

DRAFT



**MANSFIELD ADVOCATES FOR CHILDREN**  
**Executive Council – Regular Meeting**  
 Wednesday, January 11 2012

MEMBERS PRESENT: K. Grunwald (staff), K. Krider (staff), J. Woodmansee (staff), G. Bent, J. Stoughton, J. Higham, MJ Newman, E. Soffer Roberts, J. Suedmeyer, P. Braitewaite

<b>WHAT (Topic)</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
Call to Order	G. Bent called the meeting to order at 1:25pm	
Minutes	Members reviewed the MAC Exec. Council Minutes of 12/14/2011.	<p align="center"><i><u>Motion:</u></i>  <i>J. Higham moves to approve the 1/14/2012 regular minutes as written. J. Stoughton seconds and the motion passes unanimously.</i></p>
Budget	<p>J. Higham reported that the Playground Committee has found a volunteer to design a website for the playground. The website will be designed to provide information, updates and, assemble volunteers. Funds (\$200.00) are being requested in order to purchase the domain name and pay for two years of carrying costs. Members discussed how this cost fits into GMF grant as infrastructure and how donations toward the playground might be handled.</p> <p>Members discussed if the website will be necessary after two years and noted that someone, such as Sara Anderson, should be given the controls needed for content administration.</p>	<p>K. Grunwald will contact Curt at the Community Center about setting up a way for credit card donations towards the playground to be processed through the Community Center.</p> <p>The website designer should contact K. Grunwald directly to arrange for payment for the website.</p> <p align="center"><i><u>Motion:</u></i>  <i>E. Soffer Roberts moves to approve funds for the playground committee to set up a website. J. Stoughton seconds and the motion passes unanimously.</i></p>
Plan update	<p>G. Bent reported on her brief correspondence with Phyllis Rozansky of Pathways to Results, LLC. Ms Rozansky will soon be in the State working with another client and is willing to also work with MAC. Members agreed that if work is going to be done with Phyllis it needs to happen sooner rather than later because of the status of our Plan. It was agreed that the Executive Council will meet with Phyllis on Wednesday, February 8<sup>th</sup> from 9:30 to 11:30. In addition, Ms. Rozansky will be hired to work with the full collaborative on Saturday, February 11<sup>th</sup> from 9:00 – 1:00 at Mansfield Discovery Depot.</p> <p>The Committee formed to design the full collaborative</p>	<p>The to do's with regard to the workshop with Phyllis include:</p> <ul style="list-style-type: none"> <li>• Kevin, Kathleen and Jessica will communicate with Phyllis to design the Retreat and obtain her fees;</li> <li>• Kathleen and Jillene will look for and have available for the next</li> </ul>

	<p>workshop consist of Kathleen, Kevin and Jessica.</p> <p>It was agreed by members that at the end of the workshop on February 11<sup>th</sup>, MAC should have gained the tools and knowledge necessary to revise its Plan.</p> <p>Members discussed and formulated a timeline with regard to revision of the Plan. It was noted that the Bridge Grant application is due on Jan. 31<sup>st</sup> and will cover March through June and that the next full grant application will probably be due sometime in May. As such, the Plan revision must be completed by the middle of April.</p> <p>Members discussed revisions to the plan that have already been made and who has them</p> <p>K. Grunwald discussed the Budget and the additional cash match of \$30,000 which will be required for the next grant period, noting that the match can consist of a combination of cash and redeployment of staff hours. Members discussed potential redeployment of IT staff hours with regard to data management or a dedicated part-time data position.</p>	<p>meeting the Bylaws for MAC and the Ground Rules;</p> <ul style="list-style-type: none"> <li>• Gloria will contact Phyllis and confirm Feb. 8<sup>th</sup> and Feb. 11<sup>th</sup>, and;</li> <li>• Jillene will send out a Save-the-Date email today to the full collaborative.</li> </ul> <p>P. Braitewaite and J. Higham will email J. Woodmansee and K. Krider the revisions to the Plan that they have and J. Woodmansee will locate revisions to the Plan included in the last GMF grant application.</p>
Team Updates	<p>Members discussed potential indicators including the poverty rate among children in Mansfield and the status of the Middle School progress.</p>	
Adjournment	<p>The meeting adjourned at 2:50pm.</p> <p>Next MAC meeting, <b>Wednesday, February 1, 2012, 5:00pm – 6:30pm</b> for Team Meetings <b>and 6:30pm to 7:30pm</b> for full meeting.</p> <p>Next Executive Council meeting on <b>Wednesday, February 8, 2012, 9:00 – 11:30</b> at Town Hall in Conference Chambers.</p> <p><b>RETREAT: Saturday, February 11, 2011, from 9:00am – 1:00pm at Mansfield Discovery Dept.</b></p> <p>Agenda topics: Please send to Kathleen at <a href="mailto:kriderk@mansfieldct.org">kriderk@mansfieldct.org</a></p>	

**“All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community.”**