

Minutes

Recorded Meeting Link [Commission on Aging 01/12/2026](#)

John Riesen called the meeting to order at 9:28am.

- a. Present: John Riesen (2027), Sylvie DelaMotte (2028), Martina Wharton (2026), Michelle Baughman (2026), Joanne Sousa (2027), Laura Austin (2027), Will Bigl (2027)
 - b. Zoom: Nancy Trawick-Smith (2026)
 - c. Absent: David Stevens (2025)
 - d. Staff: Kimberly Rontey, Program Coordinator and Catherine Pomerleau, Administrative Services Specialist
- ACCEPTANCE OF MINUTES - Regular Meeting minutes December 8, 2025; Michelle Baughman asked for clarification of the discussion of the Fee Waiver Program at the December meeting. Catherine Pomerleau explained there was an addition of a 25% tier to low income families for the Fee Waiver program. Martin Wharton made a motion to accept the minutes as presented, seconded by Michelle Baughman and approved by all members present.
 - OPTIONAL REPORTS ON SERVICES/NEEDS OF TOWN'S AGING POPULATIONS
 - a. Health, Social, Recreational and Educational:
 - a. Catherine Pomerleau reported on behalf of Jessica St. Louis that company EDM who are involved in building a new Senior Center will be attending the February 9th and March 9th Commission on Aging meetings. At that time, the committee will be able to ask questions and hear about the process. Martina reported that there is information compiled from past meetings of the types of things they would like for a new senior center.
 - b. Catherine also asked on behalf of Jessica St. Louis that the committee come up with future goals for the committee in addition to the goal of a new senior center.
 - c. Kimberly Rotney reported on behalf of Jessica Tracy. The AARP free tax preparation program appointments are being set up. The appointments will be available February 5, 2026 through April 2, 2026. Those that are looking to make an appointment must call the Senior Center. The AARP website also has a list of other locations.
 - d. She also reported that in the February Sparks Newsletter, there will be an announcement of a trip scholarship available for eligible Mansfield seniors. The award will be up to \$50 for the scholarship for trip admission cost only. A private funder funded this scholarship.
 - e. Kimberly also announce that the At Your Fingertips brochure is completely updated, available on-line and there is a printed copy at the Senior Center. Kimberly will also forward a copy to Heather at Juniper Hill Village for residents to have access there.

- f. In addition, at the meeting there were Freedom of Information Act pamphlets from the Town Clerk's office available for the committee to take.
 - g. Laura Austin (2027) joined the meeting.
 - h. There were also promotional magnets for the senior center for members to take also at the meeting. On the magnet is a QR code that when using the cell phone camera, it will bring someone right to the Mansfield Senior Center site.
- Housing Representative Updates:
 - a. Rolling Hills - Will Bigl reported that Rolling Hills had their Christmas party in December. The extra meals went to residents who were unable to attend.
 - b. Michelle gave the contact information to John for Carol Lawrence who is interested in being a housing representative at the meetings to represent Glen Ridge.
 - c. Juniper Hill Village - Mary Attardo reported that they are putting new siding on their building at Juniper Hill Village. On January 20th the administrator will be meeting with residents to discuss upcoming projects. On January 22nd they will be having an event called Winter Wonderland. At their January 27th meeting, they will discuss a slate of new officers for March elections. There is a tech support clinic every two weeks available at the Mansfield Library. There is a sign up list on the office window for the clinic. They started compiling a list of email addresses of residents as another way to communicate with one another. If a resident is interested in being on that list, they just need to notify the office.
- OLD BUSINESS –
 - a. At Your Fingertips brochure - Kimberly discussed the status of the brochure in addition to where it can be located earlier in the meeting. The committee thanks Jessica Tracy for all the work she put in to updating it.
- NEW BUSINESS -
 - a. Goals for 2026-27 - John opened a discussion for future goals for the Commission on Aging for the next year. The committee discussed about creating a subcommittee to come up with goals. Michelle Baughman motioned to form a sub-committee to discuss and generate ideas and future goals for Commission on Aging. Sylvie DelaMotte seconded the motion and approved by all members present. Michelle suggested Survey Monkey to determine availability of the sub-committee. Martina will talk with Jessica Tracy on availability for a room where the sub-committee can meet and then email the group for their availability.
- OPPORTUNITY FOR PUBLIC COMMENT - there was no public comment.
- ADJOURNMENT - Martina Wharton motioned to adjourn at 10:01am, Michelle Baughman seconded the motion and it approved by all members present.
 - Next meeting Monday, February 9, 2026 9:30am