

## DRAFT MINUTES

**Members Present:** D. Fecho, M. Hirschorn

**Staff Present:** C. van Zelm

**Others Present:** S. Sweikert (UConn Graduate Intern)

### 1. Call to Order and Roll Call

Dirk Fecho called the meeting to order at 9:04 am.

### 2. Opportunity for Public Comment

There was no public comment.

### 3. Approval of Minutes of October 15, 2019

Mr. Fecho motioned to approve the minutes at 9:11 am. Marty Hirschorn seconded. The motion was approved.

### 4. Discussion items

#### a. Follow-up meeting with UConn staff

Cynthia van Zelm said she would reach out to Cara Workman, UConn Senior Director of Operations in the Office of the President, and Director of University Events and Conference Services, to set up a meeting to discuss UConn and Town collaboration around economic development.

#### b. Procurement Session for Businesses with UConn

Ms. van Zelm said she would follow up with Veronica Cook (Executive Program Director of Supplier Diversity) at UConn's Procurement Operations and Contracts regarding a procurement matchmaking program between UConn and local businesses.

#### c. Taste of Mansfield and UConn Dining Services

Mr. Fecho agreed to reach out to Dennis Pierce (Executive Director of Dining Services) and Jiff Martin (Sustainable Food System Associate Educator for UConn Extension) to set up a meeting to talk about Taste of Mansfield initiatives.

## **5. Communications**

There were no communications to review.

## **6. Future meetings**

- a. Upcoming meeting schedule – April 21, 2020 noted.

## **7. Adjournment**

Mr. Hirschorn made a motion to adjourn the meeting at 9:36 AM. Mr. Fecho seconded the motion. The motion was approved.