MINUTES

1. CALL TO ORDER
   Mayor Moran called the regular meeting of the Mansfield Town Council to order at 7:00 p.m. on Zoom.

2. ROLL CALL
   Present: Ausburger, Berthelot, Bruder, Coleman, Fratoni, Kochenburger, Moran, Schurin, Shaiken

3. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL
   None.

4. REPORT OF THE TOWN MANAGER
   [Ausburger arrived]
   Town Manager Ryan Aylesworth presented and discussed his written report. The report is available online at www.MansfieldCT.gov and is on file with the Town Clerk. In response to councilor questions and comments, Mr. Aylesworth indicated he will discuss the potential installation of truncated domes on the handicap ramps on RT 275 and RT 89 with Mr. Carrington and will schedule a school building project update for a future Council meeting. He also explained that a tree company was hired to assist the Town’s tree crew due to equipment and capacity restraints and that the Helping Hands program was expanded to area towns to ensure all the grant funds are utilized. He will confirm program marketing efforts with staff.

5. REPORTS AND COMMENTS OF COUNCIL MEMBERS
   Mayor Moran welcomed Chinese sculptor Yinghai Fan to Mansfield and thanked him for the snow sculpture he created outside the Mansfield Public Library. She has been attending CCM meetings about grant programs and she reported the School Building Committee has been active and communicating with staff.
   Mr. Ausburger commented that he wants to make sure Mansfield is taking care of its own with the Helping Hands program before helping people from other towns.

6. CONSENT AGENDA
   A. Approval of Minutes
   B. FY 2022-2023 Budget Review Calendar (Item #6C, 01.24.22 Agenda)
   C. Appointment to the Eastern Highlands Health District Board of Directors
   D. Financial Statements Dated December 31, 2021
Mr. Bruder moved and Mr. Shaiken seconded to approve the consent agenda. Motion passed with all in favor except Mr. Ausburger and Mr. Coleman who abstained.

Motions adopted by consent:
- To approve the January 24, 2022 regular meeting minutes
- Move, to adopt the "Revised" Proposed Budget Review Calendar for FY 2022/2023 as presented by staff.
- Move to appoint Heather Evans to the Eastern Highlands Health District Board of Directors for a three year term beginning on February 14, 2022 and ending on February 13, 2025.
- Move effective February 14, 2022, to accept the Financial Statements dated December 31, 2021.

7. OLD BUSINESS
A. Department of Parks and Recreation Update (Item #8C, 01.24.22 Agenda)
   [Fratoni arrived]
   Parks and Recreation Director Jay O'Keefe and Parks and Natural Resources Coordinator Jennifer Kaufman provided the Council with an update on the activities and services of the Mansfield Parks and Recreation Department. The impact of the Silver Sneakers program, membership levels, the value of Parks and Recreation services to the community, and the need for a master plan to assist with addressing community needs for elements such as a dog park, tennis and basketball courts, and trails for mountain bikers were also discussed.

8. NEW BUSINESS
A. Status of Local Authorities Relative to Mandating Masks and Face Coverings
   Mr. Aylesworth recapped the State’s and Town’s actions relative to mask orders. Attorney Deneen clarified that although the Town Manager has the authority to enact a mask mandate, Mr. Aylesworth is requesting the opinion of the Council before taking action.

   Mr. Shaiken moved and Ms. Berthelot seconded, effective February 14, 2022, to direct the Town Manager to enact an indoor mask mandate as summarized in our packet upon the emergency authority renewed by House Bill 5047 and House Resolution 1 when they are signed by the Governor.

   Mr. Shaiken stated that further information regarding local infectivity rates is warranted before deciding when to lift the mask mandate.

   Motion passed unanimously.

B. Proposed Revised Human Services Advisory Committee Charge
   Ms. Berthelot moved and Mr. Ausburger seconded, effective February 14, 2022, to adopt the proposed new Human Services Advisory Committee Charge. Motion passed unanimously.
New Human Services Advisory Committee charge is as follows:

PURPOSE/CHARGE: Serve as an advisory committee to the Department of Human Services in support of the Department’s mission to enhance the well-being and to help meet the basic human needs of all residents of Mansfield. Basic needs include, but are not limited to, income, housing, food security, and health/behavioral health. The Committee advises the Director in matters of policy, program development, and external funding requests. The Committee also advocates for the human service needs of the Mansfield community through collaboration with other advisory groups and by identifying and informing Town government regarding emerging needs.

Effective August 14, 2017 the Human Services Advisory Committee shall serve as the Americans with Disabilities Act (ADA) Grievance Committee.

COMPOSITION/MEMBERSHIP: The Committee shall be composed of seven (7) members. Desirable membership characteristics include:

- Advocates for or consumers of:
  - education, health, and/or safety services for youth and/or young children
  - senior services
  - affordable or workforce housing
  - services for substance abuse prevention
  - services for persons with disabilities
  - services for persons with basic needs including but not limited to income, housing, food security, and health/behavioral health
- Faith community leader

Members are appointed by the Town Council for three-year, staggered terms. Members are required to recuse themselves from any discussion or vote pertaining to the issuance of Town grant funds to the agency which employs them.

ROLES AND RESPONSIBILITIES:

- Discusses trends in human services and “cross-over” issues, and assumes an advisory role regarding issues critical to the delivery of human services in the town of Mansfield.
- Provides input into departmental and advisory committee goals and objectives.
- Serves as an advocate regarding the human service needs of the residents of Mansfield.
- Conducts annual review of the overall scope and delivery of Human Services in the town of Mansfield and makes recommendations for improvements to the Town Council.
- Participates in annual goal-setting initiatives focused on improving the overall scope and delivery of Human Services in the town of Mansfield and reports to Town Council on Committee activities.
• Reviews and recommends non-profit agency funding requests.

MEETINGS: The Committee will meet monthly.

C. Review of Proposed FY 22/23 Budget Book Legislative Goals and Objectives
Mr. Aylesworth presented the proposed FY 22/23 Legislative Goals and Objectives for Council review and feedback. Ms. Berthelot requested more aspirational goals for Human Services.

9. REPORTS OF COUNCIL COMMITTEES
Mr. Kochenburger reported that the Finance Committee reviewed the financial statements approved this evening and noted an increase in health insurance claims probably due to medical procedures deferred due to the pandemic. Additionally, the Town expects to make the new audit deadline at the end of this month.
Ms. Berthelot reported that the Committee on Committees has conducted several interviews and thanked Sarah Dufrene for advertising committee openings in her community email. The Committee will hold a special meeting to vote on recommendations for committee appointments.
Mr. Schurin confirmed that the Personnel Committee will meet on February 28, 2022 to discuss the proposed Committee charge and change of name and bring the recommendations to the Council.

10. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS
None.

11. PETITIONS, REQUESTS AND COMMUNICATIONS
A. J. DeWolf (02.01.22) – Mr. Coleman commented that he shares Mr. DeWolf’s concerns.
Mr. Carrington reported that in two years the road will be redone with grant funds and will include a bike path.
B. S. Chaine, Town Clerk - Memo re Town Council Minutes (02.08.22)
C. PZC Referral - Proposed Temporary and Limited Moratorium on Cannabis Establishments (02.09.22)
D. PZC 8-24 Referral - Municipal Landfill Solar Lease (02.10.22)

12. FUTURE AGENDAS
• School Building Project Update

13. ADJOURNMENT
Mr. Coleman moved and Mr. Kochenburger seconded to adjourn the meeting at 9:54 p.m. The motion passed unanimously.