education contract, starting approximately September 2, 2015.

In addition, I request an unpaid Childrearing leave as outlined in Article 11, J, for 10-12 weeks.

Thank you for your consideration of this request, and I look forward to hearing from you soon.

Sincerely,



Kimberly Core

Cc: Lauren Rodriguez  
Personnel Assistant

June 23, 2015

Office of the Superintendent  
4 South Eagleville Road  
Storrs, CT 06268

Dear Dr. Kisiel,

I am writing to inform you that my husband and I are expecting a child in October. Based upon the advice of my physician, I intend to use the maternity leave as outlined in Article 11, E 2 of the Mea/Board of Education contract, starting on or around October 12, 2015, which is my due date.

In addition, I request an unpaid Childrearing leave as outlined in Article 11, J, for on or around December 1<sup>st</sup>, through March 6<sup>th</sup>, if not sooner. Thank you for your consideration of this request, and I look forward to hearing from you soon.

Sincerely,



Denise Proffer

Cc: Principal  
Personnel Assistant

September 10, 2015

## PERSONNEL SUMMARY SHEET

### CERTIFIED STAFF

#### Employment: (M)

**William Bergan**, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$85,750, Level 2, Step 14 of the Teachers' Salary Schedule.

**Lindsey Clark**, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$48,535, Level 1, Step 1 of the Teachers' Salary Schedule.

**Margaret (Pallis) Cofrancesco**, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$53,584, Level 2, Step 2 of the Teachers' Salary Schedule.

**Kimberly Core**, Teacher, Southeast Elementary School, effective August 24, 2015 at an annual salary of \$85,750, Level 2, Step 14 of the Teachers' Salary Schedule.

**Margaret Curtis**, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$85,750, Level 2, Step 14 of the Teachers' Salary Schedule.

**Kaye Jakan**, Reading/Language Arts Consultant, Mansfield Public Schools, effective August 24, 2015 at an annual salary of \$75,883, Level 2, Step 13 of the Teachers' Salary Schedule.

**Valerie Moseley**, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$58,763, Level 2, Step 5 of the Teachers' Salary Schedule.

**Alissa Philopena**, School Psychologist, Southeast Elementary School, effective August 24, 2015 at an annual salary of \$53,255, Level 4, Step 1 of the Teachers' Salary Schedule.

**Katherine Sutton**, Teacher, Mansfield Middle School, effective August 24, 2015 at an annual salary of \$42,867, Level 2, Step 2 of the Teachers' Salary Schedule.

**Joshua Tamosaitis**, Teacher, Vinton Elementary School, effective August 24, 2015 at an annual salary of \$51,135, Level 1, Step 2 of the Teachers' Salary Schedule.

