

# HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

## REGULAR MEETING MINUTES

Housing Authority Office

February 17, 2022

8:30 a.m.

Attendance: Mr. Long, Chair; Mr. Simonsen, Vice Chair and Secretary; Ms. Holt, Commissioner; Jennifer Nucci, Commissioner; Ms. Fields, Executive Director; Ms. Rudd, Assistant Director; and invited guests, Kathy Ward and Edith Allison

The meeting was called to order at 8:33 a.m. by the Chair.

### **MINUTES**

The Chair declared, without objection, the acceptance of the minutes of the January 20, 2022, Regular Meeting.

### **COMMENTS FROM THE PUBLIC**

None

### **COMMUNICATIONS**

None

### **REPORTS OF THE DIRECTOR**

#### **Bills**

A motion was made by Ms. Holt and seconded by Ms. Nucci to approve the January Bills. Motion approved unanimously.

#### **Financial Reports –A (General)**

A motion was made by Ms. Simonsen and seconded by Ms. Nucci to approve the December financial reports. Motion approved unanimously.

#### **Financial Report-B (Section 8 Statistical Report)**

A motion was made by Ms. Nucci and seconded by Ms. Holt to approve the Final 2021 and January Section 8 Statistical Report. Motion approved unanimously.

### **COMMENTS FROM COMMISSIONERS**

None

### **COMMITTEE REPORT**

None

### **PROPERTY MANAGEMENT (NON-OWNED)**

#### **South Eagleville (Eagleville Green)**

Documents continue to be gathered and produced in response to questions by CHFA and DOH on the application for funding. Final plans are being completed by the architect.

**UNFINISHED BUSINESS**

**Section 8 Waiting List Opening**

The advertisement for the opening has been published and notices have gone out to our partner organizations encouraging them to remind and/or inform anyone who might be interested in applying that the list will be open between February 23<sup>rd</sup> and February 25<sup>th</sup>.

**NEW BUSINESS**

**Section 8 Admin Plan Updates**

Ms. Fields provided the Board with a summary of the major updates for the Section 8 Administrative Plan from Nan McKay & Associates for 2019, 2020 and 2021 which incorporated many minor formatting changes and some major changes that had been previously provided by HUD via PIH Notices during COVID.

A motion was made by Ms. Holt and seconded by Ms. Nucci to accept the June 1, 2019, April 1, 2020, and March 1, 2021, changes to the Administrative Plan. Motion approved unanimously.

**NEXT MEETING DATE**

The next Meetings are scheduled March 17, 2022; April 21, 2022; and May 19, 2022. All meetings will be held at 8:30 a.m.

**ADJOURNMENT**

The Chair declared the meeting adjourned at 9:20 a.m. without objection.

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William Simonsen, Secretary

**Approved**

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Richard Long, Chair