



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

YSB Advisory Minutes
May 12th, 2015
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Pat Schneider, Director of Human Services
Patricia Michalak, YSB Coordinator
Makayla Lamson, E.O Smith Student Representative
Eileen Griffin, LCSW
Kate Bohannon, YSB Social Worker
Larry Barlow, MMS Assistant Principal
Chuck Leavens, E O Smith Counselor

I. Call to Order

- Meeting called to order at 12:00 PM by Ethel Mantzaris.

II. Approval of minutes

- Approval of minutes 3/14 /15 and 4/10/15

III. Reports

- Director's Report – Patricia Schneider
 - Finishing up the annual budget which will be voted on tonight in a Town Council Meeting.
- Coordinator's Report – Patricia Michalak
 - **Volunteer Recognition:** Matt Hart, Mayor Patterson, Ethel Mantzaris, council members and members of the community joined YSB in recognizing the good work of over 65 volunteers who helped YSB deliver services to over 100 Mansfield students and their families. Parents and their children were guest speakers to provide a heartfelt and personal thank you to the volunteers.

- **Mommy & Me:** The group continues to grow. Sara Anderson has been providing music enrichment that mothers and their young children have enjoyed.
- **End of the Year Big Friends:** YSB staff organized an end of the year celebration for students, their families, and their mentors at UCONN's student union. Over 65 people attended and had the opportunity to celebrate at the Doug Bernstein Game Room allowing the littles and their families to see a bit of college life.
- **Joy:** Through the JOY program, YSB staff was able to give out 18 tickets to see "Rapunzel" at the Jorgenson Theater.
- **YSB Friend of Youth Award:** Youth Services awarded Community Outreach as Mansfield's "Friend of Youth" to recognize their outstanding commitment to our programs.
- **New SW interns:** Eastern BSW student, Lauren Scharn, will be joining us as an intern for the 2015-2016 academic year. She has already completed her background and fingerprinting with our State Police. She will have the same schedule as our previous intern, Madison McNally who is now attending Wheelock's MSW program.
- **RFP for Playground is available:** Proposals for supervision and construction of the community playground are now being accepted. The submissions are due by May 14, 2015 and prospective designers/contractors will be interviewed the following week.
- **School Readiness applications are being accepted:** Applications for the waiting list for School Readiness slots are being accepted. Final awards of the grant funded slots will be made in July.
- **5K Run for the Playground :** Registration for the run is open and available from the Willimantic Athletic Club website (<http://willimanticathleticclub.org>). The 5K, kids' races and after-race festivities will be held on July 18th.

IV. Old Business:

- **Play Ground Update:** Sarah is in the process of reviewing construction plans from various designers and contractors.
- **Challenge Program:** Staff is excited and the trip will begin on June 21st, and the selection process for students will begin Thursday, May 14th.

- **Campership:** YSB received \$4,175 for campership funding. Applications will be sent out soon.

V. New Business:

- **MAC website development:** They are deep in the creation process and are looking to have the website be a spot for all things Early Childhood, including links, recourses, and blogs.
- **Transition Programs:** YSB is working with three elementary school P.E teachers to help students in the Cope transition into middle school.

VI. Other:

- None.

VII. Adjournment

- Meeting adjourned at 12:25 June 9th, 2015 is the next meeting.