#### Employment:

**Kelly Lyman**, Superintendent of Schools, effective August 3, 2015.

#### Retirements:

**Terri Beck**, Teacher, Mansfield Middle School, effective June 30, 2015.

**Michael Carbonneau**, Teacher, Mansfield Middle School, effective June 30, 2015.

**Deborah Csere**, Teacher, Vinton Elementary School, effective June 30, 2015.

**Gayle Hightower**, Teacher, Mansfield Middle School, effective June 30, 2015.

**Barbara Hunter**, Teacher, Mansfield Middle School, effective June 30, 2015.

**Marc Kronisch**, Teacher, Vinton Elementary School, effective June 30, 2015.

**Michael Maheu**, Teacher, Southeast Elementary School, effective June 30, 2015.

**Carole Norrish**, Teacher, Mansfield Middle School, effective June 30, 2015.

**Stephen Sokoloski**, Teacher, Mansfield Public Schools, effective June 30, 2015

**Dona Stratton**, Teacher, Mansfield Middle School, effective June 30, 2015.

#### Resignations:

**Frederick Baruzzi**, Superintendent, Mansfield Public Schools, effective June 30, 2015.

**Carol Moran**, Teacher, Mansfield Middle School, effective June 30, 2015.

**John Murch**, School Psychologist, Southeast Elementary School, effective June 30, 2015.

### NON-CERTIFIED STAFF

#### Employment:

**Tom Pomeroy**, IT Specialist, Mansfield Public Schools, effective July 13, 2015.

**Retirements:**

Gertrud Chouinard, Paraeducator, Goodwin Elementary School, effective December 2, 2014.  
Gary Drew, Custodian, Mansfield Public Library, effective June 30, 2015.  
Evelyn Flaherty, Secretary, Mansfield Middle School, effective August 8, 2014.  
James Griffith, IT Specialist, Mansfield Middle School, effective June 30, 2015.  
Linda Lee Hill, Paraeducator, Vinton Elementary School, effective June 30, 2015.  
Joyce Meimers, Paraeducator, Southeast Elementary School, effective June 30, 2015.  
Elizabeth Parada, Paraeducator, Vinton Elementary School, effective June 30, 2015.  
Helenanne Sipple, Food Service, Mansfield Middle School, effective June 30, 2015.  
Sherri Sowik, Secretary, Mansfield Middle School, effective November 7, 2014.

**Resignations:**

Danielle Casey, Secretary, Vinton School, effective October 6, 2014  
Caitlin Carbonnell, Library Specialist, District, effective August 20, 2015.  
Johanne Doyon, Custodian, Southeast Elementary School, effective July 10, 2015.  
Cynthia Larsen, Paraeducator, Goodwin Elementary School, effective December 22, 2014.  
Cassandra Martineau, Pareducator, Goodwin Elementary School, effective September 1, 2015.  
Jennifer Miller, Paraeducator, Goodwin Elementary School, effective June 30, 2015.  
Jennifer Nelson, Paraeducator, Mansfield Middle School, effective January 27, 2015.  
Michelle Rosado, Food Service, Mansfield Middle School, effective June 30, 2015.

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Grade 7 Special Education Resource Room Teacher - Mansfield Middle School
<b>Recommended Candidate:</b>	William Bergan
<b>Education</b>	B.A., Elementary Education/History University of Rhode Island  M.A., Elementary/Middle Special Education Providence College
<b>Experience:</b>	Special Education Teacher - Grades 5 and 6 Baldwin Middle School Canterbury, CT August 2008 - June 2015  Special Education Teacher - Grade 8 Windham Middle School Willimantic, CT 06226 August 2007 - June 2008  Lead Teacher, Grades 2-8 West Bay Collaborative Warwick/Coventry, RI April 2004 - June 2007  Lead Teacher, Grades 3-5 Mount Pleasant Academy Providence, RI August 2001 - April 2004
<b>Salary:</b>	\$85,750
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

Mansfield Public Schools  
Mansfield, Connecticut

Staff Data Sheet

<b>Position:</b>	Orchestra Teacher - Mansfield Middle School
<b>Recommended Candidate:</b>	Lindsey Clark
<b>Education</b>	B.M., Music Education Ithaca College
<b>Experience:</b>	Senior Student Teacher Vestal High School & Clayton Avenue Elementary School Vestal, NY October - December 2014  Junior Student Teacher St. Mary's School Cortland, NY September 2013 - May 2014
<b>Salary:</b>	\$48,535
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Grade 7 Teacher - English/Language Arts - Mansfield Middle School
<b>Recommended Candidate:</b>	Margaret (Pallis) Cofrancesco
<b>Education</b>	B.S., English/Secondary Education Eastern Connecticut State University  M.A., English Trinity College
<b>Experience:</b>	Grade 8 Language Arts Teacher Teachers' Memorial Middle School Norwich, CT August 2014 - June 2015  Substitute Teacher Tolland Public Schools Tolland, CT April 2014 - June 2014  Substitute Teacher Ellington Public Schools Ellington, CT May 2014 - June 2014
<b>Salary:</b>	\$53,584
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Teacher - Grade 4 - Southeast Elementary School
<b>Recommended Candidate:</b>	Kimberly Core
<b>Education</b>	B.S., Elementary Education State University of New York at Oswego  M.S., Education State University of New York at Cortland
<b>Experience:</b>	Long Term Substitute Teacher Goodwin Elementary School Storrs, CT February - May 2015  Elementary Teacher F. S. Barry Elementary School Cortland, NY September 1999 - June 2014
<b>Salary:</b>	\$85,750
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Grade 7 Science Teacher - Mansfield Middle School
<b>Recommended Candidate:</b>	Margaret Curtis
<b>Education</b>	B.S., Biology University of Connecticut  M.S., Elementary Education University of Connecticut
<b>Experience:</b>	Grade 7 & 8 Science Teacher Hall Memorial School Willington, CT Fall 2014 - 2015  Grade 6 Science Teacher Hall Memorial School Willington, CT Fall 2002 - 2014  Grade 5 Teacher Hall Memorial School Willington, CT Fall 1998 - 2002
<b>Salary:</b>	\$85,750
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Reading/Language Arts Consultant
<b>Recommended Candidate:</b>	Kaye Jakan
<b>Education</b>	<p>B.S., Elementary Education State University of New York, Oswego</p> <p>M.A., Education - Curriculum &amp; Instruction University of Connecticut</p> <p>Sixth Year Professional Education - Curriculum &amp; Instruction University of Connecticut</p>
<b>Experience:</b>	<p>Literacy Interventionist/Coach, Grades 5-8 Dr. Helen Baldwin Middle School Canterbury, CT August 2013 - 2015</p> <p>First, Second, Third and Fourth Grade Teacher Canterbury Elementary School Canterbury, CT August 2008 - 2013</p> <p>Grade 1 Teacher Hampton Elementary School Hampton, CT January 2008 - June 2008</p>
<b>Salary:</b>	\$75,883
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	<p>September 10, 2015 Kelly Lyman, Superintendent</p>

