



Water System Advisory Committee Meeting

July 13, 2016 @ 7 pm

Mansfield Town Hall

MEMBERS PRESENT:

John McGuire, Mansfield EDC, CHAIR
Meg Reich, Willimantic River Alliance, VICE CHAIR
Quentin Kessel, Mansfield Conservation Commission
Art Hall, Coventry
Rob Miller, EHHD
Eugene Koss, Tolland Water Commission

ADDITIONAL STAFF IN ATTENDANCE: Matt Hart and John Carrington, Town of Mansfield; Jason Coite, UConn; Maureen Westbrook, David Radka and Dan Lesnieski, Connecticut Water.

Call to Order: Meeting was called to order by Chairman McGuire at 7:00 pm.

Approval of Minutes of April 6, 2016 Meeting: Minutes were accepted, as drafted.

Water Supply Project Status:

- a. Completion Schedule – Dan Lesnieski provided an update on water main construction activities associated with the various pipeline segments. He reported the installation was projected to be substantially complete in early August, with pressure testing, flushing and hydraulic balancing to follow. In response to a question on the interconnection, Jason Coite indicated UConn had installed the meter pit and 2,000 feet of water main.

The Committee discussed ways to minimize potential public concern over water main flushing activities, including through messaging by CWC, the Town and UConn. Also discussed was the future application of UConn's comprehensive wellfield management plan. To avoid confusion, such as might occur if off-campus customers were included in conservation requests when surface water flow triggers were hit, the Committee suggested UConn consider shifting to a broader, year-round sustainability message.

The process of allowing requests for water service off the regional pipeline was reviewed. Gene Koss noted the Tolland Water Commission had earlier sent a letter to abutters of the water main about receiving water service, and had received approximately 7 – 8 inquiries to date.

- b. Communications – Maureen Westbrook noted CWC was in the process of preparing a letter for future CWC off-campus customers, including describing upcoming sewer billing changes.

Mansfield Four Corners Project Status:

John Carrington reported Mansfield was going through the EIE process, and that DEEP would be drafting a Record of Decision for OPM. He indicated they were working with the Town on an Agreement necessary for the installation and operation of the municipal portions of the sewer system and anticipated bidding the project in the Fall of 2016, with construction to occur in Spring 2017.

Mansfield Plan of Conservation & Development Update:

Town Manager Matt Hart provided a general update on the municipal Plan of C&D (Mansfield Tomorrow), in which he indicated the P&Z commission continued to review updates to the zoning regulations, with the current focus being on multi-family regulations.

Related Activities in Member Communities/Organizations:

Meg Reich reported on the Eastern Water Utility Coordinating Committee (WUCC) meeting in Norwich. General discussion ensued on the WUCC process and associated timeframes (see Attachment A).

Jason Coite reported that UConn was monitoring streamflows and had hit the Stage 1A trigger.

Projects to Come Before the WSAC for Review:

- a. CT Water Tracking Form – David Radka indicated that no new projects had been added to the tracking form.
- b. Projects for Review – None

Future Meeting Dates and Locations:

October 5, 2016 was confirmed as the next meeting date, with a location TBD. The following meeting dates were set as January 4 and April 5, 2017 at 7:00 pm.

Other Business: None.

Public Comment: None.

