

**Town of Mansfield
Traffic Authority Meeting
August 25, 2015 10:30 am
Approved Minutes**

Present – J. Carrington, B. LaVoie, D. Dilaj, M. Hart, R. Cournoyer (11:40)

Absent- L. Painter, F. Raiola

Guests – K. Green (property owner), B. Thorne (property owner), C. van Zelm (MDP), K. DeLany (The Oaks), L. Marquet (Leyland)

Approval of 7/28/15 Minutes and 8/13/15 Special Meeting Minutes; – Motion made by Dilaj, seconded by Cournoyer to approve the minutes of 7/28/15 and 8/13/15 as amended. Passed unanimously.

Business

No.	Item	Action/Disposition
1	Jay Walking near Dog Lane	<i>Carrington talked to ConnDot. ConnDOT/OSTA not willing to budge for additional crosswalk. Carrington will have follow up conversation with contact person. C. van Zelm to write letter to DOT. Van Zelm sent follow up letter to Sawicki at DOT. Letter received from DOT stating it's a not feasible. Carrington to write letter to DOT addressing each item in letter. At a standstill with DOT.</i>
2	Agriculture Signs Throughout Town (K. Paterson)	<i>K. Paterson representing the Agriculture Committee is requesting agriculture signs be posted in multiple areas (due to an accident between a farm vehicle and a motor vehicle). It was requested that the Agriculture Committee come back to the Traffic Authority with a list of areas and that they be prioritized in order of need. Patenaude submitted e-mail with prices for signs. Paterson distributed list of streets that the Ag Committee would like to see signs on. Ag Committee needs to prioritize. General consensus of Committee was if there are too many signs, they have a tendency not to get read. Traffic data will be examined in these areas. Leave as old business.</i>
3	Scoping for the University of Connecticut South Campus Development (L. Painter)	<i>L. Painter presented the new scoping notice to the Traffic Authority with an addition to the Fine Arts building and as part of the scoping road closures are involved. Presentation to be done on March 11th with full comments to the project needed by March 19th. Traffic Authority expressed concerns with the road closures and its impact on pedestrian and vehicular traffic on Route 195. Traffic Authority will need to be kept apprised of all impacts throughout the project. Keep as old business.</i>

4	<p>Move Handicapped Spaces (Storrs Road, Royce Circle) (C. van Zelm) /</p> <p>CVS Loading Zone as Permanent Loading Zone (C. van Zelm) /</p> <p>Striping Area for Buses Outside of Transportation Center (C. van Zelm)</p>	<p><i>Tenants are concerned the handicapped spaces on the end are not getting cleared from snow. Storrs Road – painting the lines differently would help (flip with the regular space); Royce Circle – curb lines were done specifically for handicapped spots. Possibly make whole area handicapped for the winter with a temporary sign. Plow handicapped spaces during storms. Keep as old business combined with items 11 and 12. Prioritize getting handicapped spaces cleaned out.</i></p> <p><i>Leyland hired someone for parking enforcement. Continue to monitor until Phase 2 is done and repairs are made from the construction work. No striping now – continue enforcement as planned. More discussion when Wilbur Cross Way is opened. Keep as old business</i></p> <p><i>People are parking in the bus spots. Parking enforcement to be done – striping will not be done now. More discussion when Wilbur Cross Way is opened – step up police patrols and tickets. Keep as old business.</i></p>
5	Ravine Road (K. Green)	<p><i>Road is temporarily closed to thru traffic. CL&P has an easement for the power lines. Research to be done for CL&P easement and to check with Town Attorney for abandoning/liability of a Town road. Mr. Drake Smith attended the 5/26/15 meeting with his concerns on keeping the road closed and suggested making the road a One Way Road. The Traffic Authority will bring this up at the next meeting. K. Green expressed there are more issues with her property with the road closed than there were with it open. She is fine with closing it permanently. Waiting to hear back from attorney regarding discontinuing or abandoning roads. E. Dorgan from Ravine Road attended to see what the status was. Plans are to have a neighborhood meeting in the fall to come up with options for the Traffic Authority to discuss. Neighborhood meeting is trying to get scheduled for September 16th to discuss options. K. Green would like to put a gate across with (two 12' sections) and pay for – Town would have key access for any maintenance, etc. LaVoie suggested that the Town do this as it is a “Town” road. Keep as old business.</i></p>

