

TOWN OF MANSFIELD

Arts Advisory Committee Meeting

Wednesday, Feb. 4, 2026 4:00pm
Mansfield Community Center - Conference Room

IN PERSON MEETING

MEETING MINUTES

Please note the time change for this meeting as it is not a normal meeting time for the committee.

1. **Call to Order - 4:03pm**
2. **Attendance / Roll Call**
 - o D. Vaughan, A. Williams, & D. Rose
 - o MPRD Staff – J. Caldwell, & B. Burns
 - o Public: L. Smolin
3. **Additions to Agenda**
 - o L. Smolin and D. Pelto met with Committee on Committees on 2/3/26
 - o AAC is Tax Exempt – MPRD Staff will send Tax Exempt Cert.
 - o Gaye – currently displaying at the library
 - o Campus Master Plan Email From Jay – preliminary stages, community discussions and more information to come
 - o Spring Brochure will include Juried Art Show call to artists and QR code to apply and Plein Air Show
4. **Approval of Minutes**
 - o D. Vaughan moved to approve and A. Williams seconded. Approved January 7, 2026 meeting minutes with the following corrections:
 1. Dale Rose wasn't in attendance, please remove
 2. Fix spelling error – “Plain Air” should be “Plein Air”
5. **Current & Upcoming Art Shows**
 - o Discuss Juried Art Show and Plein Air Show.
 1. Flyer, Promotional Materials, Application, Press Release, Brochure Flyer – artists notification date is incorrect on application
 2. Cast your Vote information and cards
 3. Artist Reception Information – add to all other promotional materials, not just voting flyer
 - o Current Artist Application Approvals –
 1. Gaye – currently displaying at the library
 2. Frank – applied for March, need specific images of work sent for review/approval
 3. Keenan – sent one work, would they like to submit more?
6. **Budget Update**
 - o Asking for \$750 in FY 26-27
 - o Chromebox purchase in FY 26-27
 - o Juried Art Show application fees will help
7. **Continued Business**
 - o Review updated **Art Display Application** language (AI artwork policy). – no AI or AI Assisted works accepted
 - o Update on **digital application format** transition. – Revisions Needed:

1. Revise so it only lists Mansfield Community Center and Lenard Hall as display locations.
 2. Delete display timelines and specific dates and revise to: “Exhibits will normally run for 6 – 8 weeks.”
- 8. Review New Committee Member Handbook**
- o Review the new handbook - Town of Mansfield Code of Ethics Acknowledgement of Receipt completed by David Vaughan, Ann Williams, Dale Rose, and Lori Smolin
 - o Discuss Co-Chair and Secretary positions – need to fill these positions
- 9. Public Comment**
- o Ann – made a sign for the next art show – Small Creative Artworks
 - o Ann – Water in Mystic discussion- planning on attending a talk on 2/17 to learn more about the process for the display and the grant opportunity
 - o Discussion of adding artist on display section to the MCC and CSA websites. Currently only listed on the AAC website.
 - o AAC Items box is needed for Sunday display change over – box includes easels for displaying artwork.
- 10. Future Agenda Items**
- 11. Adjournment – 5:16pm**

Mansfield Artist Display Options	
Mansfield Community Center	CSA Lenard Hall
Entry Case – Double Sided Display	Lobby – Above Couches
Entry Case – Shelved	Lobby – Far Wall
Hall Way – Long (5) Short (2)	Left Hallway
Sitting Room – Lower (3)	Right Hallway
Sitting Room – Upper (5)	

*If you cannot attend, please contact Bethany Burns,
burnsb@mansfieldct.org, and email the committee.
 Next meeting scheduled for March 4, 2026 @ 4:00 pm*

Mansfield Community Center Display Schedule

Exhibit/Show	Application Open	Application Deadline	Approval Date	Show Dates	Location
Juried Art Show (Reception 5/22, 6-8pm)	Feb 2026	4.1.2026	AAC April meeting	4.11 – 5.30.26	
Plein Air Event	Event 5.16-5.18	5.28.26	AAC June Meeting	6.7 -8.15	

Artist Reception

All artists who have displayed their work in Mansfield over the past year are warmly invited to attend. During the reception, we will also present awards to the winners of the Juried Art Show and recognize our judges for their contributions.

 **Date:** May 22, 2026

Time: 6:00 PM

 **Location:** Mansfield Community Center

Lenard Hall Artist Display Schedule

Exhibit/Show	Application Open	Application Deadline	Approval Date	Show Dates	Location

Outside of show dates, artists are welcome and encouraged to apply to display their artwork at either location. The application is online.

Draft Minutes Respectfully submitted by:
Bethany Burns, Recreation Coordinator & Arts Advisory Committee Liaison
 2/14/26