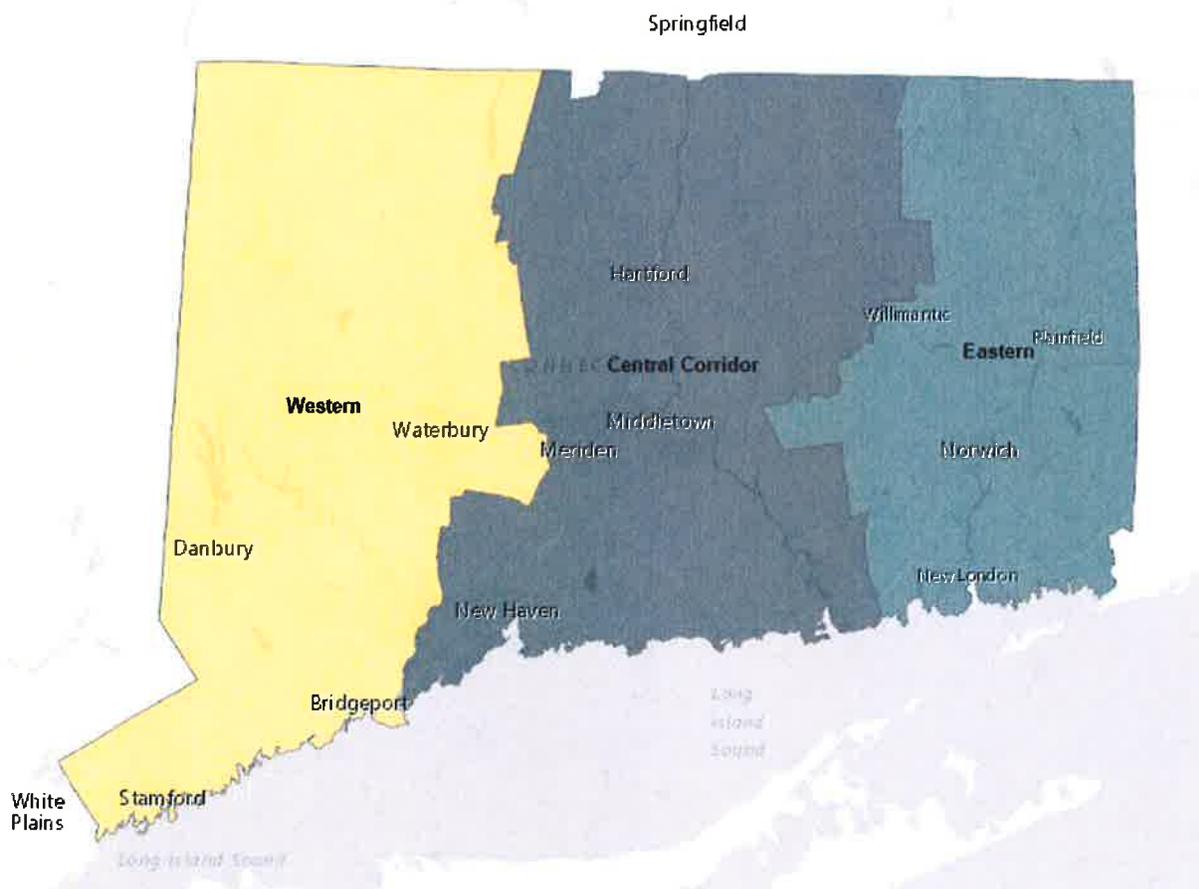
Adjourn: The meeting adjourned at 8:15 pm.

Central Water Utility Coordinating Committee Work Plan June 2016

Background

The General Assembly passed "An Act Concerning a Connecticut Plan for Public Water Supply Coordination" (Public Act 85-535) in 1985. The Legislature found that "in order to maximize efficient and effective development of the state's public water supply systems and to promote public health, safety and welfare, the Department of Public Health shall administer a procedure to coordinate the planning of public water supply systems." Statutory intent, as well as for Connecticut General Statutes (CGS) 25-33d through 25-33j and the associated regulations, is to encourage public water suppliers and councils of government to work together to resolve water supply problems and related issues. The act provides for a coordinated approach to long-range water supply planning by addressing water quality and quantity issues from area-wide perspectives in regional coordinated plans.

Three management areas for water supply planning have been delineated. These Water Utility Coordinating Committees (WUCCs) are convened by the DPH and comprised of representatives from public water systems and councils of government in each delineated management area.



Purpose of Central WUCC Work Plan

The WUCC Statutes (Section 25-33f) specify that “Each Committee...shall adopt and amend, as required, a work plan and schedule for a coordinated plan and adopt rules, including, but not limited to, rules for publication of meeting times and agendas, and for public comment, including notice of a comment period and documentation of responses to comments.” The WUCC Regulations (Section 25-33h-1(c)(3)) state that “the work plan, meeting schedule, and committee rules and procedures shall be adopted by the WUCC as required. After the initial meeting convened by the commissioner, meetings of the WUCC shall be convened on a schedule determined by the WUCC which facilitates maximum participation of eligible members.”