6	Plains Road Bridge (K. Green)	<i>K. Green would like a fence on top of the bridge sides to curb the activity on the bridge deck. Problem with that is that it is costly and the only feasible bridge sides would be suicide sides which take approximately three feet away from plowing space. Sgt. Cournoyer will have troopers start monitoring more which will slowly make the activity go away. Dilaj will check out fencing and other options. P. DeSiato stated that there was a trooper at the site the previous evening telling people to leave the bridge. R. Cournoyer told him to keep calling troopers to report down there if he sees any activity. K. Green commented the step up in police presence has helped damper activities.</i>
7	Road Adjacent to Moe's Make Private/One Way Road	<i>Private Road in back to make one way. Will need to go to PZC as it's a modification to the plan. Entrance would be on the 195 end. C. van Zelm to contact K. Delany (Manager of The Oaks. Willi Waste will have to make sure they have dumpster access. Because this is a State Road the question came up – do we have to ask DOT for approval. Also, the plans would have to be amended with L. Painter. Keep as old business.</i>
8	Additional Handicapped on Royce Circle	<i>Colleen Shashok (on behalf of Janibeth Johnson) read a letter Ms. Johnson wrote about the lack of handicapped spaces in the vicinity of the UConn Health Center and the UConn Dental Offices. Van Zelm will set up a meeting with the UConn Health Center and Carrington to express the public's concern about the lack of the handicapped parking. Extra spaces were given for the Health Center in the Garage. Question came up about the health center spaces in the Town Garage – keeping/going away? Who's to pay for them? Debbie Lastro with Leyland will be contacted. Keep as old business.</i>
9	Traffic Issues – Intersections of Gurleyville Road and Bundy Lane and Bundy Lane and Farrell Road (S. Farrina and B. Thorne)	<i>B. Thorne requested to table the Bundy Lane and Farrell Road portion to a future meeting. It will be on the August meeting agenda. S. Farrina spoke about the increase in traffic at the Gurleyville Road and Bundy Lane intersection. Requested that a three way stop be put into curtail speeding on the Gurleyville portion of the road. Traffic counts and data will be collected. B. Thorne requested a stop sign at the south side of Bundy Lane. Dilaj will look into and address at a future meeting. B. Thorne present wondering if there were any question for him. Dilaj will keep collecting data in that area. Keep as old business.</i>

10	Handicapped Accessible Parking at the Community Center (N. Stevens)	<i>N. Stevens serves on the Ethics Board but came as a Mansfield Resident. Has concerns about the amount of handicapped spots located at the Community Center and their locations (i.e., upper lot where there are two and a slope to come down to enter the building). Painter will check the building code as to how many are required with the amount of "regular" spaces there are. Consideration will be given to relocate the two spaces in the upper lot. Another spot will be added in the upper lot and sidewalk will be changed.</i>
11	Audible Crossing Light at N. Eagleville and Separatist Roads (J. Berger)	<i>There is power available at this intersection. This needs to be done with coordination with DOT. Dilaj to follow up with resident. Dilaj to write letter to DOT and resident to ask DOT to make the intersection ADA in compliant and to assist in funding, possible 50/50 split. Keep as old business.</i>

NEW BUSINESS

12	Parking During Move-In	Unloading area will include VS-8/9 and the first 50 feet of Wilbur Cross Way. Plan is for them to unload, then move car to parking lot.
13	Loading for Phase 2 Buildings	Not discussed – keep on as old business.

OTHER BUSINESS

Motion made by Dilaj, seconded by Cournoyer to add Wilbur Cross Way Extension to 8/25/15 Agenda. Passed unanimously.

14	Wilbur Cross Way Extension	Fencing will be added at the back of Wilbur Cross Way. Hoping for C/O on Friday – roads opened thru Friday night and Saturday. Will need a 3 day closure for milling from Royce Circle to entrance to Price Chopper; Wednesday, Thursday and Friday or possibly Labor Day Weekend. Approximately September 14 & 15 install roughly 20 new trees. Parking spaces will be impacted more than the road. Would like to do tree installation before the paving is done. Motion made by Hart, seconded by Dilaj for the temporary closure of Wilbur Cross Way to complete necessary repairs subject to Town Engineers approval of dates and plan.
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Adjournment –Carrington adjourned the meeting at 11:35 AM.

Respectfully submitted,

Linda Patenaude
Public Works Specialist