

**RECREATION ADVISORY COMMITTEE**  
**MEETING MINUTES – October 23, 2013** (approved 1/22/14)

**ATTENDING:** Terry Cook, Michael Gerald, Don Field, Frank Musiek, Anne Rash  
**STAFF:** Jay O'Keefe, Curt Vincente  
**GUESTS:** Sean Cassells, WAM United Soccer

- A. Call to Order –D. Field called the meeting to order at 7:35pm.
- B. Approval of Minutes – F. Musiek moved and A. Rash seconded that the minutes from the July 24, 2013 meeting be approved and the motion passed unanimously.
- C. Co-Sponsorship Update – C. Vincente noted that youth football will not be happening this year due to lack of parental support. Sean Cassells of the WAM United Soccer group presented WAM's application for co-sponsorship renewal. Following the brief presentations, A. Rash moved and D. Field seconded that WAM's application be approved pending administrative review of all items submitted with the application. Staff will review the material and confirm compliance with the policy. The Mansfield Little was not available for the meeting and will present their application for co-sponsorship renewal in January.
- D. Old Business – C. Vincente gave a brief update on membership, facility usage and discussed current marketing campaigns. C. Vincente gave a brief update on Southeast Park, noting that the Mansfield Little League may have a sponsor for an additional scoreboard for field "B". Permanent sponsorship will require PZC approval since the current park rules and regulations only allow for seasonal sponsorship banners. M. Gerald moved and T. Cook seconded that RAC strongly support the approval of permanent sponsorship on the scoreboard so that the MLL can get a new scoreboard. The motion passed unanimously. C. Vincente discussed the status of the Fee Waiver Ordinance review by the Town Council's Ordinance and Development Review Sub-Committee (ODRS) on fee waivers. Minutes of their recent meetings are included in the packet for details. General discussion amongst RAC's members expressed concern about a household cap, but they understand the need to establish a fiscally responsible manner to approve fee waiver applications. ODRS will make recommendations to the Town Council for improvements to the Fee Waiver Ordinance in the near future and a public hearing will be necessary for any changes to the ordinance. D. Field reiterated RAC's stance that the paying customer should not have to pay more to cover any additional cost of fee waiver program.
- E. Correspondence – None
- F. New Business – C. Vincente briefly reviewed the spring quarterly report. J. O'Keefe gave a brief update on summer programs and reviewed ongoing fall programs. C. Vincente discussed the Parks and Recreation Fund balance following the close of the fiscal year.

Having no other business, the meeting was adjourned at 9:11pm.