



MANSFIELD ADVOCATES FOR CHILDREN
EXECUTIVE COUNCIL
MINUTES

Wednesday, February 13, 2013

2:00-3:30pm, Town Hall, Conference Room B

MEMBERS PRESENT: G. Bent (co-chair), A. Bladen, K. Grunwald (staff), K. Krider (staff), C. Guerreri, A. Vincent and S. Delia (staff)

GUEST PRESENT: David Bechtel

WHAT (Topic)	DISCUSSION	OUTCOME
Call to Order	G. Bent called the meeting to order at 2:00 pm.	
Minutes	Review and approve Minutes of January 9, 2013	The January 9, 2013 Minutes are approved by consensus.
Introduction	K. Krider introduced Sarah Delia who is taking over for Jillene Woodmansee and Aviva Vincent, who is the United Way collaborative sponsor and will be taking over for Patrick Doyle.	
New Business	<p>Surplus Money:</p> <ul style="list-style-type: none"> • Funds remain in the payroll account as Jillene was unable to perform all her work hours when she assisted in the Police Office. This amounts to almost \$1000. • There are funds in the Parent Stipend account in the amount of almost \$3000. Next year there will be almost \$2000 in the budget, so there is a total of almost \$6000 to spend. • One idea to spend this money is to hire a PR consultant, perhaps to assist the Playground Committee. • Another idea is to draft a Communications Plan and then an Implementation Plan. • C. Guerreri suggested as a short term plan that the CT Early Childhood Alliance will work with communities to build up their communications and especially their social media presence. She suggested that MAC contact Sam and Jessie to start. <p>Parent Stipend:</p> <ul style="list-style-type: none"> • K. Krider asked how we could move this to another area, ie, to re-allocate the money for another use. • K. Grunwald stated that this money was originally intended to encourage and support parent involvement in MAC. • G. Bent suggested that K. Krider prepare a proposal to go the full MAC re-allocating parent stipend funds. Also need to inform the MAC members that the parent stipend won't be used this fiscal year. There is a possibility it will be carried over to the next fiscal year. 	

New Business (con't)	<p>Human Services Advisory Committee Member:</p> <ul style="list-style-type: none"> • K. Krider stated that Sara Anderson is currently a member of the Human Services Advisory Committee. She will bring more information from MAC to the Human Services Advisory Committee. • K. Grunwald explained how the Human Services Advisory Committee worked, it is a sort of super committee to oversee the many committees and sub-committees under the Human Services umbrella. 	
Plan Revision	<p>Governance and Accountability:</p> <ul style="list-style-type: none"> • D. Bechtel presented his revisions of the plan, based on the previous discussions at the previous MAC and MAC Executive Council Meetings. • The Organization Chart was revised. Discussion led to the suggestion that other connections should be included in the text, such as the connections to the Town Council and to School Wellness. The School Readiness Council and the connections to the public schools should also be included. • K. Krider and D. Bechtel will work together to flesh out connections. K. Grunwald will work on the development of work groups and how they work within the organization and the plan. • C. Guerreri stated that after the Plan is finalized, the form and function should be set. Works groups may be formed for implementing strategy teams. • Reporting and Accountability consists of Scorecard, an Awareness Campaign and Community Events. • D. Bechtel suggested leaving Scorecard as a place holder. The Awareness Campaign refers to a Communications Plan and Community Events include the Week of the Young Child, Festival on the Green and Winter Fun Week. • C. Guerreri asked how Memorandums of Understanding (MOU) are used in relation to accountability. K. Krider mentioned that MAC has a MOU with EHHD with regard to data. K. Krider will send existing MOUs to D. Bechtel. • Mansfield Tomorrow is making a connection to transportation and infrastructure. • K. Grunwald mentioned that the Plan for Young Children can be used to inform this plan. MAC should encourage a connection to Mansfield Tomorrow. G. Bent will send out an email with a link to Mansfield Tomorrow and the Mind-Mixer. • C. Guerreri mentioned the community self-assessment tool, as a way to look at internal progress, or an internal accountability measure. K. Krider and K. Grunwald will discuss and revise. <p>Resource Plan:</p> <ul style="list-style-type: none"> • D. Bechtel presented the introduction. He presented the tables and asked if the format of the tables was correct. He developed revised sections from the team meetings in the last 2 months. He also mentioned other pieces such as Performance Measures and data collection. • C. Guerreri mentioned that a TA is available from Charter Oak at no cost. • People should be asked to start thinking about funding for projects. 	<p>D. Bechtel will make the suggested changes and provide an updated draft.</p> <p>S. Delia will include the tables in the next MAC agenda packet.</p>

Adjournment	<p>The meeting adjourned at 3:32pm.</p> <p style="text-align: center;">Wednesday, March 6, 2013 5:00pm – 5:30pm Arrival and Dinner 5:30pm – 7:30pm MAC Meeting</p> <p>Next Executive Council meeting:</p> <p style="text-align: center;">Wednesday, March 13, 2013 2:00pm – 3:30pm at Town Hall in Conference Room B.</p> <p>Agenda topics: Please send to Kathleen at kriderk@mansfieldct.org</p> <p>Respectfully submitted,</p> <p>Sarah Delia Assistant to Early Childhood Services Coordinator</p> <p>All Mansfield Children ages birth through 8 years old are healthy, successful learners connected to the community.</p>	
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