The Work Plan provides the means and methods to ensure completion of the WUCC process within the statutory timeframe of 24 months, while ensuring that the other requirements specified in the Statutes and Regulations are met. The Work Plan consists of the following elements:

- Attachment A – Central WUCC Bylaws
- Attachment B – Central WUCC Procedures
- Attachment C – Central WUCC Meeting Schedule
- Attachment D – Central WUCC Process Timeline
- Attachment E – Central WUCC Communications Plan

Work Plan elements may be amended from time to time, as necessary. Bylaws must be amended in accordance with the provisions of the Bylaws. Procedures and the Communications Plan may be amended by majority vote. The meeting schedule should be set by consensus if possible ensuring the maximum participation of members per the WUCC regulations. The Process Timeline is driven by the other requirements of the Work Plan and the Statutes and Regulations and may change as required. If any amendment causes any part of the Work Plan to become inconsistent with the Statutes and Regulations, the Statutes and Regulations will prevail.

**Proposed WUCC Schedule to Meet Regulatory
Mandates within Initial 12 Months**

June 13, 2016; Revised June 20, 2016

Schedule for filing Final Water Supply Assessments:

Western Region: Due December 14, 2016 (Wednesday)
 Central Region: Due December 15, 2016 (Thursday)
 Eastern Region: Due December 17, 2016 (Saturday)

Action	Timeline
Discussion of Water Supply Issues, Needs, & Deficiencies	July 2016 Meeting
Draft Preliminary WSA to Members for Review & Comment	August 1, 2016
Member Comments/Discussion	August 2016 Meeting
Final Draft Preliminary WSA to WUCC Members	September 1, 2016
Preliminary WSA Adoption	September 2016 Meeting
30-Day Public Comment Period on Preliminary WSA	Mid-September to Mid October 2016
WUCC Review & Action on Public Comment	October 2016 Meeting
Draft Final WSA to WUCC Members	November 1, 2016
Member Comments/Discussion on Draft Final WSA	November 2016 Meeting
Final Draft of Final WSA to WUCC Members	December 1, 2016
Adoption of Final WSA	December 2016 Meeting
Submission of Final WSA	Mid-December 2016 (14, 15, 17)

Schedule for filing Final Exclusive Service Areas:

Western Region: Preliminary ESA due March 14, 2017 (Tuesday)
 Final ESA due June 14, 2017 (Wednesday)
 Central Region: Preliminary ESA due March 15, 2017 (Wednesday)
 Final ESA due June 15, 2017 (Thursday)
 Eastern Region: Preliminary due March 17, 2017 (Friday)
 Final ESA due June 17, 2017 (Saturday)

Action	Timeline
Existing Service Areas/Charter Areas & ESA Process	September 2016 Meeting
Development Distribution of Claim Forms	October 2016 Meeting
Submission of Initial Claims/ Identification of Conflicts	November 2016 Meeting
Attempted Resolution of Conflicts	November 2016 – March 2017
Consultation with Agencies (if unresolved conflicts)	As Needed
Preliminary ESA Boundaries	Mid-March (14, 15, 17)
30-Day Public Comment Period on ESA Boundaries	Mid-March 2017 –Mid-April 2017
WUCC Review & Action on Public Comment	April Meeting
Adopt Final ESA Boundaries	Mid-June (14, 15, 17)

**Potential WUCC Schedule to Meet Regulatory
Mandates over final 12 Months**

June 27, 2016

Schedule for filing Coordinated Water System Plan:

Western Region: Due June 14, 2018 (Thursday)

Central Region: Due June 15, 2018 (Friday)

Eastern Region: Due June 17, 2018 (Sunday)

Action	Timeline
Discussion of Integrated Report Topics	June 2017 to October 2017
Draft Integrated Report & Executive Summary	November 1, 2017
Member Comments/Discussion	November 2017 Meeting
Final Draft Coordinated Water System Plan to Members	December 1, 2017
Preliminary CWSP Adoption	December 2017 Meeting
60-Day Public Comment Period on CWSP	Mid-December to Mid-February 2018
WUCC Review & Action on Public Comment	February 2018 Meeting
Draft Final CWSP to WUCC Members	March 1, 2018
Member Comments/Discussion on Draft Final WSA	March 2018 Meeting
Final Draft of Final CWSP to WUCC Members	April 1, 2018
Adoption of Final CWSP	April 2018 Meeting
Submission of Final CWSP	Late April 2018

Schedule for filing Statewide Coordinated Water System Plan: by Mid-June, 2018

