



**MANSFIELD ADVOCATES FOR CHILDREN**  
**Executive Council – Regular Meeting**  
 Wednesday April 11, 2012

**MINUTES**

MEMBERS PRESENT: K. Grunwald (staff), K. Krider (staff), G. Bent, J. Stoughton, P. Doyle, J. Suedmeyer, C. Guerrerri, MJ Newman, J. Higham and E. Soffer Roberts (in at 1:35pm)

<b>WHAT (Topic)</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
Call to Order	G. Bent called the meeting to order at 1:20pm	
Minutes	Members reviewed the MAC Exec. Council Minutes of 3/14/11. Typo “allocated” to allocate	<i><u>Motion</u></i> <i>J. Higham moves to approve the 3/14/11 Minutes as corrected. J. Stoughton seconds and the motion passes unanimously.</i>
Follow-Up	Discussion regarding MAC’s and the United Ways different documents on decision making guidelines. It was pointed out that the UW’s document is specifically designed around Public Policy decision making. Our By-Laws are also a source document that can be helpful to us and we might like to consider the use of RBA language in the document.  PROPOSAL: 2 people will use the supporting documents to create a document for MAC to present to the May Exc. C. meeting. Thumbs up all around	K. Grunwald and G. Bent agreed to work on this for the 5/12 meeting
New Business	Patrick Doyle was introduced to the group. He is one accomplished dude in his 37 years. We warmly welcome him.  The time line was looked at. It was agreed that it would need a good overhaul in order to be useful to our updated plan. The Ex. C. was asked to look at both the time line and the task document and to email changes to K. Krider.  Co- Chair succession was discussed. G. Bent is willing to stay on. Continuity is important. J. Stoughton will remain on MAC but will not return as a co-chair. It is agreed that we need to write a clear plan for succession not only as part of our Plan update but also for the Community Assessment Tool. This will potentially necessitate a by-law change. It was suggested that we look at both Torrington and Winchester’s by-laws and co chair job descriptions as a starting point. Job description should be included in our by-laws. It was discussed that we should establish June as our annual meeting time with September being the date things are “effective by”.  PROPOSAL: Develop a succession plan to be included in our	K. Krider will email timeline and task list to Ex. C. for feedback.  We will need to identify potential new Chairs  J. Stoughton and K. Krider will

	<p>Plan update and to be used to amend our by-laws for the May meeting.</p> <p>Break out time as it pertains to the full MAC was discussed. It was agreed that we need to clarify this. (I have no idea if we did or not, my notes suggest very little clarity). A template could be used to help teams to organize their work. We also discussed the need for new MAC members such as faith based, business leaders and legislators. It was suggested that MAC members bring potential new members to future meetings.</p>	<p>do this (J. Higham is available to help).</p> <p>J. Higham will create a template that may work for us all. She will send it to K. Krider to look at.</p>
Action Updates	No Updates we reported.	
Adjournment	<p>The meeting adjourned at 3:00 pm</p> <p>Next MAC meeting, <b>Wednesday, May 2, 2012, Dinner 5:00pm, Meeting 5:30pm – 7:30pm</b></p> <p>Next Executive Council meeting on <b>Wednesday, May 9, 2012, 1:15 – 2:45</b> at Town Hall in Conference Room B</p> <p>Agenda topics: Please send to Kathleen at <a href="mailto:kriderk@mansfieldct.org">kriderk@mansfieldct.org</a></p>	

**“All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community.”**