

Town of Mansfield Parking Steering Committee for Storrs Center and Meeting of the signatories of the COOPERATIVE AGREEMENT for Parking Enforcement in and adjacent to Storrs Center Development, Mansfield, CT

**Special Meeting
Tuesday, July 26, 2016
Mansfield Downtown Partnership Office
23 Royce Circle**

5:00 PM

DRAFT Minutes

Members Present: Karla Fox (Chair), Dwight Atherton, Manny Haidous, Dennis Stanavage, and Mike Taylor

Ex-Officio Members and Staff Present: John Carrington (by phone), Debbie Lastro (by phone), and Cynthia van Zelm

1. Call to Order

Chair Karla Fox called the meeting to order at 5:00 pm.

2. Approval of Minutes from May 31, 2016

Dwight Atherton made a motion to approve the minutes of May 31, 2016. Manny Haidous seconded the motion.

Mr. Taylor said he wanted the draft May 31, 2016 minutes to reflect that Ms. Fox had noted at the May meeting that Cooperative Agreement includes Storrs Commons and University Plaza in the defined Storrs Center Development Area which governs the Cooperative Agreement – in effect, employees in Storrs Commons, and University Plaza, among others, would be eligible for employee parking in public parking areas at the employee rate. Ms. van Zelm said she will revise the draft May 31, 2016 minutes to reflect that change.

The motion was approved as amended.

3. Remarks from the Chair

Ms. Fox said her comments will fall under discussion of the proposed revisions to the Committee's charge.

4. Old Business

- **Committee Charge and Composition**

Ms. Fox asked for comments on the draft revisions to the Town Council resolution that established the Parking Steering Committee.

Mr. Taylor expressed concern about deleting the verbiage about the Committee's role in evaluating parking management strategies, etc. Ms. van Zelm explained that the contents listed are what were included in the parking management plan which has been completed. She added a section in the new draft that would reflect the Committee's continued work to "address policy issues related to parking in Downtown Storrs including enforcement, demand, supply, and communications."

Ms. Fox suggested keeping the charge of "Assist Town of Mansfield staff and the Town Transportation Advisory Committee with public transportation issues."

At Ms. Fox's suggestion, the Committee agreed with the original deletion in the section on the parking management plan and putting back in the charge to work with the Town staff and the Transportation Advisory Committee on public transportation issues.

Ms. van Zelm suggested adding a Storrs Center business as a Committee member. The Committee agreed with this change.

By consensus, the Committee agreed with the suggested changes to the charge of the Parking Steering Committee. Ms. van Zelm will send out the changes again to the Committee for final review before forwarding the draft revised resolution to the Town Manager for inclusion as a future Town Council agenda item.

5. New Business

- Oaks Move-In Dates

Ms. van Zelm said Oaks Community Manager Katie DeLany had received approval from the Town Traffic Authority for her traffic plan for key move in dates which are Aug. 13, 19, 20 and 21. The plan includes having Oaks staff monitor parking spaces and communications sent to the residents ahead of time regarding parking. The Oaks have also hired two state troopers to work on these dates to patrol Storrs Center.

Mr. Taylor inquired if the Oaks could provide staff on the adjacent property to the Oaks property including his property at Storrs Commons.

Mr. Atherton offered an alternative which is for the Oaks to supply information about what they send to the residents on parking to the surrounding property owners so they have information to tell new residents if they start to park in their private lots. Ms. van Zelm will follow-up with the Oaks staff.

Mr. Haidous also asked if LAZ Parking can provide longer time periods to unload in the parking garage. Mr. Atherton asked if there was a holding pattern for people before and after they unload. The parking garage?

- Other Enforcement Issues

Ms. van Zelm said the Partnership, Town, businesses and property owners have heard complaints from customers about the change from 2 hour to 30 minutes in some parking spaces on-street. She said she and Town staff will continue to evaluate the time limits.

6. Public Comment

There was no public comment.

7. Next Meeting Date

The next meeting will be October 19 at 5 pm.

8. Adjourn

Mr. Haidous made a motion to adjourn. Mr. Taylor seconded the motion. The motion was approved and the meeting adjourned at 5:55 pm.

Minutes taken by Cynthia van Zelm.