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Grade 6 Teacher - Language Arts/Social Studies - Mansfield Middle School
<b>Recommended Candidate:</b>	Valerie Moseley
<b>Education</b>	B.S., Human Development and Family Relations University of Connecticut  MAT - Elementary Education Sacred Heart University
<b>Experience:</b>	Grade 4 Teacher Maple Street School Vernon, CT August 2013 - June 2015  Long Tern Substitute, Grade 6 Vernon Center Middle School Vernon, CT 2013  Long-Term Substitute, Grade 7 Mansfield Middle School Storrs, CT 2012
<b>Salary:</b>	\$58,763
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

Mansfield Public Schools  
Mansfield, Connecticut

Staff Data Sheet

<b>Position:</b>	School Psychologist - Southeast Elementary School
<b>Recommended Candidate:</b>	Alissa Philopena
<b>Education</b>	Associate in Science Degree Manchester Community College  B.A., Psychology Central Connecticut State University  M.S., School Psychology The University of Hartford  Sixth Year Certificate The University of Hartford
<b>Experience:</b>	School Psychology Internship Glastonbury Public Schools Glastonbury, CT 2014 - 2015  School Psychology Practicum Farmington Public Schools Farmington, CT 2013 - 20014
<b>Salary:</b>	\$53,255
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Latin Teacher – Mansfield Middle School
<b>Recommended Candidate:</b>	Katherine Sutton
<b>Education</b>	B.A., English Southern Connecticut State University  M.S., English with secondary education certification in English and Latin Southern Connecticut State University
<b>Experience:</b>	Tutorial Author: English Composition Sophia Learning, telecommuting position January 2014  Latin tutor Tutor Doctor Woodbridge, CT Fall 2013  Substitute Latin Teacher North Haven High School North Haven, CT Fall 2012  English Teacher Citrus High School Inverness, Florida August 2007 – June 2008
<b>Salary:</b>	\$42,867
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent

**Mansfield Public Schools  
Mansfield, Connecticut**

**Staff Data Sheet**

<b>Position:</b>	Physical Education Teacher – Vinton Elementary School
<b>Recommended Candidate:</b>	Joshua Tamosaitis
<b>Education</b>	B.S., Health and Physical Education Eastern Connecticut State University
<b>Experience:</b>	<p>After School Club Teacher Jack Jackter Intermediate School Colchester, CT 2002-2006, 2008-2014</p> <p>After School Club Teacher Colchester Summer Day Camp Colchester, CT Sports and Games Director May 2010-September 2010</p> <p>Student Teaching Goodwin Elementary School, Storrs, CT January-March 2014</p>
<b>Salary:</b>	\$51,135
<b>Effective Date:</b>	August 24, 2015
<b>Submission for Confirmation:</b>	September 10, 2015 Kelly Lyman, Superintendent