

MINUTES

Members Present: P. Aho, Z. Anglin, R. Aylesworth, J. Carrington, C. Cotton, K. Fratoni, J. Kaufman, C. Kueffner, T. Moran, R. Schurin

Members Absent: B. Chandy, S. Accorsi, M. Capriola, J. St. Louis

Staff Present: J. Woodmansee, Planner II/CZEO;
M. Stankov, Environmental Planner
M. Chatey, Marketing

1. CALL TO ORDER AND ROLL CALL

Aho called the meeting to order at 9:03 a.m. Members present are Aho, Anglin, Aylesworth, Carrington, Cotton, Fratoni, Kaufman, Kueffner, Moran, and Schurin

2. APPROVAL OF MINUTES

Carrington MOVED, Schurin seconded, to approve the December 19, 2024 meeting minutes.

Motion PASSED unanimously.

3. OPPORTUNITY FOR PUBLIC COMMENT

4. OLD BUSINESS

5. NEW BUSINESS

A. Plan Status and Community Engagement Strategy

Kaufman reviewed the plan status and provided an overview of the Working Groups (Boards & Committees and Department Heads) and the Bench marking exercise.

Kaufman and Pignatelli reviewed the community engagement strategy.

Members provided comments, Members reiterated that each component of the strategy should have a clear purpose to ensure that the inputs provide clear direction to the plan development.

B. Next Steps

Kaufman will share a copy of the survey and the Focus Group approach and asked that the committee provide comments, in addition a discussion guide will be provided to folks on boards and committees so that they can be plan ambassadors to encourage broad and inclusive input to the plan.

6. COMMUNICATIONS

7. FUTURE MEETINGS

- A. Next Meeting will be Hybrid on February 27, 2025 at 9:00 am in the Council Chamber

8. ADJOURNMENT

Aho adjourned the meeting at 10:19 a.m.

Respectfully submitted



Sandy Forand
Administrative Assistant Specialist