

Mansfield Community Playground Project
Meeting Minutes

Date: August 13, 2015

Steering Committee members present:

Maggie Ferron, Ellen Tulman, Curt Vincente, Pat Schneider, Sarah Woulfin, & Chad Rittenhouse

Next Meeting: Thursday September 10, 2015, 7-8 pm, conference room B

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- I. Welcome & Approval of June Minutes (No July minutes to approve as no meeting conducted in month of July)
 - II. Follow up regarding recent events & topics
 - a. 5K and Kids' Races
 - i. Event raised \$3000.00
 - b. Concerts on the Green
 - i. Lemonade stand at 3 concerts raised \$272.00
 - III. Fundraising Update
 - a. Project Budget shared with committee members
 - IV. Upcoming Events
 - a. The Build!
 - i. Anticipated to take place Columbus Day Weekend (10/10-10/12)
 - ii. Site preparation has begun and is moving smoothly
 - iii. Committee discussed planning a groundbreaking ceremony
 - b. Volunteer Recruitment
 - i. Team discussed options for recruitment and organization
 1. School Open Houses
 2. Local daycares/preschools
 3. Celebrate Mansfield
 4. UCONN Students
 5. Using iPads/computers to facilitate signing volunteers up
 6. Utilizing online tools to be accessed through website
 - a. A draft questionnaire for volunteers to assess such things as skills, interest, child care needs will be forthcoming
 - c. Hair Cattery Fundraiser
 - i. 5% of proceeds from first month of business will be donated to playground. A ceremony will be held September 10 at 12:00 pm. All committee members & families welcome
 - d. Celebrate Mansfield - Sunday September 20
 - i. Focus on obtaining volunteers
 - ii. Activities to include playdough and building blocks
 - iii. All committee members encouraged to help at our tent
 - V. Other playground topics
 - a. Donor Board & Welcome sign
 - i. Several options for presentation were discussed. M E O'Brien will be asked to share ideas/suggestions as well as potential cost

- b. Pickets & Hand tile placement discussed
- c. Child care for build days was discussed. Need will be assessed.
Committee discussed providing activities for a specific day/time
- d. Food for build day volunteers
 - i. Committee members will be asked to help by approaching local businesses/restaurants. A list will be circulated.

Minutes prepared & respectfully submitted by Ellen Tulman on 8/13/15