



**DRAFT**

**MANSFIELD ADVOCATES FOR CHILDREN  
EXECUTIVE COUNCIL**

**MINUTES**

**Special Meeting**  
**Wednesday, February 8, 2012**  
9:00am - 11:30pm, Town Hall, Conference Room B.

**MEMBERS PRESENT:** K. Grunwald (staff), K. Krider (staff), J. Woodmansee (staff), G. Bent, J. Stoughton, J. Higham, MJ Newman, E. Soffer Roberts, J. Suedmeyer, P. Braithwaite, C. Guerreri

**GUEST PRESENT:** Phyllis Rozansky

<b>WHAT (Topic)</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
Call to Order	G. Bent called the meeting to order at 9:09am.  Members introduced themselves and noted their role in MAC.	
Getting Started	Members discussed the object and desired result of the upcoming Retreat on 2/11	
Review of Proposed 2/11 Agenda	Members reviewed the draft Agenda prepared by Ms. Rozansky.  Ms. Rozansky introduced the idea of “partner” versus “stakeholder” and that each member of MAC should be clear regarding their role.  Members discussed RBA and its role to assist the collaborative to make better decisions and use data. It was noted that the Retreat will be used to communicate the value of RBA.  It was suggested that each Team include one or two individuals which understand RBA and can guide the remaining team members in its use.  Members discussed the roles and responsibilities of MAC members as well as the governance of the collaborative.	It was suggested that some Retreat time be used to create an asset map.  A proposal based decision will be made during the Retreat on the use of RBA.  It was suggested that a written description of team leader be developed.

	<p>Members discussed the use of data in the Retreat.</p> <p>Members discussed the status of the current MOU's and how they differ from Accountability Contracts.</p> <p>Members discussed how to address negative comments brought up during meetings. Ms. Rozansky suggested that after concerns are shared the collaborative immediately take that concern to a decision.</p> <p>Members discussed how to keep members consistently current if they are unable to attend meetings regularly.</p> <p>Members briefly discussed the current indicators listed in the Plan and the definition of Community Connectedness.</p>	<p>Ms. Rozansky will need to know the number of children in Mansfield ages birth to eight for the Retreat.</p> <p>It was suggested that someone be available to sit down with these members not in attendance and bring them up to speed.</p>
Aligning Efforts to Make 2/11 Successful	Ms. Rozansky suggested that the March full MAC meeting include a re-cap of the Retreat not to last more that 10 – 15 minutes and that the list of “Norms” developed in the Retreat be posted during each meeting.	
Wrap up/ Next Steps	Ms. Rozansky was briefed regarding the space available for the Retreat and she discussed how she would like the room to be set up and what equipment she will need.	
Adjournment	<p>The meeting adjourned at 11:40am.</p> <p>Next MAC meeting, <b>Wednesday, March 7, 2012, 5:00pm – 5:30pm</b> for Team Meetings <b>and 5:30pm to 7:30pm</b> for full meeting.</p> <p>Next Executive Council meeting on <b>Wednesday, March 14, 2012, 1:15pm – 2:45pm</b> at Town Hall in Conference Room B.</p> <p>Agenda topics: Please send to Kathleen at <a href="mailto:kriderk@mansfieldct.org">kriderk@mansfieldct.org</a></p>	

**“All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community.”**