

SPECIAL MEETING MINUTES

Members Present: Randy Walikonis, Steve Ferrigno, Chris Kueffner, Jeannette Picard, Rich Weyel, Madison Day

Staff Present: Kim Kowalyshyn

Guests: Adam Levitus (Colliers), Kate McCoy (Principal MES) Michael Posocco (Facilities Management Director), Amanda Backhaus (Director of Finance), Bill Trietch (Assistant Facilities Management Director)

Town Manager Ryan Aylesworth was not in attendance, as he was required to attend a press conference regarding the train derailment.

1. CALL TO ORDER

Meeting called to order at 4:03 PM by Chairman Randy Walikonis

2. APPROVAL OF DECEMBER 18, 2025 MEETING MINUTES

Rich Weyel made a **motion** to approve the minutes of the 12.18.2025 meeting. Jeannette Picard seconded.

The motion **passed** unanimously.

3. OPPORTUNITY FOR PUBLIC INPUT

None

4. OPM UPDATE/UPDATE ON ADDITIONAL PROJECTS

- Cafeteria Acoustics – Bids to be discussed in the next section.
- Connecticut Water Company – Invoices to be discussed during invoice section.

5. CAFETERIA ACOUSTICS – REVIEW, POSSIBLE ACTIONS/AWARD BIDS, NEXT STEPS

- We had three companies walk through and received two bids.
- RnB Enterprises, Inc. came in with a bid of \$322,842.00. They inquired about using a different product but Acentech said it was not acoustically equivalent to the specs. RnB furnished and installed the smart boards at MES. Adam Levitus notes that RnB's bid included qualifications regarding a need for expedited contracting and submittal approvals by the Town in order to maintain a 7/31/26 completion date given the longer lead time for acoustic panels.
- MidConn Construction, LLC came in with a bid of \$396,000.00.

- Adam Levitus did scope review meetings with both companies and checked references. No major issues were noted that would suggest either company's bid should be disqualified.

Madison Day made a **motion** to award the construction contract for Cafeteria Acoustic Improvements to RnB per their bid in the amount of \$322,842.00 received on January 29, 2026. Rich Weyel seconded.

- Adam Levitus asked the Committee what their suggested process would be to facilitate expedited approval of submittals; namely, physical color samples for the baffles and wall panels. After some discussion, the committee agreed that the samples would be shipped directly to the school by RnB and that Principal McCoy would stage the samples in her office. Decision making would be established by Principal McCoy, Town of Mansfield Facilities Posocco/Trietch, and any SBC members that wished to view the samples. Adam Levitus will let the committee know when he gets notice the samples are being shipped.

The motion **passed** unanimously.

- Acentech submitted a proposal to continue to provide assistance through the construction administration phase by providing technical support on an hourly, as needed/on call basis with fees not to exceed \$4,000.00.

Jeannette Picard made a **motion** to approve the proposal from Acentech dated January 14, 2026 in the amount of \$4,000.00 for construction phase services for the cafeteria acoustics project. Steve Ferrigno seconded.

The motion **passed** unanimously.

6. REVIEW AND APPROVAL OF PROJECT INVOICES

- Two monthly invoices from Colliers in the amounts of \$3,211.00 and \$2,614.89.
- Connecticut Water invoice in the amount of \$1,355.00 - sampling for installation.
- Connecticut Water invoice in the amount of \$76,069.74 - RH White (subcontractor), eye wash, labor, materials.
- Connecticut Water invoice in the amount of \$54,591.14 – Subcontractor, labor, materials.

Rich Weyel made a **motion** to approve the invoice packet dated February 5, 2026 including invoices from Colliers and CT Water for a total approval of \$137,842.77. Madison Day seconded.

The motion **passed** unanimously.

7. ADJOURNMENT

Chris Kueffner moved to adjourn the meeting. Steve Ferrigno seconded.

The motion **passed** unanimously.

Meeting adjourned at approximately 4:29 PM