

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Chris McNaboe, Rich Weyel, Madison Day, Steve Ferrigno, Kathy Ward, Mary deVecchis, Toni Moran, Ryan Aylesworth, Peter Dart

Staff Present: Lauren Rodriguez, Principal, Mansfield Elementary School; Allen Corson, Director of Facilities Management; Bill Trietch, Deputy Director of Facilities Management; Margaret Chatey, Communications Specialist

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Steve Buccheri (Newfield Construction), Al Howat (Newfield Construction)

1. CALL TO ORDER

Meeting called to order at 4:02PM by Chairman Randy Walikonis.

2. APPROVAL OF 02/09/2023 MEETING MINUTES

Ms. Day moved to approve the minutes of the Feb 9, 2023 meeting.
Ms. Ferrigno seconded the motion.

The motion **passed** unanimously.

3. OPPORTUNITY FOR PUBLIC INPUT

Ms. Moran gave an apology regarding her prior statement about concerns relating to gender neutral bathrooms.

Resident Brian Coleman addressed the committee about the sediment in the water tank and questioned whether damage was done to the water system.

4. CONTRACTOR/ARCHITECT/OPM UPDATE

Mr. Buccheri and Mr. Howat addressed the Committee on the progress of the project. The punch list is about 60 to 65 percent completed. The site contractor will be remobilizing mid-March to complete any work that has not been completed. The planter beds are being completed. Site work will resume as the weather gets warmer. Insurance adjusters had been onsite about repairs to the gym floor and they are anticipating starting repair work.

Mr. Brown is waiting for the punch list to be completed. The wall coloring was shipped on 17th or 19th, the trees are scheduled to be installed sometime next week.

Mr. Levitus updated the committee on the setup of educational materials in the classrooms. A walk-through with the kitchen director is scheduled. The remaining PCOs will be sent to the committee over the next several weeks as construction nears the end of the project.

5. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW AND APPROVAL

Mr. Ferrigno moved to approve PCO-142R dated 2/22/2023 in the amount of \$12,958.00 for a sediment filter for domestic water. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

6. REVIEW AND APPROVAL OF PROJECT INVOICES

Ms. deVecchis made a motion to approve invoice packet dated 02/23/2023 including invoices from CES, Colliers Project Leaders, Hillyard, Interscape, IMTL, Insalco, RnB, Red Thread, Robert H Lord, WB Mason, WB Meyer, and Weston & Sampson in the amount of \$1,017,103.18, Newfield's Application for Payment #21 in the amount of \$138,319.38 and Newfield's Application for Payment #22 in the amount of \$463,565.24 for a total approval of \$1,618,987.80.

Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

7. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 4:46PM. Ms. deVecchis seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Elina Martinez
Executive Assistant, Town Manager's Office