

DRAFT MEETING MINUTES

Members Present: W. Briggs, T. Moran, J. Picard

Staff Present: W. Trietch, C. Morell, M. Posocco, A. Backhaus, R. Aylesworth, M. Capriola

Guests Present: David Goslin, Brian Karwowski

The meeting was called to order at 9:04am.

Approval of Minutes

Motion made by W. Briggs, seconded by J. Picard, to approve the December 15, 2025 Middle School HVAC Building Committee Meeting Minutes. Motion passed unanimously.

Status Update

M. Posocco and B. Karwowski gave a project update. They stated the roof top units have been installed along with final ductwork. They are taking advantage of the upcoming holiday when kids won't be in school to address some outstanding items. There have been some minor roof leaks since the new units have been mounted, Sav-Mor has been responsive in getting these addressed with only a small drip remaining which is to be addressed this week. The contractor expects to have substantial completion by the end of this month and be back in the spring to test the air conditioning units possibly during April break if weather permits.

Approval of the 2026 Meeting Schedule

Motion made by W. Briggs, seconded by J. Picard to move to accept the 2026 meeting schedule as presented. Motion passed unanimously

Review and Action on Invoices

Motion made by W. Briggs, seconded by J. Picard to move effective January 12, 2026, to approve payment of invoice 25277 from Crosskey in the amount of \$7,960. Motion passed unanimously.

Motion made by W. Briggs, seconded by J. Picard to move effective January 12, 2026, to approve payment of application No. 006 from Sav-Mor Cooling and Heating in the amount of \$498,750.00. Motion passed unanimously.

Adjournment

Motion made by W. Briggs, seconded by J. Picard, to adjourn the meeting at 9:30am.
Motion passed unanimously.

Respectfully submitted,
Catharine Varga
Public Works Specialist